RCCD | RIVERSIDE COMMUNITY COLLEGE DISTRICT

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

District Curriculum Committee
Meeting Agenda

Tuesday, June 2, 2020	**4:00pm-5:00pm**	**Hosted via Zoom**

Voting Members	Non-Voting Members/Guests
☐ Brian Johnson (Chair, MAT, NOR)	☐ Lijuan Zhai (AVC Ed Services and Institutional Effectiveness, RCCD)
☐ Susan Mills (Co-Chair, VC Ed Services)	☐ Heather Edberg (Staff, RCCD)
☐ Kelly Douglass (ENG, RCC)	☐ Bryan Nicol (Staff, RCCD)
☐ Ann Pfeifle (HIST, MVC)	☐ Rebecca Turner (Staff, RCCD)
	☐ Ellen Brown-Drinkwater (AO, RCC)
	☐ Nick Franco (AO, NOR)
	☐ Jeanne Howard (AO, MVC)
	☐ Sabina Fernandez (Staff, MVC)
	☐ Casandra Greene (Staff, RCC)
	☐ Steven Schmidt (MUS, RCC, Chair/District Technical Review Comm.)

Zoom Information
https://cccconfer.zoom.us/j/94182044054
+1 669 900 6833 (US Toll)
Meeting ID: 941 8204 4054

Agenda and Minutes

1. Approval of Agenda
2. Approval of Minutes - May 19, 2020

Reports from Colleges

1. Moreno Valley
2. Norco
3. Riverside

Action Items

1. Curriculum Proposals

Supporting Documents

1. Fall DE Addendum Timeline – Kelly Douglass

Information Items

1. New Programs
   a. Optoelectronics
   b. Business Information Worker: Essential Preparation Workplace Communication
   c. Business Information Worker: Workplace Decision Making and Time Management
   d. Family Child Care Provider

Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Riverside Community College District Curriculum Committee will meet on June 2, 2020 via Zoom Conferencing.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside Community College District Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact techreview@rccd.edu at least one week prior to the meeting. Requests received after this time will be honored when possible.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Riverside Community College District Curriculum Committee will be given the opportunity via Zoom or may submit commentary to techreview@rccd.edu.

District Curriculum Committee

Proposals for Review for Meeting: 06/02/2020

Courses

Course Deletions

		M	N	R	Discussion	Action

CUL 24   **Techniques of Garde Manger**   ☐ ☐ ☑

Rationale: Delete Cul. 24 (Garde Manger) and 42 (International Cuisine). These are now Non-Credit courses known as CUL 824 & CUL. 842. The grading options don't match, this could make it difficult for students who take the non-credit course and then want to petition for credit using the existing credit by exam board policy. An option was to adjust the grading options of the non-credit course to match the credit version, but we decided it was best to delete the credit course since Cul. 24 & 42 are not transferable.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

KIN A54   **FastPitch Softball Fundamentals**   ☐ ☐ ☑

Rationale: This course was leveled into A54A and A54B. We no longer need this course.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

KIN A77   **Jogging for Fitness**   ☐ ☐ ☑

Rationale: We have leveled this course into A77A, A77B, and A77C. We no longer need this course.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Course Inclusions

		M	N	R	Discussion	Action

EAR 810   **Family Child Care – Our Business**   ☐ ☐ ☑

Rationale: Course will be offered to provide students the opportunity to understand the needs and requirements of a family childcare center. This course along with two others will make up the Family Childcare Certificate.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

EAR 811   **Family Child Care – Our Curriculum**   ☐ ☐ ☑

Rationale: Course will be offered to provide students the opportunity to understand the needs and requirements of a family childcare center. This course along with two others will make up the Family Childcare Certificate.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Course Inclusions

		M	N	R	Discussion	Action

EAR 812   **Family Child Care – Our Family and Community**   ☐ ☐ ☑

Rationale: Course will be offered to provide students the opportunity to understand the needs and requirements of a family childcare center. This course along with two others will make up the Family Childcare Certificate.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Course Major Modifications

		M	N	R	Discussion	Action

AUT 4A   **Automotive Steering and Suspension**   ☐ ☐ ☑

Rationale: update curriculum

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

AUT 5   **Automotive Brakes**   ☐ ☐ ☑

Rationale: Update curriculum.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

AUT 50   **Automotive Principles**   ☐ ☐ ☑

Rationale: Updating curriculum.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Hold, 5/26/2020

Lab content needs to be entered.

