# Meeting Minutes

DLR Group
Architecture Engineering Planning Interiors

1650 Spruce Street, Suite 300
Riverside, CA 92507

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|---|---|
| Meeting Date | 11.09.2021 |
| To | Hussain Agah, Mehran Mohtasham, Myra Nava |
| From | DLR Group |
| Location | via ZOOM |
| Project | RCCD: Sustainability and Climate Action Plan |
| Project No. | N/A |
| Attendees | Steven Marshall, Hussain Agah, Linsey Graff, Ron Kirkpatrick, Bart Doering, Myra Nava, Laurie Crouse, Prem Sundharam, Mehran Mohtasham, Tracy Bennett (Student Health Services), Shona O'Dea, Pete Lomas |
| Purpose | District Sustainability Committee: Benchmarking Group 1 |

Agenda:

- **Recap previous Workshops (Values and Open House)**
- **Establishing your Baselines**
- **See, Feel, Measure Activity**

Link to Mural for Activity for Viewing only:
https://app.mural.co/t/firstworkspace3639/m/firstworkspace3639/1635251391626/4aa893c5441c2ce60854344c2e0bf106105c6fa6?sender=lperez9220

**Minutes:**

- Recap Slides in Mural
  - Reviewed RCCD Top VALUES
  - Project Schedule
  - Tasks being completed to-date
  - RCCD Sustainability Committee reminder of Roles and Responsibilities.
- Shared Top Takeaways from each College's Open House
- Establishing Your Baselines
  - Provided an overview of the California Community Colleges Climate Change (CCCCC) and Sustainability Efforts and Goals
    - Discussed the goals and whether a benchmark already exists or is underway. The following comments came from this discussion.

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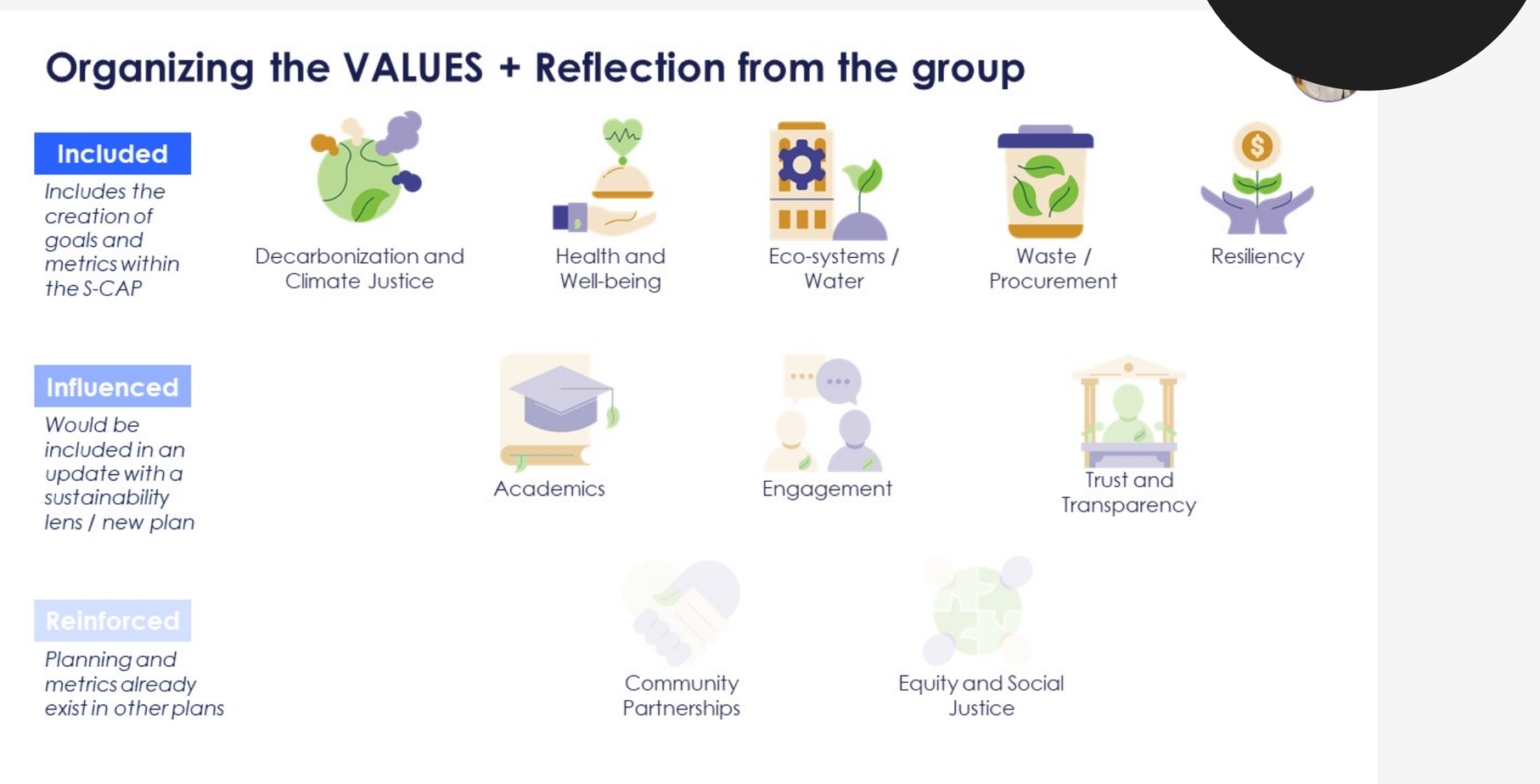
- See, Feel, and Measure
  - After reviewing baselines, attendees worked on defining success further for Resiliency with the See, Feel, Measure activity (reference mural).

