

**OFFICE OF THE VICE CHANCELLOR
EDUCATIONAL SERVICES & STRATEGIC PLANNING**

District Enrollment Management Committee

Thursday, November 13, 2025
Zoom Meeting
3:00 pm – 5:00 pm

MEETING MINUTES

Meeting called to order: 3:04 pm

Attendees: Esmeralda Abejar, John Adkins, Eric Anthony, Majd Askar, Kimberly Bell, Quinton Bemiller, Chris Blackmore, Aaron Brown, David Buitron, Steven Butler, FeRita Carter, Roosevelt Charles, Chris Clarke, Michael Collins, Sean Drake, Kirsten Gerdes, Sonia Gonzalez, Alexis Gray, Misty Griffin, Elizabeth Hilton, Sandra Martinez, Abiodun Osanyinpeju, Anthony Puccio, Juan Ponce, Phil Rawlings, Jeff Rhyne, Kaneesha Tarrant, Julie Taylor, Kyla Teufel, Tom Vitzelio, Lynn Wright, Shari Yates, Lijuan Zhai

I. Approval of Agenda & Minutes

- **Approval of November 13, 2025 Agenda: First:** Alexis Gray; **Second:** Jeff Rhyne; No abstention. Approved by consensus.
- **Approval of October 9, 2025 Minutes: First:** Kimberly Bell; **Second:** Jeff Rhyne; No abstention. Approved by consensus.

II. FTES Update/Recalc/FON

David Buitron updated the committee that the 2025-26 annual Credit Resident target of 33,664.43 is currently at 20,677.88 FTES as of 11/12/2025. The 2025-26 annual FTES goal is at 61.4% of the set target. Summer credit resident target FTES is at 98.6% target (14,144.54). Winter 2026 and Spring 2026 enrollment began on November 4th 2025. As of today, there are 895.02 FTES for Winter 2026 and 2412.42 FTES for Spring 2026. The 2025-26 annual target of 34,173.94 (resident + nonresident) is currently 61.6% met (21,055.65). When comparing Fall of this year to last year's Fall progress, we are 496 FTES higher. Fall 2025 FTEs is at a post-COVID high, exceeding Fall 2019 levels. Winter 2026 enrollment is strong, with RCC hitting 39% of its target.

CCAP dual enrollment is stable at 12.2% of the student population. Total dual enrollment is approximately 15% of the student population. Noncredit enrollment is at 36% of its annual target. Enrollment issues for noncredit courses have been fixed, and a targeted mailer will be sent out in December. There will be a meeting

with Chris Clarke promoting online noncredit courses for Winter and Spring 2026. A 24-25 apportionment report recalculation gained 226 FTES by correcting data errors from the P3 report. Around 163 FTEs were missing courses in the Colleague 320 report, 45 FTEs from updated contact hours, and 35 FTEs from correcting accounting methods for hybrid/online courses. There is no immediate funding increase, but it sets a higher baseline for future years. A new dashboard will be used to validate P1 reports and prevent future under-reporting in the future. The FON is a distinct, district-wide FTEF target. The district's FON obligation is 422 FTEF, and the district is in compliance at 506 FTEF, which is 84 FTEF over the obligation. The full-time to part-time FTEF ratio is 54.64% full-time.

Resident Credit FTES - Estimated

Terms	Resident Target	Estimated Resident FTES	% of Target	Change from 2/Weeks
RCC Summer 2025	1,460.02	1,604.77	109.9%	
NC Summer 2025	744.94	758.96	101.9%	
MVC Summer 2025	812.30	862.17	106.1%	
RCCD Summer 2025	3,017.26	3,225.90	106.9%	
RCC Fall 2025	7,798.89	7,641.09	98.0%	(9)
NC Fall 2025	3,240.29	3,123.96	96.4%	(7)
MVC Fall 2025	3,304.38	3,379.50	102.3%	3
RCCD Fall 2025	14,343.56	14,144.54	98.6%	
RCC Winter 2026	1,630.64	583.77	35.8%	
NC Winter 2026	662.03	115.71	17.5%	
MVC Winter 2026	944.20	195.54	20.7%	
RCCD Winter 2026	3,236.87	895.02	27.7%	
RCC Spring 2026	7,090.92	1,604.69	22.6%	
NC Spring 2026	3,016.99	367.59	12.2%	
MVC Spring 2026	2,958.83	440.13	14.9%	
RCCD Spring 2026	13,066.74	2,412.42	18.5%	
RCCD 2025-26 Total	33,664.43	20,677.88	61.4%	2,611

