



**Board of Trustees - Regular Meeting
Board of Trustees Governance Committee,
Teaching and Learning Committee, Planning and
Operations Committee, Facilities Committee and
Resources Committee
Tuesday, June 14, 2016 6:00 PM
District Office, Board Room, 3801 Market Street,
Riverside, CA 92501**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, 3rd Floor, 3801 Market Street, Riverside, California, 92501 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. PUBLIC HEARING (NONE)

III. CHANCELLOR'S REPORT

- A. [Chancellor's Communications](#)
Information Only

IV. BOARD COMMITTEE REPORTS

- A. Governance (None)
B. Teaching and Learning

1. [Proposed Curricular Changes](#)

The committee to review the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

- C. Planning and Operations

1. [2018-2022 Five-Year Capital Construction Plan and Initial Project Proposals](#)

The Committee to review: 1) the 2018-2022 Five-Year Capital Construction Plan; 2) the Initial Project Proposals for Natural Science Building (Moreno Valley College), Center for Human Performance (Moreno Valley College), Library/Learning Resource Center (Norco College), Center for Human Performance and Kinesiology (Norco College) and Cosmetology Building (Riverside City College).

D. Resources

1. [Budget Augmentation for the Culinary Arts Academy and District Offices Project](#)

The committee to review a budget augmentation for the Culinary Arts Academy and District Offices project in the amount of \$185,000 for additional construction services requested by Riverside City College not in the original scope of work of the project.

2. [Tentative Budget for FY 2016-2017 and Notice of Public Hearing on the FY 2016-2017 Final Budget](#)

The committee to review the FY 2016-2017 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. It is also recommended that the Board of Trustees announce that: 1) the proposed FY 2016-2017 Final Budget will be available for public inspection beginning September 15, 2016, at the Office of the Vice Chancellor, Business and Financial Services; and 2) the public hearing will be held at 6:00 p.m. at a Board meeting on September 20, 2016, to be followed by the adoption of the FY 2016-2017 Final Budget.

3. [FY 2016-2017 Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines](#)

The committee to review the Goals for Fiscal Viability and Programmatic Compliance for FY 2016-2017.

E. Facilities

1. [Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building with the Vinewood Company, LLC](#)

The Committee to review Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building project at Riverside City College for additional inspection services with The Vinewood Company, LLC in the amount not to exceed \$11,374.

2. [Agreement Amendment No. 2 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 2 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with Tilden-Coil Constructors, Inc.](#)

The Committee to review Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Culinary Arts Academy/District Office Building project; and 2) Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Coil School for the Arts project.

3. [Change Order No. 3 for Culinary Arts Academy and District Offices Project with Pro-Craft Construction, Inc.](#)

The Committee to review project Change Order No. 3 with Pro-Craft Construction, Inc. in the amount of \$3,199.87, and the change order in excess of ten percent by a total of \$1,628.40.

4. [Change Order No. 3 and No. 4 for Culinary Arts Academy and District Offices Project with Kamran and Co., Inc.](#)

The committee to review project Change Order No. 3 with Kamran and Co., Inc. in the amount of \$151,863.92; 2) project Change Order No. 4 with Kamran and Co., Inc. in the amount of \$17,244.90 and 3) the change orders in excess of ten percent by a total of \$226,649.20.

5. [Change Orders No. 6 and No. 7 for Culinary Arts Academy and District Offices Project with Neal Electric](#)

The committee to review 1) project Deductive Change Order No. 6 with Neal Electric in the amount of -\$11,151.50; 2) project Change Order No. 7 with Neal Electric in the amount of \$5,107.20 and 3) the change orders currently in excess of ten percent by a total of \$127,561.14.

V. OTHER BUSINESS (NONE)

VI. CLOSED SESSION

- A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)
Recommended Action to be Determined.

VII. ADJOURNMENT

Agenda Item (III-A)

Meeting 6/14/2016 - Committee
Agenda Item Chancellor's Report (III-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.

Agenda Item (IV-B-1)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Teaching and Learning (IV-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Sylvia Thomas, Associate Vice Chancellor Ed Services

Attachments:

[Proposed_Curricular_Changes_060616.pdf](#)

Course	Title	Location
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1. New Courses:

The following course will enhance the current honors offerings:

ANT-2H	Honors Cultural Anthropology	MNR
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The following course will be offered to allow Emergency Medical Technicians to maintain their certification:

EMS-40	Emergency Medical Technician Continuing Education	M
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These courses will be part of the Sociology for Transfer degree and will be aligned with the C-ID descriptor SOC-125:

PSY-48	Statistics for Behavioral Sciences	MNR
SOC-48	Statistics for Behavioral Sciences	MNR

2. Course Inclusions:

Moreno Valley College would like to expand their current administration of justice offerings for students transferring to universities and to have a greater selection of electives for the associate degree:

ADJ-6	Patrol Procedures	M
ADJ-21	Control and Supervision in Corrections	M
ADJ-22	Legal Aspects of Corrections	M

This course is required in the Computer Applications degree/certificate:

CIS-95A	Introduction to the Internet	M
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The following courses are needed to prepare students for transfer and will be part of a new Music Associate Degree for Transfer:

MUS-6	Music Theory III	N
MUS-41	Chamber Singers	N
MUS-79	Applied Music II	N

3. Major Course Modifications:

The following courses are being modified to update the student learning outcomes (SLOs), methods of instruction (MOI), sample assignments and course materials:

ACC-61	Cost-Accounting	NR
ACC-66	Non-Profit and Governmental Accounting	NR

The following course is being modified to update the course description, SLOs, course content to be C-ID compliant:

ADJ-12	Introduction to Criminalistics	MR
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The following course is being modified to update the course description, SLOs, course content, MOI, methods of evaluation (MOE), sample assignments and course materials:

ADJ-15	Narcotics	MR
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The following course is being modified to change from 30 to 27 lecture hours and from 10 to 13 laboratory hours and to update the course description, SLOs, MOI, MOE, sample assignments and course materials:

ADJ-P4A	PC 832 Arrest, Search and Seizure	M
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Course	Title	Location
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The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments and course materials:

GUI-48A	College Success Strategies-Study Skills	MR
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The following course is being modified to change from 17 lecture hours to 0 lecture hours and 32 laboratory hours to 54 laboratory hours, to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:

MUS-37	Class Guitar	MNR
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The following courses are being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:

NRN-6	Nursing Learning Laboratory	R
NRN-7	Nursing Learning Laboratory	R
NRN-8	Nursing Learning Laboratory	R
NRN-93	Calculations for Healthcare Providers	R
NXN-78	Pharmacology In Clinical Nursing Practice	R
NXN-84	Preparing for Success in Nursing School	R

The following courses are being modified to update the SLOs, course content and course materials:

PSY-2	Biological Psychology	MNR
PSY-35	Abnormal Psychology	MNR

4. Course Exclusions:

The following courses have never been offered at Norco College and there are no plans to offer them in the future:

REA-2	Rapid Reading	N
REA-3	Reading for Academic Success	N

The following course has never been offered at Norco College and there is presently no lab on campus:

REA-887	Reading Clinic	N
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5. Course Deletions:

This course is outdated (technology change) and the discipline does not intend to offer it in the future:

ADJ-A43A	Basic Computer Aided Collision Diagramming Using AutoSketch	M
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The Sheriff's Department is no longer using these courses for training and there are no plans to offer it in the future:

ADJ-A6A	Interview and Interrogation Course	M
ADJ-A6B	Advanced Interview and Interrogation Course	M

The following course has been replaced with a newer version (FIT-COH1) which meets updated State standards:

FIT-C2B	Command 2B, Management of Major Hazardous Materials Incidents	M
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6. Modification to State/Locally Approved Certificate/Degrees:

Communication Studies for Transfer	R
Theatre for Transfer	R

PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION

Associate in Arts in Communication Studies for Transfer Degree

(CSUGE) AA587
(IGETC) AA588

The Associate in Arts in Communication Studies for Transfer degree provides opportunity for students to transfer to a CSU with junior standing. The degree encourages students to examine and evaluate human communication across and within various contexts for the purpose of increasing competence.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Synthesize communication principles and theories to develop communication competence to improve human interaction.
- Apply and analyze rhetorical principles for a variety of purposes adapting to audience and context.
- Understand the theoretical and practical relationships between and among symbols, culture and gender to competently create, interpret and/or evaluate messages.

Required Courses (18-19 units)	Units
COM-1*/1H* Public Speaking/Honors	3
COM-9*/9H* Interpersonal Communication/ Honors	3
Electives from Group A	3
Electives from Group B	6
Electives from Group C	3-4

Electives Group A (3 units)

COM-2* Persuasion in Rhetorical Perspective	3
COM-3* Argumentation and Debate	3
COM-6* Dynamics of Small Group Communication	3

Electives Group B (6 units)

Any course not applied in group A	
COM-7 * Oral Interpretation of Literature	3
COM-12* Intercultural Communication	3
COM-20 Introduction to Communication Theory	3

Electives Group C (3-4 units)

Any COM course not applied in group A or B above	
COM-5 Parliamentary Procedure	1
COM-11* Storytelling	3
COM-13* Gender and Communication	3
COM-19 Reader's Theater	3
ANT-2* Cultural Anthropology	3
JOU-7* Mass Communications	3
PSY-1*/1H* General Psychology	3
SOC-1*/1H* Introduction to Sociology/ Honors	3

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Associate in Arts for Transfer Degree

The Associate in Arts in Communication Studies for Transfer degree awarded upon completion of 60 semester CSU-transferable units; the California State University-General Education-Breadth pattern (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern; a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district; obtainment of a minimum grade point average (GPA) of 2.0; earn a grade of C or better in all courses required for the major or area of emphasis. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION

Associate in Arts in Theatre for Transfer Degree

(CSUGE) AA747
(IGETC) AA748

An Associate in Arts in Theatre Arts degree for Transfer degree (AA-T) from Riverside City College represents the attainment of the needed proficiency that prepares students to audition or demonstrate design skills for acceptance into private, state college and university departments for careers in the field of Theater. This major is intended to align student course work with lower-division requirements for Cal State and University of California baccalaureate theater degrees. Such degrees are available at many CSU, UC, and private schools. Students completing this degree typically continue in the fields of Theater performance, design and/or theater education. The implementation of the Theater Studies Transfer Model Curriculum (TMC) will allow students to transfer to CSU with junior standing supporting the college's and district's mission and strategic goals to increase transfer rates.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Perform and/or design material appropriate to their area of emphasis as individuals in productions.
- Demonstrate identify, and work conceptually with all elements and styles of theatre.
- Experience the process of audition, rehearsal, design and performance through various forms of theatrical literature.

Required Courses (18 units)		Units
THE-3*	Introduction to the Theatre	3
THE-32	Theatre Games and Exercises	3
THE-5	Theatre Practicum	3
or		
THE-6	Advanced Theatre Practicum	3
Electives	Select from the list below	9

Select 9 units from the following:

THE-9	Dramatic Literature-Script Analysis	3
THE-25	Makeup for the Stage	3
THE-33	Creating a Role	3
THE-41	Elementary Stagecraft	3
THE-44	Theatrical Set Design	3
THE-46	Theatrical Costume Design	3
THE-48	Theatrical Lighting Design	3

*Course may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Associate in Arts for Transfer Degree

The Associate in Arts in Theatre Arts for Transfer degree (AA-T) will be awarded upon completion of 60 semester CSU-transferable units; the California State University-General Education-Breadth pattern (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern; a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district; obtainment of a minimum grade point average (GPA) of 2.0; earn a grade of C or better in all courses required for the major or area of emphasis. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development.

Agenda Item (IV-C-1)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Planning and Operations (IV-C-1)
Subject	2018-2022 Five-Year Capital Construction Plan and Initial Project Proposals
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve: 1) the 2018-2022 Five-Year Capital Construction Plan; 2) the Initial Project Proposals for Natural Science Building (Moreno Valley College), Center for Human Performance (Moreno Valley College), Library/Learning Resource Center (Norco College), Center for Human Performance and Kinesiology (Norco College) and Cosmetology Building (Riverside City College).

Background Narrative:

The California Community College Chancellor's Office requires each Community College District to submit annually a Five-Year Capital Construction Plan, proposed Initial Project Proposals (IPPs), and Final Project Proposals (FPPs) for state funding.

Previously Approved Final Project Proposals:

1. Moreno Valley College – Library Learning Center
2. Norco College – Multimedia and Arts Center
3. Riverside City College – Life Science/Physical Science Reconstruction

Provided for the Board's review and approval is Riverside Community College District's 2018-2022 Five-Year Capital Construction Plan. The following Initial Project Proposals are:

Initial Project Proposals:

1. Moreno Valley College – Natural Science Building; Center for Human Performance
2. Norco College – Library/Learning Resource Center; Center for Human Performance and Kinesiology
3. Riverside City College – Cosmetology Building

The 2018-2022 Five-Year Capital Construction Plan District Project Priority Order list is attached for the Board's review (Exhibit I).

