



**Board of Trustees - Regular Meeting
Tuesday, August 16, 2016 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside CA 92501**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of June 14, 2016](#)

Recommend approving the June 14, 2016 Board of Trustees Regular/Committee meeting minutes as prepared.

B. [Minutes of the Board of Trustees Regular Meeting of June 21, 2016](#)

Recommended approving the June 21, 2016 Board of Trustees Regular meeting minutes as prepared.

III. PUBLIC HEARING

A. [Public Hearing - Collective Bargaining - RCCD CSEA, Chapter 535 Proposal to Re-Open and Amend Articles I and V in the 2015-2018 Collective Bargaining Agreement](#)

Recommend holding a public hearing on the RCCD CSEA, Chapter 535 Proposal to Re-Open and Amend Articles I and V in the 2015-2018 Collective Bargaining Agreement.

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications](#)

Information Only

B. [Five to Thrive Presentation on Riverside City College's Child Development Learning and Laboratory Center Accreditation](#)

Information Only

- C. [Healthcare Update](#)
Information Only
- D. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)
Information Only
- V. STUDENT REPORT
 - A. [Student Report](#)
Information Only
- VI. CONSENT AGENDA ACTION
 - A. Diversity/Human Resources
 - 1. [Academic Personnel](#)
Recommend approving/ratifying academic personnel actions.
 - 2. [Classified Personnel](#)
Recommend approving/ratifying classified personnel actions.
 - 3. [Other Personnel](#)
Recommend approving/ratifying other personnel actions.
 - B. District Business
 - 1. [Purchase Order and Warrant Report – All District Resources](#)
Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$11,794,311 and District Warrant Claims totaling \$20,309,874.
 - 2. Budget Adjustments (None)
 - 3. Resolution(s) to Amend Budget (None)
 - 4. Contingency Budget Adjustments (None)
 - 5. Bid Awards
 - a. [Purchase Adobe Products and Services Utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement \(ETLA\) Program](#)
Recommend approving the purchase of Adobe products and services from Computerland of Silicon Valley, utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement (ETLA) program.
 - b. [Asset Management Statement of Work Agreement](#)
Recommend approving the asset management statement of work agreement with Networking Consulting Services, Inc. in the amount of \$124,127.
 - c. [Electronic Forms \(eForms\) and Workflow License Agreement](#)
Recommend approving the electronic forms and workflow license agreement with Softdocs, Inc. in the amount of \$108,173.
 - d. [Purchase Classroom and Office Furniture Utilizing California State University Agreement No. 2724](#)
Recommend approving the purchase of classroom and office furniture from Steelcase/Tangram, utilizing California State University Agreement No. 2724 through October 31, 2020.
 - e. [Purchase of Operational and Janitorial Supplies Solutions Utilizing the National Cooperative Purchasing Alliance \(NCPA\) Contract](#)
Recommend approving the purchase of operational and janitorial supplies from Waxie Enterprises, Inc., dba Waxie Sanitary Supply, utilizing the National Cooperative Purchasing Alliance (NCPA) Contract No. 02-27 through April 30, 2019.
 - 6. Grants, Contracts and Agreements
 - a. [Contracts and Agreements Report Less than \\$87,800 – All District Resources](#)
Recommend ratifying contracts totaling \$1,581,362 for the period of June 1, 2016 through July 31, 2016.

7. **Out-of-State Travel**
Recommend approving out-of-state travel.
8. **Other Items**
 - a. **Resolution Regarding Appropriations Subject to Proposition 4 - Gann Limitation - Resolution No. 01-16/17**
Recommend adopting Resolution No. 01-16/17 which establishes the 2016-2017 Gann Limit for the Riverside Community College District at \$208,180,714.
 - b. **Signature Authorization**
Recommend authorizing Majd Askar, Director of Business Services and Melissa Elwood, Controller, to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders, change orders, and grant documents.
 - c. **Surplus Property**
Recommend declaring the property on the attached list to be surplus; finding the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.
 - d. **Notices of Completion**
Recommend accepting the projects listed on the attachment as complete and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

VII. **CONSENT AGENDA INFORMATION (NONE)**

VIII. **BOARD COMMITTEE REPORTS**

- A. **Governance (None)**
- B. **Teaching and Learning (None)**
- C. **Planning and Operations (None)**
- D. **Resources (None)**
- E. **Facilities**
 1. **Change Order No. 2 for the Henry W. Coil Sr. and Alice Edna Coil School for the Arts and Parking Structure with Continental Flooring, Inc.**
Recommend approving project Change Order No. 2 with Continental Flooring Inc. in the amount of \$17,682.40; and the change order in excess of ten percent by a total of \$10,302.79.
 2. **Change Order No. 7 for the Culinary Arts Academy and District Offices Project with J.M. Farnan**
Recommend approving project Change Order No. 7 with J.M. Farnan in the amount of \$10,663.74; and the change order in excess of ten percent by a total of \$5,441.41.
 3. **Change Orders No. 8, No. 9 and No. 10 for the Culinary Arts Academy and District Offices Project with Neal Electric**
Recommend approving project Change Order No. 8 with Neal Electric in the amount of \$4,269.70; project Deductive Change Order No. 9 with Neal Electric in the amount of -\$12,602.68; project Change Order No. 10 with Neal Electric in the amount of \$74,439.03; and the change orders currently in excess of ten percent by a total of \$193,667.19.
 4. **Agreement Amendment 1 for the Culinary Arts Academy/District Office Building and Agreement Amendment 1 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure Projects with Inland Inspections & Consulting**

Recommend approving Agreement Amendment 1 with Inland Inspections & Consulting for additional inspection services in the amount of \$4,100 for the Culinary Arts Academy/District Office Building project; and Agreement Amendment 1 with Inland Inspections & Consulting for additional inspection services in the amount of \$4,100 for the Coil School for the Arts and Parking Structure project; and extend the end date of the contract to December 31, 2016.

5. [Agreement Amendment 3 for Project Labor Administration with Padilla & Associates](#)

Recommend approving Agreement Amendment 3 in the amount not to exceed \$105,000 for project labor administration with Padilla & Associates for the two remaining construction projects: 1) the Culinary Arts Academy/District Office Building; 2) the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building; and extend their services through December 31, 2016 based on an anticipated Notice of Completion filed for both projects.

IX. ADMINISTRATIVE REPORTS

A. Vice Chancellors

1. [Resolution No. 02-16/17 Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service](#)

Recommend adopting Resolution No. 02-16/17, authorizing the Chancellor, or Designee, of the District to layoff and reduce hours of the classified service and send the appropriate notification.

B. Presidents

X. ACADEMIC SENATE REPORTS

A. Moreno Valley College

B. Norco College/Riverside Community College District

C. Riverside City College

XI. BARGAINING UNIT REPORTS

A. CTA - California Teachers Association

B. CSEA - California School Employees Association

XII. BUSINESS FROM BOARD MEMBERS

A. [Update from Members of the Board of Trustees on Business of the Board.](#)

Information Only

XIII. CLOSED SESSION

A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)

Recommended Action to be Determined.

XIV. ADJOURNMENT

Agenda Item (II-A)

Meeting	8/16/2016 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of June 14, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the June 14, 2016 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[06142016 Minutes](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF JUNE 14, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Nathan Miller, Vice President (arrived at 6:37 p.m.)
Tracey Vackar, Secretary
Janet Green, Board Member
Ryan Rudolph (arrived at 6:20 p.m.)

Trustees Absent

Mary Figueroa

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Dr. Irving Hendrick, Interim President, Norco College
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement
Mr. Patrick Pyle, General Counsel
Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services

Dr. Irv Hendrick led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Vackar/Green moved that the Board of Trustees approve Trustee Figueroa's absence as excused. Motion carried. (3 ayes, 2 absent [Miller, Figueroa])

MOTION TO EXCUSE TRUSTEE'S ABSENCE

The Committee Chair Tracey Vackar convened the meeting at 6:04 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College/RCCD), Dr. Mark Sellick (Riverside City College); CTA Representative: Mr. Leo Truttmann and Management Representative: Ms. Virginia McKee-Leone

TEACHING AND LEARNING COMMITTEE

Ms. Thomas led the committee review of the curricular changes for inclusion in the catalog and in the schedule of class offerings that will be presented to the Board for approval at the June 21 regular meeting. Discussion followed.

Proposed Curricular Changes

The committee adjourned the meeting at 6:08 p.m.

Adjourned

The Committee Chair Virginia Blumenthal (for Mary Figueroa) convened the meeting at 6:09 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College/RCCD), Dr. Mark Sellick (Riverside City College); CTA Representative: Mr. Leo Truttmann and Management Representative: Ms. Virginia McKee-Leone

PLANNING AND OPERATIONS

Ms. Carlson presented the Board the five-year capital construction plan and final project proposals. Discussion followed.

2018-2022 Five-Year Capital Construction Plan and Initial Project Proposals

The committee adjourned the meeting at 6:16 p.m.

Adjourned

The Committee Chair Janet Green convened the meeting at 6:17 p.m. Committee members in attendance: Mr. Aaron Brown, Vice Chancellor, Business and Financial Services; Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College/RCCD), Dr. Mark Sellick (Riverside City College); CTA Representative: Mr. Leo Truttmann and Management Representative: Ms. Virginia McKee-Leone

RESOURCES

Trustee Green addressed the committee on the requests for changes and additional funding for the Culinary Arts Academy. Dr. Isaac stated that planning needed to be refined.

Budget Augmentation for the Culinary Arts Academy and District Offices Project

Mr. Brown facilitated a presentation on the Tentative Budget for FY 2016-2017.

Tentative Budget for FY 2016-2017 and Notice of Public Hearing on the FY 2016-2017 Final Budget

Mr. Brown led the discussion on the FY 2016-2017 Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines.

FY 2016-2017 Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines

The committee adjourned the meeting at 6:51 p.m.

Adjourned

The Committee Chair Nathan Miller convened the meeting at 6:52 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD) and Dr. Mark Sellick (Riverside City College); CTA Representative: Dr. Rhonda Taube and Management Representative: Ms. Virginia McKee-Leone

FACILITIES COMMITTEE

Ms. Carlson reviewed Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration building; testing and inspection, delays in elevator passing inspections impacting completion. Discussion followed.

Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building with the Vinewood Company, LLC

Ms. Carlson reviewed Agreement Amendment No. 2 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 2 for the Henry W. Coil Sr. and Alice Edna Coil School for the Arts Building Projects with Tilden-Coil Constructors, Inc.; to cover the extension of time of project construction. Discussion followed.

Agreement Amendment No. 2 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 2 for the Henry W. Coil Sr. and Alice Edna Coil School for the Arts Building Projects with Tilden-Coil Constructors, Inc.

Ms. Carlson discussed change order #3 with Pro-Craft Construction, Inc. and allowances necessary to complete the project. Discussion followed.

Change Order No. 3 for Culinary Arts Academy and District Offices Project with Pro-Craft Construction, Inc.

Ms. Carlson presented the committee with project Change Orders No. 3 and No. 4 for the Culinary Arts Academy. Trustee Vackar requested a report on detailed/programmatic changes for the Culinary Arts Academy. Discussion followed.

Change Order No. 3 and No. 4 for Culinary Arts Academy and District Offices Project with Kamran and Co., Inc.

Ms. Carlson led the discussion on change order No. 6 and No. 7 for Culinary Arts Academy and District Offices Project with Neal Electric. Discussion followed.

Change Order No. 6 and No. 7 for Culinary Arts Academy and District Offices Project with Neal Electric

The committee adjourned the meeting at 7:23 p.m.

Adjourned

The Board adjourned the meeting at 7:24 p.m.

ADJOURNMENT

Agenda Item (II-B)

Meeting	8/16/2016 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of June 21, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

Background Narrative:

Recommended approving the June 21, 2016 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[06212016 Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF JUNE 21, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Nathan Miller, Vice President
Tracey Vackar, Secretary
Mary Figueroa, Board Member (arrived at 6:20)
Janet Green, Board Member
Ryan Rudolph, Student Trustee
Sammie Ayoub, Student Trustee-Elect

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Ms. Chris Carlson, Chief of Staff and Facilities Development
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Irving Hendrick, Interim President, Norco College
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College
Ms. Peggy Campo, Academic Senate Representative, District/Norco College
Dr. Mark Sellick, Academic Senate Representative, Riverside City College
Dr. Rhonda Taube, Professor, CTA Representative, Riverside City College
Mr. Gustavo Segura, President, CSEA

Guests Present

Ms. Debra Yorba, Vice President, Keenan and Associates
Dr. Richard Mahon, Professor, Riverside City College

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Mr. Tom Vitrano (Moreno Valley College student) discussed his concerns regarding the resignation of Moreno Valley College President.

COMMENTS FROM THE PUBLIC

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of May 3, 2016. Motion carried.
(4 ayes, 1 absent [Figueroa])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING MAY 3, 2016

Green/Vackar moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of May 17, 2016. Motion carried. (4 ayes, 1 absent

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MAY 17, 2016

[Figueroa])

Green/Vachar moved to consider Business From Board Member Item XII. B., “Appointment of Individuals to the Measure C Citizens’ Bond.” and Chancellor’s Reports Item, IV. E. “Presentation of Rank of Emeritus for 2016-2017.” Motion carried (4 ayes, 1 absent [Figueroa])

AMEND AGENDA

Miller/Green moved that the Board of Trustees appoint Mr. Clark Dupont to the Citizens’ Bond Oversight Committee. Motion carried (4 ayes, 1 absent [Figueroa])

Appointment of Individuals to the Measure C Citizens’ Bond Oversight Committee

Miller/Green moved that the Board of Trustees appoint Mr. Raymond Hicks to the Citizens’ Bond Oversight Committee. Motion carried (4 ayes, 1 absent [Figueroa])

Vackar/Green moved that the Board of Trustees recognize the following faculty and academic administrators who have earned the Rank of Emeritus. Motion carried (4 ayes, 1 absent [Figueroa])

Presentation of Rank of Emeritus for 2016-2017

Chancellor Burke recognized and presented certificates to the following faculty and academic administrators granted the Rank of Emeritus: Dr. Lisa Conyers, Associate Professor, Spanish, Dr. Olga Dumer, Associate Professor, English as a Second Language, Dr. Rosario Mercado, Associate Professor, Spanish, Dr. Kim Metcalfe, Associate Professor, Early Childhood Education, Dr. Carolyn Quin, Professor, Music, Ms. Paula Stafford, Assistant Professor, Physician Assistant, Mr. Gerald Cordier, Assistant Professor, Drafting, Mr. Joseph Eckstein, Associate Professor, Geography, Mr. Carlos Garcia, Associate Professor, Drafting, Dr. Deborah Tompsett-Makin, Professor, Political Science, Dr. Sheryl Tschetter, Professor, English, Mr. Tom Allen, Associate Professor, English, Mr. Shailesh Bhatia, Associate Professor, Computer Information Systems, Ms. Marsha Brown, Assistant Professor, Cosmetology, Ms. Jill Christiansen, Associate Professor, Nursing, Dr. Marie Colucci, Professor, Nursing, Ms. Janet Leigh Cordery, Associate Professor,

Counseling, Ms. Leslie Dean, Professor,
 Geography, Mr. Douglas Graham,
 Associate Professor, Student
 Activities, Ms. Dayna Gregg, Professor,
 Art, Ms. Lin Howard, Associate Professor,
 English, Dr. Lisa Howard, Professor,
 Nursing, Dr. Ali Issa, Associate Professor,
 Health Science, Ms. Gloria Leifer-Hartson,
 Professor, Nursing, Mr. Gary Locke,
 Associate Professor, Music, Mr. Paul
 Moores, Associate Professor, Library, Dr.
 John Rosario, Associate Professor,
 Anatomy/Physiology, Dr. Donna Schutte,
 Professor, Nursing, Ms. Kathy Slicer,
 Associate Professor, Nursing, Mr. David
 Slocum, Assistant Professor, Automotive
 Technology, Ms. Darlene Willie, Assistant
 Professor, Cosmetology, Ms. Virginia
 McKee-Leone, Dean of Instruction,
 Academic Affairs, Ms. Sylvia Thomas,
 Associate Vice Chancellor, Educational
 Services.

CHANCELLOR’S REPORTS

Chancellor Burke presented the Spring 2016
 Scholarship Award to Student Trustee Ryan
 Rudolph and thanked him for a job well done as
 Student Trustee.

Presentation of Student Trustee
 Scholarship Award for Spring 2016

Chancellor Burke administered the oath of office to
 Mr. Sammie Ayoub, Student Trustee for the 2016-
 2017 term.

Swearing in of 2016-17 Student
 Trustee

Ms. Hortencia Cuevas presented on the TRiO
 student programs; Puente (HOPE) students who
 participated in the Latina Action Day event in
 Sacramento.

Presentation of TRiO Student
 Support Services Programs

Mr. Richard Mahon presented on the Dr. Ron
 Yoshino naming of the College Quad.

Proposed Naming of Riverside City
 College Quad 25

Miller/Green moved that the Board of
 Trustees approve the naming of Riverside
 City College Quad 25 to honor Dr. Ron
 Yoshino. Motion carried (5 ayes)

Vackar/Green moved that the Board of Trustees adopt Resolution Number 59-15/16, Order of Election of Riverside Community College District, Riverside, California – Resolution ordering consolidated governing board member biennial election, specifications of the election order, and request for consolidation for the November 8, 2016 election; and send Order of Election to the Registrar of Voters and County Superintendent of Schools. Motion carried. (5 ayes)

Resolution Number 59-15/16
Ordering of Consolidated
Governing Board Member Biennial
Election, Specification of the
Election Order and Request for
Consolidation

Green/Miller moved that the Board of Trustees accept notice of the proposal in the interest of commencing negotiations with CSEA, Chapter 535. Motion carried. (5 ayes)

RCCD Sunshine Notice of RCCD
CSEA, Chapter 535, Proposal to
Re-Open and Amend Articles I and
V in the 2015-2018 Collective
Bargaining Agreement

Ms. Yorba provided an update on the District's healthcare plans.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee
Agenda Planner and Annual Master
Planning Calendar

Student Trustee Rudolph presented the report about recent and future student activities at Norco, Moreno Valley, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

Student Trustee Ayoub expressed his appreciation to the Board for the opportunity to serve as a Student Trustee.

CONSENT ITEMS

Action

Vackar/Green moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified

Classified Personnel

appointments, separations, and assignment and salary adjustments;

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$3,810,999 and District Warrant Claims totaling \$7,490,061;

Approve adding the revenue and expenditures of \$123,931 to the budget;

Approve adding the revenue and expenditures of \$3,000 to the budget;

Approve adding the revenue and expenditures of \$15,000 to the budget;

Approve the purchase of technology products from CDW-G, utilizing University of California agreement number 960/90/251

Approve the purchase of Medical Equipment and Medical Training Products from Laerdal Medical Corporation, utilizing the Foundation for California Community Colleges negotiated agreement number CB 16-203

Ratify contracts totaling \$367,454 for the Period May 1, 2016 through May 31, 2016;

Approve the contract for the period of July 1, 2016 through June 30, 2017 not to exceed \$600,000.

Approve the contract for the period of July 1, 2016 through June 30, 2017 not to exceed \$600,000.

Other Personnel

Purchase Order and Warrant Report – All District Resources

Resolution No. 56-15/16 – 2015 - 2016 Full-Time Student Success Grant

Resolution No. 57-15/16 – 2015-2016 GO-Biz-Grant

Resolution 58-15/16 – 2015-2016 EOPS Special Project Set-Aside-Grant

Purchase Technology Products Utilizing the University of California awarded agreement number 960/90/251

Purchase Medical Equipment and Medical Training Products Utilizing the Foundation for California Community Colleges negotiated agreement number #CB 16-203

Contracts and Agreements Report Less than \$87,800 – All District Resources

Contract for Apprentice Training Program Remittance to Riverside County Educational and Training Trust Fund

Contract for Apprentice Training Program Remittance to Local Union 477, I.B.E.W. – Southern Sierras, N.E.C.A. Educational and Training Trust

Approve the two year agreement with Blackboard Inc. for \$173,420.50 starting July 1, 2016 through June 30, 2018.

Agreement with Blackboard, Inc.

Approve the agreement with Professional Personnel Leasing, Inc. for an amount not to exceed \$86,526, using Measure C Funds to provide part-time consulting services to assist District with coordination of construction efforts; and to assist the District with the project management, resource development and project oversight for Facilities Planning & Development.

Agreement for Facilities Planning and Construction Services with Professional Personnel Services Leasing, Inc.

Approve Amendment No. 4 of the College Go-Pass Revenue Agreement No. 10-035 with Riverside Transit Agency for Norco College.

Agreement Amendment for College Go-Pass with Riverside Transit Agency

Approve the five-year renewal agreement for the period of July 1, 2016 to June 30, 2021 with California State University, San Bernardino for a total estimated maximum amount of \$546,782.

Renewal Agreement for Dispatch Services with California State University, San Bernardino (CSUSB)

Approve the Amendment to the existing Financial Aid Set-Aside contract, approved by the Board on May 19, 2015, between Riverside Community College District and the California Community Colleges Chancellor's Office extending the term of the contract to June 30, 2016, and authorize the Vice Chancellor, Administration and Finance to sign the Amendment.

Amendment to the Financial Aid Set-Aside Contract with the State Chancellor's Office

Approve the Amendment to the existing Extended Opportunity Programs and Services (EOPS) Set-Aside contract, approved by the Board on August 18, 2015, between Riverside Community College District and California Community Colleges Chancellor's Office, adding an additional \$15,000 to the Contract, and authorizing the Vice Chancellor, Administration and Finance to sign the Amendment.

Amendment to the Extended Opportunity Programs and Services Set-Aside Contract with the State Chancellor's Office

Approve out-of-state travel;

Out-of-State Travel

Approve the Financial Aid Set-Aside contract, approved by the Board between Riverside Community College District and the California

Financial Aid Set-Aside Contract with the State Chancellor's Office

Community Colleges Chancellor's Office for the period May 1, 2016 through March 30, 2017, in the amount of \$508,660, and authorize the Vice Chancellor, Administration and Finance to sign the Amendment.

By unanimous vote, declaring the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorizing the property to be donated to University of Redlands, Community School of Music, and the Arts to meet their music program's needs.

Surplus Property – Donation

By unanimous vote, declaring the property on the attached list to be surplus; finding the property is not required for school purposes; and authorizing the property to be donated to Ramona High School to meet their music program's needs.

Surplus Property – Donation

By unanimous vote, declaring the property on the attached list to be surplus; finding the property is not required for school purposes; and authorizing the property to be donated to Riverside Poly High School meet their music program's needs.

Surplus Property – Donation

By unanimous vote, declaring the property on the attached list to be surplus; finding that Lot #1 property does not exceed the total value \$5,000; and finding that Lot #2 may exceed the total value of \$5,000; and authorizing the property to be consigned to the Liquidation Company and sold at a private sale on behalf of the District.

Surplus Property

Approve the projects listed on the attachment as complete, and the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Notice of Completion

Motion carried. (5 ayes)

CONSENT AGENDA INFORMATION

The Board received the monthly Financial Report for the month May 31, 2016.

Monthly Financial Report for Month Ending – May 31, 2016

BOARD COMMITTEE REPORTS

Teaching and Learning

Green/Vackar moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried (5 ayes)

Proposed Curricular Changes

Planning and Operations

Blumenthal/Vackar moved to approve the 2018-2022 Five-Year Capital Construction Plan; the Initial Project Proposals for Natural Science Building (Moreno Valley College), Center for Human Performance (Moreno Valley College), Library/Learning Resource Center (Norco College), Center for Human Performance and Kinesiology (Norco College) and Cosmetology Building (Riverside City College). Motion carried. (5 ayes)

2018-2022 Five-Year Capital Construction Plan and Initial Project Proposals

Resources

Green/Vackar moved to approve a budget augmentation for the Culinary Arts Academy and District Offices project in the amount of \$185,000. Motion carried. (5 ayes)

Budget Augmentation for the Culinary Arts Academy and District Offices Projects

Green/Figueroa moved to approve the FY 2016-2017 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. Announcing that the proposed FY 2016-2017 Final Budget will be available for public inspection beginning September 15, 2016, at the Office of the Vice Chancellor, Business and Financial Services; and the public hearing will be held at 6:00 p.m. at a Board meeting on September 20, 2016, to be followed by the adoption of FY 2016-2017 Final Budget. Motion carried. (5 ayes)

Tentative Budget for the FY 2016-2017 and Notice of Public Hearing on the FY 2016-2017 Final Budget

Green/Vackar moved to approve the Goals for Fiscal Viability and Programmatic Compliance for 2016-2017. Motion carried. (5 ayes)

2016-2017 Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines

Facilities

Miller/Green moved to approve the Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building project at Riverside City College for additional inspection services with The Vinewood Company, LLC in the amount not to exceed \$11,374. Motion carried. (5 ayes)

Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building with the Vinewood Company, LLC

Miller/Green moved to approve Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Culinary Arts Academy/District Office Building project; and Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Coil School for the Arts Project. Motion carried. (5 ayes)

Agreement Amendment No. 2 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 2 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with Tilden-Coil Constructors, Inc.

Miller/Green moved that the Board of Trustees approve the project Change Order No. 3 with Pro-Craft Construction, Inc. in the amount of \$3,199.87 and the change order in excess of ten percent by a total of \$1,628.40. Motion carried. (5 ayes)

Change Orders No. 3 for Culinary Arts Academy and District Offices Project with Pro-Craft Construction, Inc.

Miller/Green moved that the Board of Trustees approve the project Change Order No. 3 with Kamran and Co., Inc. in the amount of \$151,863.92; project Change Order No. 4 with Kamran and Co. Inc. in the amount of \$17,244.90 and the change orders in excess of ten percent by a total of \$226, 649.20. Miller commented on lack of communication. Motion carried. (5 ayes)

Change Orders No. 3 and No. 4 for Culinary Arts Academy and District Offices Project with Kamran and Co., Inc.

Miller/Vackar moved that the Board of Trustees approve the project Deductive Change Order No. 6 with Neal Electric in the amount of -\$11,151.50; 2) project Change Order No. 7 with Neal Electric in the amount of \$5,107.20 and 3) the change orders currently excess of ten percent by a

Change orders No. 6 and No. 7 for Culinary Arts Academy and District Offices Project with Neal Electric

total of \$127,561.14. Motion carried. (5 ayes)

ADMINISTRATIVE REPORTS

Vice Chancellors

Green/Vackar moved that the Board of Trustees approve the Employee Benefit Consulting Services Agreement Amendment with Keenan and Associates to extend the agreement from May 1, 2016 through April 30, 2017 in the amount of \$111,373.92. Motion carried. (5 ayes)

Amendment to Agreement for Employee Benefits Consulting Services with Keenan and Associates

Miller/Vackar moved that the Board of Trustees approve the Campus Clarity Site License Membership agreement with LawRoom from July 1, 2016 through June 30, 2019 in the amount of \$90,000.00. Motion carried. (5 ayes)

Campus Clarity Site License Membership Student/Staff/Faculty Training

Mr. Brown recognized the Business and Financial Services staff who are retiring.

Acknowledgment of Business and Financial Services staff

Presidents

Vackar/Miller moved that the Board of Trustees approve the Moreno Valley College Catalog 2016-2017. Motion carried. (5 ayes)

Moreno Valley College Catalog 2016-2017

Vackar/Miller moved that the Board of Trustees approve the Norco College Catalog 2016-2017. Motion carried. (5 ayes)

Norco College Catalog 2016-2017

Vackar/Miller moved that the Board of Trustees approve the Riverside City College Catalog 2016-2017. Motion carried. (5 ayes)

Riverside City College Catalog 2016-2017

ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College and the District.

Norco College/District

Dr. Mark Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Rhonda Taube, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA presented the report on behalf on CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

Figueroa/Miller moved that the Board of Trustees approve a delay in reporting out results of self-evaluation until a one-day Board retreat is scheduled. There will also be a mini retreat scheduled in six months to maintain the continuity of attaining the goals set for the Board. Motion Carried. (5 ayes)

Reporting Out of Board of Trustees Annual Self-Evaluation for 2016

Trustee Green congratulated Norco faculty and staff for a successful graduation; recognizing students for their achievements; attended State of the City, Corona, honoring Trustee Miller; attended CTA banquet and Veteran's event.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa attended the ACCT Campus Security Summit in Portland with staff; attended CCLC meeting in Sacramento, state budget was discussed; acknowledged the retirees and the commitment provided to the District.

Trustee Miller congratulated the new emeriti; attended commencement at Norco College; addressed the need for accountability related to management of funds for culinary changes; need to have greater representation from our region for CCLC.

Trustee Vackar deferred, due to timing of meeting and agenda for closed session.

Trustee Blumenthal congratulated RCC on their commencement ceremony.

The Board observed a moment of silence honoring the victims of the Orlando tragedy that occurred on June 12, 2016.

MOMENT OF SILENCE

The Board adjourned to closed session at 8:25 p.m. and reconvened at 10:23 p.m. after considering the following closed session items:

ADJOURNED TO CLOSED SESSION/RECONVENED

The Board announced no action was taken

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

The Board announced no action was taken

Conference with Legal Counsel – Existing Litigation [Paragraph (1) of Subdivision (D) of Government Code Section 54956.9]

The Board announced no action was taken.

Pursuant to Government Code Section 54957, Public Employee Performance Evaluation Title: Chancellor

The Board of Trustees unanimously voted to extend the Chancellor’s Employment Agreement by one year and provide him with the same salary increase that is provided to full-time faculty on July 1, 2016 and July 1, 2017.

Pursuant to Government Code Section 54957.6, Conference with Labor Negotiator District-Designated Representative: Brad Neufeld of Gresham Savage Unrepresented Employee: Chancellor

The Board adjourned the meeting at 10:24 p.m.

ADJOURNED

Agenda Item (III-A)

Meeting	8/16/2016 - Regular
Agenda Item	Public Hearing (III-A)
Subject	Public Hearing - Collective Bargaining - RCCD CSEA, Chapter 535 Proposal to Re-Open and Amend Articles I and V in the 2015-2018 Collective Bargaining Agreement
College/District	District
Funding	
Recommended Action	Recommend holding a public hearing on the RCCD CSEA, Chapter 535 Proposal to Re-Open and Amend Articles I and V in the 2015-2018 Collective Bargaining Agreement.

