DISTRICT CURRICULUM COMMITTEE MINUTES

September 4, 2014
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order 3:50 p.m.

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Guests: Jim Elton, Associate Professor Kinesiology
Hayley Ashby, Associate Professor Library & Learning Resources

Administrative Liaison: Sylvia Thomas, (absent)
Administrative Support: Naomi Foley, Toni Van Buhler, (absent); Debbie McDowell

I.   Approval of the Agenda/MSC/Mahon/Johnson/Quin/Mahon
     Add to next agenda: (1) Carolyn Quin's Gen Ed Inclusion form (2) Discontinuance of courses with CORs more than five years old.

II. Approval of the minutes as amended (May 29, 2014)/MSC/Mahon/Quin/Unanimous
     • Richard commented on the suggestion of having an articulation officer visit at each meeting. He felt that we should just invite Nick Franco early on, who prepares the C-IDs for the District, to give us an overview.
     • Carolyn asked whether or not Carol Farrar had been notified that the District is no longer updating the Faculty Handbook. This is now the college's responsibility to create their own online faculty handbook. Carolyn will notify Carol of this update.

III. Open Hearing – N/A

IV. Curriculum Policy & Procedure
     a.   College Updates
          i. Moreno Valley – They will have their first meeting on 10/9. They have a new "Mathematics" department which split off from Science and Kinesiology with Fen Johnson as their representative. Carolyn is expecting to have a report on the Curriculum Institute from Debbi Renfrow. They will also be revising their By-laws so only faculty can vote.

          ii. Norco/District – Some points of interest Brian learned from the Curriculum Institute:
          • A State-wide Course Exchange Initiative is being developed for Distance Education. If a student cannot get into an online course at RCCD, they can go to this website which will bring up all the other colleges in the state showing which ones have open online courses that students can add.
          • Common Assessment Initiative – Twelve colleges will be testing a common assessment system in Spring of 2015. This is an online administered assessment test, and his understanding is that this assessment would go with the student when they transfer to other community colleges in the state.
          • Educational Planning Initiative – Three basic goals: (1) to create a state-wide student web portal (2) Online software to create an educational plan (3) build an online degree audit system. This student web portal will allow students to enter all their information in one place so their application, assessment, educational plan and transcripts will go with them to whichever college they transfer to. This is being piloted by eleven colleges in December of 2015.

          iii. Riverside/State – RCC has a new Performing Arts Dean and a new Language, Humanities and Social Science Dean that they hope to have joining them as regular guests.   They also have a new analyst and some new department representatives. State: Richard mentioned an upcoming event on September 20th for a Southern Regional conversation at the Anaheim Sheraton to convene faculty to review CB21 coding, the number of levels below transfer for English, Math, Reading and ESL. A couple of RCC faculty attended a webinar on the Educational Initiative and felt it was just about developing a system-supported equivalent of Blackboard. They are also developing tutoring support at the system level.

Richard would like RCC to pay more attention to this initiative which he feels would be very beneficial to the colleges. RCC is interested in hosting the Southern California Regional Curriculum meeting on October 18th and participation has been expanded to include administrators and staff.

V. OLD BUSINESS
   a. AP 4260-Limitations on Enrollment: Prerequisites, Co-requisites & Advisories—update
       AP 4260 did not pass the RCC senate in June but will be the first order of business next Monday. Once it's approved, it will be used to establish prerequisites.
   b. Discussion of the process for review of the AOEs and GE requirements—to be added to the RCCD CH
       Jim Elton and Hayley Ashby, co-chairs of RCC's Assessment Committee joined us today to give an overview of the work that was generated, in the last two years, by the Gen Ed workgroup they established. Recommendations proposed by the workgroup:
       • First year they worked on revising the Gen Ed SLOs and went from bullets to narratives. It will be easier now to align Gen Ed SLOs to the narratives.
       • Second year they dealt with what the changes to the narratives meant to the Gen Ed Program and what the program itself means.
       • Jim prepared a form showing which RCCD Gen Ed courses matched Cal State and UC Gen Ed courses. They found, in a lot of instances, that RCCD's Gen Ed courses did match what the Cal State and UC's had. They also found that there were courses UC and Cal State had in their Gen Ed that RCCD did not.
       • RCCD has a lot of courses that have prerequisites so Jim asked the question, "If you have to take one course before you take two, why would you make these two courses a part of Gen Ed when you only want the introductory course?"
       • Revisions to Gen Ed would require adding units to courses such as Communication, Math, Self-Development, and Global Awareness to meet the narratives. This summer, Jim sent out these recommendations to the workgroup, but received no feedback. Jim handed out these documents to the committee. His plan was to send any feedback to the Assessment Committees and then to the College Curriculum Committees, and then dissolve the Gen Ed Workgroup.
       • Jim's timetable is 80% done but there are still some steps to go forward. (1) To re-write programs with our SLOs in mind. (2) Need a process for inclusion and exclusion to Gen Ed.
       • Is it now the District Curriculum Committee's responsibility to develop the criteria for modifying Gen Ed? Suggestion: Let the College Curriculum Committees know that we anticipate getting a recommendation to pair-down and simplify the Gen Ed SLOs and start that discussion this year. Need to work on the gaps that need to be eliminated in Gen Ed learning and work on the fact that the current program doesn't address all the Gen Ed narratives.

   c. RCCD Curriculum Handbook Update – Carolyn sent Toni's revisions for the inclusion form to the designer. Need to have revised screen shots added.

VI. NEW BUSINESS – N/A

VII. Curriculum Approvals

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications: None			
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII.   Information Items

Course	Title		Location	Comment
1. New Stand Alone Courses: None				
2. New Courses: None				
3. Course Inclusions: None				
4. Distance Education: None				
5. Major Course Modifications:				
6. Course Deletions: None				
7. Course Exclusions: None				
8. New State Approved Certificates/Degrees: None				
9. New Locally Approved Certificate: None				
10. Modification to State/Locally Approved Certificate/Degrees: None				
11. Deletion of Certificate/Degrees: None				

IX. Adjournment 5:06 p.m.

DISTRICT CURRICULUM COMMITTEE MINUTES

September 18, 2014
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order 3:45 p.m.

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Guests: Greg Burchett, RCC Co-Chair Curriculum
Kevin Fleming, Dean, Instruction CTE Programs and Grants
Carol Farrar, Interim VP, Academic Affairs MV

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Toni Van Buhler; Debbie McDowell (absent)

I.   Approval of the Agenda/MSC/Mahon/Quin
     Add AP 4020 to Discussion Item VI.B.

III. Approval of the Minutes (September 4, 2014)/MSC/Mahon/Quin
     It was September 9th that Moreno Valley met, not October 9th.

IV. Open Hearing – N/A

V.   Curriculum Policy & Procedure
     a.   College Updates
          i. Moreno Valley –met on September 9yj. Terry has been telling us that every discipline has a number
          and it has to do with Financial Aid. If the numbers don't match, the college could lose funding. Top
          codes and CIP codes have been discussed for 4-5 years. There is a Curriculum Institute presentation for
          more information.   Faculty should be more involved with TOPs codes.

          ii. Norco/District –Brian gave a presentation on what he received from the Curriculum Institute and
          demonstrated what a bad/good method of instruction is.   Entry skills are linked to prerequisites.
          Discussed GE process for revisions. It's very important to get a process in place since it is important to
          address the accreditation recommendation.

          iii. Riverside/State –At the District Senate meeting, Richard gave a succinct presentation on the change to
          Title V revisions.   AP 4260 - District Senate approved it last spring dependent upon RCC approving.
          First college meeting there are a few new deans and committee members. Distributed article from the
          Atlantic about a new start up college that is very critical of MOOCs. What does a good course outline
          look like? Where are we with STEM language? Brian will bring it up at the next meeting. Language is
          taken directly from Title V. Norco committee suggested that if you want certain methods of evaluation to
          be mandatory, then put the word "mandatory" in parentheses. Richard stated that courses doing that
          were being refused C-ID approval. C-ID stipulates something and the course outline says nothing is
          required. Riverside is hosting the South Regional Curriculum meeting on October 18th. Document of
          deal breakers for course outline approval—Richard will circulate something in writing.

V.   OLD BUSINESS
     a.   Discussion of the process and criteria for the addition/deletion of courses from the GE requirements- we
          have a modified proposal.   It is based on our discussion from last year. Brian wanted to know if we were
          going to go with the same revised process as we did with the AoEs. Richard said yes and no. Faculty need

to know the changes to the AoEs. GE belongs to the college. Changes to AoEs are vaguely divisional looking processes that you don't need for GE. Carolyn put on the form the categories for the GE and the names of the AoEs. Need to list the course SLO that aligns with one or more program outlines and explain how it aligns. This body has its own adjunction process. We sent the list of proposed changes to the discipline facilitators, college curriculum committees, Academic Senates, and department chairs. Add early notice, broadly considered, before winter break.   Approval of discipline facilitators is not required. Having a DCC meeting on Tuesday during finals week, compile on Thursday, and then Brian will distribute before the end of fall semester. Final approval will be in March. Need separate bold heading, the following guidelines to be included, and a separate bold heading section for the excluded list and list criteria. CTE doesn't have to have their SLOs linked to GE SLOs. It won't exclude them, but will keep them from being automatically included. Our goal is to clean up what we have. Brian will report to District Senate. Approved by consensus.   Carolyn will send revised version out.

b. Curriculum Handbook – Some pages have screen shots created by Chip.   We could prepare a narrative and remove the graphics for now until META is implemented. Toni will hear on Monday the status of the META implementation. Which CORs are examples of integrated course outlines? Toni will add a link on the home page showing examples of good CORs.

VI. NEW BUSINESS
a. Discontinuance of courses with CORs more than five years old was in the minutes. RCC resolution went to the Senate and has not been acted on. Title V requires that prerequisites be reviewed every six years or every two years for CTE, with prerequisites every four years by the discipline and updated as part of program review. Many CORs are extremely out of date. ADTs can't go to the Chancellor's office. RCC Curriculum Committee spent three meetings discussing this issue and recommended to the Senate not to schedule classes with CORs five or more years old. This is not a policy, but may be a way to fix the problem.

b. AP 4021 Program Discontinuance - After 3 ½ years of revisions, we have a Program Discontinuance Policy. Convening a task force and a public information session has been added. One of the criteria of the task force is to identify the number of students still in the program so the college can offer a course one more time in order for those students to be able to obtain the degree/certificate. The timeline for program discontinuance is generally two semesters. Catalog would say no new students admitted. Curriculum Handbook does not address this. Task force decides revitalization or discontinuance.   Once discontinued, those minutes should be distributed to Educational Services and to the Curriculum Chairs.

VII. Curriculum Approvals

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course is proposed to link the SLOs with the new GESLOs as well as update the course content, sample assignments and course materials:			
FRE-11	Culture and Civilization	NR	
Motion –Mahan/Quinn/unanimous Discussion: active link in sample reading assignment.			
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII.   Information Items - Accepted

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course is being modified to add a prerequisite of "ENG-50 or 80 or qualifying placement level":			
DEA-10	Introduction to Dental Assisting and Chairside Assisting	M	
6. Course Deletions:			
The following courses are being replaced by NVN-55:			
NVN-50	Introductory Concepts of Vocational Nursing Foundations	R	
NVN-51	Introductory Concepts of Vocational Nursing Health/Illness	R	
The following course has not been taught for about 10 years:			
SOC-45	Childhood and Culture	R	
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

IX. **Adjournment 5:00 p.m.**

District Curriculum Committee
Minutes
October 2, 2014 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order 3:40 p.m.

<u>Members Present:</u>
<u>Moreno Valley</u>
Carolyn Quin, College Curriculum Committee Chair

<u>Riverside</u>
Richard Mahon, College Curriculum Committee Chair

Guests: Greg Burchett, RCC Co-Chair Curriculum
Kevin Fleming, Dean, Instruction CTE Programs and Grants
Nick Franco, Associate Professor, Counseling, Norco and District Articulation Officer

Administrative Liaison: Sylvia Thomas (absent)
Administrative Support: Naomi Foley, Toni Van Buhler (absent); Debbie McDowell

I.   Approval of the Agenda/MSC/Mahon/Quin
      Brian asked if the PSY 50 issue should be added to the agenda and the answer was no.

II.   Approval of the Minutes (September 18, 2014) as amended/MSC/Mahon/Quin

III. Open Hearing – Naomi gave an update on META. A walk-through, by phone, will be
      conducted on October 16 to make sure the old program aligns with the new program, and
      possibly in November, the test site will be up so that faculty can see the new version. Then
      by Spring, hopefully we will have the new version of META implemented and ready for
      use!

IV.   Curriculum Policy & Procedure
      a. College Updates
         i. Moreno Valley – Carolyn reported that they are working hard on updating CORs for
         EMS, Fire, and ADJ Law Enforcement in order to meet the October 14th launch date.

         ii. Norco/District – Brian reviewed the GE and AoE revision process with his
         committee. He also reviewed the MOE stem language and they will vote on it at their
         next meeting. The new GE forms have not yet been sent out to all faculty. Brian will
         hold a CurricUNET training on Friday, October 17th to review basics, show faculty
         how to make a course modification and focus on content, along with how to include a
         DE Proposal. Brian sent out a list of CORs that haven't been updated and has
         received some feedback.   Brian attended his first District Academic Senate meeting
         last Monday. He reported on the new GE forms and stated that AP 4260 had been
         approved. At the next senate meeting, Brian will let them know, per AP 4260, that

English, Reading and Math representatives are to be selected to do the content review and he will also report on the C-ID update.

iii. Riverside/State – Richard created a one page document, per his committee's request, summarizing what the common issues are that we face here at the District Tech Review Committee that cause us to send things back such as: the texts are too old, MOEs are generic, CORs linked to old GE SLOs, etc. Richard will e-mail his summary to the committee chairs for their feedback. Richard had also started working on a document two years ago called "Implication of COR Approval" regarding issues that come up that have a scheduling or resource implication. Richard reported that the RCC Senate is considering a resolution to deal with updated CORs.

State: A C-ID meeting will be held in Ontario on October 18th to start discussing how colleges will comply with SB440. Need to encourage faculty to attend! Richard reported on issues that the State Chancellor's Office has had with regards to curriculum: (1) Due to the long absence of having no Vice Chancellor of Academic Affairs, staff started making decisions by themselves. (2) Fifth version of the PCAH added language stating that all courses in ADTs must be awarded a letter grade, but Title 5 language states that pass/fail courses such as a "D" would default to fail, not to pass.
Discussion of GE proposals followed.
Motion – to take a proposal to the college curriculum committees which states that for all DE proposals required, if the underlying course outline is out of date, it will be updated simultaneously/MSC/Mahon/Quin/Unanimous
To be added to the college curriculum committee's agendas for October 14th.

I.   OLD BUSINESS
   a. Discussion of the process and criteria for the addition/deletion of courses from the GE requirements- Draft Inclusion/exclusion form – The committee will agree by consensus whether or not to approve the addition or deletion of courses from the GE requirements. Add "Final Version" watermark to GE forms. Deadline for submission to college curriculum committee is October/November and December is the deadline for submission to the District Curriculum Committee. Should GE proposals be withheld due to outdated CORs? *(Remove from agenda)*

   b. Curriculum Handbook – GE process and forms will be added to the Curriculum Handbook and possibly a narrative with screen shots to show how to operate CurricUNET. *(Remove from agenda)*

   c. MOE STEM language – Norco will vote on this at their next meeting and it has been approved by MVC and RCC. A discussion followed regarding PSY 50. This course has not been approved for intensive lab. It's not clear what the discipline wants.

II. NEW BUSINESS
   a. C-ID update - Nick Franco, the District Articulation Officer, handed out his latest C-ID progress report. He stated that if there is a conditional designation on the submission and there are only a couple of things that need to be modified, it needs to be re-submitted by the expiration date; otherwise, it will be reviewed as a new

submission! Once approved, only need to re-submit if the descriptor changes or there are modifications to be made. Nick agreed to participate in future DCC meetings from time to time.

III.   Curriculum Approvals:

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following modification is proposed to update the SLOs, course content, MOI, MOE and course materials:			
SOC-2	American Social Problems	MNR	
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, MOE, course materials and add sample assignments:			
SOC-3	Social Inequality in American Society	NR	
The following modification is proposed to update the SLOs, course content, MOI, MOE, and course materials:			
SOC-10	Race and Ethnic Relations	MNR	
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, and MOE:			
SOC-20	Introduction to Criminology	MNR	
Motion – to approve SOC 2, 3, 10, and 20/**MSC/Quin/Johnson** **Amended Motion –** to hold all SOC courses above until next meeting. **MSC/Mahon/Quin/Unanimous/Motion Passed** **Discussion –** concerns about there being twice as many GE SLOs and want to try and get faculty to reduce their course SLOs.			
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

IV.   Information Items

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions:			
Moreno Valley would like to add this course to their inventory as part of the Kinesiology for Transfer degree:			
KIN-12	Sport Psychology	M	
4. Distance Education:			

Course	Title	Location	Comment
5. Major Course Modifications:			
This modification is proposed to add an advisory of MAT-35, update the course description, advisory skill, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
GEO-2	Geology of National Parks and Monuments	R	
This modification is proposed to add an advisory of MAT-35, update the course description, advisory skill, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
GEO-3	Geology of California	R	
6. Course Deletions:			
The following courses are being replaced by NVN-55:			
NVN-50	Introductory Concepts of Vocational Nursing Foundations	R	
NVN-51	Introductory Concepts of Vocational Nursing Health/Illness	R	
The following course has not been taught for about 10 years:			
SOC-45	Childhood and Culture	R	
7. Course Exclusions:			
The following courses have never been offered at Riverside:			
CMI-61	Introduction to Spanish English Translation	R	
CMI-71	Bilingual Interpretation for the Medical Professions	R	
CMI-72	Intermediate Medical Interpreting	R	
CMI-81	Bilingual Interpretation for the Legal Professions	R	
CMI-82	Intermediate Legal Interpreting	R	
CMI-91	Introduction to Translation and Interpretation for Business	R	
CMI-200	Work Experience	R	
HET-79	Introduction to Healthcare Careers	R	
HET-80	Certified Nurse Assistant Theory and Practices	R	
HET-82	Phlebotomy Technician	R	
HET-86	Acute Care Nurse Assistant	R	
HET-87	Restorative Nurse Assistant	R	
HMS-4	Introduction to Human Services	R	
HMS-5	Introduction to Evaluation and Counseling	R	
HMS-6	Introduction to Case Management	R	
HMS-7	Introduction to Psychosocial Rehabilitation	R	
HMS-8	Introduction to Group Process	R	
HMS-13	Employment Support Strategies	R	
HMS-14	Job Development	R	
HMS-16	Public Assistance and Benefits	R	
HMS-17	Introduction to Public Mental Health	R	
HMS-18	Introduction to Social Work	R	
HMS-19	Generalist Practices of Social Work	R	
HMS-200	Human Services Work Experience	R	
MDA-54	Clinical Medical Assisting and Pharmacology	R	

Course	Title	Location	Comment
MDA-59	Medical Office Procedures	R	
MDA-60	Survey of Human Disease Processes	R	
MDA-61	Pharmacology for Medical Office Personnel	R	
MDA-62	CPT/Coding	R	
MDA-63	ICD-9 Coding/Ambulatory	R	
MDA-64	ICD-9 Coding/Hospital	R	
MDA-1A	Medical Terminology 1A	R	
MDA-1B	Medical Terminology 1B	R	
MDA-58A	Medical Transcription	R	
MDA-58B	Advanced Medical Transcription	R	
MDA-200	Medical Assisting Work Experience	R	

8. New State Approved Certificates/Degrees: None

9. New Locally Approved Certificate: None

10. Modification to State/Locally Approved Certificate/Degrees: None

11. Deletion of Certificate/Degrees: None

IX.   Adjournment 5:05 p.m.

District Curriculum Committee

Draft Agenda

October 16, 2014 3:30 p.m.

Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order 4:05 p.m.

<u>Members Present:</u>
<u>Moreno Valley</u>
Carolyn Quin, College Curriculum Committee Chair

<u>Riverside</u>
Richard Mahon, College Curriculum Committee Chair

Guests: Sheryl Tschetter, Interim Dean of Instruction, Norco

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Toni Van Buhler; Debbie McDowell

I.   Approval of the Agenda as amended/MSC/Quin/Mahon
     Add under Opening Hearing - Update on META; under New Business add "b. GE
     Patterns" and c. "Non-Transferrable Courses in AoEs"; and add "ENG 16 for Norco" under
     Information Items.

II. Approval of the Minutes (October 2, 2014) as amended/MSC/Mahon/Quin
     Remove last sentence, 1st paragraph under IV.iii., and remove last half of paragraph under
     "State".

III. Open Hearing – Update on META
     A telephone conference was held last week with Steve Thyberg, and a second one will be
     held tomorrow. Steve is walking Sylvia, Naomi and Toni through what the screens look
     like as everything is being migrated over. They are hopeful that META will be ready for
     implementation by spring 2015. The program looks different but is more intuitive and
     more cohesive.