Prepared By: Sandra Mayo, President, Moreno Valley College
Irving Hendrick, Interim President, Norco College
Wolde-Ab Isaac, President, Riverside
Norm Godin, Vice President, Business Services, MVC
Beth Gomez, Vice President, Business Services, Norco College
Jim Buysse, Consultant, RCC
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[2018-2022 Five-Year Capital Construction Plan District Projects Priority Order](#)

District Projects Priority Order

Riverside CCD

No.	Project	Occupancy	Source	Schedule of Funds								
				2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023		
1	WHEELOCK GYMNASIUM, SEISMIC RE 0	2011/2012	Riverside City College									
		\$9,165,000	State									
		\$7,450,000	NonState									
2	NURSING / SCIENCE BUILDING	2011/2012	Riverside City College									
		\$44,895,000	State									
		\$11,945,000	NonState									
3	STUDENT SERVICES/ADMINISTRATIO 15,678	2015/2016	Riverside City College									
		\$25,925,000	NonState									
4	CULINARY ARTS ACADEMY & DISTRICT 12,476	2016/2017	Riverside City College									
		\$33,134,262	NonState									
5	COIL SCHOOL FOR THE ARTS 18,902	2016/2017	Riverside City College									
		\$43,088,000	NonState									
6	STUDENT SERVICES REMODEL -5,176	2018/2019	Moreno Valley College									
		\$11,000,000	NonState	(P)(W)	(C)(E)	\$763,000	\$10,237,000					
7	LIBRARY LEARNING CENTER (LLC) 17,049	2021/2022	Moreno Valley College									
		\$23,877,000	State			(P)(W)	(C)(E)	\$1,703,000	\$22,174,000			
8	MULTIMEDIA AND ARTS CENTER (MA 82,776	2021/2022	Norco College									
		\$61,675,000	State			(P)(W)	(C)(E)	\$4,135,000	\$57,540,000			
		\$1,517,000	NonState			\$100,000	\$1,417,000					
9	MAC SECONDARY EFFECTS -87	2021/2022	Norco College									
		\$200,000	NonState						(P)(W)	(C)(E)	\$200,000	
10	LIFE SCIENCE/PHYSICAL SCIENCE RE 470	2021/2022	Riverside City College									
		\$26,212,000	State			(P)(W)	(C)(E)	\$1,911,000	\$24,301,000			
		\$3,060,000	NonState			\$195,000	\$2,865,000					
11	BUSINESS EDUCATION REPURPOSE -7,176	2022/2023	Riverside City College									
		\$5,294,000	NonState						(P)	(W)	(C)(E)	\$4,831,000
								\$233,000	\$230,000			
12	LIBRARY/LEARNING RESOURCE CENT 19,272	2022/2023	Norco College									
		\$23,092,000	State						(P)(W)	(C)(E)	\$1,653,000	\$21,439,000
13	COSMETOLOGY BUILDING 14,335	2023/2024	Riverside City College									
		\$19,798,000	State						(P)(W)	(C)	(E)	\$554,000
		\$1,592,000	NonState						\$847,000	\$18,397,000	\$500,000	
									\$800,000	\$292,000		

District Projects Priority Order

Riverside CCD

No.	Project	Occupancy	Source	Schedule of Funds						
				2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
14	NATURAL SCIENCE BUILDING			Moreno Valley College						
	25,213	2023/2024					(P)(W)	(C)(E)		
		\$32,781,000	State				\$2,338,000	\$30,443,000		
15	CENTER FOR HUMAN PERFORMANCE			Moreno Valley College						
	41,319	2023/2024					(P)(W)	(C)(E)		
		\$28,039,000	State				\$2,305,000	\$25,734,000		
16	CENTER FOR HUMAN PERFORMANCE			Norco College						
	29,847	2023/2024					(P)(W)	(C)(E)		
		\$24,138,000	State				\$1,936,000	\$22,202,000		
17	STUDENT SERVICES REMODEL FOR E			Norco College						
	9,558	2023/2024						(P)(W)	(C)(E)	
		\$4,974,000	State					\$491,000	\$4,483,000	
18	CENTER FOR HUMAN PERFORMANCE			Norco College						
	1,600	2023/2024						(P)(W)	(C)(E)	
		\$7,646,000	State					\$632,000	\$7,014,000	
19	BEN CLARK PUBLIC SAFETY TRAINING			Moreno Valley College						
	11,187	2022/2023					(P)(W)	(C)(E)		
		\$10,999,000	NonState				\$939,000	\$10,060,000		

Agenda Item (IV-D-1)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Resources (IV-D-1)
Subject	Budget Augmentation for the Culinary Arts Academy and District Offices Project
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve a budget augmentation for the Culinary Arts Academy and District Offices project in the amount of \$185,000 for additional construction services requested by Riverside City College for changes not in the original scope of work within the Culinary Arts Academy portion of the project.

Background Narrative:

On, June 19, 2012, the Board of Trustees approved the refined project scope and tentative budget in the amount of \$33,350,761 for the Culinary Arts Academy and District Offices (CAA/DO) project. On October 15, 2013, the Board approved adding the revenue and expenditures of \$48,000 to the budget for the Fox Entertainment Plaza Parking Maintenance Agreement and Rent Allocation Agreement for the CAA/DO project. Subsequently, on June 17, 2014, the Board allocated additional funds of \$2.6 million to serve as additional contingency funding for the Centennial Plaza projects, of which \$650,000 went to CAA/DO. Finally, on January 19, 2016, the Board of Trustees approved augmenting the budget for CAA/DO by \$1,853,515 for additional Construction, Group II and Construction Services, bringing the total project cost to date to \$35,902,276.

At this time it is requested that the Board of Trustees approve a budget augmentation in the amount of \$185,000 to fund the additional work/changes not in the original scope and requested by the Riverside City College, for the Culinary Arts Academy and District Offices Project (CAA/DO). The budget augmentation will compensate for the change orders with various contractors for miscellaneous changes to the project.

If approved, the augmented total project budget for the Culinary Arts and District Offices project would be \$36,087,276.

Prepared By: Wolde-Ab Isaac, President, Riverside
Aaron Brown, Vice Chancellor, Business and Financial Services
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director

Attachments:

[CAADO_Budget Summary_r1](#)

Culinary Arts Academy and District Offices
Project Budget Summary

Date/Description	Budget
6/19/12 – Refined Scope/Tentative Budget	\$33,350,761
10/15/13 – Revenue & Expenditures-Fox Parking	\$48,000
6/17/14 – Allocation additional funds to CAA/DO	\$650,000
1-19/16 – Budget Augmentation (Construction, Group II, and Construction Services	\$1,853,515
Project Budget Total	\$35,902,276
6/21/16 – Requested Budget Augmentation	185,000
GRAND TOTAL	\$36,087,276

Agenda Item (IV-D-2)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Resources (IV-D-2)
Subject	Tentative Budget for FY 2016-2017 and Notice of Public Hearing on the FY 2016-2017 Final Budget
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the FY 2016-2017 Tentative Budget, as presented, which consists of the funds and accounts noted therein, and authorize staff to forward a copy to the Riverside County Superintendent of Schools. It is also recommended that the Board of Trustees announce that: 1) the proposed FY 2016-2017 Final Budget will be available for public inspection beginning September 15, 2016, at the Office of the Vice Chancellor, Business and Financial Services; and 2) the public hearing will be held at 6:00 p.m. at a Board meeting on September 20, 2016, to be followed by the adoption of the FY 2016-2017 Final Budget.

Background Narrative:

On or before the first day of July, the District is required to develop a Tentative Budget for the ensuing fiscal year and to forward a copy to the Riverside County Superintendent of Schools. The Tentative Budget for FY 2016-2017 is attached for the Board's review and consideration. Changes to this budget will be reflected in the Final Budget which will be submitted in September for Board approval.

The essential purpose of the Tentative Budget is to establish spending authority for the District from July 1st until such time as the Final Budget is adopted by the Board of Trustees in September. This two-part budget process is necessary due to uncertainties associated with: the State's as yet to be adopted budget for the coming fiscal year; the State's unissued "Second Principal Apportionment (P2)" report for the current fiscal year, and; the District's year-end closing process which will be completed in August 2016.

It should be observed that the Riverside Community College District has adopted an approach to the Tentative Budget which yields a modified, continuing resolution budget. Thus, the Tentative Budget for fiscal 2017 reflects a continuation of the adopted FY 2015-2016 Budget, with certain modifications as described in the attachment.

The FY 2016-2017 Tentative Budget takes into consideration the Governor's January budget proposal and the modifications thereto described in the Governor's "May Revise" budget proposal.

Additionally, in accordance with Title 5, Section 58300, the Tentative Budget must indicate the date, time and location at which the Board will hold a public hearing concerning the Final Budget proposal. The staff recommends that the Board set September 20, 2016 as the date for the public hearing. Also, and pursuant to Title 5, Section 58301, the Final Budget proposal must be made available for inspection a minimum of three (3) days prior to the public hearing. We plan to use the Office of the Vice Chancellor, Business and Financial Services, for this purpose. Finally, we will publish this information in The Press Enterprise.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services
Majd Askar, Director of Business Services

Attachments:

06142016_FY 2016-2017 Tentative Base Budget - Resource 1000

06142016_Presentation - FY 2016-2017 Tentative Budget

06142016_FY 2016-2017 Tentative Budget

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 SIGNIFICANT ASSUMPTIONS FOR FY 2016-2017 TENTATIVE BASE BUDGET
 RESOURCE 1000
 (in millions)

1. FY 2015-2016 Ending Balance Projection:	
a. FY 2014-2015 adjustments include:	
i. No audit adjustments	\$ -
ii. P1 apportionment recalculation	\$ (1.01)
b. FY 2015-2016 adjustments include:	
i. Additional growth funding, base adjustment and other	\$ 2.54
ii. Projected salary, benefits and operating cost savings	\$ 21.51*
2. FY 2016-2017 Base Revenue Budget Adjustments Include:	
a. COLA at 0.00%	\$ -
b. Student Access FTES at 2.84%; FY 2015-16 and FY 2014-15 Increase (Net)	\$ 7.20
c. Increased Basic Allocation	\$ 1.80
d. State Mandate Block Grant (One-time)	\$ 2.59
e. RDA Revenue Deferral Reversal	\$ 1.13
f. Other	\$.38
3. FY 2016-2017 Base Expenditure Budget Adjustments Include:	
a. Bargaining Unit Contract Increase	\$ 2.63
b. Full-time step/column/growth/placement/classification	\$.99
c. New Full-Time Faculty Positions (20)	\$ 2.80
d. Health Benefits	\$ 2.37
e. CSEA Contract Settlement	\$.36
f. Fixed Charges, Exclusive of PERS and STRS	\$ (2.10)
g. Sabbatical Leave	\$.21
h. Enrollment Growth	\$ 1.79
i. PERS	\$.39
j. STRS	\$ 1.28
k. Increases to Contracts/Agreements	\$.05
l. Election Cost	\$.30
m. Utilities	\$.20
n. Legal	\$.10
o. Enrollment Marketing	\$.27
p. New Facilities Operating Costs (RCC Kane and CAADO/CSA)	\$.30
q. Early Retirement Incentive	\$ 4.50
r. Classified Positions (4.5)	\$.47
s. Hourly CSO Conversion to Permanent	\$.03
t. Other	\$.10
u. La Sierra Loan Repayment	\$ 1.36
v. District Administrator Position Elimination (2)	\$ (.38)
w. Set-aside for Future Cost Increases	\$ 12.88

*Includes \$15 million of one-time State Mandate Block Grant funds set-aside for future cost increases and revenue reductions.



FY 2016-2017 TENTATIVE BUDGET

June 14, 2016



Riverside Community College District 2016-2017 Tentative Budget

Riverside Community College District has adopted an approach to the Tentative Budget which yields a modified, continuing resolution budget. Thus, the Tentative Budget for fiscal 2017 reflects a continuation of the adopted FY 2015-2016 Budget, with certain modifications as described on the subsequent pages.



**GOVERNOR'S BUDGET PROPOSAL
COMMUNITY COLLEGE SYSTEM
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AS OF
"MAY REVISE"**



FY 2016-2017 Governor's Budget Proposal

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(In Millions)

Unrestricted Ongoing Revenues

	<u>State</u>	<u>RCCD</u>
Access (2%/2.84% - Equals 812 Credit FTES)	\$ 114.7	\$ 4.1
COLA (0.0%)	-	-
Basic Allocation Increase	75.0	1.8
Full-Time Faculty Hiring	-	-
Total Unrestricted Ongoing Revenues	<u>\$ 189.7</u>	<u>\$ 5.9</u>

Unrestricted One-Time Revenues

State Mandate Block Grant	<u>\$ 108.5</u>	<u>\$ 2.6</u>
Total Unrestricted Revenues	<u><u>\$ 298.2</u></u>	<u><u>\$ 8.5</u></u>



FY 2016-2017 Governor's Budget Proposal

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(In Millions)

Restricted Revenues

	State	RCCD
Proposition 39 - Energy Efficiency	\$ 10.5	\$ 0.3
Deferred Maintenance & Instructional Equipment*	219.4	5.3
Student Success and Student Equity (No Increase)	-	-
	<u> </u>	<u> </u>
Total Restricted Revenues	<u><u>\$ 229.9</u></u>	<u><u>\$ 5.6</u></u>

*Of the \$219.4 million allocation, approximately \$190 million represents ongoing resources.



FY 2016-2017 Governor's Budget Proposal

(In Millions)

<u>Other</u>	<u>State</u>
Academic Senate	\$ 0.3
Strong Workforce Program	200.0
Career Technical Education Pathways (SB 1070)	48.0
Cal Grant	39.0
Basic Skills Program	30.0
Innovation Awards	25.0
Zero-Textbook-Cost Degrees	5.0
Institutional Effectiveness - Implementing Statewide Performance Strategies	10.0
Data Security - Telecommunications & Technology Infrastructure Program	15.0
Apprenticeship Program	1.8
E-Reader Digital Context - State Corrections/Facilities	3.0
Adult Education Block Grant Support	5.0
Online Education Initiative	20.0
Total Other	<u>\$ 402.1</u>



FY 2015-2016 ENDING BALANCE ESTIMATE



FY 2015–2016 Credit FTES Projections

Base FTES	26,882.83
Growth/Access at P2 (Planned 1,030 at 3.81%; Actual 6.39%)	<u>1,716.81</u>
Total Funded FTES	28,599.64
Actual FTES*	<u>28,599.64</u>
Total Unfunded FTES	<u><u>-</u></u>
Unfunded FTES %	<u><u>0.0 %</u></u>

* Actual FTES is projected to be lower than the District's revised FTES Target by 421 FTES as of May 20, 2016. Because there is approximately \$24 million of undistributed apportionment as of P1 and the District's colleges believe they can generate additional FTES in an efficient manner in FY 2016-17, the District Enrollment Management Committee approved rolling back 421 FTES from Summer 2016 to FY 2015-16.



