

District Curriculum Committee Meeting Minutes

Tuesday, March 1, 2022 4:00-5:00pm	CAADO 209/Zoom
------------------------------------	----------------

Committee Members	Guests				
☐ Brian Johnson (Chair, MAT, NOR)	☐ Lijuan Zhai (AVC Ed Services and				
	Institutional Effectiveness, RCCD)				
☐ Jeannie Kim (Co-Chair, VC Ed. Services)	⊠ Steven Schmidt (MUS, RCC)				
⊠ Kelly Douglass (ENG, RCC)	☐ Bryan Nicol (Staff, RCCD)				
☑ Ann Pfeifle (HIS, MVC)	☑ Ellen Brown-Drinkwater (AO, RCC)				
	☑ Nick Franco (AO, NOR)				
	☐ Jeanne Howard (AO, MVC)				
	☐ Sabina Fernandez (Staff, MVC)				
	☐ Casandra Greene (Staff, RCC)				
	☐ Nicole Brown (Staff, NOR)				
Additional Guests: Susan Mills					

Zoom Information

https://rccd-edu.zoom.us/j/93940155720?pwd=NUF5NExId1JISkRnTzUvNGJDcWt2dz09

+1 669 900 6833

Meeting ID: 939 4015 5720

Passcode: 457904

Agenda and Minutes

- 1. Approval of Agenda
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Approved, Unanimous
- 2. Approval of Minutes December 7, 2021
 - a. 1st A. Pfeifle; 2nd K. Douglass
 - b. Approved, Unanimous

Reports from Colleges

- 1. Moreno Valley
 - a. Moreno Valley has established a local decision for sunsetting courses and programs, however, we have found that faculty are saying they will not teach our update their courses and will wait for them to be automatically sunset. The committee will make it clear this is not the intention of the process and it is faculty's responsibility to do modifications and discontinuances.
 - b. A presentation on the non-credit draft strategic plan was provided to the committee.



2. Norco

- a. The committee also received the presentation from the non-credit group on the strategic plan.
- b. The Carpentry program will be forthcoming with many courses. Because it is an apprenticeship program and the courses are being adopted from other colleges, some of the hours and unit math may be different.
- c. Kelly Douglass Do apprenticeship courses go through Work Experience? Is there oversight?
 - i. Ann Pfeifle It is distinct, but there are similarities in that you have an expert that is not necessarily a faculty member that the students work with.

3. Riverside

a. The committee is working through the regulations around the Brown Act. The committee is also receiving a presentation on the non-credit strategic plan next week.

Action Items

1. Curriculum Proposals

Discussion Items

- 1. Draft Noncredit Strategic Plan and Timeline (See Attachments) Susan Mills
 - a. The strategic plan was presented last week to Norco and Moreno Valley College and will be presented on Tuesday for RCC. There is quite an emphasis on curriculum development, making sure the processes for non-credit are in the handbook, and potentially developing a separate handbook for non-credit. Additional emphasis is also on training for faculty, making sure faculty understand the purposes of non-credit, and how it can benefit our students.
 - b. All three college Curriculum Committees are receiving the presentation as are all three Academic Senates. It will go to Senates for approval at a later meeting. Eventually it will be brought to the Board to approval. The group is seeking comments, questions, suggested changes, and recommendations.
 - c. Kelly Douglass On page 3, there is a graphic at the bottom that has non-credit course categories and CDCP eligible categories, but no where does it explain what the impact of CDCP and regular non-credit courses are on faculty teaching loads. The load calculation for CDCP may be the same as credit, but it is not clear what the difference is for non-CDCP courses. Union President Taube indicated there is a formula, but many are unsure where the formula is. The plan could get more faculty buy-in if the impacts to faculty are in the plan.
 - d. Susan Mills Have been trying to get answers to this for several years. Not just the load, but also the impact on faculty retirement. There is language in Ed Code about adult education and what the expected load is, but there are a myriad of questions. When there is a mirrored course, the expectation is that it is the same as the credit version. If you're teaching non-mirrored like Senior Citizen Education



or courses that are not in CDCP certificates, we need clarification on that. It is an incredibly important point that may not be a part of the strategic plan, but will need to be discussed with the union and clarified in an MOU for what the equivalent load is for non-credit and variations of non-credit.

