

## District Curriculum Committee Meeting Minutes

---

**Tuesday, December 1, 2020**                      **4:00-5:00pm**                      **Hosted Via Zoom**

---

| Committee Members   | Guests   |
|---|--|
| <input checked="" type="checkbox"/> Ann Pfeifle (Chair, MVC)                | <input type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD) |
| <input checked="" type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services) | <input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC)                                |
| <input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)               | <input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)                                |
| <input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)                | <input type="checkbox"/> Rebecca Turner (Staff, RCCD)  |
|   | <input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)                         |
|   | <input checked="" type="checkbox"/> Nick Franco (AO, NOR)                                    |
|   | <input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)                                  |
|   | <input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)                            |
|   | <input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)                             |
|   | <input type="checkbox"/> Nicole Brown (Staff, NOR)   |
|   | <input type="checkbox"/> Paul Conrad (CIS, RCC)  |

**Zoom Information**

<https://cccconfer.zoom.us/j/98625984247>  
 +1 669 900 6833 (US Toll)  
 Meeting ID: 986 2598 4247

**Agenda and Minutes**

1. Approval of Agenda
  - a. 1<sup>st</sup> K. Douglass, 2<sup>nd</sup> B. Johnson
  - b. Add discussion items: DCC Chair Rotation; December 8 DCC/DAS Meeting
  - c. Approved, Unanimous
2. Approval of Minutes – November 17, 2020
  - a. 1<sup>st</sup> B. Johnson, 2<sup>nd</sup> K. Douglass
  - b. Approved, Unanimous

**Action Items**

1. Curriculum Proposals

**Discussion Items**

1. Call to Action Meeting – Kelly Douglass
  - a. The Call to Action Meeting took place on both November 9 and November 30.

- b. At the November 9 meeting, Dr. Isaac discussed wanting the district to be a leader in the region on issues of equity. He is considering a class that could be required for all students. Questions raised included whether this would be a local degree requirement, what discipline would the class belong to, etc. While these questions were not resolved, there was good discussion and some clear parameters were discussed about what the class could be.
  - c. There is an ongoing question regarding the partnership with UCR, and a meeting is expected in December and again in the spring term.
  - d. At the November 30<sup>th</sup> meeting, it was recommended that there should be an open agenda item on all committee meetings regarding anti-racist pedagogy, best practices, and how the committee can move forward on that topic.
  - e. An Ethnic Studies local degree requirement was also discussed, along with the idea of a single class that all students would take. This, however, would force a single course to do a lot of work, when the work should be done across the colleges and across the district.
  - f. Regarding curriculum review with an equity and anti-racist lens, Kelly Douglass has volunteers willing to work together to draft a rubric that includes both a section on how to review curriculum generally, and the anti-racist and equity review can also be built into that.
  - g. At the November 30 meeting, the question regarding the purpose and charge of the Call to Action meeting was raised, and it appears that the call is to ensure the conversation regarding equity and anti-racism is taking place in all spaces across the district. Dr. Kim specifically mentioned four areas – curriculum, the equity audit, teaching training and professional development, and hiring.
  - h. In terms of the District Curriculum Committee, the key take away from the meeting was to ensure there is a discussion item on the agendas to allow for people to discuss equity issues in pedagogy and also to note that there will be a rubric available for review and discussion in the spring.
2. DCC Chair Rotation Question
    - a. Brian Johnson will be the DCC Chair beginning Fall 2021.
3. December 8 DCC/DAS Meeting
    - a. Topics discussed will be the GE Approval Process (whole discipline v. individual courses) and the Local Ethnic Studies GE Requirement.
    - b. The meeting will begin at 2:30pm.
    - c. Ellen Brown-Drinkwater - Is the Credit for Prior Learning policy something that should be reviewed?
      - i. Jeannie Kim – This policy has already gone to the Academic Senates and the Board policy itself is going forward to the December 8 meeting. The Administrative Procedure workgroup will also meet to review the procedures. The AP will be adopted sometime in the future, but it does not need to go to the Board alongside the Board Policy.
    - d. Jeannie Kim – Regarding Ethnic Studies, only three faculty members across the district have the FSA for Ethnic Studies, so the equivalency committee still needs

to be established. The concern has been that two of the three faculty members are not yet tenured. The third individual has the FSA, but has not been teaching in the field. Jeannie Kim will be working with Jennifer Floerke to determine how to best constitute the committee, possibly adding two more faculty who are tenured. Many faculty members are also assuming they will be able to easily obtain the FSA, but this may not be the case and will depend on how the committee awards it.

- e. Brian Johnson – During the winter session, Brian and Steven will be updating curriculum handbook. Please send any recommendations for changes to them.

*Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on December 1, 2020 via Zoom Conferencing.*

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact [techreview@rccd.edu](mailto:techreview@rccd.edu) at least one week prior to the meeting. Requests received after this time will be honored when possible.*

*Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to [techreview@rccd.edu](mailto:techreview@rccd.edu).*

# District Curriculum Committee Notes

Votes by Member for 12/01/2020

## Courses

### Course Major Modifications

|  | M                        | N                                   | R                                   | Action      | Douclass | Johnson | Pfeifle |
|--|--------------------------|-------------------------------------|-------------------------------------|-------------|----------|---------|---------|
| <b>ART 41A</b> <b>Figure Painting-Introduction</b><br>Awaiting Norco vote.   | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Hold</b> | Y        | Y       | Y       |
| <b>PHI 19</b> <b>Native American Thought</b><br>Faculty is not certain they want to proceed with the ETS crosslisting. Holding for further discussion. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Hold</b> | Y        | Y       | Y       |

### Distance Education

|   | M                                   | N                                   | R                                   | Action          | Douclass | Johnson | Pfeifle |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-----------------|----------|---------|---------|
| <b>GEG 4DE</b> <b>Geography of California</b> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Approved</b> | Y        | Y       | Y       |

### New Courses

|  | M                                   | N                                   | R                                   | Action          | Douclass | Johnson | Pfeifle |
|--|-------------------------------------|-------------------------------------|-------------------------------------|-----------------|----------|---------|---------|
| <b>ETS 19</b> <b>Native American Thought</b><br>Holding for PHI 19.                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Hold</b>     | Y        | Y       | Y       |
| <b>ETS 50</b> <b>Introduction to African American Families and Populations</b>           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <b>Approved</b> | Y        | Y       | Y       |
| <b>ETS 51</b> <b>Introduction to Latina and Latino American Families and Populations</b> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <b>Approved</b> | Y        | Y       | Y       |
| <b>ETS 52</b> <b>Introduction to Asian American Families and Populations</b>             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <b>Approved</b> | Y        | Y       | Y       |
| <b>ETS 53</b> <b>Introduction to Native American Families and Populations</b>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <b>Approved</b> | Y        | Y       | Y       |