FY 2015-16 Revenues

(In Millions)

Adopted Budget	<u>\$ 176.97</u>
FY 2014-15 Apportionment (-174 FTES + Deficit Elimination)	\$ (1.01)
FY 2015-16 Additional Growth Funding (617 FTES)	4.35
RDA Revenue Deferral - State Chancellor's Office Directive	(1.13)
Board Financial Assistance Program - Restricted/Unrestricted Correction	(0.95)
Lottery	0.24
Other	<u>0.03</u>
Total Revenue Adjustments	<u>\$ 1.53</u>
Net Revenues	<u>\$ 178.50</u>



FY 2015-16 Expenditures

(In Millions)

Adopted Budget	<u>\$ 181.19</u>
Estimated Budget Savings:	
Salaries and Benefits	\$ 1.90
Supplies and Services*	19.15
Capital Outlay	<u>0.46</u>
Total Expenditure Budget Savings	<u>\$ 21.51</u>
Net Expenditures	<u>\$ 159.68</u>
Net Current Year Estimated Surplus	\$ 18.82
Beginning Balance at July 1, 2015	<u>14.67</u>
Estimated Ending Balance at June 30, 2016*	<u><u>\$ 33.49</u></u>
Estimated Ending Balance Percentage	<u><u>17.34%</u></u>

* Included in this balance is \$15 million of one-time State Mandate Block Grant funds that were set-aside in FY 2015-16 for future years as a hedge against increasing costs and revenue reductions.



As of the first principle apportionment measurement period (P1), the Chancellor's Office applied a system wide deficit of 1.22% against apportionment. This equates to \$71.15 million for the system and \$1.88 million for RCCD. This is primarily a result of county property tax estimates in April 2016. Over the past several years, and since the dissolution of Redevelopment Agencies, deficits estimated by the Chancellor's Office have been higher at P1. They are subsequently reduced at P2 and at the recalculation dates as property taxes are collected and reported. The Governor's "May Revise" Budget Proposal includes \$36 million to address a property tax shortfall. For purposes of the Tentative Budget, .25% has been used as an estimated deficit factor in case the "May Revise" set aside is not sufficient to cover the entire property tax shortfall.



FY 2016-2017 TENTATIVE BUDGET



FY 2016-2017 Credit FTES Projections

Base FTES	28,599.64
Growth/Access (System 2.00%; RCCD 2.84%)	<u>812.23</u>
Total Funded FTES	29,411.87
Unfunded FTES (.57%)	<u>167.02</u>
FTES Target	<u><u>29,578.89</u></u>

FTES Production for FY 2016-17

Growth	812.23
Unfunded	167.02
Summer 2016 Rolled to FY 2015-16	<u>421.44</u>
	<u><u>1,400.69</u></u>



FY 2016-2017 Ongoing Revenue Budget

(In Millions)

Beginning Ongoing Revenue Budget	<u>\$ 161.62</u>
FY 2014-15 Apportionment Increase	\$ (0.75)
FY 2015-16 Apportionment Increase	4.35
FY 2016-17 Apportionment:	
COLA (0.0%)	-
Access (2.84%)	4.13
Deficit (.55%)	(0.53)
Base Allocation Increase	1.80
Full-Time Faculty Hiring	-
RDA Revenue Deferral Reversal	1.13
Other	<u>0.38</u>
Total Ongoing Revenue Budget Adjustments	<u>\$ 10.51</u>
Total Ongoing Revenue Budget	<u>\$ 172.13</u>



FY 2016-2017 Ongoing Expenditure Budget

Backup
June 14, 2016
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(In Millions)

Beginning Expenditure Budget	<u>\$ 166.18</u>
Compensation Adjustments:	
COLA + Contract for Full-time Salaries (2.00%)	\$ 1.78
COLA + Contract for Part-time Faculty Salaries (2.50%)	0.85
Enrollment Growth - Part-time Faculty and Overload	1.79
CSEA Bargaining Unit Agreement Settlement	0.36
Step/Column/Growth/Placement/Classification/Other	0.82
Employee Benefits	1.99
New Full-Time Faculty Positions (20)	2.80
Contracts and Agreements	0.05
New Full-time Classified Positions	0.47
Enrollment Marketing	0.27



FY 2016-2017 Ongoing Expenditure Budget (continued)

(In Millions)

Utilities	0.20
New Facilities Operating Costs (RCC Kane and CAADO/CSA)	0.30
Legal Expense	0.10
Election Cost	0.30
Other	0.08
Total Ongoing Expenditure Budget Adjustments	<u>\$ 12.16</u>
Total Ongoing Expenditure Budget	<u>\$ 178.34</u>
Net Ongoing Budget Shortfall	<u><u>\$ (6.21)</u></u>



FY 2016-2017 Tentative Budget

(In Millions)

FY 2016-17 One-Time Revenue Budget

Beginning Revenue Budget	\$ 15.34
FY 2015-2016 State Mandate Block Grant Reversal	(15.00)
FY 2016-2017 State Mandate Block Grant	2.59
Total One-Time Revenue Budget	<u>\$ 2.93</u>

FY 2016-17 One-Time Expenditure Budget

Beginning Expenditure Budget	\$ 15.00
Retirement Incentive Funding Cost	4.50
La Sierra Loan Payoff	1.36
Net Adjustment to Set-Aside for Future Operating Costs	(2.12)
Total One-Time Expenditure Budget	<u>\$ 18.74</u>
Net One-Time Budget (Shortfall)	<u><u>\$ (15.81)</u></u>



Summary

(In Millions)

Net Ongoing Budget Shortfall	\$ (6.21)
Net One-Time Budget Shortfall	<u>(15.81)</u>
Total Difference	\$ (22.02)
Estimated Beginning Balance at July 1, 2016	<u>33.49</u>
Total Available Funds	\$ 11.47
Less, 5% Ending Balance Target	<u>(11.47)</u>
Budget (Shortfall) Surplus	<u><u>\$ -</u></u>



FY 2016-2017 BUDGET DEVELOPMENT ISSUES

FY 2016-2017 Budget Development Issues

- ❑ **Governor's Budget Proposal/May Revise**
 - Will it hold or will there be changes?
- ❑ **Enrollment**
 - Will we achieve our enrollment target? In an efficient manner?
- ❑ **FY 2015-16 Results**
 - Will our FTES be fully funded?
 - Will we realize projected budget savings?
 - Will the property tax shortfall set-aside be sufficient to eliminate the apportionment deficit?

FY 2016-2017 Budget Development Issues

(continued)

❑ **Ongoing Budget Shortfall**

- The year-over-year ongoing budget shortfall still persists, wherein ongoing budgeted expenditures exceed ongoing budgeted revenues.
- The District Budget Advisory Council continues to work on this issue.

❑ **Other General Funds**

- Parking, Community Education, Customized Solutions and Performance Riverside continue to show accumulated deficits, ultimately impacting the General Operating Fund.



HISTORICAL BUDGET INFORMATION



Contingency History

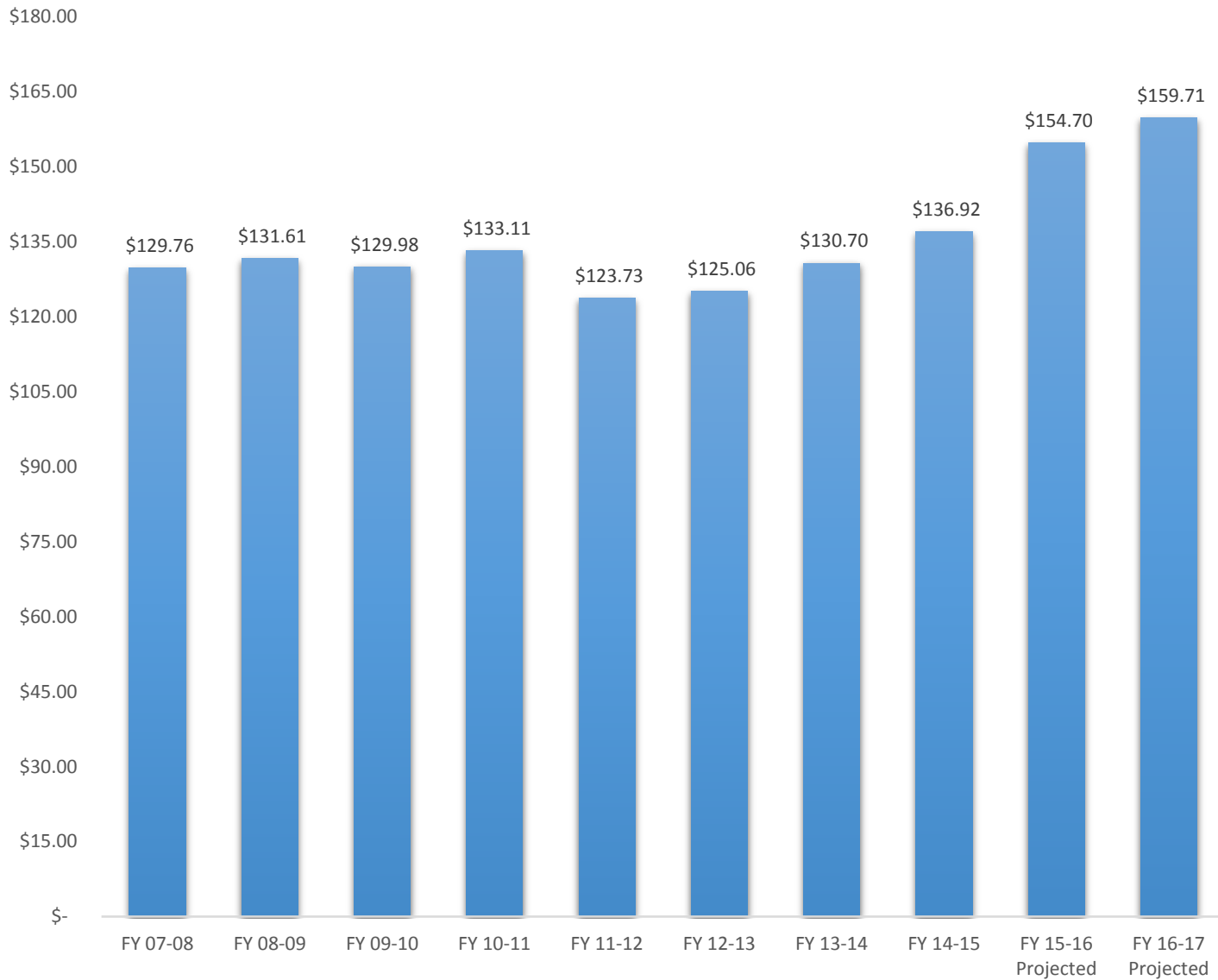
FY	Adopted Contingency Balance	% of Avaliable Funds	Ending Fund Balance	% of Avaliable Funds
2015-16*	\$ 10,447,116	5.45%	\$ 33,490,550**	17.34%
2014-15	\$ 7,801,811	4.28%	\$ 14,131,331	8.82%
2013-14	\$ 6,358,532	4.23%	\$ 12,743,536	7.65%
2012-13	\$ 4,560,030	3.23%	\$ 11,407,409	7.95%
2011-12	\$ 5,840,447	3.94%	\$ 6,805,919	4.73%
2010-11	\$ 8,729,056	5.60%	\$ 13,217,249	8.48%
2009-10	\$ 8,391,878	5.50%	\$ 11,253,316	7.22%
2008-09	\$ 12,566,801	7.68%	\$ 13,903,627	8.74%
2007-08	\$ 9,423,484	6.14%	\$ 19,259,076	12.37%

*Estimate

**Includes \$15 million of one-time State Mandate Block Grant funds set-aside for future years as a hedge against increasing costs such as PERS, STRS, health insurance, Bargaining Unit Contract increases, retirement incentive costs and revenue reductions. Without the one-time funds, the ending fund balance would be \$18,490,550 (9.57%).

