

## District Curriculum Committee Meeting Minutes

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**Tuesday, June 2, 2020**                      **4:00pm-5:00pm**                      **Hosted via Zoom**

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Voting Members	Non-Voting Members/Guests
<input checked="" type="checkbox"/> Brian Johnson (Chair, MAT, NOR)	<input checked="" type="checkbox"/> Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
<input checked="" type="checkbox"/> Susan Mills (Co-Chair, VC Ed Services)	<input checked="" type="checkbox"/> Heather Edberg (Staff, RCCD)
<input checked="" type="checkbox"/> Kelly Douglass (ENG, RCC)	<input checked="" type="checkbox"/> Bryan Nicol (Staff, RCCD)
<input checked="" type="checkbox"/> Ann Pfeifle (HIST, MVC)	<input type="checkbox"/> Rebecca Turner (Staff, RCCD)
	<input checked="" type="checkbox"/> Ellen Brown-Drinkwater (AO, RCC)
	<input checked="" type="checkbox"/> Nick Franco (AO, NOR)
	<input checked="" type="checkbox"/> Jeanne Howard (AO, MVC)
	<input checked="" type="checkbox"/> Sabina Fernandez (Staff, MVC)
	<input checked="" type="checkbox"/> Casandra Greene (Staff, RCC)
	<input checked="" type="checkbox"/> Steven Schmidt (MUS, RCC, Chair/District Technical Review Comm.)
	<input checked="" type="checkbox"/> Nicole Brown (Staff, NOR)

### Zoom Information

<https://cccconfer.zoom.us/j/94182044054>

+1 669 900 6833 (US Toll)

Meeting ID: 941 8204 4054

### Agenda and Minutes

1. Approval of Agenda
  - a. 1<sup>st</sup> A. Pfeifle, 2<sup>nd</sup> K. Douglass
  - b. Additional Discussion Item: AOE Discrepancies
  - c. Approved, Unanimous
2. Approval of Minutes - May 19, 2020
  - a. 1<sup>st</sup> A. Pfeifle, 2<sup>nd</sup> K. Douglass
  - b. Approved, Unanimous

### Reports from Colleges

1. Moreno Valley
  - a. No report at this time.
2. Norco
  - a. Because Norco has courses offered at the prison, those courses during emergencies are in essence correspondence courses. Brian will add a header to the

form for correspondence courses so that there is a single proposal for all of the courses offered at the prison.

- b. Brian Johnson will be returning as chair next year.
3. Riverside
  - a. There is a very high level of interest in the curriculum institute this summer. 15 members are interested in attending and the Vice President is working on funding and approval. Kelly Douglass asked the committee to meet on August 25 due to the length of the agenda. Also, about 5 new members were elected and will be starting in the fall.
  - b. Kelly Douglass was elected last May to take over Greg Burchett's 2<sup>nd</sup> year. Kelly will be returning as chair next year.

### **Action Items**

1. Curriculum Proposals

### **Discussion Items**

1. Fall DE Addendum Timeline – Kelly Douglass
  - a. The due date for the fall addendum is July 1. While most of the information will be the same except for some course data that will be changed, will there be any level of coordination?
  - b. Susan Mills – Coordination by District Educational Services will be done similarly for the summer. Course data has not yet been pulled as scheduling is still on going. After June 15<sup>th</sup> Raj and pull the courses for the fall term and then Bryan will add DE approvals to the list.
  - c. Kelly Douglass – Between June 16 and June 30, the chairs should work with VPs to finish the addendum.
2. AOE Discrepancies – Bryan Nicol
  - a. A number of course deletions were not removed from the AOE's in the catalog. The committee agreed there was no issue with removing the deleted courses from the requirements and posting an update to the addendum.

### **Supporting Documents**

1. New Programs
  - a. Optoelectronics
  - b. Business Information Worker: Essential Preparation Workplace Communication
  - c. Business Information Worker: Workplace Decision Making and Time Management
  - d. Family Child Care Provider

*Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on June 2, 2020 via Zoom Conferencing.*

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact [techreview@rccd.edu](mailto:techreview@rccd.edu) at least one week prior to the meeting. Requests received after this time will be honored when possible.*

*Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to [techreview@rccd.edu](mailto:techreview@rccd.edu).*

