

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting – November 21, 2006 - 6:00 p.m.
Student Services Lobby – Norco Campus

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in this meeting should contact Kristen Van Hala at (951) 222-8052 as far in advance of the meeting as possible.

PUBLIC HEARING – RCC ASSOCIATION, CCA/CTA/NEA

I. Approval of Minutes – Special Meeting of October 10, 2006 and
Regular meeting of October 17, 2006

II. Chancellor’s Reports

A. Communications

Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.

Information Only

1. Update on Chancellor Search – Dr. Salvatore G. Rotella, Chancellor, Riverside Community College District
2. “Community College Facility Coalition Award of Excellence for Design of the Learning Center” – Mr. Aan Tan, Associate Vice Chancellor, Facilities, Planning, Design and Construction

- B. Collective Bargaining - Riverside Community College District and RCC Association, CTA/NEA
 - Recommend receiving and sunshining the District's response to the 2007-2010 RCC Association, CTA/NEA proposal, and schedule a public hearing on the proposal at the next regular Board of Trustees meeting scheduled for December 12, 2006.
 - Recommended Action: Receipt and Sunshining of Contract Proposal and Scheduling of Public Hearing**
- C. Naming of Classroom for Professor Emerita Dina Stallings
 - Recommended recognizing Professor Emerita Diana Stallings by naming a classroom to recognize and commemorate her significant contributions.
- D. Resolution in Appreciation of Mr. Richard Walton – Resolution No. 13-06/07
 - Recommend adopting a resolution commending Mr. Walton for his significant contributions to the College and its students, and extending condolences on behalf of the RCC community to his family.
- E. Update on Miné Okubo Estate
 - Recommend the \$10,000.00 spent in 2002 as payment to transport and preserve the Okubo collection that will be coming to the District.

Recommended Action: Request for Approval

III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

- 1. Personnel
 - Appointments and assignments of academic and classified employees.
 - a. Academic Personnel
 - 1. Appointments
 - (a) Management
 - (b) Contract Faculty
 - (c) Long-Term, Temporary Faculty (None)

- (d) Special Assignments
 - (e) Overload Assignments (None)
 - (f) Part-Time Faculty, Hourly Assignments
 - (g) Child Development Center Hourly Employees
 - (h) Extra-Curricular Activities, Academic Year 2006-07
- 2. Request for Federal Family and Medical Leave
 - 3. Sabbatical Leave Reports
- b. Classified Personnel
- 1. Appointments
 - (a) Management/Supervisory (None)
 - (b) Management/Supervisory – Categorically Funded (None)
 - (c) Classified/Confidential
 - (d) Classified/Confidential – Categorically Funded
 - (e) Professional Experts (None)
 - (f) Short Term
 - (g) Temporary as Needed Student Workers
 - (h) Community Education Program (None)
 - (i) Special Assignments
 - 2. Request in Permanent Increase in Workload for Part-Time, Permanent Employee
 - 3. Military Leave

4. Request for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act
 5. Request to Rescind Appointment
 6. Separations
2. Purchase Order and Warrant Report – All District Funds
 - Purchase orders and warrant reports issued by the Business Office.
 3. Annuities
 - Tax shelter annuities for employees, amendments and terminations.
 4. Approval - Budget Adjustments
 - a. Approval – Budget Adjustments
 - Request approval of various budget transfers between major object codes as requested by administrative personnel.
 - b. Resolution(s) to Amend Budget
 1. Resolution to Amend Budget – Resolution No. 6-06/07 – Matriculation Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.
 2. Resolution to Amend Budget – Resolution No. 7-06/07 2006-2007 Nuview Bridge Early College High School Program
 - Recommend adopting a resolution to add income and expenditures to the adopted budget.
 3. Resolution to Amend Budget – Resolution No. 8-06/07 2006-2007 Supporting Actions for Engagement (SAFE) Program
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget.
 4. Resolution to Amend Budget – Resolution No. 9-06/07 2006-2007 CalWORKs Program
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget.

5. Resolution to Amend Budget – Resolution No. 10-06/07 2006-2007 Child Development Training Consortium Program
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget contingent on approval of Report No. V-A-8-c presented later in this agenda.

6. Resolution to Amend Budget – Resolution No. 11-06/07 2006-2007 Quick Start Partnership in Advanced Transportation
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget contingent on approval of Report No. V-A-8-e presented later in this agenda

7. Resolution to Amend Budget – Resolution No. 12-06/07 2006-2007 EOPS/CARE Program
 - Recommend adopting a resolution to add revenue and expenditures to the adopted budget.

- c. Contingency Budget Adjustments (None)

5. Bid Awards
 - a. Award of Bid – Electrical Upgrade Cosmetology Building
 - Recommend awarding a bid for the electrical upgrade at the Cosmetology building.

6. Donations
 - Recommend accepting the listed donated items.

7. Out-of-State Travel
 - Recommend approving out-of-state travel requests.

8. Grants, Contracts and Agreements
 - a. Agreement with The Magnon Companies
 - Recommend approving an agreement to provide property management services.

- b. Agreement with Rose & Tuck, LLC
 - Recommend approving the agreement to provide consulting and hands-on training services to all RCC Foundation staff on the Datatel Benefactor software.
- c. Agreement with Yosemite Community College District, Child Development Training Consortium
 - Recommend ratifying the agreement to provide tuition reimbursement for eligible students and training resources for the District.
- d. Agreement with San Francisco Community College District
 - Recommend ratifying the agreement to provide funding to operate a California Mentor Program for Early Childhood professionals.
- e. Subcontract with Long Beach Community College District
 - Recommend ratifying the agreement to provide various services for the Quick Start Partnership in Advanced Transportation.
- f. Revised Agreement with City of Norco
 - Recommend ratifying the agreement to provide a venue for physical education classes for the Norco campus and fees for a Norco City staff member.
- g. Agreement with Coast Fitness Repair Shop
 - Recommend approving the agreement to provide preventive maintenance services on fitness equipment.
- h. Agreement with Los Angeles Community College District
 - Recommend ratifying the agreement to provide licensing services of 4faculty.org modules and resources.
- i. Agreement with Pennington Dance Group
 - Recommend approving the agreement to provide choreographic services for and to perform in the RCC Dance Department production of “Collaborations.”
- j. Agreement with Shang-Ying Tsai
 - Recommend ratifying the agreement to provide services as a guest artist for the RCC Music Department Celebration of Master Composers Recital.

- k. Agreements for the Performance Riverside Production of “You’re A Good Man Charlie Brown”
 - Recommend approving the agreements to provide directing and choreographic services.
- l. Agreement with Julie Lamoureux
 - Recommend ratifying the agreement for accompaniment services for auditions conducted by Performance Riverside.
- m. Pulled
- n. Agreement with Karen Hyden
 - Recommend ratifying the agreement to provide a presentation on careers in animation as part of curriculum development for Riverside School for the Arts.
- o. Agreement with Jeanette Lee
 - Recommend ratifying the agreement for installation and the creation of narratives for artwork in the Riverside School for the Arts Office.
- p. Agreement with James Moody
 - Recommend approving the agreement to provide services as a guest artist for the RCC Music Department Vocal Jazz Ensemble.
- q. Agreement with Shellie Karabell
 - Recommend ratifying the agreement for a presentation on careers in television and news broadcasting for curriculum development for Riverside School for the Arts.
- r. Extend Contract – Printing of Schedules, Academic and Community Education
 - Recommend approving the extension of an existing contract for the printing of academic class and community education schedules for year two and recommend approving a pricing schedule for other available options throughout the year.

Recommended Action: Request for Approval / Ratification

9. Other Items
 - a. Surplus Property
 - Recommend declaring listed property as surplus, finding the property does not exceed \$5,000 and authorizing the property be consigned to be sold on behalf of the District.
 - b. Change Order No. 1 and 2 – March Education Center (MEC) Parking Lot
 - Recommend approving two change orders for the March Education Center (MEC) Parking Lot project and authorizing signing of the change orders.
 - c. Notice of Completion – District Office Remodel Project
 - Recommend accepting the District Office Remodel project as complete, approving the execution of the Notice of Completion and authorizing signing of the notice.

Recommended Action: Request for Approval

B. Information

1. Monthly Financial Report
 - Informational report relative to financial activity for the period from July 1, 2006, through September 30, 2006.
2. CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended September 30, 2006.
 - Informational report relative to the District’s financial status for the period ending September 30, 2006.

Information Only

VI. Board Committee Reports

A. Academic Affairs and Student Services

1. Proposed Curricular Changes
 - Recommend approving the proposed curricular changes.

Recommended Action: Request for Approval

2. Memorandum of Understanding with Riverside County Children and Families Commission
 - Recommend ratifying the agreement to provide playground equipment and installation for the Moreno Valley Early Childhood Education Center.

Recommended Action: Request for Ratification

3. Agreement with Minolta Konica
 - Recommend approving the lease agreement to provide a digital color copier for the District Production Printing operation.

Recommended Action: Request for Approval

4. Agreement with Graham Design
 - Recommend ratifying the agreement to provide furniture and signage specification services for the Quadrangle Renovation Project.

Recommended Action: Request for Ratification

B. Planning and Development

1. Proposed Agreement for Infrastructure Studies Project
 - Recommended approving an agreement to provide surveying and assessment of existing electrical and fire alarm systems at the Moreno Valley, Norco and Riverside Campuses using Measure C as the funding source.

2. Early Childhood Education Centers Upgrades and Retrofit, Moreno Valley and Norco Campuses
 - Recommended approving projects to upgrade and retrofit the Early Childhood Education Centers at the Moreno Valley and Norco campuses using Measure C funds.

Recommended Action: Request for Approval

3. “Nursing/Science Building Presentation” – Information report regarding the new Nursing/Science Building

Information Only

C. Personnel and Labor Relations (None)

D. Finance and Audit

1. Food Service Remodels: Riverside Campus and Moreno Valley Campus and Planning, Design, and Construction of Student Support Center: Norco Campus
- Recommend approving food service remodels for the Moreno Valley and Riverside City campuses and planning, design and construction of a new Student Support Center at the Norco campus utilizing Measure C funds.
2. Amendment for Additional Services of Quadrangle Modernization Project
- Recommend approving an amendment to an agreement to provide services relative to the redesign of the irrigation system and landscaping of the Quad using Measure C funds.

Recommended Action: Request for Approval

E. Legislative (None)

- F. Board of Trustees Committee Meeting Minutes
-Recommend receipt of Board committee minutes from the October 10, 2006 Academic Affairs and Student Services, Personnel and Labor Relations, Planning and Development, and Finance and Audit Committee meetings.

Information Only

VII. Administrative Reports

- A. Vice Chancellors
- B. Presidents

VIII. Academic Senate Report

- A. Riverside Community College District/Norco Campus
- B. Moreno Valley Campus
- C. Riverside City College

IX. Business From Board Members

X. Closed Session

- A. - Public employee, discipline/dismissal/release pursuant to Government Code Section 54957.

XI. Adjournment

MINUTES OF THE SPECIAL BOARD OF TRUSTEES
MEETING OF OCTOBER 10, 2006

President Takano called the special meeting of the Board of Trustee to order at 7:04 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City Campus.

CALL TO ORDER

Trustees Present

Mrs. Kathleen Daley
Ms. Mary Figueroa
Mr. Jose Medina
Ms. Grace Slocum
Mr. Mark Takano
Ms. Yajaira Tiscareño, Student Trustee

Trustees Absent

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Ms. Patricia Bufalino, President, Academic Senate, Moreno Valley Campus
Mr. Richard Mahon, President, Academic Senate, Riverside City College
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus

Guests Present

Mr. David Bristow, Attorney, Reid & Hellyer
Ms. Sharon Tanabe, Client Partner, Edward W. Kelley Partners

Mr. Takano led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Board adjourned to closed session at 7:07 p.m., pursuant to Government Code Section 54956.8, to confer with real property negotiator, David Bristow, Attorney, Reid & Hellyer, regarding properties located at 3801 Market Street and 3892 University Avenue, Riverside.

CLOSED SESSION

The Board reconvened to open session at 7:31 p.m. with no reported action taken from closed session.

Ms. Slocum, seconded by Ms. Figueroa, moved that the Board of Trustees accept the proposed Board Policy 3515 for first reading. Motion carried. (5 ayes)

JEANNE CLERY DISCLOSURE
OF CAMPUS SECURITY POLICY
AND CAMPUS CRIME
STATISTICS ACT-PROPOSED
BOARD POLICY 3515-FIRST
READING

President Takano turned the gavel over to Vice President Medina at 7:45 p.m., who presided over the remainder of the meeting.

Ms. Tanabe presented the position description and advertisement for the new Chancellor based on qualifications presented to the Board of Trustees on September 12, 2006.

UPDATE ON CHANCELLOR
SEARCH – POSITION
DESCRIPTION AND
ADVERTISEMENT

Ms. Slocum, seconded by Ms. Daley, moved that the Board of Trustees approve the advertisement for the new Chancellor. Motion carried. (4 ayes, 1 absent [Takano])

Ms. Slocum, seconded by Ms. Figueroa, moved that the Board of Trustees approve the amended position description, noting that “An earned doctorate in an academic discipline is preferred” should be omitted from the Minimum Qualifications for the new Chancellor. Motion carried. (4 ayes, 1 absent [Takano])

The Board adjourned the meeting at 7:57 p.m.

ADJOURNMENT

MINUTES OF THE REGULAR BOARD OF TRUSTEES
MEETING OF OCTOBER 17, 2006

President Takano called the regular meeting of the Board of Trustees to order at 6:16 p.m., in Student Services 101, Moreno Valley Campus.

CALL TO ORDER

Trustees Present

Ms. Mary Figueroa
Mr. Jose Medina
Mr. Mark Takano
Ms. Yajaira Tiscareño, Student Trustee

Trustees Absent

Ms. Kathleen Daley
Ms. Grace Slocum

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Dr. Linda Lacy, Vice Chancellor, Student Services and Operations
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Ms. Virginia MacDonald, Chief of Staff/Executive Assistant to the Chancellor
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Ms. Ruth W. Adams, Esq., Director, Contracts, Compliance and Legal Services/ Assistant to the Chancellor
Mr. Doug Beckstrom, Interim President, Academic Senate, Moreno Valley Campus
Dr. Richard Mahon, President, Academic Senate, Riverside City College
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus (arrived 6:45 p.m.)

Guests Present

Mr. Dave Saunders, Attorney, Clayson, Mann, Yaeger and Hansen

Dr. Lacy led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Board adjourned to closed session at 6:18 p.m., pursuant to Government Code Section 54956.8, to confer with real property negotiator Mr. Dave Saunders, Attorney, Clayson, Mann, Yaeger and Hansen, and Ms. Ruth W. Adams, Esq. regarding property located at 3902 University Avenue, Riverside.

CLOSED SESSION

The Board reconvened to open session at 6:34 p.m. and made the following motion:

RECONVENMENT TO
OPEN SESSION

By consensus, Riverside Community College District entered into a Memorandum of Understanding with the City of Riverside Redevelopment Agency with an intention to acquire the property located at 3902 University Avenue, Riverside for \$50.00. This will be the site of the parking facility for the Riverside School for the Arts.

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees approve the minutes of the regular meeting of September 12, 2006. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

MINUTES OF THE
REGULAR MEETING OF
SEPTEMBER 12, 2006

CHANCELLOR'S
REPORTS

Dr. Rotella led the discussion on the progress that has been made with the creation of the job description and advertisement for the new Chancellor's position. Ms. Kane announced that the job announcement will be made public through various web pages and publications by the end of October.

“Update on Chancellor Search” – Dr. Salvatore G. Rotella, Chancellor, Riverside Community College District

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees receive and sunshine the 2007-2010 contract proposal and schedule a public hearing on the proposal at the November 21st regular Board of Trustees meeting. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Collective Bargaining – RCC Association, CTA/NEA

Mr. Medina, seconded by Ms. Figueroa, moved that the Board of Trustees approve the proposed Board Policy 3515. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act – Proposed Board Policy 3515 – Second Reading

Ms. Tiscareño reported on the recent and planned ASRCC activities.

STUDENT REPORT

CONSENT ITEMS

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees:

Action

Approve the amended listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 15)

Academic and Classified Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,130,933.00 and District Warrant Claims totaling \$6,312,032.00; (Appendix No. 16)

Purchase Order and Warrant Report — All District Funds

Approve amendment to employment contracts and terminations as listed; (Appendix No. 17)

Annuities

Approve the budget transfers as presented; (Appendix No. 18)

Budget Adjustments

Approve adding the revenue and expenditures of \$78,422.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 4-06/07 Spanish Language Immersion Program/Riverside County Emancipation Services Program/Child Development Career Program

Approve adding the revenue and expenditures of \$378,000.00 to the budget and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 3-06/07 2006-2007 General Obligation Bond Funded Capital Outlay Projects – Utility Retrofit Improvement, CCC/IOU Incentive Funds

Approve adding the revenue and expenditures of \$669,095.00 to the budget and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 5-06/07 2006-2007 Title V Hispanic Serving Institution Cooperative Program

Approve the contingency budget transfers, by a two-thirds vote of the members, as presented; (Appendix No. 19)

Contingency Budget Adjustments

Award the bid for the remodel of the ECS Modular building on the Moreno Valley campus to Dalke & Sons in the amount of \$216,480.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Award of Bid-Remodel ECS Modular Building, Moreno Valley Campus

Accept the donated items as listed; (Appendix No. 20)

Donations

Grant the out-of-state travel as listed; (Appendix No. 21)

Out-of-State Travel

Ratify the agreement, from September 1, 2006 through August 31, 2007 for reimbursement to the District for services totaling \$3,375.84, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Riverside County Superintendent of Schools

Approve the contract, from October 2, 2006 through December 29, 2007, and authorize the Vice Chancellor, Administration and Finance, to sign the contract;

Contract with the Chancellor of the California Community Colleges – Chancellor’s Office Tax Offset Program (COTOP)

Approve the contract, for January 20, 2007, for an amount of \$1,300.00 payable no later than January 5, 2007, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Contract with California Community Colleges Registry Job Fair

Approve the agreement, from October 22, 2006 through October 29, 2006, for an amount not to exceed \$900.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Carlos Rivera

Approve the agreements, from October 18, 2006 to October 25, 2006, for amounts not to exceed \$2,500.00 and \$1,500.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreements for the RCC Marching Band Field Show

Approve the agreement, for October 23, 2006, for

Agreement with Ernesto

an amount not to exceed \$1,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Bitetti.

Ratify the agreement, from September 30, 2006 through November 19, 2006, at a cost not to exceed \$2,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Linda Krinke

Approve the agreements, from April 15, 2007 through June 17, 2007, for the amounts of \$5,630.00 and \$4,000.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreements for the Performance Riverside Production of "Man of LaMancha"

Approve the agreement, from October 18, 2006 through November 19, 2006, for an amount not to exceed \$6,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Candlelight Pavilion

Approve the agreements, from October 18, 2006 through November 15, 2006, for amounts not to exceed \$1,000.00 per consultant, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreements for the Riverside School for the Arts "Poetry at RCC"

Ratify the agreements, for the term of July 1, 2006 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreements with City of Corona

Approve the agreement, for October 18, 2006 through October 17, 2007, with automatic renewals, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Apple Computer, Inc.

Ratify the agreement, for September 27, 2006 through November 6, 2006, for an amount not to exceed \$4,000.00, and authorize the Vice Chancellor, Administration and Finance to sign the agreement;

Agreement with Elizabeth Retamozo, La Vista Solutions, L.L.C. (for Riverside City Campus)

Approve an extension of the existing agreement, beginning in October, 2006, for a sum not to exceed

Additional Work Performed by

\$20,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the contract extension;

Geographics on the New District Website

Approve the agreement, for November 1, 2006, for \$596.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with City of Moreno Valley

Ratify the agreement for the Norco campus, for October 4, 2006 through November 6, 2006, for an amount not to exceed \$2,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreement with Elizabeth Retamozo, La Vista Solutions, L.L.C.

Approve the agreement, between October 18, 2006 and February 28, 2007, in the amount not to exceed \$3,600.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Monique Henderson – Freelance Editor/Writer

Approve the agreement, from October 18, 2006 through July 30, 2007, for an amount not to exceed \$8,542.35, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Konica Minolta

Approve the agreement, for November 1, 2006 through October 31, 2007, for the amount of \$1,308.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreement with St. Augustine Storage

Approve the agreement, from November 1, 2006 through October 31, 2008, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement – Construction Program Management Services

Declare the listed property to be surplus, find that the property does not exceed the total value of \$5,000, and authorize the property to be consigned to the Liquidation Company to be sold on behalf of the District, by unanimous vote; (Appendix No. 22)

Surplus Property

Accept the Lovekin Field Shade Project as complete, approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works), and authorize the Board President to sign the notice;

Notice of Completion –
Lovekin Field Shade
Structure Project

Motion carried. (3 ayes, 2 absent [Slocum, Daley])

In accordance with Board Policy 1042, the Chancellor has accepted the resignation of Dr. Richard Tworek, Special Assistant to the President, Moreno Valley Campus, effective November 16, 2006, for retirement, Ms. Maria Elena Diaz, District Campaign Specialist (Foundation), effective October 2, 2006, for personal reasons, Ms. Vernita Jackson, Payroll Technician, Riverside City College, effective October 31, 2006, for personal reasons, Mr. Kenny Paplham Jr., Custodian, Riverside City College, effective September 12, 2006, for personal reasons, and Mr. Edward Whatley, Interim Director, Procurement Assistant Center, March Education Center, effective September 29, 2006, end of interim assignment.