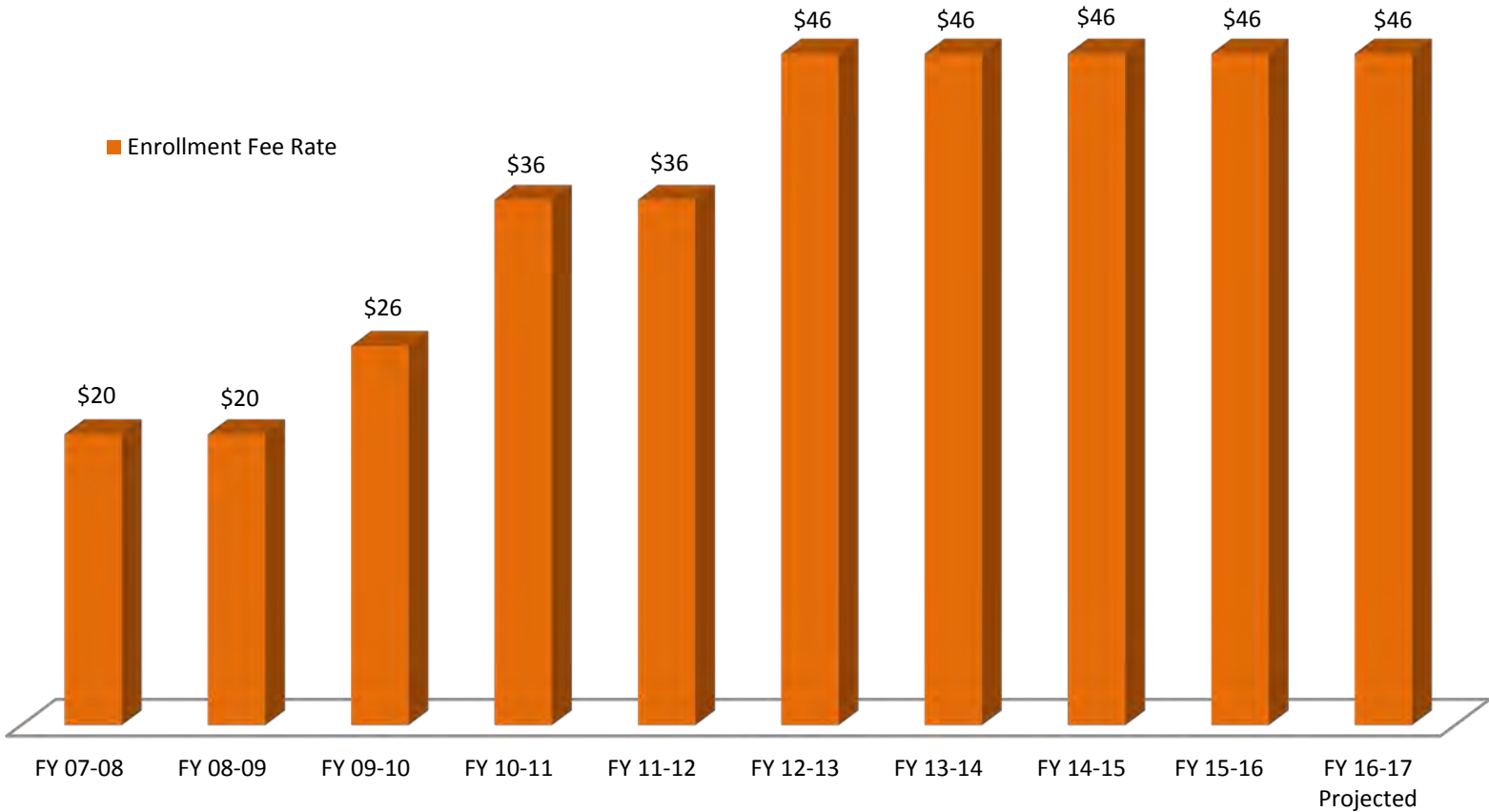


Apportionment



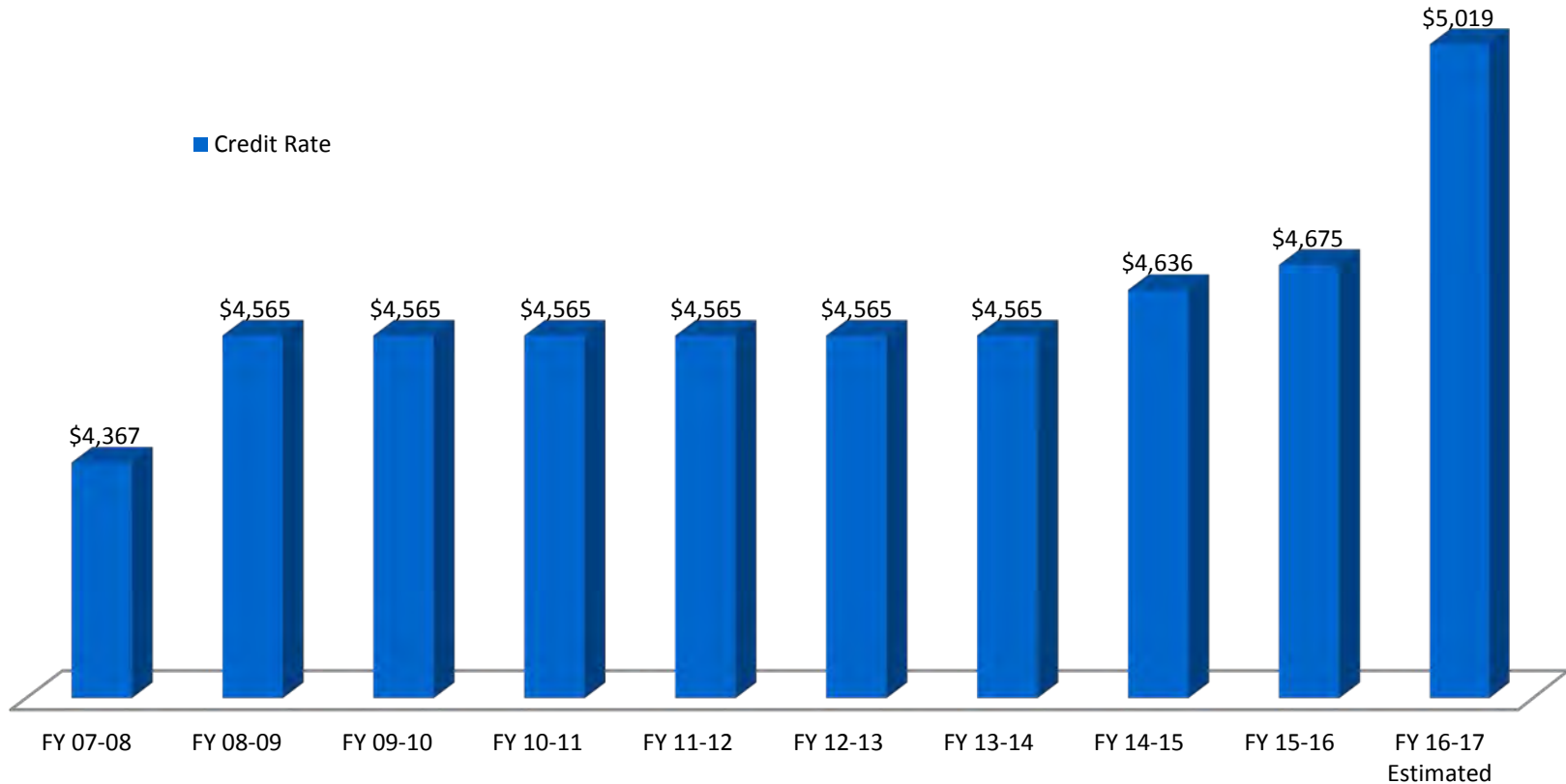


Enrollment Fee Rate Per Unit



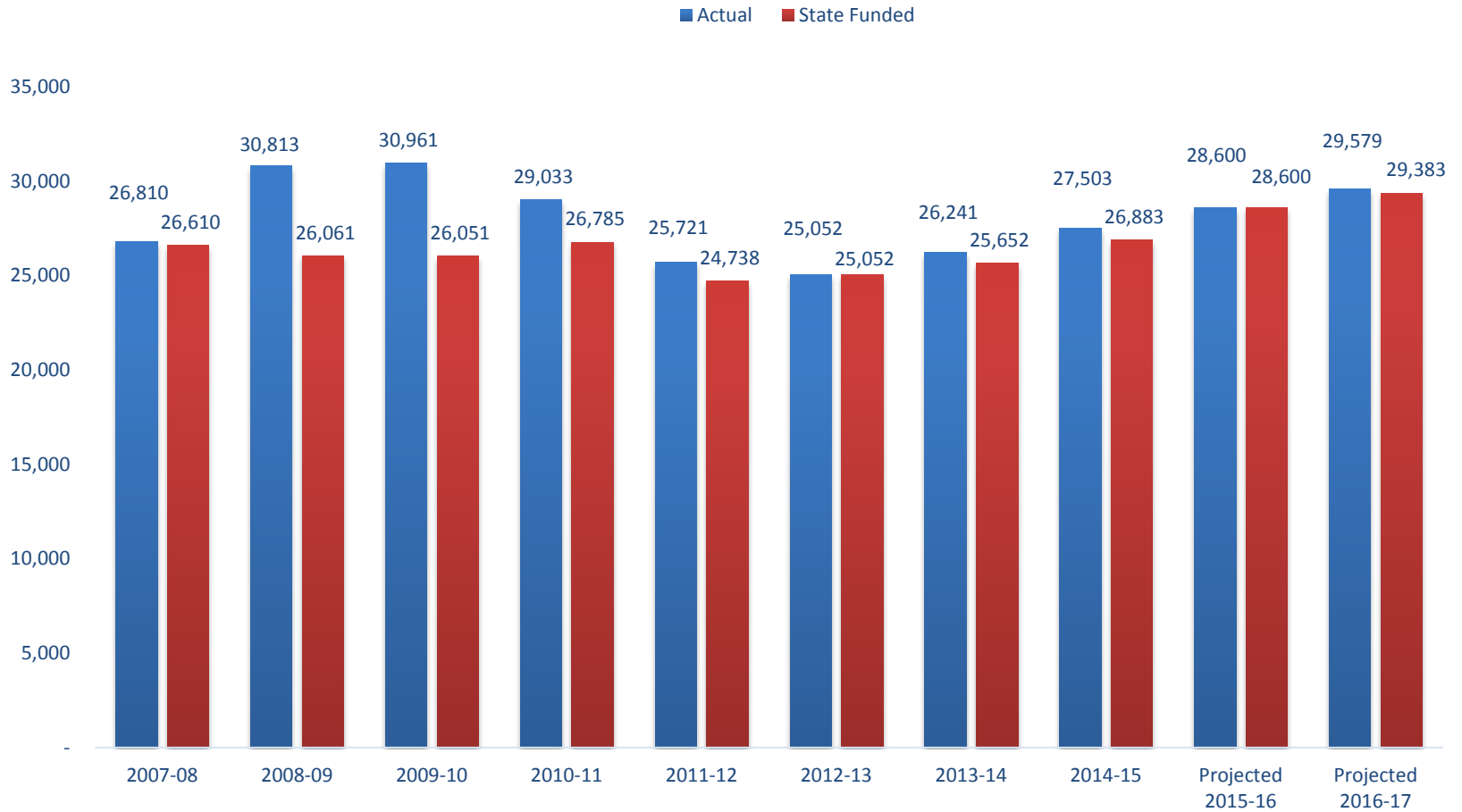


CCC Base Funding Rate Per Credit FTES



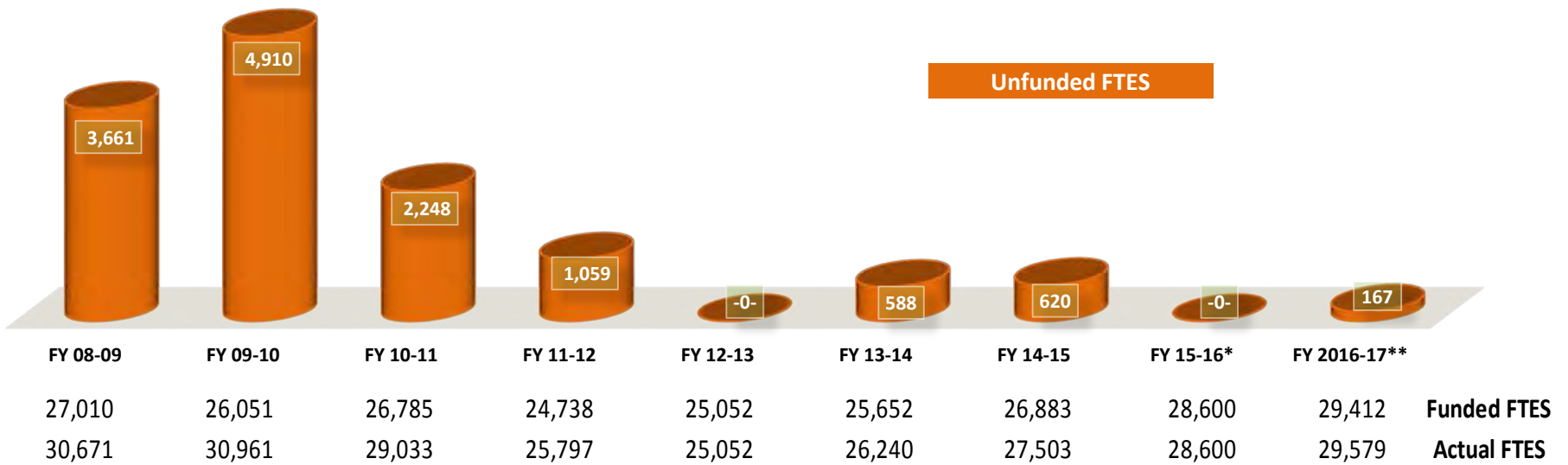


FTES





Unfunded Credit FTES



*As of P1

**Based on Governor's "May Revise" Budget Proposal using new growth formula.



FY 2016-2017 BUDGET DEVELOPMENT TIMELINE



➤ **June**

- Tentative RCCD Budget to Resources Committee
- Second Principal Apportionment Report
- Tentative RCCD Budget to Board of Trustees on June 21, 2016

➤ **July**

- New Fiscal Year Begins on July 1, 2016

➤ **August**

- State Budget Workshops/Advance Apportionment
- RCCD Year-End Closing
- Final RCCD Budget Completed

➤ **September**

- Final RCCD Budget to Resources Committee
- Final RCCD Budget to Board of Trustees on or before September 20, 2016

RIVERSIDE COMMUNITY COLLEGE DISTRICT
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2016-2017

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2015-2016</u>	<u>Tentative Budget 2016-2017</u>
	<u>District</u>		
<u>General Funds</u>			
<u>Unrestricted - Fund 11</u>			
<u>Resource</u>			
1000	General Operating	\$ 191,633,452	\$ 208,510,156
1080	Community Education	(59,136)	(58,608)
1090	Performance Riverside	(195,712)	(149,723)
1110	Bookstore (Contract-Operated)	1,243,354	1,392,325
1170	Customized Solutions	<u>1,432,978</u>	<u>355,738</u>
	Total Unrestricted General Funds	<u>194,054,936</u>	<u>210,049,888</u>
<u>Restricted - Fund 12</u>			
<u>Resource</u>			
1050	Parking	2,873,714	2,245,382
1070	Student Health	3,671,671	3,565,569
1120	Center for Social Justice and Civil Liberties	190,415	202,581
1180	Redevelopment Pass-Through	11,178,952	6,405,964
1190	Grants and Categorical Programs	<u>49,289,422</u>	<u>51,302,759</u>
	Total Restricted General Funds	<u>67,204,174</u>	<u>63,722,255</u>
	Total General Funds	<u>261,259,110</u>	<u>273,772,143</u>
<u>Special Revenue - Funds 32 & 33</u>			
<u>Resource</u>			
3200	Food Services	3,559,594	4,020,966
3300	Child Care	<u>1,976,953</u>	<u>2,096,425</u>
	Total Special Revenue Funds	<u>5,536,547</u>	<u>6,117,391</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2016-2017

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2015-2016</u>	<u>Tentative Budget 2016-2017</u>
<u>Capital Projects - Fund 41</u>			
<u>Resource</u>			
4100	State Construction & Scheduled Maintenance	5,829,630	8,379,247
4130	La Sierra Capital	<u>9,800,141</u>	<u>3,140,491</u>
	Total Capital Projects Funds	<u>15,629,771</u>	<u>11,519,738</u>
<u>General Obligation Bond - Fund 43</u>			
<u>Resource</u>			
4370	2010D Capital Appreciation Bonds	947,615	-
4390	2015E Capital Appreciation Bonds	<u>45,460,596</u>	<u>9,128,843</u>
	Total General Obligation Bond Funds	<u>46,408,211</u>	<u>9,128,843</u>
<u>Internal Service - Fund 61</u>			
<u>Resource</u>			
6100	Self-Insured PPO Health Plan	6,174,450	7,368,812
6110	Self-Insured Workers' Compensation	4,960,281	4,440,882
6120	Self-Insured General Liability	<u>2,253,602</u>	<u>2,764,680</u>
	Total Internal Service Funds	<u>13,388,333</u>	<u>14,574,374</u>
<u>Other Internal Services - Fund 69</u>			
<u>Resource</u>			
6900	Other Internal Services, Retirees' Benefits	-	601,035
	Total Other Internal Services Funds	<u>-</u>	<u>601,035</u>
	Total District Funds	<u>\$ 342,221,972</u>	<u>\$ 306,584,681</u>
<u>Expendable Trust and Agency</u>			
<u>Student Financial Aid Accounts</u>			
	Student Federal Grants	\$ 65,530,000	\$ 67,775,000
	State of California Student Grants	3,790,000	4,700,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 TENTATIVE BUDGET FUND / ACCOUNT SUMMARY - TOTAL AVAILABLE FUNDS
 2016-2017