Background Narrative:

Riverside Community College District's Classified School Employees Association, Chapter 535 forwarded its proposal to re-open and amend Articles I and V in the 2015-2018 Collective Bargaining agreement. At the June 21, 2016, Regular Business meeting, the Board accepted receipt of that proposal.

Pursuant to Section 3547 of the Educational Employment Relations Act (EERA), after receipt of an initial proposal, meeting and negotiation may not occur until after a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. This action affords the public an opportunity to comment on the proposal.

Prepared By: Michael Burke, Ph.D., Chancellor
Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160816_RCCD CSEA Chap 535 Int to ReOpen and Amend 15-18 Articles I and V of CBA](#)

May 31, 2016

2016 MAY 31 AM 4:03

Dr. Terri Hampton
Vice Chancellor
Human Resources and Employee Relations
3801 Market Street
Riverside, CA 92501

Dear Dr. Hampton,

This will serve as an official notice. The California School Employees Association and its Riverside Community College District Employees Chapter 535 (CSEA), hereby notifies the Riverside Community College District (District) of its intent to reopen and amend one article during the second year of the 2015-18 Collective Bargaining Agreement (CBA). Please provide CSEA the District's open dates of availability.

To assist us in bargaining, we request the following information, to the degree that it has not already been recently provided, for each Short-term and Substitute employees: name, purpose of hire, hours per week, shift/schedule of hours, department or unit, job title and date of hire.

As required by Government Code Section 3547 reference the Public Notice requirement, below is CSEA's proposal for this year's reopener.

Article I – RECOGNITION

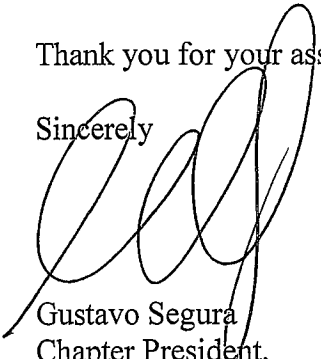
Clarify and modify the language referencing substitute and short-term employees.

Article V – NEGOTIATION PROCEDURES

Creating a process for negotiating.

Thank you for your assistance.

Sincerely



Gustavo Segura
Chapter President,
Community College District Employees Chapter 535
California School Employees Association

Cc: Eric Muehlebach, Chief Negotiator
Gary Snyder, Labor Relations Representative

Agenda Item (IV-A)

Meeting 8/16/2016 - Regular
Agenda Item Chancellor's Reports (IV-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (IV-B)

Meeting 8/16/2016 - Regular

Agenda Item Chancellor's Reports (IV-B)

Subject Five to Thrive Presentation on Riverside City College's Child Development Learning and Laboratory Center Accreditation

College/District Riverside

Information Only

Background Narrative:

Each month a faculty member is invited through the Academic Senate to present on teaching and programs. This month, Dr. Shari Yates is presenting on Riverside City College's Child Development Learning and Laboratory Center accreditation awarded by the National Association for the Education of Young Children.

The term of the accreditation is July 14, 2016 and is valid until August 01, 2021.

Prepared By: Wolde-Ab Isaac, President, Riverside

Attachments:

[Five to Thrive Presentation on Riverside City College's Child Development Learning and Laboratory Center Accreditation](#)

RCC Child Development Learning and Laboratory Center



Received National Accreditation
National Association for the Education
of Young Children (NAEYC)

By Dr. Shari Yates

National NAEYC Accreditation system

- RCC Child Development Laboratory should be commended for seeking high standards



- Sets professional standards for Early Childhood Education



NAEYC Standards

- To earn NAEYC Accreditation, a program must meet each of the 400 NAEYC accreditation measures and 188 standards
- A lengthy and rigorous process
- Programs are accredited by NAEYC for a five-year period





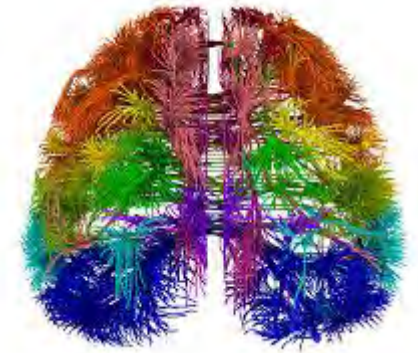
Riverside Region

- We are One of Five ECE programs in Riverside that are NAEYC accredited
- We are only One of Three for Infant/Toddler programs in Riverside
- Less than .01 in California





Brain Science



- Caring for children is not “rocket science”
– it’s brain science
- Studies prove that the brain connections made in the first few years of life set a child’s path for success in school and as adults



High-Quality

- For families who are searching for child care, RCC Child Development Center's NAEYC Accreditation is a sign that it offers a high-quality education in a nurturing and stimulating environment



- Far more than “childcare”—high quality early learning experience

ECE Teacher Training

- That's why high-quality educators are so crucial



- It's critical for lab schools to train ECE college students in a lab that meets the highest standards

Summer 2016 EAR 30 Practicum course

- College students Final Exam
- Interactions and activities at the lab school to prove competency





Play is Our Work

- By the way, we do not apologize for play
- Research shows that through play is how children learn best
- Play is our work



RCC Lab School Video

- <https://youtu.be/EzKljeLovYo>
- `<iframe width="560" height="315" src="https://www.youtube.com/embed/EzKljeLovYo" frameborder="0" allowfullscreen></iframe>`
- Thank you, **Tony Rizo** and **Technology Support Services**

We're Accredited!



Agenda Item (IV-C)

Meeting 8/16/2016 - Regular
Agenda Item Chancellor's Reports (IV-C)
Subject Healthcare Update
College/District District
Information Only

Background Narrative:

At the November 5, 2013 regular Board of Trustees meeting the Board of Trustees requested an update of the healthcare issue at each Board meeting.

Any new claims or concerns will be brought forward.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

None.

Agenda Item (IV-D)

Meeting 8/16/2016 - Regular

Agenda Item Chancellor's Reports (IV-D)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

College/District District

Information Only

Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[August 2016 Planning Calendar](#)

RECOMMENDED 2016-17 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> • Proposed Curricular Changes
September	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (4th Quarter) • Public Hearing and Budget Adoption for the Fiscal Year RCCD Budget
October	<ul style="list-style-type: none"> • Annual Master Grant Submission Schedule • Emeritus Awards, Faculty • Presentation of Annual Report by Measure C Citizens' Bond Oversight Committee • CCFS 311 Annual Financial and Budget Report
November	<ul style="list-style-type: none"> • Annual CCFS-311 Financial and Budget Report (1st Quarter) • Annual Proposition 39 Financial and Performance Audits
December	<ul style="list-style-type: none"> • Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments. • Annual Board of Trustees Meeting Calendar for January-December • Annual District Academic Calendar • RCCD Report Card on the Strategic Plan • Annual Independent Audit Report for RCCD • Annual Independent Audit Report for RCCD Foundation • Fall Scholarship Award to Student Trustee
January	<ul style="list-style-type: none"> • Accountability Reporting for Community Colleges • Grants Office Annual Winter Report • Federal Legislative Update • Annual Nonresident Tuition and Capital Outlay Surcharge Fees • Proposed Curricular Changes
February	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (2nd Quarter) • Presentation of Governor's Budget Proposal • Recommendation Not to Employ (March 15th Letters)
March	<ul style="list-style-type: none"> • Annual Adoption of Education Protection Account Funding and Expenditures
April	<ul style="list-style-type: none"> • Academic Rank – Full Professors • Annual Authorization to Encumber Funds (Resolution for RCOE) • Presentation on Fiscal Year RCCD Budget Planning • Proposed Curricular Changes
May	<ul style="list-style-type: none"> • CCFS-311Q-Quarterly Financial Status Report (3rd Quarter) • Summer Workweek • College Closure – Holiday Schedule • Resolution to Recognize Classified School Employee Week • Board of Trustees Annual Self-Evaluation • Chancellor's Evaluation
June	<ul style="list-style-type: none"> • Administration of Oath of Office to Student Trustee • Spring Scholarship Award to Student Trustee • Department Chairs and Stipends, Academic Year • Coordinator Assignments • Extra-Curricular Assignments • Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded Academic Administrator Employment Contracts • Notice of Public Hearing on the Fiscal Year Budget • Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals • Moreno Valley College Catalog • Norco College Catalog • Riverside City College Catalog • Board Self Evaluation – Reporting Out

COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET

August 2016

Page 1

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
	<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> ✓ Board report & backup materials attached for review by the Cabinet. ■ Board report and/or backup not yet complete – review pending. ★ Approved by the Cabinet for placement on the Board agenda. <p style="text-align: center; color: red; font-weight: bold; margin-top: 5px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 7/26/16 & 8/9/16.</p> </div>	<ul style="list-style-type: none"> ★ Annual Presentation on Status Update of Project Labor Agreement by Padilla & Associates (Carlson) 	<ul style="list-style-type: none"> ■ Budget Augmentation for the CAADO & CSA Projects (Isaac, Carlson, Doering) 	<ul style="list-style-type: none"> ■ CAADO & CSA – Amendments No. 3 with Tilden-Coil Constructors for General Conditions (Isaac, Carlson, Doering) ★ CAADO & CSA - Amendment No. 3 with Padilla & Associates (Isaac, Carlson, Doering) ★ CAADO & CSA – Amendments No. 1 with Inland Inspections & Consulting (Isaac, Carlson, Doering) ★ CSA - Change Order No. 2 with Continental Flooring, Inc. (Isaac, Carlson, Doering) ★ CAADO - Change Order No.7 with J.M Farnan Co, Inc. (Isaac, Carlson, Doering) ★ CAADO - Change Orders No.8, 9 & 10 with Neal Electric (Isaac, Carlson, Doering)

Updated 8/10/16

Agenda Item (V-A)

Meeting 8/16/2016 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

Background Narrative:

Student Trustee will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.

Agenda Item (VI-A-1)

Meeting 8/16/2016 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160816_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Academic Personnel

Date: August 16, 2016

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval for the following appointment(s) and authorizes the Vice Chancellor, Human Resources and Employee Relations to sign the employment contracts:

a. Management

<u>Name</u>	<u>Position</u>	<u>Term of Employment</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
Alvarez, Edward	Director, First Year Experience	07/6/16-06/30/17	T-2
Hendrick, Irving	Interim President	08/08/16-06/30/17	Contract (\$209,275/yr)
Rivas, Martha	Dean, Institutional Effectiveness	08/3/16-06/30/17	W-3
RIVERSIDE CITY COLLEGE			
Avila, Patricia	Dean of Instruction (CTE)	07/01/16-07/31/16	Z-5
Carter, FeRita	Vice President, Student Services	07/11/16-06/30/17	AB-2
DiMemmo, Kristine	Dean of Instruction (CTE)	09/01/16-06/30/17	Z-1
Martin-Thornton, Renee	Director, Health Services	07/11/16-06/30/17	V-1
NORCO COLLEGE			
Green, Monica	Interim President	08/08/16-Until Position Filled	Contract (\$209,275/yr)

b. Contract Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE			
ASSISTANT PROFESSOR			
Holt (Dunphy), Laura	Business	08/23/16	C-4
Thompson, Melissa	ECE	08/23/16	C-1
NORCO COLLEGE			
ASSISTANT PROFESSOR			
Lee, Virgil	Chemistry	08/23/16	H-4
Tyler, Jody Williams	Chemistry	08/23/16	H-10
Zamiska, Kara	Psychology	08/23/16	H-6

1. Appointments (Cont'd)

b. Contract Faculty (Cont'd)

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE ASSISTANT PROFESSOR			
Berry, John	Computer Information Systems (Cyber Security)	08/23/16	F-6
Boshara, Josph	Geography	08/23/16	G-6

c. Contract Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE ASSISTANT PROFESSOR			
Gavrilov, Ginka	Mathematics	08/23/16	C-6
Korn, Thomas	American Sign Language	08/23/16	C-2
Matuszak, Melissa	Administration of Justice	08/29/16	G-2
Merrill, Valerie	Mathematics	08/23/16	E-8

d. Long-Term, Temporary Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
MORENO VALLEY COLLEGE VISITING ASSISTANT PROFESSOR			
Brown, Roger	Music	08/23/16	H-1
Brown-Lowry, Tanya	Health Science/Kinesiology	08/23/16	C-6
Martinez, Maria	Spanish	08/23/16	H-6
McNaughton, Barry	Music	08/23/16	C-6
Navas, Esteban	Mathematics	08/23/16	H-2
Townsell, Jeffie	Counseling	08/29/16	E-15
Vega-Sanchez, Mario	Spanish	08/23/16	C-6
NORCO COLLEGE VISITING ASSISTANT PROFESSOR			
Kazsuk, Elizabeth	Sociology	08/23/16	G-6
RIVERSIDE CITY COLLEGE VISITING ASSISTANT PROFESSOR			
Buenviaje, Dino	History	08/23/16	H-6
Daniels, Louise	Physics/Astronomy	08/23/16	C-1
Thaler, Catherine	Biology	08/23/16	H-6
Soto, Jeffrey	Art	08/23/16	B-6

Subject: Academic Personnel

Date: August 16, 2016

1. Appointments (Cont'd)

e. Extra-Curricular Assignments, Academic Year 2016-17

Changes to the list submitted/approved by the Board of Trustees on June 21, 2016.

<u>Name</u>	<u>Change Activity</u>	<u>Type</u>	<u>Stipend</u>
Johnson, Mustafa	Assistant Football Coach	Addition	\$.00
Greenawalt, Casey	Assistant Water Polo Coach, Men	Addition	
Hass, Richard	Assistant Water Polo Coach, Men	Deletion	\$.00

2. Salary Placement Adjustments

At their meeting of May 17, 2016 and June 21, 2016 the Board of Trustees approved the appointments of the following faculty members. The employees have provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty members listed below, effective August 23, 2016:

<u>Name</u>	<u>Discipline</u>	<u>Placement</u>
Brackett, Trevor	Counseling	F-2
Canfield, Stephanie	Nursing	G-7
Flack, Yvonne	English	E-5
Greene, Monique	Counseling	D-5
Somers, Nivard	Counseling	D-5
Vas, Renee	Reading	F-2

3. Hire Date Corrections

At their meeting of June 21, 2016, the Board of Trustees approved the appointments of Rolando Regino and Nivard Sommers. The effective dates of hire need correction.

It is recommended the Board of Trustees approve the change in hire dates for the following individuals as stated below:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Regino, Rolando	Director, Open Campus	06/29/16	07/01/16
Somers, Nivard	Visiting Assistant Professor, Counseling	08/29/16	08/23/16

Subject: Academic Personnel

Date: August 16, 2016

4. Notice of Employment - Academic Administrator Contracts

Changes/additions to the list submitted/approved by the Board of Trustees at their meeting of June 21, 2016.

It is recommended the Board of Trustees approve the following changes/additions.

<u>Name</u>	<u>Position</u>	<u>Term</u>	<u>Placement</u>
Alvarado, Cecilia	Dean, Student Services	07/11/16-06/30/17	X-5
McCarson, Daniela	Assistant Dean, CalWORKS & Special Funded Programs	07/01/16-06/30/18	S-5
Turnier, Arthur	Dean, Instruction Public Safety Education & Training	07/01/16-06/30/18	Z-4

5. Rescind Appointment

At their meeting of June 21, 2016, the Board of Trustees approved the appointment of Kathleen Mahony as Visiting Assistant Professor of Nursing. Ms. Mahony has since declined the offer of employment.

It is recommended the Board of Trustees rescind the appointment of Kathleen Mahony as Visiting Assistant Professor of Nursing.

6. Notice of Employment – Tenured Faculty, Academic Year 2016-17

It is recommended that the Board of Trustees, consistent with the provisions of Education Code Section 87609, approve a notice of employment for the academic year 2016-17 for tenured faculty Tamra Kearn.

7. Separations – Retirement Date Adjustments

The following list was submitted/approved by the Board of Trustees at their meeting of April 19, May 17, and June 21, 2016. The following employees have requested an adjustment to the effective date of their retirement.

It is recommended the Board of Trustees approve adjusted effective retirement dates of the following faculty:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>
Leifer, Gloria	Professor, Nursing	06/09/16
Moore, Paul	Associate Professor, Library Services	06/29/16
Willie, Cheryl	Assistant Professor, CTE, Cosmetology	06/09/16

Subject: Academic Personnel

Date: August 16, 2016

8. Separation(s) – Resignation(s) and Retirement(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>	<u>Reason</u>
Gomez, Steve	Director, Pathways to Excellence	08/31/16	Resignation
Palmer, Diane	Assistant Professor, Humanities	06/30/16	Resignation

Agenda Item (VI-A-2)

Meeting 8/16/2016 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160816_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Classified Personnel

Date: August 16, 2016

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u> (On/After)	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
DISTRICT				
Doherty, Mary Ann	Director, Grants	08/15/16	S-5	Appointment
Elwood, Melissa	Controller	07/01/16	Y-1	Promotion
Larry, Shawn	Interim Director, Human Resources & Employee Relations	08/01/16 to 06/30/18 (or until position filled)	Y-5	Contract
MORENO VALLEY COLLEGE				
Jones III, Nathaniel	Vice President, Business Services	08/09/16	AB-4	Appointment
RIVERSIDE CITY COLLEGE				
Cinnamon, Gary	Interim Director, Facilities, Maintenance & Operations	07/01/16	V-5	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Escoto, Joe	System Administrator	06/22/16	U-LS2	Promotion
Navarro, Karla	Benefits Clerk (Part-Time)	08/08/16	E-1	Appointment
Placencia, Ray	Senior Officer	08/17/16	P-LS-1	Promotion
Vargas, Mireya	Accounts Payable Specialist	08/15/16	I-1	Appointment
MORENO VALLEY COLLEGE				
Andom, Eden	Executive Administrative Assistant	09/01/16	M-1	Appointment
Crouse, Laurie	Administrative Assistant IV (Business Services)	07/01/16	K-1	Promotion

1. Appointments (Cont'd)

c. Classified/Confidential (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date (On/After)</u>	<u>Contract/ Salary</u>	<u>Action</u>
NORCO COLLEGE				
Valencia, Jennifer	Grants Administrative Specialist	08/01/16	I-5	Promotion
RIVERSIDE CITY COLLEGE				
Borden, Justin	Information Support/Operator	08/03/16	C-1	Appointment
Brookens, Lynn	Administrative Assistant III	08/04/16	I-LS-2	Transfer
Coston, Olayide	Senior Financial Aid Advisor	07/11/16	J-3	Promotion
Evelyn, Brandon	Custodian	07/18/16	C-3	Transfer
Kilgus, Kurt	Music Specialist	08/16/16	M-1	Appointment
Thomas, Leslie	Administrative Assistant I (Part-Time 48.75%)	08/17/16	E-1	Appointment
Valadez, Frank	Groundsperson	08/17/16	E-1	Appointment

d. Classified/Confidential – Categorically Funded

MORENO VALLEY COLLEGE				
Sanchez, Irene	Supplemental Instructional Coordinator	06/22/16	M-3*	Appointment *Correction to Step
NORCO COLLEGE				
Catalan, Adriana	Outreach Specialist (Part-Time 62.5%)	08/01/16	K-1	Appointment
De Leon, Gilberto	Counseling Clerk II	07/11/16	G-5	Promotion
Flores, Cassandra	Counseling Clerk II (Part-Time 47.5%)	07/05/16	G-1	Appointment
Grajeda, Daniel	Counseling Clerk II	07/05/16	G-1	Appointment
Krutsch, Shannyn	Marketing and Media Technician	08/15/16	I-1	Appointment
RIVERSIDE CITY COLLEGE				
Alejandro, Dulce	Student Resource Specialist	08/01/16	L-1	Appointment
Castro, Jonathan	Financial Aid Advisor	08/01/16	H-1	Appointment
Currie, Theresa	Instructional Department Specialist	07/18/16	K-LS-4	Transfer
Gonzalez, Elizabeth	Outreach Specialist	08/17/16	K-1	Appointment
Lusk, Cecilia	Student Resource Specialist	07/18/16	L-1	Appointment
Neal, Lamar	Outreach Specialist	08/17/16	K-2	Promotion

2. Request(s) for Temporary Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Agamaite, Lauren	Admissions & Records Operations Assistant	47.50% to 72.5%	07/01/16-06/30/17
Bonilla, Lisa	Instructional Media Assistant	75% to 100%	07/01/16-12/31/16
Cardoza, Alfred	Projects Specialist	37.5% to 87.5%	08/17/16-02/17/17
Franco, Lorena	Outreach Specialist	47.5% to 62.5%	08/22/16-02/22/17
Huizar, Monica	Educational Advisor	100% to 62.5%	08/08/16-01/31/17
Jones, Abreesha	Counseling Clerk I	48.75 to 80%	07/01/16-09/20/16
Landin, Daniel	Educational Advisor	47.5% to 100%	07/06/16-12/31/16
LeDuff, Nicole	CalWorks Specialist	48.75% to 60%	07/01/16-09/01/16
LeDuff, Nicole	CalWorks Specialist	48.75% to 65%	09/02/16-06/02/17
Martinez, Maggie	Career and Technical Education	37.5% to 87.5%	07/01/16-12/31/16
McDonald, Elaina	Administrative Assistant I	47.5% to 100%	06/01/16-06/21/16
Moonstone, Rebecca	Supplemental Instructional Coordinator	52.5% to 100%	07/01/16-09/30/16
Orta-Perez, Angel	Outreach Specialist Upward Bound	50% to 100%	07/01/16-10/30/16
Phillips, Beverly	Student Services Technician	*47.50% to 100% *Correction to FTE	05/17/16-08/30/16
Rodriguez, Norma	ISS	75% to 100%	07/01/16-09/30/16
Sanders, Shandon	Admissions & Records Operations Assistant	48.75% to 72.50%	07/01/16-06/30/17
Uduman, Shazna	Student Services Specialist	72.5% to 100%	07/01/16-12/31/16
Urena, Jacqueline	Educational Advisor	75% to 100%	07/01/16-06/30/17
Valentines, Sylvia	Community Service Aide I	48.75% to 100%	07/01/16-06/30/17
Warren, Jacquelyn	Admissions & Records Operations Assistant	48.75% to 75.0%	07/01/16-12/31/16

3. Request(s) for Permanent Increase/Decrease in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>Effective Date(s)</u>
Gonzales, Cinthya	Educational Advisor	48.75% to 100%	07/01/16
Orta-Perez, Angel	Outreach Specialist	50% to 100%	07/12/16

Subject: Classified Personnel

Date: August 16, 2016

4. Requests for Temporary Reduce Workload During the 4/10 Work Schedule

<u>Name</u>	<u>Title</u>	<u>From</u>	<u>To</u>
Johnson, Polly	Science Technician II	*90%	*80%
			*Correction to %
Manaog, Ana	Academic Evaluations Specialist	100%	80%

5. Separation(s) – Resignation(s) and/or Retirement(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>
<u>RESIGNATION(S)</u>		
Calderon, Colleen	Educational Advisor	07/20/16
Power, Erin	Financial and Technical Analyst	08/19/16
Stone, Sherry	District Safety & Emergency Planning Manager	08/19/16
Tiangco, Jefferson	Instructional Technology Specialist	08/04/16
Vevesi, Save	Administrative Assistant III	07/28/16
<u>RETIREMENT(S)</u>		
Hakenson, Sandra	Nursing Skills Laboratory Technician	*06/29/16
		*Correction to Date
Moreno, Manuel	Custodian	06/29/16
Whalen-Turner, Joyce	Instructional Department Specialist	07/29/16

Agenda Item (VI-A-3)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160816_Other Personnel](#)
[20160816_Other Personnel_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES AND EMPLOYEE RELATIONS

Subject: Other Personnel

Date: August 16, 2016

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Experts

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional experts and authorize the Vice Chancellor, Human Resources and Employee Relations to sign the employment agreement.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Term</u>	<u>Amount</u>
Berber, Alicia	Head Women's Basketball Coach	Riverside City College	07/01/16-06/30/17	\$65,000/yr
Kuk, James	Assistant Head Football Coach	Riverside City College	07/01/16-06/30/17	\$65,000/yr
Matthews, Philip	Head Men's Basketball Coach	Riverside City College	07/01/16-06/30/17	\$87,300/yr
Mercadante, Larry	Assistant to the President	Moreno Valley College	07/05/16-10/26/16	\$41,580

Subject: Other Personnel

Date: August 16, 2016

4. Professional Experts (cont.)

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Term</u>	<u>Amount</u>
Robinson, Nicholas	Assistant Men's and Women's Track and Field Coach	Riverside City College	07/01/16-06/30/17	\$65,000/yr
Smith, Damien	Head Women's Track/Head Women's Cross Country Coach	Riverside City College	07/01/16-06/30/17	\$65,000/yr

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Aguirre, Marisela	Community Service Aide I	Safety & Police	07/01/16-06/30/17	\$16.47
Arredondo, Daniel	Community Service Aide I	Safety & Police	07/01/16-06/31/17	\$16.47
Davis, Suzanne	Community Service Aide I	Safety & Police	05/03/16-06/30/16	\$16.47
		Human Resources		
	Human Resources	and Employee		
Jones, Claudia	Generalist	Relations	07/05/16-09/30/16	\$26.70
MORENO VALLEY				
	Library Operations			
Badger-Phillips, Kriste	Assistant	Library	07/01/16-06/30/17	\$22.17
Badger-Phillips, Kriste	Library Tech II	Library	07/01/16-06/30/17	\$23.15
		Technology Support		
Deans, Samuel	Computer Technician	Services	07/01/16-06/30/17	\$18.01
	Instructional Media	Technology Support		
Deans, Samuel	Assistant	Services	07/01/16-06/30/17	\$23.75
Deharo, Lisa	Custodian	Facilities	07/01/16-06/30/17	\$16.79
Campbell, Tracy	Custodian	Facilities	07/01/16-06/30/17	\$16.79
		Office of the		
Maciel, Sandra	Administrative Assistant I	President	07/11/16-10/07/16	\$18.36
	Instructional Media	Technology Support		
Martinez, Jimmy	Broadcast Coordinator	Services	07/01/16-06/30/17	\$31.39
		Student Services/		
McGurn, Colleen	Student Activities Clerk	Student Activities	07/01/16-06/30/17	\$19.94
	Instructional Media	Technology Support		
McLaughlin, Devin	Assistant	Services	07/01/16-06/30/17	\$23.75
Mugavero, Lisa	Laboratory Technician II	Chemistry	08/02/16-09/30/16	\$24.22
	Senior Tool Room	Automotive		
Murdock, Skyler	Attendant	Technology	07/01/16-06/30/17	\$19.74
	Enrollment Services			
Ramirez, Darlene	Assistant	Counseling	06/14/16-06/30/16	\$18.01
Ramirez, Veronica	Custodian	Facilities	07/01/16-06/30/17	\$16.79
NORCO				
Aparicio, Sergio	Custodian	Facilities	07/01/16-06/30/17	\$16.79
Castillo, Christian	Warehouse Assistant	Facilities	07/01/16-06/30/17	\$17.48
Foster, Arthur	Custodian	Facilities	07/01/16-06/30/17	\$16.79
Schepler, Suzanne	Accounting Clerk	Business Services	07/19/16-09/10/16	\$18.36

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE				
Beebe, Angela	Custodian	Facilities	07/01/16-06/30/17	\$16.79
Butler, Eugene	Custodian	Facilities	07/01/16-06/30/17	\$16.79
Cordero, Christina	Cosmetology Clerk	Cosmetology	07/01/16-12/31/16	\$18.01
Farook, Eba	Administrative Assistant I	Academic Support	08/01/16-06/30/17	\$18.36
Mejia, Ramon	Custodian	Facilities	07/01/16-06/30/17	\$16.79
Munoz, Irma	Custodian	Facilities	07/01/16-06/30/17	\$16.79

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
	Marketing & Media	Center for International Trade		
Aguilera, Michael	Coordinator	Development	07/01/16-06/30/17	\$18.00
Arnhart, Katie	Interperter IV	Disability Resource Center	08/17/16-06/30/17	\$40.00
		Human Resources &		
Bullock, Rachel	Office Assistant IV	Employee Relations	07/08/16-09/30/16	\$14.00
Castaneda, Marcos	Finance Specialist	Accounting Services	07/01/16-06/30/17	\$18.25
Covarrubias, Albert	Interperter I	Disability Resource Center	08/17/16-06/30/17	\$25.00
Cox, Brittany	Office Assistant IV	TriTech	07/01/15-06/30/17	\$14.00
Erebholo, Anneliese	Office Assistant IV	Student Financial Services	07/12/16-02/13/17	\$14.00
	Business Technical	Center for International Trade		
Stull, Ryan	Assistant	Development	07/01/16-06/30/17	\$24.00
		Human Resources &		
Tewahaftewa, Ann	Office Assistant IV	Employee Relations	08/15/16-06/30/17	\$14.00
NORCO				
Chairez, Ramon	Grant Facilitator	TRIO Upward Bound	08/19/16-06/30/17	\$40.00
	Supplemental			
Walid, Ahmad	Instructional Leader	Tutorial Services	07/01/16-06/30/17	\$12.00
MORENO VALLEY				
	Supplemental			
Bendnorz, Rebecca	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Beltran, Marco	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Callcott, Crystal	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Cuevas, Luis	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Elias, Karina	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Flores, Jose	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Franco, Josue	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Grant Project	Grants and College Support		
Hansen, Noelle	Technician	Programs/STEM	06/20/16-09/30/16	\$20.00
	Supplemental	Grants and College Support		
Harmison, Dominic	Instructional Leader	Programs/STEM	07/01/16-09/30/16	\$12.00
	Summer Bridge	Grants and College Support		
Noguera, Danilo	Coordinator	Programs/STEM	06/20/16-07/28/16	\$20.00
		Law Enforcement Training		
Perez, Linda	Role Player	Programs	07/01/16-06/30/17	\$10.00