# A few reminders...

5 MINS



## Organizing the VALUES + Reflection from the group

**Included**
*Includes the creation of goals and metrics within the S-CAP*

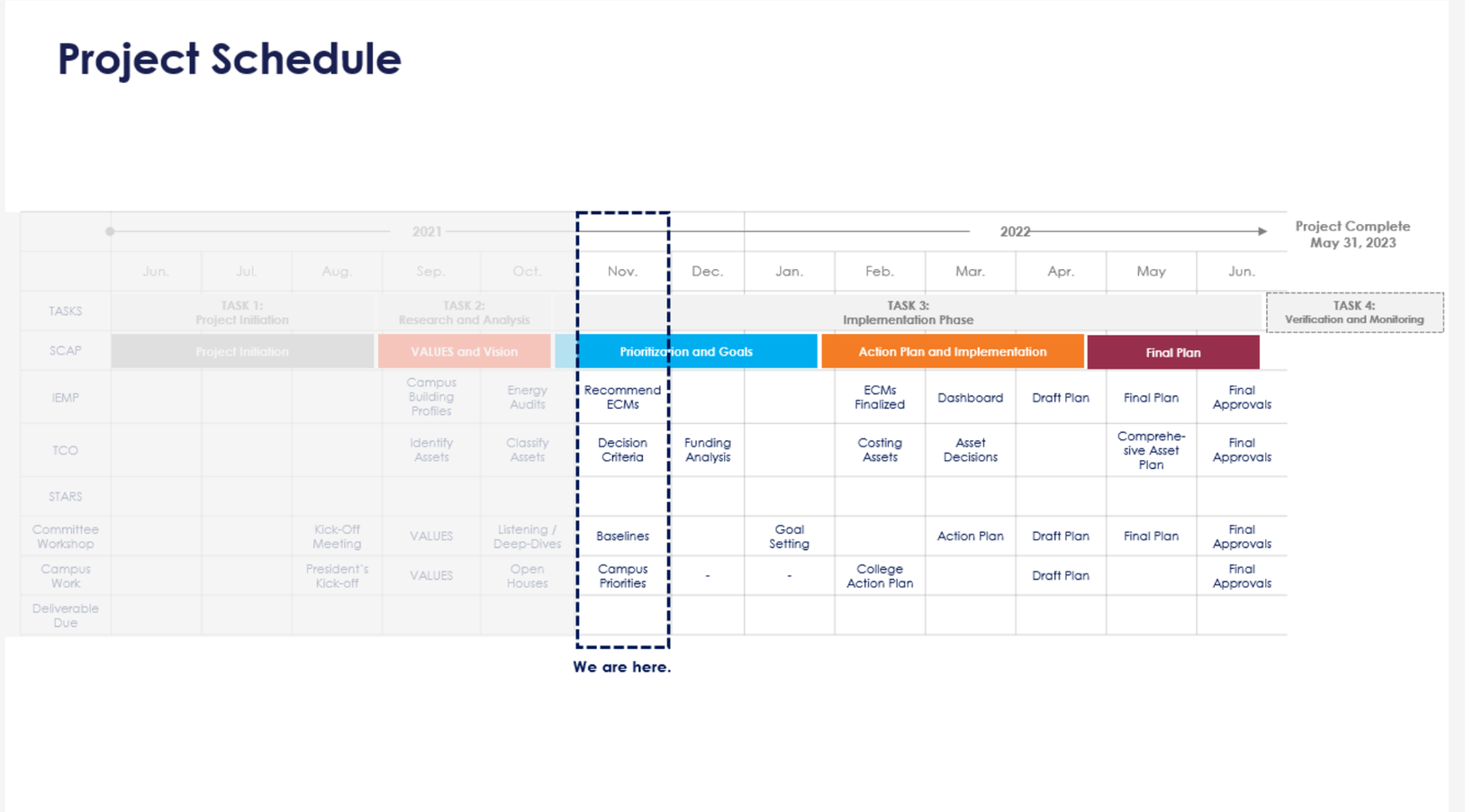
Decarbonization and Climate Justice
Health and Well-being
Eco-systems / Water
Waste / Procurement
Resiliency

