

# **District Curriculum Committee Meeting Minutes**

Tuesday, May 18, 2021	4:00-5:00pm Hosted Via Zo
Committee Members	Guests
✓ Ann Pfeifle (Chair, MVC)	☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
☑ Jeannie Kim (Co-Chair, VC Ed. Service	s) Steven Schmidt (MUS, RCC)
⊠ Kelly Douglass (ENG, RCC)	☐ Bryan Nicol (Staff, RCCD)
⊠ Brian Johnson (MAT, NOR)	☑ Ellen Brown-Drinkwater (AO, RCC)
	☑ Nick Franco (AO, NOR)
	☑ Jeanne Howard (AO, MVC)
	☐ Casandra Greene (Staff, RCC)
	☐ Nicole Brown (Staff, NOR)
Additional Guests: Deborah Brown, Jessica	Hamilton, Tammy Kearn, Jeff Rhyne, Kweku

#### **Zoom Information**

Williams

https://cccconfer.zoom.us/j/95633816217

+1 669 900 6833 (US Toll) Meeting ID: 956 3381 6217

### **Agenda and Minutes**

- 1. Approval of Agenda
  - a. 1<sup>st</sup> K. Douglass, 2<sup>nd</sup> B. Johnson
  - b. Approved, Unanimous
- 2. Approval of Minutes May 4, 2021
  - a. 1<sup>st</sup> B. Johnson, 2<sup>nd</sup> K. Douglass
  - b. Approved, Unanimous

# **Reports from Colleges**

- 1. Moreno Valley
  - a. The GE inclusion process was discussed at the most recent meeting.
- 2. Norco
  - a. The GE process was also discussed at the Norco committee meeting.
- 3. Riverside
  - a. The GE process was also discussed.
  - b. Additionally, an update on the Brown Act rules was provided and there were follow up questions. We do believe there will be faculty with HR



- accommodations, and it was reiterated that accommodations could be made for that specific member to vote via teleconference.
- c. Questions remain regarding the Social Justice Studies discipline. Please see the discussion below.

# **Action Items**

1. Curriculum Proposals

## **Discussion Items**

- 1. Criteria and Process for Approval for SJS
  - a. Ann Pfeifle In regard to SJS, we will need both faculty and administrative input to determine what the Interdisciplinary Studies minimum qualification means. While the State Chancellor's Office defines interdisciplinary studies in a certain way, there appear to be differences in interpretation. There has been discussion on the listservs that the minimum qualifications handbook will be updated, but until that is done we will need to have the process clarified.
  - b. Jeannie Kim Spoke with Diana Torres about the issue of equivalencies and how the equivalency committee is established. She indicated that RCCD had previously been through a similar situation with the humanities curriculum. The committee met with the union, the academic senate, and HR to determine what the minimum qualifications would be, and they identified that the minimum qualification could be identified with a "Such as..." phrase, allowing for the broadest opportunity to apply it to a discipline. The construction of the committee would fall on the academic senate following the same process we already have. The question was also asked whether this could be applied on a course-by-course basis or just the discipline, but HR did not have an answer.
  - c. Ann Pfeifle Usually it is for all the courses within a discipline.
  - d. Kelly Douglass One concern may be if an individual has an interdisciplinary minimum qualification in an area of extreme specificity. If a faculty member has a minimum qualification in history and Asian American studies, are they well suited to teach a gender and women's studies class? One way of thinking about SJS is that there may be a few core SJS courses that anyone with the FSA could teach, and they would not be crosslisted, but then any history specific courses could be taught by history faculty, and sociology specific courses could be taught by sociology faculty, etc.
  - e. Ann Pfeifle This appears to be what most colleges are doing. There are a few SJS courses, but all other courses in the SJS degree, for example, are in sociology, history, or English.
  - f. Deborah Brown As we were doing research to draft SJS, this is also what we found. There was a discussion about whether to include the SJS discipline at RCC, but the question that was raised was regarding discipline review if we have no individuals who have the FSA, how would the courses be originated? Would this be done at the department level?