Separations

BOARD COMMITTEE
REPORTS

Mr. Medina, seconded by Ms. Figueroa, moved that the Board of Trustees:

Academic Affairs and
Student Services

Ratify the agreement, for July 1, 2006 through July 31, 2009, for an amount not to exceed \$201,609.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Subcontract
Agreement with The
Regents of the
University of
California

Ratify the agreement, for July 1, 2006 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Nuvview Bridge Early
College High School
Grant Agreement

Ratify the agreement, for August 28, 2006 through June 8, 2007, for an amount not to exceed \$17,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with
Prima Dance Studios

Ratify the agreement, for July 1, 2006 through

Agreement with

June 30, 2007, for an amount of \$41,251.01, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Innovative Interfaces

Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees:

Planning and Development

Approve the agreement with ProWest Constructors for construction management services for the Phase III-Norco/Industrial Technology Project from October 18, 2006 to the estimated project completion date of January 21, 2010, at an hourly rate of \$165.00, not to exceed \$345,000.00, and authorize the Vice Chancellor, Administration and Finance to sign the agreement;

Proposed Agreement – ProWest Constructors to Provide Construction Management Services for Phase III – Norco / Industrial Technology Project

Approve the five firms of GKKWorks – Riverside, Harley Ellis Deveraux – Riverside, Higginson + Cartozian Architects, Inc. – Redlands, HMC Architects – Ontario, and R2A Architecture – Costa Mesa for the next two years on an individual basis when needed to execute projects which do not exceed \$2 million;

Design Consultation, Project Development, and Project Costing Services

Approve the contract, from November 1, 2006 through June 30, 2007, for a total amount of \$53,750.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Agreement with Charles McIntyre

Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Personnel and Labor Relations

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees approve the college closure from December 25, 2006 – January 1, 2007. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

College Closure – December 25, 2006 – January 1, 2007

Finance and Audit

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees approve Change Order No. 2, in the amount of \$167,358.00, and authorize the Vice Chancellor, Administration and Finance, to sign the Change Order. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Change Order No. 2 –
Parking Structure
Project

Mr. Medina, seconded by Ms. Figueroa, moved that the Board of Trustees approve Change Order No. 2, in the amount of \$302,990.00, and authorize the Vice Chancellor, Administration and Finance, to sign the Change Order. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Change Order No. 2 –
Quad Modernization
Project

Mr. Medina, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement with Provider Contract Food Service for the term of November 1, 2006 through June 30, 2007, at a cost not to exceed \$118,000.00 per year, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

Agreement with
Provider Contract
Food Services

The Board received a copy of the 2005-006 annual report for their information.

2005-2006 CCFS-311
– Annual Financial
and Budget Report

The Board received for information the minutes from the August 7, 2006 Joint Special Committee Meeting of the Alvord Unified School District Board of Education and Riverside Community College District Board of Trustees, and the August 22, 2006 Academic Affairs and Student Services, Planning and Development, and Finance and Audit Committee meetings, and the September 11, 2006 Personnel and Labor Relations Committee meeting.

Board of Trustees
Committee Meeting
Minutes

ACADEMIC SENATE REPORTS

Mr. Wagner presented the report on behalf of the District and Norco Campus Academic Senate.

Dr. Mahon presented the report on behalf of the Riverside

City College Academic Senate.

Mr. Beckstrom introduced himself as the new Interim President of the Moreno Valley Campus Academic Senate and presented the report on behalf of the Moreno Valley Campus Academic Senate.

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees adopt Resolution No. 2-06/07, in support of Proposition 1D. Motion carried. (3 ayes, 2 absent [Slocum, Daley])

The Board adjourned the meeting at 7:40 p.m.

BUSINESS FROM BOARD
MEMBERS

Proposition 1D –
Resolution for the
Kindergarten-University
Public Education
Facilities Bond Act of
2006 – Resolution No. 2-
06/07

ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S REPORT

Report No.: II-B

Date: November 21, 2006

Subject: Collective Bargaining – Riverside Community College District and RCC Association, CTA/NEA

Background: The Board of Trustees received and sunshined the 2007-2010 RCC Association, CTA/NEA, contract proposal and scheduled the public hearing on the proposal on October 17, 2006. The administration is presenting the attached response for your consideration and requesting a public hearing at the December 12, 2006 Board meeting.

Recommended Action: It is recommended that the Board of Trustees receive and sunshine the District's response to the 2007-2010 RCC Association, CTA/NEA proposal, and schedule a public hearing on the proposal at the next regular Board of Trustees Meeting scheduled for Tuesday, December 12, 2006.

Salvatore G. Rotella
Chancellor

Prepared by: Salvatore G. Rotella,
Chancellor

Date: November 1, 2006

To: Karin Skiba
President, RCCDFA, CCA/CTA/NEA

From: Salvatore G. Rotella
Chancellor, Riverside Community College District

Re.: Contract Negotiations

Riverside Community College District acknowledges your request to open the following articles of the 2004-2007 agreement for bargaining:

Article IV	Association Rights
Article VI	Non-Discrimination
Article VII	Salary
Article VIII	Fringe Benefits
Article IX	Calendar
Article X	Hours of Work and Faculty Load
Article XI	Improvement of Instruction and Tenure Review
Article XIII	Leaves
Article XVI	Transfer
Article XVII	Grievances
Article XX	Miscellaneous
Appendix F	Department Chairs

In addition to the above articles, the District would like to open Appendices D, E, and G.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: II-C

Date: November 21, 2006

Subject: Naming of Classroom for Professor Emerita Dina Stallings

Background: Professor Emerita Dina Stallings taught English classes at Riverside Community College from 1961 until her retirement in 1986. She was founding director and teacher-coach of the award winning RCC Forensics and Debate program and was founder and teacher/coach of the Children's Literature program. In 1982 she was selected as RCC's Distinguished Faculty Lecturer. In addition, she was chosen by students as Teacher of the Year, was a member and parliamentarian of the RCC Academic Senate, and did extensive public speaking throughout the community. Dina Stallings was the District's first female full professor. Upon her retirement, Professor Stallings continued her community work for RCC and founded Friends of RCC Forensics (a not-for-profit support group of Forensics). In 1997, she returned for one semester at Dr. Rotella's request to coach the Forensics Squad. Professor Stallings remains an active member of the RCC Associates and the RCC Norco Campus Advisory Group.

Recommended Action: It is recommended that the Board of Trustees recognize Professor Emerita Dina Stallings by naming a classroom for her to recognize and commemorate the significant contributions she has made to the College and its students.

Salvatore G. Rotella
Chancellor

Prepared by: Jim Parsons
Associate Vice Chancellor
Public Affairs and Institutional Advancement

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: II-D

Date: November 21, 2006

Subject: Resolution in Appreciation of Mr. Richard Walton – Resolution No. 13-06/07

Background: Attached for consideration by the Board of Trustees is a resolution prepared to recognize and commemorate the significant contributions of Mr. Richard Walton. Mr. Walton, a retired Facilities Capital Outlay Specialist in the State Chancellor's Office, worked as a consultant and longtime advocate for the District, and was instrumental in helping secure capital funding and approvals for several critical projects, including Moreno Valley Phase II, Norco Phase III, the Early Childhood Studies Centers at Moreno Valley and Norco, Riverside School for the Arts, the A. G. Paul Quadrangle modernization project, and the Digital Library and Learning Resource Center. Mr. Walton often went beyond the written scope of his consultant agreements to provide the District with important, timely advice and support, and he continued to be a friend of Riverside Community College District until losing a long and courageous struggle against leukemia.

Recommended Action: It is recommended that the Board of Trustee adopt Resolution No. 13-06/07 recognizing and commemorating the significant contributions of Mr. Richard Walton to the College and its students, and extend condolences on behalf of the RCC community to his family.

Salvatore G. Rotella
Chancellor

Prepared by: Jim Parsons
Associate Vice Chancellor
Public Affairs and Institutional Advancement

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOLUTION IN APPRECIATION OF RICHARD WALTON
RESOLUTION No. 13-06/07

WHEREAS, Riverside Community College District is known for its success in placing construction projects in the state funding queue; and

WHEREAS, this success has resulted in the development of first-class facilities on the Riverside City College and RCC Norco and Moreno Valley campuses that provide state-of-the-art learning opportunities for thousands of students each semester; and

WHEREAS, Richard Walton, a retired Facilities Capital Outlay Specialist in the State Chancellor's Office, worked diligently as a consultant for RCCD to aid in the development of Final Project Proposals; and

WHEREAS, as a consultant and longtime advocate for the District, he was instrumental in helping secure capital funding and approvals for several critical projects, including Moreno Valley Phase II, Norco Phase III, the Early Childhood Studies Centers at Moreno Valley and Norco, Riverside School for the Arts, the A.G. Paul Quadrangle modernization project, and the Digital Library & Learning Resource Center; and

WHEREAS, he often went beyond the written scope of his consultant agreements to provided RCCD with important, timely advice and support; and

WHEREAS, he continued to be a friend of Riverside Community College District until losing a long and courageous struggle against leukemia;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Riverside Community College District recognizes and commemorates the significant contributions of Richard Walton on behalf of the College and its students, and extends condolences on behalf of the RCC community to his family.

November 21, 2006

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: II-E

Date: November 21, 2006

Subject: Update on Miné Okubo Estate

Background: Back in March, 2001, the College was notified by Miné Okubo's estate that it was named a beneficiary of the estate for various works of art and papers. Since that time, the District has worked closely with Miné's niece, Seiko Buckingham, who is the executor for the estate. In order to close the estate, two things were required. First, an inventory of all her possessions, art work and papers, and second was settling all outstanding debts against the estate.

As there were no financial resources in the estate the Board of Trustees authorized \$10,000.00 to ship her works to Riverside to be inventoried. The inventory has been completed, and in order for the Executor to distribute the estate, all outstanding debts need to be settled. As a primary beneficiary, the Board of Trustees is being asked to consider the \$10,000.00 as payment to ship and preserve the collection that will be coming to the District. All creditors are being asked to forgive or reduce their outstanding debts for the same reason.

Recommended Action: It is recommended that the Board of Trustee consider the \$10,000.00 spent in 2002 as payment to transport and preserve the Okubo collection that will be coming to the District.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia MacDonald
Chief of Staff

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-a

Date: November 21, 2006

Subject: Academic Personnel

1. Appointments

Board Policy 1040 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

It is recommended the following appointments be approved:

a. Management

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
Maria Elena Vizuite	Activity Director, Hispanic-Serving Institutions (Title V), Teacher Preparation	11/22/06	14.0

b. Contract Faculty

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE			
Mark Longway	Counselor/Instructor (EOPS)	11/22/06	F-7

c. Long-Term, Temporary Faculty
(None)

d. Special Assignments
Payment as indicated to the individuals specified on the attached list.

e. Overload Assignments
(None)

f. Part-Time Faculty, Hourly Assignments

Fall Semester 2006

The individuals specified on the attached list.

Report No.: V-A-1-a

Date: November 21, 2006

Subject: Academic Personnel

1. Appointments – cont.

g. Child Development Center Hourly Employees

Fall Semester 2006

<u>Name</u>	<u>Position</u>
Alina Murillo	Preschool Associate Teacher, hourly
Tiffany Randall	Preschool Associate Teacher, hourly
Noemi Vega	Preschool Associate Teacher, hourly

h. Extra-Curricular Activities, Academic Year 2006-07

<u>Name</u>	<u>Activity</u>
Jose Ortega	Assistant Softball Coach (replacing Kristina Kassotis)

2. Request for Federal Family and Medical Leave

It is recommended the Board of Trustees grant Karyn Magno, Counselor/Instructor, a leave under the Federal Family and Medical Leave Act of 1993, effective October 30, 2006, not to exceed the maximum allotment of 12 weeks.

Subject: Academic Personnel

3. Sabbatical Leave Reports

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA requires a final written report for faculty sabbatical leaves. The Professional Growth and Sabbatical Leave Committee, on September 19, 2006, reviewed the following reports.

It is recommended the Board of Trustees approve these reports as meeting the requirements of the Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA:

- a. Kristine Anderson, Associate Professor, English, was granted a sabbatical leave for the 2005 – 2006 academic year, at 70% compensation and 30% assignment, for the purpose of research, writing, and submission of articles to scholarly journals addressing issues of Latin American poetry, especially poetry by women; the translation of Spanish-language poetry into English; and creation of an original manuscript of poetry to submit to book publishers.
- b. Sharon Crasnow, Associate Professor, Philosophy, was granted a sabbatical leave for the 2005 – 2006 academic year, at 70% compensation and 30% assignment, for the purpose of working on a book on the objectivity of science including completion of a prospectus and sample chapters; submission for publication of at least two papers that will be chapters of the book; and to research ways in which thinking about science and scientific knowledge can be incorporated into our critical thinking curriculum culminating in the construction of a website for use with a critical thinking course and accessible to other faculty and students at the college.
- c. Tammy DiBenedetto, Associate Professor, English, was granted a sabbatical leave for the 2005 – 2006 academic year, at 70% compensation and 30% assignment, for the purpose of fulfillment of requirements for a Ph.D. in English at University of California, Riverside, including preparation for and taking of Ph.D. qualifying exams and the writing of a dissertation.
- d. Rita Chenoweth, Associate Professor, Dance, was granted a sabbatical leave for the 2005 – 2006 academic year, at 70% compensation and 30% assignment, for the purpose of research, creation and production of multi-media presentations based on the life and work of Jack Cole; the continued study of yoga and introductory courses in classical Indian dance forms, both of which had profound effects on Cole's technical and choreographic work; and the creation, production and performance of an original work of choreography inspired and influenced by Jack Cole.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
DIVERSITY AND HUMAN RESOURCES

Report No.: V-A-1-b

Date: November 21, 2006

Subject: Classified Personnel

1. Appointments

In accordance with Board Policy 1040, the Chancellor recommends approval for the following appointments:

- a. Management/Supervisory
(None)
- b. Management/Supervisory – Categorically Funded
(None)
- c. Classified/Confidential

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
*Pauline Castro	Insurance Technician (Human Resources)	12/04/06	10-6	Transfer
Michelle Davila	Secretary IV (Occupational Education – Rubidoux Annex)	11/27/06	17-7	Transfer
*Brenda Dietz	Payroll Technician (North Hall)	12/11/06	10-1	Appointment
*Nikki Olivas	Payroll Technician (North Hall)	12/04/06	10-1	Appointment
Sheryl Plumley	Accounting Services Clerk (Finance – North Hall) (Part-time, 75%)	11/22/06	18-2	Appointment
MORENO VALLEY CAMPUS				
Jennifer Reynoso	Reading Paraprofessional (Part-time, 50%)	11/22/06	16-5	Appointment
NORCO CAMPUS				
Martha Jasso	Reading Paraprofessional (Part-time, 50%)	11/27/06	16-1	Appointment

AMENDED

Report No.: V-A-1-b

Date: November 21, 2006

Subject: Classified Personnel

1. Appointments – Continued

c. Classified/Confidential (Cont'd)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
RIVERSIDE CITY COLLEGE				
*Daisy Figueroa	Student Services Technician (Part-time, 47.5%)	11/22/06	16-1	Appointment
Jessica Lynd	Cosmetology Receptionist/Cashier (11-month, Part-time 50%)	11/22/06	15-1	Appointment
*Tanya Wilson	Administrative Assistant (AVC, Student Services)	11/27/06	19-3	Promotion

d. Classified/Confidential – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
DISTRICT				
Daniele Calderon	Emancipation Coach – Foster Youth Emancipation Program	11/22/06	18-1	Appointment
Peggy Gutierrez	Emancipation Coach – Foster Youth Emancipation Program	11/22/06	18-1	Appointment
Jeremy Johnson	Emancipation Coach – Foster Youth Emancipation Program	11/22/06	18-1	Appointment
Sahib Jon	Emancipation Coach – Foster Youth Emancipation Program	11/22/06	18-1	Appointment
Whitney Wilczynski	Emancipation Coach – Foster Youth Emancipation Program	11/22/06	18-1	Appointment
NORCO CAMPUS				
Angela Boland	Secretary IV (Economic Development/TriTech – MEC)	11/22/06	17-1	Appointment
Monique Hill	Student Financial Services Support Specialist	11/27/06	16-1	Appointment

Subject: Classified Personnel

1. Appointments – Continued

e. Professional Experts
(None)

f. Short Term
Short-term appointments of individuals to serve on an hourly, as needed basis, as indicated on the attached list.

g. Temporary as Needed Student Workers
Short-term appointments to serve on an hourly, as needed basis, as indicated below:

h. Community Education Program
(None)

i. Special Assignments
Payment to be approved for the following individuals in the amount indicated for their participation in a special assignment:
Foster Youth Life Skills Workshop Facilitator (10/01/06 – 12/31/06)
Michelle Davila – Total amount not to exceed \$1,200
Webmaster for Website Design and Website Maintenance (02/01/07 – 06/30/07)
Jason Graham – Total amount not to exceed \$4,200

2. Request for Permanent Increase in Workload for Part-time, Permanent Employee

The District Dean of Admissions and Records has requested a permanent increase in workload for Ms. Joy Washington, Student Services Technician from 47.5% to 90%, and whereas this request has the approval of the Vice President of Student Services;

It is recommended the Board of Trustees approve the permanent increase in workload for Ms. Washington from 47.5% to 90%, effective November 22, 2006.

3. Military Leave

Section 395.01 of the Military and Veteran's Code and Section 87832 of the Education Code authorizes the President, or designee, to approve a leave for military reserve duty with full salary for the first 30 days of such military leave;

It is recommended the Board of Trustees ratify the request for military reserve duty for Anthony Rizo, Multi-Media Graphic Artist, for the period of October 23 & 24, 2006 (a total of 2 working days). Mr. Rizo meets the college service requirement.

Subject: Classified Personnel

4. Request for Leave Under the California Family Rights Act and the Federal Family and Medical Leave Act

It is recommended the Board of Trustees approve/ratify a request for leave under the California Family Rights Act and the Federal Family and Medical Leave Act, a maximum of 12 weeks (480 hours) of combined CFRA/FMLA will be reduced concurrently for the following classified employee:

<u>Name</u>	<u>Title</u>	<u>Effective</u>
Sharisse Smith	Educational Advisor	10/17/06

5. Request to Rescind Appointment

At its meeting of October 17, 2006, the Board of Trustees approved the appointment of Luu Xuan Tran, Accounting Services Clerk (TRIO – Norco Campus), effective October 18, 2006. After some consideration, Ms. Tran declined the District's offer of employment. It is recommended the Board of Trustees rescind the appointment of Ms. Tran, retroactive to October 18, 2006.

6. Separations

Board policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation;

It is recommended the Board of Trustees receive, for information only, the resignations of the individuals listed below, effective at the end of the workday:


<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Christine Bowser	Insurance Technician	12/30/06	Retirement
Teresa Galvez	Student Financial Services Support Specialist (Part-time, 95%)	10/13/06	Non-Continuance of Probationary Period
Phillip Kelleher Jr.	Director, Fire Technology/Fire Academy Program	11/24/06	Career Advancement
Barbara Mora	Instructional Department Specialist	10/23/06	Personal
Teresa Slatic	Community Education Clerk	10/20/06	Personal

Report No.: V-A-1-b

Date: November 21, 2006

Subject: Classified Personnel

Submitted by:



Melissa Kane
Interim Vice Chancellor, Diversity and
Human Resources

Transmitted to the Board by:



Salvatore G. Rotella

Concurred by:



Virginia MacDonald
Chief of Staff/Executive Assistant to
the Chancellor

Concurred by:

Daniel Castro
President, Riverside City College



Ray Maghroori
Vice Chancellor, Academic Affairs



Brenda Davis
President, Norco Campus



James L. Buysse
Vice Chancellor, Administration and Finance

Irving G. Hendrick
Interim President, Moreno Valley
Campus



Linda Lacy
Vice Chancellor, Student Services/Operations

Teacher Preparation Title V Grant (Winter 2007)

CBEST reading comprehension workshop presenter. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Katie Smith – Total amount to be paid not to exceed \$431.79

Teacher Preparation Title V Grant (Spring 2007)

CBEST reading comprehension workshop presenter. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Katie Smith – Total amount to be paid not to exceed \$431.79

Completion of Program Review (Fall 2006)

Sarah Burnett – Paid as lump sum upon completion in the amount of \$300

Debbie Cazares – Paid as lump sum upon completion in the amount of \$300

Rita Chenoweth – Paid as lump sum upon completion in the amount of \$500

Jo Dierdorff – Paid as lump sum upon completion in the amount of \$500

Mary Flyr – Paid as lump sum upon completion in the amount of \$300

Mark Haines – Paid as lump sum upon completion in the amount of \$500

Kim Metcalfe – Paid as lump sum upon completion in the amount of \$300

Shari Yates – Paid as lump sum upon completion in the amount of \$300

Tech Prep Brochures (Spring 2006)

Write, design, and layout Tech Prep brochures in six occupational areas.