*Position Title Change

SHORT-TERM POSITIONS

Backup Other Personnel

August 16, 2016

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
	Supplemental			
Perez, Stephanie	Instructional Leader	GCSP/STEM	07/01/16-09/30/16	\$12.00
	Supplemental			
Quintos, Tracy	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Student Success			
Ramirez, Darlene	Coach	Counseling	06/01/16-06/30/16	\$25.00
Raphael, Patric	Office Assistant III	Outreach	06/22/16-06/30/16	\$12.50
Rocha, Alejandra	Office Assistant IV	Veterns Services	07/01/16-12/31/16	\$14.00
	Supplemental			
Ruiz, Nancy	Instructional Leader	Academic Support	08/17/16-06/30/17	\$12.00
	Supplemental			
Silva, Andress	Instructional Leader	GCSP/STEM	07/01/16-09/30/16	\$12.00
	Supplemental			
Shayegan, Majid	Instructional Leader	GCSP/STEM	07/01/16-09/30/16	\$12.00
	Supplemental			
Tope, Ilona	Instructional Leader	Academic Support	07/01/16-06/30/17	\$12.00
	Supplemental			
Violette, Jason	Instructional Leader	GCSP/STEM	07/01/16-09/30/16	\$12.00
		Law Enforcement Training		
Whitt, Jerry	Role Player	Programs	07/01/16-06/30/17	\$10.00
	Supplemental			
Wood, Broderick	Instructional Leader	GCSP/STEM	07/01/16-09/30/16	\$12.00
RIVERSIDE				
Edwards, Emily	Office Assistant II	CTA Faculty Association	07/01/16-06/30/17	\$10.50
	Student Activities			
Murdock, Skyler	Advisor	Automotive Technology	07/01/16-06/30/17	\$13.45
Trubey, Jacob	Tutor IV	Mathematics	06/20/16-06/30/17	\$10.00
	Matriculation			
	Educational Support			
Vaipulu, Vickie	Associate	Counseling	08/17/16-12/23/16	\$20.00
	Supplemental			
Walters, Howard	Instructional Leader	Academic Support	07/01/16-06/30/17	\$12.00

*Position Title Change

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
August 16, 2016
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
RIVERSIDE COMMUNITY COLLEGE DISTRICT				
Crespo, Cynthia	Student Aide II	CTE / Rubidoux Annex	07/11/16	\$ 11.50
MORENO VALLEY COLLEGE				
		Academic Support		
Adams, Shawntell	Student Aide III	Supplemental Instruction	07/01/16	\$ 12.00
Alonso Tapia, Karina	Student Aide I	Food Services	07/01/16	\$ 10.00
Alvarado, Christina	Student Aide I	Food Services	07/01/16	\$ 10.00
		Academic Support		
Aquino, Angelo	Student Aide IV	Tutorial Services	07/01/16	\$ 13.00
		Academic Support		
Arellano, Bryan	Student Aide II	Tutorial Services	07/01/16	\$ 11.00
Arias, Vivian	Student Aide I	EOPS	08/03/16	\$ 10.00
		Academic Support		
Availa, Stephany	Student Aide III	Tutorial Services	07/01/16	\$ 12.00
Awwad, Safieh M	Student Aide III	Outreach Peer Leader Prog	06/14/16	\$ 12.00
Awwad, Safieh M	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Ayala, Dante	Student Aide III	Academic Support Supple	08/03/16	\$ 12.00
Balajadia, Joshua	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Banda, Angel	Student Aide I	Writing Reading Center	07/01/16	\$ 10.00
Bautista, Sebastianne B	Student Aide III	Outreach Peer Leader Prog	06/13/16	\$ 12.00
Bautista, Sebastianne B	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Boerum, Andrea	Student Aide III	Academic Support Tutoria	07/01/16	\$ 12.00
Bonilla, Lizbeth	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Brobby, Amofah	Student Aide III	Outreach Peer Leader Prog	06/21/16	\$ 12.00
Brobby, Amofah	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Cabrera, Giselle A	Student Aide I	Food Services	07/01/16	\$ 10.00
Carr, Jade	Student Aide I	EOPS	08/03/16	\$ 10.75
Castillo Tovar, Jose L	Student Aide II	Disability Support Service	07/01/16	\$ 11.75
Cifuentes, Abraham	Student Aide III	Upward Bound	07/01/16	\$ 12.00
Cole, Russell	Student Aide I	Food Services	07/01/16	\$ 10.00
Contreras, Megan	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Cortes, Jessica	Student Aide I	Early Childhood Education	07/01/16	\$ 10.00
Cruz Tapia, Francisco	Student Aide I	Math Lab	07/01/16	\$ 10.25
Cuevas, Luis	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.50
DeLeon, Gabriel	Student Aide III	Upward Bound Math and	07/01/16	\$ 12.00
Dolan, Dylan	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Elassi, Dania W	Student Aide I	Tutorial Services	05/18/16	\$ 10.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel
August 16, 2016
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
MORENO VALLEY COLLEGE (continued)				
Elassi, Dania W	Student Aide I	Academic Support Tutoria	07/01/16	\$ 10.00
Elias Rascon, Juan C	Student Aide I	Food Services	07/27/16	\$ 10.00
Flores, Amy	Student Aide II	Assessment Center	07/01/16	\$ 11.00
Flores, Karen	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Ford, Tanisha	Student Aide II			
Garcia, Alma	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Godoy Zambrano, Georgina	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Gomez, Mario S	Student Aide III	Outreach Peer Leader Prog	06/14/16	\$ 12.00
Gomez, Mario S	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Gonzalez, Ismael	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Grandado, Carmen	Student Aide II	Assessment Center	07/01/16	\$ 11.00
Green, Brianna	Student Aide I	EOPS	07/14/16	\$ 10.00
Guidote, Francesca	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Guidote, Maria	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.50
Gutierrez, Melisza	Student Aide I	Early Childhood Educatior	07/01/16	\$ 10.00
Heard-Oullette, Sonya	Student Aide I	Early Childhood Educatior	07/01/16	\$ 10.00
Hernandez, Benjamin L	Student Aide I	EOPS	08/03/16	\$ 10.00
Hernandez, Jasmine	Student Aide I	Food Services	07/14/16	\$ 10.00
Hernandez, Jose A	Student Aide II	Tutorial Services	08/03/16	\$ 11.00
Hernandez, Melissa	Student Aide I	EOPS	07/14/16	\$ 10.00
Hernandez, Maria	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Heydari, Abbas-Ali	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.00
Johnson, Kiaria	Student Aide II	Academic Support Tutoria	08/03/16	\$ 11.00
Jones, Jasmine	Student Aide I	Academic Counseling and	07/01/16	\$ 10.25
Kafie, Camila	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Lopez, Melissa	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Lopez, Michelle	Student Aide I	Food Services	07/01/16	\$ 10.00
Lopez Sanchez, David	Student Aide I	Food Services	07/01/16	\$ 10.00
Lowery, Alesia	Student Aide I	Food Services	07/01/16	\$ 10.00
Lozano Leon, Adnar	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.00
Lucero, Patricia	Student Aide I	Early Childhood Educatior	07/01/16	\$ 10.00
Lupercio, Jesus	Student Aide III	Outreach Peer Leader Prog	06/13/16	\$ 12.00
Macedon Sr, Tyrone	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
McDowell, Jessica	Student Aide I	Technology Support Servi	07/01/16	\$ 10.00
Mejia, Brandon	Student Aide II	Assessment Center	07/01/16	\$ 11.00
Mejia, Melanie	Student Aide III	Assessment Center	07/01/16	\$ 12.00
Milner, Shadae	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Mireles, Julie	Student Aide III	Outreach Peer Leader Prog	06/13/16	\$ 12.00
Mireles, Julie	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Mireles, Hilda J	Student Aide I	Food Services	07/01/16	\$ 10.00

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MORENO VALLEY COLLEGE (continued)				
Morris, Tanisha	Student Aide I	Student Activities Center	07/21/16	\$ 10.50
Nelson, Melissa	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.00
Nelson, Zachery M	Student Aide II	Academic Support Tutoria	08/03/16	\$ 11.00
Nguyen, Vinh	Student Aide II	Academic Support Tutoria	07/05/16	\$ 11.00
Ochoa, Paulina	Student Aide I	Library	07/01/16	\$ 10.00
Orellano, Vivian	Student Aide I	Early Childhood Education	07/01/16	\$ 10.00
Osio, Vanesa	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Osuna, Elizabeth	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.00
Peraza, Elvin	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Pinedo, Diana	Student Aide I	EOPS	07/14/16	\$ 10.00
Pisa, Amanda	Student Aide II	Technology Support Servi	07/01/16	\$ 11.00
Quinto, Tracy	Student Aide II	Academic Support Tutoria	07/05/16	\$ 11.00
Rico, Ana	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Rodriguez, Jocelyn	Student Aide I	EOPS	08/03/16	\$ 10.00
Roman, Cynthia	Student Aide II	Academic Support	07/01/16	\$ 11.00
Rosales, Salvador	Student Aide II	Assessment Center	07/05/16	\$ 11.00
Salcedo, Gabriel	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.00
Salmeron, Cristina	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Sagrero, Adrian	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Sanchez, Leslie	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Sanchez Ledezma, Gabriela	Student Aide II	Academic Support	07/01/16	\$ 11.00
Silva, Andress	Student Aide II	Academic Support Tutoria	07/01/16	\$ 11.00
Smith, Lauren	Student Aide III	Assessment Center Disability Support	07/05/16	\$ 12.75
Soriano Ambriz, Lorenzo R	Student Aide II	Services Disability Support	06/13/16	\$ 11.50
Soriano Ambriz, Lorenzo R	Student Aide II	Services Early Childhood	07/01/16	\$ 11.50
Theus, Theresa	Student Aide I	Education Early Childhood	07/01/16	\$ 10.00
Valdez, Cecilia	Student Aide I	Education	07/01/16	\$ 10.00
Vann, Angel	Student Aide I	Food Services	07/12/16	\$ 10.00
Vargas, Giovanna	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Vazquez, Manuel	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Vega, Benedicto	Student Aide I	Food Services	07/01/16	\$ 10.00
Vega Hernandez, Christie	Student Aide I	Library	07/01/16	\$ 10.00
Villasenor, Sofia	Student Aide I	Counseling	07/14/16	\$ 10.00
Violette, Nancy	Student Aide I	Counseling	07/14/16	\$ 10.00
Walker, Bryon	Student Aide I	EOPS	08/03/16	\$ 10.00
Wang, Ziyang	Student Aide I	Math Lab	07/01/16	\$ 10.00

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MORENO VALLEY COLLEGE (continued)				
Whitworth, Tekeyah	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Wilkerson, Demarius	Student Aide I	Food Services	06/28/16	\$ 10.00
Wilkerson, Demarius	Student Aide I	Food Services	07/01/16	\$ 10.00
Youngblood, Iiyshaa	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
Zavala Lopez, Laura	Student Aide II	Upward Bound Math and S	07/01/16	\$ 11.00
Zetina, Karen	Student Aide III	Outreach Peer Leader Prog	07/01/16	\$ 12.00
NORCO COLLEGE				
Aburto, Carmen	Student Aide I	Food Services	07/01/16	\$ 10.00
Affeldt, Ryan	Student Aide II	Tutorial Services	07/05/16	\$ 11.00
Bakeer Agha, Nataly	Student Aide I	EOPS/CARE	07/07/16	\$ 10.00
Bakeeragha, Mohammed	Student Aide II	Tutorial Services	07/08/16	\$ 11.00
Bakeeragha, Nataly	Student Aide II	Tutorial Services	07/05/16	\$ 11.00
Barron, Christopher	Student Aide I	Food Services	07/01/16	\$ 10.00
Beltran, Tiffany	Student Aide I	DRC	07/06/16	\$ 10.00
Bredehoft, Brandalyn	Student Aide III	Tutorial Services	07/05/16	\$ 12.00
Castillo, Christian	Student Aide II	Student Activities	07/07/16	\$ 11.00
Deshommes, Sebastien	Student Aide II	Tutorial Services	07/05/16	\$ 11.00
Faz-Nunez, Almendra	Student Aide II	Tutorial Services	07/05/16	\$ 11.00
Fernandez, Jordy	Student Aide II	Tutorial Services	07/05/16	\$ 12.00
Gutierrez, Brenda	Student Aide II	Tutorial Services	07/08/16	\$ 11.00
Hamilton, William	Student Aide I	EOPS/CARE	07/27/16	\$ 10.00
Ishak, Baher	Student Aide II	Tutorial Services	07/27/16	\$ 11.00
Johnson, Matthew	Student Aide III	LRC	07/08/16	\$ 12.50
Jolly, Misty	Student Aide II	CalWorks/Outreach	07/01/16	\$ 11.00
Klempner, Jaccob	Student Aide I	DRC	07/07/16	\$ 10.00
Meeks, JaJuan	Student Aide I	EOPS/CARE	07/27/16	\$ 10.00
Nazari, Sumayeh	Student Aide I	Food Services	07/01/16	\$ 10.00
Nwagwu, Anthony	Student Aide II	Tutorial Services	07/08/16	\$ 11.00
Oliva, Kenya	Student Aide I	Food Services	07/01/16	\$ 10.00
Pacillo, Collin	Student Aide II	Student Activities	07/05/16	\$ 11.00
Perez, Ray Michael	Student Aide I	Food Services	07/01/16	\$ 10.00
Ray, Prinze	Student Aide I	Food Services	07/01/16	\$ 10.00
Santana, Elan	Student Aide I	Food Services	07/01/16	\$ 10.00
Santana, Elan	Student Aide I	Student Activities	07/08/16	\$ 10.00
Sok, Sreyoun	Student Aide III	Tutorial Services	07/01/16	\$ 12.00
Soto, Jake	Student Aide III	LRC	07/08/16	\$ 12.50
Spengler, Craig	Student Aide I	Food Services	07/01/16	\$ 10.00
Velazco Miranda, Luis	Student Aide I	Food Services	07/01/16	\$ 10.00
Wilson, Felesa	Student Aide III	Tutorial Services	07/01/16	\$ 12.00

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NORCO COLLEGE (continued)				
Yim, Tony	Student Aide III	Tutorial Services	07/11/16	\$ 12.00
RIVERSIDE CITY COLLEGE				
Ahumada, Alicia	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Albeer, Marwant	Student Aide I	EOPS	07/13/16	\$ 10.00
Albrecht, Breanna	Student Aide III	Academic Support	08/15/16	\$ 12.00
Alvarado, Krystal	Student Aide I	Technical Support Svcs	08/01/16	\$ 10.00
Alvarez, Jillian	Student Aide I	Early Childhood Studies	07/26/16	\$ 10.00
Alvey, Kami	Student Aide III	Academic Support	07/29/16	\$ 12.00
Arian, Garrett	Student Aide I	Math Learning Center Center for Communication Excellence	07/01/16	\$ 10.25
Aringer, Alexandra	Student Aide I	Excellence	07/27/16	\$ 10.00
Arora, Tanish	Student Aide III	Academic Support	07/19/16	\$ 12.00
Avila Vidal, Cynthia	Student Aide I	Counseling	07/01/16	\$ 10.50
Avila Vidal, Juan	Student Aide I	Counseling	07/01/16	\$ 10.50
Ayoub, Nezar	Student Aide I	Tutorial Services	07/01/16	\$ 10.50
Baldwin, Sophie	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Barajas, Cristal	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Bardge, Aisha	Student Aide I	Performing Arts / Dance	08/01/16	\$ 10.00
Bhakta, Nimmi	Student Aide III	Academic Support	08/15/16	\$ 12.00
Black, Allen	Student Aide II	Ujima / Homeroom	07/26/16	\$ 11.00
Boban, Lawrence	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Borja, Stephany	Student Aide I	Library Center for Communication Excellence	07/01/16	\$ 10.00
Boss, Sarah	Student Aide I	Excellence Applied Tech / Film and Television	08/15/16	\$ 10.00
Brazzill, Nicholas	Student Aide II	Television	07/27/16	\$ 11.00
Brockington, Amirah	Student Aide II	Admin Support Ctr	07/01/16	\$ 11.00
Buyse, Christian	Student Aide I	Counseling	08/15/16	\$ 10.50
Cabrera Sanchez, Jose	Student Aide I	EOPS	07/13/16	\$ 10.00
Calderon Elizalde, Danny	Student Aide III	Academic Support	07/29/16	\$ 12.00
Caldwell, Cassandra	Student Aide I	Tutorial Services	07/01/16	\$ 10.50
Campbell, Austin	Student Aide III	English Department	08/15/16	\$ 12.00
Campbell, Ian	Student Aide I	Food Services	07/01/16	\$ 10.00
Campos, Amanda	Student Aide III	Academic Support	07/29/16	\$ 12.00
Capetillo, Alexander	Student Aide III	Academic Support	08/15/16	\$ 12.00
Capul, Linnette	Student Aide I	Food Services	07/01/16	\$ 10.00
Carney, Jeremy	Student Aide I	Technical Support Svcs	08/01/16	\$ 10.00
Carpenter, Alexander	Student Aide II	Disability Resource Ctr.	07/01/16	\$ 11.00

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RIVERSIDE CITY COLLEGE (continued)				
Castaneda Duenas, Gema	Student Aide I	Math Learning Center	07/12/16	\$ 10.00
Castillo, Lorenzo	Student Aide I	Health Services	07/12/16	\$ 10.00
Chandra, Clarissa	Student Aide I	Food Services	07/01/16	\$ 10.00
Chavez Ortiz, Oscar	Student Aide I	Math Learning Center	07/27/16	\$ 10.00
Chavez, Cynthia	Student Aide I	Library	07/01/16	\$ 10.00
Chiang, Yi Ming	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Clay, Amber	Student Aide I	Tutorial Services	08/15/16	\$ 10.50
Contreras, Nestor	Student Aide III	Library Center for Communication	07/01/16	\$ 12.00
Cook, Lauren	Student Aide I	Excellence	08/15/16	\$ 10.00
Cortes Heredia, Lucia	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Coulter, Austin	Student Aide I	Library	08/15/16	\$ 10.00
Crossley Jr., Hilton	Student Aide III	Library	07/01/16	\$ 12.00
Cruz, Edward	Student Aide I	Math Learning Center	07/01/16	\$ 10.25
Cruz-Martinez, Hector	Student Aide I	Food Services	07/01/16	\$ 10.00
Curticiu, Dana	Student Aide IV	International Student Ctr	07/01/16	\$ 13.75
Davidson, Scott	Student Aide III	English Department	08/15/16	\$ 12.00
De La Cruz Rodriguez, Ana	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
De La Cruz, Melissa	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
De La Torre, Adrian	Student Aide III	Academic Support	08/15/16	\$ 12.00
Delao-Sanchez, Shelsea	Student Aide I	Student Support Svcs	07/11/16	\$ 10.75
Delgado, Debby	Student Aide I	Academic Support/CAP	07/20/16	\$ 10.00
Diaz Aguilera, Jose	Student Aide III	Math Learning Center	07/01/16	\$ 12.00
Diaz Barbosa, Laura	Student Aide I	Upward Bound	07/11/16	\$ 10.00
Diaz Jr., Hipolito	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Diaz Solorio, Jose	Student Aide I	Transfer Center	07/01/16	\$ 10.50
Diaz, Ignacio	Student Aide I	Outreach	07/01/16	\$ 10.00
Diego Larios, Paola	Student Aide I	Assessment Center	07/28/16	\$ 10.00
Eggleton, Heather	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Elyo, Husam	Student Aide III	Academic Support	07/20/16	\$ 12.00
Esparza Partinico, Perla	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Esparza, Angelique	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Espinoza, Bianca	Student Aide I	Writing and Reading Ctr	07/01/16	\$ 10.00
Estrada Rojas, Antonia	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Evangelista, Gamaliel	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Fernandez, Keith	Student Aide I	Math Learning Center	07/01/16	\$ 10.25
Fernandez, Stephany	Student Aide I	Health Services	07/01/16	\$ 10.00
Fike Wayne	Student Aide I	Tutorial Services	07/13/16	\$ 10.50
Finau, Kisione	Student Aide I	Math Learning Center	07/27/16	\$ 10.00
Flores, Jolene	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00

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Ford, Devinee	Student Aide II	Math Learning Center	08/15/16	\$ 11.00
Fowler, Stephanie	Student Aide III	Library	07/01/16	\$ 12.00
Frajio, Ashley	Student Aide I	Counseling Center for Communication Excellence	07/01/16	\$ 10.50
Garcia III, Alejandro	Student Aide I	Disability Resource Ctr.	07/27/16	\$ 10.00
Garcia, Astrid	Student Aide II	Math Learning Center	07/20/16	\$ 11.00
Garcia, Christopher	Student Aide I	Outreach	07/27/16	\$ 10.00
Garcia, Miguel	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Garcia, Sandra	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Godinez, Alexis	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Godinez, Josceline	Student Aide I	Kinesiology / Aquatic Ctr	08/15/16	\$ 10.00
Gonzales, Justin	Student Aide I	Tutorial Services	07/01/16	\$ 10.50
Gonzalez Bravo, Maria	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Gonzalez, Antonio	Student Aide I	Transfer Center	07/28/16	\$ 10.50
Gonzalez, Brian	Student Aide I	Assessment Center Center for Communication Excellence	07/12/16	\$ 10.75
Gonzalez, Jessica	Student Aide I	Writing and Reading Ctr	07/27/16	\$ 10.00
Gonzalez, Karina	Student Aide I	International Student Ctr	07/01/16	\$ 10.00
Gonzalez, Luis	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.50
Gonzalez-Ayala, Yasmeeen	Student Aide I	Math Learning Center	07/01/16	\$ 10.00
Grambergs, Adam	Student Aide I	Business Administration/ Info Systems and Tech	07/01/16	\$ 10.25
Grant, Rylan	Student Aide I	Student Financial Svcs	07/01/16	\$ 10.00
Gray, Manuel	Student Aide I	Business Administration/ Info Systems and Tech	07/11/16	\$ 10.00
Gregory, Maria	Student Aide I	Early Childhood Studies	07/12/16	\$ 10.00
Haas Sally	Student Aide I	Library	07/01/16	\$ 10.00
Hanna, Roger	Student Aide III	Academic Support	07/01/16	\$ 12.00
Havadjia, Loukia	Student Aide III	Tutorial Services	08/15/16	\$ 12.00
Hay Jr., Isaac	Student Aide I	Outreach	07/01/16	\$ 10.50
Hepler, Katherine	Student Aide I	Academic Support	07/01/16	\$ 10.00
Hernandez, Andrew	Student Aide III	Outreach	07/01/16	\$ 12.00
Hernandez, Janette	Student Aide I	Food Services	07/01/16	\$ 10.00
Hidalgo, Adriana	Student Aide I	Tutorial Services	07/01/16	\$ 10.00
Higuera Castillo, Jennifer	Student Aide I	Library	07/01/16	\$ 10.50
Hinojos, Manuel	Student Aide I	Math Learning Center	07/01/16	\$ 10.00
Hoadley, Jonathan	Student Aide I	Writing and Reading Ctr	07/02/16	\$ 10.00
Huang, Barbie	Student Aide I	International Student Ctr	07/01/16	\$ 10.00
Huynh, Vy	Student Aide I	International Student Ctr	07/01/16	\$ 10.50

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RIVERSIDE CITY COLLEGE (continued)				
Ibarra, Andrew	Student Aide II	Disability Resource Ctr.	07/20/16	\$ 11.00
Jacobo, Jazleen	Student Aide I	Assessment Center	07/12/16	\$ 10.00
Jaimes, Caroleen	Student Aide I	Food Services	07/01/16	\$ 10.00
James, Breanna	Student Aide I	Ujima / Homeroom	07/26/16	\$ 10.50
Jimenez, Geraldo	Student Aide I	Counseling	07/01/16	\$ 10.50
Kalu, Nnamdi	Student Aide I	Tutorial Services	07/01/16	\$ 10.50
Kamoto, Jared	Student Aide I	Food Services	07/01/16	\$ 10.00
Kelly, Jesse	Student Aide I	Library	07/01/16	\$ 10.00
Keys, Samantha	Student Aide I	Tutorial Services	08/15/16	\$ 10.50
Kim, Min-Ah	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Ko, Eugene	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Kosasih, Yesse	Student Aide III	Academic Support	07/19/16	\$ 12.00
Kousa, Majdolin	Student Aide III	Academic Support	07/28/16	\$ 12.00
Labor, Sara	Student Aide I	Student Support Svcs	07/11/16	\$ 10.75
Law Wong, Rowena	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Leano, Axel	Student Aide I	Library	08/15/16	\$ 10.00
Linares, Heather	Student Aide II	Health Services	07/01/16	\$ 11.00
Liu, Sida	Student Aide I	Math Learning Center	07/27/16	\$ 10.00
Lomas Carraman, Rosa	Student Aide I	Counseling	07/01/16	\$ 10.50
Lopez Palomera, Maira	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Lopez Palomera, Norma	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Lozano Meza, Monica	Student Aide III	Academic Support	07/26/16	\$ 12.00
Luna, Maria	Student Aide III	Academic Support	07/20/16	\$ 12.00
Ma, Ming	Student Aide III	Academic Support	07/19/16	\$ 12.00
Macias, Alejandro	Student Aide I	Library	07/01/16	\$ 10.00
Mackey Arline, Cheyenne	Student Aide I	Ujima / Homeroom	07/18/16	\$ 10.50
Magana, Jose	Student Aide I	Math Learning Center	07/01/16	\$ 10.75
Maltz, Kevin	Student Aide III	Academic Support	07/01/16	\$ 12.00
Marchan, Jazmin	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Marquez Olivares, Juan	Student Aide I	Math Learning Center	07/01/16	\$ 10.25
Martin, Emily	Student Aide I	Kinesiology / Aquatic Ctr	08/15/16	\$ 10.00
Martin-Corbett, Cheyenne	Student Aide II	Technical Support Svcs	07/01/16	\$ 11.00
Martinez, Andrea	Student Aide III	Academic Support	08/15/16	\$ 12.00
Maxinez, Miriam	Student Aide III	Academic Support Center for Communication	07/01/16	\$ 12.00
McCarty, Doothy	Student Aide III	Excellence	08/01/16	\$ 12.00
McKinley, Kiante	Student Aide I	Academic Support / CAP	07/12/16	\$ 10.00
Medina, Iliana	Student Aide I	Counseling	07/01/16	\$ 10.50

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RIVERSIDE CITY COLLEGE (continued)				
Mendez, Angel	Student Aide I	Tutorial Services	07/01/16	\$ 10.00
Mendoza, Jose	Student Aide III	Academic Support	07/01/16	\$ 12.00
Mendoza, Osvaldo	Student Aide I	Performing Arts / Theatre	08/15/16	\$ 10.00
Miranda, Alejandra	Student Aide I	Library	7/27/166	\$ 10.00
Monroy, Nohemi	Student Aide I	Library	07/01/16	\$ 10.00
Montes, David	Student Aide I	Writing and Reading Ctr	07/01/16	\$ 10.00
Moore, Kiana	Student Aide II	Academic Support	07/26/16	\$ 11.75
Moore, Lindsay	Student Aide I	College Safety and Police	07/01/16	\$ 10.00
Morales, Felix	Student Aide I	Food Services	07/01/16	\$ 10.00
Morales, Jasmin	Student Aide I	Assessment Center	07/12/16	\$ 10.00
Mozqueda, Veronica	Student Aide I	Tutorial Services	07/01/16	\$ 10.50
Navarrete, Mayomy	Student Aide III	Academic Support	08/15/16	\$ 12.00
Nguyen, Pauline	Student Aide I	Performing Arts / Pilates	07/11/16	\$ 10.00
Nguyen, Phuonghuyen	Student Aide III	Academic Support	07/26/16	\$ 12.00
Noe, Robert	Student Aide III	Library	07/01/16	\$ 12.00
Ochoa, Javier	Student Aide III	Academic Support	07/26/16	\$ 12.00
Ordonez, Ivan	Student Aide I	Technical Support Svcs	08/01/16	\$ 10.00
Palacios, John	Student Aide I	Math Learning Center	07/11/16	\$ 10.25
Palacios, Myrna	Student Aide III	Academic Support	07/20/16	\$ 12.00
Pallares, Melissa	Student Aide I	Upward Bound	07/13/16	\$ 10.00
Pattison, Chad	Student Aide I	Counseling	06/20/16	\$ 10.00
Pattison, Chad	Student Aide I	Counseling	07/01/16	\$ 10.50
Pearce, Montana	Student Aide I	Math Learning Center	07/01/16	\$ 10.25
Perez, Antar	Student Aide III	Academic Support	07/20/16	\$ 12.00
Perez, Christopher	Student Aide I	Writing and Reading Ctr	07/05/16	\$ 10.00
Piz, Cindy	Student Aide I	Health Services	07/01/16	\$ 10.00
Plummer, Randy	Student Aide I	Technical Support Svcs Center for	08/15/16	\$ 10.00
Pollack, Veronica	Student Aide I	Communication	07/27/16	\$ 10.00
Pulu, Leslie	Student Aide I	Health Services	07/01/16	\$ 10.00
Quddus, Adeel	Student Aide III	Academic Support	08/15/16	\$ 12.00
Ramirez, Bianca	Student Aide III	Academic Support	07/26/16	\$ 12.00
Rede, Imari	Student Aide III	Academic Support	07/01/16	\$ 12.00
Reyes Romero, Guiselle	Student Aide III	Academic Support	07/01/16	\$ 12.00
Reyes, Brianna	Student Aide I	Math Learning Center	07/01/16	\$ 10.00
Rhodes, Salihah	Student Aide I	College Safety and Police	07/01/16	\$ 10.00
Richard, Monica	Student Aide I	Writing and Reading Ctr	07/01/16	\$ 10.00
Richard, Tristan	Student Aide II	Student Support Svcs	07/20/16	\$ 11.00
Risher, Michael	Student Aide I	Business Administration/ Info Systems and Tech	08/15/16	\$ 10.00