IV. Curriculum Policy & Procedure
     a. College Updates
        i.   Moreno Valley – Worked on updating all CORs to have a successful launch on
        October 14th. DEH courses were launched and held. Some were launched that
        shouldn't have been launched. Who is responsible for updating the Senior Citizen
        Education CORs prepared by Cyndi Pardee in 2008? Contact Robert Grajeda to find
        out if there is a plan to update these CORs. If not, would he be willing to do it?

        ii. Norco/District – Brian reported that the majority of the meeting was discussion on
             PSY 50, 51 and 55. The plan is to vote on it at the next college meeting once
             they've had time to make a list and review courses with intensive labs to see what
             constitutes an intensive lab. They did vote in favor of the stem change.

Committee also reviewed the Deal Breakers document. **District –** Important discussion items this last year were Repeatability, AP 4260, Gen Ed AoE revision process and Curriculum Handbook. Most of these items have now been resolved. Brian will ask his committee for additional discussion items that need to be placed on the agenda.

iii. Riverside/State – Richard reported on the resolution his committee came up with which states that CORs more than five years will not be offered. It was voted on at the third RCC Senate discussion. The vote was 9 ayes, 7 nays, and 4 abstentions so motion failed. Richard pointed out what happens when CORs are not updated: (1) ADTs cannot be submitted; (2) disciplines having C-ID issues will ultimately be revoked for approval by the Chancellor's Office. Richard asked RCC Senate President to add this back to their next agenda as unfinished business, not for action. Richard asked the question "What kind of mechanism can be put into place to keep CORs up to date?" The major responsibility of faculty is curriculum. We are only hurting the students when we don't offer a course. A better strategy might be to go to the District Senate with this issue.

Richard would like to agendized for future discussion the issue of allowing mode delivery to be determined on a college vote where the faculty feel there are concerns about whether or not a course can be adequately taught. This issue came up due to a faculty member wanting to make Art 1 and 2 into fully online courses, but the Art History faculty at RCC feel these courses should not be offered in this mode.
State: No report.

Carolyn had a question for future discussion – what is the process we are using for PSY 50? Why did it go to college curriculum before coming to District? *Add to the next agenda.*

II. OLD BUSINESS
   a. COR lecture/lab topics – *defer to next agenda*
   b. "Deal Breakers" document - *defer to next agenda*

III. NEW BUSINESS
   a. DE Approval Process - *defer to next agenda*
   b. GE Patterns - *defer to next agenda*
   c. Non-Transferrable Courses in AoEs - *defer to next agenda*

IV. Curriculum Approvals:

Course	Title	Location	Comment
1. New Stand Alone Courses:			
The follow courses will be part of a new certificate:			
BUS-12	Opportunity Analysis for Entrepreneurs	NR	
BUS-13	Developing a Successful Business Plan/Model	NR	
BUS-14	Social Media and Online Marketing for Entrepreneurs	NR	
Motion – to approve New Stand Alone Courses – BUS-12; BUS-13; BUS-14/MSC/Mahon/Quin			

Course	Title	Location	Comment
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course is being modified to add an advisory of ENG-50, to link the SLOs to the GESLOs, to update the course content, MOI, MOE, and course materials:			
SOC-1	Introduction to Sociology	MNR	
Motion – to approve Major Course Modification SOC-1/MSC/Quin/Mahon			
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

V.   Information Items - Accepted

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions:			
Norco would like to add this course to their inventory to enhance their honors offerings and to be part of the Studio Art ADT:			
ART-2H	Honors History of Western Art: Renaissance through Contemporary	N	
ENG-16	Introduction to Linguistics	N	
4. Distance Education: None			
5. Major Course Modifications:			
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:			
FIT-1	Fire Protection Organization	M	
The following course is being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
FIT-5	Fire Prevention	M	
The following course is being modified to remove the prerequisite and add an advisory of FIT-C1A, update the MOI, MOE and course materials and add sample assignments:			
FIT-C2A	Fire Command 2A-Command Tactics at Major Fires	M	
The following course is being modified to remove the prerequisite and add an advisory of FIT-C20, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
FIT-C30	Intermediate Incident Command System (I-300)	M	
The following course is being modified to change the hours from 12 hours to 8 hours lecture and 12 hour to 8 hours laboratory, remove the prerequisite and add an advisory of FIT-C30, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
FIT-C40	Advanced Incident Command System (I-400)	M	

Course	Title	Location	Comment
The following course is being modified to add an advisory of MAT-35,GEO-1, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
GEO-1B	Historical Geology	R	
The following modification is proposed to change the prerequisite from NVN-50 to NVN-55, AMY-10 and PSY-9, update the course description, course content, MOI, MOE, course materials and to add sample assignments:			
NVN-60	Intermediate Vocational Nursing Foundations-Nursing Process/Communication	R	R-deferred
The following modification is proposed to update the course description, entry skills, SLOs, course content, course materials and to add sample assignments:			
NVN-62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	R	R-deferred
The following modification is proposed to change the prerequisite from NVN-60 and PSY-9 to NVN-61, to update the course description, entry skills, SLOs, course content, course materials and to add sample assignments:			
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health	R	R-deferred
The following modification is proposed to update the course materials, entry skills, SLOs, course content and to add sample assignments:			
NVN-70	Advanced Vocational Nursing Foundations-Role Transition	R	R-deferred
6. Course Deletions: None			
7. Course Exclusions:			
The following courses have been replaced by ESL-90L and 90M:			
ESL-90C	Special Topics In ESL: Preposition Review	M	
ESL-90G	Special Topics in ESL: Mastering Articles: A, An, and The	M	
ESL-90H	Special Topics in ESL: Phrases and Clauses	M	
ESL-90I	Special Topics in ESL: Punctuation Review	M	
The following course has never been offered at Moreno Valley:			
ESL-90J	Special Topics in ESL: Spelling Review	M	
The following course has not been offered at Moreno valley College since 2007:			
ESL-95	Pronunciation and Accent Reduction	M	
The following course has never been offered at Moreno Valley College:			
ESL-800	ESL Support for Career and Technical Programs	M	
The following courses have not been offered for several years:			
HIS-8	History of the Americas	R	
HIS-9	History of the Americas	R	
8. New State Approved Certificates/Degrees:			
Associate in Arts in Geography for Transfer Degree			R
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VI. Adjournment 5:05 p.m.

District Curriculum Committee
Minutes
November 6, 2014 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 4:20 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Toni Van Buhler (absent), Debbie McDowell

I. Approval of the Agenda as revised/**MSC/Mahon/Quin**
    Carolyn asked for Item VI.a. and b. to be switched around so topic "GE Patterns" is first.
II. Approval of the Minutes (October 16, 2014)/**MSC/Quin/Mahon**
III. Open Hearing
IV. Curriculum Policy & Procedure
    a. College Updates
        i. Moreno Valley – Continuing their hard work on curriculum.
        ii. Norco/District – Brian received a call from Peter Matsos regarding Psychology course issues. This is on hold waiting for Norco's vote once the COR is through.
        iii. Riverside/State – Richard spoke on the following:
            • October 18th Southern California Regional Meeting
            • Program for Fall Senate Plenary Session November 13-15, 2014 and AB86 activities in the District.
            • RCC Senate again rejected RCC Curriculum Committee's resolution regarding out of date CORs. *(See full report attached)*
    Sylvia stated that the CIPR is changing dramatically now that the colleges are doing their own thing, so it's imperative that the curriculum revision piece be addressed. This topic needs to be placed on a future agenda for discussion on how this is going to take place.

    Discussion regarding a faculty member's question on how can MAT 37 be ok regarding articulation and transfer being able to bypass MAT 35 and go into MAT 12? We need to be careful expressing how students get into MAT 12 through the MAT 37 door. A blanket matriculation appeal is worrisome. Another issue is that MAT 37 is a non-degree applicable course.

V.   OLD BUSINESS
   a. COR lecture/lab topics – How do we separate them out? Need a standard way of doing this. This separation of lecture and lab topics came from the C-ID descriptors. Naomi developed a list of the courses that are in current ADTs that have been approved that either have conditional or no C-ID approval. If we don't take care of the C-IDs that haven't been approved, we run the risk of having our degree deactivated. Naomi will send her list out to the committee. If C-IDs haven't been approved by June, we will not be able to submit the ADTs.

   b. "Deal Breakers" document – Richard submitted this document to the RCC Curriculum Committee and told them to take it to their departments and bring back any concerns. Sylvia and Carolyn will send Richard their revisions and once the document has been edited, Carolyn would like to include it in the Curriculum Handbook.

VI.   NEW BUSINESS
   a. GE Patterns – Carolyn stated that the MVC committee unanimously passed a motion to propose that there be three options for students for AoEs. The only option that they currently have is the AoE plus the RCCD General Education pattern so Carolyn would like to propose that the students be given the option of AoE plus IGETC or AoE plus CSU Gen Ed. Discussion followed.
      • Carolyn thought that students not taking the right courses will have to start all over again. That's not the case. They might just have to take a couple more courses.

   b. DE Approval Process – Discussion regarding how some courses should only be taught face to face. The chairs need to take back to their committees the question, "Should each college be able to decide, on its own merits, mode of delivery?" Or, if two colleges say they have a course they don't think lends itself towards distance delivery, then should that become binding across the District? Now, because of ACCJC's new interpretation, the colleges may have to submit Substantive Change Reports since many of their degrees will now be offered with courses which are DE thus making the degrees/certificates able to be completed 50% or more online.

   c. Non-transferable courses in AoEs – At the Southern Regional Curriculum Meeting, it was stated that to use IGETC and CSU, it has to be a transfer degree and the AoEs contain some courses that are not transferrable which may be a problem. Richard suggested that Brian take this issue to the District Senate and let them know that this conversation has begun at MVC; and that the District Curriculum Committee feels it has merit and would they like District Academic Standards to take a look at it?

   d. Process for items like PSY-50; College first? – Judy Perry heard about the PSY-50 issue and told Brian that they have a lot of Gaming labs that fall under this intensive lab so what does she need to do to get on the college agenda? Brian told her that she would have to submit a rationale and the committee stated that she would also need to do major modifications for all her classes. Brian was

advised to let Judy know that once they have a process in place, she will be able to submit it for the college agenda at that time.

VII.   Curriculum Approvals:

Course	Title	Location	Comment
1. New Stand Alone Courses: None			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
SOC-1	Introduction to Sociology	MNR	Course already has approval for online and hybrid; proposed so SOC-1 will have an approved DE in CurricUNET
Motion – to approve Distance Education SOC-1/MSC/Mahon/Quin			
5. Major Course Modifications:			
The following course is being modified to update the SLOs, course content, MOI, MOE, and course materials to be C-ID compliant:			
ADJ-1	Introduction to Administration of Justice	MNR	
The following courses are being modified to link the SLOs to the GESLOs, add sample assignments and update the course materials:			
DAN-D43	Tap, Beginning	MNR	
DAN-D44	Tap, Intermediate	MNR	Not approved at Norco
The following course is being modified to update the SLOs, and course materials:			
KIN-A03	Adaptive Physical Fitness	NR	
The following courses are being modified to update the SLOs, sample assignment and course materials:			
KIN-A11	Tennis, Beginning	MR	
KIN-A12	Tennis, Intermediate	MR	
KIN-A13	Tennis, Advanced	MR	
The following courses are being modified to update the SLOs, and course materials:			
KIN-A20	Golf, Beginning	NR	
KIN-A21	Golf, Intermediate	NR	
KIN-A55	Slow Pitch Softball	NR	
KIN-A86	Step Aerobics	MR	
KIN-A87	Step Aerobics, Intermediate	MR	
The following courses are being updated to change the lecture hours from 17 to 0, the laboratory hours from 32 to 54, and to link the SLOs to the GESLOs:			
MUS-32A	Class Piano I	MNR	
MUS-32B	Class Piano II	MNR	
MUS-32C	Class Piano III	MNR	
MUS-32D	Class Piano IV	MNR	
The following course is being proposed to update the course description, content, link the SLOs to the GESLOs, update the MOI, MOE, and sample assignments:			
MUS-38	Beginning Applied Music Training	MNR	
The following course is being updated to change the title from "Intermediate Applied Music," update the course description, content, MOI, MOE, sample assignments, course materials, add entry skill, and link the SLOs to the			

Course	Title	Location	Comment
GESLOs:			
MUS-39	Applied Music I	NR	
The following course is being modified to update the course description, content, MOI, MOE, sample assignments, materials, add entry skill, and link the SLOs to the GESLOs:			
MUS-78	Beginning Applied Music II	NR	
The following course is being modified to update the course description, content, sample assignments, materials, add entry skill, and link the SLOs to the GESLOs:			
MUS-87	Applied Music Training	MNR	
The following modification is proposed to update the SLOs, course content, MOI, MOE and course materials:			
SOC-2	American Social Problems	MNR	Reduced GESLO linkages
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, MOE, course materials and add sample assignments:			
SOC-3	Social Inequality in American Society	NR	Reduced GESLO linkages
The following modification is proposed to update the SLOs, course content, MOI, MOE, and course materials:			
SOC-10	Race and Ethnic Relations	MNR	Reduced GESLO linkages
The following modification is proposed to link the SLOs to the GESLOs, update the course content, MOI, and MOE:			
SOC-20	Introduction to Criminology	MNR	Reduced GESLO linkages
Motion – to approve all Major Course Modifications above/MSC/Quin/Mahon Discussion – Norco did not approve DAN-D44 because of an advisory that didn't have a link.			
6. Course Deletions: None			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII.   Information Items

Course	Title	Location	Comment
1. New Stand Alone Courses:			
The following course is proposed in response to being awarded the designation of being a Pathway to Law School:			
BUS-15	Street Law: An Introduction to Law and Legal Issues	R	
The following course is proposed to be part of the Elementary Education Teacher ADT:			
MAT-26	Math for Elementary School Teachers	R	
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course is being modified to remove the prerequisite of DAN-D44, to link the SLOs to the GESLOs, add sample assignments and update the course materials:			
DAN-D45	Tap, Advanced	R	
The following modifications are proposed to change the lecture hours from 27 to 24, and to update the SLOs and course materials:			

Course	Title	Location	Comment
FIT-TI1A	Training Instructor 1A	M	
The following modifications are proposed to change the lecture hours from 20 to 24, the laboratory hours from 27 to 16, change the prerequisite to an advisory of FIT-TI1A, and to update the SLOs and course materials:			
FIT-TI1B	Training Instructor 1B	M	
The following modifications are proposed to change the lecture hours from 27 to 24, change the prerequisite to an advisory of FIT-TI1B, and to update the SLOs and course materials:			
FIT-TI1C	Instructional Development Techniques	M	
The following course is being modified to update the SLOs and sample assignment:			
KIN-A04	Adaptive Water Exercise	R	
The following courses are being modified to update the SLOs, and course materials:			
KIN-A54	FastPitch Softball Fundamentals	R	
KIN-A67	Volleyball, Beginning	R	
KIN-A68	Volleyball, Intermediate	R	
KIN-A69	Volleyball, Advanced	R	
The following course is being modified to update the SLOs, MOE, sample assignments and course materials:			
KIN-V52	Fastpitch Fundamentals: Offensive	R	
The following course is being modified to update the SLOs, MOE, and course materials:			
KIN-V53	Fastpitch Fundamentals: Defensive	R	
The following course is being modified to change the title from "Advanced Applied Piano," to link the SLOs to the GESLOs, to update the course content, MOI, MOE, sample assignments and course materials:			
MUS-12	Applied Piano II	R	
The following course is being updated to change the lecture hours from 17 to 0, the laboratory hours from 32 to 54, to link the SLOs to the GESLOs, and update the course materials:			
MUS-40	Class Percussion	R	
The following course is being updated to change the title from "Advanced Applied Music," add entry skill, link SLOs to GESLOs, update the course description, content, MOI, MOE, sample assignments, and course materials:			
MUS-79	Applied Music II	R	
The following course is being modified to change the title from "Intermediate Applied Piano," link the SLOs to the GESLOs, update the course description, course content, MOI, MOE, sample assignments and materials:			
MUS-P12	Applied Piano I	R	

6. Course Deletions: None
7. Course Exclusions: None
8. New State Approved Certificates/Degrees:

Associate in Arts in Economics for Transfer Degree	R
Associate in Arts in Political Science for Transfer Degree	R

9. New Locally Approved Certificate: None
10. Modification to State/Locally Approved Certificate/Degrees: None
11. Deletion of Certificate/Degrees: None

IX.   Adjournment: 5:20 p.m.

Riverside City College

Curriculum Committee Report to
District Curriculum Committee, 11/6/14

• At the Oct. 18 Southern California Regional Meetings, I was struck by the increasing pace of change in matters closely related to curriculum: Not just 1440 degrees, but *440* degrees; *three* state technology initiatives (OEI, common assessment, and ed planning). AB 86. I'm also concerned that MVC & Norco seemed not to be represented, and especially as regards MVC since the senate president pays (in my view) insufficient attention to state initiatives. I know attending such events is challenging (I missed the curriculum regional last year), but the number of issues in play means that colleges have to be paying close attention.

Example: continued receipt of SSSP money is now tied to a college's acceptance of the common assessment tool, which had previously been described as option.

• The Fall Senate Plenary session is Nov. 13-15. I've attached the program and highlighted the sessions that have potential significant curricular impact: there's a lot going on.

• I asked at DCC last year about AB86 activities in the district and was referred to the minutes of a workgroup at Norco. I announced at the Oct. 28, 2014 RCC Curriculum committee meeting that faculty are not very involved in AB86 discussions at RCCD. I was corrected and told that Carla Reible is involved. I called Carla and she told me she was asked to participate by RCC CTE dean Patti Avila, and that she has been involved "since the beginning," in late September. She was only dimly aware of the conversations that began last year—and the Nov. 6 Tech Review agenda has new *credit* curriculum linked to AB86, which involves noncredit curriculum. I think we need to demand as the district Curriculum Committee that the District Academic Senate demand the appointment of faculty approved by the Senate(s).

• The RCC Senate again (Nov. 3) rejected the RCC Curriculum Committee resolution concerning out of date course outlines. Where discussion preceding the earlier vote included some understandable venting, the Nov. 3 vote was preceded by comments from several senators who (1) reported trying repeatedly and unsuccessfully to update CORs due to problems with either the functioning of CurricUNET or feedback from the Tech Review Committee. The most compelling of these comments came from the RCC Life Sciences department, and the claim was explicitly made that the department has limited feedback from the department's curriculum committee rep.—who most senators know to be Greg, our Tech Review chair. Ironically, both motions (Oct. 13 and Nov. 4) received more *aye* than *nay* votes, but when abstentions were included, the motion failed. If either meeting had enjoyed full attendance, I think the motion might have passed.