Sharon Gillins – Paid as lump sum upon completion in the amount of \$2,158.80

ESL Articulation/ESL Tutor Training Program for Title V Norco (Spring 2007)

Work with CNUSD to discuss and create articulation agreements for ESL courses and also to continue to develop an ESL tutor training program. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Margarita Shirininan – Total amount to be paid not to exceed \$7,771.68

Curriculum Development – Math 35 – Title V Norco (Winter 2007)

Development of curriculum for Math 35 course divided into two sections, part A and part B.

There will also be development of curriculum for corresponding hybrid courses. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Joseph DeGuzman – Total amount to be paid not to exceed \$3,885.84

Brian Johnson – Total amount to be paid not to exceed \$3,885.84

Curriculum and Program Design Development (Fall 2006)

Research and preparation of new Tai Chi course; revision assistance with preparation of course outlines; preparation of pre/co-requisite and validations; research and preparation to tone course for project based learning in area of Tai Chi and additional activities (meetings, conferences, etc.).

Katheryn Farris – Paid as lump sum upon completion in the amount of \$1,619

Harvey Kurland – Paid as lump sum upon completion in the amount of \$1,619

Public Safety Initiative Phase III (Fall 2006)

Assist the Dean of Public Safety Education and Training, together with curriculum specialist from the Peace Officer Standards and Training (P.O.S.T.) with the design and development of a 3-unit course that will be taught in the Basic and Reserve police academies. This 3-unit course will be the first of several courses that will meet P.O.S.T. and Behavioral Science general education requirements with the Riverside Community College District. Will serve as the curriculum expert in Behavioral Science and be charged with adding academic value to the existing mandates specified and previously identified by P.O.S.T. The curriculum design model developed for this course will serve as a template for future courses that allow students to receive transferable credit to the California State University system upon approval from the RCC curriculum committee.

Jan Schall – Paid as lump sum upon completion in the amount of \$2,500.00

Professional Growth Advisor Training (Fall 2006)

Provide professional growth advisor trainings to staff and students. The two workshops will include training on the PGA manual, the CCD Permit, CCT Commission, and performance evaluation standards.

Shari Yates – Paid as lump sum upon completion in the amount of \$315

Professional Growth Advisor Training (Winter 2007)

Provide professional growth advisor trainings to staff and students. The two workshops will include training on the PGA manual, the CCD Permit, CCT Commission, and performance evaluation standards.

Shari Yates – Paid as lump sum upon completion in the amount of \$315

High School Liaison for the Norco Campus Title V Grant (Winter 2007)

Continue to serve as a liaison between Norco campus faculty and local high school teachers regarding articulation discussions. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kristen Stutz – Total amount to be paid not to exceed \$11,657.52

High School Liaison for the Norco Campus Title V Grant (Spring 2007)

Continue to serve as a liaison between Norco campus faculty and local high school teachers regarding articulation discussions. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kristen Stutz – Total amount to be paid not to exceed \$11,657.52

Basic Skills Research (Fall 2006)

Conduct research relating to students enrolled in basic skills classes at the Norco Campus. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Greg Aycock – Total amount to be paid not to exceed \$3,238.20

Basic Skills Research (Winter 2007)

Conduct research relating to students enrolled in basic skills classes at the Norco Campus. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Greg Aycock – Total amount to be paid not to exceed \$3,885.84

Improve CIS Programming Curriculum and Student Retention (Fall 2006)

Train faculty on 3DS Max and Torque Game Builder.

Judy Perhamus – Paid as lump sum upon completion in the amount of \$3,600.72

Improve CIS Programming Curriculum and Student Retention (Winter 2007)

Train faculty on 3DS Max and Torque Game Builder.

Lewis Hall – Paid as lump sum upon completion in the amount of \$3,600.72

Judy Perhamus – Paid as lump sum upon completion in the amount of \$3,600.72

Improve CIS Programming Curriculum and Student Retention (Spring 2007)

Integrate Math and Torque Game Builder into programming classes; develop lessons, modules, assessments, and gaming examples.

Lewis Hall – Paid as lump sum upon completion in the amount of \$3,600.72

Judy Perhamus – Paid as lump sum upon completion in the amount of \$3,600.72

Richard Ries – Paid as lump sum upon completion in the amount of \$3,600.72

Improve CIS Programming Curriculum and Student Retention (Fall 2006)

Faculty led study sessions.

Scott Huseth – Paid as lump sum upon completion in the amount of \$2,000.40

Arthur Dennis Rainey – Paid as lump sum upon completion in the amount of \$2,000.40

Improve CIS Programming Curriculum and Student Retention (Spring 2007)

Faculty led study sessions.

Paul (Chip) Herzig – Paid as lump sum upon completion in the amount of \$1,800.36

Improve CIS Programming Curriculum and Student Retention (Fall 2006)

Develop individually paced delivery method for CIS-5, modify curriculum, research book change.

Lewis Hall – Paid as lump sum upon completion in the amount of \$3,600.72

California High School Exit Exam Preparation Grant (Fall 2006)

Proposal development/preparation services for the California High School Exit Exam Preparation Grant; work with designated staff at RCC to develop a program design and prepare a proposal for submission.

Jill Marks – Paid as lump sum upon completion in the amount of \$3,000

NAME	SUBJECT
Ball, Robert	Fire Technology
Brown, Dennis	Counseling
Burns, Martha	Physical Education
Curtis, Antonio	Mathematics
Fraser, Frances	Senior Citizen Education
Harold, Gina	Healthcare Technician
Holley, John	Mathematics
Laura Bates, Laura	Healthcare Technician
Luiastro, Lou	Dance
Marquez, Gilbert	Computer Information Systems
Milligan, Billy	Fire Technology
Mojado, Gregory	Administration of Justice
Schulz, Michael	EMS
Scott, Annie	Geology
Sharpe, Karen	Physical Education
Trejo, Silvia	Counseling
Wennbo, Amanda	Healthcare Technician

SABBATICAL LEAVE REPORT 2005 – 2006

KRISTINE ANDERSON

Sabbatical Leave Report
Kris Anderson
Associate Professor, English
Riverside City College
September 2006

Overview

As stated in my sabbatical leave proposal, the goal of my sabbatical was to pursue the following projects:

- to research, write, and submit articles to scholarly journals,
- to work on translations of poetry from Spanish to English, and
- to create an original manuscript of poetry to submit to book publishers.

All of the above tasks were addressed. In addition, unexpected opportunities presented themselves, all of which provided benefits to me, to my students, and/or to the college.

Accomplishments of the Sabbatical Leave

1.) My sabbatical request indicated that I would research Latin American women poets, in part because their work has long been obscure in the United States. Following research, I proposed writing two or more scholarly articles and submitting these articles for publication.

The following activities were accomplished:

- Research and writing of a scholarly article titled “Paying Attention to the World: Appreciating the Poetry of Latin American Women Writers” (manuscript copy attached). This manuscript was submitted to the *Writer’s Chronicle*, the official publication of the Association of Writers and Writing Programs. Although the editor wrote that reviewers “enjoyed reading it very much,” the article did not fit the publication’s needs at the time. Importantly, the editor invited me to submit other articles to this publication in the future. Ongoing: I will submit the article, “Paying Attention to the World,” to other publications for their consideration.
- Although not specifically a part of this sabbatical request, I wrote and published a review of a book on the craft of writing poetry that was written by the current United States poet laureate, Ted Kooser. My review of Kooser’s *The Poetry Home Repair Manual*, titled “Who We Are, What We Do,” can be found online at *Dotlit: The Online Journal of Creative Writing* 5.1 (March 2006). *Dotlit* is published by the Creative Writing and Cultural Studies discipline at Queensland University of Technology, Brisbane. A copy of the article is attached and also can be found at http://www.dotlit.qut.edu.au/journal/reviews/index.php?jor_id=43.

- I researched the work of contemporary Mexican poet Kyra Galván, using resources available through the University of California. I am grateful, too, for the help of RCC librarian Linda Sing in helping me secure texts by Ms. Galván. Much of the material I found about Ms. Galván's work is, of course, written in Spanish. Although Galván's work is well known in her native Mexico, not much formal criticism has been written. Of this small amount, the least has been written about Ms. Galván's most recent collection (*Netzahualcóyotl recorre las islas*, 1996). This is the collection on which my reading and study have focused. Ongoing: In the process of reading Ms. Galván's work and criticism of it, I realized that I would not be ready to complete my critical analysis until I had produced translations of all, or at least most, of the poems in her most recent book. I have found no English translations of these poems. Because translation is a time-consuming, detailed process, the article remains a work in progress. (See below for further information on the translations.)

2.) Another part of my sabbatical involved translation. Tasks included looking for texts of Latin American women poets not yet translated into English, working closely with the work of one or two particular poets. I planned to produce Spanish-to-English translations of Latin American poems by selected writers. These translations would also be submitted for publication.

The following activities were accomplished:

- I have translated approximately fifteen poems from Mexican poet Kyra Galván's 1996 book, *Netzahualcóyotl recorre las islas*, with others in process. (A selection of these translations is attached.) Although I originally planned to translate a much smaller number of poems ("two or more"), I've found myself in the process of translating all of the poems from this text; a collection that Ms. Galván confirmed for me has not yet been translated into English. Although I expected to translate poems by different writers, it soon became clear to me as I engaged in this process that I would do better work by concentrating on the work of one poet. A translator of poetry must make decisions about word order, sounds, punctuation, and line length—among others—in addition to grappling with issues of linguistic meaning and intent. Reading poetry in another language requires familiarity with the language as well as a strong sense of how to interpret a particular writer's texts. Ultimately, the translated piece must function not only as a conveyer of a "message," but also it must exist as a poem in its new language. Ongoing: I continue working on translations of poems from the collection *Netzahualcóyotl recorre las islas*.
- To secure permission to submit my translations for publication, I needed to locate the poet. It took eight months to obtain contact information for the poet Kyra Galván, whose work I was translating—an adventure that put me in contact with a number of award-winning poets, translators, educators, and publishers, all of whom were generous with their time and assistance. Among these were Mary Crow, translator and poet laureate of Colorado; Valerie Mejer, a Mexican poet and translator; Ellen

Dore Watson, poet, translator, and director of the Poetry Center at Smith College; and C. M. Mayo, publisher, poet, and translator. Ms. Mayo was able to locate an e-mail address for the poet, which she forwarded to me. Kyra Galván was gracious and encouraging in her response. I had sent Ms. Galván two of my translations. In her response, she said she found the translations not only “correct” but also true to the form and spirit of her original poems in Spanish. She went on to say, “Se nota que están traducidas por alguien que escribe poesía... Gracias, son perfectas!” (“One can tell that they are translated by someone who writes poetry Thank you, they are perfect!”) I was delighted.

- While participating in the Association of Writers and Writing Programs conference in March 2006, I attended presentations on translation and on publishing translated work. At that time, I learned that I need not only the poet’s permission, but—in many cases (Ms. Galván’s text being one) - also the original publisher’s permission, before I can submit English translations for publication. This poses a challenge, as I had already sent an e-mail to the editor at the press of the *Universidad Nacional Autónoma de México* (which published *Netzahualcóyotl recorre las islas*) in October 2005 and had received no reply. (I am grateful for the assistance of RCC Spanish professor Kathy Kelly, who was kind enough to look over my Spanish-language e-mail draft for issues of appropriate format and formality before I sent the correspondence.) Ongoing: In October 2006, I plan to attend the annual American Literary Translators Association conference. There I will be able to obtain more information and direction toward securing necessary rights in order to submit translations for publication in the United States.

3.) The third project of my sabbatical was to create a manuscript of original poetry to submit for publication. This project involved research, writing, revision, and compiling a series of poems. Individual poems were submitted for publication in literary journals, and the entire manuscript was submitted to poetry-book publishers.

- During the year while I was researching, composing, and honing poetry for the collection, I attended numerous workshops and conferences. These are as follows:
 - Tomales Bay Workshops (University of California, Davis, Creative Writing Program), October 19-24, 2005; Tomales Bay, California. I received a Tomales Bay Fellowship in poetry, a full fellowship for attendance based on original poetry submitted (see information on fellowships below).
 - Workshop, “The Pleasures of the Pantoum,” with poet Cecilia Woloch, Ruskin Art Club, Los Angeles; December 3, 2005.
 - Poetry workshop with Mark Doty (audited), presented by Tebot Bach, a nonprofit organization in Orange County, February 4, 2006.
 - Association of Writers and Writing Programs Conference, Austin, Texas, March 8-11, 2006. I am grateful for the support of the Riverside School for the Arts, which allowed me to attend this conference.
 - Fishtrap Summer Writing Workshops, Wallowa Lake, Oregon, July 9-16, 2006. I received a Fishtrap Fellowship, a full fellowship for attendance, based upon

original poetry submitted; Luis Urrea was the final judge (see information on fellowships below).

- A full-length manuscript of poetry (56 pages), titled *Close Enough*, is completed and in process of submission to poetry publishers/contests. (A selection of poems from the manuscript is attached.) Those familiar with poetry publication have warned me that the process of finding a publisher can easily take two years. Unlike the publication of novels, most first books of poetry are published as the result of winning contests. To date, the manuscript has been submitted to Sarabande Books: The Kathryn A. Morton Prize in Poetry, Ausable Press, and Northeastern University: Samuel French Morse Poetry Prize, with a smaller selection submitted to the Poetry Society of America's National Chapbook Fellowship. One of these submissions, to Northeastern University, remains active. Ongoing: The manuscript will be sent to a number of publishers who are accepting submissions this fall and winter.
- Packets of three to five poems each have been submitted to literary journals, including the following currently active submissions: *Boulevard* magazine (Richmond Heights, Missouri); *Cider Press Review* (Halifax, Pennsylvania); *Cream City Review* (University of Wisconsin—Milwaukee); the *Hudson Review* (New York, New York); *poeticdiversity* (online magazine, Los Angeles); *Rattle* (Studio City, California); and *Rhino* (Evanston, Illinois). In addition, a poetry submission to Oneiros Press Broadside Contest (Millikin University) remains active. Ongoing: I continue to submit groups of poems to various literary journals, especially to journals that have encouraged me to send new work during the next reading period. Among these are *Ellipsis* (Westminster College) and *Puerto del Sol* (New Mexico State University).
- A poem titled "On My Father's Birthday" will be published in the forthcoming *Fishtrap Anthology*.
- Public readings, also a form of "publication" (that is, "making public"), became an unanticipated opportunity during the year. I was fortunate to be featured at a number of public poetry readings during the year:
 - Tomales Bay Workshops, October 20, 2006; featured as a fellowship winner in poetry (see below)
 - Beyond Baroque, Venice, California; March 5, 2006 (read with poet Larry Colker)
 - The Neighborhood Cup, Aliso Viejo, California; May 9, 2006
 - Open Door Books, San Diego, California; June 11, 2006 (read with poet Sarah Maclay)
 - Fishtrap Summer Writing Workshop, July 12, 2006; featured as a fellowship winner (see below)

Additional Accomplishments during the Sabbatical

Awards and Honors

- Tomales Bay Fellowship, full funding to attend the Tomales Bay Workshops; award based solely upon the quality of original poetry submitted
- Fishtrap Fellowship, full funding to attend Fishtrap Summer Writing Workshops; award based upon the quality of original poetry submitted

Community Service

Represented RCC at the Poets & Writers Literary Inland Empire Roundtable Meeting on October 3, 2005. Established and renewed arts contacts with organizations throughout the Inland Empire, including the Riverside Arts Council, the Riverside Public Library and the Riverside County Public Library, UCR and UCR-Palm Desert, The Performance Loft in Redlands, and literary magazines based in the area.

Upcoming Conference Presentation

Panelist: "Community College Teaching: Challenges and Opportunities" (panel of five community college faculty nationwide), Association of Writers and Writing Programs Conference, February 28-March 3, 2007. My participation grew out of associations made during attendance at the spring 2006 AWP Conference.

Membership in Professional Organizations

During the year, I became a new member of the following professional organizations:

- American Literary Translators Association
- Poetry Society of America
- Academy of American Poets

Professional Value of the Sabbatical Leave

It is with great satisfaction and pride that I point to the articles, translations, and poems I produced during the sabbatical year, the fellowships, the readings, and other accomplishments. At the same time, equally important to the completed work is the work in which I am still engaged. The sabbatical time allowed me to deepen my critical and creative skills, and I intend to continue applying these skills to works in progress and to new work.

Furthermore, the sabbatical year provided many opportunities to meet established and highly regarded writers, teacher-writers, and translators. In some cases these interactions resulted in such intangible but valuable benefits as moral support and enthusiastic encouragement for my work. In other cases, I benefited from specific, more tangible effects, such as contact information obtained for the poet Kyra Galván, expert advice on submitting my book manuscript for publication, and invitations to feature at poetry readings.

District Benefits

The professional activities of the sabbatical enhanced my contribution to the District in a number of ways:

- Scholarly work and translations have kept me active in the broad community of academia. My work in the field of translation and study of Latin American poetry allow me to bring to the classroom and, by extension, to the district, some greater perspectives and knowledge of the world of contemporary literature, especially as this knowledge and understanding pertain to our hemisphere. In addition, these activities have enhanced my Spanish reading and writing fluency. Part of my responsibility as a college instructor in the twenty-first century is to bring a global perspective to the classroom, and these sabbatical activities have strengthened my ability to cross cultural and linguistic borders.
- Another benefit is my connections with other writer-educators as well as writer-translators— through workshops and conference attendance and other contacts established during my sabbatical. Not only have these contacts enhanced my professional development, but also they have encouraged me to re-establish RCC's Literary Readings Series, with the support of the Riverside School for the Arts. This series of presentations by published writers brings to our students and to our community a deeper cultural awareness and academic exposure to contemporary literature. At this writing, I am in the process of finalizing classroom visits and a public reading by two award-winning southern California poets. Bringing these poets to the campus would have been much more difficult—if it had been possible at all—without the help of another fellowship winner whom I met at the Tomales Bay Workshops in October 2005.
- Critical and creative work have kept, and will continue to keep, me in tune with the processes of writing. English faculty at the community college primarily teach composition courses. Thus, it is important for me to be engaged in the writing process outside the classroom, so that I can bring “real world” experience to my teaching. As a writer-teacher, I strive to be one who “practices” what I “preach.” The sabbatical has allowed me to concentrate on the roles of “writer” and “scholar” for a while; now, I merge these roles again with full-time classroom instruction.
- As I have participated in writing workshops and conferences, poetry readings, and other activities of the sabbatical leave, I represent Riverside Community College by virtue of my place on the faculty here. Thus, these activities further support RCC's reputation as an institution of practicing artists and academics.

Concluding Statement

The sabbatical allowed me the physical and mental time to accomplish significant professional goals: to research, write, and submit scholarly articles, translations of poetry from Spanish into

English, and my original poems for publication. In fact, because of interesting developments along the way, some of my sabbatical accomplishments took a slightly different direction than originally planned. A number of unexpected opportunities arose. In the end, I produced more translations than expected; attended workshops and a conference which were not part of my original proposal; met and interacted with expert teachers, writers, and translators who provided valuable assistance and opened new opportunities to me; acquired new professional contacts that led to my participation in a panel presentation at the spring 2007 AWP conference as well as greater networking with literary organizations in the Inland Empire; and more.

Importantly, the work proposed for the sabbatical enhances my teaching as well as my professional contributions to the English discipline and to the college as a whole. Tangible results are even now emerging as plans develop for guest readers/speakers and other possible events.

If the committee has any questions or needs further information, please let me know. Thank you.

Attachments

Electronic: “Paying Attention to the World: Appreciating the Poetry of Latin American Women Writers” (manuscript copy)

“Who We Are, What We Do,” review of Ted Kooser’s *The Poetry Home Repair Manual*. In *Dotlit: The Online Journal of Creative Writing* 5.1 (March 2006).

A selection of translations of poems by Kyra Galván.

A selection of poems from my manuscript.

Hard copies: Tomales Bay Workshops brochure, October 2005 (photocopy). See inside back page for announcement of the Tomales Bay Fellowship in poetry.

Summer Fishtrap 2006 brochure. See inside back page for information on fellowship recipients.

SABBATICAL LEAVE REPORT 2005 -2006

SHARON CRASNOW

REPORT ON SABBATICAL LEAVE 2005-2006
Sharon Crasnow, Associate Professor, Philosophy
Norco Campus

Introduction

Thank you to the Professional Development Committee and the Board of Trustees for having approved my 70% for the 2005-2006 academic year. This past year has indeed been one of the most productive of my professional life. I have explored new areas of research, forged new networks with those who work in my field, published several papers, and begun work on a book. All of these activities are linked to the goals that I had declared for my sabbatical. I return to the college refreshed and reconnected to my discipline. The following report is in several parts. In Part I, I offer a qualitative overview of the sabbatical. In Part II, I detail the extent to which I have accomplished the original goals set forth in the request. In Part III, I detail the benefits of the sabbatical leave to RCCD. In Part IV, I indicate future goals based on the work that I did during the sabbatical. Part V consists of copies of the work that I did, divided into two sections: a. published and forthcoming work; b. work under review for publication or peer-reviewed conference presentation.

