

Information Technology Subcommittee

Information Technology Subcommittee Minutes

04/11/2025

9:00-11:00 am

Zoom Info: <https://rccd-edu.zoom.us/j/85953903155?pwd=Xhh6bQZviviThfqcRTO8Kk4f2Jvqnr2.1>

Attendees: Chris Blackmore, Rene Balingit, Julio Cuz, Bill Manges, Justin Borden, TIm Ragusa, Majd Askar, Shawna BuShell, Michael Collins, Natarkia Williams (recorder)

Subcommittee Business:

1. Welcome to members and guests.
2. Establishment of quorum
3. Agenda Approval 04/11/2025 -Motioned S. BuShell 2nd M. Collins
4. Minutes Approval 03/14/2025 - Motioned M. Collins 2nd S. BuShell

Discussion Items:

1. Fraudulent Enrollment Mitigation Efforts (C. Blackmore)
 - a. Blackmore provided an update on the district's ongoing efforts to address fraudulent student enrollment. He highlighted continued collaboration with various departments and mentioned that progress is being made in identifying and removing fraudulent accounts from the system.
 - b.
2. RCCD Technology Plan 2020-25 (Spring 2025 Update)
 - a. Blackmore noted the nearing completion of the current technology plan. The subcommittee discussed planning for the next cycle (2025–2030). Feedback will be gathered from campuses and departments for incorporation into the updated strategic framework.

Reports/Updates:

1. ERP/Anthology – (C. Blackmore)
 - a. Project status - Shared that the Anthology ERP implementation is progressing. Key milestones have been met, and training efforts for departments are underway. Work continues on refining workflows and addressing support tickets.
2. **RCCD Network & Infrastructure (C. Blackmore)**

Reported enhancements to the district's infrastructure, including Wi-Fi and network security upgrades. The infrastructure is being modernized to accommodate new software demands.
3. **Cybersecurity Advisory Subcommittee (C. Blackmore)**

An update was provided on recent cybersecurity measures. The advisory group is preparing updated documentation and will issue recommendations in the next quarter. Cybersecurity awareness training is ongoing.
4. **RCCD Enterprise Application (Rene Balingit)**

Rene Balingit gave an update on enterprise applications, noting successful integrations with student services and improved data access for reporting.
5. **RCCD IT Project Management (Rene Balingit)**

Rene Balingit summarized current IT projects, including timelines, milestones, and resource planning. Notable progress was shared on dashboard development and cross-campus collaboration tools.
6. **Technology Support Services (Cuz / Manges/ Borden)**

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Reports from the Help Desk indicate an increase in ticket volume due to system upgrades, though resolution times remain steady. Teams calling is being used by the Help Desk to streamline operations as well as working on user communication improvements and technical documentation.

2. Campus Technology Groups
 - a. MVC Representative
 - b. Norco College Representative
 - c. RCC Representative

3. Other Items

Next Meeting

Date: May 09, 2025

Time: 9:00 am

Location: Via Zoom