- g. Ann Pfeifle Ethnic Studies may be a good example in how we put the 'cart before the horse'. Within the district there were only a handful of individuals with the FSA. The fear is that if we create SJS without SJS faculty, we are doing a disservice to the Social Justice Studies program. We cannot create disciplines and departments when we do not have the expertise and the faculty to make true, solid, authentic courses. If we don't have the discipline experts, then we may need to wait until we do, and we need to demand that we hire faculty with the proper expertise.
- h. Kelly Douglass For faculty, what should they know about their own background to know if they might even have the FSA? What disciplines are they supposed to look at?
  - i. Ann For now, this may just be the list in the minimum qualifications.
- i. Kelly Douglass Additionally, we have an ADT that is in progress for Social Justice Studies, but we do not have the SJS discipline. Can we offer a degree in a discipline that we do not have?
  - i. Jeanne Howard There are ADTs in Liberal Studies or American Studies, but we do not offer either of those disciplines. If it requires a CID number for the SJS course and we have that course approved, it does not matter what the discipline is.
  - ii. Ellen Brown-Drinkwater We meet the CID requirement for the courses without having the SJS discipline.
- j. Deborah Brown In thinking about the fields, we must have some level of disciplinary deference when we consider who teaches what. If Social Justice Studies captures some of the comparative courses, we need to focus on who are the experts within each discipline under the umbrella of SJS, which includes gender studies, LGBT+ studies, labor studies, etc. Would we also create the composite disciplines such as African American Studies or Asian American Studies that we do not have already?

# 2. CSUGE Area F Update – Kelly Douglass

- a. Last week there was a webinar with the CSU Chancellor's Office about the submission of the ETS courses. There was a great deal of frustration, and the Chancellor's Office did not answer one question directly. However, we have a timeline for resubmission of courses and a plan set with the Articulation Officers so that we can attempt to get the courses that were denied re-examined. Ellen, Nick, and Jeanne created a guide to show the courses submitted, denied, and approved, which asks for what information is needed to get submissions approved upon resubmission.
- b. Jeanne Howard The AOs will need a justification or a summary for each course that explains where each of the SLOs is living in the content. We should try to obtain a paragraph or two for each course that can be added to the comments section. If the course is still not approved, we can obtain more information about what is needed. If they need additional changes, then the courses can move through the curriculum process in September.
- c. Ellen Brown-Drinkwater In December, they are going to allow back dating to



- Fall 21. We have June 1-10 to resubmit any courses.
- d. Ann There are four courses at all of the colleges that will fulfill this requirement for students in the first year.
- e. Jeanne Howard Intends to include language in the CSUGE sheet so that students know there will be more courses to be added in their second year, which will provide them with more options.
- f. Ellen Brown-Drinkwater If the students take an Area F course at the college where it is approved, it will count regardless of where the student's home college is.
- g. Deborah Brown The departments may not have prepared for so many students to be taking the ETS courses and many of the courses will not be offered in the fall. Is there a plan to ensure proper funding is available for these courses? Faculty in the department are also limited, and there are not enough people to manage this requirement.
- h. Ellen Brown-Drinkwater Will the crosslisted versions of the courses be offered?
  - i. Ann Pfeifle Yes, and this is a concern as well in regard to how courses will be scheduled and under which discipline. We need to demand the money to hire faculty that are discipline experts.
- i. Kelly Douglass Are the AOs contacting the faculty who are originators?
  - i. Ann Pfeifle Ann will create and send a notification with Kelly and Brian undersigned, along with the Articulation Officers as well if amenable.
- j. Kelly Douglass Regarding crosslisting, there are ETS faculty across the state who are extremely upset that any courses are crosslisted in the Area F designation, the thought being that this waters down the Ethnic Studies discipline. When you crosslist a course, Ethnic Studies faculty no longer have control over it. Additionally, do faculty teaching the crosslisted version have the appropriate Ethnic Studies expertise or training? Should the ETS courses not be crosslisted? Or, is having the crosslist present a benefit? Several specific disciplines were called out as being disciplines that should never be crosslisted because of the history and origin of the discipline, and we have those courses approved including anthropology, sociology, and history which were of particular concern due to the differences in pedagogy. How do we best serve our colleagues?
- k. Ann Pfeifle Confident that the intention was to help by crosslisting courses, but we may have not provided enough opportunity to hear from the experts in the field. Any challenge to the crosslistings should be valued.
- 1. Jessica Hamilton Oftentimes in the process of crosslisting, you have traditional disciplines that then chip away at the validity of ETS, that then allows for ETS to be erased because so many other disciplines are a part of it. The dilution of ETS is a historical problem throughout the community college, UC, and CSU system. Even in us creating ETS here, we were very much engaging in a 'cart before the horse' process because of the mandate from the state. In the coming years as new courses are developed, crosslisting may not be necessary.
- m. Deborah Brown One of the important pieces to remember is that there are discipline experts in the field of Ethnic Studies. In our correspondence from the council, specifically Native American studies already feels marginalized. There