Appendix: Fall 2014 Senate Plenary Session Program:

THURSDAY, NOVEMBER 13, 2014

7:30 a.m. to 8:15 a.m. Registration/Delegate Sign In/Continental Breakfast

8:00 a.m. to 8:25 a.m. New Delegate Orientation

8:30 a.m. to 9:45 a.m. FIRST GENERAL SESSION

Welcome; Adoption of the Procedures

Keynote: Panel Discussion on the Three Technology Initiatives – Common Assessment, Educational Planning, and Online Education

10:00 a.m. to 11:10 a.m. FIRST BREAKOUT SESSION

1. I'm New – Now What?

2. The Online Education Initiative

3. Professional Development and Student Success

4. Legislation

5. Student Mental Health Program

6. Equity and Accreditation: Using Student Success and Support Program, Equity Plans, Enrollment Management Plans in the Accreditation Process

11:20 p.m. to 12:30 p.m. SECOND BREAKOUT SESSION

1. Adult Basic Education Course Development and new Career Development and College Preparation Funding: Hopes, Dreams, and Concerns

2. Local Senates: You want me to drive where?)

3. Messaging to students about the ADT's and C-ID TMC Update

4. Cultural Competency in our Local Senates and On Campus

5. Concurrent Enrollment/Dual Enrollment/Apprenticeship

6. Common Assessment Initiative

12:30 p.m. to 2:30 p.m. SECOND GENERAL SESSION

Lunch: State of the Senate; Resolution Presentation

Keynote Panel Presentation: Noncredit Funding Transitions

3:00 p.m. to 4:15 p.m. THIRD BREAKOUT SESSION

1. Exploring New Possibilities for Student Success Follow-up Breakout

2. ASCCC Strategic Planning Process

3. Resolutions Process Nuts and Bolts

4. Educational Planning Initiative

5. Relations with Local Senates: What have you done for me lately?

6. Program Review Tools

4:45 p.m. to 5:45 p.m. Caucus Meeting

4:45 p.m. to 6:00 p.m. Resolution Writing

6:30 p.m. to 8:30 p.m. Reception

FRIDAY, NOVEMBER 14, 2014

8:30 a.m. to 9:30 a.m. FOURTH BREAKOUT SESSION

1. Who Are You? Academic Integrity and Student Authentication in Online Courses/ Student Success in Online Education

2. Hiring Diverse Faculty

3. Update on ASCCC Bylaws Revision

4. The ACCJC New Standards

5. Come get your Curriculum Hot Topics before they are gone

6. 50% law/75/25/FON/Budgetary Restrictions

9:45 a.m. to 10:45 a.m. THIRD GENERAL SESSION

Presentation: System Goals for California Community Colleges

Patrick Perry, Executive Vice-chancellor

11:00 a.m. to 12:30 noon. Area Meetings

12:30 p.m. to 2:15 p.m. FOURTH GENERAL SESSION

Lunch: Resolution Presentations; General Session: Gender Equity

2:30 p.m. to 3:45 p.m. FIFTH BREAKOUT SESSION

1. Roundtable Gender Equity Follow-up

2. Thriving through Sanctions, "Thank you, sir may I have another?" I have sanctions, now what?

3. Community College System Goals--a Follow-up Conversation with Patrick Perry

4. Disciplines List and Equivalency

5. Conversation with the President

6. Chancellor's Office Discussion: Brown Act Compliance

2:30p.m. to3:45 p.m. Resolutions Office Hours

4:00 p.m. Resolution and Amendments Due

4:00 p.m. to 4:30 p.m. Resolution Amendment Discussions

4:00 p.m. to 5:00 p.m. List Hearing

5:00 pm to 6:00 p.m. Foundation Reception

7:00 pm Part-time Caucus Meeting

SATURDAY, NOVEMBER 15, 2014

7:30 a.m. to 8:00 a.m. Final Delegate Sign In

7:30 a.m. to 8:00 a.m. – Breakfast

8:30 a.m. to 11:45 a.m. FIFTH GENERAL SESSION

Announcements

Resolution Voting Begins

12:00 p.m. to 12:45 p.m. Lunch Buffet

Secretary's Report

Treasurer's Report

1:00 p.m. to 3:30 p.m. FIFTH GENERAL SESSION CONTINUE

District Curriculum Committee
Minutes
November 20, 2014 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 4:30 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Debbie McDowell
Guests: Kevin Fleming, Dean of Instruction CTE, Norco; Andy Robles, Associate Professor,
                Mathematics, Norco

I.   Approval of the Agenda/MSC/Quin/Mahon/Unanimous
II.   Approval of the Minutes (November 6, 2014)/MSC/Mahon/Quin/Unanimous
      Discussion - The committee would like to know what the Articulation Officers have to say
      about MAT 12. There are different interpretations and MAT 37 and MAT 35 is not college
      math. If we allow students not to take MAT 35 because they have taken MAT 37, is that a
      problem? Students can challenge a prerequisite, so what is the challenge for MAT 12?
      Upon completion of MAT 37, there would an exam given, and if students successfully
      pass, then that is considered to be the challenge to get into MAT 12. The question is
      whether this would be acceptable to the UC's. If not, then the argument could be they are
      not accepting Title 5's interpretation of allowing a student to challenge a prerequisite.
      RCC has a letter from the UC Board of Admissions which states that MAT-37 is equivalent
      to K-8 math, and they would not consider this appropriate preparation for MAT-12. This
      UC issue needs to be resolved.

III. Open Hearing – N/A

IV.   Curriculum Policy & Procedure
      a. College Updates
              i. Moreno Valley – Postponed a number of items on their agenda. They are still
                  discussing the DE proposal for the Art History class and still talking with
                  Math faculty. MVC has a lot of course deletions coming through because of
                  faculty not wanting to assess a course because it hadn't been taught or they
                  don't want to teach it. MVC is still working hard on curriculum. MVC has a
                  department chair off on FMLA, who was also the discipline facilitator. So
                  now this leaves them with multiple CTE courses that have not been approved.

             ii. Norco/District – Discussed AoE GE patterns and Norco is on board with
                  including those different GE patterns for the AoEs. Norco discussed the DE
                  proposal process and the ART-2 issue and will continue with these

discussions at the next meeting. Norco may submit a resolution supporting the idea of a separate process for DE approvals for a multi-college course. Brian will discuss the AoE GE pattern with the District Senate on Monday and whether or not this should be under the purview of District Academic Standards.

There has been a discussion with the District Senate President about forming another GE Workgroup which would possibly report back to this committee. Two issues to consider: (1) The former GE Workgroup had a recommendation to reduce the number of GE course options; and (2) allowing students to bypass RCCD GE by doing IGETC or CSUGE with an AoE or an AS.

   iii. Riverside/State – Richard gave his State report from the Fall Plenary Session (see full report attached). He emphasized two items: (1) Online Education Initiative – RCC faculty don't see this as an important issue. What they don't understand is that the State LMS will have diagnostic testing and tutoring built into it; (2) Tech Initiatives - This would give us the tools to migrate courses from existing LMS's. Richard sees it having significant potential to change what small colleges can do in curriculum terms. Two resolutions: (1) Calling for the Chancellor's Office to develop a common course management system, i.e., a replacement for CurricUNET since they are having problems implementing META. This is not a high priority; (2) Repeatability - A resolution was passed to start looking into the impact of the changes in Art courses. In taking out repeatability, this may make it harder for students to be art students in community colleges. Richard continues to have ongoing conservations about ART-2.

V. OLD BUSINESS
  a. DE Approval Process – MVC curriculum committee would have supported the DE proposal as it was presented, but Carolyn asked them to postpone the vote and just continue with their dialogue.   A list is compiled once a year by Open Campus showing how many degrees and certificates consist of 50% or more DE courses. A student can complete their Gen Ed online since Gen Ed is very close to being 50% of every degree. RCC voted against the ART-2 DE issue and one faculty member thought this might be a good time to see how the appeal process works.

VI. NEW BUSINESS
  a. Curriculum Review and CIPR – **Concern:** Since COR review has been tied to CIPRs, and one college has decided to have all CIPRs due the same year, it will not be possible for all CORs to be reviewed in the same year! It was suggested that this committee consider another four year rotation for the COR review and updates. MVC has started talking about this already. MVC CTE faculty would like to determine their own rotation but everyone needs to be on the same rotation! Another suggestion is to have a different rotation, not only for CORs and CIPRs, but also for GE PLOs, SLOs, CTEs, etc. to make sure nothing overlaps. It was suggested that this committee could develop a draft schedule to send to the colleges for their feedback to see what they think and what suggestions they may have.

VII. Curriculum Approvals:

Course	Title	Location	Comment
1. New Stand Alone Courses:			
The following course is proposed to be part of the Business Administration ADT:			
BUS-24	Business Communication	MNR	
Motion – to approve new stand-alone course BUS-24/MSC/Mahon/Quin/Unanimous			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
ART-2	History of Western Art: Renaissance through Contemporary	MNR	Hybrid and Online Not supported by MVC or RCC depts.: postponed at MVC
Motion – deferred.			
5. Major Course Modifications:			
The following course is being modified to update the course content to be C-ID compliant:			
ADJ-4	Legal Aspects of Evidence	MNR	
The following course is being modified to change the title from "Introduction to Infants and Children with Disabilities and Other Special Needs," update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:			
EAR-40	Introduction to Children with Special Needs	MNR	
The following course is being modified to change the hours from 17 hours lecture to 0 hours lecture and 32 hours laboratory to 54 hours laboratory, and link SLOs to the new GESLOs:			
MUS-53	Keyboard Proficiency	MR	
The following course is being updated to add a limitation on enrollment of "Audition on or before the first class meeting." update the short course description, SLOs, course content, MOI, MOE, course materials and sample assignments:			
MUS-58	Gospel Choir	MR	
PHI-10	Introduction to Philosophy	MNR	
The following course is being update to add an advisory of REA-82, and update the SLOs:			
PHI-11	Critical Thinking	MNR	
Motion – to approve all major course modifications above/MSC/Quin/Mahon/Unanimous			
6. Course Deletions:			
The following course is being replaced with a new course EAR-46:			
EAR-31	Home Visiting	MNR	
Motion – to approve EAR-31 course deletion/MSC/Mahon/Quin/Unanimous			
7. Course Exclusions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII. Information Items

Course	Title	Location	Comment
1. New Stand Alone Courses:			
The automotive body and paint repair technology discipline is trying to bring our programs to			

Course	Title	Location	Comment
reflect more closely the needs of our community, as well as to bring them to a closer alignment to Industry Standards and the rapid technology and terminology changes of today's Collision Repair Industry, as well as to comply with the college's Accreditation Standards. With the help and direction of our Advisory Committee and the support of our Applied Technology Department, we feel the necessity to create a new course to replace the current course which no longer serves the intended purpose for it was created:			
AUB-55	Automotive Advanced Refinishing and Custom Paint	R	
AUB-56	Automotive Technology for the Automotive Collision Specialist	R	
AUB-57	Antique and Classic Auto Restoration and Fabrication	R	
AUB-59A	Automotive Collision Service and Repair	R	This course is the same as AUT-59 Auto Body Service. Automotive Collision Repair is a skill that need to be developed through hands-on experience.
AUB-59B	Automotive Refinishing Service and Repair	R	This course is the same as AUT-59 Auto Body Service. Automotive Collision Repair is a skill that need to be developed through hands-on experience.

2. New Courses: None

3. Course Inclusions:

The following course is proposed to offer students consistent applied lessons prior to transfer:

MUS-78	Beginning Applied Music II	M	

4. Distance Education:

5. Major Course Modifications:

The following course is being modified to change the title from "Introduction to Automotive Body Technology," to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

AUB-50	Introduction to Automotive Collision Repair	R	

The following course is being modified to change the title from "Intermediate Automotive Body Technology," remove the corequisite and add an advisory of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

AUB-51	Automotive Non-Structural Collision Repair and Estimating	R	

The following course is being modified to change the title from "Automotive Body Refinishing," to add an advisory of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

AUB-52	Automotive Refinishing and Paint	R	

The following course is being modified to change the title from "Automotive Body Special Projects," to remove the corequisite and add a prerequisite of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

AUB-53	Automotive Collision Repair Special Projects	R	

Course	Title	Location	Comment
The following course is being modified to change the title from "Advanced Automotive Body and Frame," to remove the corequisite and add an advisory of AUB-50, to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
AUB-54	Automotive Structural Collision Repair and Frame	R	
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:			
DAN-D12	Dance Touring Ensemble	R	
The following courses are proposed to change the title from Emergency Medical Services-Basic Clinical," change the units from 6 to 7, the lecture hours from 96 to 99 and laboratory hours from 64 to 81, update advisory entry skills, SLOs, course content, MOE, materials as well as add sample assignments:			
EMS-50	Emergency Medical Services Technician	M	
The following courses are proposed to change the units from 1 to 1.5, the laboratory hours from 64 to 81, update advisory entry skills, SLOs, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-51	Emergency Medical Services -Basic Clinical/Field	M	
The following modification is proposed to change the units from 4 to 4.5, change the lecture hours from 62 to 54, laboratory hours from 64 to 81, and to update entry skills, SLOs, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-60	Patient Assessment and Airway Management	M	
The following modification is proposed to change the lecture hours from 62 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-61	Introduction to Medical Pathophysiology	M	
The following modification is proposed to change the laboratory hours from 64 to 54, and to update advisory entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-62	Emergency Pharmacology	M	
The following modification is proposed to change the lecture hours from 62 to 54, laboratory hours from 64 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-63	Cardiology	M	
The following modification is proposed to change the units from 4 to 3.5, the lecture hours from 64 to 45, laboratory hours from 32 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-70	Trauma Management	M	
The following modification is proposed to change the units from 2.5 to 3, the laboratory hours from 144 to 162, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-71	Clinical Medical Specialty I	M	
The following modification is proposed to change the lecture hours from 64 to 63, laboratory hours from 64 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-80	Medical Emergencies	M	
The following modification is proposed to change the units from 5 to 4, the lecture hours from 64 to 54, laboratory hours from 64 to 54, and to update entry skills, SLOs, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-81	Special Populations	M	
The following modification is proposed to change the units from 2 to 3, the lecture hours from 32 to 36, laboratory hours from 32 to 54, limitation on enrollment, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-82	Special Topics	M	
The following modification is proposed to change the units from 2.5 to 3, the laboratory hours from 144 to 162, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-83	Clinical Medical Specialty II	M	
The following modification is proposed to change the units from 4.5 to 3, the lecture hours from 64 to 36, laboratory hours from 64 to 54, and to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well			

Course	Title	Location	Comment
as add sample assignments:			
EMS-90	Assessment Based Management	M	
The following modification is proposed to update entry skills, SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
EMS-91	Paramedic Field Internship	M	
The following courses are being modified to update the SLOs, course materials and add sample assignments:			
FIT-3	Fire Protection Equipment and Systems	M	
FIT-6	Fire Apparatus and Equipment	M	
FIT-8	Strategies and Tactics	M	
The following course is being modified to update the course description, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-A1A	Fire Investigation 1A	M	
The following courses are being updated to link the SLOs with the GESLOs, and to update the course materials:			
NRN-11	Foundations of Nursing Practice Across the Lifespan	R	
NRN-11A	Nursing Learning Laboratory	R	
NRN-11B	Nursing Learning Laboratory	R	
NRN-11C	Nursing Learning Laboratory	R	
The following course is being updated to link the SLOs with the GESLOs, and to update the course content and course materials:			
NRN-12	Chronic Illness/Acute Maternal Child Specialty	R	
The following courses are being updated to link the SLOs with the GESLOs, and to update the course materials:			
NRN-12A	Nursing Learning Laboratory	R	
NRN-12B	Nursing Learning Laboratory	R	
NRN-12C	Nursing Learning Laboratory	R	
The following course is being updated to link the SLOs with the GESLOs, and to update the course content and materials:			
NRN-13	Acute and Chronic Illness	R	
The following course is being modified to link the SLOs to the GESLOs, update the sample assignments and course materials:			
NRN-18	Transition Course for Advanced Placement Students	R	
The following course is being updated to link SLOs to GESLOs, update the course content and course materials:			
NRN-21	Acute Care and Chronic Illness II/Mental Health	R	
The following courses are being modified to link the SLOs to the GESLOs and update the course materials:			
NRN-21A	Nursing Learning Laboratory	R	
NRN-21B	Nursing Learning Laboratory	R	
NRN-21C	Nursing Learning Laboratory	R	
The following course is being modified to link the SLOs to the GESLOs, update course content and materials:			
NRN-22	Integrated Care Across the Lifespan	R	
The following courses are being modified to link the SLOs to the GESLOs, and update the course materials:			
NRN-22A	Nursing Learning Laboratory	R	
NRN-22B	Nursing Learning Laboratory	R	
NRN-22C	Nursing Learning Laboratory	R	
The following modification is proposed to update the course description, entry skills, SLOs, course content, course			

Course	Title	Location	Comment
materials and to add sample assignments:			
NVN-62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	R	
The following modification is proposed to change the prerequisite from NVN-60 and PSY-9 to NVN-61, to update the course description, entry skills, SLOs, course content, course materials and to add sample assignments:			
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health	R	
The following modification is proposed to update the course materials, entry skills, SLOs, course content and to add sample assignments:			
NVN-70	Advanced Vocational Nursing Foundations-Role Transition	R	
The following course is being modified to link the SLOs to the GESLOs, as well as update the SLOs, the course content, MOI, MOE, sample assignments, and course materials:			
NVN-71	Advanced Vocational Nursing Foundations-Medical/Surgical	R	
The following course is being modified to change the units from 6 to 5, the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7 and 8," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-11	Internal Medicine I	M	
The following course is being modified to change the units from 4 to 5, the hours from 224 to 270 laboratory hours, add a prerequisite of "PHT-7, 8 and 9," update the course description, course content, MOI, MOE, course materials and add sample assignments:			
PHT-13	General Surgery	M	
The following course is being modified to update MOE, and course materials and to link the SLOs to the new GESLOs:			
SOC-23	Special Studies in Culture	R	

6. Course Deletions:

This course has not been offered since 2008:			
FIT-C20	Basic Incident Command System (I-200)	M	

7. Course Exclusions:

These courses duplicate context covered in ACC-1B and has never been offered at MVC:			
ACC-38	Managerial Accounting	M	
ACC-61	Cost Accounting	M	
This course has never been offered at MVC:			
ACC-66	Non-Profit and Governmental Accounting	M	
These course have not been offered at MVC:			
GUI-48B	College Success Strategies-Life Skills	M	
GUI-801	Testing for Success CAHSEE Preparation	M	

8. New State Approved Certificates/Degrees:

Associate in Arts in History for Transfer Degree	MR

9. New Locally Approved Certificate:

Entrepreneurship: Getting Started	N

10. Modification to State/Locally Approved Certificate/Degrees:

Business Administration-Accounting Concentration	M
Business Administration-General Business Concentration	M

11. Deletion of Certificate/Degrees: None

IX. Adjournment 5:15 p.m.

The following notes come from Lyn Greene and Richard Mahon, who both attended the fall 2014 Academic Senate Plenary Session.

<div align="center">

Calling All Voices
Academic Senate for the California Community Colleges
2014 Fall Plenary Session
November 13-15, 2014

</div>

General Sessions

Tech Initiatives *(Thursday morning)*

3 California Community Colleges Technology Initiatives were discussed in General Session. As your representatives at this conference, we thought you might to learn about the latest funded initiatives in motion at the state level.

Educational Planning Initiative (EPI): cccedplan.org
This initiative will develop an educational planning tool that can serve as a local student services portal, educational planning tool and degree audit system. 10 pilot colleges have agreed to test the first release of the tool. It will provide automated student ed plans, degree audits, online orientation and possibly reporting features for SSSP needs.

Services discussed were:
- A federated ID for students
- CCC apply access
- E transcripts
- Ability to be integrated into any software used by the local college
- Ability to talk to Assist 2 and CID
- Access to 10 years of curriculum history
- Customize matriculation information
- Collect "preferences" of students (like Amazon does) and customize messaging to the student to lead students towards successful completion of their goals.

This is entirely voluntary for each college.

California Common Assessment Initiative (CAI): cccassess.org

With a projected rollout of Fall 2016, this is a faculty-driven initiative that will result in a common assessment tool that provides test preparation, delivery, administration, data collection and course placement guidance.

Currently the faculty team has developed 8 level of skills for ESL testing and 4 levels of skills for English (including reading) and Math. These competencies (skills) are available for faculty review on the website. Common Core competencies map to these developed competencies.

The acceptance of this assessment tool is mandated by the State and SSSP funding is tied to its adoption by each college. Although multiple measures for placement can be used, adoption of this test is mandatory or funding is denied.

The initiative is asking for input from Math, English and Reading faculty now on the competencies and questions like "Should it require a writing sample."

Online Education Initiative (OEI): ccconlineed.org

This initiative originally began as an attempt to head off Steinberg's bill on the adoption of MOOCs by the community colleges. The timeline suggests that by Fall 2015 a common course management system will be ready for piloting at 24 colleges around the state. Colleges can opt into the CMS; this is a voluntary initiative.

Pat James has been hired as Executive Director and the initiative is looking at:
- Bringing on a tutoring vendor by Fall;
- Developing a student readiness module by summer for downloading by those who might want to use them;
- Forming a library services group to look at just in time resources; and
- Creating an "Exchange."
  - In the Exchange, colleges could serve as "home" colleges and provide courses that have C-ID numbers for access by any community college student.
  - Colleges could allow their students to take Exchange classes and receive credit at your institution.
  - Or colleges could serve as both.
  - Right now our students "swirl:" they apply to a second college and take courses and their transcripts are exchanged but those students might lose part of their financial aid because the unit load is smaller at each college. The Exchange will help with this.
- Colleges can opt into the CMS system and not participate in the exchange.
- Looking at integrating e-portfolios into the CMS system.
- Looking at offering a proctoring network or vendor system.

Please go to the websites of these initiatives and check them out and offer suggestions…these are faculty-driven initiatives meeting the challenges of the ongoing state mandates being handed down by our legislature.   We are "Calling All Voices…" to help and participate!

SEE ALSO the summaries below and attached PPTs.

Adult Ed/Noncredit *(Thursday noon)*

As curriculum committee members know, there has been considerable attention to adult ed/noncredit instruction over the past year as the result of the passing of AB86. Faculty have been generally left out of these discussions at RCC, where Norco has organized RCCD participation. At least one reason for the RCCD colleges to pay closer attention is the fact that apportionment for noncredit courses in a program has been equalized to the credit FTES level. Since RCCD remains in a growth region in the state, this equalization could allow RCCD to serve more students and be fully funded for them (in the past, the apportionment rate for noncredit was well below the credit level. SEE: **Adult Ed Curriculum**

System Metrics *(Friday Morning)*

The Friday General Session was provided by CCCCO Vice Chancellor Patrick Perry and focused on the system metrics adopted by the BOG in July 2-14. Where the system metrics seem to have been presented at RCCD as a major step toward performance based funding, Patrick's presentation seemed to reject that interpretation rather emphatically. Patrick's presentation are usually accompanied by very detailed PowerPoint documents, and that will be shared once it is available on the Academic Senate website.