I. OVERVIEW OF THE SABBATICAL.

Summer and Fall 2005: My sabbatical began in July 2005 with work on a chapter for a volume of the forthcoming *Handbook for Philosophy of Science*. These volumes are being published by Elsevier. My chapter is to appear in Volume 15, *Handbook for Philosophy of Anthropology and Sociology*. When I agreed to write this chapter (in 2004), I anticipated that the research involved would be incorporated into the book on objectivity that I have been planning. That book is to include examples from the social science. I had already sketched the theoretical portion of this chapter but needed to do research in feminist methodology in anthropology and sociology. I spent most of July gathering this work and most of August writing the chapter. The deadline was October 1. I was extremely fortunate in that my husband had been given research facilities at the Collegium in Budapest, Hungary. The Collegium very kindly offered me workspace and internet access. For two weeks I was able to work uninterrupted and have the experience of living in the beautiful city of Budapest. By September, I had a completed draft which went to the editors and I worked on corrections over the fall.

During the fall 2005, I continued doing research on anthropology and wrote an abstract and the first draft of a paper, which I submitted for the program of the Philosophy of Social Science Roundtable. The abstract was accepted for presentation at the conference in March 2006.

During the fall, I also taught and chaired the Program Review Committee. These activities were part of the 30% service that I owed the district. I organized my 30% teaching commitment so that I would have it completed prior to the spring and would be able to devote the entire spring to research.

Winter 2006: I was asked to contribute to a special issue of *Science and Education* and so began work on a paper for that volume. I revised the *Handbook* chapter and turned in the final page proofs. I taught one online course and participated in the Program Review training for the final cohort as part of my service to the college.

Spring 2006: This was the most productive period of my sabbatical. During this period I attended numerous conferences (see below), wrote several papers (2 of which will be published), revised the book outline, wrote a course outline, and created the Critical Thinking About Science webpage. I have detailed the written work below. Some of the unexpected ways in which the sabbatical revitalized my professional life are:

- Attending conferences I learned of new literature in epistemology. I read primarily in philosophy of science and so had fallen behind in this area. There are several areas that were particularly important for me to know about: contextualism, experimental philosophy, new theories of truth. I am better prepared to expose my students to current thinking in this area than I was prior to the sabbatical.
- I connected with philosophers in Southern California who are working in areas related to those in which I work: at UCLA, Sandra Harding (she read and commented on some of the work that I am having published); Georgia Warnke at UCR (she invited me to colloquia and introduced me to other UCR philosophy faculty—this is a good connection for our students); Bonnie Paller at CSUN; Laurie Shrage at Cal Poly Pomona (philosophy department—again a good connection for our students); Martha Lampland at UCSD (sociology and science studies). These connections are valuable for our students, for me professionally (I have been active in conference organization for the APA and for smaller groups in philosophy), and for RCC as they make the college visible in the local network of colleges and universities and nationally.
- These conferences also provided opportunities for more informal discussions about teaching philosophy, the nature of philosophy and its role in the liberal arts curriculum. I return to teaching with some great new ideas, resources, and suggestions.
- Interaction with publishers at conferences. I had one discussion in particular that could be promising. Pearson Publishing showed an interest in a critical thinking book that I am considering writing.

II. GOALS OF THE SABBATICAL LEAVE

(The original goals from the sabbatical request appear below in italics.)

My goals are:

- *To create a prospectus and three chapters of the book on objectivity for presentation to publishers.*

I have not yet sent a prospectus to potential publishers. I have attached my revised outline and the rough of three of the chapters. These three chapters are largely based on the papers referred to below, but are not identical to any of them. I estimate the book is about one quarter complete. I anticipate that it will require at least another two years of work to finish.

- *To revise two papers previously delivered at conferences so that they can be submitted to journals for publication.*
- In fact, while revising “How can science be both feminist and objective?” it turned into three papers, one of which is a chapter in Volume 15 of the *Philosophy of Science Handbook, Philosophy of Anthropology and Sociology* (see attached hard copy of pdf and print out of the webpage from Elsevier publicizing the volume). The publisher says the volume will be available in October 2006. Though I had sketched the main ideas for this chapter and presented them at the Loekmer Conference in 2004, the main work on this chapter was done during August and September of 2005 (during the sabbatical). Though this work was far more time consuming than I thought it would be, it was also very productive. It opened up a new area of research that has enriched my previous work. I am now quite familiar with current work on feminist methodology in the social sciences, specifically anthropology and sociology. The references from this piece give a good idea of the extent of my reading. The majority of reading was done during the sabbatical.
 - Both the second and third papers grew out of revisions to a paper that I presented in 2004 at the International Association of Women Philosophers conference in Gothenburg, Sweden. At that conference, I presented the main idea that thinking of science as building models could provide a way to understand why it is that we should be thinking about values when we do science.
 - The second paper is “Feminist Philosophy of Science: 'Standpoint' and Knowledge” scheduled for publication in 2008 in the interdisciplinary journal *Science and Education* (also attached paper and print out of journal information). In this paper I consider the value of feminist epistemology for understanding scientific knowledge and how this understanding could improve science education.
 - The third paper is “Activist research and the objectivity of science” which will be published this fall (2006) in the American Philosophical Association, Feminism and Philosophy newsletter (page proof attached along with the link to American Philosophical Association publications website). This paper also uses the model-theoretic approach to understanding science and considers whether activist science could be good science. A first version of this paper was presented at the Philosophy of Social Science Roundtable in March 2006 and then revised based on comments received at that time.
 - Another paper presented at a conference in 2004 was revised and submitted for presentation at the American Philosophical Association conference in 2007, “Underdetermination and feminist values”. This paper is currently called “The ‘Gap’ Argument: Underdetermination and Feminist Values”.

- I also wrote an abstract for a panel for the 4S (Society for the Social Studies of Science) group meetings in the fall of 2006. This has been accepted and I will be presenting in Vancouver at the 4S meeting in November 2006.

➤ *While not listed originally as a goal, being on sabbatical gave me time to attend a number of conference. In some cases, I presented my own work. However, there were a variety of benefits from attending these conferences. The most immediate benefit was updating my knowledge of epistemology, one of the key areas of philosophy. This is important for teaching Introduction to Philosophy. The conferences are listed below:*

Philosophy of Social Science Roundtable, UC Santa Cruz (presenter), March 2006.

American Philosophical Association, Pacific Division, Portland, Oregon (session organizer and chair of another session), March 2006.

American Philosophical Association, Central Division, Chicago, Illinois (session organizer and chair of another session), April 2006.

Society for Exact Philosophy, UC San Diego, May 2006.

Pacific Division, SWIP (Society for Women in Philosophy), UCLA, May 2006.

Episteme Conference, University of Toronto, June 2006.

In addition, I attended colloquia at University of California, Riverside (philosophy department), University of California, San Diego (philosophy department and science studies program)

➤ *To learn some basic econometric techniques and data analysis used in the social sciences in order to better understand the use of models in the social sciences.*

I was not able to accomplish this. It remains a goal but not one that I was able to accomplish at this time. The extensive research that I did in methodology in anthropology and sociology replaced the work in econometrics.

➤ *To develop a website on Critical Thinking about Science (including both the natural and social sciences). The website will support my PHI 11 Critical Thinking, but will also be accessible to other RCC faculty and students.*

This is up at

<http://faculty.rcc.edu/crasnow/Science%20webpage%20copy/science1.html> .

I consider it a work in progress, however it is currently functional. The homepage gives an overview of the importance of science in relation to public policy and personal choices and some brief discussion of what is involved in evaluating scientific information when one is not an expert. The topics linked are global warming, genetic engineering, evolution, consciousness and the brain. This is an ongoing project and I anticipate that the topics will change from time to time. At the moment, I am working on units on Gender and Race.

➤ *To investigate the feasibility of a course on Science and Values. When I say that I will explore the feasibility what I mean is that it seems clear that values play a role in science in a variety of ways, some pernicious and some acceptable. I am not sure how to best*

discuss this in an undergraduate course. It may be that it would be an introduction to philosophy of science course or perhaps a course in how to think about science generally. I would want to explore what lower division courses of this sort are taught at various institutions, or develop an original course that meets the educational needs of understanding scientific reasoning. If I am vague here it is precisely because I need to spend time thinking about and researching the question.

I have written a course outline that I will present to my discipline in late August. I anticipate that it will go to the curriculum committee for approval this fall (2006).

III. BENEFITS OF THE SABBATICAL LEAVE TO RCCD

- Critical Thinking about Science website.
 - Benefit to my own students as it will be used to expand my Critical Thinking course.
 - Benefit to district students as I have made the website publicly available and other philosophy faculty have already expressed an interest in using it with their courses.
 - Benefit to faculty: the website is a gateway to information about a variety of issues in the sciences and some key issues in the philosophy of science.
 - Benefit to the district: as the site is publicly accessible I have shared it with other faculty around the country and they too have expressed an interest in using it.
- New curriculum which benefits students: I have written a course outline for an Introduction to Philosophy of Science. This course is designed to increase understanding of the way in which science provides reliable knowledge, enable students to distinguish science from pseudoscience, and aid in making judgments about public policy when it is informed by science.
- My international visibility as the result of publications. The chapter in the Philosophy of Science Handbook is particularly important in this respect. Many of the authors have established international reputations.
 - This benefits the district in that my visibility is also district visibility.
 - This benefits students in that they have contact with a faculty member who is active in her discipline and functions as part of the scholarly community. That the scholarly community is viable, meaningful, and critical community is an important lesson of a liberal arts education.
- My internationality visibility through conference attendance and presentation. The benefit to the district and the students is substantially the same as stated above. Both publication and participation in conferences and local university colloquia benefit RCCD as they make the college visible.
- Finally, as intangible as it is, it must always be acknowledged that the intellectual revitalization that a successful sabbatical, such as mine has been, returns an invigorated and intellectually energized employee. The energy with which I worked during the time I

devoted to my scholarly pursuits is now employed on the accreditation self-study for Norco. I have not entirely dropped my research, nor will I ever. I will be attending several conferences this fall and presenting at least one new paper.

IV. FUTURE PROSPECTS

As you can see from the above, there are several things that are in process and that have been begun during the sabbatical but are not yet finished. As I see it, this is a good thing, for one of the goals of the sabbatical to finish it with momentum to carry one through the coming years. The main work that I see for the future is listed below:

- The book on objectivity: The revised outline is attached with notes on which parts are well on their way to completion and how they are related to the work that I have done during the sabbatical.
- A critical thinking book: the work that I did on the Critical Thinking About Science webpage and my general dissatisfaction with the critical thinking texts that I have been using, are motivating me to write my own text. I currently teach the Critical thinking course as a hybrid and would like to begin by rewriting the lessons. As I see it, the lessons that appear on the web would serve as the outline for a text. I plan to start work on this during the spring of 2007 (assuming that my work on Norco accreditation will be more or less complete at that time!).
- Econometrics: The work that I do in philosophy of the social sciences is becoming increasingly important to me. Econometrics is one of the leading methods used in the social sciences. Much of the statistical information that is reported in the popular press is distilled from studies that use econometric methodology. I consider it vital that I “go back to school” either literally or metaphorically to learn about these techniques.
- I continue to work on papers that were started during the sabbatical year. Most immediately, I am on the program for the 4S annual meeting in Vancouver in November 2006. I am completing work on the presentation for that panel. I have submitted a paper for consideration for the APA Pacific Division meeting (a revision of “The ‘Gap’ Argument: Underdetermination and Feminist Values”).
- I hope to teach the philosophy of science course that I have written the outline for next fall.
- I am involved in the new honors program at RCC. I would like to see a series of lectures during which faculty would present work that they are doing to honors students in a small informal setting that would encourage discussion with those students. I hope to work with the honors coordinators to organize these sessions next year.

V. TABLE OF CONTENTS OF ATTACHED WORK

Forthcoming 1-3

1. PDF printout of “Feminist Anthropology and Sociology: Issues for Social Science”; this is a chapter from Vol 15 of the Elsevier *Handbook of the Philosophy of Science* due out in October 2006. Printout from Elsevier webpage.

2. “Activist Research and the Objectivity of Science”; this is to be published in the APA Feminism and Philosophy Newsletter, Fall 2006.
3. “Feminist Philosophy of Science: ‘Standpoint’ and Knowledge”; this is to be published in the journal *Science and Education* in 2008.

Other papers:

4. “Values and the social sciences: activism and objectivity”; version of paper presented at the Philosophy of Social Science Roundtable, March 2006 in San Cruz, CA. Printout of program.
5. “The ‘Gap’ Argument: Underdetermination and Feminist Values”; submitted for consideration by the APA Pacific Division program committee.
6. “Models of Mothering: High Infant Mortality and Activist Anthropology”; abstract of panel “How Central Are Ethical Values in Scientific Reasoning?” accepted for 4S conference (Society for Social Studies of Science) in Vancouver, November 2006.
7. Outline for book on objectivity with annotations showing how work above fits into the outline.
8. Course outline of record for introduction to philosophy of science course: Thinking about scientific knowledge.
9. Not attached but available online: Critical Thinking About Science website at <http://faculty.rcc.edu/crasnow/Science%20webpage%20copy/science1.html>

SABBATICAL LEAVE REPORT 2005-2006

TAMRA DIBENEDETTO

Sabbatical Leave Report
Tamra E. DiBenedetto
Associate Professor, English
Riverside City College
Riverside Community College District

Review of Goals and Activities of my Sabbatical Leave Request:

The primary purpose of my sabbatical leave was to complete the final requirements of a Ph.D. in English at the University of California, Riverside. These requirements included:

- 1) Preparation for Comprehensive Examinations: Reading and research as listed on the reading lists for each area of specialization, as listed in my sabbatical leave proposal, Appendix B;
- 2) Comprehensive exams:
 - a. Three, 3-hour written examinations, one for each area of specialization, and
 - b. One, 3-hour, comprehensive oral examination conducted by a five-member panel of faculty;
- 3) Writing and Approval of dissertation prospectus: Research and writing of the document plus submission to three-member dissertation committee; revisions and final approval;
- 4) Drafting the dissertation (approx. 225 pages divided into five chapters;), and conducting further research as needed; submitting drafts of each chapter to committee members for comments and suggested revisions.
- 5) Revisions of the dissertation;
- 6) Final approval by all committee members;
- 7) Submission of the final document to UCR Graduate Division.

Secondary purposes proposed in my original request included gaining a fuller understanding of the design of the freshman composition program at UCR and establishing strong working relationships with the English Department faculty. My secondary purposes, therefore, were threefold:

- 1) to return from the sabbatical with strong professional connections with faculty, staff, and administrators at our leading institution of transfer
- 2) to maintain a broad professional network of contacts and relationships with university professors, lecturers, and graduate students in order to strengthen my understanding of pedagogical practices and ideas;
- 3) to gain a fuller understanding of University practices, policies, and procedures, including those governing academic standards and student conduct, as well as those governing UC matriculation standards, transfer expectations for all of our RCCD students, and in particular for our transferring English majors.

The sabbatical leave afforded me the opportunity to complete nearly every activity I originally proposed, as well as to complete others I'd never planned nor predicted. The following pages will explain those accomplishments in detail.

Completion of Activities to Meet the Goals of the Sabbatical Leave (listed chronologically, by academic quarter)

Fall 2005

During the fall 2005 quarter, I finished reading all of the remaining novels on the three reading lists for my exam areas. Over the course of two weeks beginning in late November, I took and passed all three written comprehensive examinations. On December 5, 2005, I sat for and passed my oral examination, which marked success in two major areas:

- 1) I was advanced to candidacy in UCR's Ph. D. in English program (See Appendix A), and
- 2) I successfully completed the first goal of my sabbatical leave, right on schedule.

Winter 2006

During the winter 2006 quarter, an unforeseen and previously unimplemented program requirement somewhat slowed my progress toward the goals which I'd originally intended and originally proposed. My earlier plan had been to write and revise the first two chapters of my dissertation during the winter quarter, but my chair informed me that I should not begin the dissertation until the dissertation prospectus had been approved.

In the meantime, another minor obstacle materialized which further slowed my pace. Early in the fall 2005 semester, the English Department had voted to implement--for the first time since its inception a decade earlier--English 304, Professional Research Preparation, a course designed to assist students in writing the dissertation prospectus. (See Appendix B for catalogue description). This new course requirement affected all English graduate students who had been advanced to candidacy, but did not yet have their dissertation prospectus written and approved. Since I had taken exams only weeks before this requirement took effect and, therefore, had not yet written my prospectus, I was required to take the course.

Although initially I perceived the course as simply a hindrance to the successful completion of my sabbatical goals in the timeframe I had designated, I found the course invaluable in helping me to narrow the focus of my research on the works of Walker Percy, while at the same time (and somewhat paradoxically) expanding the field of research upon which I would conduct my analysis of those works. I experienced an epiphany of sorts during the winter 2006 quarter, which prompted a profound realization that my entire study was actually informed and influenced by postcolonial critical theory, even though I was relatively uninformed about the theory (actually "theories") or its leading theorists at the time. Like most epiphanies, this one was exceptionally valuable in offering an insight to my work which had escaped me up to that moment, but also like most epiphanies, the truth of it hit me hard, a feeling akin to being punched in the stomach. For I realized that I now had to become familiar with a field of inquiry heretofore-foreign to me, one in which I'd had no formal training and very little informal exposure. Needless to say, the remainder of the quarter was spent researching postcolonialism(s) and striving to discern which theorists and theories best suited my particular study of Walker

Percy, a study which now bears the title, “How Does it Feel to be a Problem?: Walker Percy and the Problematic of Race.” (See Appendix C for the complete prospectus.)

I am pleased to report that my dissertation prospectus was approved on March 3, 2006, during the first week of the spring 2006 quarter, only 90 days after the successful completion of my comprehensive exams. A year ago, that 90-day timeframe would have seemed incredibly excessive to me, but after experiencing the process of writing the dissertation firsthand, as well as being one of only two students (from a class of eighteen) to get prospectus approval within 90 days, I now consider it an accomplishment.

Although I was unable to complete the abovementioned tasks in the timeframe I had originally envisioned and proposed, I am so thankful that the English Department implemented the English 304 requirement, as it resulted in my awareness of a broader, richer field of inquiry upon which to build the foundation of my analysis of Percy’s works. At the same time, it presented to me an entire field of inquiry—whose body of theory and criticism is continuing to expand, almost exponentially—for which I had no formal preparation, either in terms of training or coursework. In other words, I had much to learn and little time to learn it. This, too, presented another obstacle in successfully completing the dissertation in the timeframe I’d proposed, a timeframe which was becoming more of an indication of my earlier naiveté about the demands of writing a dissertation than anything else.

Spring 2006

I continued researching postcoloniality and postcolonial theory, while beginning to write the first chapter of the dissertation. During this process, I encountered the field of American Studies, an interdisciplinary field of inquiry, which spoke a great deal to my topic, particularly the topic of white “American” identity as a social and political construct, one that is now and has been historically dependant upon the existence of an “Africanist Other.” This discovery, like the earlier discovery of postcolonial theory, helped me to refine even further my critical perspective and allowed me yet another vantage point for the study of the problematic of race in a southern, 20th century American writer like Walker Percy.

These intellectual insights were valuable, but were also interfering with my ability to write. The more I read, the more I knew I needed to know, so the more I continued researching and reading. Research is valuable, but it doesn’t put words on the page, exactly what I needed to be doing at this point. During the remainder of the spring quarter, I was able to complete the first chapter of the dissertation and submit it to the members of my committee for feedback. I have heard response from two members and have incorporated suggested revisions, and am still awaiting comments from the third member. In the meantime, I have begun the draft of my second chapter and plan to have it completed and submitted to my committee members by the end of October.

I have recently revised my original timeline for completion of the dissertation. I plan to complete all revisions and file the dissertation by May 2007, the deadline for filing in order to graduate in June 2007. Incredibly, even then I will still have completed the program a full year ahead of normative time.

Additional Activities to Meet the Goals

In addition to the completing the activities listed above, I also was invited by Dr. Rise Axelrod, Director of the English 1ABC program at UCR, to assist her in directing the English 1A (freshman composition) program. I also worked closely with Dr. Axelrod in refining the design of the English 1A, the 1st quarter course of UCR's yearlong freshman composition series. I also had the pleasure of mentoring all of the new graduate teaching assistants (T.A.s) in the department as they took on the challenge of teaching composition for the first time. Each quarter, I took on the responsibility of mentoring a new cohort of graduate student T.A.s (as the previous cohorts moved on to teaching English 1B or 1C). I met with the new T.A.s weekly, usually for an hour, to discuss the fundamentals of teaching the course, including syllabus design, course expectations and requirements, departmental writing requirements, grading standards, student conduct, classroom management strategies, and record-keeping. Though I never imagined that Dr. Axelrod would privilege me with an invitation to assist her in directing the program, I could not believe my good fortune at being offered a role in the department which so perfectly matched—and even exceeded—the professional goals I set out to accomplish during this sabbatical. As a result of working so closely with Dr. Axelrod, I was introduced to every aspect of the English 1A course in particular and of the sequential freshman composition program in general. I also formed and nurtured close professional relationships with key faculty members in UCR's composition program: Dr. Rise Axelrod, Director of English 1ABC; Dr. Steven Axelrod, Dr. John Briggs, Director of Basic Writing; Dr. Vorris Nunley, Asst. Prof., English, specializing in composition theory and pedagogy; and Dr. Katherine Kinney, English Department Chair. Equally important are the professional relationships I've established with English department support staff personnel, including Teri Carter, Student Affairs Assistant, English Composition program; Linda Nellany, Student Affairs Assistant, Undergraduate Studies; and Laurie Petty, Director of the Writing Resource Center.

