

OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

District Strategic Planning Council

Friday, August 29, 2025
CAADO 309 & Zoom
2:00 – 5:00 P.M.

MEETING MINUTES

Meeting called to order – 2:00 pm

Present: Stephen Ashby, Rudy Besikof, Eric Bishop, Aaron Brown, Laura Dunphy, Tammy Few, Monica Green, Casandra Greene, Tenisha James, Jacob Kevari, Virgil Lee, Jeff Rhyne, Jo Scott-Coe, Arlene Serrato, Star Taylor, Kristi Woods, Patty Worsham

Absent: Kimberly Bell, Victor Bolanos, Rebecca Goldware, Esteban Navas, Kathleen Sell, Leona Vassale, Joel Webb

Guests Present: David Buitron, Steven Butler, FeRita Carter, Chris Clarke, DLR Guests, Courtney Doussett, Kallie Greenshields, Wolde-Ab Isaac, Leigh Anne Jones, Jason Kennedy, Laurie McQuay-Peninger, Rachel Weiss, Suzanne Witmer, Lijuan Zhai

I. Opening Items

a. **Approval of the August 29, 2025, Agenda**

Motion to accept the August 29, 2025 agenda – 1st J. Rhyne, 2nd J Scott-Coe; No abstention; **Motion carried.**

b. **Approval of the May 16, 2025, Minutes**

Motion to accept the May 16, 2025 minutes – 1st J. Rhyne, 2nd J. McGowan; No abstention; **Motion carried.**

II. Committee Business

a. DSPC Subcommittees Memberships update – E. Bishop/J. Scott-Coe

- i. Committee Chair requested vacancies to be filled and the Academic Senate form is available for faculty recruitment.
- ii. Academic Senate President requested to update database to reflect a 3-year term.
- iii. Updates to DSPC Subcommittee Meeting Cadence presented for reference only.

III. Task Force/Sub-Committee/Special Reports

a. **Institutional Planning, Effectiveness, and Governance Committee**

- i. Information: Draft Strategic Planning Timeline – L. Zhai
- ii. Information: Draft 2025-2030 RCCD Strategic Planning Review – L. Zhai
Associate Vice Chancellor Lijuan Zhai presented the draft strategic planning vetting timeline, and introduced the draft 2025–2030 RCCD strategic plan. This plan serves as a five-year roadmap for how we will serve our students and communities, structured around six goals aligned with the Vision 2030. These goals emphasize equity in student access, equity in success, equity in support services, and enhancements in institutional effectiveness, with a focus on aligning business processes, managing resources effectively, and strengthening community engagement.

- iii. Administrative Procedures (Inst. Planning & Effectiveness) Action
General Counsel Keith Dobyms presented eight Administrative Procedures (APs) within Chapter 1, which covers the Board of Trustees section. Among the updates:

- AP 1713, Distribution of Tickets or Passes: a new procedure created based on Fair Political Practices Commission (FPPC) guidance to ensure compliance with gift reporting requirements.
- AP 1820, Public Records Requests and Subpoenas: revised to add new exemptions to the Public Records Act as recognized in the California Government Code.
- AP 1825, Records Retention and Destruction: revised to address requirements for retaining electronically stored information in accordance with federal rules of civil procedure.

Additional recommendations included revising AP 1810[A] to explicitly list Moreno Valley College and Norco College as ACCJC-accredited institutions and to include Moreno Valley College, Norco College, Riverside City College, and the District Academic Senates in its definitions. A motion was made to forward the revised Chapter 1 APs to the Board of Trustees meeting on September 2, 2025, for first reading with the recommended changes.

MOTION: To move Chapter 1 Administrative Procedures (Aps) to September 2, 2025 Board of Trustees meeting for the first reading with recommended revisions to AP1810[A] to include Moreno Valley College and Norco College in the definition of ACCJC as accredited colleges, and to include Moreno Valley College, Norco College, Riverside City College and District academic senates in the definitions included in AP 1810[A]. 1st R. Besikof, 2nd DSPC, **Motion carried.**

b. Resources Committee

- i. 2025 Clery Act Report - A. Brown/O. Rojas (Resources) Information
Acting Chief of Police Octavio Rojas presented the 2025 Clery Act Report which compiles crime statistics for calendar years 2022 through 2024 across RCCD campuses and adjacent properties. The report also highlighted recent training RCCD personnel received in collaboration with the Riverside Police Department. Training topics included use of force, de-escalation strategies, active shooter response, and ICE immigration enforcement forums.

- ii. FY 2025-2026 Budget Adoption Presentation (Resources) Action – A. Brown
Vice Chancellor Aaron Brown reported that the District enrollment levels (FTES) have fully recovered compared to the start of the pandemic. The budget includes \$11 million in growth funding over two years at 2.35%. Overall, the fiscal outlook for 2025 – 2026 is positive, with increased funding, stable apportionment revenues, and restored enrollments. However, state-level structural deficits are creating \$408 million in deferrals across California’s K–12 and community college systems, representing approximately \$11 million in delayed revenue for RCCD. Cost pressures remain significant, particularly in pensions, healthcare, and salaries, which account for 86% of ongoing expenditures. The growth funding supports approximately 496 FTES, and approximately 1,392 FTES remain unfunded. Adjustments under Proposition 98 added an additional \$13.8 million, with four RCCD projects remaining in the queue for preliminary planning funds. FY 2024 – 25 closed with a \$3 million surplus – about \$5 million higher than anticipated – raising the district’s reserve balance to \$77.49 million.

MOTION: To move the adopted FY 2025 – 26 budgets to the Board of Trustees for discussion.
1st Resources Committee, 2nd DSPC, **Motion carried.**

- iii. FPDC Minutes (Resources) Information – A. Hussain
Associate Vice Chancellor Agah Hussain informed FPDC meeting minutes were included in the agenda packet for the Council’s review and to provide an opportunity for discussion and questions.

c. Advancement and Partnerships Committee

- i. DMCC Meeting Minutes (Advancement) Information - R. Goldware/C. Clarke
Vice Chancellor Rebeccah Goldware informed DMCC meeting minutes were included in the agenda packet for the Council’s review and to provide an opportunity for discussion and questions.

IV. Other

- a. Next Meeting: September 19, 2025

Adjournment – 3:30 pm