

**OFFICE OF THE VICE CHANCELLOR
EDUCATIONAL SERVICES & STRATEGIC PLANNING**

District Enrollment Management Committee

Thursday, December 11, 2025
Zoom Meeting
3:00 pm – 5:00 pm

MEETING MINUTES

Meeting called to order: 3:03 pm

Attendees: John Adkins, Eric Anthony, Majd Askar, Kimberly Bell, Quinton Bemiller, Chris Blackmore, Aaron Brown, David Buitron, Steven Butler, FeRita Carter, Chris Clarke, Sean Drake, Ashley Etchison, Kirsten Gerdes, Alexis Gray, Elizabeth Hilton, Abiodun Osanyinpeju, Roger Perez, Juan Ponce, Anthony Puccio, Thea Quigley, Philip Rawlings, Jeff Rhyne, Star Rivera-Lacey, Julie Taylor, Kyla Teufel, Tom Vitzelio, Lynn Wright, Shari Yates, Lijuan Zhai

I. Approval of Agenda & Minutes

- **Approval of December 11, 2025, Agenda: First:** Jeff Rhyne; **Second:** Alexis Gray; No abstention. Approved by consensus.
- **Approval of November 13, 2025, Minutes: First:** Alexis Gray; **Second:** Kirsten Gerdes; No abstention. Approved by consensus.

II. FTES Update

David Buitron updated the committee that the 2025-26 annual Credit Resident target of 33,664.43 is currently at 27026.74 FTES as of 12/10/2025. The 2025-26 annual FTES goal is at 80.3% of the set target. Summer credit resident target has been exceeded (106.9 % of target) districtwide, while Fall credit resident FTES is at 98.6% of target (14,139.71). 26WIN and 26SPR enrollment began on November 4th, 2025. As of today, there are 2713.11 FTES for 26WIN and 6948.02 FTES for 26SPR. The 2025-26 annual target of 34,173.94 (resident + nonresident) is currently 80.5% met (27502.69). When comparing FAL to last year's FAL progress, we are 494 FTES higher.

Resident Credit FTES - Estimated

Terms	Resident Target	Estimated Resident FTES	% of Target	Change from 1/Weeks
RCC Summer 2025	1,460.02	1,604.77	109.9%	
NC Summer 2025	744.94	758.96	101.9%	
MVC Summer 2025	812.30	862.17	106.1%	
RCCD Summer 2025	3,017.26	3,225.90	106.9%	
RCC Fall 2025	7,798.89	7,616.03	97.7%	(7)
NC Fall 2025	3,240.29	3,108.02	95.9%	(4)
MVC Fall 2025	3,304.38	3,415.66	103.4%	5
RCCD Fall 2025	14,343.56	14,139.71	98.6%	(5)
RCC Winter 2026	1,630.64	1,547.61	94.9%	174
NC Winter 2026	662.03	550.46	83.1%	111
MVC Winter 2026	944.20	615.04	65.1%	74
RCCD Winter 2026	3,236.87	2,713.11	83.8%	360
RCC Spring 2026	7,090.92	4,116.71	58.1%	504
NC Spring 2026	3,016.99	1,484.07	49.2%	310
MVC Spring 2026	2,958.83	1,347.25	45.5%	170
RCCD Spring 2026	13,066.74	6,948.02	53.2%	984
RCCD 2025-26 Total	33,664.43	27,026.74	80.3%	1,338

2025-26 FTES Data as of 12/10/2025

All FTES (resident + nonresident)

