# District Curriculum Committee
## Meeting Agenda

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|---|---|---|
| **Tuesday, April 6, 2021** | **4:00-5:00pm** | **Hosted Via Zoom** |

| Committee Members | Guests |
|---|---|
| ☐ Ann Pfeifle (Chair, MVC) | ☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD) |
| ☐ Jeannie Kim (Co-Chair, VC Ed. Services) | ☐ Steven Schmidt (MUS, RCC) |
| ☐ Kelly Douglass (ENG, RCC) | ☐ Bryan Nicol (Staff, RCCD) |
| ☐ Brian Johnson (MAT, NOR) | ☐ Ellen Brown-Drinkwater (AO, RCC) |
| | ☐ Nick Franco (AO, NOR) |
| | ☐ Jeanne Howard (AO, MVC) |
| | ☐ Sabina Fernandez (Staff, MVC) |
| | ☐ Casandra Greene (Staff, RCC) |
| | ☐ Nicole Brown (Staff, NOR) |
| Additional Guests: | |

## Zoom Information
https://cccconfer.zoom.us/j/99142856458
+1 669 900 6833 (US Toll)
Meeting ID: 991 4285 6458

## Agenda and Minutes

1. Approval of Agenda
2. Approval of Minutes – March 16, 2020

## Reports from Colleges

1. Moreno Valley
2. Norco
3. Riverside

## Action Items

1. Curriculum Proposals
2. RCCD Curriculum Handbook

## Discussion Items

1. Catalog Addendum Update – Bryan Nicol
2. AOE Discussion – Ann Pfeifle

## Program Documentation

1. ADT MOV – Business Administration 2.0
2. ADT RIV - Music

*Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on April 6, 2021 via Zoom Conferencing.*

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.*

*Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.*

# District Curriculum Committee
Proposals for Review for Meeting: 04/06/2021

## Courses

### Distance Education

| | | M | N | R | Discussion | Action |
|---|---|---|---|---|---|---|

**MAG 40DE**    **The American Management Association Certified Professional in Management**    ☐ ☐ ☑
**Rationale:**
**Tech Review:**    Approved, 3/16/2021

**MOV:** Info Item, 3/23/2021      **NOR:** Info Item, 3/23/2021      **RIV:** Approved, 3/23/2021

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**SOC 15DE**    **Introduction to Women's Studies**    ☑ ☑ ☑
**Rationale:**
**Tech Review:**    Approved, 3/16/2021

**MOV:** Approved, 3/23/2021      **NOR:** Approved, 3/23/2021      **RIV:** Approved, 3/23/2021

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**SOC DX 15**    **Introduction to Women's Studies**    ☑ ☑ ☑
**Rationale:**
**Tech Review:**    Approved, 3/16/2021

**MOV:** Approved, 3/23/2021      **NOR:** Approved, 3/23/2021      **RIV:** Approved, 3/23/2021

## Programs

### New Programs

| | | M | N | R | Discussion | Action |
|---|---|---|---|---|---|---|

**ADT**

**BUS**    **Busines Administration 2.0**    ☑ ☐ ☐
**Rationale:**    The ADT is being modified regarding degree requirements. CIS1A was taken out, BUS 24 was added as an option with BUS 10 and one additional math course was added MAT 4 or Mat 5.
**Tech Review:**    Approved, 3/16/2021

**MOV:** Approved, 3/23/2021      **NOR:** Info Item, 3/23/2021      **RIV:** Info Item, 3/23/2021

# Programs

## Program Modifications

| | | | M | N | R | Discussion | Action |

**ADT**

**MUS**      **Music**    ☐ ☐ ☑

**Rationale:**    Transfer Model Curriculum (TMC) Template for Music Rev. 07/05/17 added a "List A" category. Music courses moved from Required Core to List A were updated. Music courses that fulfill additional List A options were added.

**Tech Review:**    Approved, 3/16/2021

**MOV:**  Info Item, 3/23/2021        **NOR:**  Info Item, 3/23/2021        **RIV:**  Approved, 3/23/2021

**Program Outline**

**Title: Associate Degree for Transfer (ADT) - Business Administration 2.0**

**College:** ☒ **Moreno Valley College** ☐ **Norco College** ☐ **Riverside City College**
*(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)*

**TOPs Code: 050500** **CIP Code:** 52.0201

**Type of ADT:** ☐ Associate in Arts for Transfer ☒ Associate in Science for Transfer

**This is a:** ☒ New ADT ☒ Modification to an existing ADT

**If this is a modification to an existing ADT, please specify the changes being made:**
*(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)*
The ADT is being modified regarding degree requirements. CIS1A was taken out, BUS 24 was added as an option with BUS 10 and one additional math course was added MAT 4 or Mat 5.