**Influenced**
*Would be included in an update with a sustainability lens / new plan*

Academics
Engagement
Trust and Transparency

**Reinforced**
*Planning and metrics already exist in other plans*

Community Partnerships
Equity and Social Justice



## Project Schedule

We are here.

## Process Tracking

**PHASE 01: VISIONING AND VALUES**

September - October

- ✓ ~~Lead Sustainability VALUES Workshop~~
- ✓ ~~Host listening tours, focus groups and open forums with campus community~~
- ✓ ~~Benchmark Energy Data for all campuses~~
- ✓ Create Campus Building Profiles

**PHASE 02: PRIORITIES AND GOALS**

November - January

- ✓ Synthesize the top VALUES for the District
- ✓ Establish priorities and discuss goals for short, mid and long-term
- ✓ Develop cost models around goals

**PHASE 03: ACTION PLAN AND IMPLEMENTATION**

February - April

- ✓ Document long-term vision and goals
- ✓ Identify short-term, mid-term and long-term initiatives to meet district goals.
- ✓ Develop total cost of ownership cost models for each goal, including personnel needed
- ✓ Present Draft Of Deliverables

**PHASE 04: FINAL PLAN AND APPROVALS**

May - June

- ✓ Final presentation adoption and approval
- ✓ Establish training needs for key district personnel
- ✓ Visualize Monitoring Dashboard of the Plans
- ✓ Fine tune and update the dashboard

## Roles and Responsibilities

District Sustainability Committee

- ✓ **Center of the Engagement Universe**
- ✓ **Champion is FPD**
- ✓ **Monthly Milestone Workshops**
  - ✓ Participate
- ✓ **Sub-Committee Work:**
  - ✓ Data Gathering
  - ✓ Goal Setting
  - ✓ Metric Setting
  - ✓ Action Planning
- ✓ **Prioritize and Elevate Recommendations** around the District's Short-term, Mid-term, and Long-term Strategies
- ✓ **Advocates** for the Plan