AUT 8C   **Automotive Emission Controls**   ☐ ☐ ☑

Rationale: Curriculum update

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

CAT 78A   **Introduction to Adobe Photoshop**   ☑ ☑ ☐

Rationale: Update of COR for adding Course Objectives, modifying SLOs, and books update.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Info Item, 5/26/2020

Motion- N Flores
Second- S Nyrop
Unanimous.

Courses

Course Major Modifications

		M	N	R	Discussion	Action

CAT 79   **Introduction to Adobe Illustrator** — ☑ ☑ ☑

Rationale: Update of short description, course objectives, SLOs, course content, and course materials
Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020
Motion- N Flores
Second- S Nyrop
Unanimous.

CIS 78A   **Introduction to Adobe Photoshop** — ☑ ☑ ☑

Rationale: Update of COR for adding Course Objectives, modifying SLOs, and books update.
Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020
Motion- N Flores
Second- S Nyrop
Unanimous.

CIS 79   **Introduction to Adobe Illustrator** — ☑ ☑ ☑

Rationale: Update of short description, course objectives, SLOs, course content, and course materials
Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020
Motion- N Flores
Second- S Nyrop
Unanimous.

COS 69D   **Mens Hair Design D** — ☐ ☐ ☑

Rationale: As part of program review, COR is updated.
Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

COS 80C   **Level III Nail Care Concepts** — ☐ ☐ ☑

Rationale: As part of program review and California State Board of Barbering and Cosmetology minimum standards for Cosmetology, this course was designed to relate the sciences and the practice of cosmetology principles within nail care.
Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

CUL 22   **Cake Decorating I** — ☐ ☐ ☑

Rationale: Update SLOs.
Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Course Major Modifications		M N R	Discussion	Action

CUL 23   **Cake Decorating II**   ☐ ☐ ☑

Rationale: Update SLOs.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

H   **ESL 801**   **ESL Support for Career and Technical Programs**   ☐ ☑ ☑

Rationale: Update course.

Tech Review: Approved, 5/5/2020

MOV: Info Item, 5/12/2020   **NOR:** Approved, 5/12/2020   **RIV:** Approved, 5/12/2020

Discussion: Faculty have indicated that they intended to make this a variable unit course. Kelly will follow up with faculty and this proposal will return to the college level for another review and vote.

KIN 14   **Athletic and Fitness Organization and Administration**   ☐ ☐ ☑

Rationale: Add course objectives, update the course content, sample assignments and course materials.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

KIN 26   **Foundations of Coaching**   ☐ ☐ ☑

Rationale: Add learning objectives, update course materials and sample assignments.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

KIN 27   **Football Theory**   ☐ ☐ ☑

Rationale: Update SLO's, course content, add learning objectives and update course materials.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

KIN V21   **Volleyball, Varsity, Women**   ☐ ☐ ☑

Rationale: Update course SLO's and course materials

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Course Minor Modifications

		M	N	R	Discussion			Action

CUL 46   **Fundamentals of Baking and Pastry**   ☐ ☐ ☑

Rationale: The purpose of this course is to provide a fundamental understanding of baking and pastry. This course will satisfy the increased demand for baking courses, and will enhance the educational offerings already present at the culinary academy. This course is intended to be part of a certificate pattern as well.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

CUL 47   **Advanced Baking and Pastry**   ☐ ☐ ☑

Rationale: The purpose of this course is to provide a fundamental understanding of baking and pastry. This course will satisfy the increased demand for baking courses, and will enhance the educational offerings already present at the culinary academy. This course is intended to be part of a certificate pattern as well.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Distance Education

		M	N	R	Discussion			Action

ANT 1LDE   **Physical Anthropology Laboratory**   ☑ ☑ ☑

Rationale: A Distance Education Laboratory class will increase access and improve graduation rates. It will reduce bottlenecks created by limitations of physical space for labs. This course fulfills a B-3 requirements in the CSU transfer/IGETSI pattern. Virtual resources now exist, thanks to advances in 3-D modeling software, that allow the last hurdle to be overcome (interaction with fossil casts as described in the Course Description and the SLOs). In the event that a student still wants a tactile experience, physical copies of the casts have been placed in the Learning Resource Center for examination. The assignments in the face to face class are already able to be submitted online as homework (see the outline for ANTH 1L). In fact, the outline as written applies very well to a distance ed class. Additionally, the primate observation portion that used to require a field trip is now possible through professional video archives.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Hold, 5/26/2020

Motion- J Howard   would like updated language of synchronous
Second- C Honore   vs. asynchronous.
Unanimous.