<u>Fund / Resource</u>	<u>Fund Name</u>	<u>Adopted Budget 2015-2016</u>	<u>Tentative Budget 2016-2017</u>
	Local Scholarships Student Grants	<u>546,605</u>	<u>586,605</u>
	Total Student Financial Aid Accounts	<u>69,866,605</u>	<u>73,061,605</u>
<u>Other Account</u>			
	Associated Students of RCCD	<u>2,332,423</u>	<u>2,624,981</u>
	Total Expendable Trust and Agency	<u>\$ 72,199,028</u>	<u>\$ 75,686,586</u>
	Grand Total	<u>\$ 414,421,000</u>	<u>\$ 382,271,267</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL FUND - INCOME

TENTATIVE OPERATING BUDGET
 2016-2017

Estimated Beginning Balance, July 1		\$ 33,490,000
Federal Income		
Student Financial Aid Adm. Fees	\$ 188,246	
Total Federal Income		188,246
State General Apportionment		93,872,243
Other State Income		
Apprenticeship	546,000	
Enrollment Fee Waiver Administration	438,399	
Education Protection Account	23,895,967	
Homeowner's Prop Tax Exemption	444,061	
Lottery	4,100,000	
Part-Time Faculty Compensation	630,940	
State Mandated Costs	3,687,413	
Total Other State Income		33,742,780
Local Income		
RDA Asset Liquidation	68,377	
Property Taxes	33,726,207	
Food Sales / Commissions	67,000	
State Dated Checks (Resource 0800)	60,000	
Interest	100,000	
Enrollment Fees	8,833,849	
Nonresident Student Fees	2,827,375	
Transcript / Late Application Fees	103,000	
Other Student Fees	223,942	
Cosmetology / Dental Hygiene / Other Sales	60,100	
Leases and Rental Income	651,065	
Donations	7,461	
Miscellaneous Local Income	119,481	
Total Local Income		46,847,857
Other/Incoming Transfers		
Sales - Obsolete Equipment	11,700	
Indirect Costs Recovery	357,330	
Total Other/Incoming Transfers		369,030
Total Income		\$ 175,020,156
Total Available Funds		\$ 208,510,156

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1000 - UNRESTRICTED GENERAL FUND - EXPENDITURES

TENTATIVE OPERATING BUDGET
 2016-2017

Object Code

1100	Regular Full-Time Teaching	\$ 32,936,239	
1200	Regular Full-Time Non-Teaching	14,518,175	
1300	Part-Time Hourly Teaching and Overload	29,115,879	
1400	Part-Time Hourly Non-Teaching	<u>1,694,187</u>	
	Total Academic Salaries		\$ 78,264,480
2100	Regular Full-Time and Part-Time Classified	28,481,139	
2200	Regular Full-Time Instructional aides	2,445,920	
2300	Student Help Non-Instructional and Classified Overtime	1,267,961	
2400	Student Help Instructional Aides	<u>395,671</u>	
	Total Classified Salaries		32,590,691
3000	Employee Benefits		45,718,977
4000	Books and Supplies		2,217,189
5000	Services and Operating Expenditures		34,153,882
6000	Capital Outlay		1,016,291
7300	Interfund Transfers		
	To Resource 4130	<u>2,630,000</u>	
	Total Interfund Transfers		2,630,000
8999	Intrafund Transfers		
	Bookstore (Resource 1110)	(712,709)	
	Center for Social Justice (Resource 1120)	149,847	
	College Work Study (Resource 1190)	338,342	
	DSP&S (Resource 1190)	665,157	
	Veterans Education (Resource 1190)	<u>4,842</u>	
	Total Intrafund Transfers		<u>445,479</u>
	Total Resource 1000 Expenditures Excluding Contingency		\$ 197,036,989
7900	Contingency / Reserve		<u>11,473,167</u>
	Total Resource 1000 Expenditures Including Contingency / Reserves		<u>\$ 208,510,156</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1050 - PARKING

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ (475,238)
Local Income		
Interest	\$ 411	
Rents and Leases	2,464	
Parking Permits/Fines	<u>2,717,745</u>	
Total Local Income		<u>2,720,620</u>
Total Available Funds (TAF)		<u>\$ 2,245,382</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,836,096
3000	Employee Benefits	746,128
4000	Book and Supplies	51,146
5000	Services and Operating Expenditures	693,783
6000	Capital Outlay	<u>204,057</u>
	Total Expenditures	3,531,210
7900	Contingency/Reserve/(Deficit)	<u>(1,285,828)</u>
	Total Resource 1050 Expenditures Including Contingency/Reserves	<u>\$ 2,245,382</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1070 - STUDENT HEALTH

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 2,139,982
Local Income		
Health Fees	\$ 1,341,701	
Interest	7,786	
Other	<u>76,100</u>	
Total Local Income		<u>1,425,587</u>
Total Available Funds (TAF)		<u>\$ 3,565,569</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 483,014
2000	Classified Salaries	529,026
3000	Employee Benefits	286,362
4000	Book and Supplies	105,530
5000	Services and Operating Expenditures	307,829
6000	Capital Outlay	<u>53,266</u>
	Total Expenditures	1,765,027
7900	* Contingency/Reserves	<u>1,800,542</u>
	Total Resource 1070 Expenditures Including Contingency/Reserves	<u>\$ 3,565,569</u>

* 5% Contingency reserve calculated from TAF equals \$178,278

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 11, RESOURCE 1080 - COMMUNITY EDUCATION

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1	\$ (236,414)
Local Income	<u>177,806</u>
Total Available Funds (TAF)	<u>\$ (58,608)</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 91,752
3000	Employee Benefits	24,663
4000	Book and Supplies	4,050
5000	Services and Operating Expenditures	<u>77,404</u>
	Total Expenditures	197,869
7900	Contingency/Reserves/(Deficit)	<u>(256,477)</u>
	Total Resource 1080 Expenditures Including Contingency/Reserves	<u>\$ (58,608)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1090 - PERFORMANCE RIVERSIDE

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ (736,466)
Local Income		
Donations	\$	40,000
Box Office Receipts		231,733
Interest Income		10
Other Local Income		40,000
Intrafund Transfers from Resource 1110		<u>275,000</u>
Total Income		<u>586,743</u>
Total Available Funds (TAF)		<u>\$ (149,723)</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$	8,431
2000	Classified Salaries		172,197
3000	Employee Benefits		75,222
4000	Book and Supplies		24,013
5000	Services and Operating Expenditures		<u>199,563</u>
	Total Expenditures		479,426
7900	Contingency/Reserves/(Deficit)		<u>(629,149)</u>
	Total Resource 1090 Expenditures Including Contingency/Reserves		<u>\$ (149,723)</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1110 - BOOKSTORE (CONTRACTOR-OPERATED)

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 357,218
Local Income		
Commissions	\$ 1,034,740	
Interest	<u>367</u>	
Total Local Income		<u>1,035,107</u>
Total Available Funds (TAF)		<u>\$ 1,392,325</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenditures	\$ 43,600
7390	Interfund Transfer to Resource 3200	256,503
8999	Intrafund Transfer to Resource 1000	712,709
8999	Intrafund Transfer to Resource 1090	<u>275,000</u>
	Total Expenditures	1,287,812
7900	* Contingency/Reserves	<u>104,513</u>
	Total Resource 1110 Expenditures Including Contingency/Reserves	<u>\$ 1,392,325</u>

* 5% Contingency reserve calculated from TAF equals \$69,616

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1120 - CENTER FOR SOCIAL JUSTICE AND CIVIL LIBERTIES

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$	27,634
Local Income			
Interest	\$	100	
Other Local Income		<u>25,000</u>	
Total Local Income			25,100
Intrafund Transfer From Resource 1000 - General Fund			<u>149,847</u>
Total Income			<u>174,947</u>
Total Available Funds (TAF)		\$	<u>202,581</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$	79,840
3000	Employee Benefits		53,392
4000	Book and Supplies		3,922
5000	Services and Operating Expenditures		<u>63,473</u>
Total Expenditures			200,627
7900	* Contingency/Reserves		<u>1,954</u>
Total Resource 1120 Expenditures Including Contingency/Reserves		\$	<u>202,581</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 11, RESOURCE 1170 - CUSTOMIZED SOLUTIONS

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$	95,747
Local Income			
Interest		\$	300
Contract Revenue			<u>259,691</u>
Total Local Income			<u>259,991</u>
Total Available Funds (TAF)		\$	<u>355,738</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$	149,738
3000	Employee Benefits		75,879
4000	Book and Supplies		28,950
5000	Services and Operating Expenditures		295,583
6000	Capital Outlay		<u>3,500</u>
	Total Expenditures		553,650
7900	Contingency/Reserves/(Deficit)		<u>(197,912)</u>
	Total Resource 1170 Expenditures Including Contingency/Reserves	\$	<u>355,738</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1180 - REDEVELOPMENT PASS-THROUGH

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 4,723,964
Local Income		
Interest	\$ 30,300	
Redevelopment Agency Agreements	<u>1,651,700</u>	
Total Local Income		<u>1,682,000</u>
Total Available Funds (TAF)		<u>\$ 6,405,964</u>

EXPENDITURES

Object Code

5000	Services and Operating Expenditures	\$ 338,448
6000	Capital Outlay	<u>1,238,520</u>
	Total Expenditures	1,576,968
7900	* Contingency/Reserves	<u>4,828,996</u>
	Total Resource 1180 Expenditures Including Contingency/Reserves	<u>\$ 6,405,964</u>

* 5% Contingency reserve calculated from TAF equals \$320,298

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME

TENTATIVE OPERATING BUDGET
 2016-2017

Estimated Beginning Balance, July 1 \$ -

Federal Income

Bulletproof Vest Partnership	\$	813	
California State Trade Export Program		193,822	
College Connection		102,334	
College Connection II		72,995	
Community Tech Ed Regional Consortia		220,000	
Community Tech Ed Transitions		135,357	
Disabled Student Support Services		340,000	
ECS Consortium Grant		24,375	
Federal Work Study		1,041,057	
Flying with Swallows		218,428	
Foster & Kinship Care		67,128	
Moreno Valley Project TAP		290,027	
NSF - Supply Chain Technology Education		60,568	
Perkins Title I-C		1,038,596	
Procurement Assistance		455,896	
Riverside Urban Area Security Initiative		6,000	
Student Support Services RISE Norco		305,476	
Student Support Services TRIO MV		341,245	
Student Support Services TRIO Norco		310,041	
Student Support Services TRIO Riverside		340,000	
TANF 50%		181,976	
Title V Accelerating Pathways to Graduation & Transfer		957,132	
Title V HSI Ben Clark Training Center		875,138	
Title V HSI Pathways to Excellence		204,327	
Title V HSI STEM and Articulation		645,682	
Trade Adjustment Assistance		1,998,521	
Tri-Tech SBDC		476,527	
Upward Bound Math and Science		372,905	
Upward Bound TRIO AUSD		235,111	
Upward Bound TRIO Centennial HS		357,664	
Upward Bound TRIO Corona HS		286,911	
Upward Bound TRIO Riverside		414,427	
Veterans Education		40,998	
Veterans Student Support Services		328,000	
Workability Grant		<u>290,060</u>	
 Total Federal Income			 13,229,537

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME (continued)

TENTATIVE OPERATING BUDGET
 2016-2017

State Income

AB 86 Adult Education Block Grant	1,061,325	
Basic Skills	930,150	
Basic Skills and Student Outcomes Transformation	1,321,638	
California Career Pathways Trust	8,031,052	
CalWorks	815,287	
CalWorks Set-Aside	73,160	
CTE Enhancement Fund	107,398	
Deputy Sector Navigator	216,455	
DSP&S Allocation	2,113,495	
Enrollment Growth for ADN-RN 15/16	382,000	
EOPS - CARE	222,149	
EOPS Allocation	1,877,072	
EOPS Special Project Set-Aside	25,038	
Faculty and Staff Diversity	13,526	
Foster & Kinship Care Education	68,813	
Foster Paren Pre-Training	130,735	
Full Time Student Success	859,140	
Instructional Equipment	1,561,489	
Lottery	1,555,247	
Middle College High School	133,126	
Puente Project	1,500	
Sector Navigator	372,500	
SFAA - Base	422,928	
SFAA - Capacity	881,745	
SFAA - Implementation	26,388	
Song Brown Health Care Workforce Training	200,000	
Song Brown RN 15/17	108,000	
Song Brown RN Special Programs 15/17	125,000	
Song Brown RN Special Programs 17/18	125,000	
Staff Development	2,788	
Student Equity	4,948,957	
Student Financial Assistance Program - Fiscal Coord	437,000	
Student Success & Support Program	5,182,269	
Student Success & Support Program Set-Aside	<u>800,000</u>	
Total State Income		35,132,370

Local Income

4Faculty Web Services	8,437
CACT Seminars	21,084
Career Ladders Program	933
College Connection II	9,000
Completion Counts: CLIP	8,845

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - INCOME (continued)