FTES vs. Target	SUM25 as of end of term			
	Target	Enrolled FTES	% of Target	Change from 1/Weeks
RCC Summer 2025	1,491.23	1,630.86	109.4%	
NC Summer 2025	756.50	771.30	102.0%	
MVC Summer 2025	823.93	876.19	106.3%	
RCCD	3,071.66	3,278.35	106.7%	
FAL25 As of 12/10/25				
RCC Fall 2025	7,923.98	7,763.54	98.0%	(7)
NC Fall 2025	3,301.51	3,168.22	96.0%	(4)
MVC Fall 2025	3,346.16	3,481.81	104.1%	6
RCCD	14,571.65	14,413.57	98.9%	(5)
WIN26 as of 12/10/2025				
RCC Win 2026	1,654.10	1,566.88	94.7%	176
NC Win 2026	671.30	557.32	83.0%	113
MVC Win 2026	953.96	622.70	65.3%	75
RCCD	3,279.36	2,746.90	83.8%	364
SPR26 as of 12/10/2025				
RCC Spring 2026	7,197.60	4,185.35	58.1%	512
NC Spring 2026	3,066.16	1,508.81	49.2%	315
MVC Spring 2026	2,987.51	1,369.71	45.8%	173
RCCD	13,251.27	7,063.87	53.3%	1,000
Total 2025-26	34,173.94	27,502.69	80.5%	1,359

Date aligns with days from registration start time

	SUM24 Last Year as of end of term			SUM25 vs. SUM24	
	Target	Enrolled FTES	% of Target	FTES	% Change
SU24	1,779	1,602.82	90%	28	1.7%
SU24	708	738.51	104%	33	4.4%
SU24	653	909.23	139%	-33	-3.6%
RCCD	3,140	3,250.56	104%	28	0.9%
FAL24 Last Year As of 12/10/24					
FAL24	7,295	7,598.82	104%	165	2.2%
FAL24	3,124	3,125.36	100%	43	1.4%
FAL24	2,957	3,195.27	108%	287	9.0%
RCCD	13,376	13,919.45	104%	494	3.5%
WIN25 as of 12/10/2024					
Win25	1,629	1,520.82	93%	46	3.0%
Win25	625	623.24	100%	-66	-10.6%
Win25	621	656.98	106%	-34	-5.2%
RCCD	2,875	2,801.04	97%	-54	-1.9%
SPR25 as of 12/10/2024					
SP25	6,872	4,619.10	67%	-434	-9.4%
SP25	2,904	1,957.91	67%	-449	-22.9%
SP25	2,835	1,637.30	58%	-268	-16.3%
RCCD	12,611	8,214.31	65%	-1150	-14.0%
Total 2025-26	32,002	28,185.36	88.1%		

III. Impact of SAAM and Efficiency

The committee discussed the new state funding model that may eliminate term-length multipliers and fractional "hanging units," risking significant FTS loss. An impact simulation for 2024-25 shows a loss of approximately 889 FTS (2.8% of funding). Summer and Winter terms may benefit due to standardization of short-term classes. Suggestion for mitigation include revising Course Outlines of Record (CORs) to convert all contact hours into billable units. A SAAM simulation tool is available in the shared folder that models the FTS impact of COR revisions. Our Colleague system lacks the CFIN field needed to track separate lecture/lab units, which poses a challenge.

IV. FTES Target for 2026-27

Lijuan Zhai updated everyone that one of the KPIs in the District strategic plan is to achieve a 25% equitable increase in student enrollment by 2030 (around 5% per year). The committee needs to work on the FTES target for noncredit, dual enrollment, and incarcerated students. The District strategic plan aims to double noncredit enrollment and dual enrollment over 5 years. Growth targets are derived from historical data, Vision 2030, demographic trends, and population growth. Colleges can adjust individual targets to exceed overall growth expectations. Further review and finalization of FTES target is planned for the March 2026 meeting.

V. Workgroup Updates

a. EduNav

There is no EduNav Update at this meeting.

b. ERP Update

Chris Blackmore updated the committee that they are currently in the ETL-6 issue remediation phase, and accuracy has improved from 63% to around 68%. The team is waiting for Anthology's plan to address remaining system issues before the next project phase. More updates will be provided at the March 2026 meeting.

VI. Other:

- None

VII. Meeting dates for next year:

- March 12, 2026

Adjournment

- Meeting Adjourned: 3:34 pm.