# District Curriculum Committee Notes

Votes by Member for 06/02/2020

## Courses

### Course Deletions

		M	N	R	Action	Douclass	Johnson	Pfeifle
CUL 24	Techniques of Garde Manger	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN A54	FastPitch Softball Fundamentals	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN A77	Jogging for Fitness	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Course Inclusions

		M	N	R	Action	Douclass	Johnson	Pfeifle
EAR 810	Family Child Care – Our Business	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EAR 811	Family Child Care – Our Curriculum	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EAR 812	Family Child Care – Our Family and Community	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
AUT 4A	Automotive Steering and Suspension	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
AUT 5	Automotive Brakes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
AUT 50	Automotive Principles	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hold	Y	Y	Y
AUT 8C	Automotive Emission Controls	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CAT 78A	Introduction to Adobe Photoshop	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
CAT 79	Introduction to Adobe Illustrator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CIS 78A	Introduction to Adobe Photoshop	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CIS 79	Introduction to Adobe Illustrator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 69D	Mens Hair Design D	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
COS 80C	Level III Nail Care Concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CUL 22	Cake Decorating I	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CUL 23	Cake Decorating II	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 801	ESL Support for Career and Technical Programs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN 14	Athletic and Fitness Organization and Administration	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

## Courses

### Course Major Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
KIN 26	Foundations of Coaching	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN 27	Football Theory	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN V21	Volleyball, Varsity, Women	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Course Minor Modifications

		M	N	R	Action	Douclass	Johnson	Pfeifle
CUL 46	Fundamentals of Baking and Pastry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CUL 47	Advanced Baking and Pastry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Distance Education

		M	N	R	Action	Douclass	Johnson	Pfeifle
ANT 1LDE	Physical Anthropology Laboratory	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EMS 50DE	Emergency Medical Tech	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
EMS 90DE	Assessment Based Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y
ENP 50DE	Introduction to Entrepreneurship	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 51DE	Entrepreneurship Basics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 52DE	Starting a Business with Limited Resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 53DE	Money, Finance and Accounting for Entrepreneurs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 54DE	Business Model Canvas and Presentations for Entrepreneurs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 55DE	Entrepreneurial Simulation - Capstone	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 70DE	Building an Entrepreneurial Team	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 71DE	Solopreneurship	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 850DE	Introduction to Entrepreneurship	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 851DE	Entrepreneurship Basics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 852DE	Starting a Business with Limited Resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 853DE	Money, Finance and Accounting for Entrepreneurs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

## Courses

### Distance Education

		M	N	R	Action	Douclass	Johnson	Pfeifle
ENP 854DE	Business Model Canvas and Presentations for Entrepreneurs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 855DE	Entrepreneurial Simulation - Capstone	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 870DE	Building an Entrepreneurial Team	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ENP 871DE	Solopreneurship	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN 10DE	Introduction to Kinesiology	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN 26DE	Foundations of Coaching	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
KIN 35DE	Foundation for Fitness and Wellness	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
POL 11DE	Political Theory	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
POL 13DE	U.S. Foreign Policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
POL 2DE	Comparative Politics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
POL 4DE2	Introduction to World Politics	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
RUS 1DE	Russian 1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
RUS 2DE	Russian 2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
RUS 3DE	Russian 3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 13DE	Spanish 13	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 1DE	Spanish 1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 2DE	Spanish 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 3DE	Spanish 3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 3NDE	Spanish for Spanish Speakers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 4DE	Spanish 4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
SPA 8DE	Intermediate Conversation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

### Extensive Labs

		M	N	R	Action	Douclass	Johnson	Pfeifle
MAN 56	CNC Machine Set-Up and Operation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y

## Courses

### New Courses

		M	N	R	Action	Douclass	Johnson	Pfeifle
ESL 810	IT Workplace Language Support	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL 811	Basic Computer and Technology Language Support	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y

## Programs

### New Programs

		M	N	R	Action	Douclass	Johnson	Pfeifle
<b>Certificate</b>								
LOT	Optoelectronics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Hold	Y	Y	Y
Will be brought back to Norco to vote down.								
<b>Non-Credit Certificate</b>								
CAT	Business Information Worker Essential Preparation: Workplace Communication Certificate of Completion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
CAT	Business Information Worker Essential Preparation: Workplace Decision Making and Time Management Certificate of Completion	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
EAR	Family Child Care Provider	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Approved	Y	Y	Y
ESL	Introduction to Basic Computer and IT Careers for ESL Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved	Y	Y	Y