TENTATIVE OPERATING BUDGET
2016-2017

Created Equal: America's Civil Rights Struggle	1,200	
Foster Youth Advocacy Program	3,622	
Foster Youth Support Services	64,389	
Gateway to College	250,000	
Intn'l Student Capital Outlay Surcharge	704,649	
Leadership Academy	4,250	
Middle College High School - Val Verde	58,024	
Middle College High School - Moreno Valley	76,683	
Nuview USD Early College High School	267,642	
Procurement Assistance Center Income	4,000	
Riverside County Board of Supervisors	5,507	
Sector Navigator Income	31,700	
Seeking Safety Program	74,627	
Tri-Tech SBCD Cash Match	267,252	
Tri-Tech SBCD Seminars	20,366	
United Way - STEM "U" Late Your Mind	20,301	
Upward Bound Math & Science MVUSD	<u>30,000</u>	
Total Local Income		1,932,511
Interfund and Intrafund Transfers		
DSP&S Match/Over (from Resource 1000)	665,157	
Federal Work Study (from Resource 1000)	338,342	
Veterans Education	<u>4,842</u>	
Total Interfund and Intrafund Transfers		<u>1,008,341</u>
Total Income		<u>51,302,759</u>
Total Available Funds		<u>\$ 51,302,759</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 12, RESOURCE 1190 - GRANTS AND CATEGORICAL - EXPENDITURES

TENTATIVE OPERATING BUDGET
2016-2017

<u>Object Code</u>		<u>Expenditures</u>
1000	Academic Salaries	\$ 4,895,316
2000	Classified Salaries	12,835,598
3000	Employee Benefits	6,262,794
4000	Book and Supplies	5,864,248
5000	Services and Operating Expenditures	15,850,668
6000	Capital Outlay	4,173,616
7600	Book Grants / Bus Passes	1,420,519
7900	Contingency / Reserves	<u> -</u>
Total Resource 1190 Expenditures Including Contingency / Reserves		<u>\$ 51,302,759</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 32, RESOURCE 3200 - FOOD SERVICES

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		<u>\$ 922,457</u>
Local Income		
Food Sales/Commissions	\$ 2,812,451	
Pepsi Sponsorship	181,503	
Interest	<u>2,825</u>	
Total Local Income		2,996,779
Interfund Transfer From Resource 1110 - Bookstore Fund		<u>101,730</u>
Total Income		<u>3,098,509</u>
Total Available Funds (TAF)		<u>\$ 4,020,966</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 1,066,464
3000	Employee Benefits	335,071
4000	Books and Supplies	1,224,958
5000	Services and Operating Expenditures	229,104
6000	Capital Outlay	<u>36,809</u>
	Total Expenditures	2,892,406
7900	* Contingency/Reserves	<u>1,128,560</u>
	Total Resource 3200 Expenditures Including Contingency/Reserves	<u>\$ 4,020,966</u>

* 5% Contingency reserve calculated from TAF equals \$201,048

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 33, RESOURCE 3300 - CHILD CARE

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 751,702
Federal Income		
Lunch Program		71,509
State Income		
Tax Bailout Funds		36,500
Local Income		
Parent Fees	\$ 1,160,000	
Interest Income	1,650	
Other Local Revenue	<u>64</u>	
Total Local Income		<u>1,161,714</u>
Interfund Transfer From Resource 1110 - Bookstore Fund		<u>75,000</u>
Total Income		<u>1,344,723</u>
Total Available Funds (TAF)		<u>\$ 2,096,425</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 628,797
2000	Classified Salaries	377,045
3000	Employee Benefits	190,470
4000	Books and Supplies	52,250
5000	Services and Operating Expenditures	82,935
6000	Capital Outlay	<u>37,087</u>
	Total Expenditures	1,368,584
7900	* Contingency/Reserves	<u>727,841</u>
	Total Resource 3300 Expenditures Including Contingency/Reserves	<u>\$ 2,096,425</u>

* 5% Contingency reserve calculated from TAF equals \$104,821

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 41, RESOURCE 4100 - STATE CONSTRUCTION/SCHEDULED MAINTENANCE

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$	-
State Income		\$	8,269,069
Local Income			<u>110,178</u>
Total Income			<u>8,379,247</u>
Total Available Funds (TAF)		\$	<u>8,379,247</u>

EXPENDITURES

Object Code

6000	Capital Outlay		\$ <u>8,379,247</u>
	Total Expenditures		8,379,247
7900	Contingency/Reserves		<u>-</u>
Total Resource 4100 Expenditures Including Contingency/Reserves			\$ <u>8,379,247</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 41, RESOURCE 4130 - LA SIERRA CAPITAL

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1		<u>\$ 490,491</u>
Local Income	\$ 20,000	
Interfund Transfer From Resource 1000 - General Fund	<u>2,630,000</u>	
Total Income		<u>2,650,000</u>
Total Available Funds (TAF)		<u>\$ 3,140,491</u>

EXPENDITURES

Object Code

6000	Capital Outlay	<u>\$ 2,934,574</u>
	Total Expenditures	2,934,574
7900	Contingency/Reserves	<u>205,917</u>
	Total Resource 4130 Expenditures Including Contingency/Reserves	<u>\$ 3,140,491</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 43, RESOURCE 4390 - 2015E CAPITAL APPRECIATION BONDS

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1	\$ 8,906,625
Local Income	<u>222,218</u>
Total Available Funds (TAF)	<u>\$ 9,128,843</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 762,785
3000	Employee Benefits	368,017
5000	Services and Operating Expenditures	237,434
6000	Capital Outlay	<u>22,050,595</u>
	Total Expenditures	23,418,831
7900	Contingency/Reserves	<u>(14,289,988)</u>
	Total Resource 4390 Expenditures Including Contingency/Reserves	<u>\$ 9,128,843</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6100 - SELF-INSURED PPO HEALTH PLAN

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ (379,208)
Local Income		
Interest	\$ 1,600	
Self-Insurance Health Plan Assessments from other Funds	<u>7,746,420</u>	
Total Local Income		<u>7,748,020</u>
Total Available Funds (TAF)		<u>\$ 7,368,812</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 106,645
3000	Employee Benefits	37,258
4000	Books and Supplies	4,459
5000	Services and Operating Expenditures	<u>6,433,410</u>
	Total Expenditures	6,581,772
7900	Contingency/Reserves	<u>787,040</u>
	Total Resource 6100 Expenditures Including Contingency/Reserves	<u>\$ 7,368,812</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 61, RESOURCE 6110 - SELF-INSURED WORKERS' COMPENSATION

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 3,747,429
Local Income		
Interest	\$ 20,000	
Insurance	17,828	
Workers Compensation Premium Assessments from other Funds	<u>655,625</u>	
Total Local Income		<u>693,453</u>
Total Available Funds (TAF)		<u>\$ 4,440,882</u>

EXPENDITURES

Object Code

2000	Classified Salaries	\$ 422,233
3000	Employee Benefits	210,933
4000	Books and Supplies	14,328
5000	Services and Operating Expenditures	1,673,281
6000	Capital Outlay	<u>6,500</u>
	Total Expenditures	2,327,275
7900	Contingency/Reserves	<u>2,113,607</u>
	Total Resource 6110 Expenditures Including Contingency/Reserves	<u>\$ 4,440,882</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 FUND 61, RESOURCE 6120 - SELF-INSURED GENERAL LIABILITY

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 1,401,100
Local Income		
Interest	\$ 2,800	
General Liability Premium Assessments from other Funds	<u>1,360,780</u>	
Total Local Income		<u>1,363,580</u>
Total Available Funds (TAF)		<u>\$ 2,764,680</u>

EXPENDITURES

Object Code

1000	Academic Salaries	\$ 877
2000	Classified Salaries	178,367
3000	Employee Benefits	93,055
4000	Books and Supplies	1,800
5000	Services and Operating Expenditures	1,545,685
6000	Capital Outlay	<u>6,500</u>
	Total Expenditures	1,826,284
7900	Contingency/Reserves	<u>938,396</u>
	Total Resource 6120 Expenditures Including Contingency/Reserves	<u>\$ 2,764,680</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FUND 69, RESOURCE 6900 - OTHER INTERNAL SERVICES, RETIREES' BENEFITS

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Estimated Beginning Balance, July 1		\$ 328,965
Contract Services - OPEB	\$ 266,370	
Interest	<u>5,700</u>	
Total Income		<u>272,070</u>
Total Available Funds (TAF)		<u>\$ 601,035</u>

EXPENDITURES

Object Code

		\$ -
Total Expenditures		-
7900 Contingency/Reserves		<u>601,035</u>
Total Resource 6900 Expenditures Including Contingency/Reserves		<u>\$ 601,035</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 STUDENT FEDERAL GRANTS

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Unaudited Beginning Balance, July 1		\$	-
Federal Income			
Riverside City College PELL Student Grants & Book Waivers	\$ 35,000,000		
Norco College PELL Student Grants & Book Waivers	11,000,000		
Moreno Valley College PELL Student Grants & Book Waivers	14,000,000		
Riverside City College FSEOG Student Grants & Book Waivers	510,000		
Norco College FSEOG Student Grants & Book Waivers	325,000		
Moreno Valley College FSEOG Student Grants & Book Waivers	380,000		
Riversdie City College Federal Work Study	475,000		
Norco College Federal Work Study	325,000		
Moreno Valley College Federal Work Study	360,000		
Riverside City College Subsidized Loan	1,500,000		
Norco College Subsidized Loan	800,000		
Moreno Valley College Subsidized Loan	1,100,000		
Riverside City College Un-Subsidized Loan	900,000		
Norco College Un-Subsidized Loan	500,000		
Moreno Valley College Un-Subsidized Loan	<u>600,000</u>		
Total Federal Income			<u>67,775,000</u>
Total Available Funds (TAF)			<u>\$ 67,775,000</u>

EXPENDITURES

Object Code

7520	Riverside City College PELL Student Grants & Book Waivers	\$ 35,000,000	
	Norco College PELL Student Grants & Book Waivers	11,000,000	
	Moreno Valley College PELL Student Grants & Book Waivers	14,000,000	
	Riverside City College FSEOG Student Grants & Book Waivers	510,000	
	Norco College FSEOG Student Grants & Book Waivers	325,000	
	Moreno Valley College FSEOG Student Grants & Book Waivers	380,000	
	Riversdie City College Federal Work Study	475,000	
	Norco College Federal Work Study	325,000	
	Moreno Valley College Federal Work Study	360,000	
	Riverside City College Subsidized Loan	1,500,000	
	Norco College Subsidized Loan	800,000	
	Moreno Valley College Subsidized Loan	1,100,000	
	Riverside City College Un-Subsidized Loan	900,000	
	Norco College Un-Subsidized Loan	500,000	
	Moreno Valley College Un-Subsidized Loan	<u>600,000</u>	
	Total Student Federal Grants, Direct Loans, Work Study, and Book Waivers		<u>\$ 67,775,000</u>
	Total Student Federal Grants		<u>\$ 67,775,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 STATE OF CALIFORNIA STUDENT GRANTS

TENTATIVE OPERATING BUDGET
 2016-2017

INCOME

Unaudited Beginning Balance, July 1		\$	-
State Income			
Riverside City College Cal Grants	\$	2,100,000	
Riverside City College FTSS Grant		510,000	
Norco College Cal Grants		1,000,000	
Norco College FTSS Grant		200,000	
Moreno Valley College Cal Grants		690,000	
Moreno Valley College FTSS Grant		<u>200,000</u>	
Total State Income			<u>4,700,000</u>
Total Available Funds (TAF)		\$	<u>4,700,000</u>

EXPENDITURES

Object Code

7520	Riverside City College Cal Grants	\$	2,100,000
	Riverside City College FTSS Grant		510,000
	Norco College Cal Grants		1,000,000
	Norco College FTSS Grant		200,000
	Moreno Valley College Cal Grants		690,000
	Moreno Valley College FTSS Grant		<u>200,000</u>
	Total State - Cal Grants and FTSS Grants	\$	<u>4,700,000</u>
	Total State of California Student Grants	\$	<u>4,700,000</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
LOCAL SCHOLARSHIPS STUDENT GRANTS

TENTATIVE OPERATING BUDGET
2016-2017

INCOME

Unaudited Beginning Balance, July 1		\$	46,605
Local Scholarships			
Riverside City College Local Scholarships	\$	250,000	
Norco College Local Scholarships		150,000	
Moreno Valley College Local Scholarships		<u>140,000</u>	
Total Local Income			<u>540,000</u>
Total Available Funds (TAF)		\$	<u>586,605</u>

EXPENDITURES

Object Code

7510	Riverside City College Local Scholarships	\$	271,573
	Norco College Local Scholarships		162,947
	Moreno Valley College Local Scholarships		<u>152,085</u>
	Total Local Scholarships	\$	<u>586,605</u>
	Total Local Scholarships Student Grants	\$	<u>586,605</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 ASSOCIATED STUDENTS OF RCCD

TENATIVE BUDGET
 2016-2017

INCOME

Unaudited Beginning Balance, July 1		\$ 1,580,628
Local Income		
ASRCC		
Student Fees	\$ 578,182	
Interest	404	
Athletic Events	20,000	
Commissions	5,000	
Total ASRCC Local Income		603,586
ASNC		
Student Fees	249,861	
Interest	173	
Total ASNC Local Income		250,034
ASMVC		
Student Fees	190,560	
Interest	173	
Total ASMVC Local Income		190,733
Total Local Income ASRCCD		\$ 1,044,353
Total Available Funds (TAF)		\$ 2,624,981

EXPENDITURES

Account Code

905	Organizations Funding	13.61%	\$ 156,300
906	Athletics	19.87%	228,200
910	Riverside ASB	18.18%	208,765
921	Norco ASB	18.99%	218,000
924	Norco - Organizations Funding	13.67%	157,000
930	Moreno Valley ASB	15.68%	180,000
Total Expenditures		100.00%	\$ 1,148,265
Total ASRCCD Ending Fund Balance			1,476,716
Total ASRCCD Expenditures plus Ending Balances			\$ 2,624,981

Agenda Item (IV-D-3)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Resources (IV-D-3)
Subject	FY 2016-2017 Institutional Effectiveness Goals for Fiscal Viability and Programmatic Compliance with State and Federal Guidelines
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the Goals for Fiscal Viability and Programmatic Compliance for FY 2016-2017.