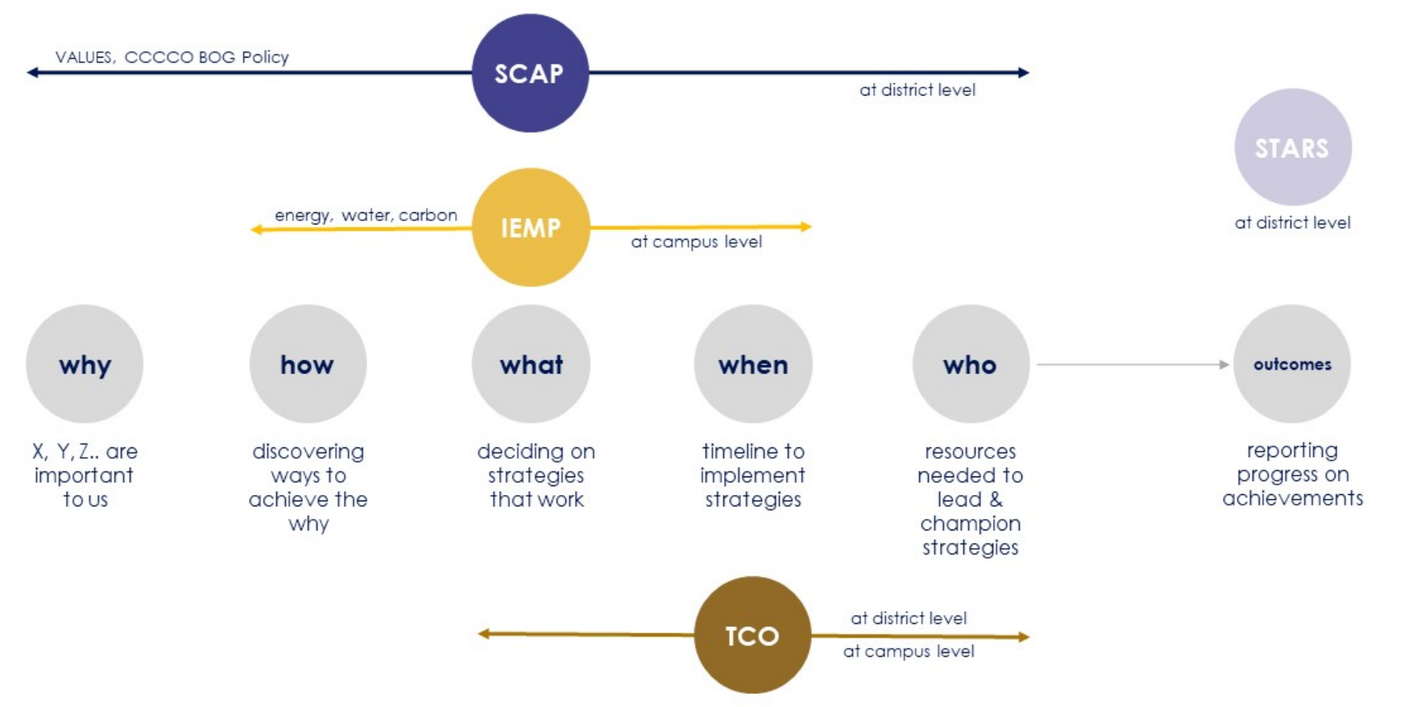
**District Office**
- **Hussain Agah** - Associate Vice Chancellor
- **Mehran Mohtasham** - Director of Capital Planning
- **Bart Doering** - Facilities Development Director
- **Marisa Yeager** - Director, Government Relations
- **Myra Nava** - Classified Representative

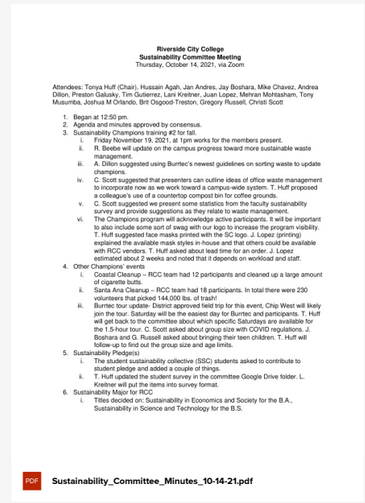
**Moreno Valley College**
- **Fabian Biancardi** – Professor, Academic Senate
- **Kemari Wofford** – Student Representative, College Students Association
- **Majd Askar** - Interim Vice President, Business Services
- **Ron Kirkpatrick** - Director, Facilities M&O
- **Pending** – Classified Representatives

**Norco College**
- **Maxwell Murphey** - Associate Faculty, Academic Senate
- **Isaac Nunez** - Student Representative, College Students Association
- **Michael Collins** - Vice President, Business Services, Business Services Office
- **Steven Marshall** - Director, Facilities M&O
- **Andy Aldasoro** - Classified Representative

**Riverside City College**
- **Garth Schultz** – Associate Professor, Faculty Association
- **Tonya Huff** – Assistant Professor, Academic Senate
- **Jordyn Villanueva** - Student Representative, College Students Association
- **Albert Jaramillo** – Student Representative, College Students Association (Alternate)
- **Chip West** - Vice President, Business Services, Business Services Office
- **Robert Beebe** - Interim Director, Facilities M&O
- **Peter Lomas** - Classified Representative

## Deliverables


SCAP
VALUES, CCCCO BOG Policy
at district level
IEMP
energy, water, carbon
at campus level
STARS
at district level
why
X, Y, Z.. are important to us
how
discovering ways to achieve the why
what
deciding on strategies that work
when
timeline to implement strategies
who
resources needed to lead & champion strategies
outcomes
reporting progress on achievements
TCO
at district level
at campus level