Breakouts
(the materials referenced below are too large to email, and can be found at, click on "presentation materials): http://www.asccc.org/events/2014/11/2014-fall-plenary-session*)*

Brown Act Update

Most local senates and their standing committees around the state are aware of the obligation to record the votes of individual members. There was a breakout on the topic presented by legal counsel from the Chancellor's Office. Most RCCD senate committees are in compliance.
SEE: Brown Act Update.

Common Assessment

This is one of the Tech Initiatives summarized above. As indicated above, continued receipt of SSSP funds is conditional upon adoption of the tool. The establishment of common cut scores **is not** an expectation.
SEE: Common Assessment

Curriculum Hot Topics

Most topics covered had already been addressed at the southern California Curriculum regional conference RCC hosted on Oct. 18, but more detail was provided on (1) Units to Hours, (2) Staffing issues in the Chancellor's Office and curriculum approval, (3) an update to the PCAH, and (4) auditing.
See: Curriculum Hot Topics.

Distance Ed

Distance Ed has always been high profile topic, as it overlaps accreditation, curriculum, and funding issues. This is an area where RCCD is somewhat ahead of other colleges, some of which continue to struggle with processes to ensure regular effective contact.
See: El Camino REC; additional local approval documents are available on the Senate website.

Dual Enrollment

The RCC Senate has been discussing RCCD AP5011 the question of the enrollment of high school students for multiple meetings without achieving much clarity. There was a breakout on a number of issues that have in common the transition of high school students to CCC campuses.
See: Dual Enrollment

Online Education Initiative

The RCC Curriculum Committee has been aware of this issue going back to last year. As indicated above, the initiative is making rapid progress. Informal enthusiasm at RCC has been modest. The initiative includes not only a common LMS (=WebTV, BlackBoard, Moodle, etc.), but also planning for readiness assessment, counseling, and tutorial support. The pilot colleges have already been identified so RCCD participation would follow testing.
See: OEI

Resolutions *(Saturday)*

The largest grouping of resolutions is usually in the area of curriculum. Among the resolutions adopted this session:

9.01:   Proposes to overturn a Chancellor's Office decree that all "transfer" AAs (not just ADTs) **must** require either CSU Breadth or IGETC

9:02:   Encourages colleges to report to the Chancellor's Office certificates *below* 18 units (this increased the reported number of completions).

9.03:   Calls for the reinstating of local approval of standalone courses.

9.04:   Calls for faculty involvement in all levels of review and approval for CCC baccalaureate degrees.

9.05:   Calls for faculty to be involved in the defining of upper-division GE (CSU requires upper division GE, UC does not).

9.06:   Calls for the updating of the Senate's 2008 *The Course Outline of Record* paper.

9.07:   Seeks funding to support C-ID work for courses *below* transfer level.

9.08:   Calls for research and report out on the impact of changes to regulations regarding repeatability (especially in arts programs).

9.09:   Calls for CCCCO support to develop a statewide curriculum management system (i.e., an alternative to CurricUNET).

9.10:   Requests that the Chancellor's office release ADT templates only twice a year, on Feb. 1 and Sept. 1.

9.11:   Promotes ongoing TMC development, even when programs cannot conform to SB1440 (due to high lower division unit requirements).

9.12:   Supports continued viability of local degrees not developed to support SB1440.

9.13:   Supports the Academic Senate as continued guiding force behind C-ID (C-ID is up for bid and could be taken over by a district not inclined to work with the Senate or faculty in general).

District Curriculum Committee
Minutes
December 4, 2014
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 4:45 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Debbie McDowell

Guests: Sheryl Tschetter, Interim Dean of Instruction, Norco

I.   Approval of the Agenda as amended/MSC/Mahon/Quin/Unanimous
      Remove the last item under "Information Items" – Supply Chain Technology. Due to a
      substantial change, it hasn't gone to senate yet.   Replace "Tabled at MVC" to "Tabled at
      Norco" for REA-83 under major course modifications.

      Note: Proposed changes to AoE and GE patterns will be on the next agenda. Sylvia asked
      the District Senate to re-constitute the GE Workgroup at the request of the VPs.

II.   Approval of the Minutes as amended (November 20, 2014)/MSC/Quin/Mahon/Unanimous
      Corrections: Remove Toni's name when absent; IV.a.i. – remove "s" from Art History;
      delete last paragraph under IV.a.iii and replace with "Richard has continued to have
      conservations about ART-2."

III. Open Hearing – N/A

IV.   Curriculum Policy & Procedure
          a.   College Updates
                  i.   Moreno Valley – no report.

                  ii. Norco/District – The District Senate was asked to form a workgroup for
                       Gen Ed to review the Assessment Committee's previous work and take a
                       look at the Gen Ed patterns.

                  iii. Riverside/State – Ongoing discussion on how to get CORs up to date.
                       Now that faculty are more aware of how old their CORs are they want to
                       start working on them.

Carolyn also mentioned that because of the visability in TracDat, where faculty have to put a date of when they last updated their CORs, faculty have become more aware of how much they need to work on them!

V. OLD BUSINESS
    a. DE Approval Process – The question was asked, "How would we un-approve a district-wide course that disciplines had previously approved for DE but then changed their mind and now they all agree it should be a face-to-face course?" This issue will be deferred to spring for further discussion.

    b. Curriculum Review and CIPR – How are we going to review CORs when one of the colleges wants to do all their CIPRs in one year? This issue will be deferred to spring for further discussion.

VI. NEW BUSINESS
    a. Program approval process in CurricUNET – We have not been using CurricUNET for our program approval for degrees, and as we transition to META, we would like to be able to do that. How are we going to deal with the departments since a lot of the programs are multi-disciplinary? It was suggested that they start at the Tech Review level and have minutes from the discipline attached, and then move forward to the college curriculum committee and onto senate. Richard and Carolyn gave Naomi their AoE and GE proposals for next week's agenda.

    b. Educational Services will be conducting a customer satisfaction survey, within the next two weeks, targeting faculty who have worked in CurricUNET.

VII. Curriculum Approvals:

Course	Title	Location	Comment
1. New Stand Alone Courses:			
This course is proposed to level the Walking for Fitness course to A75A and A75B to provide the students another opportunity to increase their knowledge about improving their cardiorespiratory endurance as it relates to walking. It also adds another opportunity to the walking/jogging family:			
KIN-A75A	Walking for Fitness-Beginning	MNR	
This course will enhance the current honors program offerings:			
MUS-19H	Honors Music Appreciation	MN	
Offer a beginning string techniques class:			
MUS-P27	Beginning String Techniques	MR	
Motion - to approve all new stand-alone courses above/MSC/Mahon/Quin/(1) abstention on MUS-P27 Discussion: KIN-A75B will be on next agenda.			
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
ART-2	History of Western Art: Renaissance through Contemporary	MNR	Hybrid and Online MVC and RCC did not approve
Motion – to approve ART-2 for Distance Education/Johnson/? - Motion Failed due to lack of second **Motion – to not approve ART-2 for Distance Education at this time with the caveat that it may come back in the future/MSC/Quin/Mahon (vote: 2 ayes/1 nay) Motion Passed** Discussion followed.			

Course	Title	Location	Comment
5. Request for Laboratory Class Requiring Extensive Preparation			
PSY-50	Research Methods of Psychology	MNR	RCC did not approve
Motion – to approve Request for Laboratory Class Requiring Extensive Preparation for PSY-50/MSC/Quin/Johnson (vote: 2 ayes/1 nay) Motion Passed			
6. Major Course Modifications:			
The following modification is proposed to update the SLOs, course description, course content, MOI, MOE and course materials to be C-ID compliant:			
ADJ-5	Community Relations	MNR	
The following course is being modification to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
ART-22	Basic Design	MNR	
The following course is being modified to update the SLOs, course content, add sample assignments and update the course materials:			
BIO-1	General Biology	MNR	
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:			
BIO-3	Field Botany	NR	
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:			
BIO-5	General Botany	NR	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:			
BIO-7	Marine Biology	NR	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:			
BIO-8	Principles of Ecology	NR	
The following course is being modified to update the SLOs, course content, add sample assignments and update course materials:			
BIO-10	Life Science Principles	NR	
The following modification is proposed to update the SLOs, course description, MOE, materials as well as add sample assignments:			
BIO-30	Human Reproduction and Sexual Behavior	MNR	
The following modification is proposed to the SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:			
BIO-36	Environmental Science	NR	
The following modification is proposed to update the course description, link to the GESLOs, MOE, materials and sample assignments:			
DAN-D21	Ballet, Beginning	MR	
The following modification is proposed to add an advisory of "REA-83 and qualification for ENG-1A," and to update the course content, sample assignments and course materials:			
ECO-6	Introduction to Political Economy	MR	POL-6 has already been approved.
The following modification is proposed to update the course materials:			
ENG-4	Writing Tutor Training	MNR	
The following modifications are proposed to update SLOs, and MOE:			
ENG-6	British Literature I: Anglo-Saxon through Eighteenth Century	MNR	
ENG-7	British Literature II: Romanticism through Modernism/Post-Modernism	MNR	

Course	Title	Location	Comment
ENG-9	Introduction to Shakespeare	MNR	
ENG-10	Special Studies in Literature	MNR	
ENG-14	American Literature I: Pre-Contact through Civil War	MNR	
ENG-15	American Literature II: 1860 to the Present	MNR	
The following modifications are proposed to update the SLOs, MOE and course materials:			
ENG-18	Survey of Native American Literature	NR	
ENG-20	Survey of African American Literature	MNR	
ENG-25	Latino Literature of the United States	MR	
The following modification is proposed to update the SLOs, MOE and course materials:			
ENG-35	Images of Women in Literature	MNR	
The following modifications are proposed to add a prerequisite of "ENG-50 or 80 or eligibility for ENG-1A," add entry skills, SLOs, and update the MOE:			
ENG-40	World Literature I: From Ancient Literatures to the Seventeenth Century	MNR	
ENG-41	World Literature II: Seventeenth Century Through the Present	MNR	
The following modifications are proposed to update the SLOs, MOE and course materials:			
ENG-45	Modern Drama	NR	
ENG-48	Short Story and Novel from the Twentieth Century to the Present	MNR	
The following modification is proposed to remove the advisory of "qualification for ENG-1A," and to update the SLOs, course description, course content, MOE, materials as well as add sample assignments:			
ENG-90B	Special Topics in English: The Research Paper Process	MR	
The following modifications are proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, course materials and add sample assignments:			
HIS-11	Military History of the United States to 1900	MR	
HIS-12	Military History of the United States Since 1900	MR	
The following modifications are proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
HIS-14	African American History I	MNR	
HIS-15	African American History II	MR	
HIS-31	Introduction to Chicano/a Studies	MNR	
HIS-34	History of Women in America	MNR	
The following modification is proposed to update the SLOs and course materials:			
KIN-10	Introduction to Kinesiology	MNR	
The following modifications are proposed to update the SLOs, course materials and sample assignment:			
KIN-A40	Karate, Beginning	MNR	
KIN-A41	Karate, Intermediate	MNR	
KIN-A43	T'ai-chi Ch'uan, Beginning	MR	
KIN-A44	T'ai-chi Ch'uan, Intermediate	MR	
KIN-A46	Hatha Yoga, Beginning	MNR	
KIN-A47	Hatha Yoga, Intermediate	MNR	
KIN-A64	Soccer	MNR	

Course	Title	Location	Comment
The following modification is proposed to add an advisory of "KIN-A75B,"and update the SLOs, course content, course materials and sample assignment:			
KIN-A77	Jogging for Fitness	NR	
This modifications are proposed to update the SLOs and course materials:			
KIN-A81	Physical Fitness	MNR	
KIN-A86	Step Aerobics	MR	
KIN-A88	Step Aerobics, Advanced	MR	
The following course is being modified to change the title from "Calculus Short Course," to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments and to be compliant with the C-ID descriptor:			
MAT-5	Calculus for Business and Life Science	NR	
The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments and course materials :			
MUS-26	Film Music Appreciation	MNR	
The following courses are being updated update the SLOs, course content, MOI, MOE, course materials and sample assignments:			
MUS-31	College Choir	MNR	
MUS-71	College Chorus	MR	
The following modification is proposed to update the SLOs, course content, MOI, course materials and also to request high intensity lab designation:			
PSY-50	Research Methods in Psychology	MNR	
The following course is being updated to link the SLOs with the GESLOs, and to update the course materials:			
REA-3	Reading for Academic Success	MNR	
The following modification is proposed to change the title from "Reading, Level I," update the SLOs, course content, MOI and course materials:			
REA-81	Foundations for College Reading	MNR	
The following modification is proposed to change the title from "Reading Level II," update the SLOs, course content, MOI, MOE, sample assignment and course materials:			
REA-82	College Reading and Strategies	MNR	
The following modification is proposed to update the SLOs, course content, sample assignments and course materials:			
REA-83	Reading, Level III	MNR	Tabled at Norco – skills weren't linked but are now.
Motion – to approve all the above major course modifications/Mahon/Quin/Unanimous			
7. Course Deletions: None			
8. Course Exclusions: None			
9. New State Approved Certificates/Degrees: None			
10. New Locally Approved Certificate: None			
11. Modification to State/Locally Approved Certificate/Degrees: None			
12. Deletion of Certificate/Degrees: None			

VIII. Information Items

Course	Title	Location	Comment
1. New Stand Alone Courses:			
This course will be a non-majors level transferrable course:			
BIO-20	Plants and Human Affairs	R	

Course	Title	Location	Comment
This course is designed for students who will be conducting literature reviews, research or biological projects under the supervision of a faculty instructor. By offering this course, student research and projects can be identified on transcripts:			
BIO-85	Special Topics in Biology	R	
This course is socially important to community college students. Many students in the community college are middle to low-income. Issues of poverty and discrimination impact them daily. This course will provide students with the economic understanding of this course material and potential government policies to alleviate these social ills:			
ECO-9	Economics of Poverty and Discrimination	R	
This theory course provides an opportunity for students to pursue a coaching career by specializing in the sport of volleyball:			
KIN-23	Volleyball Coaching Theory	R	
Sand Volleyball has become a very popular sport and students have expressed an interest in having this class. There is also a push for a Varsity volleyball program and this will help feed into the intercollegiate course:			
KIN-A71	Sand Volleyball: Interm/Advanced	R	
Women's Sand Volleyball is a NCAA Women's Intercollegiate Sport. Athletic scholarships are being offered for this sport at a majority of universities. One of the most popular summer Olympic sports, it has a growing interest amongst prospective student-athletes and the community colleges who participate. It also satisfies any Title IX requirements:			
KIN-V71	Women's Sand Volleyball	R	
This course will to give students the opportunity to further develop ensemble performance skills on guitar			
MUS-P70	Guitar Lab ensemble II	M	

2. New Courses: None

3. Course Inclusions: None

4. Distance Education: None

5. Major Course Modifications:

Course	Title	Location	Comment
The following course is being modified to change add a prerequisite of Completion of POST reading and writing examination," to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
ADJ-C1D	Basic Correctional Deputy Academy (C)	M	
The following modification is proposed to add sample assignments:			
BIO-14	Soil and Science Management	R	
The following modification is proposed to			
BIO-15	Soil Science and Management Laboratory	R	
The following modification are proposed to update the course description, SLOs, course content, MOI, MOE and add sample assignments:			
CMI-61	Introduction to Spanish English Translation	M	
CMI-71	Bilingual Interpretation for the Medical Professions	M	
The following modification is proposed to update the SLOs, MOE and course materials:			
ENG-34	Literature by Women	R	
The following modifications are proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
HIS-28	Native American History: Early Contact Period	R	
HIS-29	Native American History: Contemporary Society	R	
The following modification is proposed to update the course description, SLOs, MOE and course materials:			
KIN-34	Softball Theory	R	
The following modifications are proposed to update the SLOs, course materials and sample assignment:			
KIN-A28	Swimming, Beginning	R	
KIN-A29	Swimming, Intermediate	R	

Course	Title	Location	Comment
KIN-A30	Swimming, Advanced Skills and Conditioning	R	
This modification is proposed to update the SLOs and course materials:			
KIN-A90	Weight Training	R	
This modification is proposed to update the SLOs, MOE, sample assignments and course materials:			
KIN-V26	Song/Cheerleading	R	
The modification is proposed to change the course title from "Applied Clinical Skills," add corequisite of "PHT-2, 3, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-1	Applied Clinical Skills I	M	

6. Course Deletions:

The following course has not been offered since 2008. The faculty have agreed that the particular focus of the course does not make it suitable for lower division study:			
ENG-26	The Literature of Mysticism, Meditation, and Madness	R	

7. Course Exclusions:

The following courses have never been offered at Norco College:			
BIO-6	Introduction to Zoology	N	
BIO-9	Introduction to the Natural History of Southern California	N	
BIO-31A	Regional Field Biology Studies	N	
BIO-31B	Regional Field Biology Studies	N	
This course has not been offered since 2006:			
HIS-30	Introduction to Chicano Studies	R	
This course has not been offered since 2009:			
MAT-25	A Survey of Mathematics	M	
MVC has been using MAT-65 and MAT-90 in place of these courses:			
MAT-63	Arithmetic	M	
MAT-64	Pre-Algebra	M	
These courses have never been offered within this discipline:			
MIL-1	Military History of the United States to 1900	M	MVC will keep HIS-11 and 12
MIL-2	Military History of the Unite States since 1900	M	
This course has never been offered and also has now been replaced by MUS-32A, B, C, and D:			
MUS-72	Group Keyboarding Skills	M	
This course has never been offered due to lack of full time guitar instructor:			
MUS-77	Guitar Ensemble	M	
The following course has never been offered:			
SOC-17	Introduction to Public Mental Health	M	

8. New State Approved Certificates/Degrees:

9. New Locally Approved Certificate:

10. Modification to State/Locally Approved Certificate/Degrees:

Emergency Medical Technician	M
AA in Music	M
Music for Transfer	M

Course	Title	Location	Comment	
Paramedic				M
Supply Chain Technology				N
11. Deletion of Certificate/Degrees: None				

IX.   Adjournment 5:08 p.m.

District Curriculum Committee
December 11, 2014
Spruce Street Conference Room 307
Minutes

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 12:20 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas (absent)
Administrative Support: Naomi Foley, Toni Van Buhler; Debbie McDowell

Guests: Diane Dieckmeyer, VP, Norco
               Kevin Fleming, Dean of Instruction, CTE

I.   Approval of the Agenda as amended/MSC/Mahon/Quin/Unanimous
     Add item to New Business "GE for Students with a BA/BS Degree".
     Add "Supply Chain Technology" to Information Items #10.
     Remove "all Old Business" items (place on Spring agenda)
     Remove #4 extensive lab prep for "BIO-40" from Curriculum Approvals
     Remove duplicate of MUS-23 from Information Items as it was under approvals.

II. Approval of the Minutes (December 4, 2014)/MSC/Quin/Mahon/Unanimous

III. Open Hearing – Carolyn brought up the question as to whether or not this committee should
consider what the PLOs might be for the AoEs and come up with a process for revising them.
Richard suggested inviting the three Assessment Committee chairs to be part of this discussion
since all outcomes have to be assessed. Carolyn is willing to research PLOs for similar types of
programs online and come up with some suggestions for our spring agenda.

IV. Curriculum Policy & Procedure
    a. College Updates
        i.   Moreno Valley – Carolyn's two-page summary of items was not approved because of
             so much activity among faculty on curriculum; particularly CTE programs that had
             been outdated for so long and their process did not scale very well to high volume.
             One particular item discussed was that the committee did not agree to exclude certain
             courses due to faculty deleting them because of assessment challenges, etc.

        ii. Norco/District – Brian reported that Sarah Burnett volunteered to be on the GE
             Workgroup which should be back up and running by spring. Diane reported that
             Norco was the first to implement the new Viability and Discontinuance Policy. They
             voted on eleven programs and voted to discontinue all of them. She will send their
             recommendations forward to this committee for approval. They identified a couple of

things in the AP that may need revising: (1) Students need to be included in the membership, and (2) the AP states that the task force's recommendations will be submitted to the District Curriculum Committee but it doesn't specify what action they should take.

   iii. Riverside/State – Richard tended to action items only with minimal discussion on policy and procedures so the meeting ended at 3:55!

V. OLD BUSINESS *(removed from agenda - move to spring agenda)*
   a. DE Approval Process
   b. Curriculum Review and CIPR

VI. NEW BUSINESS
   a. GE for students with a BA/BS degree
   Comments/Suggestions:
- If a student already has a Bachelor's Degree, why do they still have to meet our GE requirement? The committee suggested making revisions to AP 4025 and AP 4100 to state that students with BA/BS degrees be exempt from our GE requirements and forward this recommendation to the Senate in spring. Need to ask Sylvia to discuss this issue with evaluators first.

   b. AoE and GE Revision Requests
   Comments/Suggestions:
- The college committees have not approved the AOE/GE proposals listed below. Need to be separated out for each college.
- Not our place today to discuss the merits of the proposals. We need to be clear about the process so that the disciplines and departments at all three colleges know what proposals are going forward, and in spring, hopefully the curriculum committees will have developed a process to determine how to approve or not approve.
- Brian will communicate to the District Senate decisions made on the AoE/GE proposals and Curriculum Chairs will make sure department chairs, discipline facilitators and faculty are aware of these proposals.
- Committee accepted Judy Perry's late submission of proposals but requested that she re-submit just the entry level courses on the appropriate forms to Naomi by December 15th. Courses need to be updated to be included in an AoE and linked to the new GE SLOs. These forms can be submitted electronically to Naomi.
- In regards to the discussion on CTE courses not being allowed into an AoE, it was stated that there are some CTE courses that are transferrable and count towards GE. That being said, we shouldn't make any gross statements about any discipline or type of course, but let each course be evaluated on its own merit in alignment with the criteria set forth.