Establishing these professional relationships has allowed me to make the professional relationships and contacts that are so vital to successful advising and matriculation of our students, especially those who will transfer to UCR. Likewise, each of these people has influenced my own perceptions and attitudes about the teaching of composition and the *learning* of composition. As a result of my interactions with them, I am returning to RCC with a renewed and clearer perspective of the English discipline in general and of freshman composition in particular.

Outcomes and Benefits of the Sabbatical Leave

Benefits to RCCD:

1. RCCD has gained a more fully developed, well-rounded, informed associate professor of English with enhanced research and writing capabilities, one who has grown tremendously, both as a teacher and as a learner.
2. RCCD further benefits by gaining an employee who is well-versed in Twentieth Century American literature, in the life and works of one of the great American intellectuals of the twentieth century, Walker Percy; and with the dynamic critical fields of postcolonial studies and American studies.
3. RCCD has also gained an employee with strong, established academic and professional connections with UCR and with key faculty members in the English department. I can

better serve the District and am better prepared to serve on committees, especially those that focus on transfer requirements, matriculation, and student services, or any others that can benefit from the expertise I have gained while on sabbatical.

4. A concrete benefit to the District will be realized when I conduct a FLEX workshop for faculty, either one which relates the concept of the constructed white American identity to students (and identities) in the classroom, or one that discusses the pleasures and the pain inherent in pursuing a doctoral degree while teaching full-time. If time and scheduling permit, I hope to conduct both.

Benefits to RCCD Students

1. Because my research is so heavily engaged with the African American literary tradition, I have become much better prepared academically to teach English 21, African American literature I and English 22, African American Literature II. Students who take these courses will benefit from my expertise in the field. Likewise, students in my English 1B and English 1A composition courses will benefit (and are currently benefiting) from my ability to incorporate significant, current thought in the areas of cultural studies, American studies, and postcolonial discourses.
2. Students taking American Literature courses (English 14 and 15) with me will also benefit from the currency and expertise I have gained in the field of American literature as a result of the intense and extensive reading I completed in preparation for oral examinations and also the research I am currently conducting for my dissertation. .
3. I have begun discussing with Dr. Kristi Woods, Associate Professor of History at RCC, the development of a linked-course sequence, linking History 15 (African American History II) and English 22 (African American Literature II); as well as linking History 7 (U. S. History) and English 15 (American Lit. II). I also plan to discuss with her and hopefully to develop an Honors set of linked courses, again linking History and English literature, which focus on the social, political, and economic effects of our nation's own past history of "internal colonialism," a history which has shaped not only our national identity, but also our personal conceptions of "American" identity as well.
4. A final benefit to our students is that, as a result of my enhanced professional relationships with the faculty and staff of the English Department at UCR, I am much better prepared to mentor and advise my English students who are planning to transfer to UCR.

Personal benefits

The benefits to me are immeasurable, as the discussion on the previous pages of this report confirm.

Concluding Remarks

As a scholar and associate professor at RCC, my primary goal has always been and will continue to be the advancement of knowledge and of learning, and the pursuit of intellectual excellence, whether for myself or for my students. The sabbatical leave offered me a rare opportunity to devote tremendous amounts of time and energy to these pursuits. For this, especially, I would like to express my sincere and deeply heartfelt thanks to all who were instrumental in supporting and approving my initial sabbatical leave request, including members of the PG&SL committee,

members of the RCCD Board of Trustees, Tim Brown, English and Speech Communication Department Chair; Kristina Kaufmann, Associate Vice Chancellor, Institutional Effectiveness; and Dr. Ray Maghroori, Vice Chancellor, Academic Affairs. I'd like to extend a special thanks to Chancellor Salvatore Rotella, whose unwavering and generous support of the scholarly and professional endeavors of RCCD faculty is greatly appreciated and will long be remembered.

SABBATICAL LEAVE REPORT 2005-2006

RITA CHENOWETH

The real voyage of discovery consists not in seeking new landscapes, but in having new eyes.

-Marcel Proust

This is what intelligence is: paying attention to the right things.

-Edward T. Hall

Wisdom and integrity cannot be found in any single domain. A broader viewpoint that breaks across disciplinary boundaries is needed, a way of understanding that combines knowing and sensing, feeling and judging.

-Mihaly Csikszentmihalyi

This radical process called Yoga asks us to live without solidifying our viewpoint or fixing our point of reference. There is no experience from our past that need become a fulcrum for the one we are having now – or the experiences we have yet to have.

-Donna Farhi

We are all 'bodies' of knowledge.

-Anna Deavere Smith

The yogi believes in nivr̥tti-mārga, the inward path of renunciation; the dancer believes in prav̥rtti-mārga, the outward path of creation. Yoga is jñāna-mārga, a path of knowledge; dance is bhakti-mārga, a path of love. The difference between yoga and dance is that yoga is the perfect art in action, whereas dance is a perfect art in motion.

-B.K.S. Iyengar

The creative process has been outlined to consist of a three, five or even six step chain of events that, as Mihaly Csikszentmihalyi notes in his book *Creativity: Flow and the Psychology of Discovery and Invention*, “is less linear than recursive. How many iterations it goes through, how many loops are involved, how many insights are needed, depends on the depth and breadth of the issues dealt with.”

The iterations, loops, and insights of the steps of creativity as mentioned by Csikszentmihalyi reflect the sabbatical journey I have taken since the Fall of 2005. Although officially ending as the Fall '06 semester begins, my sabbatical will never truly have an ending point, as the issues I have dealt with have encompassed much more than my sabbatical proposal could have ever predicted. In order to fully impart the various strands contained within the sabbatical experience, I will attempt to layer the six steps of the creative process with the six quotes mentioned above. In this way, I hope to honor the cursive nature of the unfolding that occurred within as well as the outer shell of experience and activities which made the sabbatical such a valued piece within our academic community.

Step 1: Preparation

The first [step] is a period of preparation, becoming immersed, consciously or not, in a set of problematic issues that are interesting and arouse curiosity.

(Csikszentmihalyi, p. 79).

Initially, the reaction to the approval of a sabbatical proposal is giddy excitement and the intoxicating game of, “What if?” Although plans and possibility loom large, it was the initial research at UCLA that truly began the investigation of one of my three major topics and thus the introduction to full immersion in the creative process. This occurred during the Fall 2005 semester while I was teaching 30 per cent of my teaching load to fulfill the sabbatical requirement.

The Arts Collection at UCLA houses many valuable documents and ephemera linked to the dance community, most notably the notebooks and immense collection of articles and material written by and about one of the pioneers of modern dance, Ruth St. Denis. The special Arts Collection also houses boxes of material kept by Jack Cole in one of his fanciful, oversize scrapbooks. Cole was the initial focal point of my sabbatical proposal – his stature as the “Father of Jazz Dance” has been one of fascination for me throughout my dancing career, yet he is not as easily recognizable to the fans of the musical theatre genre as Bob Fosse, Jerome Robbins or Michael Kidd – all formidable contemporaries of Cole. There has been a discernable lack of availability of videos and/or DVDs of Cole’s choreography, which has been one of the major oversights in painting a complete picture of Cole by the dance scholar or serious jazz dance student. The one biography of Cole is available, but out of print, so even the most rudimentary research on Cole is challenging, at best. Given the ephemeral nature of dance (even with increasing technological options) it is always an incomplete portrait when one is capturing the essence of the body in space, motion and time without a visual reference point. Nonetheless, I began my research by reserving the six boxes of material on Jack Cole, and making my way to Westwood most Fridays from September to December 2005.

Upon entering the Special Collections area, one must make an appointment and be buzzed in by one of the staff. No personal items are allowed in the viewing room, excepting a laptop computer to take notes (obviously, theft from the immense collection of television, theatre and motion picture items has driven this policy even for the scholarly researcher). Each photograph must be handled by archival gloves, and material can only be viewed one item at a time, one folder at a time. No photocopies are allowed on premises, so one must view and the multitude of newspaper and magazine articles, reviews, scripts, photographs, interviews and the like with a discerning eye.

The real voyage of discovery consists not in seeking new landscapes, but in having new eyes.

-Marcel Proust

Taking in all of the material in the Jack Cole Collection was truly a unique opportunity for me to examine my understanding of who Cole was as a dancer, choreographer and teacher, given my

basic knowledge of Cole's work. From my days as an undergraduate at UCLA, I was exposed to Cole through one of his last students, Madeleine Scott. Ms. Scott was our Senior level technique professor, and she utilized Cole's warm-up and preparatory sequences for our first quarter. I can distinctly recall the disbelief and resistance my peers and I shared over the odd warm-up, which reminded all of us as a yoga class on amphetamines! This approach was quite the contrast to our other, more stately and traditional modern dance techniques taught during each quarter. None of us had ever done cartwheels as one of our sequences across the floor, or handstands against the wall! We were told that Cole did cartwheels and handstands to reinforce the correct upper body placement one should have with or without bearing one's body weight on the arms and hands. Considering that the current dance, bodywork and fitness buzzword is "core strength", it seems in retrospect that Cole instinctively understood that upper back stability and abdominal strength were fully integrated in this weight bearing work, reinforcing this key concept in stability and alignment in any movement sequence.

Using these "new eyes" and the distance that time affords is a chance to view the greater landscape of historical information in the performing arts and with the creative process. One of the greatest gifts of sabbatical is the allowance of time to read, reflect, digest and re-read material relevant to one's topic and any related information. I was particularly struck by the work of Howard Gardner and Mihaly Csikszentmihalyi. Both have written several works on intelligence and creativity. Gardner's main work has been in the concept of multiple intelligences while at Harvard's Project Zero, while Csikszentmihalyi's has concerned flow and the creativity in the arts and sciences. Investigating key works of both authors gave me a new perspective on the creative process in regards to Cole's work and also my own as an artist. As an appendix to this report, an annotated bibliography will amplify the books, videos and DVDs utilized in my research.

In addition to the research at my alma mater, I was busy at home on the internet, searching dance history sites and Ebay. Yes, Ebay. Ebay is an ever-changing source of magazines, photographs and books pertinent to Cole and his contemporaries. Since many of his choreographic work was with stars such as Rita Hayworth, Marilyn Monroe and Jane Russell, Ebay was full of potential treasures to be had, unfortunately, many times for the price outside my personal comfort zone and wallet. However, I was able to collect various *Dance: Stage and Screen* and *Life* magazines, programs, photographs, and most critically, videos of movies choreographed by Cole that are currently unavailable on DVD. One film, *Tonight and Every Night*, is notoriously difficult to obtain but, much to my relief, I was the successful bidder for this important piece of Cole's work.

In addition to the research on Cole, I began preparing for Level One Teacher Training by participating in regular Hatha and Vinyasa Flow yoga classes as well as my personal asana and meditation practice in September, 2006. As Cole's work utilized yoga postures, it was important to make the physical and mental connections to the source material through direct experience. In addition, Cole was described by many of his students as their guru, which in the yogic tradition is a teacher who is valued not only for their knowledge and expertise of the art form, but for their spiritual intuition as well. I was interested if the correlation of guru was more than just semantics.

Immersion in the yogic lifestyle also included research on yoga and ayurveda, which is the ancient Indian approach to diet and lifestyle. At first glance much of the information available at the local bookstore or on-line reflects a distinctly Western approach which differs completely from one of the East's most contemplative practices. Titles such as *Yoga for Healthy Knees* or *Cool Yoga Tricks* reinforce the separatist view of the body that pervades the American approach to life and the relationship to the body which is direct conflict with the origins and intensions of yoga as primarily a spiritual pathway. It is no secret that American society is obsessed with youth and body image. Much advertising time is spent on convincing people that their bodies need fixing and a more youthful appearance by diet, exercise or surgery is just a click or phone call away. The mind / body connection is ignored while matters of the spirit rarely figure into the mix. This is not to discount the health benefits of weight loss and general physical fitness, however, American culture emphasizes the need to feel younger and sexier whatever one's actual age, not the pursuit of full integration of one's self through mental, physical, and spiritual practice.

In contrast, yoga and ayurveda link mind, body and spirit at every opportunity. Since the yogic tradition goes back over 5,000 years, study of the eight limbs of yoga and the healing and purification of ayurveda encompasses a multi-faceted approach to personal and social conduct, physical and mental health, and spiritual growth. Vigor and health are not just a physical outcome of diet and exercise – they are incorporated with every aspect of life. Yoga and ayurveda books, magazine and journal articles, and the level one Hatha yoga training manual provided a deep introduction to this substantive subject, all of which are included in the annotated bibliography. This aspect of the sabbatical process will undoubtedly have the most long-lasting and pervasive impact as a student and teacher. My curiosity may never be satisfied in this quest for uniting body and spirit, mind and matter.

In addition to yoga and ayurveda, I sought to familiarize myself with the history and development of what is now known as Classical Indian Dance. Naturally, India is rich with a variety of religious and political influences throughout its history, including the colonization by the British and relatively recent independence of India and creation of Pakistan. Dance is never created in a vacuum – it directly reflects the values of the people and time of its creation. Dance held a lofty position for most of India's history, but suffered tremendously as temple support for dance began to lag in the period prior to British rule. However, as Indian nationalism began to take hold, dance once again became a symbol of cultural pride, followed by a resurgence of traditional and new dance forms. In this context it was most important to see the through line of this aspect of dance as a performing art.

This plunge into Indian art and culture also included contemporary literature and commentary, motion pictures, and music. Accessibility to Indian motion pictures and music especially has improved dramatically over the past few years. Since India is the major producer of films in the world, it is no surprise that Bollywood, an homage to the movie musicals of the forties and fifties, is one of the most exciting genres in the world today.

India's melting pot of religious influences is one of its most fascinating aspects. Hindu theology is particularly pervasive in many yoga studios and retreats. As I attended the Shonshoni Yoga Ashram for my level one Hatha yoga training it was very exciting to experience a different tradition in worship and devotion. Both Hindu and Zen Buddhist traditions are observed at Shonshoni at the Main Temple and Ma Shrine, and the beautiful murtis and icons are presented with great joy and reverence. Although meditation is not a religion-specific practice, it is enhanced in a sacred space, shared with others who are practicing together.

All of these experiences of preparation and immersion were essential to be able to fully explore the issues that initially drew me to Jack Cole as the main topic of my sabbatical, mainly how influential was Jack Cole, and how yoga and Classical Indian dance figured into the matrix of his life.

Step 2: Incubation

The second phase of the creative process is a period of incubation, during which ideas churn around below the threshold of consciousness. It is during this time that unusual connections are likely to be made...when ideas call to each other on their own, unexpected combinations may come into being.

(Csikszentmihalyi, p. 79).

As the fall semester and winter holidays came to a close, the new year provided a time of intense immersion, incubation and integration. Immersion continued with the regimen of daily meditation and yoga, reading and research which included the on-line portion of my level one Hatha yoga course. The initial research period yielded many new directions and possibilities to be explored. In addition to the biographical information related to Cole and his work, I began to focus my attention on the divinity of the creation of art and the creative process itself. These two topics became intertwined with my personal practice of meditation and yoga. The possibility of the intentional integration of the divine spirit within every physical posture or creative product then gave rise to yet another topic: the split of the body, mind and spirit so prevalent in American / Puritan society.

For example, the research on the state of dance in America during the late 19th century was a fascinating issue which directly impacted the work of Ruth St. Denis and thus Jack Cole. Nancy Lee Ruyter, in her book *Visionaries and Reformers*, recounts the conflicted view of the arts by the pillars of American society:

Art elicited their suspicion on many counts. It cost money, and yet it fulfilled no real need. Art was foreign and had aristocratic associations. Great art had been the product of only mature societies, prior to their downfall. Finally, art was sensual, and much of art's content was unsatisfactory on moral grounds...

This conflicted view of art still impacts the state of the arts in the United States at present. As a nation "suspicious" of the arts, it is no surprise that financial support is relegated to corporations and private donors rather than through any kind of substantial governmental subsidy or grants.

In American culture art is often objected to “on moral grounds”. This viewpoint, combined with the perceived lack of practical necessity, is recited whenever art is deemed controversial and thus in need of censure. Visual art, music and theatre have all had their turns in provoking a response, however, dance is often cited as objectionable, as the sexual potential of the movements of the human body (and the minds of those observing the body) may lead all into the mire of unsavory repute and worse. In order for dance to survive, Ruyter writes,

The evils of dance had to be neutralized, grandiose goals had to be established and promoted, and dance had to be brought in line with some part of American culture. Dance had to develop positive values for American society.

Throughout the next one hundred years, dance as an American art form strives for legitimacy and respect. This is especially true of the genre of jazz dance and its practitioners, most of who work in the entertainment industry and must contend with the economic restrictions and moral implications of such endeavors. Certainly Jack Cole felt this conflict keenly, as he rarely ventured into the concert dance arena. This clash for legitimacy is rarely resolved, compounded with the content of actual movement vocabulary in the jazz genre. As Judith Lynne Hanna observes in her book *Dance, Sex and Gender*, “A strand of the jazz idiom requires flaunting movement with rhythmic compulsion to project a state of orgasmic excitement.” One could hardly call jazz movement such as this “neutralized” or sanitized.

So as my immersion continued with these additional topics, the incubation period began as the observations and “a-ha’s” became the connective threads of major themes and variations to be developed. Jack Cole clearly received instruction in the postures and breathing of yoga, however, did his teachings include the spiritual aspect of yoga? Was his regimen and influence comparable to that of a guru, or to those of a tyrant? Did the devotional aspect of Ruth St. Denis influence Cole more than the practicality and advocacy of Ted Shawn? How does one infuse legitimacy and respect into a genre fraught with questionable moral content and seemingly low-class values?

More importantly, how do I value my own creative process and artistic contribution as viewed through these critical, historical lenses? Is every dance, as Ruth St. Denis so ardently proposed, “A devotional act”? How does one impart a spiritual approach to an art form seen by some as perpetually morally questionable or as a trifle amusement or competitive event? And, in an academic environment, how does the community view the value of the arts and those who practice them?

This brings into line the ongoing experiences I have throughout my career as an artist and educator which I have labeled, “Inform and Defend.” I am sure every educator in every subject area and discipline has had this experience at one time or another; however, it seems that the visual and performing arts have more than their share of “justify your existence, please” encounters since the passing of Proposition 13 in the late 1970’s. For example, at one memorable RCC District curriculum meeting where new dance courses were brought to the committee, one member piped up in all sincerity, “Well, does dance really involve problem-

solving skills”? I might hasten to add that I feel fairly certain that no one at that particular meeting would ever even consider asking if any science or mathematics course contained “problem-solving skills”. In the defense of the question uttered in all sincerity, the arts seem to many to employ only a “do what you feel” criteria, not aesthetically informed choices based on a clear understanding of the artistic principles of the given art form that guide the creator and performer.

The thinking goes along the lines of, “After all, it’s just dancing - aren’t you just making up steps and moving to the music?” The inference is clear: what value could there possibly be in that?

From these ongoing encounters throughout my career and the gradual understanding of yoga as mind, body and spirit integration, some basic questions have crystallized for me as a dance educator, performer and choreographer. Are Americans in general so disconnected from their bodies as a culture and society that de-valuing the wisdom of the body is one way of pushing away our humanity – the platform of our humanity? We all may not share genius IQs but everyone shares the ownership of one’s own body. Does this basic rejection and devaluation of anything the body has to teach us through the physical discipline of dance, martial arts, sports, Pilates, yoga, or whatever have the effect of subtly reinforcing the idea that knowledge is purely intellectual, vastly superior, and that anything the body has to tell us is automatically suspect? Puritan codes of conduct rejected dance as promoting it would thus encourage sexual licentiousness, and the downfall of society would be right at hand. In this mindset, certainly anything focused on the body’s own movement couldn’t possibly be the doorway to some kind of spiritual understanding! Certainly, this viewpoint is borne out every semester when students in my Dance Appreciation classes are often shocked to learn that dance is a vital component to spiritual enlightenment in many cultures around the world.

This is what intelligence is: paying attention to the right things.

-Edward T. Hall

Step 3: Intuition

The vague anticipatory perception that orients creative work in a promising direction.

(PolICASTRO as cited by Csikszentmihalyi, p.413).

Not formally included in many of the traditional demarcations of the creative process, Csikszentmihalyi makes a point of noting the value of intuition as a component within the steps of incubation and insight. Based on my own experience, I would have to agree. At a certain point, one must follow the hunches that begin to emerge, otherwise the creative problem seems too big and broad to attempt within a reasonable period of time. Around March, 2006 I began to realize that the intense study and practice of yoga in and of itself was worthy of sabbatical. The teaching of yoga also involves the study of anatomy, the ancient Sanskrit language, the literature of texts such as the Yoga Sutras and the Bhagavad-Gita, in addition to the practical aspects of teaching new movement sequences. My plan to study Classical Indian dance with Ramaa Bharadvaj after her return from her own sabbatical to India was overly ambitious given our respective schedules and plans. I instead chose to focus on researching the dance, history, contemporary literature, and film of India. This has given me an overall understanding of the

culture of India which served to enhance my study of Ruth St. Denis, Uday Shankar, La Meri and other influences of Jack Cole as well as complement the immersion into yoga.