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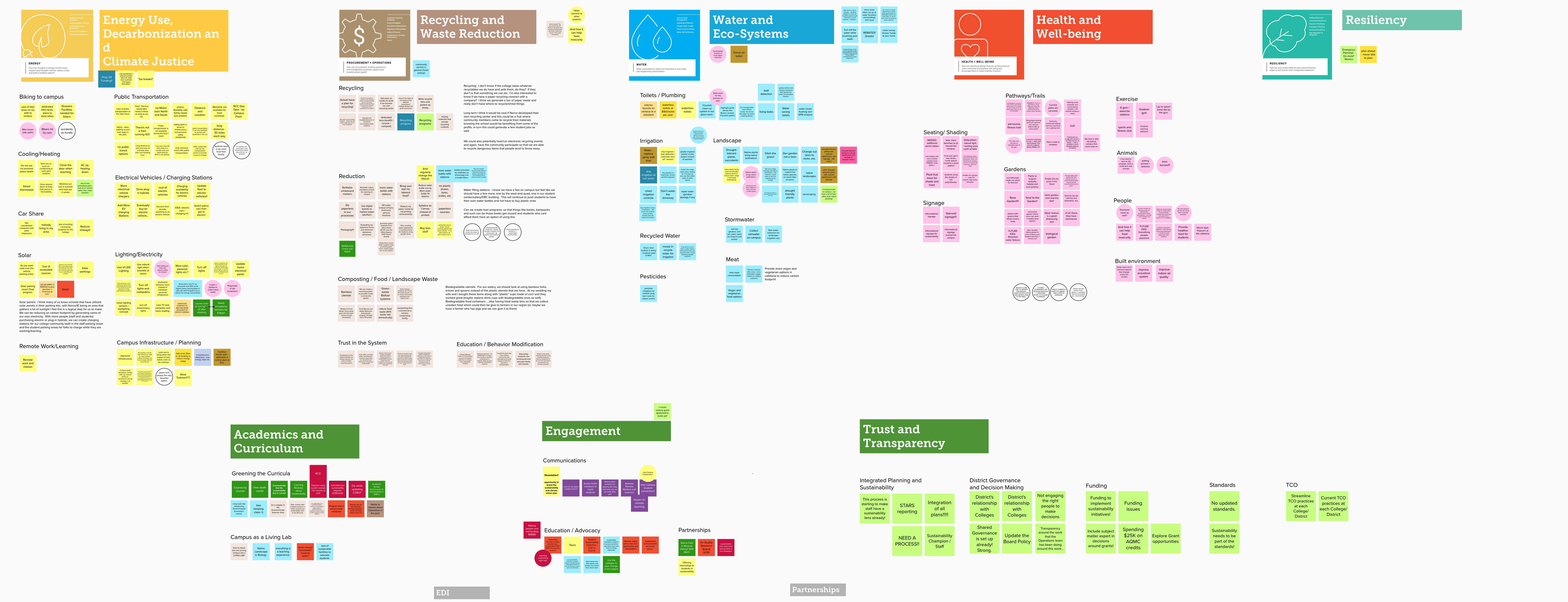
RCCD RIVERSIDE COMMUNITY COLLEGE DISTRICT
**DISTRICT SUSTAINABILITY COMMITTEE**

**WORKSHOP 03: LISTENING RECAP AND ESTABLISHING OUR BASELINES**

10 MINS

# What we heard: Campus Open House Ideas


Energy Use, Decarbonization and Climate Justice
Biking to campus
Public Transportation
Cooling/Heating
Electrical Vehicles / Charging Stations
Car Share
Solar
Lighting/Electricity
Remote Work/Learning
Campus Infrastructure / Planning
Recycling and Waste Reduction
Recycling
Reduction
Composting / Food / Landscape Waste
Trust in the System
Education / Behavior Modification
Water and Eco-Systems
Toilets / Plumbing
Irrigation
Landscape
Recycled Water
Stormwater
Pesticides
Meat
Health and Well-being
Seating/ Shading
Pathways/Trails
Exercise
Animals
Signage
Gardens
People
Built environment
Resiliency
Academics and Curriculum
Greening the Curricula
Campus as a Living Lab
Engagement
Communications
Education / Advocacy
Partnerships
Trust and Transparency
Integrated Planning and Sustainability
This process is starting to make staff have a sustainability lens already!
STARS reporting
Integration of all plans!!!!!
NEED A PROCESS!!
Sustainability Champion / Staff
District Governance and Decision Making
District's relationship with Colleges
District's relationship with Colleges
Not engaging the right people to make decisions
Shared Governance is set up already! Strong.
Update the Board Policy
Transparency around the work that the Operations team has been doing around this work...
Funding
Funding to implement sustainability initiatives!
Funding issues
Include subject matter expert in decisions around grants!
Spending $25K on AQMC credits
Explore Grant opportunities
Standards
No updated standards.
Sustainability needs to be part of the standards!
TCO
Streamline TCO practices at each College/ District
Current TCO practices at each College/ District
EDI
Partnerships