Areas of Emphasis

Course	Title	Location	Submitted by
American Studies			
ANT-4	Native American Cultures	MNR	Larisa Broyles (M)
	This course will add to the existing courses in the American Studies AoE. It will give students who are interested in the following an Ethnic Studies path an additional option. This course is a complement to		

Course	Title	Location	Submitted by
	the AoE's existing courses.		
Comment: COR's need updating.			
ANT-5	Cultures of Ancient Mexico	MNR	Larisa Broyles (M)
Comments: CORs need updating. Richard anticipates opposing inclusion of American Studies at RCC because it is neither geographically nor chronologically consistent with any other course in American Studies.			
	This course is a new one at MVC, and should be included in the American Studies AoE because it complements the existing courses and adds breath and dimension to the current offerings.		
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of American Studies is to "Understand a range of academic disciplines around a core of American history, culture, politics and society." In the LIB-1 course, students learn how to locate information from multiple disciplines, providing them resources to achieve the program learning outcome. 3. One of the SLO's of LIB-1 is to "apply criteria for critically evaluating information." This SLO can be mapped to the program learning outcome above. As students learn to find and critically evaluate information, they can then begin to understand the various perspectives multiple disciplines offer on American history. 4. Several sources in the AoE have research components, including but not limited to English, history, humanities and sociology. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
MUS-23	History of Rock and Roll	MNR	Carolyn Quin (M)
	PLO Alignment: #1 Critically analyze the culture and society of the United States. #2 Interpret American history, culture, politics and society orally and in written form. #3 Understand a range of academic disciplines.		
Fine and Applied Arts			
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of Fine and Applied Arts is to "Demonstrate basic knowledge and skills (techniques) in one discipline of the fine and applied arts. These include fundamentals of the field in terms of practice, history, analysis, and their applications and technical ability in one discipline to create, sustain and evolve a personal vision and/or purpose." In the LIB-1 course, students learn how to use library resources to locate information that would help give them some of this basic knowledge in fine and applied arts. 3. One of the SLO's of LIB-1 is to "match information needed with appropriate search strategies and information sources." This SLO can be mapped to the program learning outcome above. The LIB-1 course will teach students how to determine the information sources in the fine and applied arts discipline and strategies in how to search those sources. 4. Several sources in the AoE have research components, including but not limited to English, and communication studies. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Humanities, Philosophy, and Arts			
HIS-32	Colonial Latin America	R	Edgar Gutierrez/Richard Mahon (RCC)
	This course is scheduled for review and potential approval in December 2014. If approved, it should join all the other History courses included in the Humanities, Philosophy and Arts Area of Emphasis.		
Kinesiology, Health and Wellness			
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of Kinesiology, Health and Wellness is to "Demonstrate understanding of the impact life choices have on overall human health and apply this knowledge to maintain healthy		

Course	Title	Location	Submitted by
	living appropriate to the situation." In the LIB-1 course, students learn how to use library resources to locate information related to human health issues that would assist them in achieving the above program learning outcomes. 3. One of the SLO's of LIB-1 is to "manage information effectively to accomplish a specific purpose." This SLO can be mapped to the program learning outcome above. The LIB-1 course teaches students how to find information from a variety of sources, including using sources to locate information related to health and wellness that will help them understand the impact health choices have on overall human health. 4. Several sources in the AoE have research components, including courses in health science and guidance. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Math & Science			
CHE-3	Fundamentals of Chemistry	NR	Paul Richardson (RCC)
	In the "Physical sciences" category of the non-general education unit requirements for the Math & Science AoE, both CHE-2A and CHE-10 are provided as options, but not CHE-3. CHE-3 is one of two introductory level courses offered by the Chemistry department. It focuses on preparing students for entry into CHE-1A (whereas CHE-2A focuses on preparation into the Nursing program). In other words, CHE-3 is more rigorous than CHE-10 and an equivalent alternative to CHE-2A, but CHE-3 is not part of the AoE whereas CHE-2A and CHE-10 are. It is important to note that CHE-3 satisfies the laboratory requirement for this AoE. Additionally, CHE-3 addresses the five guidelines that were used to structure the initial areas of emphasis as follows: 1. This course is offered at 2 of the 3 colleges in the district and thus is applicable across the district 2. This course emphasizes multidisciplinary topics (SLO #2), particularly environmental sciences and incorporates more math than our other introductory chemistry offering CHE-2A. Furthermore, this course is part of a multidisciplinary portion of the Math & Science AoE 3. The Chemistry discipline is present at all three campuses, thus district-wide 4. CHE-3 is both UC and CSU transferable as a laboratory science There are no program specific eligibilities attached to this course		
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of Math and science is to "Recognize and determine the role of mathematics and the sciences as investigative and reasoning tools of human societies." In the LIB-1 course, students learn how to use library resources to locate information from multiple disciplines, providing them resources to achieve the program learning outcome. 3. One of the SLO's of LIB-1 is to "summarize the ethical, legal, and social issues related to information and its use." This SLO can be mapped to the program learning outcome above. As students learn to find and critically evaluate information, they can then begin to relate that information to social issues, thus assisting them in achieving the above PLO of relating math and science to human societies. 4. Several sources in the AoE have research components, including physical and life sciences, health sciences, and psychology. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Social and Behavioral Studies			
ECO-9	Economics of Poverty and Discrimination	R	Amber Casolari (RCC)
ECO-10	Economics and Personal Decision-Making	R	Amber Casolari (RCC)
	Both ECO-9 and 10 are entry level economics courses that provide the student with an important introduction as well as more advanced concepts related to the economy. Economics is a social science and thus, both courses should be accepted in the Area of Emphasis in Social and Behavioral Studies.		
GUI-45	Introduction to College	MNR	Ann Pfeifle (M)

Course	Title	Location	Submitted by
	1. Guidance 45 is transferable to both the California State University (CSU) system and the University of California (UC) system. 2. The Associate Degree in Social and Behavioral Studies (AA499) is a multi-disciplinary degree. The SLOs in Guidance 45 align with the program level outcomes for the Social and Behavioral Area of Emphasis. Please see the attached chart. Guidance 45 is offered at all three colleges. The Guidance COR and course leaning outcomes were developed with feedback from counselors at the three colleges. 3. The SLOs in Guidance 45 align with the program level outcomes for the Social and Behavioral Area of Emphasis. Please see attached chart 4. Currently another Guidance course (Guidance 47) is included in the Social and Behavioral Studies (AA 99) Area of Emphasis. Guidance 45 is a great option for students to support success in other courses.		
Comment: CORs need updating.			
GUI-46	Introduction to the Transfer Process	MNR	Marissa Iliscupidez (N)
	1. Guidance 46 is transferable to both the California State University (CSU) system and the University of California (UC) system. 2. The Associate Degree in Social and Behavioral Studies (AA499) is a multi-disciplinary degree. The SLOs in Guidance 45 align with the program level outcomes for the Social and Behavioral Area of Emphasis. Please see the attached chart. Guidance 46 is offered at all three colleges. The Guidance COR and course leaning outcomes were developed with feedback from counselors at the three colleges. 3. The SLOs in Guidance 46 align with the program level outcomes for the Social and Behavioral Area of Emphasis. Please see attached chart 4. Currently another Guidance course (Guidance 47) is included in the Social and Behavioral Studies (AA 99) Area of Emphasis. Guidance 46 is a great option for students to support success in other courses.		
Comment: CORs need updating.			
GUI-48	College Success Strategies-Study Skills	MNR	Marissa Iliscupidez (N)
	1. Guidance 48 is transferable to both the California State University (CSU) system and the University of California (UC) system. Guidance 48 can be used to meet CSU General Education Area E: Lifelong learning and Self-Development. 2. The Associate Degree in Social and Behavioral Studies (AA499) is a multi-disciplinary degree. The SLOs in Guidance 45 align with the program level outcomes for the Social and Behavioral Area of Emphasis. Please see the attached chart. Guidance 48 is offered at all three colleges. The Guidance COR and course leaning outcomes were developed with feedback from counselors at the three colleges. 3. The SLOs in Guidance 48 align with the program level outcomes for the Social and Behavioral Area of Emphasis. Please see attached chart 4. Currently another Guidance course (Guidance 47) is included in the Social and Behavioral Studies (AA 99) Area of Emphasis. Guidance 48 is a great option for students to support success in other courses.		
Comment: CORs need updating.			
HIS-6/6H	Political and Social History of the United States	MNR	Ann Pfeifle (M)
	This is a transferable course and aligns with the program learning outcomes. It complements the course already within the AoE and is one of the major history courses offered at MVC.		
HIS-7/7H	Political and Social History of the United States	MNR	Ann Pfeifle (M)
	This is a transferable course and aligns with the program learning outcomes. It complements the course already within the AoE and is one of the major history courses offered at MVC.		

General Education

Course	Title	Location	Comment

Course	Title	Location	Comment
Area B-Social and Behavioral Sciences			
EAR-20	Child Growth and Development	MNR	Shari Yates (R)
	EAR-20, Child Growth and Development, is an introductory course examining the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There is an emphasis on interactions between maturational processes and environmental factors. Student study developmental theory and investigative research methodologies. Students also observe children, evaluate individual difference, analyze characteristics of development at various stages. Upon successful completion of the course, students should be able to (SLOs): 1. Identify and compare major theoretical frameworks related to the study of human development. 2. Describe major developmental milestones for children from conception through adolescence in the areas of physical, psychosocial, cognitive, and language development. 3. Analyze how cultural, economic, political, historical contexts affect children's development. Identify cultural, economic, political and historical contexts that affect children's development. 4. Apply developmental theory to child observations, surveys, and/or interviews using investigative research methodologies. 5. Differentiate characteristics of typical and atypical development. EAR-20 incorporates the General Education program Student Learning Outcomes with the development Critical Thinking and Self-Development & Global Awareness. The course is transferable to CSUs, UCs, as well as most four-year universities. It is on the IGETC certification transfer list. (Interestingly, most Multiple Subject teaching Credential programs require Child Growth and Development for the graduate program and accept the RCC EAR-20 as fulfilling the requirement.) EAR-20 is quite similar to Psychology 9 in studying Developmental Psychology. In fact, several EAR-20 and PSY-9 instructors use the same textbook: The Developing Person by K. Berger, Worth Publishing, 2013. Honestly, a course explicitly focused on human children developing socially and behaviorally, not to mention cognitive and emotionally development, should be included in the Social and Behavioral Sciences category of the GE course list. For more information, I would be happy to provide further information and/or documentation for justification. Thank you for your consideration Shari Yates		
Self-Development			
GUI-47	Career Exploration and Life Planning	MNR	Sal Soto (M)
	This course has been approved by the California State University system in the GE-Breath Area E-Lifelong, Learning and Self-Development. CSU States that "courses that meet the learning objectives of Area E draw on finding from the biological, behavioral, and social sciences to study humans from psychological, sociological, and physiological perspectives. Student learning in this area shall include selective consideration of content such as human behavior, sexuality, nutrition, physical and mental health, stress management, financial literacy, social relationships, and relationship with the environment, as well as implication of death and dying and avenues for lifelong learning"		
GUI-48	College Success Strategies-Study Skills	MNR	Sal Soto (M)
	This course has been approved by the California State University system in the GE-Breath Area E-Lifelong, Learning and Self-Development. CSU States that "courses that meet the learning objectives of Area E draw on finding from the biological, behavioral, and social sciences to study humans from psychological, sociological, and physiological perspectives. Student learning in this area shall include selective consideration of content such as human behavior, sexuality, nutrition, physical and mental health, stress management, financial literacy, social relationships, and relationship with the environment, as well as implication of death and		

Course	Title	Location	Comment
	dying and avenues for lifelong learning"		

VII. Curriculum Approvals:

Course	Title	Location	Comment
1. New Stand Alone Courses:			
This course is being developed to replace EAR 31, and is part of the California Community Colleges Curriculum Alignment Project:			
EAR-46	Curriculum and Strategies for Children with Special Needs	MNR	
This class is the second in the walking family. We leveled the course to provide more opportunities for the students. It also adds another opportunity to the walking/jogging family:			
KIN-A75B	Walking for Fitness: Intermediate	MNR	
Motion – to approve New Stand Alone courses above/**MSC/Mahon/Quin**			
2. New Courses: None			
3. Course Inclusions: None			
4. Request for Laboratory course requiring Extensive Preparation designation: None			
5. Distance Education:			
GUI-47	Career Exploration and Life Planning	MNR	Hybrid
GUI-48	College Success Strategies	MNR	Hybrid
Motion – to approve GUI-47 and GUI-48 for DE/**MSC/Mahon/Quin**			
MUS-93	The Business of Music	NR	Hybrid
Motion – to approve MUS-93/**Mahon/Motion dies for lack of 2nd** DE proposal was weak and COR is not updated.			
6. Major Course Modifications:			
The following course is being modified to update the SLOs, course content, and course materials to be CID compliant:			
ANT-2	Cultural Anthropology	MNR	
The following course is being modified to update the course description, SLOs, course content, add sample assignments and update the course materials:			
BIO-6	Introduction to Zoology	R	
The following course is being modified to add and advisory of "MAT-35, ENG-50 or 80 or qualifying placement level," update the SLOs, and the course materials:			
BIO-11	Introduction to Molecular and Cellular Biology	MNR	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update the course materials:			
BIO-34	Human Genetics	MNR	
The following modification is proposed to update the SLOs, MOI, MOE, sample assignments and course materials:			
EAR-20	Child Growth and Development	MNR	
The following modification is proposed to change the title from "Internship in Early Intervention/Special Education," to add prerequisites of EAR- 24, 28 and 42," add an advisory of " EAR-40 or 46," to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
EAR-41	Practicum in Early Intervention/Special Education	MNR	
The following modification is proposed to change the corequisite of EAR-19 to a prerequisite, to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
EAR-43	Children with Challenging Behaviors	MNR	
The following modification is proposed to update the course description, and course materials:			
EAR-54	Parenting: Contemporary Parenting Issues and Problems	NR	
The following modification is proposed to update the SLOs, and MOE:			
ENG-30	Children's Literature	MNR	
The following modification is proposed to update the SLOs, MOE, and course materials:			

Course	Title	Location	Comment
ENG-44	Poetry from the Twentieth Century to the Present	NR	

Motion – to approve Major Course Modification for ENG-44/MSC/Mahon/??

The following course is being modified to update the entry skills and course materials:

| ESL-52 | Low-intermediate Writing and Grammar | MNR | |

The following course is being modified to update the SLOs, MOI, and course materials:

| ESL-53 | Intermediate Writing and Grammar | MNR | |

The following courses are being modified to update the entry skills and course materials:

| ESL-54 | High-intermediate Writing and Grammar | MNR | |
| ESL-55 | Advanced Writing and Grammar | MNR | |

The following modifications are proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:

HIS-1	History of World Civilizations 1	MNR	
HIS-2	History of World Civilizations II	MNR	
HIS-6	Political and Social History of the United States	MNR	

The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, sample assignments, and course materials:

| HIS-6H | Honors Political and Social History of the United States | MNR | |

The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:

| HIS-7 | Political and Social History of the United States | MNR | |

The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, sample assignments, and course materials:

| HIS-7H | Honors Political and Social History of the United States | MNR | |

The following course is being modified to change the title from "Information Competency," to update the course description, SLOs, course content, MOI, MOE, course materials, and sample assignments:

| LIB-1 | Introduction to Information Literacy | MNR | |

The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials :

| MUS-23 | History of Rock and Roll | MNR | |

The following course is being modified to update the course description and course content to be compliant with the CID descriptor:

| POL-3 | Introduction to Politics | MR | |

Motion – to approve all the above Major Course Modifications except for ***ENG-44*/MSC/Mahon/Quin**

7. Course Deletions:

8. Course Exclusions:

9. New State Approved Certificates/Degrees: None

10. New Locally Approved Certificate: None

11. Modification to State/Locally Approved Certificate/Degrees:

Early Childhood Education	MNR
Early Childhood Intervention Assistant	MNR

Motion – to approve Modification to State/Locally Approved Certificates/Degrees/**MSC/Mahon/Quin**

12. Deletion of Certificate/Degrees: None

VIII. Information Items

Course	Title	Location	Comment
1. New Stand Alone Courses:			
Creating ADM-63A and ADM-63B to replace ADM-63. ADM-63 will be deleted:			
ADM-63A	Adobe InDesign, Beginning	R	
ADM-63B	Adobe InDesign, Advanced	R	
As part of the STEM project, RCC was contacted by the California State Polytechnic University at Pomona to develop a transferable statistical application course, which is equivalent to their Biometrics course (BIO 211/211L). This course is designed for science majors where statistical analysis is fundamental to their research. CPP's course has a statistics and biology prerequisite, and this proposed course has both statistics (MAT 12) and majors-level biology (both BIO 11 and BIO 12) as prerequisites, in order to transfer:			
BIO-40	Biometrics	R	
This course will be added to the required courses for the Graphic Design program at Norco College:			
CIS-XX	Typography and Graphic Design	N	
This course will be crosslisted with the existing course GAM-44:			
CIS-44	Portfolio Production	N	
This is a preparatory class to introduce the student to the rigors of the paramedic program:			
EMS-59	Paramedic Preparation	M	
New course elective for History ADT. Partially replaces History 8 and 9, which have been deleted:			
HIS-32	Colonial Latin America	R	
This course will be part of the Elementary Teacher Education ADT:			
MAT-26	Math for Elementary School Teachers	M	
2. New Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
5. Major Course Modifications:			
The following course is being modified to update the title from "Introduction to Law Enforcement and Physical Conditioning for Basic Academy Students," the SLOs, course materials and add sample assignments:			
ADJ-B1A	Introduction to Wellness and Physical Conditioning in Preparation for Law Enforcement and Correctional Academies	M	
The following course is being modified to update the course description, SLOs, MOI, MOE, course materials and add sample assignments:			
ADJ-D1A	Basic Public Safety Dispatch Course	M	
The following course is being modified to change the title from "Arrest, Search, Seizure," to update the course materials and add sample assignments:			
ADJ-P4A	PC 832 Arrest, Search, Seizure	M	
The following course is being modified to update the course materials:			
ADJ-R1A2	Level III Modular Academy Training	M	
The following course is being modified to change the title from "Level II Reserve Officer Training":			
ADJ-R1B	Level II Modular Academy Training	M	
The following courses are being modified to change the title from " Firearms," add a prerequisite of " Fingerprint clearance through California State Department of Justice":			
ADJ-W10A	PC 832 Firearms	M	
The following course is being modified to change the hours from 30 hours to 36 hours lecture and from 90 hours to 72 hours laboratory and update the course description, content, and SLOs:			

Course	Title	Location	Comment
ADM-1	Introduction to Applied Digital Media	R	
The following course is being modified to change the hours from 30 hours to 36 hours lecture and from 90 hours to 72 hours laboratory:			
ADM-62	Typography and Graphic Design	R	
The following course is being modified to change the title from "Cross Platform and File Management," and update the course description, SLOs, course content,			
ADM-65	Color Systems and File Management	R	
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the sample assignments and course materials:			
ADM-67	Web Animation with Flash	R	
The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the course content, SLOs, sample assignments and course materials:			
ADM-68	3D Animation with Maya I	R	
ADM-69	Motion Graphics and Compositing with After Effects	R	
ADM-70	Project Production and Portfolio	R	
The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs, and course materials:			
ADM-71	Adobe Photoshop	R	
ADM-72	Advanced Photoshop	R	
ADM-74	Dreamweaver for Graphic Designers	R	
ADM-77A	Adobe Illustrator	R	
ADM-77B	Advanced Adobe Illustrator	R	
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, the title from "Introductory Digital Darkroom," add a prerequisite of ADM-1, remove the advisory of ADM-1 and 63, and update the SLOs:			
ADM-80	Electronic Pre-press	R	
The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs:			
ADM-85	Beginning Offset Presswork	R	
ADM-86	Advanced Offset Presswork and Finishing	R	
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs, course content, sample assignments and course materials:			
ADM-88	Animation with Maya II	R	
The following course is being modified to update the course description, SLOs, course content, add sample assignments and update the course materials:			
BIO-6	Introduction to Zoology	R	Norco excluded this course at the last meeting
The following modification is proposed to change the course title from "Bilingual Interpretation for the Legal Professions," update the SLOs, course content, materials and add sample assignments:			
CMI-81	Introduction to Spanish English Translation	M	
The following modification is proposed to update the course materials, add sample assignments and to link the SLOs to the GESLOs:			
CMI-91	Introduction to Translation and Interpretation for Business	M	
The following course is being modified to update the SLOs, MOI, sample assignments and course materials:			
ESL-65	American Classroom Culture	R	
The following course is being modified to remove the prerequisite and add an advisory of FIT- C1B, C2A and C30, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link			