Wisdom and integrity cannot be found in any single domain. A broader viewpoint that breaks across disciplinary boundaries is needed, a way of understanding that combines knowing and sensing, feeling and judging.

-Mihaly Csikszentmihalyi

Step 4: Insight

...sometimes called the “A-ha!” moment...when the pieces of the puzzle fall together.

There may be several insights interspersed with periods of incubation, evaluation and elaboration.

(Csikszentmihalyi, p. 79-80).

Insight took the form of several key moments and experiences during the spring, but one in particular stands out as a high point. Although my research and classes were ongoing during this time, all strands came together at Shoshoni Yoga Retreat in April, 2006. I have attended many workshops and teacher trainings throughout the years; however, this particular training had the added benefit of its location, which inspired thoughtful inquiry in a decidedly spiritual setting. Being somewhat isolated in an area completely surrounded by forest, Shoshoni is located forty minutes outside of Boulder, Colorado on 250 acres of a former equestrian summer camp. Our first yoga class began at 5:30am each morning, and our last class ended around 9:00pm. The schedule was designed well, with time for reflection and study built into our daily activities. Experiencing such a profound integration of mind, body and spirit in the company of other like-minded individuals was inspiring and energizing. A copy of the daily schedule is included in the supporting material packet along with my certificate of completion.

It was at Shoshoni I found truth in the words of Ruth St. Denis: every dance is a devotional act. Furthermore, every deed, word, and movement can be a devotional act, given one's ability and intention to readily access the spiritual connection flowing within one's self in the moment. This became very clear to me in executing the various postures, pranayama, and meditation every day. Although one carries accumulated experience, intellectual knowledge, and muscle memory from each day into the next, it is breathing fully in the moment that is occurring NOW that brings one to a point of awareness of the divine within. It was as if everything came swirling together – all that I have intrinsically known, intellectually acquired combined with somatic experiences – distilled into a basic truth. This inner connection to divine presence, no matter one's religious affiliation, is available at any moment. Given our societal penchant for compartmentalizing and categorizing every aspect of life, this interconnected thread that begs to be considered fresh in each moment gives one pause:

This radical process called Yoga asks us to live without solidifying our viewpoint or fixing our point of reference. There is no experience from our past that need become a fulcrum for the one we are having now – or the experiences we have yet to have.

-Donna Farhi

On a purely pedagogical level, making our viewpoint fluid would allow for flexibility and change in the classroom, studio and lab as we approach the student, not as one in a long line of those who have come before and will come in the future, but as beings in the present moment, new, without foisting our biases on them. So it is not necessarily bringing in new material, or new teaching strategies that will energize us as educators – it is truly as Proust envisioned – it is in using our “new eyes”, not just by providing new landscapes.

Of course, it is somewhat disconcerting to consider that much of one’s life has been spent reviewing the past or planning the future, rather than paying attention to the moment at hand, all starting with the simplicity of the breath and the intention of devotion within ourselves and our actions. The yogis of five thousand years ago may not have had 401k plans, cell phones, computers, or high definition television, but their yearnings to find meaning within one’s daily life is the same as ours. We just have more distractions.

Step 5: Evaluation

The fourth component is evaluation, when the person must decide whether the insight is valuable and worth pursuing...It is the period of self-criticism, of soul-searching.
(Csikszentmihalyi, p. 80).

As I began to compile all of my research materials in July, 2006 for the multi-media presentation on Jack Cole, it was a daunting task. In my original proposal I had planned to attend the Jazz Dance World Congress to gauge the interest in Jack Cole from the varied attendee, however, I was unaware of the new every other year format for the Congress, so this aspect of my research would be unable to be completed. However, I had accumulated a wealth of research material over the prior eleven months. So many ideas, quotes, film clips, photos – to keep within a two hour presentation time seemed very unlikely. At the same time, I began to doubt myself and the direction of my research – had I done enough in-depth research or had I gone too superficially in trying to cover so many aspects of Cole and the period of his most accessible work, mainly the 1950’s?

In addition to the organizational approach, I was stuck as to how to reconcile the ground-breaking work described by reviewer after reviewer from all of my sources with the almost quaint, yet over-the-top choreography I had been viewing from Cole’s movie work. Since none of his concert work and very little of his Broadway work exists on film, it is virtually impossible to gauge the startling effect Cole’s dancing and choreography initially had on viewers in the late 1930’s except by written description and 8x10 photographs. Was the fact that Cole prepared the group of dancers who would then supercede him (and always cite him as their chief influence or guru) that keeps him elevated as the “Father of Jazz Dance” rather than for his own work?

Gradually, as I began to sift through the note cards of various sources and topics I had identified for the presentation, a theme began to emerge. Jack Cole, given his great stature within the jazz dance community and his simultaneous lack of visual touchstones, seemed to be a “dynamic enigma”. From the definitions of dynamic (“of or relating to physical force or energy”) and enigma (“an inscrutable or mysterious person”) came a presentation of 115 slides and

video/DVD clips which covered Cole's influences, life and work and an analysis and evaluation of his legacy for the current generation of jazz dancers. A copy of the presentation slides is provided in the appendix to this report.

At the same time, I became more convinced than ever that Cole had utilized yoga postures and principles for the warm-up of his nightclub dancers and the core of dancers he directed at Columbia Pictures. Accounts of his movement sequences, along with photographs and the sequence "Ain't There Anyone Here For Love?" from the motion picture *Gentlemen Prefer Blondes* convinced me that Cole had indeed used specific yoga postures, but combined them in dynamic sequences so that the dancers would gain strength and alignment while working on sustained, continuous movement. Interestingly enough, a derivative branch of yoga, known as Vinyasa yoga, has emerged strongly during the past ten years, linking postures together in specific movement phrases not unlike Cole's.

As I completed work on the multi-media presentation, I took time to read Anna Deavere Smith's book *letters to a young artist*. Smith gives advice to artists of all disciplines throughout, but the final chapter included a story about Smith's first yoga teacher. The text expanded on the concept of presence and art. The most striking image that Smith offers is this:

[Presence] is as simple as the turning of a lightbulb – but it comes from being in tune with where you are and what you are doing.

Again, the concept of being in the moment, in tune with one's creative work was being driven home for me. Using a phrase from an earlier chapter of Smith's book, I had a personal lightbulb pop up. This particular phrase seemed to encapsulate all of the strands of my sabbatical, and so the title and direction of my choreography was set.

We are all 'bodies' of knowledge.

-Anna Deavere Smith

Step 6: Elaboration

The last component of the process is elaboration. It is probably the one that takes up the most time and involves the hardest work...many fresh insights emerge as one is presumably just putting finishing touches on the initial insight.

(Csikszentmihalyi, p. 80).

My elaborative work currently continues with the creation of the piece, 'Bodies' of Knowledge, which will premiere in the Fall 2006 Faculty Dance Concert, *Kinetic Conversations* on December 1 and 2, 2006. As I work on the movement motifs in the piece, I am attempting to meld striking images that will echo specific yoga postures and mudras (hand positions) and the dynamic phrasing of Cole's work performed to a beautiful recorded collage of music which evokes both Eastern and Western influences.

The approach to the piece with the dancers is very different from my previous work. I have incorporated an opening and closing meditation at each rehearsal, and we warm up using yoga

postures in sequence. The dancers have an understanding of the concept and the influences I am drawing from, and during the rehearsal process they will have a chance to attend one of two Jack Cole multi-media presentations I will be giving on campus at the Digital Library Auditorium. The first date is Thursday, October 19, at 12:50pm, offered as one of the Arts at 12:50pm Series presented by the Performing Arts Department. This will be an abridged version of the full presentation. The two hour presentation will be on Thursday, November 16 at 7:00pm. This evening event is just two weeks prior to the production of *Kinetic Conversations* at Landis Performing Arts Center. Both multi-media presentations are free to the college community and the public.

I will be working collaboratively with the dancers on *'Bodies' of Knowledge* as I am committed to utilizing from their particular nuances within their own bodies and experiences. Choreographically, I have certain phrases of movement that I am creating, but it is essential to include the dancer's input and their own bodily logic and intuition to the process in order to be true to the spirit of the intent of the piece.

As my sabbatical has officially come to an end with the submission of this report, I do know that all of the research and creative work is a very significant point on my life-long continuum of learning and understanding. I have had an enriching year and I am so grateful for the opportunity to have explored the inter-relationships among Jack Cole, yoga, Indian culture and my own artistic process in such depth. I close with a quote by B.K.S. Iyengar, noted yogi and author, which encapsulates my journey perfectly:

The yogi believes in nivr̥tti-mārga, the inward path of renunciation; the dancer believes in prav̥rtti-mārga, the outward path of creation. Yoga is jnāna-mārga, a path of knowledge; dance is bhakti-mārga, a path of love. The difference between yoga and dance is that yoga is the perfect art in action, whereas dance is a perfect art in motion.

Rita P. Chenoweth
Abstract
Sabbatical Leave Report

The following points are the brief appraisal of the “professional value of the activities while on leave and the manner in which the knowledge and experience gained may be applied to the benefit to the District.”

- All material pertaining to Jack Cole will be incorporated into the historical aspect of my teaching load, specifically Dance 6 - Dance Appreciation and D32, 33, and 34 – Beginning, Intermediate, and Advanced Jazz Dance.
- The college and community at large will have the opportunity to attend the multi-media presentations on Jack Cole held in the Digital Library Auditorium. An abridged version will be presented on Thursday, October 19 during the College Hour. The full presentation and reception will be held on Thursday, November 16 at 7:00pm. Performing Arts students may also use this presentation for credit for any classes which include outside attendance at related concerts, master classes, or lectures.
- Yoga certification and related classes, such as Pilates, have been incorporated into my regular teaching assignment of D32, 33, and 34 – Beginning, Intermediate, and Advanced Jazz Dance. Yoga is particularly applicable to strengthening, flexibility, and balancing aspects of training the body. This is especially pertinent in the area of injury prevention and core strength.
- I have offered an introduction to Yoga class as a FLEX offering to faculty and staff during Fall Flex Days and will be offering an introductory yoga class for new Faculty on November 15. Those attending the FLEX Day class expressed a strong desire to continue such a class throughout the semester, so upon approval of the Faculty Development Committee we have been meeting on Fridays from 1:00-2:15pm and will continue to do so until the end of the Fall semester. I anticipate teaching another class of this nature during the Spring semester. Since yoga incorporates intense mental and physical integration, it is an opportunity for faculty and Staff to relieve stress and encourage balance of mind and body.
- Every aspect of my sabbatical is incorporated in the creation of the piece, ‘*Bodies*’ of *Knowledge*, which will premiere in the Fall 2006 Faculty Dance Concert, *Kinetic Conversations* on December 1 and 2, 2006. As I work on the movement motifs in the piece, I am attempting to meld striking images that will echo specific yoga postures and mudras (hand positions) and the dynamic phrasing of Cole’s work performed to a beautiful recorded collage of music which evokes both Eastern and Western influences.

Just as it is almost impossible to separate the dancer from the dance, it is difficult to parcel out each aspect of my sabbatical and its intended application. All of my research and related classes will weave their way into the teaching of any class or artistic endeavor on behalf of the District.

Appendix

1. Annotated Bibliography and Filmography
2. Log of Yoga Classes
3. Daily Schedule of Yoga Level One Hatha Yoga Certification Program
4. Certification of Completion – Level One Hatha Yoga
5. Copy of Slides - Multi-media Presentation on Jack Cole

SALARY SCHEDULE FOR CLASSIFIED EMPLOYEES
EMPLOYED AS NEEDED

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Cristina Cervantes	Clerical, Substitute	09/16/06-10/18/06	16-1
Jessica Lynd	Clerical, Substitute	11/01/06-11/21/06	15-1

EMPLOYED AS NEEDED

SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
James McCafferty	Computer Technician	10/09/06-06/30/07	\$10.00/hour
Joscelynn Carbonell	Contract Trainer Aide II	11/01/06-06/30/07	\$8.75/hour
Joyce Baker	Contract Trainer V	11/01/06-06/30/07	\$50.00/hour
Leslee Blake	Food Service Assistant	10/02/06-06/30/07	\$9.00/hour
Kevin Smith	Food Service Assistant	10/02/06-06/30/07	\$9.00/hour
Timothy Underwood	Instructional Aide II	09/01/06-06/30/07	\$7.25/hour
Johanna Vargas	Instructional Aide II	09/01/06-06/30/07	\$7.25/hour
Richard Bailey	Lab Aide II	10/30/06-06/30/07	\$10.00/hour
Maria Bueno	Office Assistant I	10/02/06-06/30/07	\$9.00/hour
Alexander Cardullo	Office Assistant I	07/01/06-09/01/06	\$9.00/hour
Brittney Hoover	Office Assistant I	07/01/06-06/30/07	\$9.00/hour
Morgan Huskey	Office Assistant I	11/06/06-06/30/07	\$9.00/hour
Susana Perez	Office Assistant II	10/30/06-06/30/07	\$10.50/hour
Soutsakhone Xayaphanthong	Office Assistant III	10/01/06-06/30/07	\$12.50/hour
Mark Gonzalez	Office Assistant IV	10/30/06-06/30/07	\$14.00/hour
Sonia Gonzalez	Office Assistant IV	10/01/06-06/30/07	\$14.00/hour
Takara Gordon	Office Assistant IV	10/30/06-06/30/07	\$14.00/hour
Charissa Six	Office Assistant IV	09/25/06-06/30/07	\$14.00/hour
Samer Halabi	Operations Clerk	11/01/06-06/30/07	\$7.00/hour
Susan Lo	Operations Clerk	11/01/06-06/30/07	\$7.00/hour
Gayle Wendt	Registered Nurse I	11/01/06-06/30/07	\$30.00/hour

EMPLOYED AS NEEDED
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Lisa Schulz	SI Leader	09/11/06-06/06/07	\$12.00/hour
Nicholas Sirithongdy	Stage Technician III	07/31/06-06/30/07	\$8.50/hour
John LaLonde	Theater Carpenter	07/31/06-06/30/07	\$10.65/hour
Brittney Flynn	Tutor I	10/16/06-06/30/07	\$7.00/hour
Bri Lafond	Tutor I	10/16/06-06/30/07	\$7.00/hour
Raymund Papica	Tutor I	10/16/06-06/30/07	\$7.00/hour
Sean Piers	Tutor I	10/16/06-06/30/07	\$7.00/hour
Shawn Pollock, Jr.	Tutor I	09/01/06-06/30/07	\$7.00/hour
Kristin Clark	Tutor III	11/01/06-06/30/07	\$9.00/hour

VOLUNTEERS
BOARD RESOLUTION 10-97/98

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Jammie Newell	Athletics	11/01/06-04/30/07
Martha Perez	Athletics	11/06/06-05/06/07
Chrondaris Tatum	Athletics	11/01/06-04/30/07
Kristina Alav	Health, Human and Public Services	08/28/06-02/28/07
Mitchelle L. Bonifacio	Health, Human and Public Services	08/28/06-02/28/07
Guadalupe Cortez	Health, Human and Public Services	08/28/06-02/28/07
Tiffany Fields	Health, Human and Public Services	08/28/06-02/28/07
Cheryl Gamboa	Health, Human and Public Services	08/28/06-02/28/07
Miya Henderson	Health, Human and Public Services	08/28/06-02/28/07
Rayven Jones	Health, Human and Public Services	10/28/06-04/28/07
Kathryn Laverty	Health, Human and Public Services	08/28/06-02/28/07
Dawnisha McDonald	Health, Human and Public Services	08/28/06-02/28/07
Maria Murillo	Health, Human and Public Services	08/28/06-02/28/07
Ariana Robles	Health, Human and Public Services	08/28/06-02/28/07
Christine Vilan	Health, Human and Public Services	08/28/06-02/28/07
Elizabeth Berry	Nursing Education	08/28/06-02/28/07
Denia Shores	Performance Riverside	10/01/06-03/31/07
Byran Majors	Public Safety Education/Training	10/17/06-04/17/07
Arcelia Munoz	TRIO	11/14/06-05/14/07
John Shaughnessy	Tutorial Services	10/18/06-04/18/07

DISTRICT FUNDS

NAME	POSITION	DEPARTMENT	DATE	RANGE
Abdou Rahmani, Djamilatou	Student Worker	Tutorial Services - RIV	10/16/06	19-4
Aktinol, Fernando	Student Worker	Tutorial Services - RIV	10/27/06	19-4
Ali, Shahnaaz	Student Worker	Early Childhood Studies - MOV	10/02/06	19-4
Benson, Gregory	Student Worker	College Safety & Police - RIV	09/20/06	19-4
Bronsal, Carlos	Student Worker	Dance - RIV	10/16/06	19-4
Brucks, Sarah	Student Worker	Instructional Media Center - RIV	10/16/06	19-4
Conrad, Joel	Student Worker	Art - RIV	10/02/06	19-4
Davis, Zavonnika	Student Worker	Disabled Students Prog & Svcs - MOV	10/02/06	19-4
Dejonckheere, Melissa	Student Worker	Swimming - RIV	10/12/06	19-4
Dragomirovic, Zoran	Student Worker	Swimming - RIV	10/27/06	19-4
El Aissami, Salman	Student Worker	Tutorial Services - RIV	10/18/06	19-4
Escalante, Suany	Student Worker	Library - MOV	10/02/06	19-4
Franklin, Steven	Student Worker	College Safety & Police - RIV	10/02/06	19-4
Graham, Andrew	Student Worker	Tutorial Services - MOV	10/18/06	19-4
Guevara, Andrew	Student Worker	Title V - MOV	10/12/06	19-4
Helsper, Marshel	Student Worker	Instructional Media Center - RIV	10/16/06	19-4
Henderson, Justin	Student Worker	Tutorial Services - RIV	10/02/06	19-4
Hendrickson, Matthew	Student Worker	Tutorial Services - RIV	10/06/06	19-4
Hernandez, Maria Bertha	Student Worker	Early Childhood Studies - RIV	10/27/06	19-4
Ibrahim, Diana	Student Worker	Tutorial Services - MOV	10/27/06	19-4
Jackson, Melissa	Student Worker	Early Childhood Studies - NOR	10/02/06	19-4
Jimenez, Rosario	Student Worker	Library - NOR	10/18/06	19-4
Kilic, Basak	Student Worker	Tutorial Services - RIV	10/18/06	19-4
Kim, HwaYeon	Student Worker	Tutorial Services - RIV	10/16/06	19-4
Kingsley, Travis	Student Worker	Tutorial Services - RIV	10/02/06	19-4
Kologo, Laurent	Student Worker	College Safety & Police - RIV	10/02/06	19-4
Landa Guzman, Adrian	Student Worker	Tutorial Services - RIV	10/11/06	19-4
Laumea, Jennifer	Student Worker	Swimming - RIV	10/12/06	19-4
Licerio, Sophia	Student Worker	Tutorial Services - MOV	10/02/06	19-4
Macharia, Eric	Student Worker	Library - RIV	09/26/06	19-4
Mastrocolla, Roseli	Student Worker	Library - MOV	10/18/06	19-4
Mesina, Bryan	Student Worker	Tutorial Services - MOV	10/02/06	19-4
Milic, Srdan	Student Worker	Swimming - RIV	10/27/06	19-4
Olivas, Brianna	Student Worker	Student Activities - RIV	09/18/06	19-4
Parmentier, Sebastian	Student Worker	Tutorial Services - RIV	10/06/06	19-4
Pedroza, Joshua	Student Worker	Art - RIV	10/11/06	19-4
Reyes, Daniel	Student Worker	College Safety & Police - RIV	10/12/06	19-4
Rosas Lopez, Sandra	Student Worker	Mathematics - RIV	10/12/06	19-4
Salas, Maria	Student Worker	Production Printing - RIV	10/16/06	19-4

Samuel, Lance	Student Worker	College Safety & Police - RIV	10/18/06	19-4
Sandhu, Reetu	Student Worker	Disabled Students Prog & Svcs - NOR	10/18/06	19-4

DISTRICT FUNDS - CONTINUED

NAME	POSITION	DEPARTMENT	DATE	RANGE
Shimizu, Rika	Student Worker	Tutorial Services - RIV	10/06/06	19-4
Sochan II, Daniel	Student Worker	Tutorial Services - RIV	10/11/06	19-4
Stamps, Dekeshia	Student Worker	College Safety & Police - RIV	10/02/06	19-4
Sternburg, Eric	Student Worker	College Safety & Police - NOR	10/06/06	19-4
Stuhl, Brandon	Student Worker	Fine & Performing Arts - RIV	10/02/06	19-4
Tan, Meanop	Student Worker	Disabled Students Prog & Svcs - RIV	10/30/06	19-4
Thomas, Christopher	Student Worker	Tutorial Services - RIV	10/06/06	19-4
Wolf, Carina	Student Worker	Outreach - RIV	10/06/06	19-4

CATEGORICAL

NAME	POSITION	DEPARTMENT	DATE	RANGE
Bishop, Stephan	Student Worker	Health Services - MOV	10/04/06	19-4
Blair, Catherine	Student Worker	CHSS - MOV	10/04/06	19-4
Blake, Leslee	Student Worker	Food Services - RIV	10/04/06	19-4
Caravante Alas, Gloria	Student Worker	Nursing Education - RIV	10/24/06	19-4
Clegg, Sherron	Student Worker	Business Administration/Ujima - RIV	10/10/06	19-4
Conley, Resha	Student Worker	Ridgecrest Elementary - AMR	10/04/06	19-4
Cosby, Naima	Student Worker	Business Administration/Ujima - RIV	10/10/06	19-4
Curtis, Callette	Student Worker	Eastside Cybrary Connection - LT	10/10/06	19-4
David, Channel	Student Worker	Administrative Support Center - RIV	10/18/06	19-4
De La Mora, Emily	Student Worker	Early Childhood Studies - RIV	10/04/06	19-4
Edgeron, Dana	Student Worker	Serrano Elementary - AMR	10/04/06	19-4
Gaither, Tanya Dianee	Student Worker	Job Placement - MOV	10/04/06	19-4
Garcia, Andrea	Student Worker	Serrano Elementary - AMR	10/18/06	19-4
Heath-Norman, Roberta	Student Worker	Admissions & Records - MOV	10/17/06	19-4
Jaimez, Brandon	Student Worker	College Safety & Police - RIV	10/10/06	19-4
Kim, Christy	Student Worker	Business Administration/Ujima - RIV	10/10/06	19-4
Marshall II, Tommy	Student Worker	Athletics - RIV	10/10/06	19-4
Murray, Megan	Student Worker	Early Childhood Studies - RIV	10/19/06	19-4
Nunez Gaona, Gabriela	Student Worker	Counseling - MOV	10/05/06	19-4
Quevedo, Gerard	Student Worker	College Safety & Police - RIV	10/12/06	19-4
Rampasan, Melissa	Student Worker	Magnolia Elementary - AMR	10/10/06	19-4
Rocha, Sophia	Student Worker	Instructional Media Center - RIV	10/04/06	19-4
Sheikh, Maeraj	Student Worker	Administrative Support Center - RIV	10/17/06	19-4
Simmons, James	Student Worker	Athletics - RIV	10/05/06	19-4

Tabares Vega, Israel	Student Worker	Administrative Support Center - RIV	10/10/06	19-4
Tatum, Chondarius	Student Worker	Athletics - RIV	10/24/06	19-4
Tukes, Joshua	Student Worker	Health Services - MOV	10/05/06	19-4
Wickliff, Charnelle	Student Worker	Early Childhood Studies - NOR	10/10/06	19-4
Williams, Claude	Student Worker	Athletics - RIV	10/05/06	19-4

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-2-a

Date: November 21, 2006

Subject: Purchase Order and Warrant Report -- All District Funds

Background: The attached Purchase Order and Warrant Report –All District Funds is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$8,839,232 requested by District staff and issued by the Business Office, have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 87234-88894) totaling \$5,502,727 have been reviewed by the Business Office to verify that monies are available in the appropriate Funds for payment of these warrants. The Riverside County Office of Education’s audit program also has reviewed these claims.

