
Meeting Minutes



Architecture Engineering Planning Interiors

1650 Spruce Street, Suite 300
Riverside, CA 92507

Meeting Date	10.01.2021
To	Hussain Agah, Mehran Mohtasham, Myra Nava
From	DLR Group
Location	via ZOOM
Project	RCCD: Sustainability and Climate Action Plan
Project No.	N/A
Attendees	Linsey Graff, Jill Maltby-Abbott, Meagan Storm, Shona O'Dea + EPOC Members, RD+AS Members, and Sustainability Committee Members
Purpose	RCC EPOC, RD+AS, Sustainability Committee VALUES Session

Agenda:

- **Welcome: Introduction of the project (10 min)**
- **Activity: Prioritize your VALUES (45 mins)**
 - *What does each group value?*
 - *What themes matter most?*
 - VALUES SHARE: 4 min

Link to Mural for Activity for Viewing only:

Session 01:

<https://app.mural.co/t/firstworkspace3639/m/firstworkspace3639/1632262433788/88520a5f52eb9ac5bc19a5f7251813cf0861b2d2?sender=lgraff4904>

Session 02:

<https://app.mural.co/t/firstworkspace3639/m/firstworkspace3639/1632262555608/370d25b0503cb9acb272c196869b40137351de35?sender=lgraff4904>

Minutes:

- Welcome (**See attached slides**, 1-10)
 - All meetings will be recorded, and minutes posted for anyone unable to attend sessions.
 - DLR Group provided a brief overview the Integrated Planning Process, how the deliverables of this project will speak to other plans such as the District Strategic Plan, College's Strategic Plan, etc.
 - DLR Group described the deliverables of this project and denoted this process will have a lot of terminology we will review.
 - DLR Group introduced stamp features of Zoom to allow attendees to participate and engage in the VALUES activity.

- Activity (**See Notes from each breakout group**)
 - Attendees learned more about the VALUES topics and prioritized VALUES where Faculty and Staff at RCC believes the district priorities around Sustainability and Climate Action should be invested.
 - STEP 1: We reviewed all 12 VALUES topics and stamped a heart of a card resonated with them and a question mark if they wanted more information.
 - STEP 2: The groups discussed the cards that resonated the most. See below for results.

Session 01 Top VALUES



Session 02: Group 1 Top VALUES

The collage features several informational cards and sticky notes:

- WASTE**: "What aspects and programs in the facility can promote recycling, upcycling, and waste reduction?" Includes icons of a recycling bin, a plant, and a crossed-out trash can.
- ENERGY**: "How can changes in energy infrastructure support your broader mission, reduce costs, and build a healthier planet?" Includes a leaf icon and a lightbulb icon.
- RESILIENCY**: "How can the design help to users and community adapt to and recover from unexpected conditions?" Includes a leaf icon.
- OPERATIONAL OPTIMIZATION**: "How can the design help to optimize energy use, improve indoor air quality, and reduce the carbon footprint of the building?" Includes a lightbulb icon.
- INCLUSION**: "How can the design help to create a sense of belonging and community for all users?" Includes a group of people icon.
- OPERATIONAL TRANSFORMATION**: "How can the design help to support the organization's mission and vision?" Includes a gear icon.
- MULTI-CULTURAL RELEVANCE**: "How can the design help to support the organization's mission and vision?" Includes a globe icon.
- CULTURE + IDENTITY**: "How can your project celebrate its context to develop a strong sense of the identity of occupants and users?" Includes a group of people icon.
- EQUITABLE DEVELOPMENT**: "How can your project promote affordability, provide access to opportunity, and advocate for those in need?" Includes a group of people icon.
- HEALTH + WELL-BEING**: "How can intentional design features address users' emotional and physical well-being, and encourage them to make healthier choices?" Includes a heart icon.
- INDOOR ENVIRONMENTAL QUALITY**: "How can your project support user comfort and productivity?" Includes a leaf icon.
- BIOPHILIC**: "How can the design help to connect users to nature and improve their well-being?" Includes a tree icon.
- ACTIVE SPACES**: "How can the design help to encourage users to be more active and improve their health?" Includes a person running icon.
- ESSENTIAL FULFILLMENT**: "How can the design help to support users' basic needs and improve their quality of life?" Includes a person icon.
- PUBLIC SPACE**: "How can the design help to create a sense of community and improve the quality of life for users?" Includes a group of people icon.

Yellow sticky notes include:

- "WE CAN CREATE SPACES THAT DO SO MUCH MORE THAN JUST BE PLACES TO WORK - WE NEED TO CONSIDER FLEXIBLE SPACES"
- "LINKED TO WELLBEING - WE SPEND TIME AT WORK SO IT SHOULD BE A PLACE TO THRIVE AND SPARK JOY"
- "FOUNDATIONAL THAT LINK TO MANY OTHER CARDS"
- "AS INDIVIDUALS WE TEND TO OVERESTIMATE OUR CAPABILITIES - LETS BE REALISTIC TO MOVE THE NEEDLE!!"
- "SOLAR PANELS"
- "REDUCE CARBON EMISSIONS"
- "CHARGING SESSIONS"

Session 02: Group 2 Top VALUES



Next steps: DLR Group thanked the groups and discussed that the collection of all ideas such as this will allow the district to find the college level and district level VALUES, which will be communicated back to the campus users.

DLR Group