



# RIVERSIDE COMMUNITY COLLEGE DISTRICT

## OFFICE OF THE VICE CHANCELLOR EDUCATIONAL SERVICES AND STRATEGIC PLANNING

### District Strategic Planning Council

Friday, February 21, 2025

CAADO 309 & Zoom

2:00 – 5:00 P.M.

### MEETING MINUTES

Meeting called to order – 2:03 pm

**Present:** Stephen Ashby, Eric Bishop, Aaron Brown, Tammy Few, Casandra Greene, Rebecca Goldware, Tenisha James, Virgil Lee, Esteban Navas, Jeff Rhyne, Jo Scott-Coe, Kathleen Sell, Arlene Serrato, Leona Vassale, Joel Webb, Kristine Woods, Patty Worsham

**Absent:** Kimberly Bell, Victor Bolanos, FeRita Carter, Laura Dunphy, Monica Green, Jose Maya, Claire Oliveros

**Guests Present:** Hussain Agah, Majd Askar, Alex Barkey (BMI) Steven Butler, Chris Blackmore, Edwina Cardenas, Roosevelt Charles, Chris Clarke, Michael Collins, Carmen Crane (Keenan), Michael Davis (Health Now), Mark DiMaggio, Kristine DiMemmo, Keith Dobyns, Swathi Jagadeesan (Keenan), Lorraine Jones, Danielle Keenan (Keenan), Kalynn Kernaghan (Express Scripts), Susanne Ma, Bryan Nouvong (Express Scripts), Ines Solis (minute recorder), Mark Stechschulte (Keenan), Kaneesha Tarrant, Beiwei Tu, Lijuan Zhai

#### I. Opening Items

##### a. Approval of the February 21, 2025 Agenda

Motion to accept the February 21, 2025 agenda - 1<sup>st</sup> R. Goldware, 2<sup>nd</sup> J. Rhyne; **Motion carried.**

##### b. Approval of October 18, 2024 Minutes

Motion to accept the October 18, 2024 minutes as written - 1<sup>st</sup> J. Scott-Coe, 2<sup>nd</sup> J. Rhyne, 1 abstention; **Motion carried.**

#### II. Committee Business

##### a. DSPC subcommittees memberships update

Dr. Eric Bishop informed that we are working to fill appointment vacancies, especially those due to the retirements.

#### III. Discussion & Information Items

##### a. Equity, Social, Economic, and Environmental Justice Committee

Keenan & Associates Presentation [EWBS]

Vice Chancellor Tammy Few introduced guests from Keenan & Associates, Health Now, Express Scripts, and BMI who provided an extensive analysis. Benefits Specialist Edwina Cardenas shared an overview of the district's benefits audit.

Annual EEO Certification Form (Y1) [DEIA]

Dr. Lorraine Jones who explained the submission of RCCD's Annual EEO Certification to the state chancellor's office with data reports for all employee groups.

RCCD EEO Plan 2023-2026 [DEIA]

Dr. Lorraine Jones presented the RCCD EEO Plan for 2023-2026 including changes in the plan's template, succinct data reports, and compliance with Title V requirements. The draft plan will be sent the state chancellor's office for feedback, and upon return will be revised and presented to this Council for a final review and resubmission.

Equal Employment Opportunity Update Workforce and Applicant Analysis [DEIA]

Dr. Lorraine Jones presented a comprehensive analysis of equal opportunity data. The presentation assesses the hiring practices and outlines strategic initiatives developed to address the identified gaps and continuously review to enhance equitable hiring practices.

b. **Teaching & Learning Committee**

Scaling Guided Pathways [GPS]

The biannual Scaling Guided Pathways Retreat on November 1st, Dr. Eric Bishop provided an update on the November 1<sup>st</sup> district Guided Pathways retreat. He also outlined the plans for the upcoming spring retreat scheduled for May 30 and emphasized ongoing meetings with stakeholder groups to discuss support required for retreat initiatives.

The Standard of Care Allocation

Dr. Eric Bishop communicated to the Council that the standard of care allocations has been distributed to the colleges, and campus leadership is currently reviewing the implementation plans, calculations, and associated inquiries.

Distance Education Subcommittee [DES]

The DES subcommittee meeting minutes were included in the agenda packet for the Council's review and provide an opportunity for discussion and questions.

c. **Institutional Planning, Effectiveness, and Governance Committee**

RCCD 2019-2024 Strategic Plan Assessment [Governance]

Associate Vice Chancellor Dr. Lijuan Zhai informed that the revised draft of the RCCD's 2019-2024 Strategic Plan Assessment Report is complete and prepared for presentations to the college planning committees.

RCCD New Strategic Plan Workgroup and Draft Timeline [Governance]

Associate Vice Chancellor Lijuan Zhai extended an invitation for interested individuals to participate in the Strategic Plan Workgroup and requested that those interested reach out to her. A timeline outlining the proposed development process for the plan was shared along with plans to conduct SWOT analysis and visioning sessions. The objective is to assemble a diversely representative workgroup to support the development of the new 5-year strategic plan.

d. **Resources Committee**

Emergency Preparedness and Safety Update [DSSC]

Vice Chancellor Aaron Brown introduced Dr. Beiwei Tu and Chief Mark DiMaggio who updated on emergency preparedness and safety initiatives outlined and recent advancements since September 2024, including the implementation of new communication protocols, the deployment of real-time data dashboards, the conduct of scenario-based training exercises, the development of academic continuity plans, enhancements to safety training programs, and the strengthening of community policing and crime prevention efforts.

Facilities Planning and Development Subcommittee [FPDC]

Vice Chancellor Aaron Brown informed FPDC meeting minutes were included in the agenda packet for the Council's review and to provide an opportunity for discussion and questions.

e. **Advancement and Partnerships Committee**

Vice Chancellor Rebecca Goldware provided a brief status update on the Advancement and Partnerships Committees stating that all the Advancement and Partnerships committees will be meeting during this primary semester, including District Marketing Communications (DMCC) subcommittee, Facilities Naming Subcommittee, Institutional Partnership Subcommittee, and Alternate Resources Subcommittee. Weblinks were provide to the subcommittee pages with upcoming scheduled meetings.

IV. **Other**

- a. The DSPC Council expressed concerns over the lengthy reports leaving no room for meaningful discussion, despite valuable content, and urged for a more engaging format. Dr. Bishop acknowledged the concerns and affirmed commitment to improving the council's meeting time to be more effective.
- b. Next Meeting: The next DSPC meeting is scheduled for March 21, 2025.

Adjournment 5:07 pm