10 MINS

# Establishing your BASELINES

15 MINS EACH!

*Establishing Baselines (Brainstorm!) See Feel Measure!*

*System Baselines*

EDI
Trust and Transparency
Academics and Curriculum
Engagement
Energy Use, Decarbonization and Climate Justice
Water
Recycling and Waste Reduction
System Effort and Goals
CALIFORNIA COMMUNITY COLLEGES CLIMATE CHANGE AND SUSTAINABILITY EFFORTS AND GOALS
IN-PROGRESS
CONFIRM
NEED DATA
COMPLETE
Layer resiliency into all values!
Resiliency
5 Dimensions of Resilience
Health and Well-being
Opportunity for Innovation!
AASHE Stars
Academics and Curriculum
FEEL
MEASURE
SEE
Engagement
Partnerships
Eco-Systems
Trust and Transparency
EDI

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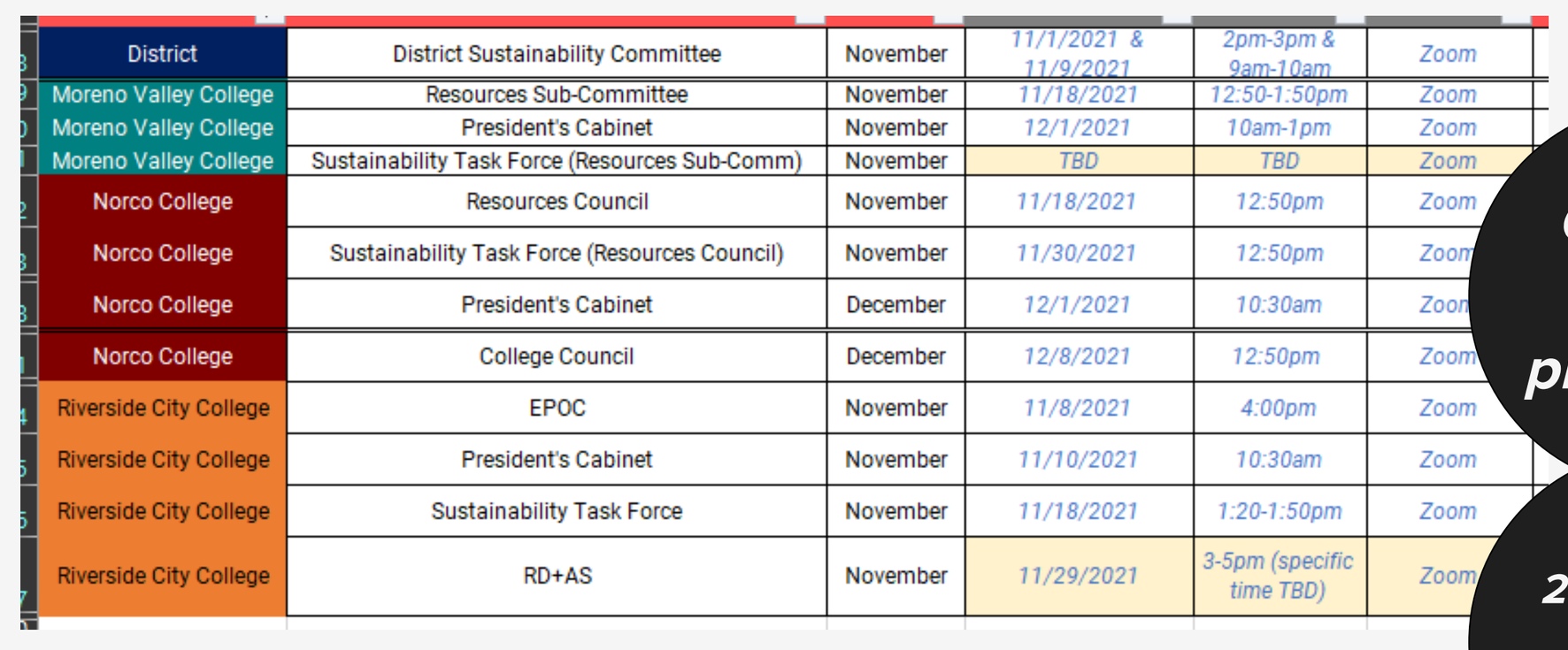
# Where are we headed?

