

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, November 14, 2025

CAADO 309 & Zoom

2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:03 pm

Present: Charise Allingham, Stephen Ashby, Rudy Besikof, Eric Bishop, Aaron Brown, Tammy Few, Rebecca Goldware, Tenisha James, Jacob Kevari, Virgil Lee, Jeff Rhyne, Jo Scott-Coe (Co-Chair), Arlene Serrato, Star Taylor, Patty Worsham, Lijuan Zhai (Co-Chair).

Absent: Kimberly Bell, Victor Bolanos, Laura Dunphy, Gabriel Graves, Monica Green, Cassandra Greene, Jose Oseguera, Kathleen Sell, Charles Wilhite, Kristi Woods.

Guests: Majd Askar, Quinton Bemiller, Christopher Blackmore, Shawna Bushell, Steven Butler, Edwin Cardenas, Graciela Caringella, FeRita Carter, Roosevelt Charles, Michael Collins, Keith Dobyons, Wolde-Ab Isaac, Katherine Koh (recorder), Laurie McQuay-Peninger, Debra Mustain, Kaneesha Tarrant, Beiwei Tu, Lynn Wright, Shari Yates.

I. Opening Items – L. Zhai /J. Scott-Coe

- a. Approval of the November 14, 2025, Agenda
Motion to accept the October 17, 2025, Agenda – **First:** R. Goldware; **Second:** T. Few; No abstention.
Motion carried.
- b. Approval of the October 17, 2025, Minutes
Motion to accept the September 19, 2025, Minutes – **First:** R. Besikof; **Second:** J. Rhyne; No abstention.
Motion carried.

II. Task Force/Sub-Committee/Special Reports

a. Institutional Planning, Effectiveness, and Governance Committee

- i. **Action:** Draft RCCD Strategic Plan 2025-2030 – E. Bishop/J. Kevari/C. Allingham/J. Scott-Coe/A. Navas/S. Butler/L. Zhai

Overview of the RCCD Strategic Plan 2025-2030 include purpose/guiding principles, process, engagement, and timeline, lessons learned from the past, RCCD mission, vision, value statements, strategic goals, objectives, KPIs, and assessment of strategic plan. The purpose of this strategic plan is to provide a unified roadmap that guides the District and its colleges in advancing student success, equity and institutional effectiveness over the next five years. The plan establishes a shared vision, mission, and set of goals that promote equity and access, align with vision 2030, ensure that resources, policies, and initiatives are strategically coordinated to maximize impact. Development of this plan began in Fall 2024, and a Districtwide Strategic Planning Committee workgroup of 29 members including faculty, classified professionals, and administrators were formed to collaborate and provide feedback on the plan during drafting, review, and refinement. This plan consists of 5 objectives for student access, 9 objectives for student success, 2 objectives for equity, 5 objectives for institutional effectiveness, 9 objectives for resource generation and allocation, and 4 objectives for partnership and communication.

MOTION: To approve the RCCD Strategic Plan as submitted – **First**: J. Rhyne; **Second**: A. Serrato; Abstention: R. Goldware. Motion carried.

- ii. **Information**: District Enrollment Management Committee Meeting Minutes – L. Zhai
District Enrollment Management Committee meeting minutes were included in the agenda packet for the Council's review. Council had the opportunity for discussion and questions.
- iii. **Information**: District Program Review Sub-Committee Meeting Minutes – L. Zhai
District Program Review Sub-Committee meeting minutes were included in the agenda packet for the Council's review. Council had the opportunity for discussion and questions.

b. **Equity, Social, Economic, and Environmental Justice Committee** – T. Few

- i. **Information**: Employee Well-Being Sub-Committee – Annual Open Enrollment Update – T. Few/E. Cardenas
Edwina Cardenas presented 2025-2026 annual open enrollment results. There are 153 existing associate faculty enrollees and 43 new enrollees. There were 11 existing enrollees who did not respond with a signed form even after 2 targeted reminder emails were sent. For employee engagement, 11 vendors presented and 291 employees attended these presentations. 310 employees verified or made changes to their benefits. New vendors include ThrivePass FSA and MetLife Pet Insurance. There were 15 employees who switched from Health Net to PPO, and 17 employees who switched from Kaiser Permanente to PPO. There is a 65% growth in retirees 65 years or older between 2019 and 2025. There are 200 employees enrolled in Health Net who are mainly associate faculty.
- ii. **Information**: Employee Well-Being Sub-Committee Meeting Minutes – T. Few
Employee Well-Being Sub-Committee meeting minutes were included in the agenda packet for the Council's review. Council had the opportunity for discussion and questions.
- iii. **Information**: Professional and Organization Development Sub-Committee Meeting Minutes – T. Few
Professional and Organization Development Sub-Committee meeting minutes were included in the agenda packet for the Council's review. Council had the opportunity for discussion and questions

c. **Advancement and Partnerships Committee** – R. Goldware

- i. **Action**: Proposed Updates to Chapter 4 Policies – R. Goldware
Four Board Policies (BPs) and Administrative Procedures (APs) were approved to modernize language and clarify processes. BP/AP 4010 (Fundraising) was updated to reflect grammatical changes and clarify foundation work. BP/AP 4200 (Gifts) included minor changes to Board of Trustees reference. BP/AP 4400 (Naming of Facilities) included changes to clarify board authority and align committee membership with DSPC. BP/AP 4500 (Student News Media) included changes to modernize the AP after review of student newspapers by faculty.

MOTION: To approve the BP/AP 4010 A and B as submitted – **First**: J. Scott-Coe; **Second**: J. Rhyne; No abstention. Motion carried.

MOTION: To approve the BP/AP 4200 as submitted – **First**: J. Scott-Coe; **Second**: J. Rhyne; No abstention. Motion carried.

MOTION: To approve the BP/AP 4400 as submitted – **First**: J. Rhyne; **Second**: J. Scott-Coe; No abstention. Motion carried.

MOTION: To approve the BP/AP 4500 as submitted – **First**: J. Rhyne; **Second**: J. Scott-Coe; No abstention. Motion carried.

- ii. **Information**: District Marketing and Communications Committee Meeting Minutes – R. Goldware
District Marketing and Communications Committee meeting minutes were included in the agenda packet for the Council's review. Council had the opportunity for discussion and questions.

- iii. **Information:** Facilities Naming Sub-Committee Meeting Minutes – R. Goldware
Facilities Naming Sub-Committee meeting minutes were included in the agenda packet for the Council’s review. Council had the opportunity for discussion and questions.
- iv. **Information:** Alternate Resources Sub-Committee Meeting Minutes – R. Goldware
Alternate Resources Sub-Committee meeting minutes were included in the agenda packet for the Council’s review. Council had the opportunity for discussion and questions.
- d. **Teaching and Learning Committee** – L. Zhai
 - i. **Information:** District Guided Pathway Sub-Committee Meeting Minutes – L. Zhai
District Guided Pathway Sub-Committee meeting minutes were included in the agenda packet for the Council’s review. Council had the opportunity for discussion and questions.
 - ii. **Information:** Noncredit Committee Meeting Minutes – L. Zhai
Noncredit Committee meeting minutes were included in the agenda packet for the Council’s review. Council had the opportunity for discussion and questions.
- e. **Resources Committee** – T. Few
 - i. **Information:** Human Resources Sub-Committee Meeting Minutes – T. Few
Human Resources Sub-Committee meeting minutes were included in the agenda packet for the Council’s review. Council had the opportunity for discussion and questions.

III. Other

- a. Next Meeting: February 20, 2025

Meeting adjourned – 3:08 pm