**Rationale:**
*(Please note: This information will be presented to the Board of Trustees.)*

The second round of vetting for the Business Administration Transfer Model Curriculum (TMC) closed in late September. The Faculty Discipline Review Group (FDRG) -- representing the CCCs and the CSUs -- carefully and thoroughly reviewed all responses.

The charge of the Business Administration FDRG is to create a degree that prepares students for transfer and provides them with interdisciplinary preparation necessary for upper division success, regardless of the receiving CSU campus to which they transfer. This task must be accomplished within the guidelines of SB 1440 at the direction of the California legislature.

HISTORY

The FDRG first developed and approved a TMC in December of 2012. A five-year review was completed in 2018 with minor adjustments made for clarification purposes. Shortly thereafter the Math FDRG augmented the prerequisite to the statistics descriptor (MATH 110) from "intermediate algebra" to "intermediate algebra or any CSU accepted statistics pathway curriculum prerequisite". Further explanation of the language can be found at c-id.net. The CSU Chancellor's office and the CSU Academic Senate considered this a "significant change," concerned that a transfer student might not have appropriate algebra skills to succeed in CSU business programs. In response, the FDRG re-opened the Business Administration TMC in February of 2019.

This FDRG-modified TMC went out for vetting in February of this year. Changes based upon comments received were incorporated and the new draft TMC went out for review in September. The participation rate for this second round was impressive, with twice as many responses received than for TMCs in any other discipline. Twenty-five of these responses were described as department evaluations.

*For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk.*

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FEEDBACK

SECOND MATH COURSE

The FDRG's decision to move a second math course to the core was well received in the February vetting. Concerns were raised, though, about the best math course to add. While most CSUs require finite math or business calculus, several campuses -- including CSU Los Angeles, CSU Dominguez Hills and CSU San Bernardino –require another course (e.g., college algebra). A close review of college algebra syllabi showed the course to be at a comparable level to finite math and to include many of the same topics. To make this work for all CSUs, in September the FDRG recommended the following option: "A math course (excluding Statistics)

articulated for the Business major at a CSU campus." This assures all CSUs that transfer students will arrive with a CSU-approved math, while giving CCCs flexibility if a local CSU has other requirements.

Most importantly, this change addresses the concern that prompted the re-opening of the degree: All transfer students will arrive with math topical exposure designed to promote success after transferring to a CSU Business program.

This change was well received, with 100% of CSUs in favor and 71% of all respondents voting "yes" or "Decline to Comment/Not Qualified to Assess."

INTRODUCTION TO BUSINESS/BUSINESS COMMUNICATIONS

The proposal to move Introduction to Business to the core as a required course rather than an option received considerable attention from the respondents in the February vetting. A significant number of respondents stressed the need for business writing skills, and many made the point that Business Communication is required at more CSUs than is Introduction to Business. In order to give each campus the flexibility to meet the needs of its local CSU, a Business Communication OR Introduction to Business option was proposed for the Core in September. It should be noted that Introduction to Business is required in the UC pathway for business.

This change, too, was well received. Sixty-six percent agreed or decline to comment. Those voting "no" frequently cited the desire for Business Communication to be the only option.

The FDRG weighed all concerns, and chose to stay with the option provided. Helping shape this decision was the fact that each CCC has the option to choose the course that best meets the needs of its local CSU, which was the intent of the California legislature when passing SB 1440.

COMPUTER SKILLS ADVISORY

The FDRG agreed that transfer students should possess fundamental computer literacy/skills, with emphasis on competency in using Excel. The FDRG reviewed the computer skills/data analytics requirement of the CSU business programs and determined that these requirements varied considerably, with no real consensus among the CSU business schools. The FDRG therefore recommended an advisory emphasizing basic skill and competency in using Excel.

The September vetting responses were positive. More than 75% agreed with this recommendation or chose not to comment.

CONCLUSION

The FDRG vote was unanimous: The September TMC best meets the needs of the transfer students, the CCCs and CSUs and should be forwarded to the Intersegmental Curriculum Faculty Workgroup for approval.

The revised Business Administration TMC also has the advantage of being simpler than the original version, which had a Core, a List A, and a List B (which included a course that was included in List A not already taken). This should reduce questions and confusion amongst students and during curriculum development.

