

District Curriculum Committee Meeting Minutes

Tuesday, April 19, 2022

4:00-5:00pm

CAADO 209/Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services)	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIS, MVC)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

<https://rccd-edu.zoom.us/j/94163799272?pwd=NlpJWE1XNXg5eGV4d2JnQzNSdlhrdz09>

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Meeting ID: 941 6379 9272; Passcode: 053911

Agenda and Minutes

1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Approved, Unanimous
2. Approval of Minutes – April 5, 2022
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Approved, Unanimous

Reports from Colleges

1. Moreno Valley
 - a. Moreno Valley will be hosting a workshop on Thursday to review the curriculum submission process. Thank you to Sabina Fernandez for her help in organizing the workshop.
2. Norco
 - a. No report.
3. Riverside
 - a. Kelly Douglass reported at Riverside Senate that District Academic Standards does not believe there is data to support the complete removal of the AOE's. While

- Standards is open to reviewing updates and modifications to the programs, they should not be removed from the catalog. Additionally, the AOE's and ADT's make up the bulk of the programs awarded by the colleges.
- b. AB 1111 was brought up at Senate, but there is little we can do at this point until we have guidance from the State Chancellor's Office. We are, however, keeping in mind the best way to expedite a local process.
 - c. AB 928 was raised as a concern. The bill seeks to have a single general education pattern for transfer. One question in particular was what this could mean for the CSUGE Area F – Ethnic Studies requirement that was just recently adopted. More research is needed on the topic.
 - i. Ann Pfeifle – The community colleges may still be able to have their own local requirement, but that would lead to an AA/AS in the district only and would not lead to transfer.
 - d. Kelly Douglass reported on curriculum to the Board of Trustees. She was introduced by Dr. Lijuan Zhai, who announced that a curriculum representative would be reporting to the Board moving forward. Kelly gave a summary of the items approved, highlighting with specificity anything new or deleted.

Action Items

1. Curriculum Proposals

Discussion Items

1. Material Fees – Kelly Douglass
 - a. Student handbook on fees: https://www.cccco.edu/-/media/CCCCO-Website/Files/General-Counsel/x_12-09-studentfeehandbook2012-ada.ashx The relevant section is pages 8-11 and Appendix A that starts on page 44.
 - b. CCCCO guidebook from Jan. 2013 (it seems to pull a lot from handbook above): <https://asccc-oeri.org/wp-content/uploads/2021/04/InstructionalMaterialsGuidelines12813pdf.pdf>
 - c. Relevant Ed Code section is 76365 (https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=76365) and Title V is 59400-59408.
 - d. No proposal for how to move forward has been drafted at this time, but there should be an instructional sheet that is eventually included in the handbook with the criteria of what types of material fees are allowed. More time for research is needed.
 - e. As a part of the proposal, originators should be asked to justify the amount of the material fee. The committee will need to create some way of itemizing what faculty will need to do.
 - f. There is also a need for uniformity across the catalog and schedule. The curriculum coordinators could help in identifying how information is presented now.

- i. The coordinators agreed to provide information on how the courses list fees currently and which courses have fees attached.
 - g. Brian Johnson – Do we always put material fees in the course description?
 - i. Kelly Douglass – Not always.
 - h. Brian Johnson – There may not be a need to overcomplicate this topic. Faculty could include information in the rationale section and in the material fees section in Meta.
 - i. Kelly Douglass – We also need to clearly define under what circumstances fees are permitted.
- 2. DX Addendum “Emergency” Definition
 - a. Kelly Douglass – A draft of the updated DX form was sent to the chairs. Should we take the form to the individual senates or the district senate?
 - b. The committee agreed to take the form to the district senate.

District Curriculum Committee Notes

Votes by Member for 04/19/2022

Courses

Distance Education

M N R Action

Doulass

Johnson

Pfeifle

ENG 8DE Introduction to Mythology

Hold

Y

Y

Y

Holding for crosslisted HUM 8DE.