are fewer faculty who teach Native American studies, fewer programs, and the faculty with the background in that material need to be the ones who are teaching the courses. The discipline of Anthropology was also brought up frequently, and there is a definitive fear that the way Native American individuals would be discussed could be problematic. How do we then manage faculty that are teaching these classes? How are we working as an interdisciplinary unit that builds the program appropriately? Have we vetted faculty so we know they have the appropriate background and we know their syllabus and material do the appropriate work? In thinking about discipline experts in Ethnic Studies, we don't have an expert in Native American Studies.

- n. Kweku Williams One apprehension for cultural anthropology and Native American cultures is that the discipline of Anthropology tries to be objective and fails to see the nuances of culture. A short coming of the discipline is that it does not consider cultural nuance, perspectives, and change over time. When it is taught, it is taught as an asymmetrical, archaeological history. We are talking about the human species, but we do not discuss the nuance of each cultural event. This is where anthropology can fall short. For cultural anthropology, it lacks contextualization in the way it is taught. It is very abstract with a big umbrella. Cultural anthropology may not be equipped to properly address the nuances necessary.
- o. Kelly Douglass Do we need to revisit some of those crosslistings? The courses that are approved for Area F perhaps could be addressed in the future, but for the ones that were not, is there a need to revisit them discipline by discipline and to address questions of how courses are assigned?
- p. Jessica Hamilton Does not plan at this time to go back discipline by discipline. ETS has its own structure, its own integrity, and its own pedagogy, and many people do not understand this. Based on the courses we currently have, there are no others that could be ETS at this time. This does not mean that courses will not come forward in the future, but we are not going to transform other courses to become ETS. Those that have not been approved at the state should be revisited, but courses outside of those disciplines should not be reviewed at this time.
- q. Brian Johnson What if another discipline believes that the crosslisting is appropriate? Who is the discipline that decides? For example, when MAT-12 and PSY/SOC-48 were crosslisted, the math discipline was not happy. Frequently when courses are crosslisted, both sides are not agreeing. We may need to have a policy that states that both disciplines must agree. When we have a single discipline proposing a crosslisting which is approved, this is an issue.
  - i. Ann Pfeifle MAT-12 and PSY/SOC-48 may be a different situation as they are not crosslisted.
  - ii. Kelly Douglass We had a PHI faculty member say that the ETS content does not fit what the PHI course does. It needs to be a collaborative conversation where both sides agree.
- r. Deboarh Brown ETS is based on interdisciplinary fields, so those with the FSA in ETS frequently have multiple degrees. We can justify some of the crosslisting because the faculty have backgrounds in both ETS and HIS. In order to find work,



many Ethnic Studies faculty felt they needed to pursue multiple degrees. The ETS discipline has thoughtfully gone through the courses, looked at what is being suggested, worked with other faculty who are presenting courses to the ETS faculty, and the ETS faculty want to follow the district's policies and procedures as curriculum gets approved. Some of the drafts that came through were a bit 'fill in the blank,' which may explain some of the denials, but there is hope there will be information from CSU on how to build courses for CSU Area F. Still, we are excited that the courses that have been approved are courses that do the appropriate work.

- 3. PHO/JOU-12 Discrepancy Kelly Douglass
  - a. On today's agenda in the Distance Education proposals, PHO-12DE is listed. However, this course is crosslisted with JOU, and journalism faculty did not realize that a PHO-12DE proposal had been submitted. They have since submitted a DE proposal for the JOU version of the course.
  - b. Would the committee be comfortable with holding PHO-12DE and advancing JOU-12DE forward to the next DCC for approval?
    - i. The committee agreed.

# **Program Documentation**

- 1. New Programs
  - a. Riverside Graphic Design and Promotional Printing Entrepreneur

Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on May 18, 2021 via Zoom Conferencing.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techneview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to techneview@rccd.edu.