EMS 50DE   **Emergency Medical Tech**   ☑ ☐ ☐

Rationale: The EMS 50 is a course that can be delivered in a hybrid format with some of the lecture and lab being delivered in a virtual format and the high stake testing completed in an in face format.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Info Item, 5/26/2020

Motion- R Fontaine
Second- C Honore
Unanimous.

Courses

Distance Education

		M N R	Discussion	Action

EMS 90DE **Assessment Based Management** ☑☐☐

Rationale: EMS 90 is the an assessment management class that is perfect to perform in a hybrid format. The 90% online lecture will allow the students to perform case studies and to interact with faculty and other students. The in person will allow for high stake testing that is required by our paramedic accreditation body. The skills/lab that are covered can be online for the demonstration part and to meet in person for the required face to face testing.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020 **NOR:** Info Item, 5/26/2020 **RIV:** Info Item, 5/26/2020

Motion- R Fontaine
Second- C Honore
Unanimous.

ENP 50DE **Introduction to Entrepreneurship** ☑☑☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020 **NOR:** Approved, 5/26/2020 **RIV:** Approved, 5/26/2020

Motion- C Honore
Second- R Fontaine
Unanimous.

ENP 51DE **Entrepreneurship Basics** ☑☑☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020 **NOR:** Approved, 5/26/2020 **RIV:** Approved, 5/26/2020

Motion- C Honore
Second- R Fontaine
Unanimous.

ENP 52DE **Starting a Business with Limited Resources** ☑☑☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020 **NOR:** Approved, 5/26/2020 **RIV:** Approved, 5/26/2020

Motion- C Honore
Second- R Fontaine
Unanimous.

Courses

Distance Education

	M N R	Discussion	Action

ENP 53DE   **Money, Finance and Accounting for Entrepreneurs**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: Approved, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

Motion- C Honore
Second- R Fontaine
Unanimous.

ENP 54DE   **Business Model Canvas and Presentations for Entrepreneurs**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

ENP 55DE   **Entrepreneurial Simulation - Capstone**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

ENP 70DE   **Building an Entrepreneurial Team**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

ENP 71DE   **Solopreneurship**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

ENP 850DE   **Introduction to Entrepreneurship**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Distance Education

		M	N	R	Discussion	Action

ENP 851DE   **Entrepreneurship Basics**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

ENP 852DE   **Starting a Business with Limited Resources**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

ENP 853DE   **Money, Finance and Accounting for Entrepreneurs**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

ENP 854DE   **Business Model Canvas and Presentations for Entrepreneurs**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

ENP 855DE   **Entrepreneurial Simulation - Capstone**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

ENP 870DE   **Building an Entrepreneurial Team**   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

ENP 871DE   Solopreneurship   ☑ ☑ ☑

Rationale: We are creating a distance education course to be able to offer it online for students that can't come to an on campus course.

Tech Review: Approved, 5/19/2020

MOV: **NOR:**   Approved, 5/26/2020   **RIV:**   Approved, 5/26/2020

Courses

Distance Education

		M	N	R	Discussion	Action

KIN 10DE — **Introduction to Kinesiology**   ☑ ☑ ☑

Rationale: We would like to offer this course online to give our students another delivery mode for this course.

Tech Review: Approved, 5/19/2020

MOV: NOR: Approved, 5/26/2020   RIV: Approved, 5/26/2020

KIN 26DE — **Foundations of Coaching**   ☐ ☐ ☑

Rationale: This course is already offered as a face-to-face class. We would like to create an online option for the students as well.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   NOR: Info Item, 5/26/2020   RIV: Approved, 5/26/2020

KIN 35DE — **Foundation for Fitness and Wellness**   ☑ ☑ ☑

Rationale: Currently, this course is taught face-to-face. We would like to offer it also as a hybrid to give our students another option to take the course.

Tech Review: Approved, 5/19/2020

MOV: NOR: Approved, 5/26/2020   RIV: Approved, 5/26/2020

POL 11DE — **Political Theory**   ☑ ☑ ☑

Rationale: This DE proposal is part of the NC POLS discipline's initiative to ensure equitable access to POLS courses for all RCCD students. Political Theory is an important course in the POLS ADT. Expanding our DE offerings will improve access for all, but particularly for those who are disproportionately impacted. By increasing our students' ability to access their ADT (CSU & IGETC) course requirements - this will promote equity and academic success in terms of course completion, graduation, and transfer.