Recommended Action: It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$8,839,232 and District Warrant Claims totaling \$5,502,727.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
B0001138	11	Learning Resource Center	Global Gov't Education Solutions	Other Supplies	2,000
B0001139	11	Learning Resource Center	MarkerTek Video Supply	Other Supplies	1,500
B0001141	11	Learning Resource Center	Troxell Communications, Inc.	Other Supplies	2,000
B0001143	11	Learning Resource Center	Scott Electric	Other Supplies	1,000
B0001147	12	Dean of Instruction	Nuvview Bridge Early College High School	Other Services-Academic Counselors	121,295
B0001149	11	Learning Resource Center	MarkerTek Video Supply	Repairs - Parts	2,500
B0001150	11	Learning Resource Center	CDW-G	Repairs - Parts	1,200
B0001152	11	Learning Resource Center	CDW-G	Other Supplies	1,000
B0001153	11	Learning Resource Center	MarkerTek Video Supply	Other Supplies	1,500
B0001155	11	Learning Resource Center	Corporate Express	Other Supplies	1,000
B0001160	11	Facilities	Staples, Inc.	Other Supplies	1,500
B0001162	11	Learning Resource Center	Media Distributors	Other Supplies	2,000
B0001165	11	Learning Resource Center	Corporate Express	Other Supplies	2,000
B0001166	11	Learning Resource Center	Cheap Batteries.Com	Other Supplies	1,200
B0001167	11	Learning Resource Center	CDW-G	Other Supplies	2,000
B0001172	11	Learning Resource Center	MarkerTek Video Supply	Repairs - Parts	1,000
B0001175	11	Learning Resource Center	Home Depot	Other Supplies	1,000
B0001176	11	Learning Resource Center	Global Gov't Education Solutions	Other Supplies	1,000
B0001177	11	Learning Resource Center	Media Distributors	Other Supplies	1,000
B0001181	11	Library	CCV Software	Software <\$200	2,000
B0001184	11	Library	Dell Computers	Other Supplies	1,500
B0001185	11	Library	Demco	Other Supplies	1,000
B0001187	11	Library	Global Gov't Education Solutions	Other Supplies	2,500
B0001188	11	Library	Unisource Worldwide, Inc.	Other Supplies	1,000
B0001189	32	Food Services	Reliable Office Solutions	Other Supplies	1,500
B0001195	11	Communications	Office Depot	Instructional Supplies	1,000
B0001196	11	Assessment / Accountability	IVASCU Consulting, LLC	Consultants	4,476
B0001197	11	Physical and Life Sciences	Office Depot	Other Supplies	2,000
B0001202	11	Library	Gateway Companies, Inc.	Other Supplies	1,000
B0001203	11	Library	CDW-G	Software <\$200	3,000
B0001207	12	VTEA	NCS Pearson, Inc.	Copying and Printing	1,000
B0001211	11	Business, Engineering & Information Tech	Environmental Management	Waste Disposal	1,000
B0001212	11	Culinary Academy	Joseph Webb Foods	Instructional Supplies	40,000
B0001213	11	English Speech/Communications	SoCal Printing	Copying and Printing	14,000
B0001215	11	Performing Arts	So-Cal Piano Movers	Other Services-Piano Moving	1,500

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
B0001216	11	Occupational Education	Cadet Uniform Supply	Towel Service	1,000
B0001218	11	Campus Business Operations	Arcol Staffing Services	Temporary Services	3,000
B0001219	12	VTEA	Ahal Process, Inc.	Reference Books	1,500
B0001222	12	VTEA	California Marketing Group	Other Supplies	1,500
B0001223	11	Business, Engineering & Information Tech	Netseller	Instructional Supplies	1,100
B0001233	11	Customized Solutions	Training Dynamics	Copying and Printing	10,100
B0001238	11	Library	EBSCO Subscription Services	Periodicals/Magazines	16,578
B0001239	11	Library	EBSCO Subscription Services	Periodicals/Magazines	14,490
B0001242	12	Health Services	Henry Schein Inc.	Health Supplies	1,952
B0001243	11	Library	Innovative Interfaces, Inc.	Computer Software Maint License	41,251
B0001244	12	Student Financial Services	Reliable Office Solutions	Equip Replacement \$200-\$4999	1,697
B0001246	12	Community & Economic Development	W.W. Grainger, Inc.	Other Supplies	3,000
B0001248	11	Learning Resource Center	Baker & Taylor	Instr Media Material	1,000
B0001249	61	Risk Management	Padgett's	Repairs - Parts	10,000
B0001250	11	Counseling	Office Depot	Other Supplies	1,500
B0001251	11	Student Services	Reliable Office Solutions	Other Supplies	2,800
B0001253	11	Health, Human & Public Services	Henry Schein Inc.	Repairs - Parts	1,700
B0001254	33	Early Childhood Studies	Stater Bros. Markets	Food	1,336
B0001258	61	Risk Management	Thompson & Colegate LLP	Legal	5,000
B0001262	11	Facilities	A A Equipment Rental Co., Inc.	Repairs - Parts	1,200
C0001183	11	Administrative Support Center	Oce Financial Services, Inc.	High Volume Copier Lease	122,395
C0001185	11	Customized Solutions	Lean Solutions Manufacturing Consultants	Training	2,400
C0001204	12	Community & Economic Development	Network International Exports	International Business Assistance Svcs	22,000
C0001205	12	Dean of Education	Nicholls, Kristine D.	Consultant	7,465
C0001206	41	Facilities	Noresco	Utility Retrofit Project	6,321,990
C0001207	11	Community Education	Youngerman, Stephen	Community Education Presenter	10,000
C0001208	11	Community Education	Rounds, Miller and Associates	Community Education Presenter	10,000
C0001209	11	Community Education	Terry S Rowen, Inc.	Community Education Presenter	10,000
C0001210	11	Community Education	Kataoka, Jeanne	Community Education Presenter	1,000
C0001211	41	Facilities	KCT Consultants, Inc.	Civil Engineering Services	191,587
C0001212	11	Community Education	Allen, Lewis J.	Community Education Presenter	15,000
C0001213	11	Community Education	Boulos, Jeneste	Community Education Presenter	10,000

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
C0001214	11	Community Education	Randleman, Robert	Community Education Presenter	5,000
C0001220	41	Facilities	John R. Byerly, Inc.	Reimbursable Expenses-Nurs Sci	8,700
C0001222	11	Facilities	Keith Francis & Company, Inc.	CM Service-MV Parking Structure	2,500
C0001223	11	Facilities	John R. Byerly, Inc.	Geotech Testing-MV Parking Structure	17,900
C0001224	11	Facilities	KCT Consultants, Inc.	Civil Engineering-MV Parking Structure	18,500
C0001225	11	Facilities	Higginson - Cartozian Architects, Inc	Schematic Design-MV Parking Structure	21,000
C0001226	12	VTEA	Michael G. Dolence and Assoc.	Community Planning Model	40,000
C0001227	12	School of the Arts	Webb, Charles Harper	Consultant-Literature, Writing & Poetry	1,000
C0001228	11	Information Services	MFM Technologies, Inc.	Professional Services	3,500
C0001229	41	Facilities Noreo	Culver - Newlin	Remodel-Student Serv Bldg Rm 107	21,686
C0001230	11	Performance Riverside	Robinson, Daniel	Sound Designer-Dream Girls	2,000
C0001231	11	Performance Riverside	Smith, Scott	Musical Director-Dream Girls	5,000
C0001232	11	Performing Arts	Nafarrate, Robert	Musical Director-Assassins	2,000
C0001233	41	Facilities	Douglas E. Barnhart, Inc.	Pre-Construction Services-Nurs Sci	164,452
C0001235	12	Early Childhood Studies	Smith, Marianne	Consultant	7,500
C0001236	11	Board of Trustees	Eadie and Payne LLP	Audit Services-Proposition 39	9,140
P0005159	41	Facilities	Division of the State Architect	Architect's Fees	3,880
P0005164	11	Chancellor's Office	Leadership Riverside	Conferences	1,000
P0005167	12	Campus Student Services	Compansol	Computer Software Maint/License	2,164
P0005179	12	Workforce Preparation	D. Ivy Management	Rents and Leases	1,875
P0005180	11	President-Riverside	MBNA American Business Card	Conferences	1,074
P0005181	11	Public Affairs & Institutional Advance	United States Postal Service	Postage	29,750
P0005201	11	Academy - Criminal Services	Defense Technology	Instructional Supplies	1,775
P0005202	12	Performance Riverside	Morningstar Productions, LLC	Equip Additional \$200-\$4999	19,766
P0005204	12	Workforce Preparation	Ibarra, Nancy	Rents and Leases	1,250
P0005205	12	Performance Riverside	United Rentals	Equip Additional \$200-\$4999	6,079
P0005209	11	English Speech Communications	Marriott	Other Travel Expenses	1,308
P0005222	41	Facilities	SK Telecon, Inc.	Fixtures & Fixed Equip	2,640
P0005231	12	Community & Economic Development	CA Commission for Jobs and Economic	Conferences	2,500
P0005238	12	VTEA	Ahat Process, Inc.	Other Services-Workshop Presenter	4,200
P0005239	11	Public Affairs & Institutional Advance	Clear Channel Broadcasting, Inc.	Advertising	5,130
P0005244	11	Public Affairs & Institutional Advance	KOLAKCAL	Advertising	2,520
P0005261	11	English Speech/Communications	McGraw Hill	Reference Books	1,298
P0005273	11	Health,Human & Public Services	Scantron Corporation	Instructional Supplies	1,136

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
P0005275	12	Workforce Preparation	Riverside Transit Agency	Transportation Bus Passes	1,333
P0005287	11	Administration & Finance	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,924
P0005289	11	Academic Affairs	CDW-G	Comp Equip Additional \$200-\$4999	3,178
P0005292	12	Allied Health	Canon Business Solutions- West, Inc	Equip Replacement \$5000 >	23,647
P0005295	12	Disabled Student Services	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	7,932
P0005302	11	International Students	Saitto, Aya	Conferences	1,018
P0005304	11	Facilities	Temecula Valley Office Interiors	Equip Additional \$200-\$4999	3,964
P0005313	12	Campus Police	ABMI Business Machines, Inc.	Equip Additional \$200-\$4999	1,405
P0005320	11	Student Services	Pala Mesa Resort	Conferences	3,135
P0005327	32	Food Services	Progressive Pro Enterprises	Kitchen Expendables	1,081
P0005328	11	Facilities	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	2,670
P0005332	11	Academic Affairs	MBNA/American Business Card	Conferences	1,007
P0005333	11	Facilities	AMP Mechanical, Inc.	Repairs - Parts	18,664
P0005337	11	Facilities	LGP Engineering & Construction Inc.	Repairs - Parts	4,600
P0005349	11	Library	Proquest Information and	Instr Media Material	5,849
P0005355	12	Workforce Preparation	Curtis Properties, Inc.	Rents and Leases	1,470
P0005357	12	Workforce Preparation	Office Depot	Other Supplies	3,656
P0005358	12	VTEA	Fleming, Kevin	Other Services-Marketing Occ Ed	2,000
P0005371	12	Disabled Student Services	RFB&D	Other Supplies	1,108
P0005374	11	Library	Dell Computers	Other Supplies	1,325
P0005375	11	Library	Computers By Design, Inc.	Computer Software Maint License	1,500
P0005377	11	Physical and Life Sciences	American Red Cross	Other-CPR Certification Fees	1,240
P0005380	11	Academic Affairs	EDA Culinary Academy	Other Supplies	1,317
P0005410	12	Administrative Support Center	Scantron Service Group	Equip Additional \$5000 >	7,352
P0005411	11	Information Services	Novell, Inc.	Consultants	5,172
P0005414	11	Mathematics, Science & Physical Education	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,312
P0005420	11	English/Speech Communications	Harcourt Assessment, Inc.	Tests	2,124
P0005422	61	Risk Management	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	1,519
P0005446	12	Allied Health	Piedmont Medical, Inc.	Equip Additional \$200-\$4999	9,400
P0005449	12	Grants & Contract Services	ARSA Embroidery and Silkscreen	Other Supplies	2,947
P0005452	11	Academic Affairs	Schall, Janice	Conferences	3,290
P0005456	11	Information Services	Foundation for California	Consultants	5,000
P0005457	12	Community & Economic Development	McGrath's Catering	Other Supplies	3,400
P0005464	11	Athletics	Best Western	Other Travel Expenses	1,483
P0005467	12	Vice President Educational Services-Nor	Troxell Communications, Inc.	Equip Additional \$200-\$4999	20,155

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
P0005470	11	President-Riverside	Wyndham Hotel	Conferences	3,346
P0005471	11	President-Riverside	Hispanic Association of Colleges &	Conferences	1,950
P0005474	12	Vice President Educational Services-Nor	Dell Computers	Comp Equip Additional \$200-\$4999	9,832
P0005475	11	Communications & Web Development	Juan, Michael	Conferences	1,189
P0005486	12	Workforce Preparation	Hupe, Ron E.	Rents and Leases	1,500
P0005489	11	Open Campus	San Bernardino Comm College Dist	Other Services-KVCR Telecourse	2,150
P0005493	12	Community & Economic Development	Williamson, Jeffrey	Conferences	3,630
P0005499	11	Applied Technology	Mobile Mimi LLC	Rents and Leases	1,933
P0005508	32	Food Services	State Board of Equalization	Sales Tax	2,879
P0005519	11	Performing Arts	La Cuesta Inn	Other Travel Expenses	1,097
P0005520	12	VTEA	MTM Technologies, Inc.	Comp Equip Additional \$200-\$4999	2,026
P0005523	12	Admissions & Records	Reliable Office Solutions	Equip Additional \$200-\$4999	2,195
P0005525	12	Admissions & Records	Reliable Office Solutions	Equip Additional \$200-\$4999	2,180
P0005532	11	Athletics	Almquist, David	Other Travel Expenses	1,080
P0005536	12	Campus Student Services	United States Postal Service	Postage	1,161
P0005542	12	Admissions & Records	CDW-G	Equip Additional \$200-\$4999	2,705
P0005547	11	Public Affairs & Institutional Advancement	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	2,522
P0005548	12	Performance Riverside	Gateway Companies, Inc.	Equip Additional \$200-\$4999	3,811
P0005549	11	Public Affairs & Institutional Advancement	Apple Computer, Inc.	Comp Equip Replacement \$200-\$4999	1,758
P0005550	12	Learning Resource Center	Canon Business Solutions- West, Inc	Equip Additional \$200-\$4999	3,745
P0005556	11	Model United Nations	Schinke, Ward	Other Travel Expenses	20,794
P0005557	11	Model United Nations	Schinke, Ward	Other Travel Expenses	20,892
P0005558	11	Model United Nations	Schinke, Ward	Other Travel Expenses	10,339
P0005576	12	Community & Economic Development	Astro (Asia) Network	Other Services-OCS Fair & Expo	1,718
P0005577	41	Facilities	Inland Bobcat, Inc	Equip Additional \$5000 >	34,710
P0005580	11	Applied Technology	U.S. Mechanical Inc	Repairs - Parts	1,700
P0005587	11	Learning Resource Center	FirstCom Music	Other Services-Music Production Source	1,003
P0005593	11	Library	Storage Technology Corporation	Repairs - Parts	3,858
P0005594	11	Public Affairs & Institutional Advancement	KOLA K&A	Advertising	2,580
P0005596	11	Public Affairs & Institutional Advancement	Clear Channel Broadcasting, Inc.	Advertising	5,010
P0005600	41	Facilities	San Diego Precast Concrete, Inc.	Equipment	9,320
P0005603	12	VTEA	La Cava, Wilma K.	Conferences	1,430

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
B0000017	11	Associate VC, Instruction	Reliable Office Solutions	Other Supplies	1,445
B0000019	33	Early Childhood Studies	Costco	Food	1,800
B0000020	33	Early Childhood Studies	Smart & Final	Food	2,000
B0000021	33	Early Childhood Studies	Slater Bros. Markets	Food	2,300
B0000035	11	Occupational Education	Dynamic Bindery, Inc.	Purchase-Cost of Goods Sold	20,000
B0000037	11	Occupational Education	Kelly Paper Company	Purchase-Cost of Goods Sold	20,000
B0000117	12	Matriculation	Office Depot	Other Supplies	2,500
B0000120	12	Early Childhood Studies	Office Depot	Other Supplies	2,000
B0000158	11	Facilities Norco	Waxie Sanitary Supply	Custodial Supplies	5,538
B0000182	11	Facilities	John Deere Landscapes, Inc.	Repairs - Parts	7,000
B0000184	11	Facilities	Trugreen Chemlawn	Other Services-Pesticide Service	1,360
B0000201	11	Facilities Norco	Inland Lighting Supplies, Inc.	Repairs - Parts	1,800
B0000208	11	Performance Riverside	Office Depot	Other Supplies	3,500
B0000211	11	Performing Arts	Office Depot	Other Supplies	1,100
B0000212	11	Performing Arts	Office Depot	Other Supplies	1,500
B0000221	11	Facilities	Office Depot	Other Supplies	2,650
B0000224	12	Workforce Preparation	Reliable Office Solutions	Other Supplies	2,900
B0000270	11	Accounting Services	Office Depot	Other Supplies	3,200
B0000270	11	Risk Management	Office Depot	Other Supplies	1,000
B0000275	11	Customized Solutions	Office Depot	Other Supplies	2,000
B0000283	11	Performance Riverside	BMI Supply	Contract Ed Instr Supplies	1,000
B0000284	11	Performance Riverside	Home Depot	Theatre Supplies	7,600
B0000290	11	Facilities	Home Depot	Theatre Supplies	4,000
B0000298	11	Administrative Support Center	Home Depot	Repairs - Parts	5,500
B0000310	11	Academy / Criminal Services	Reliable Office Solutions	Other Supplies	1,250
B0000325	11	Performance Riverside	FedEx Kinko's	Copying and Printing	9,000
B0000326	11	Performance Riverside	Ryder Truck Rental, Inc.	Transportation Contracts	3,804
B0000342	12	Campus Student Services	Riverside Marriott	Other Travel Expenses	5,000
B0000375	11	Applied Technology	Office Depot	Other Supplies	4,850
B0000412	11	Physical Education	Canada Cutlery, Inc.	Instructional Supplies	1,000
B0000416	11	Facilities	Pat Leon's Exercise Equipment	Repairs - Parts	10,000
B0000432	11	Facilities	Golf Cars of Riverside, Inc.	Repairs - Parts	1,800
B0000453	11	Administration & Finance	Ewing Irrigation Products	Grounds/Garden Supplies	2,800
			PARS	Professional Services-Service Fees	27,948