- i. Kelly Douglass Section 8670.5 of Ed Code may be the section that talks about the hours for adult education.
- e. Kelly Douglass Page 8, when you include percentages of successful course completion, would it be possible to include the raw numbers as the percentage may be misleading. The total number of students who have succeeded in 1A is an astronomically high number.
- f. Kelly Douglass Page 13, in the discussion regarding education for older adults, neither programs for older adults or programs for adults with disabilities receive enhanced funding, but it states that other community colleges want to offer courses in those categories for CDCP funding. This seems to contradict page 3.
 - i. Susan Mills Correct, they do not receive CDCP funding, but there is a desire from community colleges to get enhanced funding from the CCCCO for that category.
- g. Kelly Douglass Page 16, recommendation number 6 says expand non-credit offerings for older adults. There are disciplines that want to do that, but in an effort to do that have followed models that we have later been told are incorrect. If there are institutions with good models with good offerings, more information would be helpful. Additional resources for discipline experts on how to tailor curriculum to older adults when that is not their expertise would also be useful.
- h. Casandra Greene One concern is that when we started non-credit we very quickly went from two certificates to 30 is one year, but we did not have the infrastructure available to support that. The SWOT analysis indicates that ERP changes are needed, but our curriculum very clearly does not work with Anthology. There are basic functionalities that are missing from the ERP. As we move forward with non-credit, we may continue to find ourselves in a situation where we are building out non-credit without the infrastructure to support it. The impact on classified professionals could be immense.
- i. Susan Mills As we take the plan through these other committees, we have to emphasize there is an objective that says we must have the IT resources available alongside the support of the Chancellor.
- 2. Material Fees Kelly Douglass
 - a. Postponed to next meeting.
- 3. Revisiting DX Criteria Kelly Douglass
 - a. Postponed to next meeting.
- 4. AB 1111 Kelly Douglass
 - a. Postponed to next meeting.



Program Documentation

- 1. Program Modifications
 - a. ADT Kinesiology (Moreno Valley, Norco, and Riverside)
 - b. Computer Numerical Control Programming

District Curriculum Committee Notes

Votes by Member for 03/01/2022

C	ourses									
Co	ourse Dele	<u>etions</u>	MNR	Action	Douglass	Johnson	Pfeifle			
	KIN A64	Soccer		Approved	Υ	Υ	Υ			
Course Major Modifications		MNR	Action	Douglass	Johnson	Pfeifle				
		Introduction to Tutor Training but no entrance skill link. Faculty also requested the addition methods of instruction.	✓ ✓ □ of some	Hold	Υ	Υ	Υ			
	MAN 35 Faculty have	Computer Aided Machining decided to no longer pursue this modification.		Remove from Agenda	Υ	Υ	Υ			
	MUS 10	Digital Music Production and Mixing		Approved	Υ	Υ	Υ			
	MUS 9	Film Scoring and Film Sound		Approved	Υ	Υ	Υ			
	MUS 98	Careers and Entrepreneurship in Music and the Arts		Approved	Υ	Υ	Υ			
G	General Education									
G	eneral Ed	ucation Modifications	MNR	Action	Douglass	Johnson	Pfeifle			
	MUS Holding at fac	Careers and Entrepreneurship in Music and the Arts culty request.		Hold	Υ	Υ	Υ			
Programs										
<u>Pı</u>		<u>odifications</u>	MNR	Action	Douglass	Johnson	Pfeifle			
AL	KIN	Kinesiology		Approved	Υ	Υ	Υ			
	KIN	Kinesiology		Approved	Υ	Υ	Υ			
	KIN	Kinesiology		Approved	Υ	Υ	Υ			
Degree & Certificate										
	MAN Faculty have	Computer Numerical Control Programming decided to no longer pursue this modification.		Remove from Agenda	Υ	Υ	Υ			