Bottom line, this was a challenging task because of the varying requirements at the CSUs and the 60-unit cap imposed by the California legislature. The FDRG -- representing both CCCs and the CSUs -- carefully weighed all options and chose the path that they feel will best prepare our transfer students for upper division success while facilitating transfer to all CSU campuses.

## **Required Documentation:**

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

**All new and modified ADTs must include the following:**

☐ Discipline and Department minutes showing approval

☒ Narrative *(See next page)*

☒ Completed Chancellor's Office Template (TMC) (*Must be most current version available*)

☐ C-ID or ASSIST Articulation Information, as required by the TMC *(Work with your Articulation Officer to obtain this documentation)*

## Program Narrative

### Item 1. Program Goals and Objectives

*Must address a valid transfer preparation purpose.*

This degree is designed to facilitate the student's passage from Moreno Valley College to the California State University System with an Associate in Science in Business Administration for Transfer degree. This degree will satisfy the lower division requirements for the eventual conferral of the Bachelor's Degree in Business Administration at CSU. With this degree the student will be prepared for transfer to the university upper division level. Additionally, the intent of an ADT is to assist students in seamlessly transferring to a CSU.

PROGRAM LEARNING OUTCOMES
Upon successful completion of this program, students should be able to:
• demonstrate use of technology and application software to analyze and solve business decisions.
• demonstrate mathematical and accounting procedures used for business specific calculations and decisions.
• demonstrate the application of economic and business theories to develop effective business processes.

### Item 2. Catalog Description

*Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.*

This degree is designed to facilitate the student's passage from Moreno Valley College to the California State University System with an Associate in Science in Business Administration for Transfer degree. This degree will satisfy the lower division requirements for the eventual conferral of the Bachelor's Degree in Business Administration at CSU. With this degree the student will be prepared for transfer to the university upper division level.

PROGRAM LEARNING OUTCOMES
Upon successful completion of this program, students should be able to:
• demonstrate use of technology and application software to analyze and solve business decisions.
• demonstrate mathematical and accounting procedures used for business specific calculations and decisions.
• demonstrate the application of economic and business theories to develop effective business processes.

Required Courses: <u>26 units</u>

| Course | Title | Units |
|---|---|---|
| ACC-1A | Principles of Accounting I | 3 |
| ACC-1B | Principles of Accounting II | 3 |
| ECO-7/7H* | Principles of Macroeconomics/Honors | 3 |
| ECO-8/8H* | Principles of Microeconomics/Honors | 3 |
| BUS-18A | Business Law I | 3 |
| MAT-5*<br>or<br>MAT-1A* | Calculus for Business and Life Science<br> or<br>Calculus I | 4 |
| MAT-12*/12H* | Statistics/Honors Statistics | 4 |
| BUS-10/10H<br> or<br><br>BUS-24 | Introduction to Business /Honors Introduction to Business<br>or<br>Business Communications | 3 |

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

ASSOCIATE IN SCIENCE FOR TRANSFER DEGREE
The Associate in Science in Business Administration 2.0 for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better (or a "P" if taken as Pass/No Pass).

## Program Outline

**Title: Music**

**College:** ☐ **Moreno Valley College** ☐ **Norco College** ☒ **Riverside City College**
*(Please note: ADTs are college specific. If multiple colleges wish to adopt this program, a separate proposal and college specific supporting documents are required.)*

**TOPs Code: 100400**                    **CIP Code: 500901**

**Type of ADT:**        ☒ Associate in Arts for Transfer                ☐ Associate in Science for Transfer

**This is a:**        ☐ New ADT                        ☒ Modification to an existing ADT

**If this is a modification to an existing ADT, please specify the changes being made:**
*(Please be specific! Indicate any changes such as title, description, learning outcomes, courses, unit values, etc.)*
MUS-6 moved to List A
MUS-32A, B, C added to List A
MUS-19 added to List A
MUS-101 added to List A

**Rationale:**
*(Please note: This information will be presented to the Board of Trustees.)*
Transfer Model Curriculum (TMC) Template for Music Rev. 07/05/17 added a "List A" category:
• Music courses moved from Required Core to List A were updated.
• Msusic courses that fulfill additional List A options were added.

## Required Documentation:

Please submit this form and the documents outlined below to your college coordinator and the District Technical Review committee via TechReview@rccd.edu. Please do not submit your proposal until all of the documentation below is complete.