Tech Review: Approved, 5/19/2020

MOV: NOR: Approved, 5/26/2020   RIV: Approved, 5/26/2020

POL 13DE — **U.S. Foreign Policy**   ☐ ☑ ☑

Rationale: Adding the ability to offer a DE section of U.S. Foreign Policy class will increase access, enrollment, and POLS major completion. It will allow greater access to POLS ADT courses requirements and improve our major's timely graduation rates. This is part of the discipline's strategic plan to grow the number of POLS majors by making courses more easily accessible in a variety of modalities. This will help to grow our discipline and aid our students achive quicker graduation rates. The course is a pillar of the POLS ADT and it is vital that all students have this access to this class to complete their Political Science degree, graduate, and successfully transfer. Access should be expanded beyond those who can attend the one section of in-person U.S. Foreign Policy, as this section may conflict with their other schedule course requirements, work schedules, and family responsibilties.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   NOR: Approved, 5/26/2020   RIV: Approved, 5/26/2020

Courses

Distance Education

		M N R	Discussion	Action

POL 2DE   **Comparative Politics**   ☑ ☑ ☑

Rationale: Comparative Politics is an important class in the Norco College POLS ADT. This proposal stems from the NC discipline's intent to ensure equitable access for POLS Majors to all POLS ADT required classes. Expanding our DE offerings will improve access for all RCCD students, particularly those who are disproportionately impacted. Increasing our students' ability to access their ADT (CSU & IGETC) course requirements will aid their academic success in terms of course completion, graduation, and transfer.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

POL 4DE2   **Introduction to World Politics**   ☑ ☑ ☑

Rationale: Create fully online version.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

RUS 1DE   **Russian 1**   ☐ ☐ ☑

Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

RUS 2DE   **Russian 2**   ☐ ☐ ☑

Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Distance Education   M N R   Discussion   Action

RUS 3DE **Russian 3**   ☐ ☐ ☑
Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

SPA 13DE **Spanish 13**   ☑ ☑ ☑
Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

SPA 1DE **Spanish 1**   ☑ ☑ ☑
Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

SPA 2DE **Spanish 2**   ☑ ☑ ☑
Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Distance Education

	M	N	R	Discussion	Action

SPA 3DE   **Spanish 3** ☑ ☑ ☑

Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

SPA 3NDE   **Spanish for Spanish Speakers** ☑ ☐ ☑

Rationale: This course may be organized around a distance education format, either hybrid or online. Classroom time will be supplanted with (online courses) or supplemented with (hybrid courses) online learning modules, activities and assessments together with student-to-student and instructor-to-student engagement. Activities will be carried out through the use of language applications and tools as well as through those provided by the course management system and publisher-provided content and tools. The instructional approach includes strategies such as, but not limited to the following: live videoconferencing; recorded video lessons; PowerPoints; YouTube videos with comprehension assessments; online readings supplemented with questionnaires; songs with cloze exercises; student story-telling, survey-creating and comic-strip writing activities; stimulating discussions; online interviews; and group compositions, among other activities. Each student is expected to take personal responsibility for completing all assignments and readings.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

SPA 4DE   **Spanish 4** ☑ ☑ ☑

Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

Courses

Distance Education

		M N R	Discussion	Action

SPA 8DE — **Intermediate Conversation**   ☑ ☑ ☑

Rationale: Distance education formats, both hybrid and online, not only may increase student access and serve unmet needs, they may also give the department flexibility by overcoming room, time and environmental limitations. At the same time, they allow the instructor the opportunity to give prompt and relevant feedback as well as to expand the course materials outside of the traditional classroom to include virtual realia and other abundant authentic materials available on the web. In addition to course and instructor-provided resources, these not only enrich the cultural content of the class but also enhance student listening, reading, writing and speaking skills. Moreover, video conference class sessions ensure that the students and instructor still have in-class time that is devoted to interpersonal interaction, dynamic instruction and in-person assessment.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Approved, 5/26/2020   **RIV:** Approved, 5/26/2020

Extensive Labs

		M N R	Discussion	Action

MAN 56 — **CNC Machine Set-Up and Operation**   ☐ ☑ ☐

Rationale: The laboratory for MAN-56: CNC Setup and Operations requires extensive preparation and student evaluation, thus should be paid at the lecture rate.

