FOR COMMUNITY MEMBERS (Non-employees/Non-students)

SECURE RCCD

ALERTS!
During emergencies and critical events it is imperative that students receive information about the situation and how to respond. RCCD is implementing an improved emergency mass notification system called Secure RCCD. Secure RCCD uses notification services from Rave Mobile Safety. The Secure RCCD Alert feature allows students, employees and the community to receive emergency notification messages from the District and/or the colleges via telephone, e-mail, and text message (SMS). It is important to keep contact information updated in order to receive emergency notifications. For additional information about the Secure RCCD and additional applications visit: www.rccd.edu/secureRCCD/
Step 1: Register at Rave Portal

In order to register, visit *the Rave Mobile Safety: Secure RCCD portal* at [https://www.getrave.com/login/rccd](https://www.getrave.com/login/rccd).

**IMPORTANT:** Follow the instructions on the following pages.
Step 1: Register

If this is your first time logging in to the Rave Portal click on “Register” link.
Step 2: Register (cont.)

Enter your name, email address, preferred password, and contact information.

Read “Terms of Use” click the checkbox stating you agree to the terms and click on “Proceed to Next Step”
Step 3: Confirm Carrier

Confirm Your Mobile Carrier

Your Mobile Number:
951-222-8000

Confirm Your Carrier:
Verizon Wireless

[Go Back to Previous Step]  [Proceed to Next Step]  [Cancel]
Step 4: Confirm Email & Phone

You will receive an email at the address listed. Retrieve the email and click on the provided link. You will also receive a four (4) digit pin to the mobile number you submitted. Enter that number when it asks for the pin.
Step 5: Log-in to Rave Portal

If you are not automatically logged in, after you confirm your email and phone then

Return to the *Rave Mobile Safety: Secure RCCD portal* at

https://www.getrave.com/login/rccd

to log-in

Enter Username & Password
Step 6: Adding Contact Information

To add another mobile number (for you or a family member) click on “Add” next to “Mobile Phones”
Step 7: Adding Contact Information (cont.)

Enter the cell number

Click the checkbox if you would like to enable this phone to receive voice messages.

Click “Continue”
Step 7: Adding Contact Information (cont.)

Repeat the process to add more mobile numbers, then move to

- **Voice Only Line** – click on “Add” and input any landlines.

- **Emails Contact** – click on “Add” and input any additional emails for you or a family member.
Step 8 – Modify Language Preference

If you would like to change your language preference click on “Edit” next to your name and email address.
If you would like to change your language preference to Spanish instead of English, click on “Spanish” in the dropdown menu.
Step 9 – Modify Your Groups

As a community member, you will have the option to receive messages from Moreno Valley College, Norco College and Riverside City College, by adding yourself to a college community group.

To opt in to receive messages from the college(s), click on the “Groups” tab on the main page.

YOU MUST SELECT AT LEAST ONE GROUP TO RECEIVE MESSAGES FROM YOUR NEAREST COLLEGE
Step 9: Modify Groups (cont.)

To opt in to receive emergency messages from your nearest college(s), click on the COMMUNITY group(s) you would like to join:

- Moreno_Valley_Community_Group
- Norco_Community_Group
- Riverside_City_Community_Group

You will not be allowed to join private groups.
Step 9: Modify Groups (cont.)

Click on “Join” next to the words “Group Status.” Once you have done that, the word “leave” will appear instead. If you ever want to “Opt-Out” of the group, then return to this location and click “leave.”
Done!

Once you have completed the above steps, you are registered to receive emergency notifications from the college(s).

If you have any questions on how to register, you may contact the support team at your nearest college.

Support for Registration Process

**Moreno Valley College**
Andrew Graham – (951) 571-6331
Michael Fielder - (951) 571-6265
Akia Marshall - (951) 571-6274

**Norco College**
Bonnie Langley – (951) 739-7856
Angel Lizardi – (951) 372-7021
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**Riverside City College**
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