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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Rivera, Yvette	Student Aide III	Academic Support	07/19/16	\$ 12.00
Rodas, Cindy	Student Aide I	Math Learning Center Student Services /	07/01/16	\$ 10.25
Rodriguez, James	Student Aide III	La Casa	07/28/16	\$ 12.75
Rodriguez, Kimberly	Student Aide I	Technical Support Svcs	08/01/16	\$ 10.00
Rojas, Yesenia	Student Aide III	Academic Support	07/28/16	\$ 12.00
Roldan, Randy	Student Aide I	Transfer Center	07/01/16	\$ 10.50
Romana, Gurleen	Student Aide III	Academic Support	07/26/16	\$ 12.00
Ronquillo, Veronica	Student Aide II	Technical Support Svcs	07/01/16	\$ 11.00
Rosales, Marisol	Student Aide I	Food Services	07/01/16	\$ 10.00
Ruelas, Christina	Student Aide I	Math Learning Center	08/15/16	\$ 10.25
Ruiz, Megan	Student Aide I	Tutorial Services	08/15/16	\$ 10.50
Saibi, Abudusaimi	Student Aide I	International Student Ctr Center for Communication	07/01/16	\$ 10.50
Salas, Magdalena	Student Aide I	Excellence	07/13/16	\$ 10.00
Saldate Foster, Annette	Student Aide III	Writing and Reading Ctr	07/01/16	\$ 12.00
Saloum, Yara	Student Aide III	Academic Support	07/19/16	\$ 12.00
Sanchez, Bianca	Student Aide II	Disability Resource Ctr.	07/01/16	\$ 11.00
Sanford, Elisa	Student Aide I	Early Childhood Studies	07/26/16	\$ 10.00
Santelices, Toni	Student Aide I	Library	08/15/16	\$ 10.00
Santiago Ballesteros, Leonard	Student Aide III	Academic Support	07/28/16	\$ 12.00
Scott, Samantha	Student Aide I	EOPS	07/12/16	\$ 10.00
Sereno Palomino, Jhovanna	Student Aide I	Early Childhood Studies	07/01/16	\$ 10.00
Sias, Anthony	Student Aide III	Academic Support	07/26/16	\$ 12.00
Silva, Maria	Student Aide I	Early Childhood Studies Center for Communication	07/01/16	\$ 10.00
Simmons, Madeleine	Student Aide I	Excellence	08/01/16	\$ 10.00
Skelley, Joseph	Student Aide III	Academic Support	08/15/16	\$ 12.00
Smith, Patrice	Student Aide I	Tutorial Services	07/01/16	\$ 10.50
Soria, Alyssa	Student Aide III	Academic Support	07/01/16	\$ 12.00
Spangler, Angela	Student Aide III	English Department Business Administration/	07/01/16	\$ 12.00
Sun, Zexi	Student Aide I	Info Systems and Tech	07/01/16	\$ 10.00
Surratt, Veronica	Student Aide I	Counseling	07/01/16	\$ 10.50
Taggart, Antonia	Student Aide I	Food Services	07/01/16	\$ 10.00
Taketa, Mykaela	Student Aide II	Ujima / Homeroom	07/26/16	\$ 11.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND
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<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Thompkins, Sache	Student Aide II	Admin Support Ctr	07/01/16	\$ 11.00
Toma, Anthony	Student Aide I	Math Learning Center	07/01/16	\$ 10.25
Tomita, Yuiko	Student Aide I	International Student Ctr	07/01/16	\$ 10.50
Tomlinson, Sarah	Student Aide I	Counseling	06/20/16	\$ 10.00
Tomlinson, Sarah	Student Aide I	Counseling	07/01/16	\$ 10.50
Torres, Kailen	Student Aide I	Food Services	07/01/16	\$ 10.00
Tran, Ngoc	Student Aide I	Student Support Svcs	07/11/16	\$ 10.75
Tran, Tra	Student Aide III	Academic Support	08/15/16	\$ 12.00
Ulloa, Iris	Student Aide III	Academic Support	07/29/16	\$ 12.00
Velazquez, Alma	Student Aide I	Student Support Svcs	07/12/16	\$ 10.75
Venegas, Andrea	Student Aide III	Academic Support	07/26/16	\$ 12.00
Vigil, Itzel	Student Aide I	Library	07/01/16	\$ 10.00
Vu, Phuong	Student Aide II	EOPS	07/01/16	\$ 11.00
Watts II, Donald	Student Aide I	Disability Resource Ctr.	07/13/16	\$ 10.00
White, William	Student Aide II	Disability Resource Ctr.	07/01/16	\$ 11.00
Williams, Dustin	Student Aide II	Tutorial Services	07/01/16	\$ 11.00
Williams, Lexus	Student Aide I	Counseling	07/01/16	\$ 10.50
		Business Administration/ Info Systems and Tech	07/01/16	\$ 10.00
Worden, Steven	Student Aide I	Writing and Reading Ctr	07/01/16	\$ 10.00
Yusico, Alexander	Student Aide I	Tutorial Services	07/13/16	\$ 10.00
Zacarias, Charles	Student Aide I	Academic Support	07/26/16	\$ 12.00
Zafar, Zenab	Student Aide III	Math Learning Center	08/15/16	\$ 10.00
Zhong, Huiyi	Student Aide I			

CATEGORICAL FUNDS

AMERICA COUNTS PROGRAM

Gomez, Monica	<u>Student Aide II</u>	My Learning Studio- NORCO	<u>07/01/16</u>	<u>\$ 11.00</u>
Martinez, Rebecca	Student Aide II	My Learning Studio-RCC	07/14/16	\$ 11.75
Sanchez, Bianka	Student Aide II	My Learning Studio-RCC	07/20/16	\$ 11.75

CALWORKS WORK STUDY

Aguilar, Angela	Student Aide I	Health Services-MVC	07/07/16	\$ 10.00
Burtech, Angela	Student Aide II	School of Nursing / RCC Student Financial	08/01/16	\$ 11.00
Espino, Cynthia	Student Aide I	Svcs/RCC	07/01/16	\$ 10.00
Foster, Laura	Student Aide I	Counseling / RCC	07/12/16	\$ 10.50

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CALWORKS WORK STUDY (continued)				
Fries, Melody	Student Aide II	Student Services / Foster Kinship - RCC	07/01/16	\$ 11.75
Garcia, Alma	Student Aide I	Student Activity Center- MVC	07/07/16	\$ 10.00
Gonzalez, Leticia	Student Aide I	Workforce Preparation- MVC	07/27/16	\$ 10.00
Johnson, Hartney Marie	Student Aide I	Renaissance Scholars- MVC	06/23/16	\$ 10.75
Johnson, Hartney Marie	Student Aide II	Renaissance Scholars- MVC	07/07/16	\$ 11.75
Joswick, Jennifer	Student Aide I	Workforce Preparation- MVC	07/07/16	\$ 10.50
Montes, Elizabeth	Student Aide II	Admissions and Records- MVC	07/01/16	\$ 11.50
Prude, Breanna	Student Aide I	Dental Hygiene-MVC	07/08/16	\$ 10.75
Ramirez, Alyssa	Student Aide I	Workforce Preparation- MVC	07/21/16	\$ 10.00
Rivera, Rosa	Student Aide II	School of Nursing / RCC	07/12/16	\$ 11.00
Sanchez, Rosanna	Student Aide I	Counseling / RCC	07/01/16	\$ 10.50
Sierra, Anel	Student Aide I	Student Financial Svcs/RCC	07/01/16	\$ 10.00
Sorney, Danielle	Student Aide III	Auxiliary Business Svcs	07/01/16	\$ 12.00
Toler, Katie	Student Aide I	Calworks Office - RCC	07/01/16	\$ 10.50
Valdovinos, Nancy	Student Aide II	Workforce Preparation- MVC	07/08/16	\$ 11.00
Williams, Lexus	Student Aide I	Counseling / RCC	07/01/16	\$ 10.50
Yancy, Charletta	Student Aide I	Outreach -MVC	07/08/16	\$ 10.50
Zamora Gonzalez, Sandra	Student Aide I	Academic Affairs-MVC	07/01/16	\$ 10.00
COMMUNITY SERVICE PROGRAM				
Barcenas, Adrienne	Student Aide II	County of Riverside Economic Workforce Center -MVC	07/14/16	\$ 11.00
Caldwell, Evan	Student Aide II	County of Riverside Economic Workforce Center -MVC	07/26/16	\$ 11.00
Garrido Herrarte, Lesly	Student Aide I	Disability Support Services-MVC	07/01/16	\$ 10.25
Mims, Tiffany	Student Aide II	County of Riverside Economic Workforce Center -MVC	07/01/16	\$ 11.75

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COMMUNITY SERVICE PROGRAM (continued)				
		County of Riverside Economic Workforce Center -MVC Disability Support		
Munoz Lopez, Shantall	Student Aide II		07/01/16	\$ 11.75
Ochoa, Angeles	Student Aide II	Services-MVC Disability Support	07/01/16	\$ 11.00
Ratcliff, Toby	Student Aide I	Services-MVC Disability Support	07/26/16	\$ 10.00
Saavedra, Jose	Student Aide III	Services-MVC Disability Support	07/01/16	\$ 12.75
Salvatierra, Fatima	Student Aide II	Services-MVC	07/01/16	\$ 11.00
MORENO VALLEY COLLEGE				
Alatorre, Vincente	Student Aide I	Food Services	07/01/16	\$ 10.00
Angeles, Jessica	Student Aide II	Admissions and Records Renaissance Scholars Program	07/01/16	\$ 11.50
Bailey, Rashaun	Student Aide I	Academic Support	07/01/16	\$ 10.75
Becerra Romero, Alicia	Student Aide I	Tutorial Services	07/01/16	\$ 10.00
Cabrera, Giselle	Student Aide I	Food Services	06/15/16	\$ 10.00
Castellon, Alejandra	Student Aide I	Student Employment	06/28/16	\$ 10.00
Castellon, Alejandra	Student Aide I	Student Employment	07/01/16	\$ 10.00
Castillo Parias, Jacqueline	Student Aide II	Outreach	07/01/16	\$ 11.50
Coronado, Evelyn	Student Aide II	Admissions and Records	07/01/16	\$ 11.50
Darling, Denise	Student Aide I	Human Services	07/01/16	\$ 10.00
Del Angel, Cesar	Student Aide I	EOPS Renaissance Scholars Program	07/14/16	\$ 10.75
Egbo, Doris	Student Aide I	Writing and Reading	07/01/16	\$ 10.00
Garcia, Luis	Student Aide I	Center	07/01/16	\$ 10.00
Guevara, Osmin	Student Aide III	Services	07/01/16	\$ 12.75
Hatton, Dorothy	Student Aide II	Student Activities Center	07/19/16	\$ 11.75
Hernandez, Melissa	Student Aide I	EOPS	06/20/16	\$ 10.00
Hernandez Barreto, Estevan	Student Aide I	Student Employment	07/01/16	\$ 10.00
Hernandez Barreto, Estevan	Student Aide I	Student Employment Writing and Reading	06/23/16	\$ 10.00
Jackson, Mykaila	Student Aide I	Center	07/01/16	\$ 10.00
Jeffers, Oona	Student Aide I	Food Services	07/01/16	\$ 10.00
Kade, Nneka	Student Aide I	Food Services	07/01/16	\$ 10.00
Kinman, Dillon	Student Aide III	Music Lab	07/01/16	\$ 12.00
Lecona, Elizabeth	Student Aide I	Foster Youth Program	07/01/16	\$ 10.00

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MORENO VALLEY COLLEGE (continued)				
Maldonado, Michelle	Student Aide I	Renaissance Scholars Program Academic Support	07/21/16	\$ 10.75
Melonson, Ashley	Student Aide III	Supplemental Instruction	07/01/16	\$ 12.00
Mendoza, Cassandra	Student Aide I	Counseling Services	07/01/16	\$ 10.00
Navarrete, Adriana	Student Aide II	Puente Program Student Financial Services	07/01/16	\$ 11.00
Osio, Vanessa	Student Aide III	Counseling Services	07/08/16	\$ 12.75
Prieto, Michelle	Student Aide I	Counseling Services	08/08/16	\$ 10.00
Rivera, Sarah	Student Aide I	Outreach	07/01/16	\$ 10.50
Sanchez, Aileya	Student Aide I	Library	07/01/16	\$ 10.00
Santos, Gregory	Student Aide II	Outreach	07/01/16	\$ 11.50
Sepulveda, Jessica	Student Aide II	Admissions and Records Technology Support Services	07/08/16	\$ 11.50
Stevens, Michael	Student Aide II	Student Financial Services	07/01/16	\$ 11.00
Trigo, Samantha	Student Aide III	Services Writing and Reading Center	07/01/16	\$ 12.75
Vargas, Ivette	Student Aide I	Center	07/01/16	\$ 10.00
Yang, Yu	Student Aide II	Tutorial Services	07/01/16	\$ 11.00
NORCO COLLEGE				
Ayala, Marysol	Student Aide I	Admissions & Records	07/28/16	\$ 10.00
Betancourt, Kassandra	Student Aide I	Admissions & Records	07/28/16	\$ 10.00
Covarrubias, Isla	Student Aide II	Student Support Services	07/28/16	\$ 11.00
De La Torre	Student Aide I	Library	07/01/16	\$ 10.75
Domen, Letrishianna	Student Aide I	College Safety	07/01/16	\$ 10.00
Fernandez, Jessica	Student Aide I	Admissions & Records Student Financial Services	07/28/16	\$ 10.00
Galvez, Jesse	Student Aide I	Services	07/06/16	\$ 10.50
Gomez, Monica	Student Aide II	Counseling	07/06/16	\$ 11.00
Hall, Shaina	Student Aide II	Dean of Instruction Career Job/Placement Center	07/27/16	\$ 10.75
Harris, Matthew	Student Aide I	Student Financial Services	07/28/16	\$ 11.00
Hernandez Serrano, Diana	Student Aide I	Services	07/01/16	\$ 10.50
Hernandez, Elizabeth	Student Aide I	Upward Bound	07/28/16	\$ 10.00

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NORCO COLLEGE (continued)				
Jefferson, Candice	Student Aide I	EOPS/CARE	07/26/16	\$ 10.00
Jimenez, Julius	Student Aide I	Veterans Office	07/07/16	\$ 10.00
Layton, Breanna	Student Aide II	Student Activities	07/05/16	\$ 11.00
Meares, Candice	Student Aide II	CalWorks/Outreach	07/01/16	\$ 11.00
Minter, Sydney	Student Aide II	Library	07/01/16	\$ 11.50
Mora, Jazmine	Student Aide I	Veterans Office	07/08/16	\$ 10.00
Munguia, Esmeralda	Student Aide II	Library	07/08/16	\$ 11.00
Navarro, Carina	Student Aide I	LRC	07/01/16	\$ 10.75
Ortiz, Amanda	Student Aide I	Student Employment	07/11/16	\$ 10.50
Paz, Nicole	Student Aide I	Library	08/01/16	\$ 10.00
Singh, Shalveen	Student Aide II	Assessment Center	07/01/16	\$ 11.00
Smith, Jeff	Student Aide I	Veterans Office	07/28/16	\$ 10.00
Vasquez, Emilia	Student Aide II	CalWorks/Outreach	07/01/16	\$ 11.00
Velez, Luis	Student Aide I	LRC	08/01/16	\$ 10.75
Williams, Sean	Student Aide I	DRC	07/07/16	\$ 10.00
Zamora Cortes, Jason	Student Aide II	Student Activities	08/01/16	\$ 11.00
RIVERSIDE CITY COLLEGE				
Alexander, Destiny	Student Aide I	Kinesiology / Women's Basketball	08/15/16	\$ 10.00
Brito, Angel	Student Aide II	Life Sciences / Community Garden	08/01/16	\$ 11.75
Capelli, Jesusa	Student Aide I	Kinesiology / Men's Track	08/02/16	\$ 10.75
Cisneros, Monica	Student Aide I	Performing Arts/Theatre	07/14/16	\$ 10.00
Davis, Marc	Student Aide I	Applied Tech/Automotive	07/14/16	\$ 10.75
Emstrom, Jay	Student Aide I	Art Gallery	07/14/16	\$ 10.00
Lewis, Tareke	Student Aide I	Kinesiology / Football	08/01/16	\$ 10.00
Lopez, Alyssa	Student Aide I	Accounting Services	07/14/16	\$ 10.00
Lopez, Crystal	Student Aide I	Payroll	07/20/16	\$ 10.00
Luis, Savanah	Student Aide I	Admissions and Records	07/01/16	\$ 10.00
Martinez Bosquez, Daisy	Student Aide I	Culinary Academy	07/01/16	\$ 10.00
Miriam Ruiz Garcia	Student Aide I	Art Gallery Student Financial	07/01/16	\$ 10.00
Moore, Megan	Student Aide I	Services Kinesiology / Men's	07/01/16	\$ 10.00
Parks, Samuel	Student Aide I	Basketball	07/19/16	\$ 10.00

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RIVERSIDE CITY COLLEGE (continued)				
Patino, Elizabeth	Student Aide I	Chemistry Kinesiology / Men's	07/19/16	\$ 10.00
Porter, Maurqise	Student Aide I	Basketball	07/20/16	\$ 10.00
Rodriguez, Jessica	Student Aide I	Admissions and Records	07/01/16	\$ 10.00
Roman Garcia, Jose	Student Aide I	Performing Arts/Theatre	07/14/16	\$ 10.00
Sanders, Erin	Student Aide I	Homeroom / Ujima Kinesiology / Men's	08/05/16	\$ 10.00
Thomas, Keeon	Student Aide I	Track	08/05/16	\$ 10.50
Vasquez, Cathlene	Student Aide II	School Of Nursing Kinesiology / Women's	08/05/16	\$ 11.00
Walker, Doylebonet	Student Aide I	Basketball	07/19/16	\$ 10.00

Agenda Item (VI-B-1)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$11,794,311 and District Warrant Claims totaling \$20,309,874.

Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$11,794,311 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 255337 – 258798) totaling \$20,309,874 paid against approved Purchase Orders, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[08162016_Contracts and Purchase Orders Over \\$87,800 Report \(June-July\)](#)

Report of Purchases-All District Resources
 Purchases Over \$87,800
 06/01/16 thru 07/31/16

PO#	Department	Vendor	Description	Amount
C0005036	Information Services	Western Data Enterprises, Inc.	Repairs - Service	\$ 1,392,546
C0005353	Facilities - Riverside	Three Peaks, Corp.	Tequesquite Channel Wash Repair Bid Award	322,957
C0005364	Facilities - Riverside	Abny General Engineering, Inc.	ADA/Path of Travel Repair Bid Award	161,000
C0005365	Business Operations - Norco	US Bank	Retirement Incentive Plan -PARS	262,581
C0005365	Business Operations - Moreno Valley	US Bank	Retirement Incentive Plan -PARS	441,576
C0005365	Finance	US Bank	Retirement Incentive Plan -PARS	1,110,882
C0005365	Business Operations - Riverside	US Bank	Retirement Incentive Plan -PARS	2,378,386
C0005373	Diversity, Equity & Compliance	Lawroom.com	Computer Software Maint/Lic.	90,000
C0005374	Career And Technical Ed - Norco	Riverside County Educational & Training Trust	Apprenticeship Training Program	300,000
C0005375	Career And Technical Ed - Norco	So. Sierras Chapter NECA Ed. & Training Trust	Apprenticeship Training Program	300,000
C0005376	College Relations / Special Projects	Professional Personnel Leasing, Inc.	Consultants	90,526
C0005381	Information Services	Computerland of Silicon Valley	Annual Site License	240,768
P0053461	Information Systems & Technology-Riverside	Dell Marketing LP	Computer Equipment WSCA Agreement	127,282
P0053571	Facilities Planning & Development	Spinitar	AV Equipment CMAS Agreement	122,625
<u>Additions to Approved/Ratify Purchase Orders of \$87,800 and Over</u>				-
C0003268	Open Campus	Blackboard, Inc.	Licensing for Online Courses	173,421
C0003717	Human Resources & Diversity	Keenan & Associates	Employee Benefits Consultanting Services	111,374
C0004595	Risk Management	Alliance Of Schools For Cooperative	Self-Insurance Claims	143,750
C0004630	Facilities Planning & Development	Nealectric, Inc.	CAADO P2 - Electrical	314,879
C0004631	Facilities Planning & Development	Kamran and Company, Inc.	CAADO P2 - Food Services	169,109
C0005028	Business & Financial Services	Liebert Cassidy Whitmore	Legal Services	132,000
			Total	<u>\$ 8,385,662</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 6/01/16 - 7/31/16</u>				
			Contracts C5332 - C5386 and Contract Additions C2428 - C5242	1,581,362
			Purchase Orders P53368 - P53741 and Purchase Order Additions P48102 - P53338	1,622,855
			Blanket Purchase Orders B14700 - B14726 and Blanket Purchase Order Additions B13627 - B14644	204,432
			Total	<u>\$ 3,408,649</u>
			Grand Total	<u>\$ 11,794,311</u>

Agenda Item (VI-B-5-a)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Purchase Adobe Products and Services Utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement (ETLA) Program
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the purchase of Adobe products and services from Computerland of Silicon Valley, utilizing the Foundation for California Community Colleges negotiated Adobe Enterprise Term License Agreement (ETLA) program.

Background Narrative:

The Foundation for California Community Colleges (Foundation), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor's Office, and the entire California Community College system. The Foundation operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements. Public Contract Code Section 20661 authorizes California Community Colleges to piggyback on contracts awarded by the Chancellor of the California Community Colleges.

The Foundation for California Community Colleges (FCCC) has partnered with Adobe on a system-wide license that is purchased by individual schools from Computerland of Silicon Valley. Colleges can access Adobe products and services through negotiated pricing offered under the Foundation consortium Adobe Enterprise Term License Agreement (ETLA) program. The term of agreement is August 1, 2016 through July 31, 2019. The annual cost of the agreement is based on Full-Time Equivalent (FTE) staff, faculty, and administrators that Districts report to the Chancellor's Office. The FCCC's negotiated rate for the new three-year period is \$57 per FTE.

Based on Riverside Community College District's current FTE of 1,408, the cost is \$80,256 for 2016-17. The annual cost in subsequent years will fluctuate based on reported FTE for staff, faculty, and administrators.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

None.

Agenda Item (VI-B-5-b)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-b)
Subject	Asset Management Statement of Work Agreement
College/District	District
Funding	Redevelopment Funds
Recommended Action	It is recommended that the Board of Trustees approve the asset management statement of work agreement with Networking Consulting Services, Inc. in the amount of \$124,127.

Background Narrative:

The District has identified a need to improve asset tracking and management of IT equipment and software. This type of software system will allow the colleges and the district office to track and manage all IT devices and software in a centralized way enhancing both effectiveness and efficiency.

An asset management task force was formed with representatives from each college and the district office. A request for proposal was conducted and evaluations were performed through interviews and product demonstrations given by three software system vendors. The task force evaluated proposals on the basis of product/ system features, ease of integration, security, scalability, and cost factors among other criteria.

It was determined that Networking Consulting Services, Inc. would best serve the needs and goals of the Riverside Community College District by providing LANDesk software, which includes inventory management, automated software update deployment, discovery and status of IT equipment, remote device and user support, software distribution and installation, and more. The system works with both Windows-based and Apple products. Networking Consulting Services, Inc.'s proposal in the amount of \$124,127 includes ongoing software support and maintenance in the estimated amount of \$22,300 with annual increases not to exceed 5%. The agreement is attached for the Board's review and consideration.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Scott Tracy, Director, Administrative Applications, Information Technology

Attachments:

[08162016_Consulting Services Agreement](#)



Landesk Statement of Work

The following document outlines the installation and configuration of Landesk Management Suite, Security Suite, Data Analytics. The completed project includes the documentation generated from the specific installation outlined by this Statement of Work.

In order for the installation to proceed smoothly, we recommend that at least one employee of the organization have ultimate responsibility for the daily operation and maintenance of Landesk. That person should be present and free from alternate responsibilities for the entire time the NCSi consultant is on-site. The NCSi consultant will make every effort to transfer knowledge of the operation and functionality of Landesk during the installation.

The NCSi consultant will need physical access to the servers as well as any escorted access to sensitive areas. Depending on the extent of the installation, this time may start before 8:00am and end after 5:00pm in order to accommodate the schedule. A conference room with an overhead projector needs to be reserved to provide an adequate working environment. Please make whatever arrangements where necessary for these accommodations.

Pre-Deployment Meeting

- Meet with personnel responsible for LDMS operation to discuss installation goals and timelines
- Discuss agent operation and agent deployment impacts
- Strategize end-user communication methods and timelines
 - Assign communication responsibility

Server Preparation and Operating System Installation

- Install Windows 2012R2
 - Setup OS Partition
 - Setup SWAP partition
 - Setup Data Partition
 - Patch OS
 - Join Domain (when applicable)
- Install Microsoft SQL
 - Install MS SQL
 - Create Landesk Database
 - Configure database security

Landesk Management Suite (LDMS) Installation



- **Software Installation**
 - Verify proper installation of pre-requisites
 - Verify the fixed IP address and DNS resolution of the LDMS Server
 - Setup application share and security
 - Setup Local Scheduler Service Security
 - Backup certificates to alternate location

- **Agent Configuration**
 - Setup and configure a General Agent and a Restricted Agent
 - Setup RPC deployment for PC agent
 - Setup Local Scheduler for LDSS
 - Create ESWD distributable agent
 - Create MAC Agent
 - Test functionality of agents through sample deployment

- **Remote Control**
 - Test and demonstrate remote control capabilities on PC
 - Includes
 - Remote Control
 - File Transfer
 - Chat
 - Remote Execute
 - Remote Reboot
 - Test and demonstrate remote control capabilities on MAC

- **Operating System Deployment (OSD)**
 - Configure/Test General Capture Script for PC OS
 - Configure/Test General Deployment Script for PC OS
 - Configure/Test General Profile Capture Script
 - Configure/Test General Profile Deployment Script
 - Configure PXE Server
 - Configure PXE Boot Menu
 - Demonstrate PXE Boot Menu process
 - Demonstrate basic Microsoft SYSPREP operation
 - Review concepts of Hardware Independent Imaging
 - Create database of drives for use with HII
 - Ensure HII works with up to 10 models of machines

- **Software Packaging/Distribution**
 - Configure two software packages using Landesk Packaging Utility
 - Configure two deployment methods
 - Deploy at least one software package in each configured method

- **Software License Monitoring**
 - Setup two SLM License Groups
 - Configure two SLM Applications
 - Teach end user how to import license data
 - Demonstrate SLM Reporting

- **Inventory**
 - Verify proper hardware inventory



- Verify proper software inventory
- Setup inventory database cleanup schedule
- Demonstrate Queries

- Reporting
 - Configure web-based reporting site
 - Configure e-mail based reporting
 - Demonstrate custom reporting via Queries

- User Setup
 - Configure administrative user
 - Configure helpdesk user
 - Configure at least one scope based on a query

- Directory Services
 - Configure LDAP connectivity to at least one directory structure

- Power Management
 - Configure two power management configs
 - Demonstrate how to deploy power management
 - Demonstrate reporting of power policies

Landesk Security Suite (LDSS) Installation

- Patch Management
 - Download initial vulnerabilities for PC and MAC OS
 - Setup Scheduled Task for vulnerability updates
 - Perform initial scan on at least 5 machines
 - Configure remediation settings for QUIET and VERBOSE distributions
 - Review patch distribution methodologies
 - Test deployment of both Scheduled Task and Policy on patches

- Spyware
 - Move desired signatures to the SCAN setting
 - Test removal of at least one spyware signature

- Security Threats
 - Verify proper identification of Security Threats
 - Configure local firewall settings to desired configuration
 - Verify access to local users and groups

- Connection Control Manager
 - Configure and test at least one policy to limit access to the USB ports to Keyboards and Mice

Landesk Data Analytics (LDDA) Installation

- Install Data Analytics on core server
- Configure and demonstrate Discovery Services
- Configure and demonstrate Asset Control
 - Configure SNMP discovery



- Test inventory of discovered devices
 - Test printer management
 - Configure scheduled discovery
- Demonstrate device archiving
- Configure and demonstrate Data Translation Services
 - Set up Business to Business Connector
 - Set up and demonstrate Map data rule
 - Demonstrate Data Normalization Rules
 - Demonstrate Active and Scheduled Rules
- Demonstrate Executive Report Pack

Knowledge Transfer

- Implementation
 - During the implementation it is anticipated that the person assigned to the roll of Landesk Administrator will be present at all times. The NCSi engineer will conduct hands-on knowledge transfer demonstrations throughout the implementation.
- Post implementation
 - The NCSi engineer will schedule a remote knowledge transfer session 2-4 weeks* after the on-site knowledge transfer. This enables the Landesk console users time to familiarize themselves with the product and formulate questions.

*Dates are flexible to accommodate the client's schedule

If this is acceptable, please sign this Statement of Work and email it to your salesperson no later than 2 weeks before installation.

Signature

Aaron S. Brown,

Vice Chancellor, Business & Financial Services

Printed Name

Date

Agenda Item (VI-B-5-c)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-c)
Subject	Electronic Forms (eForms) and Workflow License Agreement
College/District	District
Funding	Redevelopment Funds
Recommended Action	It is recommended that the Board of Trustees approve the electronic forms and workflow license agreement with Softdocs, Inc. in the amount of \$108,173.

Background Narrative:

The District has identified a need to automate traditional paper-based business forms into an automated, electronic process by converting paper documents into text-editable electronic forms (eForms) and to automate the forms workflow, approval, and filing processes. This type of eForm/workflow solution will greatly improve operational efficiency, minimize the number of printed documents, reduce paper cost, accelerate workflow processes, and reduce the need for physical storage space and cost.

An electronic forms and workflow task force was formed with representatives from each college and the district office. A request for proposal was conducted and evaluations were performed through interviews and product demonstrations given by three software system vendors. The task force evaluated proposals on the basis of product/ system features, ease of integration, security, scalability, and cost factors among other vendor criteria.

It was determined that Softdocs, Inc. would best serve the needs and goals of Riverside Community College District. Softdocs, Inc.'s understanding of the overall project objective, product offerings and service team commitment demonstrated the ability to meet the specifications and requirements for this project. Softdoc's proposal in the amount of \$108,173 includes ongoing software support and maintenance in the amount of \$13,585, with annual increases not to exceed 3%. The agreement is attached for the Board's review and consideration.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Scott Tracy, Director, Administrative Applications, Information Technology

Attachments:

[08162016_Consultant Services Agreement - Softdocs](#)

SOFTDOCS, INC.

