

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF DECEMBER 12, 2017

President Vackar called the Board of Trustees meeting to CALL TO ORDER  
order at 6:04 p.m. in the District Office, Board Room,  
3801 Market Street, Riverside, California

Trustees Present

Tracey Vackar, President  
Janet Green, Vice President  
Mary Figueroa, Secretary  
Virginia Blumenthal, Board Member  
Bill Hedrick, Board Member  
Jeanette Hazelwood, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Dr. Robin Steinback, President, Moreno Valley College  
Dr. Bryan Reece, President, Norco College  
Dr. Wolde-Ab Isaac, President, Riverside City College  
Mr. Shawn Larry, Interim Director, Human Resources and Employee Relations  
Dr. LaTonya Parker, Academic Senate Representative, District/Moreno Valley College  
Dr. Mark Sellick, Academic Senate Representative, Riverside City College

Guests Present

Ms. Debra Yorba, Vice President, Keenan and Associates  
Mr. Bradley E. Neufeld, Attorney, Varner & Brandt

Student Trustee Hazelwood led the Pledge of  
Allegiance.

PLEDGE OF ALLEGIANCE

Green/Hedrick moved that the Board of  
Trustees approve the minutes of the Board  
of Trustees Regular/Committee Meeting of  
November 7, 2017. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF  
TRUSTEES REGULAR/COMMITTEE  
MEETING OF NOVEMBER 7, 2017

Blumenthal/Hedrick moved that the Board  
of Trustees approve the minutes of the  
Board of Trustees Regular Meeting of  
November 21, 2017. Motion carried.  
(5 ayes)

MINUTES OF THE BOARD OF  
TRUSTEES REGULAR MEETING OF  
NOVEMBER 21, 2017

CHANCELLOR'S REPORTS

Dr. Burke presented the Fall 2017 Scholarship  
Award to Student Trustee Jeanette Hazelwood as  
the student trustee of Moreno Valley College.

Presentation of Student Trustee  
Scholarship Award for Fall 2017

Blumenthal/Green moved that the Board of

Memorandum of Agreement

Trustees ratify the Memorandum of Agreement concerning a new collective bargaining agreement for the term July 1, 2018 to June 30, 2021 between the Riverside Community College District and Riverside Community College Faculty Association CCA/CTA/NEA. Motion carried. (5 ayes)

between the Riverside Community College District and Riverside Community College Faculty Association CCA/CTA/NEA, New Collective Bargaining Agreement for the Term July 1, 2018 to June 30, 2021

Ms. Yorba reported there is one open item being investigated.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Hazelwood presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Green/Hedrick moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,371,739 and District Warrant Claims totaling \$4,773,592;

Purchase Order and Warrant Report – All District Resources

Approve budget transfers as presented;

Budget Adjustments

Rescind Resolution No. 34-17/18 and approve correcting Resolution No. 36-17/18

Resolution No. 36-17/18 – 2017-2018 Disabled Students Support

|   |  |
|---|--|
| adding the revenue and expenditures of \$225,134 to the budget;   | Services   |
| Approve adding the revenue and expenditures of \$47,500 to the budget;  | Resolution No. 38-17/18 – 2017-2018 Foster Youth Support Services  |
| Adopt Resolution No. 37-17/18 Award of Contract to Sign Specialists Corporation to Replace Braille Signage;   | Resolution No. 37-17/18 – 2017-2018 Award of Contract to Sign Specialists Corporation to Replace Braille Signage   |
| Approve awarding Bid No. 2017/18-11 – Landscaping, Phase 2 at Moreno Valley College in the total amount of \$218,000 to RCB and Sons, Inc.;   | Bid Award for Landscaping, Phase 2   |
| Approve the purchase of information technology equipment software and services from NEC Corporation of America, Inc. authorized dealers, utilizing GSA Contract Number GS-35F-0511T through December 23, 2017;  | Purchase Information Technology Equipment Software and Services from NEC Corporation of America, Inc. Authorized Dealers, Utilizing U.S. General Services Administration (GSA) Contract No. GS-35F-0511T through December 23, 2017 |
| Ratify contracts totaling \$350,497 for the period of November 1, 2017 through November 26, 2017;   | Contracts and Agreements Report Less than \$88,300 – All District Resources  |
| Approve out-of-state-travel;  | Out-of-State-Travel  |
| Certify the verified signature of each Trustee and authorize designated District administrators to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, investment and brokerage accounts, purchase orders, change orders, and grant documents; | Signature Authorization  |
| Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;  | Surplus Property   |
| Motion carried. (5 ayes,)   |  |

CONSENT AGENDA INFORMATION

The Board received the Monthly Financial Report for month ending November 30, 2017.