# **District Curriculum Committee Notes**

Votes by Member for 05/18/2021

Courses						
Course Exclusions		MNR	Action	Douglass	Johnson	Pfeifle
SCE 810	Photography for Older Adults		Approved	Y SS	on Y	fle Y
SCE 820	Music for Active Seniors		Approved	Υ	Υ	Υ
SCE 821	Music Therapy for Frail Seniors		Approved	Υ	Υ	Υ
SCE 842	Needle Art for Seniors		Approved	Υ	Υ	Υ
Course Maj	or Modifications	MNR	Action	Douglass	Johnson	Pfeifle
COS 60F	Remedial Training Course		Approved	Υ	Υ	Υ
Distance Ec	lucation	MNR	Action	Douglass	Johnson	Pfeifle
AHS 8DE	Art History of the Photographic Image		Approved	Υ	Υ	Υ
ART 44ADE	Beginning Animation Principles		Approved	Υ	Υ	Υ
ART 44BDE	Intermediate Animation Principles		Approved	Υ	Υ	Υ
ART 44CDE	Advanced Animation Principles		Approved	Υ	Υ	Υ
ART 50ADE	Beginning Storyboarding		Approved	Υ	Υ	Υ
ART 50BDE	Intermediate Storyboarding		Approved	Υ	Υ	Υ
ART 51ADE	Beginning Animation Production		Approved	Υ	Υ	Υ
ART 51BDE	Intermediate Animation Production		Approved	Υ	Υ	Υ
AST 1ADE	Introduction to the Solar System	<b>V V</b>	Approved	Υ	Υ	Υ
BIO 10DE	Life Sciences Principles		Approved	Υ	Υ	Υ
BIO 18DE	Human Genetics	<b>V V</b>	Approved	Υ	Υ	Υ
BIO 19DE	Environmental Science		Approved	Υ	Υ	Υ
BIO 1DE	General Biology		Approved	Υ	Υ	Υ
BIO 1HDE	General Biology Honors		Approved	Υ	Υ	Υ
BIO 35DE	Health Science	<b>V V</b>	Approved	Υ	Υ	Υ

ourses						
istance Ed	lucation	MNR	Action	Douglass	Johnson	Pfeifle
BIO 45DE	Survey of Human Anatomy and Physiology		Approved	Υ	Υ	Υ
BIO 4DE	Human Biology	<b>V V</b>	Approved	Υ	Υ	Υ
BIO 60DE	Introduction to Molecular and Cellular Biology	<b>V V</b>	Approved	Υ	Υ	Υ
BIO 60HDE	Introduction to Molecular and Cellular Biology Honors	<b>V</b>	Approved	Υ	Υ	Υ
BIO 61DE	Introduction to Organismal and Population Biology	<b>V V</b>	Approved	Υ	Υ	Υ
CON 60DE	Introduction to Construction		Approved	Υ	Υ	Υ
CON 61DE	Materials of Construction		Approved	Υ	Υ	Υ
CON 62DE	Print Reading for Construction		Approved	Υ	Υ	Υ
CON 63ADE	International Building Code		Approved	Υ	Υ	Υ
CON 63BDE	Analysis of Revisions to the Uniform Building Code		Approved	Υ	Υ	Υ
CON 63CDE	Analysis of Revisions to the Uniform Building Code		Approved	Υ	Υ	Υ
CON 63DDE	Analysis of Revisions to the Uniform Building Code		Approved	Υ	Υ	Υ
CON 64DE	Office Procedures and Field Inspection		Approved	Υ	Υ	Υ
CON 65DE	Plumbing Code		Approved	Υ	Υ	Υ
CON 66DE	National Electrical Code		Approved	Υ	Υ	Υ
CON 67DE	Mechanical Code		Approved	Υ	Υ	Υ
CON 68DE	Simplified Engineering for Building Inspectors		Approved	Υ	Υ	Υ
CON 70DE	Fundamentals of Soils Technology		Approved	Υ	Υ	Υ
CON 71DE	Energy Conservation Standards		Approved	Υ	Υ	Υ
CON 72DE	California State Accessibility Standards		Approved	Υ	Υ	Υ
CON 73DE	Project Planning for Site Construction		Approved	Υ	Υ	Υ
COS 1ADE	Introduction to Cosmetology Level 1		Approved	Υ	Υ	Υ
COS 1BDE	Introduction to Cosmetology Level II		Approved	Υ	Υ	Υ
COS 1CDE	Cosmetology Business Concepts		Approved	Υ	Υ	Υ
COS 60ADE	Beginning Cosmetology Concepts		Approved	Υ	Υ	Υ
COS 60BDE	Level II Cosmetology Concepts		Approved	Υ	Υ	Υ