END USER LICENSE AGREEMENT FOR:

Etrieve Flow, Etrieve Forms & Related Modules

THIS SOFTWARE LICENSE AGREEMENT is entered into this 17th day of August, 2016, by and between Softdocs, Inc. (SOFTDOCS"), a Corporation organized and existing under the laws of the State of South Carolina, and Riverside Community College (hereinafter referred to as "CLIENT") a public entity organized and existing under the laws of the State of California. The parties agree as follows:

1. Grant of License.

- 1.1 SOFTDOCS grants to CLIENT a non-exclusive license to use **Etrieve Flow, Etrieve Forms & Related Modules** (the "Software") on one server or workstation per application with multiple connections to the server or workstation being owned by the CLIENT, unless otherwise noted, and the software used only to process the data of the CLIENT, at one site (such computer hereinafter referred to as a "Client Server" and any copy licensed for use on a Client Server being hereinafter referred to as a "Client Copy"), or such other number of Client Copies as provided in the appropriate addendum.
- 1.2 In connection with the above use, CLIENT may have one (1) additional Client Copy of the above Software installed in a test or failover/backup environment, provided the data used in the test or failover/backup environment is also that of the CLIENT and is being used at the same site.
- 1.3 SOFTDOCS grants to CLIENT the same language and rights as for Additional Software from SOFTDOCS.

2. Proprietary Rights and Restrictions on Use.

- 2.1 It is agreed and acknowledged that SOFTDOCS owns all proprietary rights, including copyrights, in the Software with the exception of proprietary rights in the underlying programming language owned by third parties.
- 2.2 CLIENT shall not (and shall not permit any other person or entity to) use, make additional copies of, or distribute copies of the Software except as expressly permitted herein. Further, CLIENT shall not sub-license, lend, lease, donate, loan, or pledge the Software.
- 2.3 CLIENT is only receiving a non-exclusive use license to use the Software in executable code form. CLIENT agrees that the Software contains valuable trade secrets of SOFTDOCS and CLIENT agrees not to take any action to, and agrees not to permit any other person to take any action to, discover or disclose such trade secrets. In this connection, CLIENT shall not, and shall not permit anyone else, to decompile, disassemble, or otherwise reverse engineer the Software.

3. License Fee and Payment.

- 3.1 SOFTDOCS agrees to furnish the products and services listed in the attached sales quotation **QUO-06677-S5S5T9 & QUO-06765-Z8F9F4** (hereinafter referred to as "Sales Quotation").

- 3.2 Twenty Five (25) percent of Software cost indicated in the Sales Quotation will be due upon initial Software Delivery (as defined in "Addendum A"). The balance of Software cost indicated in the Sales Quotation will be due upon System Acceptance (as defined in "Addendum A") and completion of initial training of Software or one hundred and twenty (120) days from Software Delivery (as defined in "Addendum A"), whichever comes first.
- 3.3 Softdocs reserves the right to invoice CLIENT for services performed and associated billable expenses on a progressive basis, billed and due monthly as completed. Depending upon length of deployment, services and expenses may be invoiced one time upon completion of final training.

All billable expenses are defined in and subject to the Softdocs Billable Expenses Policy.

4. Source Code

- 4.1 The source code for Software purchased under this agreement shall remain the property of SOFTDOCS. However, in the event that SOFTDOCS, meets any of the following conditions, the most current copy of the source code and any available documentation will be made available to the CLIENT within 30 days:
- SOFTDOCS cessation for any reason to do business;
 - SOFTDOCS discontinues maintenance of software;
- 4.2 Additional Software may be licensed at any time. Said Software will then be bound by the same terms and conditions as this original End User License Agreement.

5. Maintenance

- 5.1 Software support and maintenance are provided free of charge for a period of ninety (90) days from the first day of installation. SOFTDOCS offers a Guaranteed Service Agreement (herein after referred to as "GSA") that provides for ongoing professional support of the Software, which includes:
- Telephone support for problem resolution and consultation
 - On-line support for advanced problem resolution and consultation
 - Newly developed system enhancements and releases that are widely applicable
- 5.2 In order to provide adequate and timely support, CLIENT must maintain a dependable internet connection satisfactory to SOFTDOCS. Otherwise, SOFTDOCS reserves the right to limit service or assess additional charges.
- 5.3 GSA fee is billed annually 30 days in advance of the coverage period, with annual billing to coincide with July 1 to June 30 fiscal year. If initial year GSA is for a period less than twelve (12) months, then GSA fee will be pro-rated.
- 5.4 GSA does not include support for form/design changes or for coding services (to include: Hook/Integration Coding, HTML, Javascript, CSS). Hours for this type of support may be purchased in advance (via time banks) or as needed from SOFTDOCS.
- 5.5 SOFTDOCS reserves the right to increase CLIENT'S existing GSA up to three percent (3%) percent annually. If additional Software is purchased from SOFTDOCS, GSA will increase accordingly.

Example:

CLIENT licenses \$10,000 of Software with a 20% GSA rate.
Year 1 GSA: \$2,000

Year 2 GSA: \$2,060 (a 3% increase over previous year)
Year 3 GSA: \$2,121.80 (a 3% increase over previous year)

6. Term and Termination

- 6.1 The license granted hereunder shall remain in full force and effect unless and until terminated. This license shall be automatically terminated in the event CLIENT violates any of the terms of this Agreement. Upon any such termination, CLIENT shall turn over the Software, including all copies of the Software in CLIENT's possession not on hard disk, to SOFTDOCS and will delete all such copies on hard disk and cause the hard disks to be rendered such that the Software cannot be undeleted, the CLIENT shall have no further right to use, copy, or distribute the Software, or copies of the Software, for any purpose. Additionally, upon any such termination, all documentation relating to the Software shall also be returned.
- 6.2 Either Party can terminate this Agreement without cause by giving the other party at least 30 days advance notice.

7. Installation and Acceptance Agreement.

Attached hereto as "Addendum A" is an "Installation and Acceptance Agreement". Within fifteen (15) business days of the date of delivery of the Software (the "Delivery Date"), CLIENT hereby agrees either to complete and return such Agreement to SOFTDOCS or provide written notice to SOFTDOCS specifying any objections. Failure to notify SOFTDOCS of written objections within such fifteen (15) business days period shall constitute a full acceptance of the Software for all purposes.

8. Limited Warranty.

- 8.1 SOFTDOCS warrants that the media which the Software was recorded on and the documentation provided with it are free from defects in materials and workmanship under normal use. SOFTDOCS further warrants that the Software will perform substantially in accordance with the specifications set forth in the documentation provided with the Software. This warranty shall remain in effect for a period of ninety (90) days from the Delivery Date.
- 8.2 During the warranty period, SOFTDOCS shall be obligated as follows:
- To replace any magnetic media which proves defective in materials or workmanship, without additional charge, on an exchange basis. In the case of an error in the documentation, SOFTDOCS will correct errors in the documentation without charge by providing addenda or substitute pages.
 - SOFTDOCS will either replace or repair without additional charge any Software that does not perform substantially in accordance with the specifications as delivered with the product. This will be done by delivering to CLIENT a corrected copy of the Software on an exchange basis or corrected code.
 - If SOFTDOCS is unable to replace defective documentation or defective media or if SOFTDOCS is unable to provide a corrected copy of the Software or corrected documentation within ninety (90) days, SOFTDOCS will refund the license fees paid for use of the Software in exchange for termination of the license at the option of SOFTDOCS.
 - For ninety (90) days from the Delivery Date, contingent on receipt by SOFTDOCS of the final payment, SOFTDOCS shall provide free telephone maintenance support.
 - CLIENT will receive copies of all system updates fixing program errors sent out during the warranty period.

8.3 SOFTDOCS does not warrant that the functions contained in the Software will meet CLIENT's requirements or that the operation of the Software will be uninterrupted or error free. This warranty does not cover any media or documentation subjected to damage or abuse not caused by SOFTDOCS. This warranty does not cover any copy of the Software which has been altered or changed in any manner other than by SOFTDOCS. SOFTDOCS is not responsible for problems caused by changes in the operating characteristics of the computer hardware or operating system which are made after neither delivery of the Software nor for problems in the interaction of the Software with non-SOFTDOCS software.

8.4 EXCEPT AS EXPRESSLY PROVIDED HEREIN, SOFTDOCS MAKES NO EXPRESS OR IMPLIED WARRANTIES WHATSOEVER, AND EXPRESSLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE CLIENT'S SOLE AND EXCLUSIVE REMEDIES FOR ANY CLAIMS RELATING TO THE SOFTWARE. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY SOFTDOCS, ITS EMPLOYEES, DISTRIBUTORS, DEALERS OR AGENTS SHALL INCREASE THE SCOPE OF THE ABOVE WARRANTIES OR CREATE ANY NEW WARRANTIES.

9. Limitation of Liability.

SOFTDOCS SHALL NOT, IN ANY EVENT, BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, INDIRECT, OR OTHER SIMILAR DAMAGES, INCLUDING ANY LOST PROFITS OR LOST DATA ARISING OUT OF THE USE OR INABILITY TO USE THE SOFTWARE OR ANY DATA SUPPLIED THEREWITH EVEN IF SOFTDOCS OR ANY OF ITS DISTRIBUTORS OR AGENTS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

10. Hiring of Personnel Prohibited.

Unless otherwise mutually agreed to by the parties in writing, CLIENT shall not solicit for employment, employ, hire, or otherwise engage the computer hardware or software related services of, either directly or indirectly, any individual that performs any computer hardware or software related services for CLIENT on behalf of SOFTDOCS during the term such services are provided by such individual and for a period of twelve (12) months after such person no longer provides such services for CLIENT on behalf of SOFTDOCS.

11. Taxes and Duties.

In addition to any license fee or other amounts charged, CLIENT shall pay to or reimburse SOFTDOCS for amounts equal to any sales and/or use tax, excise tax, tariff, duty, property tax, or assessment (other than any tax based upon SOFTDOCS' net income) and related interest and penalties imposed by any governmental authority at any time regarding the license or use of the Software or the services provided by SOFTDOCS. Such amount shall be invoiced to CLIENT by SOFTDOCS and CLIENT shall promptly reimburse SOFTDOCS for such amounts, in accordance with the terms of the invoice.

12. Assignments Prohibited.

CLIENT hereby agrees that CLIENT shall not, directly or indirectly; assign any of its rights (including the license granted hereunder) or duties to another without the prior written consent of SOFTDOCS. Without limiting the generality of the foregoing, change or control of a party hereto shall be deemed to be an assignment. As used in this section, "change of control" shall mean that a person or group other than the current controlling person or group shall

effectively control election of directors. Any purported assignment by CLIENT hereunder shall be null and void and of no effect and shall constitute a breach hereunder.

13. Governing Law / Jurisdiction.

This Agreement and all of the rights and obligations of the parties and all of the terms and conditions will be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the Commonwealth of Massachusetts.

14. Notices.

All notices shall be in writing and shall be delivered or sent by registered or certified mail, postage fully prepaid, with a copy sent by ordinary mail. The following addresses of record shall be used for each party for this purpose:

To: SOFTDOCS, INC.
Attn: Software Licensing
807 Bluff Road
Columbia, SC 29201

To: Rick Herman
Riverside Community College District
4800 Magnolia Ave.
Riverside, CA 92506

Any party may change the address for that party by written notice hereunder. All notices shall be effective upon the date of the earlier of delivery or attempted delivery, if mailed certified mail, or delivery, if hand delivered.

15. Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument.

16. Construction and Interpretation.

Although the first draft of this Agreement was prepared on behalf of SOFTDOCS, it shall not be construed in favor of or for or against any party but shall be construed in accordance with the tenor of the language.

17. Addendum.

For the license that is the subject of this Agreement, Addendums may also be entered into by the parties relating to this contract. Such Addendums are hereby adopted and incorporated by reference herein if applicable.

18. Entire Agreement.

This Agreement embodies the entire agreement and understanding of the parties and supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof.

Addendum A

INSTALLATION AND ACCEPTANCE AGREEMENT

Delivery

Softdocs, Inc. ("SOFTDOCS") will schedule delivery as close as possible to the requested dates made by the CLIENT. The CLIENT will be advised of the rescheduled installation dates if SOFTDOCS cannot meet the requested dates. SOFTDOCS is not responsible for delays that might occur due to the CLIENT. SOFTDOCS shall use reasonable efforts to meet delivery dates requested by CLIENT, but in no event shall SOFTDOCS be liable for failure to do so or for failure to provide notice of delay.

CLIENT Responsibility

CLIENT is responsible for providing SOFTDOCS with all system information. CLIENT is responsible for all network connectivity. CLIENT is responsible for having saved data for testing of Software at the time of installation. Any functions, features, or designs changes from the accepted quote and/or project scope that impedes the on-site installation and results in additional hours / days for the installation will result in additional charges at our standard rates. Failure to provide the following at the time of installation may result in delays and additional charges:

- Data at the time of installation for all applications
- Data that matches the test data SOFTDOCS was given to design applications (data position changes)
- Failure to assist SOFTDOCS' representative when on site
- Failure to have network connectivity and servers ready and be able to provide appropriate network and hardware personnel
- Make all copy and proof changes before SOFTDOCS is on site for installation
- Failure to have personnel available for training

Software Delivery

Software Delivery is defined as the point in time the Software or its installation files have been initially loaded onto servers or workstations within the CLIENT's network, regardless of whether additional configuration, customization, training or System Acceptance has occurred.

System Acceptance

The System Acceptance Procedure shall consist of running one complete processing cycle for Software licensed. When the Software performs the intended functions without significant error, System Acceptance is considered complete. CLIENT shall then have fifteen (15) business days to respond in writing if the Software is not acceptable.

Payment

CLIENT may be asked to pay all amounts due to SOFTDOCS pursuant to this agreement in United States Dollars (US\$) by check delivered to SOFTDOCS, or bank transfer to SOFTDOCS account number or such other bank account that SOFTDOCS may designate.

Software Payment Schedule as Follows:

Twenty Five (25) percent of Software cost indicated in the Sales Quotation will be due upon initial Software Installation. The balance of Software cost indicated in the Sales Quotation will be due upon System Acceptance and completion of initial training of Software or one hundred and twenty (120) days from Software Installation, whichever comes first.

Services & Billable Expenses Payment Schedule is as Follows:

Softdocs reserves the right to invoice CLIENT for services performed and associated billable expenses on a progressive basis, billed and due monthly as completed. Depending upon length of deployment, services and expenses may be invoiced one time upon completion of final training.

Agenda Item (VI-B-5-d)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-d)
Subject	Purchase Classroom and Office Furniture Utilizing California State University Agreement No. 2724
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the purchase of classroom and office furniture from Steelcase/Tangram, utilizing California State University Agreement No. 2724 through October 31, 2020.

Background Narrative:

Assembly Bill 653 added Section 81646 to the Education Code and Section 20653.5 to the Public Contract Code enabling Community College Districts to purchase materials, equipment, supplies, and/or services under the same conditions as those specified in a contract lawfully awarded by the University of California (UC) or the California State University (CSU). The bill permits Community College Districts, the UC and the CSU to share contracts with each other for the purpose of achieving added price savings through volume discounting.

Riverside Community College District utilizes multiple vendors to purchase classroom and office furniture. Staff recommends use of the California State University awarded agreement no. 2724 as one source to purchase classroom and office furniture from Steelcase/Tangram. The term for the CSU awarded agreement no. 2724 is through October 31, 2020. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that these contracts best meet the needs of the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

None.

Agenda Item (VI-B-5-e)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-e)
Subject	Purchase of Operational and Janitorial Supplies Solutions Utilizing the National Cooperative Purchasing Alliance (NCPA) Contract
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the purchase of operational and janitorial supplies from Waxie Enterprises, Inc., dba Waxie Sanitary Supply, utilizing the National Cooperative Purchasing Alliance (NCPA) Contract No. 02-27 through April 30, 2019.

Background Narrative:

National Cooperative Purchasing Alliance (NCPA), a national government purchasing cooperative, maintains lists of contracts for goods and services awarded to multiple vendors. NCPA assists in reducing the cost of purchased goods and services for participating agencies by aggregating their purchasing power nationwide. This is accomplished through competitively solicited contracts with lead public agencies. Public Contract Code 20652 authorizes state and local agencies to piggyback on existing bids properly advertised and awarded by other public entities.

Staff recommends use of NCPA Contract No. 02-27 with Waxie Enterprises, Inc. as needed throughout the District, as one of the sources for the purchase of operational and janitorial supplies. The term of the contract is through April 30, 2019, with an option to renew for two (2) additional one (1) year periods. District staff has reviewed available cooperative purchasing agreements and other formal purchasing options and found that this contract best meets the needs of the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

None.

Agenda Item (VI-B-6-a)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$87,800 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$1,581,362 for the period of June 1, 2016 through July 31, 2016.

Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$87,800. The attached listing of contracts and agreements under \$87,800 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

[08162016_Contracts and Agreements Less than \\$87,800 Report \(June and July\)](#)

Contracts and Agreements Report-All District Resources
 \$87,800 and Under
 06/01/16 thru 07/31/16

PO#	Department	Vendor	Business Location	Description	Amount
C0003220	Facilities Planning & Development	Tilden-Coil Constructors, Inc.	Riverside	Culinary	\$ 41,500
C0003470	Campus Police	California State University San Bernardino	San Bernardino	Dispatcher Service	2,442
C0003525	Facilities Planning & Development	Magnon Development, Inc.	Harrisonburg, VA	Professional Services	5,245
C0003654	Facilities - Norco	Department Of Toxic Substances Control	Sacramento	Testing	1,180
C0003655	Facilities - Moreno Valley	PHSI-Pure Water Finance	Atlanta, GA	Rents And Leases	60
C0003936	Production Printing	Konica Minolta Business Solutions	San Bernardino	Purchase/Cost Of Goods Sold	819
C0003954	Facilities Planning & Development	Tilden-Coil Constructors, Inc.	Riverside	Construction Management CSA/CAADO	41,500
C0003985	Information Services	Computronics	Addison, IL	Computer Software Maint/Lic.	80
C0003995	Food Services - Norco	Morgan Services, Inc.	Corona	Laundry And Cleaning	315
C0004038	Kinesiology - Riverside	Pronto Gym Services, Inc.	Pacoima	Repairs - Service	3,815
C0004098	Human Resources & Diversity	HealthNow Administrative Services	Blue Bell, PA	Insurance	10,552
C0004146	Academy / Criminal Services	Canon Financial Services, Inc.	Murrieta	Repairs - Service	188
C0004300	Safety & Police - Riverside	Advanced Copy Systems	San Bernardino	Equip Additional \$200-\$4999	227
C0004311	Business & Financial Services	Atkinson, Andelson, Loya, Ruud	Cerritos	Legal	559
C0004624	Facilities Planning & Development	Nealectric, Inc.	Poway	Construction Contract	2,150
C0004630	Facilities Planning & Development	Nealectric, Inc.	Poway	Construction Contract	66,106
C0004637	Facilities Planning & Development	Letner Roofing, Co.	Orange	Construction Contract	588
C0004644	Facilities Planning & Development	Corona Aluminum, Co.	Riverside	Construction Contract	39,782
C0004646	Facilities Planning & Development	Inland Building Construction Companies, Inc.	San Bernardino	Construction Contract	10,093
C0004648	Facilities Planning & Development	Inland Building Construction Companies, Inc.	San Bernardino	Construction Contract	8,026
C0004657	Facilities Planning & Development	Marina Landscape, Inc.	Anaheim	Construction Contract	514
C0004671	Facilities Planning & Development	West-Tech Mechanical, Inc.	Montclair	Construction Contract	1,411
C0004674	Administrative Support Center	Sharp Electronics Corp.	Pasadena	Repairs - Service	2,775
C0004682	College Relations / Special Projects	Keygent, LLC	El Segundo	Consultants	3,550
C0004756	RCCD Foundation	Sharp Electronics Corp.	Pasadena	Repairs - Service	41
C0004761	Dean Of Instruction - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	164
C0004763	Production Printing	Konica Minolta Business Solutions	San Bernardino	Equip Additional \$5000 >	98
C0004763	Applied Technology - Riverside	Konica Minolta Business Solutions	San Bernardino	Equip Additional \$5000 >	253
C0004776	Admissions & Records - Riverside	Reliable Office Solutions	Riverside	Rents And Leases	254
C0004799	Production Printing	Alsco	Anaheim	Towel Service	365
C0004813	Facilities - Riverside	K.A.R. Construction, Inc.	Ontario	Construction Contract	13,982
C0004827	Facilities - Riverside	The Vinewood Company, LLC	La Verne	Inspection	11,374
C0004848	Facilities - Riverside	Continental Flooring, Inc.	Rancho Cucamonga	Construction Contract	1,859
C0004852	Facilities - Riverside	Southcoast Acoustical Interiors, Inc.	Fontana	Construction Contract	12,493
C0004867	Facilities - Riverside	Whitehead Construction, Inc.	Riverside	Construction Contract	891
C0004959	President - Norco Campus	Pure Water Technology, Inc.	Redlands	Rents And Leases	106
C0004994	Institutional Support, Instruction & Curriculum	Canon Solutions America, Inc.	Los Angeles	Repairs - Service	482
C0005023	Information Services	BMC Software, Inc.	Houston, TX	Computer Software Maint/Lic.	4,703
C0005026	Health Services - Riverside	Medical Billing Technologies, Inc.	Visalia	Electronic Billing Services	10,000
C0005226	Customized Solutions	Global Learning Partners, Inc.	Corona	Training Services	125
C0005291	Community Ed & Senior Citizen Education	Ellis-Woodson, Cassandra	Eastvale	Professional Services	500
C0005332	Administrative Support Center	Mailfinance, Inc.	Milford, CT	Rents and Leases for Mailing System	20,347
C0005333	Community & Economic Development	Hilton Columbia Center	Los Angeles	Professional Services	1,156
C0005334	Matriculation - Moreno Valley	Symplicity Corporation	Arlington, VA	Computer Software Maint/Lic	9,033
C0005335	Campus Police - Moreno Valley	Pacific Parking Systems, Inc.	Irvine	Repairs - Service	3,520
C0005335	Campus Police - Norco	Pacific Parking Systems, Inc.	Irvine	Repairs - Service	3,520
C0005335	Safety & Police - Riverside	Pacific Parking Systems, Inc.	Irvine	Repairs - Service	7,040

Contracts and Agreements Report-All District Resources
 \$87,800 and Under
 06/01/16 thru 07/31/16

C0005336	Chancellor's Office	The Education Leadership Group	Monterey	Recruitment Services	48,500
C0005337	Information Services	Black Box Network Services	Los Angeles	Professional Services	4,430
C0005338	Community & Economic Development	San Bernardino International Airport Authority	San Bernardino	Rents and Leases	2,500
C0005338	Community & Economic Development	San Bernardino International Airport Authority	San Bernardino	Rents And Leases	3,313
C0005339	Open Campus	TurnItIn, LLC	Oakland	Computer Software Maint/Lic	6,085
C0005340	Open Campus	Intelecom Intelligent	Pasadena	Online Resources Network	2,500
C0005341	Accounting Services	TALX Corporation	St. Louis, MO	Employment & Payroll Services	86,745
C0005342	Campus Student Services - Norco	Peninsula Tour	San Francisco	Bus Charter - College Tour	4,141
C0005343	Community & Economic Development	Kevoork Kazanjian	Redlands	Professional Services	4,500
C0005344	Facilities Planning & Development	Oracle America, Inc.	Redwood Shores	Equip Additional \$200-\$4999	1,339
C0005345	Life Sciences - Riverside	Steris Corporation	Pittsburgh, PA	Repairs - Service	13,843
C0005346	President - Riverside	Adventureland Travel & Tours	North Hollywood	Conferences	750
C0005347	President - Riverside	Center for Academic Programs Abroad	Boston, MA	Conferences	1,000
C0005348	Health Services - Moreno Valley	Lifestyle Medicine Solutions	Riverside	Physician Services	28,000
C0005348	Health Services - Riverside	Lifestyle Medicine Solutions	Riverside	Physician Services	28,000
C0005349	English and Media Studies - Riverside	McGraw-Hill Global Education, LLC	Philadelphia, PA	Computer Software Maint/Lic	825
C0005350	English and Media Studies - Riverside	McGraw-Hill Global Education, LLC	Philadelphia, PA	Computer Software Maint/Lic	726
C0005351	Human Resources & Diversity	Card Integrators	Los Alamitos	Repairs - Service	1,186
C0005352	Facilities - Riverside	Dolphin Watercare	Middletown, CT	Repairs - Service	6,000
C0005354	Community & Economic Development	Miles, Koyett	Riverside	Consultants	10,150
C0005355	Open Campus	Community College League of California	Sacramento	SAAS Subscription Software	69,604
C0005356	Career and Technical Ed - Norco	Marriott	Los Angeles	Meeting Expenses	6,134
C0005357	Campus Police - Moreno Valley	South Coast AQMD	Diamond Bar	Governmental Fees	471
C0005357	Campus Police - Norco	South Coast AQMD	Diamond Bar	Governmental Fees	471
C0005357	Safety & Police - Riverside	South Coast AQMD	Diamond Bar	Governmental Fees	471
C0005357	Safety & Police - Riverside	South Coast AQMD	Diamond Bar	Governmental Fees	237
C0005357	Campus Police - Norco	South Coast AQMD	Diamond Bar	Governmental Fees	237
C0005357	Campus Police - Moreno Valley	South Coast AQMD	Diamond Bar	Governmental Fees	237
C0005358	Campus Police - Moreno Valley	Market-Based Solutions, Inc.	Los Angeles	Emission Credits	7,220
C0005358	Campus Police - Norco	Market-Based Solutions, Inc.	Los Angeles	Emission Credits	7,220
C0005358	Safety & Police - Riverside	Market-Based Solutions, Inc.	Los Angeles	Emission Credits	7,220
C0005359	Facilities - Riverside	Orkin, Inc.	Riverside	Fumigation Services	9,996
C0005360	Educational Services - Norco	National Cinemedia, LLC	Centennial, CO	Advertising	12,010
C0005361	Educational Services - Norco	The Lamar Companies	Loma Linda	Advertising	11,700
C0005362	Community & Economic Development	University of South Carolina	Columbia, SC	Professional Services	2,150
C0005363	Community & Economic Development	Dillon, David C.	Idyllwild	Professional Services	1,194
C0005366	Facilities - Norco	Pacific Waterproofing & Restoration	Pomona	Joint Sealant Building E Bid Award	24,390
C0005367	Health Services - Riverside	Symplicity Corporation	Arlington, VA	Computer Software Maint/Lic	1,324
C0005367	Student Services - Riverside	Symplicity Corporation	Arlington, VA	Computer Software Maint/Lic	1,324
C0005367	Health Services - Norco	Symplicity Corporation	Arlington, VA	Computer Software Maint/Lic	2,570
C0005367	Student Services - Moreno Valley	Symplicity Corporation	Arlington, VA	Computer Software Maint/Lic	2,570
C0005368	Community & Economic Development	Vantages Business Consulting	Newport Coast	Consulting Services	84,000
C0005369	Information Services	Sunesys, LLC	Corona	Optic Fiber Services	10,000
C0005370	Business Operations - Moreno Valley	The Lamar Companies	San Bernardino	Advertising	9,990
C0005371	Health Services - Norco	Norco Medical Group	Norco	Doctors/Nurses	32,000
C0005372	Grants & Contract Services	eCivis, Inc.	Pasadena	Computer Software Maint/Lic.	5,000
C0005377	Open Campus	Foundation for California Community Colleges	Sacramento	Online Services	61,997
C0005378	Health, Human & Public Services - Moreno Valley	Adame, James	Yucaipa	Consultants	64,000

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C0005379	Academy / Criminal Services	Foster, Zeke W.	Temecula	Consultants	24,245
C0005380	President - Moreno Valley	Reach Out	Upland	Enhancing Health Professions Education	3,000
C0005381	Information Services	Computerland Of Silicon Valley	San Jose	Computer Software Maint/Lic.	7,353
C0005381	Technology Support Services - Norco	Computerland Of Silicon Valley	San Jose	Computer Software Maint/Lic.	16,188
C0005381	Business Operations - Moreno Valley	Computerland Of Silicon Valley	San Jose	Computer Software Maint/Lic.	17,328
C0005381	Business Operations - Riverside	Computerland Of Silicon Valley	San Jose	Computer Software Maint/Lic.	39,387
C0005382	Academy / Criminal Services	Scantron Corporation	Eagan, MN	Computer Software Maint/Lic.	334
C0005383	Health, Human & Public Services - Moreno Valley	Typhon Group, LLC	Matairie, LA	Computer Software Maint/Lic.	2,295
C0005384	Student Financial Services - Riverside	Northstar Education Services, LLC	Eagan, MN	Student Loan Program Database	5,182
C0005385	Admissions & Records - Norco	Card Integrators	Los Alamitos	Repairs - Service	2,016
C0005386	President - Norco Campus	Touch Down Sports	Fort Worth, TX.	Advertising	700
N/A	Accounting Services	TLC Auctions	Fontana	Sale of Surplus Property	No Cost
N/A	Customized Training	Complete Coash Works (D/T Carson, Inc.)	Riverside	Training	No Cost
N/A	Nursing	Healthcare Workforce Development Division	Sacramento	Professional Services	No Cost
N/A	Career & Tech Education	Colton-Redland-Yucaipa ROP	Redlands	Education Programs	No Cost
N/A	Customized Training	Elsinore Valley Municipal Water District	Elsinore	Training	No Cost
N/A	Student Employment	County of Riverside	Riverside	Federal Work Study	No Cost
N/A	Dean of Instruction	Val Verde Unified School District	Perris	Education Classes to Transfer to Moreno Valley College	No Cost
N/A	Student Employment	Inland Empire Waterkeeper	Riverside	Federal Work Study	No Cost
N/A	Student Employment	My Learning Studio	Riverside	Federal Work Study	No Cost
N/A	Financial Aid	Cardtronics USA	Houston, TX	ATM Installation & Maintenance	No Cost
N/A	Career & Tech Education	Colton-Redland-Yucaipa ROP	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Moreno Valley Unified School District	Moreno Valley	Education Programs	No Cost
N/A	Career & Tech Education	Colton-Redland-Yucaipa ROP	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Moreno Valley Unified School District	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Moreno Valley Unified School District	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Moreno Valley Unified School District	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Moreno Valley Unified School District	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Moreno Valley Unified School District	Redlands	Education Programs	No Cost
N/A	Career & Tech Education	Rancho Santiago Community College District	Santa Ana	Education Programs	No Cost
N/A	Career & Tech Education	Carolyn E. Wylie Center	Riverside	Student Placement	No Cost
N/A	Workforce Preparation - Riverside	California Community College Chancellors Office	Sacramento	Training and Improvement Programs	No Cost
N/A	Financial Aid	Cartronics USA, Inc.	Houston, TX	ATM Installation & Maintenance	No Cost
N/A	Career & Tech Education	Riverside County Office of Education	Riverside	Education Programs	No Cost
N/A	Tri-Tech	California State University Fullerton	Fullerton	Consulting Services	No Cost
N/A	Business & Financial Services	Constellation New Energy, Inc.	Los Angeles	Access Lottery to Procure Electricity	No Cost
N/A	Academic Affairs - Norco	Santa Clarity Community College District	Santa Clarity	Institutional & Technical Assist. Grant Participant	No Cost
N/A	Workforce Preparation - Riverside	California Community College Chancellors Office	Sacramento	Technical Assistance and Training	No Cost
N/A	PSET	Premier Medical Transport	Colton	EMS Field Service Experience	No Cost
N/A	ECE	First 5 Riverside	Riverside	Provides Child Care	No Cost
N/A	Student Employment	Operation Safehouse	Riverside	Federal Work Study	No Cost
N/A	ECE - Riverside	Moreno Valley Unified School District	Moreno Valley	ECE Student Placement	No Cost
N/A	Nursing	AHMC Whittier Hospital Medical Center, LP	Whittier	RN Transition Course	No Cost
N/A	Student Employment	Music Changing Lives	Moreno Valley	Federal Work Study	No Cost
N/A	Student Employment	Boys and Girls Club of Perris	Perris	Federal Work Study	No Cost
N/A	Community Education	Trust Auto Sales	Wildomar	Instructional Services	No Cost
N/A	Career & Tech Ed.	Colton-Redlands-Yucaipa ROP	Redlands	Articulation Academic Program	No Cost

