District Curriculum Committee
Meeting Minutes

Tuesday, May 3, 2022	**4:00-5:00pm**	**CAADO 209/Zoom**

Committee Members	Guests
☒ Brian Johnson (Chair, MAT, NOR)	☒ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
☐ Jeannie Kim (Co-Chair, VC Ed. Services)	☒ Steven Schmidt (MUS, RCC)
☒ Kelly Douglass (ENG, RCC)	☒ Bryan Nicol (Staff, RCCD)
☒ Ann Pfeifle (HIS, MVC)	☒ Ellen Brown-Drinkwater (AO, RCC)
	☒ Nick Franco (AO, NOR)
	☐ Jeanne Howard (AO, MVC)
	☒ Sabina Fernandez (Staff, MVC)
	☒ Casandra Greene (Staff, RCC)
	☒ Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

https://rccd-edu.zoom.us/j/99867006916?pwd=NGhZc3d1dms0TUo1VTNPTHY1a1BJZz09
+1 669 900 6833 US
Meeting ID: 998 6700 6916; Passcode: 653798

Agenda and Minutes

1. Approval of Agenda
   a. 1st K. Douglass; 2nd A. Pfeifle
   b. Approved, Unanimous
2. Approval of Minutes – April 19, 2022
   a. 1st A. Pfeifle; 2nd K. Douglass
   b. Approved, Unanimous

Reports from Colleges

1. Moreno Valley
   a. Moreno Valley held three curriculum workshops, each focused on something different with 11 or 12 guests. Also held a workshop for curriculum representatives specifically. A new curriculum representative felt much more prepared to assist with curriculum afterwards.

2. Norco
   a. Nominations will take place at Norco College for the curriculum chair.

3. Riverside
    a. Half of committee is holding elections. Some representatives are returning, but for some disciplines there will be new representatives.

Action Items

1. Curriculum Proposals

Discussion Items

1. Academic Standards Discussion Item – Kelly Douglass
    a. A Department Chair requested that an issue be brought to Academic Standards regarding the use of translation services in student work.
    b. ESL faculty who are teaching courses in English and who have some courses in English that count towards foreign language credits have found that occasionally they have a student who is writing and doing the homework in their first language and then using translation software to translate the work. In ESL, when trying to teach the language, this creates an issue. They have discussed how to address and have raised questions regarding whether or not this is considered cheating. For a composition class, this seems inappropriate. But for a literature class, it may be different.
    c. ESL faculty are looking for guidance and support. Discussion took place in both the discipline and department. Department chair asked if Academic Standards could take up the issue and perhaps create guidance and parameters to consider. There's a desire to not be an outlier in terms of being lenient or strict. Is this something that standards would address?
    d. Ann Pfeifle – What do we already do in terms of foreign languages? What do we do without being restrictive to the academic freedom of an instructor? This is a topic that should be discussed at Academic Standards. This is also complicated by whether a course is online. There are resources that can avoid the plagiarism checkers, for example. The translation issue should be discussed, but it could be problematic on a variety of levels.
    e. Kelly Douglass – What about French or Spanish teachers? In American Literature, if the student has communicated their ideas and analyzed the literature, that's what is needed.
    f. Steven Schmidt – This could be similar to using a calculator for math courses. Do you want students using a calculator or doing the work manually?
    g. Brian Johnson – If you're teaching arithmetic, there was an unwritten rule that students should not use calculators, but once you reach a certain level, it was up to the instructor as to which topics were appropriate for a calculator and which are not. This could be an individual discipline issue. Academic Standards may be a group that focuses more on policies, such as should we have AOEs, do we have too many non-credit courses, should certain courses have letter grades, etc. When you're talking about whether students can use Google Translate for homework, that seems to be an issue for how the faculty and discipline teach that course. The

question of when to use a calculator in math, for example, would not be a topic we bring to Academic Standards.

    h. Kelly Douglass – The intention of the Department Chair may have been to look for a non-policy forming group that could think about it across disciplines and provide feedback.

    i. Ann Pfeifle – Could bring this topic to Academic Standards. Do the language courses have any sort of policy already? And for calculators, how official is the rule?

        i. Brian Johnson – It is decided within the discipline. And for the English scenario, it may be up to the faculty and discipline as discipline experts.