**All new and modified ADTs must include the following:**
☐ Discipline and Department minutes showing approval
☐ Narrative *(See next page)*
☐ Completed Chancellor's Office Template (TMC) (*Must be most current version available*)
☐ C-ID or ASSIST Articulation Information, as required by the TMC *(Work with your Articulation Officer to obtain this documentation)*

## Program Narrative

### Item 1. Program Goals and Objectives
*Must address a valid transfer preparation purpose.*

PROGRAM LEARNING OUTCOMES
Upon successful completion of this program, students should be able to:
- Demonstrate ensemble specific performance practices and professional standards of conduct expected of ensemble participants.
- Perform solo literature with an accompanist (if appropriate) using stylistically accurate rhythm, pitch, diction (or articulation) and musical expression.
- Demonstrate the ability to "audiate" a musical score by sight reading and performing complex rhythms and by sightsinging chromatic, modulating, and post-tonal melodies.
- Demonstrate the ability to recognize patterns and musical function by aurally identifying and transcribing scales, modes, post-tonal melodies, and complex harmonic progressions.
- Analyze chromatic harmonic progressions that include modulation using 20th century techniques.
- Write, analyze, and compose music using 20th century techniques, such as tone rows, set theory, augmented sixth chords, pandiatonicism and polytonalism.
- Demonstrate keyboard proficiency at the level required to perform theoretical concepts studied in music theory courses.

### Item 2. Catalog Description
*Includes program requirements, prerequisite skills or enrollment limitations, program learning outcomes, and information relevant to program goal. The language list below is required at the end of the catalog description. Please replace the highlighted text with the language appropriate for this specific ADT. Course titles and unit values must be exact.*

SHORT DESCRIPTION OF PROGRAM
The Associate in Arts in Music for Transfer Degree is designed to prepare the student for transfer to four-years institutions of higher education and specifically intended to satisfy the lower division requirements for the Baccalaureate in Arts in Music at the California State University. This degree is designed to prepare students to demonstrate competence and discipline in the study of music theory, music analysis, music composition, and musicianship skills, and to demonstrate proficiency in ensemble skills and solo performance skills. Completion of this curriculum will demonstrate commitment to the serious study of Music in practice and in theory and provide comprehensive preparation for upper-division work.

*For additional information, please see the Program and Course Approval Handbook (PCAH), the RCCD Curriculum Handbook, the Taxonomy of Programs manual, and the TOPs/CIP/SOC crosswalk.*

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**RIVERSIDE COMMUNITY COLLEGE DISTRICT**
MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

**Required Courses (23-24 units)**

**Music Theory (12 units):**

| Course | Title | Units |
|--------|-------|-------|
| MUS-3 | Fundamentals of Music | 4 |
| MUS-4 | Music Theory I | 4 |
| MUS-5 | Music Theory II | 4 |

**Applied Music (1 unit per semester for a total of 4 units):**

| Course | Title | Units |
|--------|-------|-------|
| MUS-87 | Applied Music Training | 4 |

**Large Ensemble (1 unit per semester for a total of 4 units chosen from the following):**

| Course | Title | Units |
|--------|-------|-------|
| MUS-29 | Concert Choir | 1 |
| MUS-31 | College Choir | 1 |
| MUS-35 | Vocal Music Ensembles | 1 |
| MUS-50 | Master Chorale | 1 |
| MUS-51 | Men's Ensemble | 1 |
| MUS-55 | Community Concert Band | 1 |
| MUS-57 | Gospel Singers | 1 |
| MUS-58 | Gospel Choir | 1 |
| MUS-67 | Community Chamber Ensemble | 1 |
| MUS-69 | Festival Choir | 1 |
| MUS-70 | Guitar Lab Ensemble | 1 |
| MUS-71 | College Chorus | 1 |
| MUS-75 | Advanced Vocal Ensembles | 1 |
| MUS-80 | Master Singers | 1 |
| MUS-83 | Advanced Chamber Choir | 1 |
| MUS-95 | Community Symphony Band | 1 |
| MUS-P44 | Jazz Lab Band | 1 |
| MUS-P84 | Jazz Lab Orchestra | 1 |

**Music Electives (3-4 units chosen from the following):**

| Course | Title | Units |
|--------|-------|-------|
| MUS-6 | Music Theory III | 4 |
| MUS-32A | Class Piano I | 1 |
| MUS-32B | Class Piano II | 1 |
| MUS-32C | Class Piano III | 1 |
| MUS-101 | Introduction to Music Technology | 3 |
| MUS-19 | Music Appreciation | 3 |

ASSOCIATE IN ARTS FOR TRANSFER DEGREE
The Associate in Arts in Music for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better.

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