

**On-Going Activities and Actions Based on the
RCCD Board Self-Assessment Report**

The Riverside Community College District Board of Trustees completed the Board Self-Assessment (BSA) in September 2019. As a governing body, the Board of Trustees provided individual input to help review the Board’s roles and responsibilities in 9 categories, see below, in alignment with commitment to accountability and assessment for the District.

The BSA, evaluation ranks categories from 1 to 5 with 5 as an excellent rating. All items ranked below 4.50 (or 90%) are considered actions for improvement. The following items, in each category, have been identified for improvement. The activities in bold highlight the area of improvement needed to be made by the Board with on-going activities and evidence below.

Category	Status
Board Organization	No Action
Policy Role & Direction	Improvement and Evidence Below
Board-Chancellor Relations	Improvement and Evidence Below
Community College and Student Relations	No Action
Community Relations	Improvement and Evidence Below
Standards for College Operations	No Action
Board Leadership	Improvement and Evidence Below
Advocating for the College	Improvement and Evidence Below
Board Education	No Action

Policy Role & Direction:

5 – The board spends sufficient time discussing the future direction of the District.

The Board spends time monthly at committee meetings to discuss Districtwide matters.

- The Board participates in committee meetings to discuss the structure of the District. The committee was restructured in January 2020 to align with the newly adopted District Strategic Plan. The prior committees included Governance; Teaching & Learning; Planning & Operations; Resources; and Facilities. The new committees include: Planning, Effectiveness & Governance; Teaching & learning; Advancement & Partnership; Resources; and Equity. The Board meets twice monthly to review and approve items from the District.

[Evidence: [Board of Trustees Regular Meeting Agenda – Oct. 15, 2019](#)]

- The Budget Allocation Model (BAM) report: prioritizes District initiatives, especially new programs and facilities; reflects over-arching District goals established through a deliberative process by the Board; identifies inefficiencies; creates incentives and disincentives; supports the equitable allocation of resources; promotes accountability regarding the efficient and effective use of resources; and permits redirection of resources to align with and to achieve strategic objectives.

[Evidence: [Revised Budget Allocation Model Report](#)]

Board-Chancellor Relations:

11 – Board members are adequately prepared to address important issues facing the District.

Board members participate in ongoing Districtwide activities and receive monthly updates through the Monthly Chancellor's report of activities that are aligned with the District Strategic Plan. The Board also receives information via the chancellor, vice chancellors and presidents' updates reports.

- The Board participates in committee meetings to discuss structure of the District. The committee was restructured in January 2020 to align with the newly adopted District Strategic Plan. The prior committees included Governance; Teaching & Learning; Planning & Operations; Resources; and Facilities. The new committees include: Planning, Effectiveness & Governance; Teaching & learning; Advancement & Partnership; Resources; and Equity. The Board meets twice monthly to review and approve items from the District.

[Evidence: [Board of Trustees Regular Meeting Agenda – Oct. 15, 2019](#)]

- The Monthly Chancellor's report captures activities Districtwide of importance.
[Evidence: [Sep. 2019 through Jan. 2020 Monthly Chancellor's reports](#) and [Jan. 2019 through Dec. 2019 Minutes of the Board of Trustees Meetings](#)]

Community Relations:

18 – The board assists in developing educational partnerships with community agencies, businesses and local government, where appropriate.

The Board approved the creation of the new department of the Institutional Advancement and Economic Development (IA&ED). IA&ED will support the colleges with development of educational partnerships with Districtwide community agencies, businesses and local government.

- The vice chancellor, Institutional Advancement and Economic Development position was created in May 2019. Institutional Advancement and Economic Development is responsible to promote the District, its faculty and students and to work with the community to further common goals through collaboration. College departments are assisted, as needed, with enrollment-development marketing; securing newspaper, radio and cable TV publicity; and publicizing their programs through District print and online publications.

[Evidence: [Board of Trustees Regular/Committee Meeting Agenda – Nov. 5, 2019](#)]

Board Leadership:

27 – Through its behavior, the board has set a positive example for the chancellor and other employees.

The Board participates in annual training, retreats and completes an Annual Self Evaluation to identify areas for improvement and to set goals and priorities for the upcoming year.

- The Board has participated in retreats which took place in May 2018 and March 2019. The Board is planning a retreat for 2020.

[Evidence: [Board of Trustees Regular/Committee Meeting Agenda – Oct. 1, 2019](#); [Board of Trustees – Special Board Meetings Agendas – May 11 & 12, 2018](#); and [Board of Trustees – Special Board Meeting Agenda – Mar. 9, 2019](#)]

- The Board has participated in various training opportunities and attends ongoing training sessions. Board members are scheduled to attend a training session in April 2020.

[Evidence: [RCCD Board of Trustees Training list](#) and [California Community Colleges Trustee Fellowship Training – Apr. 30, 2020](#)]

29 – Once a decision is made, board members cease debate and uphold the decision of the board.

The Board of Trustees are faced with numerous decisions at each meeting. During committee meeting, Trustees are able to discuss and debate items. At retreats and training, Trustees are provided tools to ensure robust discussion during meetings to ensure resulting votes are fully allowing staff to implement the Board's decision.

- The Board has participated in multiple retreats. The retreats took place in May 2018 and March 2019. The Board is planning a retreat for 2020.