ourses						
istance Ed	<u>lucation</u>	MNR	Action	Douglass	Johnson	Pfeifle
COS 60CDE	Level III Cosmetology Concepts		Approved	Υ	Υ	Υ
COS 60DDE	Level IV Cosmetology Concepts		Approved	Υ	Υ	Υ
COS 60EDE	Level V Cosmetology Concepts		Approved	Υ	Υ	Υ
COS 60FDE	Remedial Training Course		Approved	Υ	Υ	Υ
COS 61ADE	Level I Cosmetology Instructor Concepts A		Approved	Υ	Υ	Υ
COS 61BDE	Level II Cosmetology Instructor Concepts B		Approved	Υ	Υ	Υ
CUL 20DE	Fundamentals of Baking I		Approved	Υ	Υ	Υ
CUL 46DE	Fundamentals of Baking and Pastry		Approved	Υ	Υ	Υ
CUL 47DE	Advanced Baking and Pastry		Approved	Υ	Υ	Υ
FTV 65DE	The Director's Art in Filmmaking		Approved	Υ	Υ	Υ
FTV 67DE	Introduction to Video Production		Approved	Υ	Υ	Υ
GEO 1BDE	Historical Geology		Approved	Υ	Υ	Υ
GEO 1DE	Physical Geology		Approved	Υ	Υ	Υ
GEO 1LDE	Physical Geology Laboratory		Approved	Υ	Υ	Υ
GEO 2DE	Geology of National Parks and Monuments		Approved	Υ	Υ	Υ
GEO 30ADE	Geologic Field Studies of Southern California		Approved	Υ	Υ	Υ
GEO 30BDE	Geologic Field Studies of Southern California		Approved	Υ	Υ	Υ
GEO 31DE	Regional Field Studies in Geology		Approved	Υ	Υ	Υ
GEO 32DE	Regional Field Studies in Geology		Approved	Υ	Υ	Υ
GEO 3DE	Geology of California		Approved	Υ	Υ	Υ
GEO 4DE	Earth Science for Educators		Approved	Υ	Υ	Υ
GEO 5DE	Natural Hazards and Disasters		Approved	Υ	Υ	Υ
HES 1DE	Health Science	<b>V V</b>	Approved	Υ	Υ	Υ
HMS 50DE	Introduction to African American Families and Populations	<b>V</b>	Approved	Υ	Υ	Υ
HMS 51DE	Introduction to Latina and Latino American Families and Populations	<b>V</b>	Approved	Υ	Υ	Υ

Courses						
Distance Ed	ucation	MNR	Action	Douglass	Johnson	Pfeifle
HMS 52DE	Introduction to Asian American Families and Populations		Approved	Υ	Υ	Υ
HMS 53DE	Introduction to Native American Families and Populations	<b>V</b>	Approved	Υ	Υ	Υ
MAT 25DE	Mathematics for the Liberal Arts Student		Approved	Υ	Υ	Υ
MAT 5DE	Calculus for Business and Life Science	<b>V V</b>	Approved	Υ	Υ	Υ
OCE 1DE	Introduction to Oceanography		Approved	Υ	Υ	Υ
OCE 1LDE	Introduction to Oceanography Laboratory		Approved	Υ	Υ	Υ
PHO 10DE	Advanced Photography		Approved	Υ	Υ	Υ
PHO 12DE Holding for cr	Photojournalism rosslisted JOU 12.		Hold	Υ	Υ	Υ
PHO 14DE	Lighting for Portraiture and Still Life		Approved	Υ	Υ	Υ
PHO 17DE	Introduction to Color Photography		Approved	Υ	Υ	Υ
PHO 20DE	Introduction to Digital Photography	<b>V V</b>	Approved	Υ	Υ	Υ
PHO 9DE	Intermediate Photography		Approved	Υ	Υ	Υ
PHY 10DE	Introduction to General Physics	<b>V V</b>	Approved	Υ	Υ	Υ
New Course	<u>es</u>	MNR	Action	Douglass	Johnson	Pfeifle
ADM 801	Design Process for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 802	Adobe Illustrator for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 803	Adobe Photoshop for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ
ADM 804	Promotional Printing for Graphic Design and Printing Entrepreneur		Approved	Υ	Υ	Υ

Program	S					
New Prog	<u>rams</u>	MNR	Action	Douglass	Johnson	Pfeifle
ADM	<b>Graphic Design and Promotional Printing Entrepreneur</b>		Approved	Υ	Υ	Υ