5 MINS

## Recap Meetings - Reporting what we've done!

College led programs!

2022-2023 - Year of Sustainability!!



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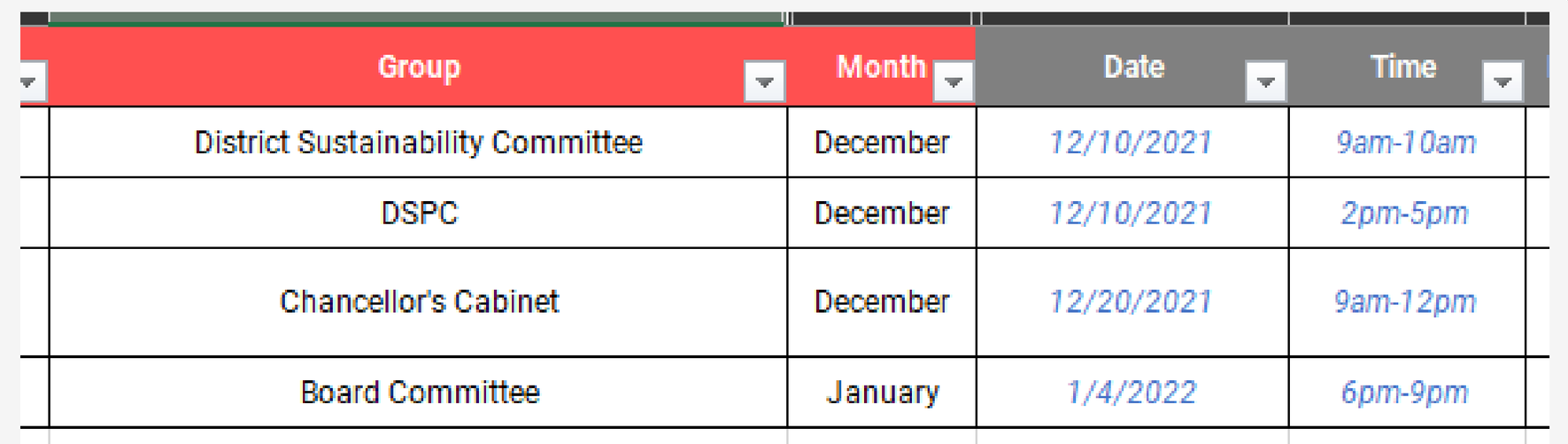
|---|---|---|---|---|---|
| District | District Sustainability Committee | November | 11/1/2021 & 11/9/2021 | 2pm-3pm & 9am-10am | Zoom |
| Moreno Valley College | Resources Sub-Committee | November | 11/18/2021 | 12:50-1:50pm | Zoom |
| Moreno Valley College | President's Cabinet | November | 12/1/2021 | 10am-1pm | Zoom |
| Moreno Valley College | Sustainability Task Force (Resources Sub-Comm) | November | TBD | TBD | Zoom |
| Norco College | Resources Council | November | 11/18/2021 | 12:50pm | Zoom |
| Norco College | Sustainability Task Force (Resources Council) | November | 11/30/2021 | 12:50pm | Zoom |
| Norco College | President's Cabinet | December | 12/1/2021 | 10:30am | Zoom |
| Norco College | College Council | December | 12/8/2021 | 12:50pm | Zoom |
| Riverside City College | EPOC | November | 11/8/2021 | 4:00pm | Zoom |
| Riverside City College | President's Cabinet | November | 11/10/2021 | 10:30am | Zoom |
| Riverside City College | Sustainability Task Force | November | 11/18/2021 | 1:20-1:50pm | Zoom |
| Riverside City College | RD+AS | November | 11/29/2021 | 3-5pm (specific time TBD) | Zoom |



| Group | Month | Date | Time |
|---|---|---|---|
| District Sustainability Committee | December | 12/10/2021 | 9am-10am |
| DSPC | December | 12/10/2021 | 2pm-5pm |
| Chancellor's Cabinet | December | 12/20/2021 | 9am-12pm |
| Board Committee | January | 1/4/2022 | 6pm-9pm |