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N/A	Career & Tech Ed.	Jurupa Unified School District	Jurupa Valley	Articulation Academic Program	No Cost
N/A	Career & Tech Ed.	Young Interventions, Inc.	Corona	ECE Student Placement	No Cost
Additions to Approved/Ratify Contracts of \$87,800 and Under					
C0002677	Applied Technology - Riverside	Blue Mountain Two, LP	Irvine	Culinary Lease	47,574
C0003226	Student Services - Moreno Valley	Riverside Transit Agency	Riverside	Amend. #4 Increases Funds	3,434
C0003364	Administrative Support Center	Sharp Electronics, Corp.	Mahwah, NJ	Repairs - Service	800
C0003428	Administrative Support Center	Mailfinance, Inc.	Milford, CT	Rents and Leases	981
C0003570	Institutional Effectiveness	Computerland of Silicon Valley	San Jose	Microsoft Licenses	3,850
C0003995	Food Services - Moreno Valley	Morgan Services, Inc.	Corona	Laundry and Cleaning	324
C0004047	Academy / Criminal Services	Riverside County Fire Department	Perris	Fuel and Propane	2,000
C0004098	Human Resources & Diversity	Healthnow Administrative Services	Blue Bell, PA	Stop Loss Insurance	22,822
C0004167	Dean of Instruction - Moreno Valley	Canon Financial Services, Inc.	Carol Stream, IL	Copier Lease	320
C0004234	Educational Services - Moreno Valley	Nuventive, LLC	Pittsburgh, PA	Computer Software Maint/Lic	17,600
C0004234	Educational Services - Norco	Nuventive, LLC	Pittsburgh, PA	Computer Software Maint/Lic	17,600
C0004234	Academic Affairs - Riverside	Nuventive, LLC	Pittsburgh, PA	Computer Software Maint/Lic	20,240
C0004394	Community Ed & Senior Citizen Education	Youngerman, Stephen	Riverside	Professional Services	3,000
C0004426	Community Ed & Senior Citizen Education	Bowman, Gary	Corona	Professional Services	552
C0004472	Community & Economic Development	Vantages Business Consulting	Newport Coast	Consultants	8,000
C0004573	Facilities Planning & Development	Pro-Craft Construction, Inc.	Redlands	CAADO Site Utilities	3,200
C0004603	Career and Technical Ed - Moreno Valley	UpToDate, Inc.	Wiltham, MA	Periodicals/Magazines	2,000
C0004635	Facilities Planning & Development	Caston, Inc.	San Bernardino	CAADO P2 Construction-Stud/Drywall Plaster	6,781
C0004643	Facilities Planning & Development	Corona Aluminum Co.	Riverside	CSA P2 Construction-Glazing	51
C0004644	Facilities Planning & Development	Corona Aluminum Co.	Riverside	CAADO P2 Construction-Glazing	13,080
C0004645	Facilities Planning & Development	Inland Building Construction Companies, Inc.	San Bernardino	CSA P2 Construction-Metal Frames	5,220
C0004647	Facilities Planning & Development	Inland Building Construction Companies, Inc.	San Bernardino	CAADO P2 Construction-Metal Frames	25,827
C0004651	Facilities Planning & Development	J. M. Farnan Co., Inc.	La Verne	CSA P2 Construction-Plumbing	969
C0004652	Facilities Planning & Development	J. M. Farnan Co., Inc.	La Verne	CAADO P2 Construction-Plumbing	10,664
C0004667	Facilities Planning & Development	Continental Flooring Inc	Rancho Cucamonga	CAADO P2 Construction-Flooring	2,408
C0004668	Facilities Planning & Development	Continental Flooring Inc	Rancho Cucamonga	CSA P2 Construction-Flooring	17,682
C0004788	Information Services	Collegenet, Inc.	Portland, OR	Amend. #1 Increases Funds	13,000
C0004806	Career and Technical Ed - Moreno Valley	Harland Technology Services	Omaha, NE	Repairs - Service	910
C0004831	Student Services - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	600
C0004833	Matriculation - Moreno Valley	Hyland Software, Inc.	Westlake, OH	Professional Services	2,605
C0004833	Matriculation - Norco	Hyland Software, Inc.	Westlake, OH	Professional Services	2,605
C0004833	Counseling - Riverside	Hyland Software, Inc.	Westlake, OH	Professional Services	6,066
C0004926	Risk Management	Community Action Employee Assist. Program Inc.	Redlands	Professional Services	200
C0004926	Human Resources & Diversity	Community Action Employee Assist. Program Inc.	Redlands	Professional Services	800
C0004933	Applied Technology - Riverside	Socal Office Technologies, Inc.	Cypress	Repairs - Service	1,050
C0004994	Institutional Support, Instruction & Curriculum	Canon Solutions America, Inc.	Los Angeles	Repairs - Service	1,610
C0005012	Customized Solutions	Ortman, Carolyn	Riverside	Training Services	5,801
C0005015	Counseling - Riverside	Hyland Software, Inc.	Westlake, OH	Professional Services	1,462

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C0005022	Business & Financial Services	Gresham Savage Nolan & Tilden, APC.	San Bernardino	Legal	22,000
C0005069	Performing Arts - Riverside	Od Music, Inc.	Woodland Hills	Professional Services	1,635
C0005081	Community & Economic Development	Applied Development Resources	Corona	Consultants	35,000
C0005088	Workforce Preparation - Riverside	Hebert, Erin Renee	Moreno Valley	Professional Services	1,232
C0005091	Workforce Preparation - Riverside	Rigney, Susan Marie	Palm Desert	Professional Services	1,400
C0005092	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Professional Services	1,232
C0005092	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Amend. #2 Increases Funds	1,064
C0005151	Customized Solutions	Miles, Koyett	San Diego	Training	276
C0005164	Community & Economic Development	California Trade Alliance	Woodland Hills	Professional Services for Asia Trade Show	41,152
C0005204	Tri-Tech	Martin Klechner III	Oceanside	Amend. #1/Working Only	No Cost
C0005226	Customized Solutions	Global Learning Partners, Inc.	Corona	Training Services	600
C0005229	Athletics - Riverside	City of Riverside	Riverside	Rents and Leases	375
C0005242	Workforce Preparation - Riverside	Stephan, Victoria	Corona	Amend. #1 Increases Funds	425
C0005289	Languages, Humanities & Social Sciences	PJ & MJ Abraham, Inc.	Laguna	Professional Services	35,700
C0005294	Campus Student Services - Norco	Pali Mountain Conference Center, Inc.	Running Springs	Hotel Accommodations	89
C0005298	Customized Solutions	Alcaraz, Arturo	Riverside	Training	5,730
C0005299	Facilities - Riverside	Ben's Asphalt, Inc.	Santa Ana	2016 Spring Asphalt Repair	5,340
C0005316	Admissions & Records - Norco	Pyro Spectaculars, Inc.	Rialto	Fireworks Display	348
N/A	FKCE (RCC)	Riverside Co Dept. of Public Social Services	Riverside	Amend. #4/Extends Date	No Cost
N/A	Workforce Preparation - Riverside	California Community College Chancellors Office	Sacramento	Amend. #1/Extends Date	No Cost
N/A	CSJCL	California African American Museum	Los Angeles	Amend. #1 Extends Date	No Cost
N/A	Human Resources	Express Scripts	St. Louis, MO	Amend. #1 Extends Date	No Cost
				Total	<u>\$ 1,581,362</u>

Agenda Item (VI-B-7)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

[August 2016 Travel Report](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 16, 2016

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Mr. Stephen Ashby, multimedia operations specialist, instructional media center, Riverside City College, to travel to Beaverton, Oregon, January 31 through February 2, 2016, to attend the Biamp Training. Estimated cost: 545.84. Funding source: Staff development funds. (Travel request was not submitted by employee for the January Board report.)
- 2) Mr. Robert Fontaine, associate professor, ben clark training center, Moreno Valley College, to travel to Fort Worth, Texas, August 3-6, 2016, to attend the 21st Annual Educator Symposium and Trade Show. Estimated cost: \$2,236.72. Funding source: Public Safety Education and Training funds. (Travel request was not received in time for the June Board report, therefore could not be included.)
- 3) Dr. Joanna Werner-Fraczek, associate professor, natural science and kinesiology, Moreno Valley College, to travel to Ogallala, Nebraska, June 12-17, 2016, to attend the Flying with Swallows Field Training. Estimated cost: \$1,370.79. Funding source: Flying with Swallows Grant funds. (Travel request was not received in time for the June Board report, therefore could not be included.)
- 4) Ms. Irene Sanchez, supplemental instruction coordinator, academic support, Moreno Valley College, to travel to Kansas City, Missouri, August 14-18, 2016, to attend Supplemental Instruction Supervisor Training. Estimated cost: \$3,186.59. Funding source: Science, Technology, Engineering and Math HSI Title III funds. (Travel request was not received in time for the June Board report, therefore could not be included.)

Current:

Moreno Valley College

- 1) Ms. Lisa Hausladen, associate professor, health, human and public services, to travel to Reston, Virginia, September 15-19, 2016, to attend the American Association of Medical Assistants Annual Conference. Estimated cost: \$2,178.48. Funding source: Perkins Title I-C Grant fund.

Riverside City College

- 1) Ms. Bobbie Grey, associate professor, chemistry, to travel to New Orleans, Louisiana, September 28 through October 1, 2016, to attend the Science, Technology, Engineering, Math Historically Black College and University Tour. Estimated cost: \$1,870.03. Funding source: Equity Grant fund.
- 2) Dr. Wolde-Ab Isaac, president, president's office, to travel to New Orleans, Louisiana, October 4-8, 2016, to attend the 2016 Association of Community College Trustees (ACCT) Leadership Congress. Estimated cost: \$3,849.96. Funding source: Riverside City College General fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: August 16, 2016

- 3) Mr. Miguel Reid, associate professor, english, to travel to New Orleans, Louisiana, September 28 through October 1, 2016, to attend the Science, Technology, Engineering, Math Historically Black College and University Tour. Estimated cost: \$1,891.76. Funding source: Equity Grant fund.
- 4) Dr. Kristi Woods, associate professor, history, to travel to New Orleans, Louisiana, September 28 through October 1, 2016, to accompany thirty (30) students to the Science, Technology, Engineering, Math Historically Black College and University Tour. Estimated cost: \$36,782.74. Funding source: Equity Grant fund.

Riverside Community College District

- 1) Michael Burke, Ph.D., chancellor, chancellor's office, to travel to New Orleans, Louisiana, October 5-8, 2016, to attend the Association of Community College Trustees (ACCT) Leadership Congress. Estimated cost: \$3,486.66. Funding source: Riverside Community College District General fund.
- 2) Michael Burke, Ph.D., chancellor, chancellor's office, to travel to New Orleans, Louisiana, October 8-10, 2016, to attend the HERDI conference. Estimated cost: \$794.14. Funding source: \$534.14 to be paid by HERDI and \$260.00 to be paid by Riverside Community College District General fund.
- 3) Mr. Christopher Earl, assistant director, tri-tech small business development center, to travel to Orlando, Florida, September 19-22, 2016, to attend the 36th Annual America's Small Business Development Center Conference. Estimated cost: \$2,237.40. Funding source: \$1,000.00 to be paid by Core Small Business Development Center Grant fund and \$1,237.40 to be paid by Cash Match Grant fund.
- 4) Ms. Mary Figueroa, board member, board of trustees, to travel to New Orleans, Louisiana, October 3-8, 2016, to attend the Association of Community College Trustees (ACCT) Leadership Congress. Estimated cost: \$3,416.66. Funding source: Riverside Community College District General fund.
- 5) Mr. Nathan Miller, board member, board of trustees, to travel to New Orleans, Louisiana, October 3-8, 2016, to attend the Association of Community College Trustees (ACCT) Leadership Congress. Estimated cost: \$3,383.42. Funding source: Riverside Community College District General fund.
- 6) Mr. Mark Mitchell, director, tri-tech small business development center, to travel to Orlando, Florida, September 19-22, 2016, to attend the 36th Annual America's Small Business Development Center Conference. Estimated cost: \$2,237.40. Funding source: \$1,000.00 to be paid by Core Small Business Development Center Grant fund and \$1,237.40 to be paid by Cash Match Grant fund.
- 7) Ms. Tracey Vackar, board member, board of trustees, to travel to New Orleans, Louisiana, October 3-8, 2016, to attend the Association of Community College Trustees (ACCT) Leadership Congress. Estimated cost: \$3,383.42. Funding source: Riverside Community College District General fund.
- 8) Mr. Jeff Williamson, statewide director, office of economic development, to travel to Hong Kong, China, September 4-10, 2016, to attend the California State Trade and Export Promotion – Centrestage Hong Kong Event. Estimated cost: \$5,342.85. Funding source: State Trade and Export Promotion (STEP) Grant Program fund.

Agenda Item (VI-B-8-a)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Resolution Regarding Appropriations Subject to Proposition 4 - Gann Limitation - Resolution No. 01-16/17
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees adopt Resolution No. 01-16/17 which establishes the 2016-2017 Gann Limit for the Riverside Community College District at \$208,180,714.

Background Narrative:

In November 1979, the voters passed Proposition 4 which imposes an annual appropriations limit on the District. This is known as the Gann Limit. Pursuant to Article XIII B of the California Constitution and Government Code Section 7910, the Board must approve the District's Gann Limit for the succeeding fiscal year.

The District has developed the documentation used to determine the 2016-2017 Gann Limit and it is available for public inspection at the office of the Vice Chancellor, Business and Financial Services, 3801 Market St. Riverside, California, between 7:30 a.m. and 4:00 p.m. A copy of the worksheet used to compute the Gann Limit is attached for the Board's review and information. A resolution required to establish the District's 2016-2017 Gann Limit is also attached.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[08162016_Gann Limit Worksheet 2016-2017 and Resolution No. 01-16/17](#)

CALIFORNIA COMMUNITY COLLEGES
 GANN LIMIT WORKSHEET
 2016-17

DISTRICT NAME: _____

DATE: _____

I. **2016-17 APPROPRIATIONS LIMIT:**

- A. **2015-16** Appropriations Limit \$ _____
- B. **2016-17** Price Factor: _____
- C. Population factor:
 - 1. **2014-15** Second Period Actual FTES _____
 - 2. **2015-16** Second Period Actual FTES _____
 - 3. **2016-17** Population change factor _____
 (line C.2. divided by line C.1.)
- D. **2015-16** Limit adjusted by inflation and population factors \$.....
 (line A multiplied by line B and line C.3.)
- E. Adjustments to increase limit:
 - 1. Transfers in of financial responsibility \$.....
 - 2. Temporary voter approved increases _____
 - 3. Total adjustments - increase _____
 - Sub-Total \$.....
- F. Adjustments to decrease limit:
 - 1. Transfers out of financial responsibility \$.....
 - 2. Lapses of voter approved increases _____
 - 3. Total adjustments - decrease < _____ >
- G. **2016-17** Appropriations Limit \$ _____

II. **2016-17 APPROPRIATIONS SUBJECT TO LIMIT:**

- A. State Aid (General Apportionment, Apprenticeship Allowance and Prop. 30 Education Protection Account Tax revenue) \$ _____
- B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)
- C. Local Property taxes
- D. Estimated excess Debt Service taxes
- E. Estimated Parcel taxes, Square Foot taxes, etc.
- F. Interest on proceeds of taxes
- G. Local appropriations from taxes for unreimbursed State, court, and federal mandates < _____ >
- H. **2016-17** Appropriations Subject to Limit \$ _____

Agenda Item (VI-B-8-b)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Signature Authorization
College/District	District
Funding	N/A
Recommended Action	It is recommend that the Board of Trustees authorize Majd Askar, Director of Business Services and Melissa Elwood, Controller, to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, purchase orders, change orders, and grant documents.

Background Narrative:

At this time it is necessary to update the Riverside County Office of Education Certification of Signatures form and District authorized signers due to the Board of Trustees approval and appointment of Majd Askar as Director, Business Services and Melissa Elwood as Controller.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[08162016_Signature Authorization](#)



Division of Administration and Business Services
District Fiscal Services

County Use Only:

Date Received: _____

Approved By: _____

Certification of Signatures

District: _____

Date of Meeting: _____

Please Check: **Newly Elected Governing Board** **Addition in Column(s)** _____ **Replacement in Column(s)** _____

Column I	Column II	Column III
<i>Signatures of Members of the Governing Board</i>	<i>Signatures of Personnel Authorized to Sign Warrant Orders and Orders for Salary Payments*</i>	<i>Signatures of Personnel Authorized to Sign Notices of Employment</i>
_____ President of the Board - Virginia Blumenthal	_____	_____
_____ Clerk or Vice President of the Board - Nathan Miller	_____	_____
_____ Member of the Board/Secretary - Tracey Vackar	_____	_____
_____ Member of the Board - Mary Figueroa	_____	_____
_____ Member of the Board - Janet Green	_____	_____

**If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.*

Number of signatures district requires for: **Orders of Salary Payments :** _____ **“B” Warrant Orders:** _____

I, _____, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature: _____

Agenda Item (VI-B-8-c)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-c)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Melissa Elwood, Controller

Attachments:

[08162016_Surplus Property List](#)

**SURPLUS EQUIPMENT
 AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	E6610D	0004552609	039272
1	GATEWAY	CPU	E6610D	0004552610	039267
1	GATEWAY	CPU	E6610D	0004552604	039268
1	GATEWAY	CPU	E6610D	0004552611	039261
1	GATEWAY	CPU	E6610D	0004552613	039090
1	GATEWAY	CPU	E6610D	0004552614	039263
1	GATEWAY	CPU	E6610D	0004552612	039094
1	GATEWAY	CPU	E6610D	0004552618	039088
1	GATEWAY	CPU	E6610D	0004552616	039089
1	GATEWAY	CPU	E6610D	0004552619	039264
1	GATEWAY	CPU	E6610D	0004552603	039091
1	GATEWAY	CPU	E6610D	0004552602	039270
1	GATEWAY	CPU	E6610D	0004552605	039262
1	GATEWAY	CPU	E6610D	0004552601	039269
1	GATEWAY	CPU	E6610D	0004552617	039271
1	GATEWAY	CPU	E6610D	0004552606	039266
1	GATEWAY	CPU	E6610D	0004552600	039265
1	GATEWAY	CPU	E6610D	0004552607	039093
9	GATEWAY	CPU	E6610D	0004552608	039087
1	DELL	CPU	DSCM1F	6X3QSM1	041680
1	DELL	CPU	DSCM1F	4X3QSM1	041681
1	DELL	MONITOR	P2010H	CNOJ846R7444504H104S	041678
1	GATEWAY	MONITOR	FPD1765	MW67ABON11042	036743
1	GATEWAY	MONITOR	FPD1765	MW67BB0N01871	036808
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P03366	039276
1	GATEWAY	MONITOR	FPD1775W	MGM7C70PD9502	039285
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P08490	039288
1	GATEWAY	MONITOR	FPD1775W	MGM7770P01021	N/A
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P03367	039287
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P09501	039292
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P03380	039289
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P09511	039275
1	DELL	MONITOR	1908WFP1	CN-0X706H-72872-97N-1TKL	N/A
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P03368	039279
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P03376	039282
1	GATEWAY	MONITOR	FPD1965	MW871B0E00954	033991
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P08489	039284
1	DELL	MONITOR	1908WFP1	CN-0X706H-72872-97N-14FL	N/A
1	GATEWAY	MONITOR	FPD1775W	MGM7C70P03378	039280
1	GATEWAY	LAPTOP	E15C-3408457R	0040349175	037399
1	GATEWAY	LAPTOP	E15C-3408457R	0040349174	037418
1	GATEWAY	LAPTOP	E15C-3408457R	0040349157	037404
1	GATEWAY	LAPTOP	E15C-3408457R	0040349165	037415
1	GATEWAY	LAPTOP	E15C-3408457R	0040349165	037415
1	GATEWAY	LAPTOP	E15C-3408457R	0040349177	037394
1	GATEWAY	LAPTOP	E15C-3408457R	0040349176	037411
1	GATEWAY	LAPTOP	E15C-3408457R	0040349180	037414
1	GATEWAY	LAPTOP	E15C-3408457R	0040349172	037402
1	GATEWAY	LAPTOP	E15C-3408457R	0040349170	037410
1	GATEWAY	LAPTOP	E15C-3408457R	0040349173	037393
1	GATEWAY	LAPTOP	E15C-3408457R	0040349161	037420
1	GATEWAY	LAPTOP	E15C-3408457R	0040349167	037407

**SURPLUS EQUIPMENT
 AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	LAPTOP	E15C-3408457R	0040349153	037419
1	GATEWAY	LAPTOP	E15C-3408457R	0040349152	037416
1	GATEWAY	LAPTOP	E15C-3408457R	0040349171	037412
1	GATEWAY	LAPTOP	E15C-3408457R	0040349163	037421
1	GATEWAY	LAPTOP	E15C-3408457R	0040349162	037413
1	GATEWAY	LAPTOP	E15C-3408457R	0040349160	037408
1	GATEWAY	LAPTOP	E15C-3408457R	0040349179	037397
1	GATEWAY	LAPTOP	E15C-3408457R	0040349168	037401
1	GATEWAY	LAPTOP	E15C-3408457R	0040349178	037403
1	GATEWAY	LAPTOP	E15C-3408457R	0040349159	037398
1	GATEWAY	LAPTOP	E15C-3408457R	0040349151	037392
1	GATEWAY	LAPTOP	E15C-3408457R	0040349156	037400
1	GATEWAY	LAPTOP	E15C-3408457R	0040349154	037395
1	GATEWAY	LAPTOP	E15C-3408457R	0040349166	037417
1	GATEWAY	LAPTOP	E15C-3408457R	0040349169	037396
1	GATEWAY	LAPTOP	E15C-3408457R	0040349155	037408
1	GATEWAY	LAPTOP	E15C-3408457R	0040349164	037409
1	HITACHI	PROJECTOR	CP-SX1350	G8K005072	044050
1	HITACHI	PROJECTOR	CP-SX1350	G8J004823	044052
1	GATEWAY	CPU	ESX-E4000	30255629	022082
1	GATEWAY	CPU	ESX-E4000	30260576	022386
1	GATEWAY	CPU	ESX-E4000	30260613	022379
1	GATEWAY	CPU	ESX-E4000	31807936	022597
1	GATEWAY	CPU	ESX-E4000	30205621	022559
1	GATEWAY	CPU	ESX-E4000	30260593	022381
1	GATEWAY	CPU	ESX-E4000	30260582	022399
1	GATEWAY	CPU	ESX-E4000	30265195	022266
1	GATEWAY	CPU	ESX-E4000	30260579	022382
1	GATEWAY	CPU	ESX-E4000	30336767	021465
1	GATEWAY	CPU	ESX-E4000	30260585	022401
1	GATEWAY	CPU	ESX-E4000	30260581	022387
1	GATEWAY	CPU	ESX-E4000	30260592	022400
1	GATEWAY	CPU	ESX-E4000	30253817	022013
1	GATEWAY	CPU	ESX-E4000	30254352	022122
1	GATEWAY	CPU	ESX-E4000	30265222	022292
1	GATEWAY	CPU	ESX-E4000	30260584	022402
1	GATEWAY	CPU	ESX-E4000	30260590	022380
1	GATEWAY	CPU	ESX-E4000	30253998	022357
1	GATEWAY	CPU	ESX-E4000	30334056	021473
1	GATEWAY	CPU	ESX-E4000	31600584	022556
1	GATEWAY	CPU	ESX-E4000	30260570	022372
1	GATEWAY	CPU	ESX-E4000	30253909	022064
1	GATEWAY	CPU	ESX-E4000	30260579	022388
1	GATEWAY	CPU	ESX-E4000	30265219	022280
1	GATEWAY	CPU	ESX-E4000	31600586	022553
1	GATEWAY	CPU	ESX-E4000	30336766	021459
1	GATEWAY	CPU	ESX-E4000	31807952	022596
1	GATEWAY	CPU	ESX-E4000	30336776	021470
1	GATEWAY	CPU	ESX-E4000	30253882	021945
1	GATEWAY	CPU	SL2-E6300	35788261	032012
1	GATEWAY	CPU	P04700C	26326341	018937
1	GATEWAY	CPU	BGLE6500	36616212	034641

**SURPLUS EQUIPMENT
 AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	E-4000	30241665	N/A
1	GATEWAY	MONITOR	FPD1730	MUL7003D0022163	022191
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027695	022410
1	GATEWAY	MONITOR	FPD1730	QS7330600307	021923
1	GATEWAY	MONITOR	FPD1730	MUL7003D0020481	022405
1	GATEWAY	MONITOR	FPD1730	MUL7003D0020486	022419
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027856	022407
1	GATEWAY	MONITOR	FPD1730	QS7330401735	022236
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027338	022221
1	GATEWAY	MONITOR	FPD1730	MUL7003D0032522	021483
1	GATEWAY	MONITOR	FPD1730	QS7330900523	022229
1	GATEWAY	MONITOR	FPD1730	LIC32579371	048243
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027602	022412
1	GATEWAY	MONITOR	FPD1730	LIC32580060	048244
1	GATEWAY	MONITOR	FPD1730	MUL7003F0003647	022435
1	GATEWAY	MONITOR	FPD1730	QS7330401715	021770
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027597	022427
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027680	022413
1	GATEWAY	MONITOR	FPD1730	QS7330401737	022243
1	GATEWAY	MONITOR	FPD1730	MUL7003D0020488	022415
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027606	022237
1	GATEWAY	MONITOR	FPD1730	MUL7003F0001636	022403
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027624	022429
1	GATEWAY	MONITOR	FPD1730	MUL7003D0022553	048241
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027652	022452
1	GATEWAY	MONITOR	FPD1730	QS7330600321	022336
1	GATEWAY	MONITOR	FPD1730	MUL7003F0003645	022416
1	GATEWAY	MONITOR	FPD1730	MUL7003D0042675	022204
1	GATEWAY	MONITOR	FPD1730	MUL7003D0022544	022561
1	GATEWAY	MONITOR	FPD1730	QS7330600342	021870
1	GATEWAY	MONITOR	FPD1730	QS7330602216	021857
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027693	022436
1	GATEWAY	MONITOR	FPD1730	MUL7003F0003653	022421
1	GATEWAY	MONITOR	FPD1730	QS7330602407	021889
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027617	022420
1	GATEWAY	MONITOR	FPD1730	QS7330600112	021817
1	GATEWAY	MONITOR	FPD1975	MSQ6350H00932	034645
1	ACER	MONITOR	AL1716F	ETL4802017809073B2396L	N/A
1	HP	SCANNER	C6270A	SG8BI1104R	012513
1	MICROTECH	SCANNER	9600XL	4862A110	N/A
1	HP	PRINTER	C4224A	USGN296697	015800
1	GATEWAY	LAPTOP	M465-E	0038576728	032961
1	GATEWAY	MONITOR	FPD1730	QS7330600312	021840
1	GATEWAY	CPU	E6610D	0039395716	036483
1	GATEWAY	MONITOR	FPD1730	KUL7002F0021988	019503
1	GATEWAY	CPU	E400	0030253895	021954
1	GATEWAY	MONITOR	TFT1980PST	MW868BOH01012	032931
1	GATEWAY	CPU	E6610D	0039064536	035011
1	GATEWAY	MONITOR	L152R5	404009002	023856
1	GATEWAY	CPU	E6100	0033847922	023816
1	GATEWAY	MONITOR	L152R5	404008650	023842
1	GATEWAY	CPU	E6100	0033847910	023829