Course	Title	Location	Comment
the SLOs to the GESLOs:			
FIT-C2B	Command 2B, Management of Major Hazardous Materials Incidents	M	
The following course is being modified to change the prerequisite to an advisory of FIT- C2A, update the SLOs, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-C2C	Command 2C, High Rise Fire Tactics	M	
The following course is being modified to remove the prerequisite and add an advisory of FIT- C1C, C2A and C30, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-C2E	Fire Command 2E, Wildland Firefighting Tactics	M	
The following course is being modified to change the prerequisite to an advisory of FIT- C19A, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-C19B	Intermediate Wildland Fire Behavior (S-290)	M	
The following course is being modified to change the prerequisite to an advisory of FIT- M1, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-M2A	Management 2A- Organizational Development and Human Relations	M	
The following course is being modified to change the prerequisite to an advisory of FIT- M1, update the SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-M2B	Fire Management 2B, Fire Service Financial Management	M	
The following course is being modified to remove the prerequisite and add an advisory of FIT- M1, update the SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-M2C	Management 2C – Personnel and Labor Relations	M	
The following course is being modified to change the title from "Contemporary Issues and Concepts," remove the prerequisite, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-M2E	Ethics and the Challenge of Leadership	M	
The following course is being modified to change the title from "Developing a Personal Philosophy of Leadership," change the units from 1 to 2.5, change the hours from 24 lecture to 45 lecture hours and from 16 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M20	Personal Philosophy-Leadership	M	
The following course is being modified to change the units from 1 to 2.5, change the hours from 32 lecture to 45 lecture hours and from 8 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M21	Leading Others	M	
The following course is being modified to change the units from 1 to 2.5, change the hours from 20 lecture to 45 lecture hours and from 20 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M22	Organizational Leadership	M	
The following course is being modified to change the units from 1 to 2.5, change the hours from 24 lecture to 45 lecture hours and from 16 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M23	Ethics and the Challenge of Leadership	M	
The following modifications are proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:			
HIS-4	History of Western Civilization	M	
HIS-5	History of Western Civilization	M	
The following modification is proposed to add an advisory of "REA-83, and qualification for ENG-1A," add advisory skills, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
HIS-19	Modern Russia History	R	
HIS-25	History of Mexico	R	

Course	Title	Location	Comment
The following course is being modified to update the SLOs, course content, course materials and add sample assignments:			
HMS-4	Introduction to Human Services	M	
The following course is being modified to update the SLOs, MOI, course materials and add sample assignments:			
HMS-5	Introduction to Evaluation and Counseling	M	
The following course is being modified to update the course description, SLOs, MOI, MOE, course materials and add sample assignments:			
HMS-6	Introduction to Case Management	M	
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:			
HMS-7	Introduction to Psychosocial Rehabilitation	M	
The following course is being modified to update the SLOs, MOI, MOE, course materials and sample assignments:			
HMS-8	Introduction to Group Process	M	
The following courses are being modified to update the SLOs, course materials and add sample assignments:			
HMS-13	Employment Support Strategies	M	
HMS-14	Job Development	M	
The following course is being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
HMS-16	Public Assistance and Benefits	M	
The following course is being modified to update the SLOs, MOE, and course materials:			
HMS-17	Introduction to Public Mental Health	M	
The following course s are being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
HMS-18	Introduction to Social Work	M	
HMS-19	Generalist Practices of Social Work	M	
The following modifications are proposed to update the SLOs and course materials:			
KIN-42	Lifeguarding/Title 22 First Aid/Water Safety Instructor	R	
KIN-V01	Cross Country, Varsity, Men	R	
KIN-V06	Track and Field, Varsity, Men	R	
The following modifications are proposed to update the SLOs, MOI, MOE, sample assignments and course materials:			
KIN-V33	Track and Field Techniques: Running Event Techniques	R	
KIN-V34	Track and Field Techniques: Field Event Techniques	R	
KIN-V50	Baseball Fundamentals, Defensive	R	
KIN-A51	Baseball Fundamentals, Offensive	R	
The following course is being modified to change the title from "Information Competency," to update the course description, SLOs, course content, MOI, MOE, course materials, and sample assignments:			
LIB-1	Introduction to Information Literacy	MNR	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
MDA-1A	Medical Terminology 1A	M	
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:			
MDA-1B	Medical Terminology 1B	M	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			

Course	Title	Location	Comment
MDA-54	Clinical Medical Assisting and Pharmacology	M	
The following course is being modified to remove the prerequisites and add an advisory of "CIS 1A or CIS 3 or CAT 50 or CIS 80" update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
MDA-59	Medical Office Procedures	M	
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:			
MDA-60	Survey of Human Disease Processes	M	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
MDA-61	Pharmacology for Medical Office Personnel	M	
MDA-62	CPT/Coding	M	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials :			
The modification is proposed to add a corequisite of "PHT-1, 3, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-2	Medicine Science I	M	
The modification is proposed to add a corequisite of "PHT-1, 2, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-3	History and Physical Assessment	M	
The modification is proposed to add a prerequisite of "PHT-1, 2, 3, and 22A," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-4	Applied Clinic Skills II	M	
The modification is proposed to add a prerequisite of "PHT-1, 2, 3, and 4," add a corequisite of " PHT- 6 and 22B," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-5	Medicine Science II	M	
The modification is proposed to add a corequisite of "PHT-5, 7 and 22B," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-6	History and Physical Assessment II	M	
The modification is proposed to add a prerequisite of "PHT-4," to add a corequisite of "PHT-5, 6 and 22B," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-7	Medical Pharmacology	M	
The modification is proposed to add a prerequisite of "PHT-4, 6, 7, and 22B," to add a corequisite of "PHT-9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-8	Applied Clinic Skills III	M	
The modification is proposed to add a prerequisite of "PHT-5, 6, 7, and 22B," to add a corequisite of "PHT-8," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-9	Medicine Science III	M	
The modification is proposed to add a prerequisite of "PHT-1, 2, and 3," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-10	Clinical Nutrition	M	
The modification is proposed to change the title from "Surgery II," change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7, 8, and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-14	Surgery II Orthopedics	M	
The modification is proposed to change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7, and 9," update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-15	Pediatrics	M	
The modification is proposed to change the title from "Obstetrics/Genecology," change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7 and 9," update the course description, SLOs,			

Course	Title	Location	Comment
course content, MOI, MOE, course materials and add sample assignments:			
PHT-16	Women's Health (Obstetrics/Gynecology)	M	
The modification is proposed to change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of "PHT-7 and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-17	Family Practice	M	
The modifications are proposed to change the units from 4 to 5, change the hours from 224 to 270 laboratory hours, to add a prerequisite of "PHT-7 and 9," update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:			
PHT-18	Psychiatry/Mental Health	M	
PHT-19	Emergency Medicine	M	
The modification is proposed to remove the limitation on enrollment, update the course description, SLOs, course materials and add sample assignments:			
PHT-20	Medical Genetics	M	
The modification is proposed to add a prerequisite of "AMY-2A, 2B and PHT-3," to add a corequisite of "PHT-2," update the course description, SLOs, course materials and sample assignments:			
PHT-22A	Clinical Anatomy, Physiology, and Pathophysiology	M	
The modification is proposed to add a corequisite of "PHT-5, 6 and 7," update the course description, course materials and sample assignments:			
PHT-22B	Clinical Anatomy, Physiology, and Pathophysiology	M	

6. Course Deletions:

Course	Title	Location	Comment
The following course has never been offered:			
CMI-72	Intermediate Medical Interpreting	M	

7. Course Exclusions:

Course	Title	Location	Comment
The following courses have not been offered for several years:			
AML-1	American Sign Language 1	M	
AML-2	American Sign Language 2	M	
The Department does not plan to offer these courses			
~~COM-1H~~	~~Honors Public Speaking~~	~~M~~	
COM-5	Parliamentary Procedure	M	
~~COM-7~~	~~Oral Interpretation of Literature~~	~~M~~	
COM-9H	Honors Interpersonal Communication	M	
COM-11	Storytelling	M	
COM-19	Reader's Theater	M	
COM-51	Enhancing Communication Skills	M	
This course has not been offered in several years:			
ENG-885	Writing Clinic	M	
This course has never been offered at MVC:			
~~MAT-12H~~	~~Honors Statistics~~	~~M~~	

8. New State Approved Certificates/Degrees:

9. New Locally Approved Certificate:

		Comment
Entrepreneurship: Getting Started		N

10. Modification to State/Locally Approved Certificate/Degrees:	
Applied Digital Media	R
Automotive Technology- Automotive Collision Repair and Refinishing and Paint	R
Automotive Technology –Automotive Trim and Upholstery	R
Graphic Design	N
Physician Assistant	M
Studio Arts for Transfer	N
Supply Chain Technology	N
11. Deletion of Certificate/Degrees: None	

NOTE: Carolyn explained that some of the "Course Exclusions", under Information Items, are crossed out because the MVC Curriculum Committee refused to exclude them from their catalog.

Richard noted that the Pathway to Law still needs Senate approval which should be approved at the beginning of the spring semester. This is not an ADT.

Norco College's SLO to PLO Matrix was not accepted because the Guidance courses were not launched.

IX.   Adjournment 1:45 p.m.

District Curriculum Committee
Minutes
February 19, 2015 3:30 p.m.
Spruce Street Conference Room 343

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:45 pm

<u>Members Present:</u>
<u>Moreno Valley</u>
Carolyn Quin, College Curriculum Committee Chair

<u>Riverside</u>
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Debbie McDowell

Guests: Kevin Fleming, Dean, CTE, Norco

I.   Approval of the Agenda/MSC/Quin/Mahon

II.   Approval of the Minutes as amended (December 11, 2014)/MSC/Mahon/Quin/Unanimous
      Completed Motion for ENG-44 under Major Course Modifications (voted by e-mail)

III. Open Hearing – What is the timeline to research PLOs for similar types of programs online
      and come up with suggestions and to invite the three Assessment Committee chairs to our
      meeting? Richard will follow-up and find out if the final draft of the Gen Ed Workgroup
      report is done and Sylvia has asked the District Senate to agendize the re-convening of the
      Gen Ed Workgroup. The idea was that the curriculum committees could best serve the
      District and colleges by suggesting criteria that could be used. The curriculum chairs will
      address this issue this spring once the final report has been presented.

      Concern about prerequisites for CTE courses being reviewed every two years along with
      the validity of the program. In addition to meeting all three criteria set forth in Title 5, the
      colleges are waiting for a Dean of Instruction for CTE at MVC so they can all come
      together collaboratively to review CTE prerequisites and validity of the programs. Some
      faculty did not realize that they have to also review their curriculum in CurricUNET.
      Once all three CTE Deans are in place, we can add to this our agenda to reconsider at that
      time.

IV.   Curriculum Policy & Procedure
      a. College Updates
         i.   Moreno Valley – Carolyn reported that because of the pressure for assessment,
         faculty were removing courses that had not been assessed from the curriculum
         inventory. This problem was rectified after Carolyn had a discussion with them and
         they are keeping the courses which were proposed for deletion/exclusion.

ii. Norco/District – Brian reported that they had a discussion about the Gen Ed Workgroup and Sarah Burnett had agreed to join the group. Another issue was the Associate's degree which Rex Beck feels the students should have the option of choosing from other GE patterns such as CSU or IGETC.
District – no report.

iii. Riverside/State – Richard announced that this spring would be his last semester as RCC curriculum chair. The committee needs to start thinking about who should step forward as the new chair. Richard feels that a .4000 release time would be appropriate for the chair especially in the Fall since the chair will be attending senate meetings also.
State – Regarding the three technology initiatives, two have made announcements that Accuplacer will be going away. Remote Learner, Blackboard and Canvas made it to the final stage for consideration for being the state adopted learning management system for all online instruction in the state. We are currently in year two of a five-year contract with Blackboard so we are not able to switch to Canvas at this time.
Two questions to ponder: (1) What does training look like for the curriculum committees as required by the revised AP 4260. This committee needs to agendize and review forms to come up with a plan to put into action for the college committees. (2) Do we need faculty to complete assessments on all SLOs (imposed on us by C-ID) or have them select the ones they feel are most important and commit to doing those on a regular basis? We definitely need the objectives.

V. OLD BUSINESS
   a. DE Approval Process – (Remove from agenda)
   b. Curriculum Review and CIPR- How can we review all CORs if one college completes all their program reviews next year? MVC is using TracDat for all their Program Reviews (CIPRs and APRs) in which the dates of the CORs are in the course assessment module which can easily be pulled into the Program review module thus keeping track of COR dates could be more easily accomplished.

VI. NEW BUSINESS
   a. Logistics Management and IGETC/CSUGE pattern – Discussion about whether we should we consider letting students have the option of choosing from other GE patterns such as CSU or IGETC. This would be based on a recommendation to the Senate. Brian will forward to Rex and let him know that he should tell his curriculum committee that he thinks this is something that would benefit their students and to either adopt a resolution that would be recommended to the other two colleges or to begin a formal discussion and ask the other two colleges if they would consider it as well. Once the colleges have come to an agreement, then it would be submitted to the three college senates.

   b. C-ID status of courses in ADTs – The State Chancellor's office has changed their minds about deactivating degrees whose courses have not received approved CID status. However, after July 1 they will no longer accept for submission degree applications for ADTs if the courses within do not have CID approved status. A spreadsheet has been prepared of all of the existing ADTs listing the C-ID status of

the courses within them. All courses have to be approved for C-ID if any modifications are made to an ADT after July 1st.   This spreadsheet will be sent to Carolyn and Brian. Sylvia will ask the District Academic Senate to agendize it for their next meeting on Monday.

Adjournment: 4:50 p.m.

District Curriculum Committee
Minutes
March 5, 2015 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:30 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Greg Burchett, College Curriculum Committee Co-Chair
Richard Mahon, College Curriculum Committee Chair (arrival at 4:20)

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley

Guests: Kevin Fleming, Dean, CTE, Norco

I.   Approval of the Agenda/MSC/Quin/Burchett as amended. Removal of Associate in Arts in History for Transfer degree (awaiting Senate approval) and add Course Substitutions to New Business.

II.   Approval of the Minutes as amended (February 19, 2015)/MSC/Quin/2 Abstentions

III.   Open Hearing – Process for modifying AOEs and GEs will go into the Curriculum Handbook after final touches are completed. Possible change to the timeline since it seems not to reach April Board deadlines in time. Start in October?   We are again moving toward not having compliant degrees by not limiting the addition of courses and not having requests to remove any courses. Conversation with three senate presidents and their suggestion was to postpone the inclusion any courses in the GE requirements until the GE workgroup has completed their work. Discussion of how many courses have gone through the approval process this year- one course and so the Senate will allow the one course (EAR-20) to be added to the GE. The reasoning is that there could be removal of courses from the GE and thus adding in courses now which might be removed next year seems counter-productive.
Program review in 5 year cycle which starts next year, 2016, at RCC. So will there be a disconnecting of program review from the updating of course outlines? Will RCC review all their course outlines next year and update them? What are the consequences of each college having a different review cycle? Conversation needs to be done with all three colleges.
AP4260 has not had final approval-Chancellor's cabinet needs to review for it to be posted to the website.
Modification to Guidance courses had not been launched in time.

IV.   Curriculum Policy & Procedure
        a.   College Updates

i. Moreno Valley – Carolyn reported that the IGETC and CSUGE pattern were approved by the curriculum committee and the college academic senate to be added as local options for general education requirements for all degrees. Discussion took place regarding whether there was a specific request to also exclude the "additional degree requirements." Technically the additional degree requirements of health and self-development are not general education requirements. Title 5 defines GE as the 4 groups which does not include the Health and Self Development. Health and Self-development might have been rooted in the past philosophy that physical activity is good for all students.

ii. Norco/District – Brian reported that they approved all items except LIB-1 and discussed IGETC and CSUGE and discussed waiving the general education requirements as well as the additional degree requirements when a student has earned a bachelor's degree from a regionally accredited college. At issue is the work load/time needed to evaluate, Sylvia will discuss this with the evaluators. Kevin stated that 10% of the student population at Norco has a bachelor's degree. District-GE work group will be reconvened and so GE requirements might be changed.

iii. Riverside/State – Richard stated that they put together ad hoc committees to review the AOE/GE requests and will vote on those at the next meeting. Will discuss to add IGETC and CSUGE. Will begin also to discuss the work from the GE workgroup.
State – March 21 Academic Senate regional meetings on non-credit and DE at Mt. Sac.

V. OLD BUSINESS
   a. Curriculum Review and CIPR- see above in open hearing

VI. NEW BUSINESS
   a. Prerequisite Training: The AP has not been reviewed by the Chancellor's Cabinet once that is done then prerequisite training can be started. But training should be done this spring. Going over procedures.
   b. Course Substitutions- Naomi handed out a list of blanket course substitutions. The first five are questionable since they appear not to follow curriculum approval procedures in that a discipline is adding a course to a general education area or area of emphasis or additional degree requirements without committee approval. Come back next time with a decision.

VII. Approvals MSC Mahon/Quin approved the following items:

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
MUS-93	The Business of Music	NR	Hybrid
5. Major Course Modifications:			
The following course is being modified to update the course description, SLOs, course content MOI, MOE, to link the SLOs to the GESLOs, add sample assignments and update the course materials:			
BIO-9	Introduction to the Natural History of Southern California	NR	
The following courses are being modified to update the course description, SLOs, course content MOI, MOE, to link			

Course	Title	Location	Comment
the SLOs to the GESLOs, add sample assignments and update the course materials:			
BIO-31A	Regional Field Biology Studies	M~~N~~R	
BIO-31B	Regional Field Biology Studies	M~~N~~R	
The following course is being modified to update the SLOs, sample assignments and course materials:			
DAN-D20	Introduction to Social Dance	MNR	
The following course is being modified to change the title from " Hip-Hop Dance," and to update the SLOs, sample assignments, and course materials:			
DAN-D31	Hip-Hop Dance, Beginning	MNR	
The following modifications are proposed to update the SLOs, course materials and sample assignment:			
KIN-A43	T'ai-chi Ch'uan, Beginning	MR	
KIN-A44	T'ai-chi Ch'uan, Intermediate	MR	
The following course is being modified to change the title from "A Survey of Mathematics," to update the course description, SLOs, course content, MOE, course materials and to add sample assignments:			
MAT-25	Mathematics for the Liberal Arts Student	~~M~~NR	
The following course is being modified to change the hours from 8 lecture to 27 laboratory hours, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
MUS-92	Basic Piano	MR	

6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New State Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees:			
11. Deletion of Certificate/Degrees: None			

VIII. Information Items

Course	Title	Location	Comment
1. New Courses:			
These courses are part of an AB86 program. This will prepare students for industry certifications as well as program certification, and will be supported by our new partnership with the International Brotherhood of Electrical Workers, IBEW #44, through an AB86 grant:			
ELE-35	Introduction to the Electrical Trades and Construction Safety	N	
ELE-41	Introduction to Electrical Theory, Basic Math Concepts, and the National Electric Code	N	
ELE-42	Advanced DC Circuit Concepts, Introduction to 3-Phase AC Circuits, Test Equipment, and National Electric Code Applications	N	
ELE-43	AC Circuit Concepts, Applied Electronics, and National Electric Code Applications	N	
ELE-44	Digital Logic Circuits, Conductor Characteristics, Applications, and National Electric Code (NEC	N	
ELE-45	Electrician Blueprint Reading with Code Applications for National Electrical Code (NEC)	N	
ELE-46	Grounding Systems, Advanced Blueprints and Specifications, Motor Design and Installation, and National Electric Code	N	