Tech Review: Approved, 5/19/2020

MOV: Info Item, 5/26/2020   **NOR:** Approved, 5/26/2020   **RIV:** Info Item, 5/26/2020

New Courses

		M N R	Discussion	Action

ESL 810 — **IT Workplace Language Support**   ☑ ☐ ☑

Rationale: Computer skills are essential for ESL students to be academically and vocationally successful. Currently, there is no such course specifically designed for ESL students which introduces IT careers and the technical language used in the workplace. Thus, ESL 810 is designed to provide such knowledge.

Tech Review: Approved, 5/19/2020
Need to verify if courses are being adopted by RIV and NOR.

MOV: **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

ESL 811 — **Basic Computer and Technology Language Support**   ☑ ☐ ☑

Rationale: Computer skills are essential for ESL students to be academically and vocationally successful. Currently, there is no such course specifically designed for ESL students to address this need for technical and language support. Thus, ESL 811 is designed to provide such support.

Tech Review: Approved, 5/19/2020
Need to verify if courses are being adopted by RIV and NOR.

MOV: **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Programs

New Programs	M	N	R	Discussion	Action

Certificate

H **LOT**   **Optoelectronics**   ☐ ☑ ☐   Will be brought back to Norco to vote down.

Rationale: Completing the requirements for this Certificate will prepare students with the basic skills needed to gain employment in optoelectronics. An employee with skills in optoelectronics is capable of working in the fields of semiconductor electronics, where computer circuitry and chips are made. In addition, camera and sensor technology relies heavily on optoelectronic devices to detect light optical source technology markets use optoelectronic components in the making of laser diode and light-emitting diode (LED) sources.

Tech Review: Approved, 11/20/2018
Check for courses - still in review

MOV: Info Item, 3/12/2019   **NOR:** Approved, 3/12/2019   **RIV:** Info Item, 3/12/2019
NCB: 11/12/19 - Curr.committee decided to put on hold pending rewrites per G. Graham.

Non-Credit Certificate

H **CAT**   **Business Information Worker Essential Preparation: Workplace Communication Certificate of Completion**   ☐ ☐ ☑   Holding for documentation.

Rationale: To provide workplace communication and skills for improved marketability and employability.

Tech Review: Approved, 11/5/2019
Will verify that documentation is complete.

MOV: Info Item, 11/12/2019   **NOR:** Info Item, 11/12/2019   **RIV:** Approved, 5/26/2020

H **CAT**   **Business Information Worker Essential Preparation: Workplace Decision Making and Time Management Certificate of Completion**   ☐ ☐ ☑   Holding for documentation.

Rationale: To provide critical thinking, decision making, time management and self-management skills for improved marketability and employability.

Tech Review: Approved, 11/5/2019
Will verify that documentation is complete.

MOV: Info Item, 11/12/2019   **NOR:** Info Item, 11/12/2019   **RIV:** Approved, 5/26/2020

EAR   **Family Child Care Provider**   ☐ ☐ ☑

Rationale: The goal of this program is to provide a diverse population of adult learners with the opportunity to build their understanding of early childhood education, which is essential for setting up and operating a quality family child care home business.

Tech Review: Approved, 5/19/2020
Title is missing from narrative. Bryan will add.

MOV: Info Item, 5/26/2020   **NOR:** Info Item, 5/26/2020   **RIV:** Approved, 5/26/2020

Programs

Non-Credit Certificate

| ESL | **Introduction to Basic Computer and IT Careers for ESL Students** | ☑ ☐ ☐ | | |

Rationale: Computer skills and Digital Literacy are essential for ESL students to be academically and vocationally successful. Courses on soft and technical skills that cover basic computer components and functions related to keyboards, operating systems, web browsers, and applications as well as related language skills promote lasting positive effects on ESL community college students (Jenkins, 2015). This population of adult learners can potentially improve their opportunities for career while exploring interests in education pathways to impact regional and national workface.

Currently, there is no such course or program at RCCD that is specifically designed for ESL students to address this need for basic computer skills and technical language support. Moreover, this introduction to IT careers also provides an opportunity to early onboard ESL students to CTE pathways in computer science. Thus, this program is created to address this gap in the curriculum and is constructed to support Adult Education and Community Initiatives while promoting awareness of technical career growth and education advancement.

Tech Review: Approved, 5/19/2020

MOV: **NOR:** Info Item, 5/26/2020   **RIV:** Info Item, 5/26/2020