

District Curriculum Committee Meeting Minutes

Tuesday, May 4, 2021

4:00-5:00pm

Hosted Via Zoom

Committee Members	Guests
<input checked="" type="checkbox"/> Ann Pfeifle (Chair, MVC)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Jeannie Kim (Co-Chair, VC Ed. Services)	<input type="checkbox"/> Steven Schmidt (MUS, RCC)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Brian Johnson (MAT, NOR)	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information

<https://cccconfer.zoom.us/j/93481309860>

+1 669 900 6833 (US Toll)

Meeting ID: 934 8130 9860

Agenda and Minutes

1. Approval of Agenda
 - a. 1st B. Johnson; 2nd K. Douglass
 - b. Approved, Unanimous
2. Approval of Minutes – April 20, 2021
 - a. 1st K. Douglass; 2nd B. Johnson
 - b. Approved, Unanimous

Reports from Colleges

1. Moreno Valley
 - a. The Moreno Valley curriculum committee was notified regarding the itemized general education plan. At this time, the faculty have not had many questions.
 - b. At District Academic Senate, Ann Pfeifle reported a variety of information regarding curriculum, including important upcoming curriculum dates, additional information on DE Addenda, and that course numbering guidelines are being solidified. Concerns were also raised regarding the new ERP. Both Chris Blackmore and the Chancellor assuaged some fears and indicated that curriculum needs to be academically centered and that the new system will work.

- c. Additionally, the topic of local DE approval was also discussed. The District Academic Senate did not find reasonable justification at this time to change our policy, which is that the colleges attempt to find consensus, but if not possible the ‘majority rules’ with one vote per college. Faculty are encouraged to voice any concerns that they have, but in addition must also provide data and evidence for the reason for any change. At this point in time, the senate presidents did not feel the faculty had done that.
2. Norco
 - a. The Norco curriculum committee was given the GE update form with the request to have each discipline review the courses to decide if each course is appropriate. The Norco Senate was also informed about this process and made the suggestion that once the list is finalized that clear information regarding credit for prior learning be included in the same area as the GE information. At this point, the credit for prior learning information is in a separate area in the catalog.
 - b. Additionally, there appear to be two different names listed in the catalog for the EAR discipline. The GE section mention one, but not the other.
 3. Riverside
 - a. The GE cleanup project was also discussed at the curriculum meeting, and the senate asked if department chairs would also be receiving the information. Information about the project was forwarded.
 - b. A question was raised about the location of GEG 1L in the itemized list. In the Natural Sciences area, GEG 1, 1H, and 5 are specifically listed as options, but not 1L. In the Social and Behavioral Sciences area, the catalog indicates any course for GEG is accepted other than the courses listed in Natural Sciences.
 - c. Jay Boshara reached out to his predecessor, who indicated that GEG 1L was in the 2016 catalog, but upon review of the 2016 catalog GEG 1L did not appear to be listed.
 - i. Ann Pfeifle – GEG 1L appears in Natural Sciences on the advising sheets used by counseling. Perhaps when the colleges split or when there were changes to Education Services there was an error.
 - ii. Bryan Nicol – In Colleague, GEG 1L is listed in the Natural Sciences requirement at least as far back as 2007. In Social Behavioral Sciences, GEG 1L is specifically listed as not being accepted towards the requirement.
 - iii. Jeanne Howard – The impact on students is probably minimal, as the Natural Sciences requires three units. The students would receive credit for 1L, but would need to take another class anyway due to 1L’s unit value.
 - d. The history for GEG 1L seemed appropriate to ensure it is listed in the Natural Sciences area and not in the Social and Behavioral Sciences area.
 - e. A similar question was raised regarding ANT 1L, however, there does not appear to be sufficient information to indicate where it should be included in the general education pattern. The ANT discipline should propose 1L for inclusion if they deem it appropriate.

- f. At the Riverside Curriculum Committee meeting, the Assessment Committee also provided a report, and there was a discussion regarding what happens when the committee believes there is a need to modify the GE SLOs. Where does this process start? How is it done?
- g. The Assessment representatives indicated that while they assess the SLOs, the process of changing them is outside of their purview, and after discussion it was suggested that District Academic Standards is where the process should begin.
- h. The ENG discipline at Riverside also created a Community of Practice. In one of their sessions, they commented on the 4th GE SLO, which refers to the term “citizenship” in its language. One thought was that this GE SLO could be more intentional in its language use, given that the term “citizenship” can be interpreted in a variety of ways.
- i. Where are the Norco and Moreno Valley assessment committees in their review process at this time?
 - i. Ann Pfeifle – Not sure where the committee is in their process, but Academic Standards appears to be the appropriate place for this topic.
 - ii. Brian Johnson – The assessment committee does not provide reports to the curriculum committee, so unsure where the committee is with their review process at this time.
- j. Jeannie Kim – There is also an assembly bill in progress that could lead to an Ethnic Studies requirement at the Associate Degree level, which may also impact this conversation. Dr. Isaac raised the question about any work taking place regarding the call to action. Dr. Kim indicated the work taking place in the committees and Dr. Isaac commended the group for their work.