Course	Title	Location	Comment
ELE-47	Motor Control Principles, Generators and Power Supplies, with National Electric Code (NEC)	N	
ELE-48	Transformer Theory, Leadership, Management, and Test Equipment	N	
ELE-49	Electrician Specialty Systems	N	
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
This course is being added to the Norco inventory and fits well with other Humanities offerings:			
HUM-9	American Voices	N	
This course will enhance the current piano offerings at MVC:			
MUS-92	Basic Piano	M	
4. Distance Education:			
5. Major Course Modifications:			
The following courses are being modified to update the course description, SLOs, course content, MOI, MOE , sample assignments and course materials:			
COS-61A	Level I Cosmetology Instructor Concepts A	R	
COS-61B	Level II Cosmetology Instructor Concepts B	R	
The following courses are being modified to change the units from 8.5 to 10, change the hours from 95 to 113 lecture and from 205 to 202 laboratory, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
COS-62A	Level I Esthetician Concepts	R	
COS-62B	Level II Esthetician Concepts	R	
The following course is being modified to change the units from 1 to 2, add 36 hours lecture and remove 54 hours laboratory, remove the corequisite of DAN-D10, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
DAN-D18	Dance Performance Production	R	
The following course is being modified to change the title from "Contemporary Issues and Concepts," remove the prerequisite, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments and link the SLOs to the GESLOs:			
FIT-M2E	Ethics and the Challenge of Leadership	M	
The following course is being modified to change the title from "Developing a Personal Philosophy of Leadership," change the units from 1 to 2.5, change the hours from 24 lecture to 45 lecture hours and from 16 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M20	Personal Philosophy-Leadership	M	
The following course is being modified to change the units from 1 to 2.5, change the hours from 32 lecture to 45 lecture hours and from 8 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M21	Leading Others	M	
The following course is being modified to change the units from 1 to 2.5, change the hours from 20 lecture to 45 lecture hours and from 20 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M22	Organizational Leadership	M	
The following course is being modified to change the units from 1 to 2.5, change the hours from 24 lecture to 45 lecture hours and from 16 laboratory to 0 laboratory hours, update SLOs, course materials, and add sample assignments:			
FIT-M23	Ethics and the Challenge of Leadership	M	
The following course is being modified to change the prerequisite from "MDA-1A and one of the following: CIS-1A or BUS/CIS/CAT-3, 50, or 84" to MDA-1A and one of the following: BUS/CIS/CAT-3, 50 or 80," update to the SLOs, course content, MOI, MOE, sample assignments and course materials:			
MDA-58A	Medical Transcription	M	
The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments and course materials:			
MDA-58B	Advanced Medical Transcription	M	

Course	Title	Location	Comment
The following modification is proposed to change the prerequisite from NVN-50 to NVN-55, AMY-10 and PSY-9, update the course description, course content, MOI, MOE, course materials and to add sample assignments:			
NVN-60	Intermediate Vocational Nursing Foundations-Nursing Process/Communication	R	

6. Course Exclusions:

This course has not been offered for many years and the discipline does not plan to offer it in the future:			
ENG-90B	Special Topics in English: The Research Paper Process	R	

7. Course Deletions:

Course	Title	Location	Comment
The following courses have not been offered for several years:			
DAN-3	World Dance Survey	R	
DAN-4	Music for Dance	R	
DAN-D61	Summer Ballet Intensive	R	
DAN-D62	Summer Jazz Intensive	R	
DAN-D63	Summer Modern Dance Intensive	R	
DAN-D64	Summer Tap Dance Intensive	R	
DAN-D65	Summer World Dance Intensive	R	
DAN-D66	Summer Social Dance Intensive	R	
DAN-D67	Summer Music Theater Dance Intensive	R	
The following courses have not been offered in several years and no longer meet the California State Fire Marshall guidelines and Fire Technology Advisor Committee that met on 11/12/14 recommended the deletion of these classes:			
FIT-A1B	Fire Investigation 1B	M	
FIT-A2A	Fire Investigation 2A	M	
FIT-A2B	Fire Investigation 2B	M	
FIT-C2M	Incident Management 2	M	
FIT-C19A	Introduction to Wildland Fire Behavior	M	
FIT-C33A	Strike Team Leader-ALL Rick S-330	M	
FIT-C39	Division/Group Supervisor (S-339)	M	
FIT-C41	Safety Officer (I-401)	M	
FIT-C42	Information Officer (I-403)	M	
FIT-C43	Operations Section Chief All Risk (S-430)	M	
FIT-E7A	Public Safety First Aid and Cardiopulmonary Resuscitation	M	
FIT- H2	Hazardous Materials First Responder Operational	M	
FIT-H3	Hazardous Materials First Responder Operational Decontamination	M	
FIT-R10	Rapid Intervention Crews and Tactics	M	
FIT-R1A	Rescue Systems	M	
FIT-R2A	Confined Space Rescue, Awareness Level	M	
FIT-R2B	Confined Space Rescue, Operational Level	M	
FIT-R3	Basic Automobile Extrication	M	
FIT-R4	Low Angle Rescue- Introduction to Rescue Systems	M	
FIT-R7	Trench Rescue for Fire Service Personnel	M	
FIT-S1A	Fire Apparatus Driver/Operator 1A, Emergency Vehicle Operations	M	

Course	Title	Location	Comment
FIT-S1B	Fire Apparatus Driver/Operator 1B, Pump Operations	M	
FIT-S1D	Basic Fire Engine Operation	M	
FIT-S2	Truck Operations	M	
FIT-S4	CDF Firefighter I Basic Academy	M	
FIT-S5A	Wildland Safety and Survival	M	
FIT-S13	Fire Control 3, Structural Firefighting	M	
FIT-S14	Fire Control 4, Oil and Gas Fire Fighting	M	
FIT-S17	Volunteer Firefighter Trainee Academy	M	

8. New State Approved Certificates/Degrees:

Electrician Apprenticeship	N
~~Associate in Arts in History for Transfer~~	~~N~~

9. New State Approved Certificate: None

10. Modification to State/Locally Approved Certificate/Degrees:

11. Deletion of Certificate/Degrees:

Dental Laboratory Technology	M
Speech Language Pathology	M

Adjournment: 5:30 p.m.

District Curriculum Committee
Minutes
March 19, 2015 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:35 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Greg Burchett, College Curriculum Committee Chair

Guests: Carol Farrar, Dean of Instruction, Norco
            Richard Mahon (by phone)

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Debbie McDowell

I.   Approval of the Agenda/MSC/Quin/Burchett
II.   Approval of the Minutes (March 5, 2015)/MSC/Burchett/Quin

III.   Open Hearing – Carolyn brought up an issue that she thought faculty should be alerted to regarding updating of CORs. The Communications Department wanted to update and initiate revisions to their CORs, last updated in 2011, for their CIPR due Fall 2015. They contacted RCC faculty and were told no, they could not update their CORs. The issue was resolved with RCC calling to say they finally agreed the CORs could be updated. Carolyn wants more conversation on what the curriculum issues are when CIPRs are on different cycles.

IV.   Curriculum Policy & Procedure
        a. College Updates
                i. Moreno Valley – During their meeting, there was a power outage and a mandatory evacuation as they were discussing the Gen Ed Workgroup Report so their meeting was cut short. MVC approved including CSUGE and IGETC as their local RCCD GE patterns. Carolyn stated that the MVC Senate approved their CSUGE and IGETC as their local GE patterns with the understanding that the additional requirements still stand.

                ii. Norco/District – Norco approved including CSUGE and IGETC as their local RCCD GE patterns along with taking the additional graduation requirements. Brian will submit Norco's recommendation to the senate and he can let them know the recommendations of the other two colleges. The District Senate will most likely wait until RCC has submitted their recommendation before approving. Norco also approved recommending that students with a bachelor's degree, from a regionally accredited university, would automatically meet the RCCD local GE requirements.

The evaluators would be o.k. with doing this since they are already doing it for the Nursing students. Brian spoke with Arend Flick and Greg Aycock and they will be attending Norco's next meeting to review the Gen Ed documents from the previous workgroup. The senate appointed Hayley Ashby to convene the first meeting of the Gen Ed workgroup.

    iii. Riverside/State – RCC is still discussing the IGETC and CSUGE as local patterns and a decision will be made at their next meeting. Sylvia stated that the Senate really wants a unanimous vote and most likely would hold up making their decision until all three colleges agree given that this involves the degree pattern.

- Richard joined us by phone to discuss the issue of changing objectives to SLOs in the COR. He stated that several people on the Assessment Committee were very excited about the possibility of separating the objectives and outcomes and giving the faculty the ability to be more selective of which SLOs they would be committed to.   Need to decide where to put the SLOs - in another field in the COR or in another CurricUNET document?
- The C-ID template is labeled course objective so Richard would be hesitant to move too much content out of the field where C-ID evaluators think that they are most likely to find them. Can they be combined and call them all objectives? Or have one list with all the objectives and call some of them SLOs? These options seem more difficult than having two separate fields for objectives and SLOs. Having two separate fields for SLOs and objectives would help make the transition to META easier.
- Richard suggested raising the issue for discussion, not for action, at the curriculum committees and ask faculty to go back to their departments and see if they perceive any value in a conversation about this change.

V.   OLD BUSINESS
    a. Curriculum Review and CIPR and COR updates – *remove from next agenda.*
    b. GE Work group – Hayley Ashby to convene first meeting of the Gen Ed Workgroup. Sylvia's office will find a date that works for everyone.
    c. Prerequisite Training – AP 4260 update – On the agenda for Chancellor's Cabinet for April 20th.   Carolyn will discuss content review and how they are going to address prerequisites at their next meeting on April 28th. Can hold off on prerequisite training until then.
    d. IGETC and CSUGE as local patterns – discussed above. RCC discussed it and will inform their departments that this might be coming forward and most likely will act on it at their next meeting.
    e. Course Substitutions – Norco wanted to see the list which Brian will show them at their next meeting. *(Remove from next agenda)*

VI.   NEW BUSINESS – N/A

VII.   Approvals
    a. AOE and GE requests

Course	Title	Location	Submitted by
American Studies			

Course	Title	Location	Submitted by
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of American Studies is to "Understand a range of academic disciplines around a core of American history, culture, politics and society." In the LIB-1 course, students learn how to locate information from multiple disciplines, providing them resources to achieve the program learning outcome. 3. One of the SLO's of LIB-1 is to "apply criteria for critically evaluating information." This SLO can be mapped to the program learning outcome above. As students learn to find and critically evaluate information, they can then begin to understand the various perspectives multiple disciplines offer on American history. 4. Several sources in the AoE have research components, including but not limited to English, history, humanities and sociology. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Motion – to include LIB-1 in American Studies/MSC/Quin/Burchett (vote: 1 nay / 1 aye) Motion Failed			
MUS-23	History of Rock and Roll	MNR	Carolyn Quin (M)
	PLO Alignment: #1 Critically analyze the culture and society of the United States. #2 Interpret American history, culture, politics and society orally and in written form. #3 Understand a range of academic disciplines.		
Motion – to include MUS-23 in American Studies/MSC/Quin/Burchett (vote: 2 ayes / 1 nay) Motion Passed			
Communication, Media and Languages			
REA-4	Critical Reading as Critical Thinking	MNR	Mitzi Sloniger (N)
	It already articulates with CSU's in the General Education area A-3 (Critical Thinking).		
Motion – to include REA-4 in Communication, Media and Languages/MSC/Quin/Burchett/Unanimous			
Fine and Applied Arts			
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of Fine and Applied Arts is to "Demonstrate basic knowledge and skills (techniques) in one discipline of the fine and applied arts. These include fundamentals of the field in terms of practice, history, analysis, and their applications and technical ability in one discipline to create, sustain and evolve a personal vision and/or purpose." In the LIB-1 course, students learn how to use library resources to locate information that would help give them some of this basic knowledge in fine and applied arts. 3. One of the SLO's of LIB-1 is to "match information needed with appropriate search strategies and information sources." This SLO can be mapped to the program learning outcome above. The LIB-1 course will teach students how to determine the information sources in the fine and applied arts discipline and strategies in how to search those sources. 4. Several sources in the AoE have research components, including but not limited to English, and communication studies. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Motion – to include LIB-1 in Fine and Applied Arts/MSC/Burchett/Quin (vote: 1 aye / 2 nays) Motion Failed			
Humanities, Philosophy, and Arts			
HIS-32	Colonial Latin America	R	Edgar Gutierrez/Richard Mahon (RCC)
	This course is scheduled for review and potential approval in December 2014. If approved, it should join all the other History courses included in the Humanities, Philosophy and Arts Area of Emphasis.		
Motion – to include HIS-32 in Humanities, Philosophy and Arts/MSC/Quin/Burchett (vote: 2 ayes) Motion Passed			
Kinesiology, Health and Wellness			
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of Kinesiology, Health and Wellness is to "Demonstrate understanding of the impact life choices have on overall human health and apply this knowledge to maintain healthy		

Course	Title	Location	Submitted by
	living appropriate to the situation." In the LIB-1 course, students learn how to use library resources to locate information related to human health issues that would assist them in achieving the above program learning outcomes. 3. One of the SLO's of LIB-1 is to "manage information effectively to accomplish a specific purpose." This SLO can be mapped to the program learning outcome above. The LIB-1 course teaches students how to find information from a variety of sources, including using sources to locate information related to health and wellness that will help them understand the impact health choices have on overall human health. 4. Several sources in the AoE have research components, including courses in health science and guidance. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Motion – to include LIB-1 in Kinesiology, Health and Wellness/MSC/Burchett/Quin (vote: 1 aye / 2 nays) **Motion Failed**			
Math & Science			
CHE-3	Fundamentals of Chemistry	NR	Paul Richardson (RCC)
	In the "Physical sciences" category of the non-general education unit requirements for the Math & Science AoE, both CHE-2A and CHE-10 are provided as options, but not CHE-3. CHE-3 is one of two introductory level courses offered by the Chemistry department. It focuses on preparing students for entry into CHE-1A (whereas CHE-2A focuses on preparation into the Nursing program). In other words, CHE-3 is more rigorous than CHE-10 and an equivalent alternative to CHE-2A, but CHE-3 is not part of the AoE whereas CHE-2A and CHE-10 are. It is important to note that CHE-3 satisfies the laboratory requirement for this AoE. Additionally, CHE-3 addresses the five guidelines that were used to structure the initial areas of emphasis as follows: 1. This course is offered at 2 of the 3 colleges in the district and thus is applicable across the district 2. This course emphasizes multidisciplinary topics (SLO #2), particularly environmental sciences and incorporates more math than our other introductory chemistry offering CHE-2A. Furthermore, this course is part of a multidisciplinary portion of the Math & Science AoE 3. The Chemistry discipline is present at all three campuses, thus district-wide 4. CHE-3 is both UC and CSU transferable as a laboratory science There are no program specific eligibilities attached to this course		
Motion – to include CHE-3 in Math and Science/MSC/Quin/Burchett/Unanimous			
LIB-1	Information Competency	MNR	Debbie Renfrow (M)
	1. This course is UC/CSU transferable. 2. One of the PLOs of Math and Science is to "Recognize and determine the role of mathematics and the sciences as investigative and reasoning tools of human societies." In the LIB-1 course, students learn how to use library resources to locate information from multiple disciplines, providing them resources to achieve the program learning outcome. 3. One of the SLO's of LIB-1 is to "summarize the ethical, legal, and social issues related to information and its use." This SLO can be mapped to the program learning outcome above. As students learn to find and critically evaluate information, they can then begin to relate that information to social issues, thus assisting them in achieving the above PLO of relating math and science to human societies. 4. Several sources in the AoE have research components, including physical and life sciences, health sciences, and psychology. The LIB-1 course complements these courses. 5. The LIB-1 course further assists the students in achieving both the information literacy institutional learning outcome and general education information literacy learning outcome.		
Motion – to include LIB-1 in Math and Science/MSC/Burchett/Quin (vote: 1 aye / 2 nays) Motion Failed			
Social and Behavioral Studies			
ECO-9	Economics of Poverty and Discrimination	R	Amber Casolari (RCC)
ECO-10	Economics and Personal Decision-Making	R	Amber Casolari (RCC)
	Both ECO-9 and 10 are entry level economics courses that provide the student with an important introduction as well as more advanced concepts related to the economy. Economics is a social science and thus, both courses should be accepted in the Area of Emphasis in Social and Behavioral Studies.		

Course	Title	Location	Submitted by
HIS-6/6H	Political and Social History of the United States	MNR	Ann Pfeifle (M)
	This is a transferable course and aligns with the program learning outcomes. It complements the course already within the AoE and is one of the major history courses offered at MVC.		
HIS-7/7H	Political and Social History of the United States	MNR	Ann Pfeifle (M)
	This is a transferable course and aligns with the program learning outcomes. It complements the course already within the AoE and is one of the major history courses offered at MVC.		
Motion – to include all the above in Social and Behavioral Studies/MSC/Quin/Burchett/Unanimous History was a very thin margin.			

General education

Course	Title	Location	Comment
Area B-Social and Behavioral Sciences			
EAR-20	Child Growth and Development	MNR	Shari Yates (R)
	EAR-20, Child Growth and Development, is an introductory course examining the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. There is an emphasis on interactions between maturational processes and environmental factors. Students study developmental theory and investigative research methodologies. Students also observe children, evaluate individual difference, analyze characteristics of development at various stages. Upon successful completion of the course, students should be able to (SLOs): 1. Identify and compare major theoretical frameworks related to the study of human development. 2. Describe major developmental milestones for children from conception through adolescence in the areas of physical, psychosocial, cognitive, and language development. 3. Analyze how cultural, economic, political, historical contexts affect children's development. Identify cultural, economic, political and historical contexts that affect children's development. 4. Apply developmental theory to child observations, surveys, and/or interviews using investigative research methodologies. 5. Differentiate characteristics of typical and atypical development. EAR-20 incorporates the General Education program Student Learning Outcomes with the development Critical Thinking and Self-Development & Global Awareness. The course is transferable to CSUs, UCs, as well as most four-year universities. It is on the IGETC certification transfer list. (Interestingly, most Multiple Subject Teaching Credential programs require Child Growth and Development for the graduate program and accept the RCC EAR-20 as fulfilling the requirement.) EAR-20 is quite similar to Psychology 9 in studying Developmental Psychology. In fact, several EAR-20 and PSY-9 instructors use the same textbook: The Developing Person by K. Berger, Worth Publishing, 2013. Honestly, a course explicitly focused on human children developing socially and behaviorly, not to mention cognitive and emotionally development, should be included in the Social and Behavioral Sciences category of the GE course list. I would be happy to provide further information and/or documentation for justification. Thank you for your consideration Shari Yates		
Motion – to include EAR-20 in Area B – Social and Behavioral Sciences Gen Ed/MSC/Burchett/Quin Unanimous District Senate has agreed to accept EAR-20 as an addition to the existing Gen Ed pattern.			

VIII. Information Items – Accepted

Course	Title	Location	Comment
1. New Courses:			
2. New Stand Alone Courses:			

Course	Title	Location	Comment
3. Course Inclusions: None			
This course will enhance the current offerings at RCC and will provide students with another pathway to ENG-1A:			
ENG-80	Preparatory Composition	R	
4. Distance Education: None			
5. Major Course Modifications: None			
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees:			
Associate of Arts in Law and Jurisprudence			R
Associate in Arts in History for Transfer			N
Associate of Science in Electrician			N
9. New Locally Approved Certificate:			
Electronic Publishing and Design Certificate			R
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

IX. Adjournment – 4:34 pm

District Curriculum Committee
Minutes
April 2, 2015 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:50 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Toni Van Buhler, Debbie McDowell

I.   Approval of the Agenda/MSC/Mahon/Quin

II. Approval of the Minutes (March 19, 2015)/MSC/Quin/Mahon / (1) abstention
     Discussion – Richard has suggested various possibilities for the next RCC Curriculum
     Chair. He also mentioned that he feels a .2 reassign time for Fall is inadequate for the
     workload at RCC. Sylvia would lobby for an increase.

III. Open Hearing – Announcement on META - Sylvia mentioned that they have had several
     conversations with Steve and he has given them a Go Live date in May. This is an
     improved version of CurricUNET which is very promising! We will wait for the rollout
     before mentioning a new field for objectives. Discussion followed regarding TracDat and
     SLOs.

      Naomi asked Brian if the Senate had approved the transfer for Associate in Science in
     Biology – (under Information, VIII. 8). Brian had asked for it to be put on the agenda but
     doesn't know if it has been approved yet.   April 23rd District Curriculum meeting has been
     cancelled! Next meeting is May 7th.

 IV. Curriculum Policy & Procedure

     a.   College Updates
          i.   Moreno Valley – the committee passed the local GE substitution, the IGETC and
               CSUGE Gen Ed with their senate's approval also. MVC approved the
               baccalaureate which satisfies the requirements of GE with the additional degree
               requirements. The April meeting will focus on the content review and validation
               of prerequisites and how they plan to approach it.

Two specific issues that Title 5 requires: (1) a plan must be submitted to the board, and (2) language that states "before the Curriculum Committee starts approving such courses, there has to be training."

ii. Norco/District- Good discussion with Arend Flick and Greg Aycock who attended the meeting and gave the committee information from the old Gen Ed Workgroup. **District** – District Senate approved the IGETC and CSUGE as options for their local GE pattern. Senate's final decision is contingent upon approval from all three colleges. RCC will vote on it at their next meeting. Hearing that MVC has approved the waiving of the GE requirements and additional graduation requirements for those who already have a Bachelor's degree, Brian asked that RCC agendize this for their approval as well, which Richard has done. Brian briefly discussed at the Senate meeting the reconvening of the Gen Ed Workgroup. Sylvia is waiting for confirmation of the committee members and will help Hayley Ashby convene the first meeting. Brian will be attending a one day curriculum meeting in San Francisco during spring break.

iii. Riverside/State – RCC voted unanimously to approve the substitution of IGETC or CSUGE in place of RCCD GE requirements for all degree seekers. Richard did not agendize this and the other GE requirements for the same meeting so as not to cause any confusion. The District Senate will now be able to move forward with approval from all three colleges after RCC senate approves on Monday. Richard sent information to the committee regarding the training that will be provided. So far no one has stepped up to replace Richard as RCC Curriculum Chair and he will be in Italy in Fall!

