RCCD | RIVERSIDE COMMUNITY COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

District Curriculum Committee
Meeting Minutes

Tuesday, April 6, 2021	4:00-5:00pm	Hosted Via Zoom

Committee Members	Guests
☒ Ann Pfeifle (Chair, MVC)	☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
☒ Jeannie Kim (Co-Chair, VC Ed. Services)	☐ Steven Schmidt (MUS, RCC)
☒ Kelly Douglass (ENG, RCC)	☒ Bryan Nicol (Staff, RCCD)
☒ Brian Johnson (MAT, NOR)	☒ Ellen Brown-Drinkwater (AO, RCC)
	☒ Nick Franco (AO, NOR)
	☒ Jeanne Howard (AO, MVC)
	☒ Sabina Fernandez (Staff, MVC)
	☒ Casandra Greene (Staff, RCC)
	☒ Nicole Brown (Staff, NOR)
Additional Guests:	

Zoom Information
https://cccconfer.zoom.us/j/99142856458
+1 669 900 6833 (US Toll)
Meeting ID: 991 4285 6458

Agenda and Minutes

1. Approval of Agenda
   a. 1st K. Douglass, 2nd B. Johnson
   b. Addition of Business Administration 2.0 Discussion Item
   c. Approved, Unanimous
2. Approval of Minutes – March 16, 2020
   a. 1st K. Douglass, 2nd B. Johnson
   b. Approved, Unanimous

Reports from Colleges

1. Moreno Valley
   a. The Ben Clark Training Center is officially Moreno Valley's first college center.
2. Norco
   a. The Norco Curriculum Committee is raising the question about allowing for local DE approval for district wide courses, along with the timeline for standard DE proposals for 22WIN/SPR.
3. Riverside

a. Ellen Brown-Drinkwater gave a great presentation on credit for prior learning, which led to robust conversation.

b. Kelly Douglass attended the Senate meeting yesterday, and Mark Sellick mentioned that Dr. Isaac has made it very clear that there is no data to support that we will be in an emergency closure situation in the fall. Despite the Curriculum Committee's statement regarding DX, the instructions to the scheduling is that a standard DE is required for scheduling.

c. Last fall there was a discussion regarding developing an equity guide, which was sent out at the beginning of the semester. On the curriculum listserv this week, two colleges shared some potential resources based on work done at their own colleges.

Action Items

1. Curriculum Proposals
2. RCCD Curriculum Handbook
   a. 1st B. Johnson, 2nd K. Douglass
   b. Approved, Unanimous
   c. For the future, the handbook can be reviewed and approved during the spring term.

Discussion Items

1. Catalog Addendum Update – Bryan Nicol
   a. A question was raised regarding the ability to post the CSUGE and IGETC sheets to an addendum once they have been updated. Because the new ERP will require the programs to be manually built, we will be able to accommodate the articulation updates in the addendum.
2. AOE Discussion – Ann Pfeifle
   a. When the coordinators, chairs, and AOs met to review the forms, a question regarding the guidelines for adding courses to the AOEs was discussed. Are the guidelines currently in the handbook appropriate?
   b. Brian Johnson – Regarding approval process, in the past, any course additions to the AOEs were collected, and then a first and second read were performed by the committees with all the changes. Recently, however, we have had fewer additions to AOEs come through the curriculum process.
      i. Kelly Douglass – Recalled that the courses were each reviewed as they came through, but the final changes were vote on as a whole in the spring.
   c. Ann Pfeifle – As the handbook has just been approved, perhaps this topic can be held for now, or discussed with Academic Standards.
3. Curriculum Institute
   a. The colleges are beginning to compile a list of individuals to send to the curriculum institute including faculty, staff, and administrators.
4. Brown Act and Governor's Executive Order
   a. This topic will be agendized for the following DCC. The question of whether the

Tech Review and DCC committees are able to continue to meet digitally, along with the degree to which they are bound by the Brown Act was raised.
   b. Brian Johnson recommended that the committee receive training on how to run a meeting in accordance with the Brown Act.
5. Business Administration 2.0 ADT Language
   a. Riverside and Norco have each added language to the narrative of the Business Administration 2.0 ADT indicating that the faculty's preference is for students to complete MAT-12/12H, but that PSY/SOC-48 is an approved exception due to having the same C-ID approval. Generally, MAT-12/12H are more widely accepted for CSU Business programs, and there is the possibility that a CSU may deem an ADT offered by RCCD as not similar to a CSU degree. This would cause the student to need to take additional courses once they transfer to a CSU.
   b. Jeanne Howard – If the CSU does not want students to take a specific course, this could lead to the CSU deeming an RCCD ADT as "not similar." Because of this, it would be better to not list PSY/SOC-48.
   c. Ellen Brown-Drinkwater – It also may not be a single course that causes the CSU to deem an ADT not similar. The CSU must guarantee that a student with the ADT can complete the degree in 60 units. If they are unable to guarantee this, they will not accept it as similar.
   d. Jeanne Howard – When new deans are appointed, they may also change what they are willing to accept for the programs they oversee.
   e. Jeannie Kim – Indicated the desire to have a separate conversation regarding this issue, and that it could be brought to the provosts of the local feeder colleges.

Program Documentation
1. ADT MOV – Business Administration 2.0
2. ADT RIV - Music

Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on April 6, 2021 via Zoom Conferencing.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.

District Curriculum Committee Notes

Votes by Member for 04/06/2021

Courses

Distance Education

		M N R	Action	Douglass	Johnson	Pfeifle
MAG 40DE	The American Management Association Certified Professional in Management	☐ ☐ ☑	**Approved**	Y	Y	Y
SOC 15DE	Introduction to Women's Studies	☑ ☑ ☑	**Approved**	Y	Y	Y
SOC DX 15	Introduction to Women's Studies	☑ ☑ ☑	**Approved**	Y	Y	Y

Programs

New Programs

		M N R	Action	Douglass	Johnson	Pfeifle
ADT						
BUS	Busines Administration 2.0	☑ ☐ ☐	**Approved**	Y	Y	Y

Program Modifications

		M N R	Action	Douglass	Johnson	Pfeifle
ADT						
MUS	Music	☐ ☐ ☑	**Approved**	Y	Y	Y