[Evidence: [Board of Trustees – Special Board Meetings Agendas – May 11 & 12, 2018](#) and [Board of Trustees – Special Board Meeting Agenda – Mar. 9, 2019](#)]

- The Board has participated in various training opportunities and attends ongoing training sessions. The Board is scheduled to attend a training session in April 2020.

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Advocating for the College:

31 – Board agendas include sufficient legislative and state policy issues facing the District.

The Board approved the creation of the RCCD 2020 Legislative Program which supports the District's 2019-2024 Strategic Plan, including educational and facility master plans for the three colleges.

- The director, Government Relations was hired July 2019. Under the supervision of the vice chancellor, Institutional Advancement and Economic Development the Government Relations Director has created a RCCD Legislative Tracking Matrix that is updated regularly of California State bill proposals, California signature ballot proposal updates and Federal bill proposals.

[Evidence: [Board of Trustees Regular Meeting Agenda – Jun. 11, 2019](#); [Board of Trustees Regular Meeting Agenda - Dec. 10, 2019](#); and [Sep. 2019 through Jan. 2020 Monthly Chancellor's reports](#)]

32 – The board helps educate the local community about District needs and issues.

The Board helps provide the colleges with leadership in areas of advocacy, resource stewardship and planning for the Districtwide community.

- Members of the Board of Trustees will briefly share information about recent events/conferences that were attended since the last meeting including any updates

regarding the following assigned associations including the following, but not limited to other organizations.

[Evidence: [Board of Trustees Regular Meeting Agenda – Oct. 15, 2019](#); [Board of Trustees Regular Meeting Agenda – Feb. 18, 2020](#); and [RCCD Board of Trustees Association list](#)]

33 – The board advocates college interests to state and national agencies and legislators.

The Board, chancellor and leadership from the three colleges have identified legislative priorities under the themes of access, affordability, success and facilities.

- The RCCD 2020 Legislative Program was created and supports the District’s 2019-2024 Strategic Plan, including the educational and facility master plans for the three colleges. The legislative program document outlines the collective approach, action steps and strategic opportunities to guide Board interests with state and national agencies and legislators.

[Evidence: [Board of Trustees Regular Meeting Agenda - Dec. 10, 2019](#)]

- The Board has participated in Sacramento and Washington, D.C. advocacy trips. [Evidence: [Sacramento](#) and [Washington, D.C. Advocacy Trip binders](#)]

34 – The board actively supports the District’s foundation and fundraising efforts.

The Board approved the RCCD Foundation Strategic Plan 2019-2024 in collaboration with the Chancellor and District leadership.

- Through the creation of the Institutional Advancement and Economic Development office in 2019, the Board of Trustees elevated the importance of philanthropy. The approval of the Foundations strategic plan in April 2019 promotes continued growth including staff resources.

[Evidence: [Board of Trustees Committee Meeting Agenda - Apr. 16, 2019](#)]

Board Education

35 – Board members are engaged in a continuous process of training and development.

The Board has participated in a number of trainings to help collaborate and support the mission of the District.

- The Board members participated in the following training and development sessions. [Evidence: [Board of Trustees Special Board Meeting Agenda – Sep. 12, 2019](#) and [RCCD Board of Trustees Training list](#)]

36 – The board is knowledgeable about major social and economic trends and issues that affect the institution.

The Board hears from a number of sources to ensure they are apprised of major social and economic trends.

- A Districtwide Economic Impact Report was completed in March 2019 highlighting the strong return on investment RCCD has to the community. Through collaboration, the Board engages with affinity groups like the Greater Riverside Hispanic Chamber of

Commerce (GRHCC) to promote and support the community. Hearing State and Federal updates including Governor's budget updates, the implementation of Vision for Success Goals from the State and the Student Center Funding Formula, the Board is informed.

[Evidence: [Board of Trustees Committee Meeting – Apr. 2, 2019](#); [Governors Budget – January 2020](#); and [MOU Between RCCD and GRHCC](#)]

Evidence List:

- [BOT Regular Meeting Agenda 10-15-19.pdf](#)
- [Revised Budget Allocation Model Report.pdf](#)
- [Monthly Chancellors Reports Sep 19 to Jan 20.pdf](#)
- [BOT Minutes Jan 19 to Dec 19.pdf](#)
- [BOT Regular Committee Meeting Agenda 11-5-19.pdf](#)
- [BOT Regular Committee Meeting Agenda 10-1-19.pdf](#)
- [BOT Special Board Meeting Agendas 5-11-18 5-12-18.pdf](#)
- [BOT Special Board Meeting Agenda 5-9-19.pdf](#)
- [BOT Trustees Training List.pdf](#)
- [CCC Trustee Fellowship Training 4-30-20.pdf](#)
- [BOT Regular Meeting Agenda 6-11-19.pdf](#)
- [BOT Regular Meeting Agenda 12-10-19.pdf](#)
- [BOT Regular Meeting Agenda 2-18-20.pdf](#)
- [BOT Association List.pdf](#)
- [Sacramento Advocacy Trip Binder.pdf](#)
- [Washington Advocacy Trip Binder.pdf](#)
- [BOT Committee Meeting Agenda 4-16-19.pdf](#)
- [BOT Special Board Meeting Agenda 9-12-19.pdf](#)
- [BOT Committee Meeting Agenda 4-2-19.pdf](#)
- [Governors Budget January 2020.pdf](#)
- [MOU Between RCCD and GRHCC.pdf](#)