Background Narrative:

As a condition of receipt of Student Success and Support Program funds, each district must develop, adopt and post a goals framework that addresses fiscal viability and programmatic compliance with state and federal guidelines. Presented for the Board of Trustees review and approval are the short-term (1-year) and long-term (6-year). These goals conform to the Framework of Indicators, pursuant to the Education Code section 84754.6 and adopted by the Board of Governors.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Attachments:

[06142016_Presentation for FY 2016-2017 Goals for Fiscal Viability and Programmatic Compliance](#)



FY 2016-2017
Institutional Effectiveness Goals
for Fiscal Viability and
Programmatic Compliance
with State and Federal Guidelines



2016-2017 Institutional Effectiveness Goals

Fiscal Viability - Fund Balance

- **State Chancellor's Office Definition**
 - Ending unrestricted general fund balance as a percentage of total expenditures. This indicator demonstrates the district's ability to maintain solvency and adjust to unforeseen circumstances.



2016-2017 Institutional Effectiveness Goals

Fiscal Viability - Fund Balance (Continued)

District Board Policy 6200 - Budget Preparation

- “The District shall employ the concept of a fund balance target in the annual budget development process. The fund balance target concept shall apply to the Unrestricted General Fund budget and shall be equal to a minimum of 5.0 percent of the sum of the projected beginning fund balance for a particular fiscal year and the estimated revenues for that year. The fund balance target amount shall be the first item funded in the budget for any fiscal year”



2016-2017 Institutional Effectiveness Goals

Fiscal Viability - Fund Balance (Continued)

Recommendation

- It is recommended that the Board of Trustees approve adoption of the minimum 5.0 percent unrestricted general fund balance target as described in Board Policy 6200 as the fiscal viability goal for FY 2016-2017 and the subsequent six years under the Institutional Effectiveness Initiative.

2016-2017 Institutional Effectiveness Goals

Fiscal Viability - Fund Balance (Continued)

- * It should be noted that the District Budget Advisory Council (DBAC), a sub-committee of the District Strategic Planning Council (DSPC), is currently working on a Budget Stability Plan, the goal of which is to align the ongoing revenue budget with the ongoing expenditure budget. Integral to the Budget Stability Plan is the fund balance target calculation. Once the work of DBAC is complete and DSPC has approved the Budget Stability Plan, it will be brought to the Board of Trustees for consideration and approval. Any changes adopted by the Board of Trustees may necessitate revision to the adopted Fiscal Viability Goals under IEPI.



2016-2017 Institutional Effectiveness Goals

Programmatic Compliance with State and Federal Guidelines – Financial Statements/State and Federal Compliance

– State Chancellor’s Office Definition

- **Audit Opinions**

- Independent audit opinions relating to financial statements, state award compliance, and federal award compliance.
- Internal controls over financial reporting, state programs, and federal programs. Achieving “Unmodified” or “Unqualified” opinions with no or minimal material weaknesses or significant deficiencies.

2016-2017 Institutional Effectiveness Goals

Programmatic Compliance with State and Federal Guidelines – Financial Statements/State and Federal Compliance (Continued)

District Audited Financial Statements

- Historically the District has instituted strong internal control procedures to: safeguard public funds; provide fiscal accountability; ensure fiscal viability for the institution; and to minimize or prevent material weaknesses or significant deficiencies. Adherence to these ethos and practices have been demonstrated over time by the issuance of unmodified or “clean” opinions and the lack of audit findings relating to the District’s financial statements and state and federal award programs in the District’s annual independent audit reports.

2016-2017 Institutional Effectiveness Goals

Programmatic Compliance with State and Federal Guidelines – Financial Statements/State and Federal Compliance (Continued)

Recommendation

- It is recommended that the Board of Trustees approve adoption of “unmodified” or “unqualified” opinions with no material weaknesses or significant deficiencies as the goals for financial reporting and compliance with state/federal program guidelines for FY 2016-2017 and the subsequent six years under the Institutional Effectiveness Initiative.

Agenda Item (IV-E-1)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Agreement Amendment No. 2 for the Dr. Charles A. Kane Student Services and Administration Building with the Vinewood Company, LLC
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment No. 2 for the Dr. Charles A Kane Student Services and Administration Building project at Riverside City College for additional inspection services with The Vinewood Company, LLC in the amount not to exceed \$11,374.

Background Narrative:

On November 18, 2014 the District entered into an agreement with The Vinewood Company, LLC in the amount of \$193,352 for the Dr. Charles A. Kane Student Services and Administration Building at Riverside City College. On March 15, 2016 the Board of Trustees approved Agreement Amendment 1 in the amount of \$11,268 for extended and overtime services that were required.

Now it is requested that the Board of Trustees approve Agreement Amendment No. 2 with The Vinewood Company, LLC in the amount not to exceed \$11,374 for the Dr. Charles A. Kane Student Services and Administration Building. This amendment is for the added hours due to the delay in the installation and passing of inspection of the elevator and also the completion of the interior lobby work. Detailed explanation are in Exhibit I of the attached amendment. Amendment No. 2 would bring the total cost of inspection services rendered by The Vinewood Company, LLC to \$215,994. No change in the term of the agreement is requested.

Cost for the requested amendment is within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, President, Riverside
Jim Buysse, Consultant, RCC
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[Amendment 2_The Vinewood Company LLC](#)

SECOND (2) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
THE VINEWOOD COMPANY LLC
(*Riverside City College Student Services Building – DSA IOR Services*)

This document amends the original agreement between the Riverside Community College District and The Vinewood Company LLC, which was originally approved by the Board of Trustees on November 18, 2014.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$11,374, including reimbursable expenses, totaling agreement to \$215,994. The term of this agreement shall remain the same.

Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

THE VINEWOOD COMPANY, LLC

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Howard E. Mason Jr.
Managing Member/Principal in Charge
1854 Vinewood Street, Suite 180
La Verne, CA 91750

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I



May 12, 2016

Laurens Thurman
Riverside City College
4800 Magnolia Ave
Riverside, California 92506

Subject: Contract # C-0004827, DSA Inspection Services for the Riverside City College, Student Services & Administration Building Project Additional Service Request #2. This Additional Service Request is due to the delay in the installation and passing of inspection by the State Elevator Inspector and completion of the interior lobby work.

Provide all reports required by the Division of the State Architect. All reports will be copied to Riverside City College, their Architect in responsible charge and their Construction Management team.

We respectfully request \$11,374.00 be added to the contract to cover these additional costs. This represents approximately 145.82 additional hours of Inspection Services.

Respectfully Submitted,

John Beckton
The Vinewood Company LLC

Approved By _____
Riverside City College PM

Agenda Item (IV-E-2)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Facilities (IV-E-2)
Subject	Agreement Amendment No. 2 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 2 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with Tilden-Coil Constructors, Inc.
College/District	District
Funding	District Centrally Controlled Measure C and Redevelopment Pass-Through Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Culinary Arts Academy/District Office Building project; and 2) Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc., in the amount of \$41,500 for the Coil School for the Arts project.

Background Narrative:

On September 21, 2010 the Board of Trustees approved an agreement with Tilden-Coil Constructors, Inc. (TCC) for Construction Management Services for the Culinary Arts Academy/District Office Building (CAA/DO) project in the amount of \$2,489,924. In addition, on June 19, 2012, the Board of Trustees approved an agreement with Tilden-Coil Constructors, Inc. for Construction Management Services for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts (CSA) project in the amount of \$4,216,062. Both projects generated one previous amendment to the General Conditions without additional budget costs.

At this time, it is requested that the Board of Trustees approve Agreement Amendment No. 2 with Tilden-Coil Constructors, Inc. increasing the General Conditions in the amount of \$41,500 for the CAA/DO, and removing the reference to the General Conditions allowance, as TCC has used the remaining allowance due to extension of construction project time. This amendment will bring their total agreement for CAA/DO to \$2,531,424. It is also requested that the Board of Trustees approve Agreement Amendment No. 2 with TCC increasing the General Conditions in the amount of \$41,500 for the CSA project, due to extension of construction project time. This amendment will bring their total agreement for CSA to \$4,257,562. Detailed revisions to the General Conditions are outlined in Exhibit I on both of the attached amendments for CAA/DO and CSA.

Cost for the requested amendments are within the projects budgets approved by the Board of Trustees and no augmentation of the budgets are required.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director

Attachments:

[Amendment No 2_CAADO_TCC](#)
[Amendment No 2_CSA_TCC](#)

SECOND (2) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
TILDEN-COIL CONSTRUCTORS, INC.
(Culinary Arts Academy and District Office Building Project)

This document amends the original agreement between the Riverside Community College District and Tilden-Coil Constructors, Inc., which was originally approved by the Board of Trustees on September 21, 2010.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$41,500, including reimbursable expenses, totaling agreement to \$2,531,424. The term of this agreement shall be from the original agreement date of September 22, 2010, to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional revisions to the General Conditions of the original agreement shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

TILDEN-COIL CONSTRUCTORS, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Brian Jaramillo
President
3612 Mission Inn Avenue
Riverside, CA 92501

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

AMENDMENT NO. 2

**TO CONSTRUCTION MANAGEMENT SERVICES AGREEMENT
FOR THE CULINARY ARTS ACADEMY AND DISTRICT OFFICE PROJECT**

This Amendment No.2 is dated June 22, 2016 and is between Riverside Community College District ("District") and Tilden-Coil Constructors, Inc. ("Construction Manager") (collectively "Parties").

RECITALS

Pursuant to that certain Construction Management Services Agreement for the Culinary Arts Academy and District Office Project dated September 22, 2010 (the "Agreement");

The District and Construction Manager desire to enter into this Amendment to increase the General Conditions and to remove reference to the General Conditions allowance;

The Parties hereby agree to amend the said Agreement in accordance with the terms and conditions contained in this Amendment;

The Parties therefore agree as follows:

AGREEMENT

1. **Defined Terms.** Defined terms used but not defined in this Amendment are as defined in the Agreement.
2. **Paragraph 4.1.2.** Paragraph 4.1.2 of the Agreement is hereby deleted in its entirety and replaced with the new paragraph 4.1.2 below:

"General Conditions as described in Article 5 shall be reimbursed at cost in accordance with Article 4 with the total not to exceed \$1,401,682."
3. **Article 5.** Article 5 of the Agreement is hereby amended by deleting the second paragraph in its entirety and replacing with the new paragraph below:

"In no event shall the General Conditions costs exceed \$1,401,682, unless the completion date of the project is exceeded by no negligence caused by the Construction Manager."
4. **Exhibit B.** Exhibit "B" of the Agreement is hereby amended by;
 - a. replacing "\$227,053" under District Directed Reimbursable Allowance with "\$0";
 - b. replacing "\$1,360,182 under Total General Condition Estimate with "\$1,401,682".

5. **Terms and Conditions.** The parties agree that all of the terms and conditions of the Agreement, not amended by this Amendment, shall remain in full force and effect.
6. **Entire Agreement.** The Agreement, as amended by this Amendment, contains the entire agreement of the parties hereto with respect to the subject matter hereof. This Amendment may not be modified, changed or terminated, in whole or in part, in any manner other than by an agreement in writing signed by duly authorized representatives of the Parties.

The parties are signing this agreement on the date stated in the introductory clause.

SECOND (2) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
TILDEN-COIL CONSTRUCTORS, INC.
(Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Project)

This document amends the original agreement between the Riverside Community College District and Tilden-Coil Constructors, Inc., which was originally approved by the Board of Trustees on June 19, 2012.

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$41,500, including reimbursable expenses, totaling agreement to \$4,257,562. The term of this agreement shall be from the original agreement date of June 20, 2016, to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional revisions to the General Conditions of the original agreement shall be provided in Exhibit I, attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

TILDEN-COIL CONSTRUCTORS, INC.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Brian Jaramillo
President
3612 Mission Inn Avenue
Riverside, CA 92501

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

AMENDMENT NO. 2

**TO CONSTRUCTION MANAGEMENT SERVICES AGREEMENT
FOR THE HENRY W. COIL, SR. AND ALICE EDNA COIL SCHOOL FOR THE ARTS
PROJECT**

This Amendment No.2 is dated June 22, 2016 and is between Riverside Community College District ("District") and Tilden-Coil Constructors, Inc. ("Construction Manager") (collectively "Parties").

RECITALS

Pursuant to that certain Construction Management Services Agreement for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Project dated June 20, 2012 (the "Agreement");

The District and Construction Manager desire to enter into this Amendment to increase the General Conditions and to remove reference to the General Conditions allowance;

The Parties hereby agree to amend the said Agreement in accordance with the terms and conditions contained in this Amendment;

The Parties therefore agree as follows:

AGREEMENT

1. **Defined Terms.** Defined terms used but not defined in this Amendment are as defined in the Agreement.
2. **Article 5.** Article 5 of the Agreement is hereby amended by deleting the second paragraph in its entirety and replacing with the new paragraph below:

"In no event shall the General Conditions costs exceed 2,630,887, unless the completion date of the project is exceeded by no negligence caused by the Construction Manager."
3. **Exhibit B.** Exhibit "B" of the Agreement is hereby amended by deleting it in its entirety and replacing with the new Exhibit "B" attached to this Amendment.
4. **Terms and Conditions.** The parties agree that all of the terms and conditions of the Agreement, not amended by this Amendment, shall remain in full force and effect.
5. **Entire Agreement.** The Agreement, as amended by this Amendment, contains the entire agreement of the parties hereto with respect to the subject matter hereof. This Amendment may not be modified, changed or terminated, in whole or in part, in any manner other than by an agreement in writing signed by duly authorized representatives of the Parties.

The parties are signing this agreement on the date stated in the introductory clause.

EXHIBIT "B"
REIMBURSABLE EXPENSES AND GENERAL CONDITIONS ESTIMATE

The following items identified as Reimbursable Expenses shall be provided under the Construction Manager's direction and shall be reimbursable items under this Agreement. These items and services shall be billed at their actual cost, and the Construction Manager shall take all reasonable steps necessary to obtain the most competitive prices available for these items. The cost for any additional items shall not be reimbursable unless advance written authorization is provided by the Owner to the Construction Manager to obtain the item. Reimbursable expenses to be submitted at time of project estimate.