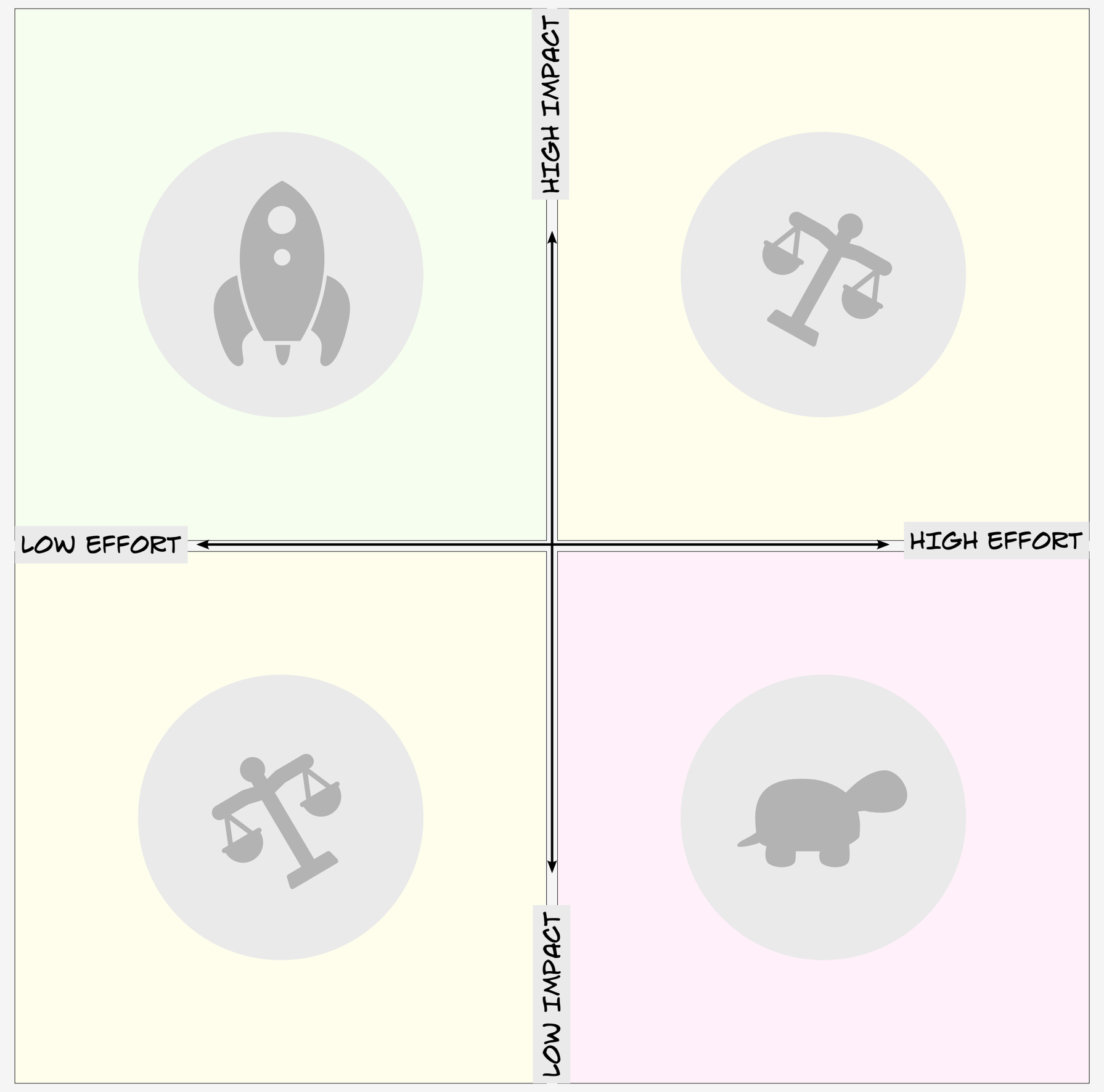
## Establishing our Baselines - How are we doing today?

**60** Baseline Year

**40** Short-term Goal

**20** Long-term Goal

## Prioritizing Ideas


HIGH IMPACT
LOW EFFORT
HIGH EFFORT
LOW IMPACT