**SURPLUS EQUIPMENT
 AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	DELL	MONITOR	E157FPB	CN-OWH339-74261-873-1UWL	039374
1	DELL	CPU	OPTIPLEX 755	39G9DH1	039371
1	DELL	MONITOR	E157FPB	CN-OWH339-74261-873-1VCL	039373
1	GATEWAY	CPU	E4000	0030253866	022020
1	GATEWAY	MONITOR	FPD1765	MG45B-70P-04752	031690
1	DELL	CPU	OPTIPLEX 755	2G9DH1	039372
1	ACER	MONITOR	AL1716F	ET;51085787410E571422C	025745
1	GATEWAY	CPU	E6610D	0040322216	037154
1	SHARP	TV	XM2710	613245	007339
1	SHARP	TV	XM2710		N/A
1	DELL	CPU	OPTIPLEX GX 280	8V8RM71	030155
1	HP	SERVER	HSTNS	USE621N5PT	034909
1	HP	SERVER	N/A	N/A	019519
1	HP	SERVER	N/A	N/A	019522
1	HP	PRINTER	Q3950A	CNFC65504X	034761
1	HP	PRINTER	8350		044129
1	EPSON	PRINTER	P11A	BUY1300524	N/A
1	CANNON	PRINTER	K10308	OC2-5161-DB03-01	N/A
1	HP	PRINTER	C7064A	JPGB88216	N/A
1	CANNON	PRINTER	K10375	C1JFA10BK10375	N/A
1	SHARP	PRINTER	AL-1661CS	65109815	036575
1	BROTHER	PRINTER	DCP-7020	U61283A7J655487	034094
1	HP	PRINTER	CB495A	JPBF504404	040921
1	HP	PRINTER	CE462A	VNB3H16727	043247
1	CANNON	PRINTER	N/A	KLW43527	N/A
1	SHARP	PRINTER	AR-M277	35016300	024947
1	SHARP	PRINTER	AR-164	26500668	020873/020037
1	HP	PRINTER	Q5927A	CNL1D39957	036595
1	HP	PRINTER	C4121A	USNC082503	014053
1	GATEWAY	LAPTOP	M280E	0036613371	025479
1	HP	PRINTER	Q5402A	CNRXH66624	034356
1	SHARP	PRINTER	AR-355	76000825	034483
1	FUJITSU	SCANNER	FI-5120C	085492	033977
1	CANNON	SCANNER	210	KEKA46888	043450
1	GATEWAY	CPU	E4610D	0039186672	036109
1	GATEWAY	CPU	E4610D	0039186674	036082
1	GATEWAY	CPU	E4610D	004093373	037277
1	GATEWAY	CPU	E6610D	0038908289	033873
1	GATEWAY	MONITOR	FPP1785	MWD74-BON-01693	036148
1	HP	PRINTER	C8954B	MY29C921Z	022646
1	GATEWAY	MONITOR	FPD1730	MUL7007K003801	025006
1	GATEWAY	MONITOR	FPD1730	MUL7007K0038506	025001
1	GATEWAY	MONITOR	FPD1730	MUL7007K0020898	025669
1	GATEWAY	MONITOR	FPD1530	QS5342900936	030668
1	GATEWAY	MONITOR	TFT1780PS	MWD74BON00944	036153
1	GATEWAY	MONITOR	TFT1780PS	MWD74-BON-00848	036158
1	HITACHI	PROJECTOR	CPSX1350	CP-SX1350WR	044069
1	GATEWAY	LAPTOP	M465-E	0038576728	032961
1	HP	PRINTER	C4224A	USGN296697	015800
1	LEXMARK	PRINTER	4137-001	13480668240	031785
1	HP	SCANNER	C7710A	TW12PA1105	018003
1	VIEWSONIC	MONITOR	VLCD522494-1B	A0B042910186	026422

**SURPLUS EQUIPMENT
AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	SAGER	LAPTOP	D8P	NCD80P3J00213	022698
1	GATEWAY	LAPTOP	600YGR	0026989582	019016
1	LENOVO	CPU	MTM7484WNT	MJPFE85	041907
1	LENOVO	CPU	MTM7484WNT	MJPFE96	041951
1	GATEWAY	CPU	E4500S	0036286689	031414
1	LEXMARK	PRINTER	4137-001	13480668265	031794
1	LENOVO	MONITOR	V8-KD207	LT1952P	052064
1	GATEWAY	MONITOR	FPD2185W	MPT5B-50N-03931	031487
1	LENOVO	CPU	MTM7484CTO	MJDH810	041070
1	DELL	CPU	OPTIPLEX GX 520	9JBPQ91	031865
1	DELL	MONITOR	581	CN-0T9401-71618-581-AEGB	038371
1	LENOVO	MONITOR	L250P	V6M811	044625
1	LENOVO	MONITOR	L1940P	V662622	040743
1	LENOVO	MONITOR	L2250P	V6WM789	044623
1	LENOVO	MONITOR	L1951P	V6D9963	041871
1	HP	PRINTER	C4118A	USEK050878	010836
1	LENOVO	MONITOR	L2250P	V6LW822	043313
1	LENOVO	MONITOR	L1940P	V662585	040741
1	LENOVO	MONITOR	L2250P	V6B1042	041982
1	GATEWAY	CPU	E6500	0036098648	N/A
1	DELL	CPU	4100	8Z1KB01	016685
1	LENOVO	CPU	MTM7484WUT	MJPKY79	041987
1	LENOVO	CPU	MTM7484WUT	MJPKY64	041985
1	LENOVO	CPU	6075CTO	LKMMRGD	037936
1	LENOVO	CPU	MTM7484WUT	MJPFE83	041854
1	LENOVO	CPU	MTM7484WUT	MJLXB65	041983
1	LENOVO	CPU	MTM7484WUT	MJPEE91	041924
1	LENOVO	CPU	MTM7484WUT	MJLXB64	041989
1	LENOVO	CPU	MTM7484WUT	MJPKY73	041973
1	LENOVO	MONITOR	L2250P	V6WM781	044622
1	LENOVO	MONITOR	L2250P	V6WM782	044624
1	GATEWAY	CPU/MONITOR	PROFILE 6	0039244290	032566
1	DELL	MONITOR	E173FPB	CN-0D5428-72872-54P-2FNS	030082
1	GATEWAY	LAPTOP	SOLO PRO 9300	0018428654	015112
1	DELL	CPU	OPTIPLEX 780	GM1F5P1	042861
1	GATEWAY	CPU	E6100	0034771154	024602
1	GATEWAY	CPU	E6500	0036616209	034634
1	GATEWAY	CPU	E6100	0034771156	024605
1	DELL	CPU	OPTIPLEX 330	BNBYTH1	038073
1	GATEWAY	CPU	E2610N	0004559377	037581
1	LENOVO	CPU	MTM7484CTO	L3A0307	038076
1	DELL	CPU	OPTIPLEX 760	J7HQQJ1	038725
1	DELL	CPU	OPTIPLEX 760	F6S0TJ1	038777
1	GATEWAY	CPU	E6610P	0039070151	036646
1	GATEWAY	CPU	CLIENT PRO 7620	4625849-0001	037784
1	GATEWAY	CPU	E4000	0030253834	021977
1	GATEWAY	MONITOR	FPD1975	MP15C-00388	031733
1	GATEWAY	CPU	E6300	0035554026	030683
1	GATEWAY	LAPTOP	M465-E	0038963762	033182
1	GATEWAY	LAPTOP	M680	0035518654	026542
1	DELL	LAPTOP	PA-10	3GN1BD1	036363
1	GATEWAY	MONITOR	FPD1730	MU77003D0027678	021778

**SURPLUS EQUIPMENT
AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	LAPTOP	TA7	CWTF81801DM	037677
1	CANNON	CAMERA	DS126071	1720720266	031945
1	GATEWAY	CPU	E4100	0031807939	022589
1	GATEWAY	CPU	E4100	0031807938	022595
1	HP	PRINTER	C7061A	USBGG11725	018497
1	DELL	CPU	OPTIPLEX 780	7FPSDQ1	043457
1	DELL	CPU	OPTIPLEX 780	GDDS4M1	041299
1	GATEWAY	SERVER	ALR	0023629415	018043
1	LENOVO	MONITOR	443-HE1	V1B9768	038922
1	DELL	LAPTOP	PA-10	HLQ1BD1	036368
1	FUJITSU	LIFEBOOK	U810	R7X03749	040375
1	GATEWAY	CPU	E6610D	0038976277	034062
1	GATEWAY	LAPTOP	M675PRR	0034754187	024915
1	GATEWAY	LAPTOP	M675PRR	0034754185	024914
1	DELL	MONITOR	P190SB	MX-09M62C-74262-122-1KLL	044518
1	GATEWAY	MONITOR	FPD2185W	MPT5B-50N-17788	031569
1	GATEWAY	MONITOR	FPD2185W	MQ171-50N-03930	034205
1	GATEWAY	CPU	E45300	0034956341	025391
1	DELL	CPU	OPTIPLEX 780	9M80JM1	041292
1	GATEWAY	CPU	E6610D	0039395714	036479
1	GATEWAY	CPU	E4300	0035518886	026659
1	DELL	CPU	OPTIPLEX 780	HZPWVL1	041150
1	GATEWAY	MONITOR	TFT1980PST	MWE78BON00414	034643
1	GATEWAY	MONITOR	FPD1540	404008667	023833
1	GATEWAY	LAPTOP	M460	0035940623	026210
1	GATEWAY	CPU	E610D	0004527243	037340
1	DC DRIVES	DRIVES	N/A	9907132299	014445
1	DC DRIVES	DRIVES	N/A	9904113721	014444
1	DELL	CPU	OPTIPLEX 745	D792BD1	036302
1	DELL	CPU	PRECISION T5400	DMPL3K1	038888
1	GATEWAY	MONITOR	FPD1530	MUL5022C0126261	023785
1	HP	PRINTER	C9068A	TH67D835SB	066066
1	GATEWAY	LAPTOP	M680E	0036109804	031336
1	GATEWAY	CPU	E6500	0036855260	042407
1	GATEWAY	MONITOR	FPD1530	MUL5022C0126263	023783
1	GATEWAY	CPU	E6610B	0004545703	037565
1	HP	PRINTER	C4120A	USEK046482	011220
1	GATEWAY	CPU	E6300	0035927792	032289
1	GATEWAY	CPU	E6300	0035554027	030688
1	DELL	MONITOR	SE197FP1	CN-0YW752-72872-74B-1WQS	N/A
1	CISCO	SERVER	N/A	FN54040011	N/A
1	DELL	MONITOR	SE197FP1	CN-0RNMH6-74445-135-727L	043456
1	GATEWAY	MONITOR	FPD2185W	MQ171-50N-02539	066127
1	DELL	MONITOR	1908FPB	CN-0G313H-74261-884-C80L	038052
1	DELL	CPU	OPTIPLEX GX 280	9CORJ71	031111
1	DELL	MONITOR	E173FPB	CN-044931-46633-545-3VWL	N/A
1	GATEWAY	MONITOR	FPD2185W	MQ172-50N-00949	033545
1	HP	PRINTER	Q7785A	JPRFH15490	039070
1	BENQ	PROJECTOR	PB61100	99J8677BZA0901146T	023805
1	DELL	MONITOR	E178FPC	CN-0G331H-64180-884-09WS	038245
1	GATEWAY	MONITOR	FPD1975	MSQ63-50H-00925	034651
1	GATEWAY	MONITOR	FPD1730	QS7330401583	021905

**SURPLUS EQUIPMENT
AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	E4000	0030253825	021999
1	LENOVO	MONITOR	4431HE1	V1AWL11	044283
1	LENOVO	MONITOR	4431HE1	VIAXB86	044275
1	LENOVO	MONITOR	4431HE1	V1AWM71	044291
1	LENOVO	MONITOR	4431HE1	VA1WM70	044290
1	LENOVO	MONITOR	4431HE1	V1AWK57	044289
1	LENOVO	MONITOR	4431HE1	V1AWL09	044288
1	LENOVO	MONITOR	4431HE1	VA1AXB36	044287
1	LENOVO	MONITOR	4431HE1	V1AWL07	044286
1	LENOVO	MONITOR	4431HE1	V1AWL05	044293
1	LENOVO	MONITOR	4431HE1	V1AWM65	044284
1	LENOVO	MONITOR	4431HE1	V1AXB91	044294
1	LENOVO	MONITOR	4431HE1	V1AWH52	044282
1	LENOVO	MONITOR	4431HE1	V1AXB33	044281
1	LENOVO	MONITOR	4431HE1	VIAXB88	044280
1	LENOVO	MONITOR	4431HE1	VIAXB60	044279
1	LENOVO	MONITOR	4431HE1	VIAXB71	044278
1	LENOVO	MONITOR	4431HE1	VIAXB17	044277
1	LENOVO	CPU	MTM7483WTD	MJXVRG8	044235
1	LENOVO	MONITOR	4431HE1	V1AWM68	044285
1	LENOVO	MONITOR	4431HE1	VIAXA22	044302
1	LENOVO	CPU	MTM7483WTD	MJXVP27	044346
1	LENOVO	CPU	MTM7483WTD	MJXVRH9	044345
1	LENOVO	CPU	MTM7483WTD	MJXVRF3	044344
1	LENOVO	CPU	MTM7483WTD	MJYYWL7	044343
1	LENOVO	CPU	MTM7483WTD	MJXVRB6	044342
1	LENOVO	CPU	MTM7483WTD	MJXVRA0	044341
1	LENOVO	MONITOR	4431HE1	V1AWZ77	044305
1	LENOVO	MONITOR	4431HE1	V1AWM98	044292
1	LENOVO	MONITOR	4431HE1	V1AXB59	044303
1	LENOVO	MONITOR	4431HE1	VIAWK34	044274
1	LENOVO	MONITOR	4431HE1	V1AWK52	044301
1	LENOVO	MONITOR	4431HE1	VIAXB58	044300
1	LENOVO	MONITOR	4431HE1	V1AWL08	044299
1	LENOVO	MONITOR	4431HE1	VIAWL06	044298
1	LENOVO	MONITOR	4431HE1	VIAXB62	044297
1	LENOVO	MONITOR	4431HE1	V1AXB78	044296
1	LENOVO	MONITOR	4431HE1	V1AXB75	044295
1	LENOVO	MONITOR	4431HE1	VIAXB25	044304
1	LENOVO	CPU	MTM7483WTD	MJYYWL4	044245
1	LENOVO	MONITOR	4431HE1	V1AXB94	044276
1	LENOVO	MONITOR	4431HE1	VIAWK56	044253
1	LENOVO	MONITOR	4431HE1	V1AWZ58	044252
1	LENOVO	CPU	MTM7483WTD	MJXURC2	044251
1	LENOVO	CPU	MTM7483WTD	MJYYWL6	044250
1	LENOVO	CPU	MTM7483WTD	MJYYWM3	044249
1	LENOVO	CPU	MTM7483WTD	MJYYWH5	044248
1	LENOVO	MONITOR	4431HE1	V1AXB41	044255
1	LENOVO	CPU	MTM7483WTD	MJYYWL5	044246
1	LENOVO	MONITOR	4431HE1	V1AXB92	044256
1	LENOVO	CPU	MTM7483WTD	MJYYWM1	044244
1	LENOVO	CPU	MTM7483WTD	MJXVRC1	044243

**SURPLUS EQUIPMENT
 AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	LENOVO	CPU	MTM7483WTD	MJXVRA7	044242
1	LENOVO	CPU	MTM7483WTD	MJXVRC3	044241
1	LENOVO	CPU	MTM7483WTD	MJXVRB5	044240
1	LENOVO	CPU	MTM7483WTD	MJXVPY9	044239
1	LENOVO	CPU	MTM7483WTD	MJXRCO	044238
1	LENOVO	CPU	MTM7483WTD	MJYYWK7	044247
1	LENOVO	MONITOR	4431HE1	V1AWK50	044264
1	LENOVO	MONITOR	4431HE1	V1AWK35	044273
1	LENOVO	MONITOR	4431HE1	VIAXB61	044272
1	LENOVO	MONITOR	4431HE1	V1AXB67	044271
1	LENOVO	MONITOR	4431HE1	V1AWK58	044270
1	LENOVO	MONITOR	4431HE1	V1AWK38	044269
1	LENOVO	MONITOR	4431HE1	V1AWH02	044268
1	LENOVO	MONITOR	4431HE1	V1AWK62	044267
1	LENOVO	MONITOR	4431HE1	V1AWM95	044254
1	LENOVO	MONITOR	4431HE1	V1AWK28	044265
1	LENOVO	MONITOR	4431HE1	V1AWL03	044263
1	LENOVO	MONITOR	4431HE1	V1AWK44	044262
1	LENOVO	MONITOR	4431HE1	V1AXB69	044261
1	LENOVO	MONITOR	4431HE1	V1AXB68	044260
1	LENOVO	MONITOR	4431HE1	V1AWL12	044259
1	LENOVO	MONITOR	4431HE1	V1AWK63	044258
1	LENOVO	MONITOR	4431HE1	V1AXB84	044257
1	LENOVO	MONITOR	4431HE1	V1AWK40	044266
1	LENOVO	MONITOR	4431HE1	V1AWK36	044395
1	LENOVO	CPU	MTM7483WTD	MJXVPZ4	044403
1	LENOVO	CPU	MTM7483WTD	MJXVRK0	044402
1	LENOVO	CPU	MTM7483WTD	MJXVRD6	044401
1	LENOVO	MONITOR	4431HE1	V1AWK48	044400
1	LENOVO	MONITOR	4431HE1	VIAWK54	044399
1	LENOVO	MONITOR	4431HE1	VIAWK42	044398
1	LENOVO	CPU	MTM7483WTD	MJXVRF6	044405
1	LENOVO	MONITOR	4431HE1	V1AWK31	044396
1	LENOVO	CPU	MTM7483WTD	MJXVRF8	044406
1	LENOVO	MONITOR	4431HE1	VIAXB37	044394
1	LENOVO	MONITOR	4431HE1	V1AWK45	044397
1	LENOVO	MONITOR	4431HE1	V1AXB09	044499
1	LENOVO	CPU	MTM7483WTD	MJXVRB8	044422
1	LENOVO	CPU	MTM7483WTD	MJXVRH3	044421
1	LENOVO	MONITOR	4431HE1	V1AXB10	044420
1	LENOVO	MONITOR	4431HE1	V1AXA84	044419
1	LENOVO	MONITOR	4431HE1	V1AXB02	044418
1	LENOVO	CPU	MTM7483WTD	MJXVRH1	044417
1	LENOVO	CPU	MTM7483WTD	MJXVRA5	044404
1	LENOVO	MONITOR	4431HE1	V1AWZ67	044415
1	LENOVO	CPU	MTM7483WTD	MJXVRD5	044413
1	LENOVO	MONITOR	4431HE1	V1AXB82	044412
1	LENOVO	MONITOR	4431HE1	V1AXB63	0544411
1	LENOVO	MONITOR	4431HE1	V1AXB54	044410
1	LENOVO	MONITOR	4431HE1	V1AXB65	044409
1	LENOVO	MONITOR	4431HE1	V1AXB07	044408
1	LENOVO	MONITOR	4431HE1	V1AXB79	044407

**SURPLUS EQUIPMENT
 AUGUST 16, 2016**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	LENOVO	CPU	MTM7483WTD	MJXVPY5	044416
1	LENOVO	CPU	MTM7483WTD	MJXVREZ	044360
1	LENOVO	CPU	MTM7483WTD	MJXVR42	044699
1	LENOVO	MONITOR	4431HE1	V1AWZ6S	044382
1	LENOVO	MONITOR	4431HE1	V1AWKZ4	044380
1	LENOVO	MONITOR	4431HE1	V1AWK53	044375
1	LENOVO	CPU	MTM7483WTD	MJXRD7	044369
1	DODGE	VEHICLE	2008 CHARGER	2B3LA43H08H170824	N/A
1	SAMSUNG	MONITOR	2253BW	AQ22H9NQ901839H	N/A
1	ELMO	DOCUMENT CAMERA	EV-4400	251467	019804
1	KODAK	PROJECTOR	EKTAGRAPHIC 111	205869	016787
1	KODAK	PROJECTOR	EKTAGRAPHIC 111	A-320371	002188
1	KODAK	PROJECTOR	EKTAGRAPHIC 111	256323	023798
1	AMX	PROJECTOR	MX12	25110P0941554	023801
1	FANUGIER	DRILL PRESS	S2J	422	002682
1	NUGIER	HYDRAULIC PRESS	H40-7	4825103	020398
1	PANASONIC	TV	AG-513C	L8AA30089	012303
1	ROTTLER	HONING MACHINE	HP2A	16095	002688
1	AAMCO	LATHE/DRUM DISC BREAK	H2-60	7160A	002659
1	HUNTER	ALIGNMENT MACHINE	DSP300	5GS004210226	020309
1	CUSHMAN	THREE WHEEL CART	CUSHMAN	898401-7510	N/A

Agenda Item (VI-B-8-d)

Meeting	8/16/2016 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-d)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the projects listed on the attachment as complete, and 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachment are now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant
Majd Askar, Director of Business Services

Attachments:

[08162016_ Notices of Completion](#)

COMPLETED PROJECTS

August 16, 2016

Project

Student Svc. & Admin. Bldg. – Concrete
Student Svc. & Admin. Bldg. – Doors, Frames, & Hardware
Student Svc. & Admin. Bldg. – Structural Steel
Student Svc. & Admin. Bldg. – Roofing & Sheet Metal
Student Svc. & Admin. Bldg. – Ceramic Tile
Student Svc. & Admin. Bldg. – Acoustical Ceilings
Student Svc. & Admin. Bldg. – Flooring
Student Svc. & Admin. Bldg. – Fire Protection
Student Svc. & Admin. Bldg. – Drywall, Lath, Plaster, & Metal Stud

Contractor

KAR Construction, Inc.
Whitehead Construction, Inc.
T&M Manufacturing, Inc.
Letner Roofing Co.
Inland Pacific Tile, Inc.
Southcoast Acoustical Interiors, Inc.
Continental Flooring, Inc.
First Responder Fire Protection Corp.
Caston, Inc.

RECORDING REQUESTED BY
 Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services
 Street Address **3801 Market Street**
 City & State **Riverside, CA 92501**

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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Concrete DSA #04-113255
- The name of the contractor, if any, for such work of improvement was KAR Construction, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
 notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
 I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 17, 20 16, at Riverside, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of
 completion are true)

RECORDING REQUESTED BY
 Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services
 Street Address **3801 Market Street**
 City & State **Riverside, CA 92501**

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- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Doors, Frames & Hardware DSA #04-113255
- The name of the contractor, if any, for such work of improvement was Whitehead Construction, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown, the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
("President of," "Manager of," "A partner of," "Owner of," etc.)
 I declare under penalty of perjury that the foregoing is true and correct.

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- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Structural Steel DSA #04-113255
- The name of the contractor, if any, for such work of improvement was T&M Manufacturing, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner of corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
 notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
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Fee Simple
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- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Roofing & Sheet Metal DSA #04-113255
- The name of the contractor, if any, for such work of improvement was Letner Roofing Co.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
President, Board of Trustees

Signature of owner of corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing
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Fee Simple
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- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Ceramic Tile DSA #04-113255
- The name of the contractor, if any, for such work of improvement was Inland Pacific Tile, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
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VERIFICATION

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<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Acoustical Ceilings DSA #04-113255
- The name of the contractor, if any, for such work of improvement was Southcoast Acoustical Interiors, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown, the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
 notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
 I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 17, 20 16, at Riverside, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
 Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services
 Street Address **3801 Market Street**
 City & State **Riverside, CA 92501**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Flooring DSA #04-113255
- The name of the contractor, if any, for such work of improvement was Continental Flooring, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing
("President of," "Manager of," "A partner of," "Owner of," etc.)
 notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
 I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 17, 20 16, at Riverside, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
 Riverside Community College District
 AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
 Business and Financial Services
 Street Address **3801 Market Street**
 City & State **Riverside, CA 92501**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
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SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Fire Protection DSA #04-113255
- The name of the contractor, if any, for such work of improvement was First Responder Fire Protection Corp.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
 County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
 President, Board of Trustees

Signature of owner or corporate officer of owner
 named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown, the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.
("President of," "Manager of," "A partner of," "Owner of," etc.)
 I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 17, 20 16, at Riverside, California.
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY
Riverside Community College District
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**
Business and Financial Services
Street Address **3801 Market Street**
City & State **Riverside, CA 92501**

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						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 3801 Market Street, Riverside, CA 92501
- The nature of the interest or estate of the owner is in fee.
Fee Simple
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 08/16/2016. The work done was:
Student Services & Administration Building - Drywall, Lath, Plaster, & Metal Stud DSA #04-113255
- The name of the contractor, if any, for such work of improvement was Caston, Inc.
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506
(If no street address has been officially assigned, insert "none")

Dated: 08/16/2016

Riverside Community College District
President, Board of Trustees

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof, the same is true of my own knowledge.
I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 17, 20 16, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

Agenda Item (VIII-E-1)

Meeting	8/16/2016 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Change Order No. 2 for the Henry W. Coil Sr. and Alice Edna Coil School for the Arts and Parking Structure with Continental Flooring, Inc.
College/District	Riverside
Funding	Riverside City College/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 2 with Continental Flooring Inc. in the amount of \$17,682.40; and 2) the change order in excess of ten percent by a total of \$10,302.79.

Background Narrative:

On June 17, 2014, the Board of Trustees approved award of bids for Twenty-two (22) scopes of work in the amount of \$50,266,678 for the Culinary Arts Academy & District Offices (CAA/DO), Coil School for the Arts (CSA) and Parking Structure (Phase 2 Construction Bid Categories 04 through 23 & 25).

At this time it is requested that the Board of Trustees approve Change Order No. 2 with Continental Flooring, Inc. in the amount of \$17,682.40 amending their contract to \$572,043.09, exceeding the allowable change order contingency by a total amount of \$10,302.79 to date. The change order amount derives from the following: the subfloor and flooring at the parking garage elevator was not scoped at time of bid; contractor worked overtime to complete flooring in CSA building prior to owner celebration in March; and underlayment was installed due to movement issues at the Kinetics subfloor locations. Detailed costs are listed on the attached Change Order Summary.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Change Order No 2_Continental Flooring Inc_Summary](#)

Riverside Community College District
Facilities Planning & Development
Coil School for the Arts & Parking Structure

CHANGE ORDER SUMMARY

Change Order No. 2

Contractor: **Continental Flooring, Inc. (BC#16 – Electrical)**

<i>Approved Contract Amount:</i>	\$ 510,673.00
<i>Change Order No.1 Amount:</i>	\$ 43,687.69
<i>Change Order No.2 Amount:</i>	\$ <u>17,682.40</u>
<i>Revised Contract Sum:</i>	\$ 572,043.09
<i>Original Contract Contingency:</i>	\$ 51,067.30
<i>Remaining Project Contingency:</i>	\$ -10,302.79

Change Order Description:

Item No. 1

Cost Proposal 341: Subfloor and flooring at the parking garage elevator was not scoped at time of bid. RFI#185 clarified the type of rubber flooring to be installed at which point Continental Flooring was asked to provide and install the material.

\$ 1698.00

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

Item No. 2

Cost Proposal 287: Upon approval of RCC, continental Flooring was worked Over time in order to complete flooring in the CSA building to make it ready for The March 13th owner celebration. Remaining available allowance is \$4,529.00. Available allowance after this change is \$0. This change will exceed allowance and therefore requires formal change to cover the overage. Formal change will need to be issued in the amount of \$1,139.40 to cover the overage.

\$ 1,139.40

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

Item No. 3

Cost Proposal 340: Forbo Quick Fit underlayment was installed at the direction of the Owner and Design team due to movement issues at the Kinetics subfloor locations. Installation of this product will assure manufacturer warranty stays in tact for flooring sheet goods.

\$ 14,845.00

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

TOTAL ADD/CREDIT:

\$ 17,682.40

Agenda Item (VIII-E-2)

Meeting	8/16/2016 - Regular
Agenda Item	Committee - Facilities (VIII-E-2)
Subject	Change Order No. 7 for the Culinary Arts Academy and District Offices Project with J.M. Farnan
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 7 with J.M. Farnan in the amount of \$10,663.74; and 2) the change order in excess of ten percent by a total of \$5,441.41.

Background Narrative:

On June 17, 2014, the Board of Trustees approved award of bids for Twenty-two (22) scopes of work in the amount of \$50,266,678 for the Culinary Arts Academy & District Offices (CAA/DO), Coil School for the Arts (CSA) and Parking Structure (Phase 2 Construction Bid Categories 04 through 23 & 25).

At this time it is requested that the Board of Trustees approve Change Order No. 7 with J.M. Farnan in the amount of \$10,663.74 amending their contract to \$715,311.01, exceeding the allowable change order contingency by a total amount of \$5,441.41 to date. The change order amount stems from contractor being requested to remove previously installed kitchen equipment so fiber reinforced panels (FRP) could be installed per Health Department requirements. Health Department approved the initial kitchen plans, but upon subsequent inspection, required the FRP. After the FRP installation, kitchen equipment was reinstalled. Also J.M. Farnan encountered additional costs for Building Information Modeling (BIM) rework that was necessary due to changes required. Detailed costs are listed on the attached Change Order Summary.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Change Order No 7_J M Farnan Co_Summary](#)

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order **No. 7**

Contractor: **J.M. Farnan Co., Inc. (BC#20 – Plumbing)**

<i>Approved Contract Amount:</i>	\$ 645,336.00
<i>Change Order No.1 Amount:</i>	\$ 13,347.66
<i>Change Order No.2 Amount:</i>	\$ 1,659.94
<i>Change Order No.3 Amount:</i>	\$ 16,088.38
<i>Change Order No.4 Amount:</i>	\$ 7,934.45
<i>Change Order No. 5 Amount:</i>	\$ 17,848.20
<i>Change Order No. 6 Amount</i>	\$ 2,432.64
<i>Change Order No. 7 Amount:</i>	<u>\$ 10,663.74</u>
<i>Revised Contract Sum:</i>	\$ 715,311.01
<i>Original Contract Contingency:</i>	\$ 64,533.60
<i>Remaining Project Contingency:</i>	\$ -5,441.41

Change Order Description:

Item No. 1

Cost Proposal #368 - Pursuant to release of CCD#210, contractor has been requested remove previously installed kitchen equipment so FRP can be installed per Health Department requirements. Upon completion of the FRP install, kitchen equipment is to be reinstalled. Remaining allowance is \$0 and 10% of the contract value has been previously executed in change orders. Formal Board approved change will need to be issued in the amount of \$6,090.33 to cover these costs.