Original: 09/08/11
 Update: 04/24/12
 Preconstruction Duration: 17.00 Months
 Project Duration: 22.00 Months

RIVERSIDE SCHOOL FOR THE ARTS
General Conditions Estimate

Description	Qty	Unit	Unit Cost	Total	General Conditions	Owner Expense	By Others
PRECONSTRUCTION							
Project Executive					X		
Preconstruction Manager					X		
Senior Estimator					X		
BIM Manager					X		
Project Manager							
Project Engineer					X		
Preconstruction Coordinator					X		
Materials/Blueprints/Plans					X		
Legal Advertising					X		
PRECONSTRUCTION SUB-TOTAL				\$ 167,326			
CONSTRUCTION LABOR							
Project Executive					X		
BIM Manager							
Supervision #1					X		
Supervision #2 (Garage)					X		
Project Manager					X		
Project Engineer					X		
Project Engineer					X		
Project Administrative Assistant					X		
General Labor							X
CONSTRUCTION SUB-TOTAL							
CONSTRUCTION MATERIAL / REIMBURSABLES							
General Clean Up (labor & bins)							X
Final Clean Up					X		
Punch List					X		
Safety Measures					X		
Traffic Control / Signage							X
Dust Control					X		
Dewatering/Erosion Control					X		
Weather Protection					X		
Temporary Heating							
Trailer Rental & Expenses					X		
Trailer Mobilization & Set up & tear down					X		
Trailer Alarm (includes commissioning)					X		
Caretaker/Security						X	
Warehouse						X	
Signs & Bulletin Boards					X		
Temp Power Poles & Connection					X		
Toilets / Hand Wash					X		
Trash Bins					X		
Storage Bins					X		
Fencing					X		
Temp Lighting							X
Extend Temp Utilities					X		
Management Fuel					X		
Supervision Fuel					X		



Original: 09/08/11
 Update: 04/24/12
 Preconstruction Duration: 17.00 Months
 Project Duration: 22.00 Months

**RIVERSIDE SCHOOL FOR THE ARTS
 General Conditions Estimate**

Equipment Fuel				X
Small Tools/Equipment Repair				X
Equipment Rental				X
Radios				X
Management Vehicle	X			
Supervision Vehicle	X			
Document Archive / Storage	X			
Blueprints/Plans (does not include bid printing)	X			
Photos/Film/Video	X			
Surveying	X			
C.P.M. Schedule	X			
Material Testing			X	
Special Inspections			X	
Soils Testing			X	
Daily Work Transcriptions	X			
Internet Services	X			
Telephones	X			
Pay Phones			X	
Cellular Phones	X			
Water	X			
Hydrant Meters	X			
Power	X			
Office Equipment	X			
Office Supplies	X			
Office Cleaning	X			
Drinking Water	X			
Postage/Shipping	X			
Permits/Fees/Licenses			X	
Course of Construction Insurance			X	
Professional Errors & Omission Insurance	X			
District Directed Reimbursable Allowance			X	
<hr/>				

Total General Conditions Estimate: \$2,630,887

Agenda Item (IV-E-3)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Facilities (IV-E-3)
Subject	Change Order No. 3 for Culinary Arts Academy and District Offices Project with Pro-Craft Construction, Inc.
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: project Change Order No. 3 with Pro-Craft Construction, Inc. in the amount of \$3,199.87; and 2) the change order in excess of ten percent by a total of \$1,628.40.

Background Narrative:

On April 15, 2014, the Board of Trustees approved award of bids for the Culinary Arts Academy & District Offices (CAA/DO), Coil School for the Arts (CSA) and Parking Structure Phase 1 Ground Work, including Bid Category 03-Site Utilities awarded to Pro-Craft Construction, Inc.

At this time it is requested the Board of Trustees approve Change Order No. 3 with Pro-Craft Construction, Inc. in the amount of \$3,199.87 amending their contract to \$58,920.80 CAA/DO, exceeding the allowable change order contingency by a total amount of \$1,628.40. The added costs are for locating, repairing and raising site plumbing cleanouts, a few of which were damaged and/or buried during the site effort to "dry-in" the paved area between CAA/DO and CSA. Detailed costs are listed on the attached Change Order Summary.

Cost for the requested change order is within the project budget approved by the Board of Trustees and will be paid from project contingency funds.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director

Attachments:

[Change Order Summary - Pro-Craft Construction No 3](#)

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order **No. 3**

Contractor: **Pro-Craft Construction, Inc.**

<i>Approved Contract Amount:</i>	\$ 52,084.00
<i>Change Order No.1 Amount:</i>	\$ 329.93
<i>Change Order No.2 Amount:</i>	\$ 3,307.00
<i>Change Order No.3 Amount: :</i>	<u>\$ 3,199.87</u>
<i>Revised Contract Sum:</i>	\$ 58,920.80
<i>Original Contract Contingency:</i>	\$ 5,208.40
<i>Remaining Project Contingency:</i>	\$ - 1,628.40

Change Order Description:

Item No. 1

Cost Proposal #280: T&M work completed by Procraft Plumbing for locating, repairing and raising site plumbing cleanouts. A few of the site cleanouts were damaged and or buried during the site effort to “dry-in” the paved area between CAADO and CSA. Although care was taken in the site “dry-in” effort some incidental damage to installed material was encountered.

This Change Order will be resolved thru the formal change process and require formal Board Approval.

\$3,199.87

Requested by: Owner/Riverside Community College District
Accountability: Owner/ Riverside Community College District

TOTAL ADD/CREDIT:

\$3,199.87

Agenda Item (IV-E-4)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Facilities (IV-E-4)
Subject	Change Order No. 3 and No. 4 for Culinary Arts Academy and District Offices Project with Kamran and Co., Inc.
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: project Change Order No. 3 with Kamran and Co., Inc. in the amount of \$151,863.92; 2) project Change Order No. 4 with Kamran and Co., Inc. in the amount of \$17,244.90 and 3) the change orders in excess of ten percent by a total of \$226,649.20.

Background Narrative:

On January 19, 2016, the Board of Trustees approved Change Order No. 2 with Kamran and Co., Inc. in the amount of \$42,297.20 for kitchen equipment upgrades and additional equipment for the Culinary Arts Academy and District Office Building (CAA/DO), which was in excess of ten percent of the original contract contingency by a total \$57,540.38.

At this time it is requested the Board of Trustees approve Change Order No. 3 with Karman and Co., Inc. in the amount of \$151,863.92 and Change Order No. 4 in the amount of \$17,244.90, amending their contract to \$1,227,649.20, now exceeding the allowable change order contingency by a total amount of \$226,649.20. These added costs are due to the contractor having to remove previously installed kitchen equipment so Fiber Reinforced Plastic (FRP) could be installed per Health Department requirements, thus requiring the kitchen equipment to be reinstalled. Also, additional costs were for installation of kitchen shelving and equipment per updated drawings; changing 4 burners to 6 burners; and the request for pot filler fixture to be installed per college request. Detailed costs are listed on the attached Change Order Summary for No. 3 and No. 4.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Bart Doering, Facilities Development Director

Attachments:

[Change Order Summary_Kamran No 3 and No 4](#)

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 3
Contractor: **Kamran & Co., Inc.**

<i>Approved Contract Amount:</i>	\$ 910,000.00
<i>Change Order No. 1 Amount:</i>	\$ 106,243.18
<i>Change Order No. 2 Amount:</i>	\$ 42,297.20
<i>Change Order No. 3 Amount:</i>	<u>\$ 151,863.92</u>
<i>Revised Contract Sum:</i>	\$1,210,404.30
<i>Original Contract Contingency</i>	\$ 91,000.00
<i>Remaining Project Contingency:</i>	\$ - 209,404.30

Change Order Descriptions:

Item No. 1

Cost Proposal 337: Pursuant to release of CCD#210, contractor has been requested to remove previously installed kitchen equipment so FRP can be installed per Health Department requirements. Upon completion of the FRP install, kitchen equipment is to be reinstalled.

\$22,504.16

Requested by: Owner/Riverside Community College District
Accountability: Owner/Riverside Community College District

Item No. 2

Cost Proposal 302 – Pursuant to release of CCD#211, Contractor has been requested to provide and install equipment and shelving per updated drawings. Additional costs associated with this CCD not specifically noted in the Kamran proposal are included but can/will be submitted under separate request.

\$129,359.76

Requested by: Owner/Riverside Community College District
Accountability: Owner/Riverside Community College District

TOTAL/ADD/CREDIT:

\$151,863.92

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 4

Contractor: **Kamran & Co., Inc.**

<i>Approved Contract Amount:</i>	\$ 910,000.00
<i>Change Order No. 1 Amount:</i>	\$ 106,243.18
<i>Change Order No. 2 Amount:</i>	\$ 42,297.20
<i>Change Order No. 3 Amount:</i>	\$ 151,863.92
<i>Change Order No. 4 Amount:</i>	<u>\$ 17,244.90</u>
<i>Revised Contract Sum:</i>	\$1,227,649.20
<i>Original Contract Contingency</i>	\$ 91,000.00
<i>Remaining Project Contingency:</i>	\$ - 226,649.20

Change Order Descriptions:

Item No. 1

Cost Proposal 307: Health Department fees will be paid by Kamran at the time of inspection...Additional costs associated with this CCD not specifically noted in the Kamran proposal are not included but can/will be submitted under separate request.

\$ 1,668.00

Requested by: Owner/Riverside Community College District

Accountability: Owner/Riverside Community College District

Item No. 2

Cost Proposal 339 – Owner requested change to go from 4 burners to 6 burner range top. Kamran will provide materials only for installation by other.

\$15,089.90

Requested by: Owner/Riverside Community College District

Accountability: Owner/Riverside Community College District

Item No. 3

Cost Proposal 342 – Owner requested pot filler fixture. Kamran will provide materials only for installation by other.

\$ 487.00

Requested by: Owner/Riverside Community College District

Accountability: Owner/Riverside Community College District

TOTAL/ADD/CREDIT:

\$17,244.90

Agenda Item (IV-E-5)

Meeting	6/14/2016 - Committee
Agenda Item	Committee - Facilities (IV-E-5)
Subject	Change Orders No. 6 and No. 7 for Culinary Arts Academy and District Offices Project with Neal Electric
College/District	District
Funding	District and Riverside City College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) project Deductive Change Order No. 6 with Neal Electric in the amount of -\$11,151.50; 2) project Change Order No. 7 with Neal Electric in the amount of \$5,107.20 and 3) the change orders currently in excess of ten percent by a total of \$127,561.14.

Background Narrative:

On June 17, 2014, the Board of Trustees approved award of bids for Twenty-two (22) scopes of work in the amount of \$50,266,678 for the Culinary Arts Academy & District Offices (CAA/DO), Coil School for the Arts (CSA) and Parking Structure (Phase 2 Construction Bid Categories 04 through 23 & 25).

At this time it is requested that the Board of Trustees approve Deductive Change Order No. 6 with Neal Electric in the amount of -\$11,151.50 and Change Order No. 7 in the amount of \$5,107.20 amending their contract to \$3,905,246.04, exceeding the allowable change order contingency by a total amount of \$127,561.14 to date. The Deductive Change Order amount stems from roofing contractor's back charge to Neal Electric for removal and replacement of soffit ceiling panels in order to complete installation of lighting fixtures. Also, Neal Electric was back charged for the damaged ceiling tiles that needed to be replaced. The added costs conveyed in Change Order No. 7 are for the addition of wireless microphone antennas at the kitchens. Detailed costs are listed on the attached Change Order Summary.

Cost for the requested change orders are within the project budget approved by the Board of Trustees and will be paid from project contingency funds.

Prepared By: Wolde-Ab Isaac, President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Aaron Brown, Vice Chancellor, Business and Financial Services
Bart Doering, Facilities Development Director

Attachments:

[Change Order Summary-Neal Electric No. 6 & 7](#)

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 6
Contractor: **Neal Electric**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount:</i>	\$ 259,859.66
<i>Change Order No. 5 Amount:</i>	\$ 61,063.21
<i>Change Order No. 6 Amount:</i>	<u>\$ -11,151.50</u>
<i>Revised Contract Sum:</i>	\$3,900,138.84
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ -122,453.94

Change Order Description:

Item No. 1

Letner Roofing (back charge to Neal Electric) – Change Request submitted by Letner Roofing for R & R of soffit panels caused by the delayed installation of LS1-2 Type 5 lighting fixtures.

\$ -1,598.00

Requested by: Construction Manager / Tilden-Coil Constructors, Inc.

Accountability: Prime Trade Contractor / Neal Electric

Item No. 2

Preferred Ceilings (back charge to Neal Electric) – Change Request submitted by Preferred Ceilings resulting from Neal Electric delayed completion of contract work. Neal had been notified on several occasions of the potential and impending costs so this should not be a surprise. Deductive change will be initiated to Neal contract, consistent with the attached requests, in order to fund the Preferred Ceiling changes.

\$ -9,553.50

Requested by: Construction Manager / Tilden-Coil Constructors, Inc.

Accountability: Prime Trade Contractor / Neal Electric

TOTAL ADD/CREDIT:

\$-11,151.50

Riverside Community College District
Facilities Planning & Development
Culinary Arts Academy and District Office Building

CHANGE ORDER SUMMARY

Change Order No. 7
Contractor: **Neal Electric**

<i>Approved Contract Amount:</i>	\$3,434,259.00
<i>Change Order No.1 Amount:</i>	\$ 56,613.32
<i>Change Order No.2 Amount:</i>	\$ 59,152.73
<i>Change Order No.3 Amount:</i>	\$ 40,342.42
<i>Change Order No.4 Amount:</i>	\$ 259,859.66
<i>Change Order No. 5 Amount:</i>	\$ 61,063.21
<i>Change Order No. 6 Amount</i>	\$ -11,151.50
<i>Change Order No. 7 Amount:</i>	\$ <u>5,107.20</u>
<i>Revised Contract Sum:</i>	\$3,905,246.04
<i>Original Contract Contingency:</i>	\$ 343,425.90
<i>Remaining Project Contingency:</i>	\$ -127,561.14

Change Order Description:

Item No. 1

Cost Proposal 260 (Neal CO #CCN67) – Pursuant to direction received in CCD#177, wireless microphone antennas are to be added at the kitchens. \$ 5,107.20

Requested by: Owner / Riverside Community College District
Accountability: Owner / Riverside Community College District

TOTAL ADD/CREDIT: \$ 5,107.20

Agenda Item (VI-A)

Meeting	6/14/2016 - Committee
Agenda Item	Closed Session (VI-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

Background Narrative:

None.

Prepared By: Michael Burke, Ph.D., Chancellor
Heidi Gonsier, Executive Administrative Assistant

Attachments:

None.