State – One of the resolutions was on the new standard IB.6 that requires the colleges to disaggregate student learning outcome data. What's the point of disaggregating if the numbers are so small? The State Chancellor's office has started rejecting Associate degrees that exceed 60 units. They are rejecting courses that are not transferrable saying they are not degree applicable.

Sylvia asked Richard about a new accreditation standard that says "the institution will regularly evaluate and improve the quality and currency of all instructional programs …. and continuing and *community education courses*". Richard answered that this recommendation could be met for community education courses by simply having a form of assessment appropriate to the curriculum that is offered, and not be very inclusive or critical in terms of what you choose to do.

There was a lot of discussion about the Online Education Initiative at one of the Senate regional meetings this spring. When this was shared with the DE Committee at RCC and the Chancellor's Cabinet, it was seen primarily as a tool for colleges to equalize FTEs. Two things are part of this proposal: (1) readiness testing, and (2) tutorial services that will be built into the initiative. There has been an overwhelming show of support for Canvas and there are now more colleges wanting to change.

RCC has an ongoing discussion about whether or not they want to continue to be locked into the number of SLOs that the C-ID descriptors stipulate. Maybe the number of SLOs could be reduced by shifting them into the course content section. Richard asked the chairs to take this back to their committees for further discussion. The question is do faculty feel it is a reasonable workload connected to what they want students to learn? If not, they should talk about ways to own SLOs they care about doing the assessment on. RCC has asked the Senate twice to adopt a resolution to ask administration to exercise right of assignment not to schedule, but it hasn't passed.

V. OLD BUSINESS
    a. GE Work group – mentioned above.
    b. Prerequisite Training – mentioned above. Need to form an Ad Hoc Committee. The senate will designate annually the skilled faculty for English, Math and Reading. What goal we are trying to achieve with the prerequisite?
    c. IGETC and CSUGE as local patterns – mentioned above. All three colleges have approved.

VI. NEW BUSINESS-None

VII. Approvals

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
SOC-12	Marriage and Family Relations	MNR	Hybrid 2nd review
Motion – to approve SOC-12 for DE/**MSC/Quin/Mahon (vote: 2 ayes / 1 nay) Motion Passed** (RCC voted against)			
5. Major Course Modifications:			
This course is being modified to update the course description, SLOs, course materials and add sample assignments:			
DAN-D30	Social Dance Styles	MNR	
The following course is being modified to update the course description, SLOs, course content, MOI, and course materials:			
EAR-47	Childhood Stress and Trauma	MNR	
The following course is being modified to update the course description, course content, MOI, MOE, sample assignments and course materials for Cal Poly articulation:			
ENE-38	Introduction to Programming Concepts and Methodologies for Engineers	NR	
The following course is being modified to update the SLOs, course content, course materials and add sample assignments:			
The following course has been modified to update the course content for alignment with the CID descriptor:			

Course	Title	Location	Comment
MAT-1A	Calculus I	MNR	
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:			
MAT-53	College Geometry	MNR	
6. Course Exclusions: None			
7. Course Deletions:			
The following courses have not been taught in several years:			
EDU-3	Introduction to Literacy Instruction	MR	
EDU-4	Introduction to Literacy/ Service Learning	MR	
EDU-5	Americorps Community Service Learning	MR	
Motion – to approve all Major Course Modifications and Course Deletions above **MSC/Mahon/Quin/Unanimous**			
8. New State Approved Certificates/Degrees: None			
9. New State Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII. Information Items

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions:			
This course will enhance the current NC music offerings:			
MUS-92	Basic Piano	N	
4. Distance Education:			
GAM-22	Game Design Principles	N	Online and Hybrid
GAM-50	Introduction to Gaming Programming	N	Online and Hybrid
SOC-25	Introduction to the Sociology of Sex and Gender	R	Online and Hybrid
5. Major Course Modifications:			
The following course is being modified to update the SLOs, course content, course materials and add sample assignments:			
FIT-M1	Fire Management, 1 Management/Supervision for Company Officers	M	
6. Course Exclusions:			
The following courses have not been offered for several years:			
BIO-2A	Invertebrate Zoology	N	
BIO-2B	Vertebrate Zoology	N	
7. Course Deletions:			

Course	Title	Location	Comment
The following courses are being deleted as part of the program discontinuance:			
SLP-1	Foundations of Speech-Language Pathology Assisting	M	
SLP-2	Remediation: Hearing and Speech Disorders	M	
SLP-3	Remediation: Language, Literacy and Communication	M	
SLP-4	Field Work in Speech-Language Pathology Assisting	M	
SLP-5	SLPA Workplace Issues	M	

8. New State Approved Certificates/Degrees:

Associate in Science in Biology for Transfer (if approved by Senate)	N

9. New State Approved Certificate: None

10. Modification to State/Locally Approved Certificate/Degrees:

Chief Officer	M
Fire Officer	M
Fire Technology	M
Firefighter Academy	M

11. Deletion of Certificate/Degrees:

Administration of Justice	N
Architecture	N
Business Administration-Human Resources Concentration	N
Civil Engineering Technician	N
Computer Applications	N
Electronics Technology	N
Engineering Technology	N
Investigative Assistant	N
Computer Information Systems-Simulation and Gaming-Game Art	N
Web Master-Web Designer	N
Web Master-Web Developer	N

IX.   Adjournment – 5:00 pm

District Curriculum Committee

Minutes
May 7, 2015 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:34 pm

Members Present:
<u>Moreno Valley</u>
Carolyn Quin, College Curriculum Committee Chair

<u>Riverside</u>
Richard Mahon, College Curriculum Committee Chair
Greg Burchett, College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Toni Van Buhler, Debbie McDowell

Guests: Diane Dieckmeyer, VP of Norco College

I.   Approval of the Agenda/MSC/Mahon/Quin
II.   Approval of the Minutes as amended (April 2, 2015)/MSC/Quin/Mahon
      Correction under IV.iii RCC State Report: change "program" data to "student learning outcome" data.
III. Open Hearing
IV.   Curriculum Policy & Procedure
      a. College Updates
          i.   Moreno Valley – Two new CTE Deans were at the meeting and Carolyn gave them the background on what the intent was for AP 4260, Limitations on Enrollments, Prerequisites, and Co-requisites. They would like to submit it for senate approval in the next year or so.

          ii. Norco/District – Discussed AP 4260. The Electrician Apprentice Program was held up by an issue with CTA but the curriculum has now been submitted to the board committee for board approval. Brian reported on the conference he attended during spring break: Two TMCs have been developed for C-ID for areas of emphasis for 2015-2016 - Diversity Studies which is changing to Social Studies and Global Studies. Two more are being developed for 2016-2017. They have descriptors for EMS and Biotechnology and college faculty are also developing descriptors for Basic Skills courses because they are anticipating this is going to be important for common assessment for all community colleges. Model curriculum has been developed for Engineering, IT and Nursing; however, they don't meet the unit requirements for transfer. An agreement is being discussed with the universities where students would have an incentive to take these courses for transfer, eg., priority registration.

Also discussion took place regarding non-credit career development and college prep courses.

    iii.   Riverside/State – What can be done to reduce the high number of SLOs in courses where the C-ID descriptor has 8, 10, or 15? Richard proposed contacting Hayley Ashby and suggesting five faculty, two from curriculum, two from assessment and Marc Sanchez to look into this issue and come back with a recommendation. Richard suggested moving some of the content out of the SLO box into the course content box might help. The committee voted last Tuesday to approve the waiver of GE additional degree requirements for students who already hold a regionally accredited Bachelor's Degree. This has been approved by the RCC senate and the District Senate. A motion was made to waive additional degree requirements for students who do the CSUGE or IGETC pattern, but not for students who do the 20 unit GE pattern.
State: The state has equalized funding for non-credit courses which are now funded at the full credit FTEs level. The higher funding rate requires that courses be in a program, but for non-credit, two courses that are linked is the minimum definition for program.   Richard announced the new State Curriculum Chair.

V.   OLD BUSINESS
    a. GE Work group – Meets on Monday.

    b. Prerequisite Training – Training will take place this summer. With the Title 5 change, content review now overrides statistical validation but it does not replace it. A cross discipline prerequisite can be added to a course using content review but statistics will still need to be looked at as part of that process.   Initially, if statistics doesn't support a prerequisite, content review can be used to substantiate it. Title 5 states that they are allowing local districts to decide whether they want to continue using statistical validation and content review before the prerequisite is implemented or use only content review. But as a District, we agreed to have a tremendous amount of dialogue as part of content review. After two years, if statistics don't show that students are more successful, the course must be re-written or the prerequisite has to be removed. Sequential courses with non-cross disciplinary prerequisites are not exempt from content review.

    c. Baccalaureate exemption from GE requirements – All three colleges, all three Senates and District Senate have approved. The IGETC and CSUGE as local patterns were also approved.

    d. Courses with TBA hours – N/A

VI. NEW BUSINESS

VII. Approvals

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course has been modified to update the SLOs, and course materials:			
GUI-45	Introduction to College	MNR	
The following course has been modified to update the SLOs, and method of evaluation:			
GUI-46	Introduction to the Transfer Process	MNR	
The following courses have been modified to update the SLOs, and course materials:			
GUI-47	Career Exploration and Life Planning	MNR	
GUI-48	College Success Strategies	MNR	Not approved at RCC
Motion – to approve all Major Course Modifications above/MSC/Quin/Mahon/Unanimous Discussion – GUI 48 –Wording was changed on an SLO that stated "soon to be assessed on their self-esteem".			
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII. Information Items

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
NRN-21	Acute Care and Chronic Illness	R	Hybrid
NRN-22	Integrated Care Across the Lifespan	R	Hybrid
5. Major Course Modifications:			
The following courses are being modified to update the course description, SLOs, course content, MOI, MOE , sample assignments and course materials:			
COS-60A	Beginning Cosmetology	R	
COS-60B	Level II Cosmetology Concepts	R	
COS-60C	Level III Cosmetology Concepts	R	

Course	Title	Location	Comment
COS-60D	Level IV Cosmetology Concepts	R	
COS-60E	Level V Cosmetology Concepts	R	
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees:			
Associate in Science in Chemistry for Transfer (if approved by Norco Senate)			N
9. New Locally Approved Certificate:			
3-D Mechanical Drafting			N
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

Adjournment: 4:28pm

District Curriculum Committee

Minutes
May 21, 2015 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:45 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Toni Van Buhler, Debbie McDowell
Guest: Diane Dieckmeyer, VP of Norco College

I.   Approval of the Agenda/MSC/Mahon/Quin/Unanimous
      Sylvia discussed a couple of items that came up for District Senate: (1) the new language
      that the Math Discipline forwarded to her for inclusion in the catalog. The committee
      agreed that this is not a curriculum issue and doesn't need to go through DCC first. Sylvia
      will submit it to the District Senate on May 26th as an information item only! (2) Question
      regarding alternate pathways (IGETC and CSUGE) that have been approved by all college
      curriculum committees for completion of an Associate's Degree: "Are we going to allow
      students to apply for all three of those degrees?" A student can complete four programs,
      but they can only be awarded one degree.

II.   Approval of the Minutes as Amended (May 7, 2015)/MSC/Quin/Mahon/Unanimous
      Corrections: (1) Strike the last sentence from IV.a.i., and (2) add to first sentence in V.b.
      "at the Curriculum Institute".

III. Open Hearing- N/A

IV.   Curriculum Policy & Procedure
      a. College Updates
         i.   Moreno Valley – Carolyn reported a sad turn of events that one of their PT
              faculty, Manual Cortez, was killed in an auto accident over spring break. Where
              will ADJ be since it will be split between BCTC and the Humanities, Arts and
              Social Science department? All the new Deans are in place and attend
              curriculum.

         ii. Norco/District – Discussed the wording of AP 4260.

iii. Riverside/State – Discussion ensued regarding a counselor's request to waive the additional GE requirements for students who choose the IGETC or CSUGE patterns. The RCC curriculum committee felt that those five units are valuable and did not approve of waiving the additional graduation requirements. The RCC Dean stated that if classes are not going to be taught, then they should be removed from the catalog. All history CORs were updated last fall. Students now have a greater flexibility to meet the CSU requirement with a mix of courses. Greg Burchett is willing to be the next RCC chair. SB 440 requires colleges to develop degrees as areas of emphasis. The two that are going forward is a Global Studies and a Diversity Studies.

V. OLD BUSINESS
   a. GE Work group – Carolyn was elected Chair. For the next meeting they all agreed to meet by CCCconfer video conferencing so everyone can be heard and to reduce travel time. Their next meeting will be in fall and Hayley and Carolyn will collaborate on the minutes. They all agreed to review and align current courses with the Gen Ed SLOs and to review the GE program and guidelines. They also agreed to review the list of courses that had been developed and decide which courses should and should not be included. The prerequisite issue was discussed. Carolyn mentioned that new mapping needs to be done to the new GE SLOs. Need to create a form that will allow multiple course deletions and additions to the Gen Ed Program. Carolyn would like to prepare an accelerated timeline for fall so that any changes the committee would like to make could be done in September. This will be agendized for next week's meeting. Richard mentioned that Art History 5 was rejected by C-ID. He felt it was important to change that Stem to say that the primary method of evaluation is essays, problem solving, and skill demonstration. The question is, "Are our CORs leading to thoughtful, faculty reflection on what a good course looks like and what we want students to learn?"

   b. Prerequisite Training –N/A

   c. AOE / GE revision timeline – Agendize for next week.

VI. NEW BUSINESS

VII. Approvals

Course	Title	cation	mment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education:			
EAR-47	Childhood Stress and Trauma	MNR	

5. Major Course Modifications:			
The following courses are being modified to update the SLOs, course content and sample assignments to be C-ID compliant:			
AMY-2A	Anatomy and Physiology I	MNR	
AMY-2B	Anatomy and Physiology II	MNR	
The following course is being modified to update the course description, SLOs, course content, MOIs, MOE, course materials and add sample assignments:			
MUS-93	The Business of Music	NR	
The following course is being modified to update the SLOs, the course content, and sample assignments to align with the C-ID descriptor:			
SOC-20	Introduction to Criminology	MNR	
The following course is being modified to update the SLOs, the course content, course materials and sample assignments:			
SOC-25	Introduction to Sociology of Sex and Gender	R	
Motion – to approve DE EAR-47 and all Major Course Modification above except for MUS-93 **MSC**/Mahon/Quin/Unanimous			
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

VIII. Information Items – NOTE: **T**he Associate and Science in Biology for transfer was approved by the MVC Senate on Monday.

Course	Title	cation	mment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course is being modified to change the laboratory hours from 144 to 135, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
DEH-10A	-Clinical Dental Hygiene #1	M	
The following courses are being update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
DEH-11	nciples of Dental Hygiene	M	
DEH-12A	nciples of Oral Radiology	M	
DEH-12B	l Radiology Laboratory	M	
The following course is being modified to update the SLOs, the course content, course materials and sample assignments:			
SOC-25	oduction to Sociology of Sex and Gender	R	

Course	Title	cation	mment
6. Course Exclusions:			
The following course has never been offered at Moreno Valley College:			
MAT-12H	Honors Statistics	M	
The following courses have never been offered at Moreno Valley College:			
REA-87	Reading Clinic	M	
REA-95	Special Topics in Reading	M	
REA-887	Reading Clinic	M	
7. Course Deletions:			
The following course has never been offered at Moreno Valley College and due to the modification to HIS-31 this course would be a repetition of HIS-31:			
HIS-30	Introduction to Chicano Study	M	
8. New State Approved Certificates/Degrees:			
Associate in Science in Biology for Transfer (was approved by MVC Senate)			M
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

IX. Adjournment: 4:30 p.m.

District Curriculum Committee
Minutes
May 28, 2015 3:30 p.m.
Spruce Street Conference Room 307

Chair Presiding: Brian Johnson, District Curriculum Committee Chair
Meeting Called to Order: 3:07 pm

Members Present:
Moreno Valley
Carolyn Quin, College Curriculum Committee Chair

Riverside
Richard Mahon, College Curriculum Committee Chair
Greg Burchett, College Curriculum Committee Co-Chair

Administrative Liaison: Sylvia Thomas
Administrative Support: Naomi Foley, Debbie McDowell

Guest: Kevin Fleming, Dean of Instruction, CTE, Norco College

I. Approval of the Agenda as amended/MSC/Mahon/Quin/Unanimous
Added "2015-2016 Meeting Calendar" to New Business and removed HIS-33 from New Stand Alone Courses.

II. Approval of the Minutes (May21, 2015) as amended/MSC/Quin/Mahon/Unanimous
Change "GE requirements" in IV.a.3 to "graduation requirements" and strike the next sentence.

II. Open Hearing

III. Curriculum Policy & Procedure
    a.   College Updates
        i. Moreno Valley – Carolyn attended a presentation on a Canvas demo right before the curriculum meeting. MVC was quite impressed with its functionality and ease of use. Three curriculum representatives were selected for Math (James Namekata), Reading, and English (Edd Williams). They did a self-assessment in SurveyMonkey for the committee to respond to. Bob Fontaine invited them to have their April 26, 2016 meeting out at Ben Clark. They had a long discussion about the new math language. The biggest issue was that Title 5 requires faculty to use multiple measures of assessment and the committee felt that this issue needs to be addressed. MVC will have the same committee members for 2015-16. Also discussed the ADJ transfer degree which is currently assigned to the Humanities, Arts, and Social Sciences department not to Ben Clark.

        ii. Norco/District – Reviewed the TBA course content examples and had a discussion about what they felt should be included. Reviewed the math

language for the catalog as an information item. Brian mentioned the possible split in Art so that the committee is aware. At the District Senate meeting Brian was asked about the math placement exam and they insisted that the District Curriculum Committee should have been notified first. Their rationale was that placement has to do with assessment and assessment has to do with curriculum, but this is not a curriculum issue!

    iii. Riverside/State – Greg Burchett was elected the new RCC curriculum chair. The curriculum committee has several members that think a discussion about separating objectives and SLOs is a good thing. Richard feels it might be best to have them both in the CORs rather than somewhere else. **State:** Richard was at the State Senate office yesterday. Everyone knows that a degree must have at least 60 units, but now the State Chancellor's office has been rejecting programs that exceed 60 units because staff now interpret 60 as both a floor and ceiling.   Dr. Isaac announced at an RCC retreat last Friday that the UC's are about to proclaim that ten TMCs don't necessarily reflect the programs at CSU as negotiated.

IV. OLD BUSINESS

    a. AOE / GE revision timeline – Discussion ensued regarding the GE process. A suggestion was made to start the process in March so it is completed by the November due date and start on the AOEs in September. Only one annual due date is needed for inclusion into the catalog. It was suggested that maybe they should consider waiting until the Gen Ed Workgroup makes their revisions to the GE requirements first before adding any courses, that way we know what the target is. A course should not be added unless the COR is current. **Discussion on criteria:** It appears that the intent was to create a GE program that would be a solid transfer program and one of the criteria was to make sure the course transferred to a Cal State or UC. Question regarding #3 on page 3 – "If the course is not transferrable, is the course aligned with any of the GE program learning outcomes?" Does a course have to be transferrable to be in our GE program? Two things they thought would result from the previous Gen Ed Workgroup: (1) shrink down the courses, and (2) have serious discussion about adding COM-1 or COM-9.

V. NEW BUSINESS

    a. 2015-16 Meeting Calendar Dates: September 3, 17; October 1, 15; November 5, 19; December 3, 10; February 18; March 3, 17; April 7, 21; May 5, 19, 26.

VI. Approvals

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses:			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following course is being modified to remove the Limitation on Enrollment of "student must be referred by an instructor or a counselor," to update the course description, SLOs, course content, MOI, MOE, and sample			

Course	Title	Location	Comment
assignments:			
ILA-800	Supervised Tutoring	MR	
The following course is being modified to update the course description, SLOs, course content, MOIs, MOE, course materials and add sample assignments:			
MUS-93	The Business of Music	NR	

Motion – to approve ILA-800 and MUS-93 Major Course Modifications/MSC/Quin/Mahon/Unanimous

6. Course Exclusions:

7. Course Deletions: None

8. New State Approved Certificates/Degrees: None

9. New Locally Approved Certificate: None

10. Modification to State/Locally Approved Certificate/Degrees: None

11. Deletion of Certificate/Degrees: None

VII.   Information Items

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications:			
The following courses are being update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
DEH-13	Infection Control in Dentistry	M	
The following courses are being update the SLOs, course content, MOI, MOE, course materials and add sample assignments:			
DEH-15	Head and Neck Anatomy	M	
6. Course Exclusions:			
The following course will no longer be offered at Norco college:			
ILA-800	Supervised Tutoring	N	
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			

Adjourned: 5:00 pm