2025-26 FTES Data as of 11/12/2025

All FTES (resident + nonresident)

FTES vs. Target	SUM25 as of end of term			
	Target	Enrolled FTES	% of Target	Change from 2/Weeks
RCC Summer 2025	1,491.23	1,630.86	109.4%	
NC Summer 2025	756.50	771.30	102.0%	
MVC Summer 2025	823.93	876.19	106.3%	
RCCD	3,071.66	3,278.35	106.7%	
FAL25 As of 11/12/25				
RCC Fall 2025	7,923.98	7,789.08	98.3%	(10)
NC Fall 2025	3,301.51	3,184.46	96.5%	(7)
MVC Fall 2025	3,346.16	3,444.95	103.0%	3
RCCD	14,571.65	14,418.49	98.9%	(14)
WIN26 as of 11/12/2025				
RCC Win 2026	1,654.10	591.04	35.7%	
NC Win 2026	671.30	117.15	17.5%	
MVC Win 2026	953.96	197.98	20.8%	
RCCD	3,279.36	906.17	27.6%	
SPR26 as of 11/12/2025				
RCC Spring 2026	7,197.60	1,631.45	22.7%	
NC Spring 2026	3,066.16	373.72	12.2%	
MVC Spring 2026	2,987.57	447.47	15.0%	
RCCD	13,251.27	2,452.64	18.5%	
Total 2025-26	34,173.94	21,055.65	61.6%	2,651

Date aligns with days from registration start time

	SUM24 Last Year as of end of term			SUM25 vs. SUM24	
	Target	Enrolled FTES	% of Target	FTEs	% Change
SU24	1,779	1,602.82	90%	28	1.7%
SU24	708	738.51	104%	33	4.4%
SU24	653	909.23	139%	-33	-3.6%
RCCD	3,140	3,250.56	104%	28	0.9%
FAL24 Last Year As of 11/14/24					
FAL24	7,295	7,609.33	104%	180	2.4%
FAL24	3,124	3,131.61	100%	53	1.7%
FAL24	2,957	3,181.86	108%	263	8.3%
RCCD	13,376	13,922.80	104%	496	3.6%
WIN25 as of 11/13/2024					
Win25	1,629	813.13	50%	-222	-27.3%
Win25	625	296.96	48%	-180	-60.6%
Win25	621	352.04	57%	-154	-43.8%
RCCD	2,875	1,462.13	51%	-556	-38.0%
SPR25 as of 11/13/2024					
SP25	6,872	2,370.04	34%	-739	-31.2%
SP25	2,904	777.72	27%	-404	-51.9%
SP25	2,835	745.81	26%	-298	-40.0%
RCCD	12,611	3,893.57	31%	-1441	-37.0%
Total 2025-26	32,002	22,529.06	70.4%		

III. Efficiency Data

The committee discussed using "Enrolled FTES per FTEF" as a more intuitive way to measure efficiency. The committee discussed course caps and inconsistent course caps across disciplines to create unfair efficiency comparisons. Course caps are set via agreement between disciplines and administration. A workgroup drafted a new course cap process to address this, but it is still in the vetting process. The current data is aggregated by departments, which is inconsistent across colleges. There is a request to break down data to the discipline/course level for more granular analysis.

IV. FTES Target for 2026-27

Lijuan Zhai updated everyone that according to the district strategic plan, one of the KPIs is to achieve a 25% equitable increase in student enrollment by 2030 (around 5% per year). The committee will discuss FTES Targets for 2026-27 at the next meeting to enable summer/fall scheduling, which begins in early March. The District Office will provide historical data (FTES, headcount, efficiency) by college and discipline to inform the workgroup's analysis.

V. Workgroup Updates

a. EduNav

Kaneesha Tarrant updated the committee that a 90-minute outage occurred on priority registration day November 3 as a recent Ellucian connection update prevented students with prior registration from seeing the "register" button. Admissions and Records staff had to enroll students manually.

b. ERP Update

Chris Blackmore updated the committee that Anthology has declared bankruptcy and Ellucian is the likely buyer of Anthology assets; a final decision is expected by November 22. Current project status is at the issue resolution mode after testing achieved only 65% success, well below the 90%+ goal. Next testing cycle is delayed to Jan/Feb 2026. The go-live date remains December 2026.

VI. Other:
None

VII. Meeting dates for next year:

- December 11, 2025

Adjournment

- Meeting Adjourned: 4:42 pm.