Program Documentation

1. Riverside – Data Analytics
2. Moreno Valley – Early Childhood Education School Age
3. Riverside – Data Science
4. Riverside – Elementary Teacher Education
5. Moreno Valley – Psychology
6. Riverside – Education, Human Development and Special Needs
7. Moreno Valley – Dental Assistant

Courses

Course Inclusions

		M	N	R	Action	Douglass	Johnson	Pfeifle
CIS 61	Introduction to Database Theory	☐	☑	☐	**Approved**	Y	Y	Y
CIS 63	Introduction to Structured Query Language (SQL)	☐	☑	☐	**Approved**	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Douglass	Johnson	Pfeifle
ADJ 12	Introduction to Criminalistics	☑	☑	☑	**Approved**	Y	Y	Y
ART 41B	Figure Painting-Intermediate	☐	☐	☑	**Approved**	Y	Y	Y
CON 62	Print Reading for Construction	☐	☑	☐	**Approved**	Y	Y	Y
ELE 61	Robotics for Manufacturing	☐	☑	☐	**Approved**	Y	Y	Y
MAN 61	Robotics for Manufacturing	☐	☑	☐	**Approved**	Y	Y	Y
MAT 26	Math for Elementary School Teachers	☑	☐	☑	**Approved**	Y	Y	Y
POL 14	Internship in Political Science	☐	☐	☑	**Approved**	Y	Y	Y
POL 2	Comparative Politics	☑	☑	☑	**Approved**	Y	Y	Y
POL 2H	Honors Comparative Politics	☑	☐	☑	**Approved**	Y	Y	Y
POL 5	Introduction to Law	☑	☑	☑	**Approved**	Y	Y	Y

Course Minor Modifications

		M	N	R	Action	Douglass	Johnson	Pfeifle
BUS 814	Business Skills: Professional Communication Basics	☑	☐	☑	**Approved**	Y	Y	Y
BUS 817	Business Skills: Professional Self-Management	☑	☐	☑	**Approved**	Y	Y	Y
CAT 814	Business Skills: Professional Communication Basics	☑	☐	☑	**Approved**	Y	Y	Y
CAT 817	Business Skills: Professional Self-Management	☑	☐	☑	**Approved**	Y	Y	Y

Distance Education

		M	N	R	Action	Douglass	Johnson	Pfeifle
CIS 21CDE	Red Hat Linux System Administration I	☐	☐	☑	**Approved**	Y	Y	Y

Courses

Distance Education

		M N R	Action	Douglass	Johnson	Pfeifle
CIS 27CDE	Palo Alto Networks Firewall Essentials	☐ ☐ ☑	**Approved**	Y	Y	Y
EAR 810DE	Family Child Care – Our Business	☑ ☑ ☑	**Approved**	Y	Y	Y
EAR 811DE	Family Child Care – Our Curriculum	☑ ☑ ☑	**Approved**	Y	Y	Y
EAR 812DE	Family Child Care – Our Family and Community	☑ ☑ ☑	**Approved**	Y	Y	Y
ENG 8DE	Introduction to Mythology	☐ ☑ ☑	**Approved**	Y	Y	Y
HUM 8DE	Introduction to Mythology	☑ ☑ ☑	**Approved**	Y	Y	Y
MAT 109DX	Corequisite Support for Math 9	☑ ☑ ☑	**Approved**	Y	Y	Y
MAT 9DE	BSTEM College Algebra	☑ ☑ ☑	**Approved**	Y	Y	Y

Extensive Labs

		M N R	Action	Douglass	Johnson	Pfeifle
GEO 4	Earth Science for Educators	☐ ☐ ☑	**Approved**	Y	Y	Y

New Courses

		M N R	Action	Douglass	Johnson	Pfeifle
EAR 57	School Age Child Care Programs and Curriculum	☑ ☐ ☐	**Approved**	Y	Y	Y
EAR 58	Recreational Leadership in School Age Child Care	☑ ☐ ☐	**Approved**	Y	Y	Y
EAR 59	Practicum in School-Age	☑ ☐ ☐	**Approved**	Y	Y	Y

Programs

New Programs

		M N R	Action	Douglass	Johnson	Pfeifle
Certificate						
CIS	Data Analytics	☐ ☐ ☑	**Approved**	Y	Y	Y
EAR	Early Childhood Education School Age	☑ ☐ ☐	**Approved**	Y	Y	Y
Degree						
CIS	Data Science	☐ ☐ ☑	**Approved**	Y	Y	Y

Programs

Program Modifications			M N R	Action	Douglass	Johnson	Pfeifle
ADT							
EAR	**Elementary Teacher Education**		☐ ☐ ☑	**Approved**	Y	Y	Y
PSY	**Psychology**		☑ ☐ ☐	**Approved**	Y	Y	Y
AOE							
ART	**Fine and Applied Arts**		☑ ☑ ☑	**Approved**	Y	Y	Y
COM	**Communication, Media and Languages**		☑ ☑ ☑	**Approved**	Y	Y	Y
Degree							
EAR	**Education, Human Development and Special Needs**		☐ ☐ ☑	**Approved**	Y	Y	Y
Degree & Certificate							
DEA	**Dental Assistant**		☑ ☐ ☐	**Approved**	Y	Y	Y