Action Items

1. Curriculum Proposals

Discussion Items

1. Brown Act and Governor’s Executive Order – Jeannie Kim
 - a. The committees will need to continue to abide by the Brown Act. The Board of Trustees will be meeting in both May and June in person, but accommodations have been made for online Zoom opportunities to be available. As long as there is any level of restriction, Zoom will continue to be an option, but there will need to be the availability of a public component as well.
 - b. Kelly Douglass – Does this mean chairs need to be present, but faculty can attend via Zoom?
 - i. Jeannie Kim – The committee members will need to be present, but the public also needs the option to attend in person as well, however, Zoom will continue to be an option for attendees.
 - c. Kelly Douglass – The college committee members should also plan to be in person?
 - i. Jeannie Kim – Yes. The voting members need to be present, but we can

- make accommodations for other faculty members.
- d. Ann Pfeifle – If a committee member is on special accommodations due to COVID, can that member be accommodated?
 - i. Jeannie Kim – Yes, we would need to provide the same accommodation for the committee members.
2. COR Review with Equity Questions – Kelly Douglass
- a. By the end of the term, Kelly Douglass would like to have a first draft of a COR Review information sheet with information pulled from the RCCD Handbook, which would include information about the requirements for proposals, but along with asking about culturally responsive pedagogy as well.
 - b. If there is any feedback, please provide that information by the end of the week.
 - c. Additionally, the Community of Practice this year is reading the book From Equity Talk to Equity Walk, which has specific information about curriculum and what can be done with GE SLOs to reflect the equity values.
 - d. Ann Pfeifle – Met with a faculty member this week who expressed the concern that the information provided needs to be clear and that professional development will be needed as well. Faculty will need the proper resources to take up any recommendations. Additionally, the faculty experts must have a say in this process and how things are measured.
 - e. Kelly Douglass – Also spoke with a faculty member who indicated that it is not helpful to simply put information on the to COR and to make faculty feel as though they must teach something they are culturally unprepared to teach. This can also be harmful. Additionally, Brian Johnson raised a point at the beginning of this conversation that has also been important to keep in mind – that a course would not be rejected based on any equity recommendations, but that the checklist could still serve as a guide of things to consider. For professional development, there will be a need to partner with administrators and the senate.
 - f. Ann Pfeifle – There are faculty who are concerned about losing their jobs because of these recommendations, or because they do not have the proper tools. The discipline members are discipline experts, not equity experts.
 - g. Jeannie Kim – There is a concerted effort from all parties to make sure that professional development is available to the faculty. The faculty should not feel threatened, but rather the hope is that they feel empowered. It is the administration’s responsibility to ensure the faculty members have the proper tools available to them, and the administration is committed to that. Some of these components may reside with HRER or the Academic Senates, but the pedagogical approach lives with the faculty members. We will also need to ensure the part-time faculty have the tools to teach effectively as well. We will collaborate to ensure all these systems are in place.
 - h. Kelly Douglass – A first draft will be available at the end of the term, that can then be taken to the colleges and to the senates for further discussion.

Program Documentation

1. New Programs
 - a. Norco – Business Administration 2.0
 - b. Riverside – Business Administration 2.0
 - c. Moreno Valley – Information Technology (IT) Cybersecurity
2. Program Modifications
 - a. Riverside – Executive Office Management

Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on May 4, 2021 via Zoom Conferencing.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.

District Curriculum Committee Notes

Votes by Member for 05/04/2021

Courses

Course Deletions

		M	N	R	Action	Douclass	Johnson	Pfeifle
NRN 91	Nursing Work Study (BRN Approved)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Course Exclusions

		M	N	R	Action	Douclass	Johnson	Pfeifle
ENG 85	Writing Clinic (English)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ILA 1	Introduction to Tutor Training	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Course Inclusions

		M	N	R	Action	Douclass	Johnson	Pfeifle
ETS 14	African American History I	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
BIO 9	Introduction to the Natural History of Southern California	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CMI 61	Introduction to Spanish English Translation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 71	Bilingual Interpretation for the Medical Professions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 81	Introduction to Court Interpreting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CMI 91	Introduction to Translation and Interpretation for Business	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ENE 51	Print Reading	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENE 851	Print Reading	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Distance Education

		M	N	R	Action	Douclass	Johnson	Pfeifle
ETS DX 1-53	ETS DX 1-53	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

Courses

New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
SJS 110	Introduction to Social Justice Studies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Disciplines

New Disciplines

		M	N	R	Action	Douclass	Johnson	Pfeifle
SJS	Social Justice Studies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Programs

New Programs

		M	N	R	Action	Douclass	Johnson	Pfeifle
ADT								
BUS	Business Administration 2.0	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
BUS	Business Administration 2.0	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
Degree								
CIS	Information Technology (IT) Cybersecurity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

Program Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
Degree & Certificate								
CAT	Executive Office Management	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y