Monthly Financial Report for Month Ending – November 30, 2017

BOARD COMMITTEE REPORTS

Teaching and Learning

Green/Blumenthal moved that the Board of Trustees approve Moreno Valley College's Guided Pathways Self-Assessment Tool to the State Chancellor's Office. Motion carried. (5 ayes)

Moreno Valley College Guided Pathways Self-Assessment Tool

Green/Hedrick moved that the Board of Trustees approve Norco College's Guided Pathways Self-Assessment Tool to the State Chancellor's Office. Motion carried. (5 ayes)

Norco College Guided Pathways Self-Assessment Tool

Blumenthal/Hedrick moved that the Board of Trustees approve Riverside City College's Guided Pathways Self-Assessment Tool to the State Chancellor's Office. Motion carried. (5 ayes)

Riverside City College Guided Pathways Self-Assessment Tool

Green/Blumenthal moved that the Board of Trustees approve the Two-Year College Program Reviews of the Vocational and Occupational Programs. Motion carried. (5 ayes)

CTE Two-Year College Program Reviews

Blumenthal/Green moved that the Board of Trustees approve the proposed 2018-2019 Academic Calendar. Motion carried. (5 ayes)

Proposed 2018-2019 Academic Calendar

Blumenthal/Green moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (5 ayes)

Proposed Curricular Changes

Planning and Operations

Hedrick/Blumenthal moved that the Board of Trustees approve the amendment to the Moreno Valley Master Plan; approve the development of Student Services Project and allocate a project budget in the amount of \$11 Million. Motion carried. (5 ayes)

Amendment to Comprehensive Master Plan, Project Budget Allocation and Project Approval for the Development of the Student Services Project

Blumenthal/Vackar moved that the Board of Trustees approve the agreement with Gensler to update Initial Project Proposals for Moreno Valley College, Library Learning Center and Riverside City College, Life Sciences/Physical Science Reconstruction, for an amount not to exceed \$42,000. Motion carried. (5 ayes)

Agreement for Updating Initial Project Proposals with Gensler

#### Resources

Green/Hedrick moved that the Board of Trustees receive the Riverside Community College District's independent audit report for the year ended June 30, 2017 for the permanent file of the District. Motion carried. (5 ayes)

2016-2017 Independent Audit Report for the Riverside Community College District

Green/Blumenthal moved that the Board of Trustees receive the Riverside Community College District Foundation's independent audit report for the year ended June 30, 2017 for the permanent file of the District. Motion carried. (5 ayes)

2016-2017 Independent Audit Report for the Riverside Community College District Foundation

#### Facilities

Blumenthal/Green moved that the Board of Trustees approve Agreement Amendment 1 for the O.W. Noble Administration Building demolition and parking lot construction project for additional professional engineering services to be provided by GHD Inc. in the amount not to exceed \$17,293. Motion carried. (5 ayes)

Agreement Amendment 1 for the O.W. Noble Administration Building Demolition and Parking Lot Construction Project with GHD Inc.

#### ADMINISTRATIVE REPORTS

Dr. Steinback, President, Moreno Valley College, Dr. Reece, President, Norco College and Dr. Isaac, President, Riverside City College updated the Board on the upcoming events and activities occurring at their colleges.

Presidents

#### ACADEMIC SENATE REPORTS

Dr. Parker presented the report on behalf of Moreno Valley College and the District.

Moreno Valley College/District

Dr. Sellick presented the report on behalf of Riverside City College.

Riverside City College

#### BARGAINING UNIT REPORTS

Dr. Haghighat presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Segura presented the report on behalf of the CSEA.

CSEA – California

BUSINESS FROM BOARD MEMBERS

Trustee Hedrick thanked both Dr. Burke and President Blumenthal for their service to the District.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa shared information from the RUSD Board Meeting regarding building two elementary schools, in the areas of east side/and Casablanca; City of Riverside has an Innovation District Report regarding jobs, which needs the Board’s attention; thanked Dr. Burke for his three years of leadership.

Trustee Blumenthal thanked Dr. Burke for his service; enjoyed attending the Culinary Graduation and the Music Holiday Extravaganza; invited everyone to attend the Chanukah Festival on December 18<sup>th</sup>.

Trustee Green attended the Culinary Graduation.

Trustee Vackar thanked Dr. Burke for his service; attended a Community College Collaborative event on how to engage with different partnerships; thanked Trustee Blumenthal for all her years of service as Board President.

The Board adjourned to closed session at 7:37 p.m., and reconvened to open session at 8:30 p.m. announcing the following reportable actions:

ADJOURNED TO CLOSED SESSION/RECONVENED

No reportable action.

Pursuant to Government Code Section 54957, Public Employee Appointment Title: New Chancellor

Blumenthal/Hedrick moved that the Board of Trustees approve Employment Agreement announced by Labor Negotiator District Designated Representative: Bradley Neufeld of Varner & Brandt, LLP Unrepresented Employee: New Chancellor. Summary of the Compensation for the recommended new

Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator District Designated Representative: Bradley Neufeld of Varner & Brandt, LLP Unrepresented Employee: New Chancellor

Chancellor Employment Agreement between the District and Dr. Isaac, effective January 1, 2018; annual salary of \$288,000; receive the same benefits as provided to the Chancellor and other Vice Chancellors, which includes health insurance, sick leave, vacation, life insurance; and receive same business expense account and auto allowance as the current Chancellor. Motion carried by roll call vote. (5 ayes)

No reportable actions on these two items.

Pursuant to Government code Section 54957, Public Employee Discipline/Dismissal/Release (2 cases)

The Board adjourned the meeting at 8:36 p.m.

ADJOURNMENT

Official Minutes

Approved on 1/16/2018

Certified By: *Haidi Johnson*