\$ 6,090.33

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

Item No. 2

Cost Proposal #369 – due to various RFI and CCD driven changes, JM Farnan encountered additional cost related to their BIM coordination effort. These costs were not included in previous changes. Issues have been reviewed and confirmed with the TCC BIM coordinator as valid. Remaining allowance is \$0 and 10% of the contract value has been previously executed in change orders. Formal Board approved change will need to be issued in the amount of \$4,573.41 to cover these costs.

\$ 4,573.41

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

TOTAL ADD/CREDIT:

\$ 10,663.74

Agenda Item (VIII-E-3)

Meeting	8/16/2016 - Regular
Agenda Item	Committee - Facilities (VIII-E-3)
Subject	Change Orders No. 8, No. 9 and No. 10 for the Culinary Arts Academy and District Offices Project with Neal Electric
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Change Order No. 8 with Neal Electric in the amount of \$4,269.70; 2) project Deductive Change Order No. 9 with Neal Electric in the amount of -\$12,602.68; and project Change Order No. 10 with Neal Electric in the amount of \$74,439.03 and 4) the change orders currently in excess of ten percent by a total of \$193,667.19.

Background Narrative:

On June 17, 2014, the Board of Trustees approved award of bids for Twenty-two (22) scopes of work in the amount of \$50,266,678 for the Culinary Arts Academy & District Offices (CAA/DO), Coil School for the Arts (CSA) and Parking Structure (Phase 2 Construction Bid Categories 04 through 23 & 25).

At this time it is requested that the Board of Trustees approve the following for the Culinary Arts Academy and District Offices Project: 1) Change Order No. 8 with Neal Electric in the amount of \$4,269.70; 2) Deductive Change Order No. 9 in the amount of -\$12,602.68; 3) Change Order No. 10 in the amount of \$74,439.03; and 4) amending their contract to \$3,971,352.09, exceeding the allowable change order contingency by a total amount of \$193,667.19. The added costs conveyed in Change Order No. 8 concerns revisions to the security system. Deductive Change Order No. 9 stems from Neal Electric installing the wrong light trim in several areas. Trim specified was a "tape-in" trim that should have been installed prior to the drywall process, resulting in removal and replacement to accommodate the taping and painting procedure. Change Order No. 10 is for the installation of Panasonic TV's in lieu of Sharp TV's. Since the original specifications were issued, Sharp as a company was sold and product lines changed. Therefore the product line offered by Sharp no longer met the specifications required by Riverside City College Instruction Media Center (IMC). Due to the change in company and product line, RCC IMC specified Panasonic products to be installed. With this change in product to assure performance standards specified by RCC IMC, costs are associated with this change. Detailed costs are listed on the attached Change Order Summary.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Change Orders No 8, 9 and 10_Summary-Neal Electric](#)

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 8

Contractor: **Neal Electric (BC#23-Electrical)**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount:</i>	\$ 259,859.66
<i>Change Order No. 5 Amount:</i>	\$ 61,063.21
<i>Change Order No. 6 Amount</i>	\$ -11,151.50
<i>Change Order No. 7 Amount:</i>	\$ 5,107.20
<i>Change Order No. 8 Amount:</i>	\$ <u>4,269.70</u>
<i>Revised Contract Sum:</i>	\$3,909,515.74
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ -131,830.84

Change Order Description:

Item No. 1

Cost Proposal 336 (Neal CO# CCN109, 110, 111) – Pursuant to responses received in RFI’s #1223 (add card reader at north gate), 1221 (add fail safe provisions to doors) and 867 (add card reader at south pedestrian gate), several security revisions have been made. Remaining allowance is \$0 and 10% of the contract value has been previously executed in change orders. Formal Board approved change will need to be issued in the amount of \$4,269.70 to cover these costs.

\$ 4,269.70

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

TOTAL ADD/CREDIT:

\$ 4,269.70

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 9

Contractor: **Neal Electric (BC#23-Electrical)**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount:</i>	\$ 259,859.66
<i>Change Order No. 5 Amount:</i>	\$ 61,063.21
<i>Change Order No. 6 Amount</i>	\$ -11,151.50
<i>Change Order No. 7 Amount:</i>	\$ 5,107.20
<i>Change Order No. 8 Amount:</i>	\$ 4,269.70
<i>Change Order No. 9 Amount:</i>	\$ <u>-12,602.68</u>
<i>Revised Contract Sum:</i>	\$3,896,913.06
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ -119,228.16

Change Order Description:

Item No. 1

West Tech Mechanical (back charge to Neal Electric) – change request submitted by West Tech for work associated with the CAADO lobby light trim issue. Neal installed the wrong light trim at several hard lid areas. The trim that was specified was a “tape-in” trim that should have been installed prior to the drywall mud process. As a result, WTM had to remove and replace linear grills to accommodate the taping and painting process.

\$ **-973.40**

Requested by: Prime Trade Contractor / West Tech Mechanical

Accountability: Prime Trade Contractor / Neal Electric

Item No. 2

Triumph Painting (back charge to Neal Electric) – change request submitted by Triumph Painting for work associated with the CAADO light trim issue.

\$ -5,139.00

Requested by: Prime Trade Contractor / Triumph Painting

Accountability: Prime Trade Contractor / Neal Electric

Item No. 3

Caston, Inc. (back charge to Neal Electric) – change request submitted by Caston, Inc. for work associated with the CAADO light trim issue.

\$ -6,490.23

Requested by: Prime Trade Contractor / Caston, Inc.

Accountability: Prime Trade Contractor / Neal Electric

TOTAL ADD/CREDIT:

\$ -12,602.68

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 10

Contractor: **Neal Electric (BC#23-Electrical)**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount:</i>	\$ 259,859.66
<i>Change Order No. 5 Amount:</i>	\$ 61,063.21
<i>Change Order No. 6 Amount</i>	\$ -11,151.50
<i>Change Order No. 7 Amount:</i>	\$ 5,107.20
<i>Change Order No. 8 Amount:</i>	\$ 4,269.70
<i>Change Order No. 9 Amount:</i>	\$ -12,602.68
<i>Change Order No. 10 Amount:</i>	\$ <u>74,439.03</u>
<i>Revised Contract Sum:</i>	\$3,971,352.09
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ -193,667.19

Change Order Description:

Item No. 1

CP #367: Pursuant to direction received in CCD#53, Owner has requested installation of Panasonic TV's in lieu of Sharp TV's. Remaining allowance is \$0 and 10% of the contract value has been previously executed in change orders. Formal Board approved change will need to be issue in the amount of \$74,439.03

\$ 74,439.03

Requested by: Owner / Riverside Community College District

Accountability: Owner / Riverside Community College District

TOTAL ADD/CREDIT:

\$ 74,439.03

Agenda Item (VIII-E-4)

Meeting	8/16/2016 - Regular
Agenda Item	Committee - Facilities (VIII-E-4)
Subject	Agreement Amendment 1 for the Culinary Arts Academy/District Office Building and Agreement Amendment 1 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure Projects with Inland Inspections & Consulting
College/District	District
Funding	College & District Allocated Measure C Funds/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) Agreement Amendment 1 with Inland Inspections & Consulting for additional inspection services in the amount of \$4,100 for the Culinary Arts Academy/District Office Building project; and 2) Agreement Amendment 1 with Inland Inspections & Consulting for additional inspection services in the amount of \$4,100 for the Coil School for the Arts and Parking Structure project; and 3) extend the end date of the contract to December 31, 2016.

Background Narrative:

On April 15, 2014, the Board of Trustees approved an agreement with Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO) project in the amount of \$166,680. In addition, on April 15, 2014, the Board approved an agreement with Inland Inspections & Consulting for Inspection Services/IOR Services for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts (CSA) and Parking Structure project in the amount of \$294,200.

At this time, it is requested that the Board of Trustees approve Agreement Amendment 1 with Inland Inspections & Consulting in the amount not to exceed \$4,100 for the CAA/DO project and extend the end date of the contract to December 31, 2016 due to additional inspection services needed to complete the project. This amendment will bring their total agreement for CAA/DO to \$170,780. It is also requested that the Board of Trustees approve Agreement Amendment 1 with Inspections & Consulting in the amount not to exceed \$4,100 for the CSA and Parking Structure project and extend the end date of the contract to December 31, 2016, due to additional inspection services needed to complete the project. This amendment will bring their total agreement for CSA and the Parking Structure to \$298,300.

Details are explained in Exhibit I of the attached amendments.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Amendment No 1_CAADO_Inland Inspections & Consulting](#)
[Amendment No 1_CSA and Parking Structure_Inland Inspections & Consulting](#)

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
INLAND INSPECTIONS & CONSULTING
(*Culinary Arts Academy/District Office Building*)

This document amends the original agreement between the Riverside Community College District and Inland Inspections & Consulting, which was originally approved by the Board of Trustees on April 15, 2014

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$4,100, including reimbursable expenses, totaling agreement to \$170,780. The term of this agreement shall be from the original agreement date of April 16, 2014, to the extended amended date of December 31, 2016.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

INLAND INSPECTIONS & CONSULTING

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd. Ste.4
Riverside, Ca 92508

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

June 16, 2016

Bart Doering
Facilities Development Director
Riverside Community College District
450 Alessandro Blvd.
Riverside, CA 92508

Bart:

EMAILED TO: bart.doering@rccd.edu

RE: Riverside City College Culinary Arts/District Office Building
DSA Application 04-112789/File Number 33-C1
Increase to C-0004542

Pursuant to your request, we are providing this request for increase to the referenced Purchase Order. This request for increase is based on our conversation and the expectation that the project will be completed in December 2016. We estimated our hours with the intention of working approximately 50 hours per month through December. Our estimated request for increase is outlined below.

Class 1 Project Inspector 50 hours @ \$82.00 per hour \$4,100.00

This hourly rate will be in effect for the duration of the project.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1½ X): first 4 overtime hours Monday-Friday, excluding any Holiday
and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Schumacher', written over a horizontal line.

Robert Schumacher
Director of Operations

FIRST (1) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
INLAND INSPECTIONS & CONSULTING

(Henry W. Coil, St. and Alice Edna Coil School for the Arts Building & Parking Structure)

This document amends the original agreement between the Riverside Community College District and Inland Inspections & Consulting, which was originally approved by the Board of Trustees on April 15, 2014

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$4,100, including reimbursable expenses, totaling agreement to \$298,300. The term of this agreement shall be from the original agreement date of April 16, 2014, to the extended amended date of December 31, 2016.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

INLAND INSPECTIONS & CONSULTING

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Robert E. Schumacher
Director of Operations
7338 Sycamore Canyon Blvd. Ste.4
Riverside, Ca 92508

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



INLAND INSPECTIONS & CONSULTING
7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508
(951) 697-1000 * FAX (951) 697-1030

June 16, 2016

Bart Doering
Facilities Development Director
Riverside Community College District
450 Alessandro Blvd.
Riverside, CA 92508

Bart:

EMAILED TO: bart.doering@rccd.edu

RE: Coil School For the Arts
DSA Application Number 04-112917/File Number 33-C1
Increase to C-0004543

Pursuant to your request, we are providing this request for increase to the referenced Purchase Order. This request for increase is based on our conversation and the expectation that the project will be completed in December 2016. We estimated our hours with the intention of working approximately 50 hours per month through December. Our estimated request for increase is outlined below.

Class 1 Project Inspector 50 hours @ \$82.00 per hour \$4,100.00

This hourly rate will be in effect for the duration of the project.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1½ X): first 4 overtime hours Monday-Friday, excluding any Holiday
and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Schumacher', written over a light blue horizontal line.

Robert Schumacher
Director of Operations

Agenda Item (VIII-E-5)

Meeting	8/16/2016 - Regular
Agenda Item	Committee - Facilities (VIII-E-5)
Subject	Agreement Amendment 3 for Project Labor Administration with Padilla & Associates
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment 3 in the amount not to exceed \$105,000 for project labor administration with Padilla & Associates for the two remaining construction projects: 1) the Culinary Arts Academy/District Office Building; 2) the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building; and 3) extend their services through December 31, 2016 based on an anticipated Notice of Completion filed for both projects.

Background Narrative:

On June 15, 2010, the Board of Trustees approved an agreement with Padilla & Associates in the amount not to exceed \$1,600,000 to provide administrative assistance as required by the Project Labor Agreement (PLA) for Measure C projects within the Riverside Community College District. On November 18, 2014, the Board of Trustees approved Agreement Amendment 1 in the amount of \$200,000 as the number of projects exceeded the projects envisioned when the PLA was originally passed by the Board. In April, 2015 Amendment 2 was executed for time extension only for remaining projects without additional compensation.

At this time it is requested that the Board of Trustees approve Agreement Amendment 3 with Padilla & Associates in the amount not to exceed \$105,000 for additional administrative services, including Construction and Close-Out Tasks and Deliverables for the two remaining construction projects: 1) the Culinary Arts Academy/District Office (CAA/DO); 2) the Coil School for the Arts (CSA); and 3) extend their services through December 31, 2016 based on an anticipated Notice of Completion filed for both projects. Amendment 3 would bring the total contract amount to \$1,905,000. Details are listed on Exhibit A on the attached Amendment 3 for both CAA/DO and CSA.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Amendment No 3_Padilla and Associates](#)

THIRD (3) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
PADILLA & ASSOCIATES
(Project Labor Agreement)

This document amends the original agreement between the Riverside Community College District and Padilla & Associates, which was originally approved by the Board of Trustees on June 15, 2010.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$105,000, including reimbursable expenses, now totaling agreement to \$1,905,000. The term of this agreement shall be from the original agreement date of June 15, 2010, to the extended amended date of December 31, 2016 based on an anticipated Notice of Completion filed for both projects.

Payments and final payment shall coincide with original agreement.

Detailed scope of work shall be provided in Exhibit A, attached for both CAA/DO and CSA.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

PADILLA & ASSOCIATES, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

By: _____

Patricia K. Padilla
President
211 E. City Place Drive
Santa Ana, CA 92706

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit A (CAA/DO)



TRANSMITTED VIA E-MAIL: Bart.Doering@rccd.edu

July 21, 2016

Mr. Bart Doering
Facilities Development Director
Facilities, Planning & Development
Riverside Community College District
450 E. Alessandro Blvd., Riverside, CA 92508
Phone: (951) 222-8962

RE: RCC Culinary Arts Academy & District Offices (CAADO) Project
SUBJECT: Cost Proposal Extension: Project Labor Agreement and Labor Compliance Services for Pre-Construction, Construction and Close-Out Task and Deliverables

Dear Mr. Doering:

As requested, Padilla & Associates, Inc. (P&A) is pleased to submit for your review the enclosed cost proposal extension for the scope of work under our existing RCCD Agreement for the Project Labor Agreement and Labor Compliance Services for Pre-Construction, Construction and Close-Out Task and Deliverables for the RCC Culinary Arts Academy & District Offices (CAADO) Project. This project will be administered and enforced utilizing RCCD's Labor Compliance Program.

Should you have any questions regarding any aspect of the enclosed proposal, please feel free to contact me or Tony Dupré at (714) 973-1335, or by e-mail at ppadilla@padillainc.com or tdupre@padillainc.com.

Sincerely,

Patricia K. Padilla
President

Enclosures

Corporate Office
211 E. City Place Drive
Santa Ana, CA 92705
Phone (714) 973-1335

717 K Street, Ste. 427
Sacramento, CA 95814
Phone (714) 973-1335

PADILLA & ASSOCIATES, INC.
RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROJECT LABOR AGREEMENT AND LABOR COMPLIANCE ADMINISTRATOR SERVICES
RCC CULINARY ARTS ACADEMY & DISTRICT OFFICES (CAADO) COST PROPOSAL

June 16, 2016

PROJECT UNDERSTANDING

Campus: District
 Project: RCC Culinary Arts Academy & District Offices
 Estimated Project Budget: \$33,134,262.00

TASK AND DELIVERABLES

The following table serves to identify the tasks and deliverables required in performing the PLA & LCP administrative duties. This project will be administered and enforced utilizing RCCD's Labor Compliance Program. Please see the proposal attached as "Exhibit A" to this proposal.

CONSTRUCTION TASK AND DELIVERABLES	
14	Work with local unions and general contracting community (union and non-union) via the dispatch process to identify and refer competent craft persons as needed for the project.
15	Promote employment of local residence toward meeting RCCD Local Hire goal of 50%.
16	Monitor, tract, and report contractor's utilization of local hires statistics in database.
17	At the request of a participating union to the PLA, obtain proof of contractor core employee and review to ensure compliance with the criteria set forth in the PLA.
18	Review submitted request in accordance with Article 5 Section 5 of the PLA to assess the contractor's eligibility for exemption.
19	Verify that the requested contractor's fringe benefits for their core workforce are equal to, or better than, those designated in the Schedule A's.
20	Secure and collect weekly Certified Payroll Records (CPR's) no later than the 10th of each month following the commencement of the work.
21	Issue discrepancy notices at least monthly to each prime contractor.
22	Make recommendations to withhold contract payments and withholdings equal to the amount of underpayments for unresolved discrepancies after second notices have been sent to the contractors.
23	Prepare withholding and penalty request to the Department of Industrial Relations on behalf of the District.
24	Perform jobsite field interviews.
25	Collect and reconcile jobsite field interviews against the respective CPR's.
26	Process and coordinate the enforcement of the PLA in response to work stoppages and lock-outs in accordance with Article 7 of the PLA.
27	Prepare and issue project specific submittal logs on a bi-monthly basis to RCCD and Tilden-Coil to facilitate/remedy areas of discrepancy or non-compliance.
28	Work with a representative of the Council, the contractor, and workers to settle grievances under Article 10 of the PLA.
29	Work with grieving parties to resolve disputes in accordance with the provisions set forth in Articles 7, 8 or 10 of the PLA.
30	Notify the District and contractor of all actions taken at steps 2 and 3 of Section 10.2 of the PLA, and participate as a neutral administrative party to all proceedings at such steps including Arbitration.

PADILLA & ASSOCIATES, INC.
RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROJECT LABOR AGREEMENT AND LABOR COMPLIANCE ADMINISTRATOR SERVICES
RCC CULINARY ARTS ACADEMY & DISTRICT OFFICES (CAADO) COST PROPOSAL

31	Perform ongoing monitoring to ensure compliance by all contractors and subcontractors in accordance with the PLA.
32	Monitor apprenticeship ratio in accordance with the PLA, and issue cure notices as necessary.
33	Respond to inquiries and complaints from third parties.
34	Provide technical assistance to Contractors and subcontractors.
35	Receive worker complaints, conduct labor investigations, issue findings, process Notice of Contractor Withholding and conduct labor proceedings with DIR and District legal counsel.
36	Maintain project specific files and electronic databases (contractors, unions, Letter of Assent, Core Employee List, DAS 140, third party requests, etc.)
37	Respond to RFI's regarding the PLA and other Labor Compliance requirements from contractors, subcontractors, unions, and other parties.
38	Prepare quarterly reports relative to Local Hire and Apprentice Utilization of RCCD service area residents.
PROJECT CLOSE-OUT TASK AND DELIVERABLES	
39	Initiate final audit of PLA and LCP contractor documents.
40	As a part of the final acceptance, ensure that all outstanding final documentation required of the contractor has been received.
41	Secure certification from each contractor and subcontractor has paid all fringe benefit contributions due and owing to the appropriate Trust or fringe benefit program prior to the release of final payment/retention, as applicable.
42	Prepare final project close-out report.

EXHIBIT "A"
PADILLA & ASSOCIATES, INC.
RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROJECT LABOR AGREEMENT AND LABOR COMPLIANCE ADMINISTRATOR SERVICES
RCC CULINARY ARTS ACADEMY & DISTRICT OFFICES (CAADO) COST PROPOSAL

FIXED FEE SCHEDULE	FIXED PRICE
PROJECT:	CONTRACT
RCC CULINARY ARTS ACADEMY & DISTRICT OFFICES - Budget: \$33,134,262.00	
Current Project Duration - 28 Months: Pre-Construction February 2014, <i>Construction</i> : March 2014 – May 2016	\$225,000.00 *
Projected Project Extension Duration - 7 Months: On-Going Construction: June 2016 – November 2016, Close-out December 2016	\$41,415.43 *
SCOPE OF SERVICES:	
➤ Project Labor Agreement and Labor Compliance Administrator Services	
➤ This project will be administered and enforced utilizing Padilla & Associates, Inc.'s Labor Compliance Program.	
TOTAL FIXED PRICE FEE SCHEDULE	\$266,415.43 *

*Fixed Price Fee Schedule is reflective of rates which include a 4% escalation in effect January increase per calendar year and associated travel and material costs.

Exhibit A (CSA)



TRANSMITTED VIA E-MAIL: Bart.Doering@rccd.edu

July 21, 2016

Mr. Bart Doering
Facilities Development Director
Facilities, Planning & Development
Riverside Community College District
450 E. Alessandro Blvd., Riverside, CA 92508
Phone: (951) 222-8962

RE: Coil, School of the Arts (CSA) Project (1 Project)

SUBJECT: Cost Proposal Extension: Project Labor Agreement and Labor Compliance Services for Pre-Construction, Construction and Close-Out Task and Deliverables

Dear Mr. Doering:

As requested, Padilla & Associates, Inc. (P&A) is pleased to submit for your review the enclosed cost proposal extension for the scope of work under our existing RCCD Agreement for the Project Labor Agreement and Labor Compliance Services for Pre-Construction, Construction and Close-Out Task and Deliverables for the RCCD Coil, School of the Arts (CSA) Project (1 Project). This project will be administered and enforced utilizing RCCD's Labor Compliance Program.

Should you have any questions regarding any aspect of the enclosed proposal, please feel free to contact me or Tony Dupré at (714) 973-1335, or by e-mail at ppadilla@padillainc.com or tdupre@padillainc.com.

Sincerely,

Patricia K. Padilla
President

Enclosures

Corporate Office
211 E. City Place Drive
Santa Ana, CA 92705
Phone (714) 973-1335

717 K Street, Ste. 427
Sacramento, CA 95814
Phone (714) 973-1335

PADILLA & ASSOCIATES, INC.
RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROJECT LABOR AGREEMENT AND LABOR COMPLIANCE ADMINISTRATOR SERVICES
COIL SCHOOL OF THE ARTS (CSA) COST PROPOSAL

June 16, 2016

PROJECT UNDERSTANDING

Campus: District
 Project: Coil School of the Arts Project (1 Project)
 Estimated Project Budget: \$43,088,000.00

TASK AND DELIVERABLES

The following table serves to identify the tasks and deliverables required in performing the PLA & LCP administrative duties. This project will be administered and enforced utilizing RCCD's Labor Compliance Program. Please see the proposal attached as "Exhibit A" to this proposal.

CONSTRUCTION TASK AND DELIVERABLES	
14	Work with local unions and general contracting community (union and non-union) via the dispatch process to identify and refer competent craft persons as needed for the project.
15	Promote employment of local residence toward meeting RCCD Local Hire goal of 50%.
16	Monitor, tract, and report contractor's utilization of local hires statistics in database.
17	At the request of a participating union to the PLA, obtain proof of contractor core employee and review to ensure compliance with the criteria set forth in the PLA.
18	Review submitted request in accordance with Article 5 Section 5 of the PLA to assess the contractor's eligibility for exemption.
19	Verify that the requested contractor's fringe benefits for their core workforce are equal to, or better than, those designated in the Schedule A's.
20	Secure and collect weekly Certified Payroll Records (CPR's) no later than the 10th of each month following the commencement of the work.
21	Issue discrepancy notices at least monthly to each prime contractor.
22	Make recommendations to withhold contract payments and withholdings equal to the amount of underpayments for unresolved discrepancies after second notices have been sent to the contractors.
23	Prepare withholding and penalty request to the Department of Industrial Relations on behalf of the District.
24	Perform jobsite field interviews.
25	Collect and reconcile jobsite field interviews against the respective CPR's.
26	Process and coordinate the enforcement of the PLA in response to work stoppages and lock-outs in accordance with Article 7 of the PLA.
27	Prepare and issue project specific submittal logs on a bi-monthly basis to RCCD and Tilden-Coil to facilitate/remedy areas of discrepancy or non-compliance.
28	Work with a representative of the Council, the contractor, and workers to settle grievances under Article 10 of the PLA.
29	Work with grieving parties to resolve disputes in accordance with the provisions set forth in Articles 7, 8 or 10 of the PLA.
30	Notify the District and contractor of all actions taken at steps 2 and 3 of Section 10.2 of the PLA, and participate as a neutral administrative party to all proceedings at such steps including Arbitration.

**PADILLA & ASSOCIATES, INC.
 RIVERSIDE COMMUNITY COLLEGE DISTRICT
 PROJECT LABOR AGREEMENT AND LABOR COMPLIANCE ADMINISTRATOR SERVICES
 COIL SCHOOL OF THE ARTS (CSA) COST PROPOSAL**

31	Perform ongoing monitoring to ensure compliance by all contractors and subcontractors in accordance with the PLA.
32	Monitor apprenticeship ratio in accordance with the PLA, and issue cure notices as necessary.
33	Respond to inquiries and complaints from third parties.
34	Provide technical assistance to Contractors and subcontractors.
35	Receive worker complaints, conduct labor investigations, issue findings, process Notice of Contractor Withholding and conduct labor proceedings with DIR and District legal counsel.
36	Maintain project specific files and electronic databases (contractors, unions, Letter of Assent, Core Employee List, DAS 140, third party requests, etc.)
37	Respond to RFI's regarding the PLA and other Labor Compliance requirements from contractors, subcontractors, unions, and other parties.
38	Prepare quarterly reports relative to Local Hire and Apprentice Utilization of RCCD service area residents.
PROJECT CLOSE-OUT TASK AND DELIVERABLES	
39	Initiate final audit of PLA and LCP contractor documents.
40	As a part of the final acceptance, ensure that all outstanding final documentation required of the contractor has been received.
41	Secure certification from each contractor and subcontractor has paid all fringe benefit contributions due and owing to the appropriate Trust or fringe benefit program prior to the release of final payment/retention, as applicable.
42	Prepare final project close-out report.

EXHIBIT "A"
PADILLA & ASSOCIATES, INC.
RIVERSIDE COMMUNITY COLLEGE DISTRICT
PROJECT LABOR AGREEMENT AND LABOR COMPLIANCE ADMINISTRATOR SERVICES
COIL SCHOOL OF THE ARTS (CSA) COST PROPOSAL

FIXED FEE SCHEDULE	FIXED PRICE
PROJECT:	CONTRACT
COIL SCHOOL OF THE ARTS PROJECT (1 PROJECT) - Budget: \$43,088,000.00	
Current Project Duration - 25 Months: Pre-Construction May 2014, Construction: June 2014 – May 2016	\$244,843.72 *
Projected Project Extension Duration - 7 Months: On-Going Construction: June 2016 – October 2016, Close-out November 2016 - December 2016	\$63,478.03 *
SCOPE OF SERVICES:	
<ul style="list-style-type: none"> ➤ Project Labor Agreement and Labor Compliance Administrator Services ➤ This project will be administered and enforced utilizing Padilla & Associates, Inc.'s Labor Compliance Program. 	
TOTAL FIXED PRICE FEE SCHEDULE	\$308,321.75 *

*Fixed Price Fee Schedule is sum(s) reflective of rates which include a 4% escalation in effect January increase per calendar year and associated travel and material costs.

Agenda Item (IX-A-1)

Meeting	8/16/2016 - Regular
Agenda Item	Administrative Reports (IX-A-1)
Subject	Resolution No. 02-16/17 Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees adopt Resolution No. 02-16/17, authorizing the Chancellor, or Designee, of the District to layoff and reduce hours of the classified service and send the appropriate notification.

Background Narrative:

Funding for a Title III HSI grant at Norco College and a Title III grant at Moreno Valley College will be ending on September 30, 2016. With the expiration of the grants and the loss of funding to support the positions, the respective College will be forced to layoff the following positions:

STEM Services Developer (Norco College)
Grants Administrative Specialist (Norco College)
Student Success Specialist (Moreno Valley College)

The office of Human Resources and Employee Relations will meet with the affected employees to advise them of possible re-employment opportunities.

Prepared By: Terri Hampton, Vice Chancellor, HR and Employee Relations

Attachments:

[20160816_Res No 02 16-17 Layoff and Reduce Hours of the Clsfd Serv_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Resolution No. 02-16/17

Resolution of the Board of Trustees of Riverside Community College District Authorizing the Chancellor, or Designee, of the District to Layoff and Reduce Hours of the Classified Service

WHEREAS, funds and/or work load have been eliminated/reduced; and

WHEREAS, projected funding levels and/or work load for a classified position load has been eliminated or reduced, the Governing Board of the Riverside Community College District (“District”) hereby finds it necessary and in the best interest of the District to reduce the classified services as specified below:

Position Title	Department	FTE	College
STEM Services Developer	Title V Office	1.0	Norco College
Grants Administrative Specialist	Title V Office	1.0	Norco College
Student Success Specialist	Academic Support	1.0	Moreno Valley College

NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED that, as of the end of the workday on October 17, 2016, the classified positions specified herein shall be reduced to the extent set forth in accordance with California Education Code §88017;

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that the Board of Trustees, Chancellor, or Designee, of the District is authorized and directed to give notice of layoff to all affected employees and to the appropriate exclusive bargaining representative no later than 60 days prior to the effective date of layoff as set forth above.

ADOPTED this 16th day of August, 2016.

President of the Board of Trustees

ATTEST:

Secretary, Board of Trustees

Agenda Item (XII-A)

Meeting 8/16/2016 - Regular

Agenda Item Business From Board Members (XII-A)

Subject Update from Members of the Board of Trustees on Business of the Board.

College/District District

Information Only

Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting including any updates regarding the following assigned associations:

- Association of Community College Trustees (ACCT)
- Association of Governing Board of Universities and Colleges (AGB)
- California Community College Trustees and Legislative Network (CCCT)
- Community College League of California (CCLC)
- Latino Trustees Association
- Inland Valleys Trustees and CEO Association
- African-American Organizations Liaison Riverside Branch - NAACP
- Hispanic Chambers of Commerce: Corona, Moreno Valley and Riverside
- Chambers of Commerce: Corona, Moreno Valley, Norco and Riverside
- Riverside County School Boards Association
- Riverside County Committee on School District Organization
- Alvord Unified School District Ad-Hoc Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

None.

Agenda Item (XIII-A)

Meeting	8/16/2016 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

None.