Additions to Approved/Ratified Purchase Orders of \$1,000 and over

Purchase Order and Warrant Report - All District Funds
 Purchase Orders S1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
B0000558	11	Administrative Support Center	Priority Mailing Systems, Inc.	Other Supplies	1,500
B0000563	12	Campus Student Services	Costco	Other Supplies	7,450
B0000579	11	Facilities	Best Temporary Services	Temporary Services	20,000
B0000590	11	Athletics	Enterprise Rent-A-Car	Transportation Contracts	4,500
B0000600	11	Business, Engineering & Information Tech	Office Depot	Instructional Supplies	8,349
B0000623	11	Health, Human & Public Services	Henry Schein Inc.	Instructional Supplies	16,500
B0000624	11	Health, Human & Public Services	Procter & Gamble	Instructional Supplies	2,000
B0000643	11	Occupational Education	Cadet Uniform Supply	Towel Service	1,500
B0000653	11	Mathematics, Science & Physical Education	Reliable Office Solutions	Instructional Supplies	1,445
B0000662	12	Allied Health	Riverside County Regional Med Ctr	Instructional Supplies	2,000
B0000681	11	Performing Arts	Other Distributors	Instructional Supplies	1,000
B0000701	11	Physical Education	Office Depot	Instructional Supplies	1,500
B0000710	12	Campus Student Services	Adventures in Advertising Corporation	Instructional Supplies	4,000
B0000711	12	Campus Student Services	Staples, Inc.	Other Supplies	1,900
B0000719	12	VTEA	Chaffey College	Other Travel Expenses	2,700
B0000728	11	Campus Business Operations	Office Depot	Other Supplies	1,250
B0000763	12	Campus Police	Galls	Other Supplies	2,972
B0000782	11	Applied Technology	CarQuest Auto Parts	Instructional Supplies	1,100
B0000800	12	Dean of Education-Riverside	Office Depot	Other Supplies	5,500
B0000805	32	Food Services	Jim Jones Maintenance	Repairs - Parts	4,963
B0000816	12	Workforce Preparation	Barnes & Noble	Instructional Supplies	3,600
B0000826	11	Health, Human & Public Services	Reliable Office Solutions	Instructional Supplies	11,000
B0000845	11	Art	Office Depot	Other Supplies	1,000
B0000886	11	Mathematics, Science & Physical Education	Fisher Scientific	Instructional Supplies	1,500
B0000902	32	Food Services	Joseph Webb Foods	Food	171,500
B0000903	11	Dean Health Sciences Programs	Office Depot	Other Supplies	1,400
B0000916	32	Food Services	Sysco Corp.	Food	97,500
B0000917	32	Food Services	Pepsi-Cola	Food	184,300
B0000933	11	Customized Solutions	Global Learning Partners, Inc.	Other Services-Workshop Presenter	3,200
B0000944	12	Dean of Education-Riverside	Office Depot	Other Supplies	1,800
B0000945	12	Dean of Education-Riverside	Office Depot	Other Supplies	1,500
B0000958	11	Board of Trustees	Reid & Hellyer	Legal	25,000
B0000964	11	Culinary Academy	Stater Bros. Markets	Instructional Supplies	2,200
B0000966	11	Culinary Academy	Murray's Hotel & Restaurant	Instructional Supplies	6,070

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 10/1/06 thru 10/31/06

PO#	Fund	Department	Vendor	Description	Amount
B0000967	11	Culinary Academy	Sysco Corp.	Instructional Supplies	43,000
B0000968	11	Culinary Academy	Smart & Final	Instructional Supplies	1,300
B0000969	11	Culinary Academy	Sara Lee Corporation	Instructional Supplies	2,500
B0000972	11	Culinary Academy	Worldwide Produce	Instructional Supplies	7,390
B0000976	12	Workforce Preparation	Barnes & Noble	Instructional Supplies	3,000
B0000983	11	Performing Arts	JW Pepper & Son, Inc.	Instructional Supplies	1,572
B0000986	11	Communications Center	Office Depot	Other Supplies	1,505
B0000999	11	Applied Technology	Dish Factory	Instructional Supplies	5,300
B0001021	11	Applied Technology	Riverside Community College	Instructional Supplies	3,000
B0001064	12	Student Services-Norco	Coffee Coffee	Food	1,800
B0001119	11	Health,Human & Public Services	Pinnacle Products, Inc.	Instructional Supplies	1,500
B0001122	11	Communications	Corporate Express Imaging	Instructional Supplies	2,000
P0004303	12	Community & Economic Development	Advanced Electrical Contracting Inc	Other Services-Electrical Service CACT	1,767
P0004681	12	Community & Economic Development	MBNA/American Business Card	Rents and Leases	1,315
P0005001	12	Campus Police	Corral, Sheri	Conferences	1,307
P0005002	12	Campus Police	Price, Chad	Conferences	1,245
P0005009	11	Performing Arts	Xpress Rent-A-Car	Transportation Contracts	1,114
P0005027	11	Athletics	Refrigeration Supplies	Repairs - Parts	1,166
P0005033	11	Health,Human & Public Services	Middleton, Delores	Conferences	1,106
C0001035	41	Facilities	ASR Constructors, Inc.	Quad Modernization Project	1,985,480
				Purchase Orders - Pages 1-5	7,815,153
				PO Additions - Pages 6-8	856,732
				Purchase Orders \$1,000 and Over	8,671,884
				Purchase Orders under \$1,000	167,348
				Grand Total	8,839,232

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3

Date: November 21, 2006

Subject: Annuities

Background: The staff listed on the attached report have requested that their employment contracts be changed to reflect adjustment to their annuities.

Recommended Action: It is recommended that the Board of Trustees approve Amendment to Employment Contracts and terminations as per attached list.

Salvatore G. Rotella
Chancellor

Prepared by: Ed Godwin
Director, Administrative Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: November 21, 2006

Subject: Budget Adjustments

Background: The 2006-07 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are underbudgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). The following budget transfers have been requested:

<u>Program</u>	<u>Account</u>	<u>Amount</u>
1. Transfer to purchase equipment.		
From: Chancellor's Office	Supplies	\$ 416
To: Chancellor's Office	Equipment	\$ 416
2. Transfer to provide for web-based editing and writing services.		
From: Comm and Web Development	Classified FT	\$ 3,600
To: Comm and Web Development	Consultants	\$ 3,600
3. Transfer to purchase a replacement computer.		
From: Public Affairs	Advertising	\$ 1,260
To: Public Affairs	Equipment Replacement	\$ 1,260
4. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Title V, Riverside	Academic Special Project	\$ 4,600
To: Title V, Riverside	Instructional Supplies	\$ 1,600
	Supplies	3,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: November 21, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
5. Transfer to purchase a replacement computer.		
From: Grants and Contracts	Consultants	\$ 211
	Other Services	2,789
To: Grants and Contracts	Equipment Replacement	\$ 3,000
6. Transfer to provide for rental assistance and transportation passes for the Foster Youth Emancipation Program. (Fund 12, Resource 1190)		
From: Post-Emancipation Services	Food	\$ 10,000
To: Post-Emancipation Services	Rents and Leases	\$ 4,000
	Transportation/Bus Passes	6,000
7. Transfer to reallocate the Cal Works budget. (Fund 12, Resource 1190)		
From: Workforce Prep, Cal Works	Academic PT Non-Inst	\$ 2,425
To: Workforce Prep, Cal Works	Supplies	\$ 450
	Conferences	1,975
8. Transfer to provide sign poles and directional banners for the Riverside City College Campus, professional services for temporary accounting and budget help and to purchase equipment.		
From: Salary Savings	Classified FT	\$ 34,218
To: Public Affairs	Fixtures and Fixed Equip	\$ 17,911
Finance	Other Services	12,000
Health Sciences Programs	Equipment	539
Business Operations, Norco	Equipment Replacement	1,832
Dean of Instruction, Norco	Equipment	1,936

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: November 21, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
9. Transfer to provide temporary help for the Norco Vice President of Business Services and the new Riverside Campus Facilities Utilization Specialist position.		
From: Unallocated	Supplies	\$ 33,753
To: Business Operation, Norco Facilities, Riverside	Temporary Services Classified FT Employee Benefits	\$ 6,000 15,686 12,067
10. Transfer to reallocate the Basic Skills Reappropriation budget. (Fund 12, Resource 1190)		
From: Occupational Ed, Basic Skills	Academic Special Projects Other Services Equipment	\$ 1,115 22,286 17,334
Basic Skills, Norco	Supplies Other Services	38,725 4,995
To: Occupational Ed, Basic Skills	Classified Perm PT Employee Benefits Supplies	\$ 30,244 8,997 1,494
Basic Skills, Norco	Academic Special Projects Academic PT Non-Instr	20,000 23,720
11. Transfer to reallocate the Norco Student Support Services budget. (Fund 12, Resource 1190)		
From: Student Support Services, TRIO	Student Scholarships	\$ 25,562
To: Student Support Services, TRIO	Tests Copying and Printing Supplies Food Travel Expenses Conferences Equipment Replacement	\$ 120 100 2,231 1,620 18,879 1,872 740

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: November 21, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
12. Transfer to purchase software licensing for the Manufacturing and Industrial Technology program. (Fund 12, Resource 1190)		
From: VTEA - Title 1-C	Equipment	\$ 78,500
To: VTEA – Title 1-C	Comp Software Maint/Lic	\$ 78,500
13. Transfer to provide for part-time hourly help. (Fund 12, Resource 1190)		
From: CACT	Other Services	\$ 7,198
To: CACT	Classified Hourly Employee Benefits	\$ 7,000 198
14. Transfer to purchase supplies for the Procurement Assistance Center. (Fund 12, Resource 1190)		
From: PAC	Conferences	\$ 2,910
To: PAC	Supplies	\$ 2,910
15. Transfer to provide for a truck rental.		
From: Perf Arts, Summr Theater Conservty	Instructional Supplies Supplies	\$ 300 10
To: Perf Arts, Summr Theater Conservty	Transportation	\$ 310
16. Transfer to provide for academic staff development requests.		
From: Staff Development, Riverside	Supplies	\$ 2,000
Staff Development, Moreno Valley	Supplies	1,500
To: Staff Development, Riverside	Conferences	\$ 2,000
Staff Development, Moreno Valley	Conferences	1,500

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: November 21, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
17. Transfer to purchase equipment.		
From: President, Norco	Admin Contingency Acct	\$ 4,000
To: President, Norco	Equipment	\$ 4,000
18. Transfer to provide for mileage.		
From: Applied Tech, Ford Asset	Tests	\$ 500
To: Applied Tech, Ford Asset	Mileage	\$ 500
19. Transfer to reallocate the Water Quality Research budget. (Fund 12, Resource 1190)		
From: Life Sciences, Water Quality Resrch	Classified Hourly	\$ 28,391
	Employee Benefits	5,501
To: Life Sciences, Water Quality Resrch	Supplies	\$ 10,468
	Other Services	23,424
20. Transfer to reallocate the Nursing Capacity Building/Program Expansion budget. (Fund 12, Resource 1190)		
From: Nursing	Equipment	\$ 5,468
To: Nursing	Instructional Supplies	\$ 5,468
21. Transfer to purchase equipment and provide for waste disposal and towel service.		
From: Business, Engineering and Info Sys	Repair Parts	\$ 1,570
To: Business, Engineering and Info Sys	Equipment	\$ 270
	Waste Disposal	1,000
	Towel Service	300

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-a

Date: November 21, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
22. Transfer to purchase computer equipment.		
From: VC, Student Services	Admin Contingency Acct	\$ 2,352
To: Athletics	Equipment	\$ 2,352
23. Transfer to reallocate the Norco Upward Bound TRIO budget. (Fund 12, Resource 1190)		
From: Upward Bound, TRIO	Academic PT Teaching	\$ 14,584
To: Upward Bound, TRIO	Classified Overtime Supplies	\$ 7,500 7,084
24. Transfer to provide for repairs.		
From: Applied Tech, Welding Tech	Equipment Replacement	\$ 4,170
To: Applied Tech, Welding Tech	Repairs	\$ 4,170

Recommended Action: It is recommended that the Board of Trustees approve the budget transfers as presented.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-1

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 06-06/07
2006-2007 Matriculation Program

Background: The Riverside Community College District has received additional funding for the 2006-2007 Matriculation Program in the amount of \$44,345 from the California Community Colleges Chancellor's Office. The funds will be used to fund Matriculation services and hourly staff who provide Matriculation services on the Riverside, Norco, and Moreno Valley campuses.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$44,345 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Debbie DiThomas
Associate Vice Chancellor, Student Services & Operations

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 06-06/07

2006-2007 MATRICULATION PROGRAM

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$44,345 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
INCOME & EXPENDITURES - BUDGET AMENDMENT**
Resolution No. 06-06/07
2006-2007 Matriculation Program

Year	County	District	Date	Fund
07	33	07	11/21/2006	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0080	8659	44,345 00	REVENUE
								EXPENDITURES
12	AZT	1190	0	6201	0080	4360	8,000 00	Tests
12	AZT	1190	0	6301	0080	4590	3,200 00	Other Supplies
12	AZT	1190	0	6301	0080	5045	3,000 00	Postage
12	DZT	1190	0	6217	0080	2139	3,000 00	Cl Sal Hourly as Needed
12	DZT	1190	0	6217	0080	3620	85 00	Benefits
12	DZT	1190	0	6301	0080	2139	5,000 00	Classified Hrly
12	DZT	1190	0	6301	0080	3620	141 00	Benefits
12	DZT	1190	0	6301	0080	4590	4,663 00	Other Supplies
12	DZT	1190	0	6301	0080	5220	1,000 00	Conference
12	EZT	1190	0	6217	0080	2139	1,500 00	Classified Hrly
12	EZT	1190	0	6217	0080	3620	43 00	Benefits
12	EZT	1190	0	6301	0080	2139	3,000 00	Classified Hrly
12	EZT	1190	0	6301	0080	3620	85 00	Benefits
12	EZT	1190	0	6301	0080	4590	3,000 00	Other Supplies
12	EZT	1190	0	6301	0080	5220	1,000 00	Conference
12	FZT	1190	0	6217	0080	2139	1,500 00	Classified Hrly
12	FZT	1190	0	6217	0080	3620	43 00	Benefits
12	FZT	1190	0	6301	0080	2139	3,000 00	Classified Hrly
12	FZT	1190	0	6301	0080	3620	85 00	Benefits
12	FZT	1190	0	6301	0080	4590	2,000 00	Other Supplies
12	FZT	1190	0	6301	0080	5220	1,000 00	Conference
							44,345 00	TOTAL INCOME
							44,345 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-2

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 07-06/07
2006-2007 Nuview Bridge Early College High School Program

Background: The Riverside Community College District has received additional funding for the 2006-2007 Nuview Bridge Early College High School in the amount of \$12,000 from the Foundation for California Community Colleges; an intermediary for the Early College High School Initiative funded by the Bill and Melinda Gates Foundation. The funds will be used for conferences.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$12,000 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Lisa Conyers
Vice President, Educational Services
Moreno Valley Campus

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 07-06/07

2006-2007 Nuview Bridge Early College High School Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 12,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT
 Resolution No. 07-06/07
 2006-2007 Nuview Bridge Early College High School Program**

Year	County	District	Date	Fund
07	33	07	11/21/2006	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	000	1190	0	0000	0122	8820	12,000	00	REVENUE
									EXPENDITURES
12	FMB	1190	0	6017	8122	5220	12,000	00	Conferences
							12,000	00	TOTAL INCOME
							12,000	00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-3

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 08-06/07
2006-2007 Supporting Actions for Engagement (SAFE) Program

Background: The Riverside Community College District has received continuing funding for the 2006-2007 Supporting Actions for Engagement (SAFE) Program in the amount of \$15,000 from the Community College National Center for Community Engagement. The funds will be used to provide redesign and development of curriculum to introduce service learning into the classroom.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$15,000 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Ola Jackson
Associate Dean, Teacher Preparation

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 08-06/07

2006-2007 Supporting Actions for Engagement (SAFE) Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$15,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-4

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 09-06/07
2006-2007 CalWORKs Program

Background: The Riverside Community College District has received additional funding for the 2006-2007 CalWORKs Program in the amount of \$68,534 from the California Community College Chancellor's Office. The funds will be used to provide CalWORKs participants with Work Study opportunities. Funds will be allocated to employers for cost reimbursement in connection with hiring and on-the-job training, staff time to process work study agreements, and office and other supplies.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$68,534 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak,
District Dean, Workforce Development

Michael Wright,
Director, Workforce Preparation Grants and Contracts

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 09-06/07

2006-2007 CalWORKs Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 68,534 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 09-06/07
 2006-2007 CalWORKs Program

Year	County	District	Date	Fund
07	33	07	11/21/2006	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	000	1190	0	0000	0367	8626	68,534 00	REVENUE
								EXPENDITURES
12	ACW	1190	0	6020	3367	1439	22,845 00	Acad PT Non-Instructional
12	ACW	1190	0	6020	3367	3130	1,885 00	Employee Benefits
12	ACW	1190	0	6020	3367	3220	2,084 00	
12	ACW	1190	0	6020	3367	3320	1,416 00	
12	ACW	1190	0	6020	3367	3335	331 00	
12	ACW	1190	0	6020	3367	3420	1,082 00	
12	ACW	1190	0	6020	3367	3530	11 00	
12	ACW	1190	0	6020	3367	3630	300 00	
12	ACW	1190	0	6020	3367	4590	500 00	Supplies
12	ACW	1190	0	6020	3367	5045	500 00	Postage
12	ACW	1190	0	6020	3367	5219	500 00	Other Travel
12	ACW	1190	0	6020	4367	5220	37,080 00	Conferences
							68,534 00	TOTAL INCOME
							68,534 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-5

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 10-06/07
2006-2007 Child Development Training Consortium Program

Background: With the Board of Trustees' approval of Report No. V-A-8-c, presented later in this agenda, the Riverside Community College District will renew an existing agreement between Riverside Community College District and Yosemite Community College District for the Child Development Training Consortium Program. The Riverside Community College District has received additional funding for the 2006-2007 Child Development Training Consortium Program in the amount of \$2,500 from Yosemite Community College District, funded by the California Department of Education Child Development Division. The funds will be used to provide tuition reimbursement to eligible community college students and training resources for the District.

Recommended Action: Contingent upon the Board of Trustees' approval of Report No. V-A-8-c presented later in this agenda, it is recommended that the Board of Trustees approve adding the revenue and expenditures of \$2,500 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Shari Yates
Assistant Professor, Early Childhood Education

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 10-06/07

2006-2007 Child Development Training Consortium Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 2,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-b-6

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 11-06/07
2006-2007 Quick Start Partnership in Advanced Transportation

Background: With the Board of Trustees approval of Board Report No. V-A-8-e, presented later in this agenda, the Riverside Community College District will enter into an agreement in the amount of \$45,000 with the Long Beach Community College District, the financial administrator for a Quick Start Partnership grant awarded by the Chancellor's Office of the California Community Colleges. The funds will be used to promote new and innovative training programs, instructional packages, and modes of delivery to be shared among community college partners in the region for Advanced Transportation Technology, specifically Transportation Logistics.

Recommended Action: Contingent upon the Board of Trustees' approval of Board Report No. V-A-8-e presented later in this agenda, it is recommended that the Board of Trustees approve adding the revenue and expenditures of \$45,000 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist
Dean, Business, Information Systems
and Economic Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 11-06/07

2006-2007 Quick Start Partnership in Advanced Transportation

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 45,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 INCOME & EXPENDITURES - BUDGET AMENDMENT**
 Resolution No. 11-06/07
 2006-2007 Quick Start Partnership in Advanced Transportation

Year	County	District	Date	Fund
07	33	07	11/21/2006	12

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
12	000	1190	0	0000	0138	8659	45,000	00	REVENUE
									EXPENDITURES
12	AXD	1190	0	7010	0138	2118	13,944	00	Classified FT Administrator
12	AXD	1190	0	7010	0138	2119	3,429	00	Classified FT
12	AXD	1190	0	7010	0138	2349	7,000	00	Classified OT
12	AXD	1190	0	7010	0138	3220	1,585	00	Employee Benefits
12	AXD	1190	0	7010	0138	3320	1,078	00	
12	AXD	1190	0	7010	0138	3325	354	00	
12	AXD	1190	0	7010	0138	3420	4,219	00	
12	AXD	1190	0	7010	0138	3520	13	00	
12	AXD	1190	0	7010	0138	3620	320	00	↓
12	AXD	1190	0	7010	0138	4590	7,058	00	Supplies
12	AXD	1190	0	7010	0138	5220	6,000	00	Conferences
							45,000	00	TOTAL INCOME
							45,000	00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-b-7

Date: November 21, 2006

Subject: Resolution to Amend Budget – Resolution No. 12-06/07
2006-2007 EOPS/CARE Program

Background: The Riverside Community College District has received additional funding for the 2006-2007 EOPS/CARE Program in the amount of \$ 85,803 from the California Community College Chancellor's Office. The funds will be used to provide additional support for the program in the form of salaries, benefits, supplies, computer equipment, and student grants.

Recommended Action: It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$85,803 to the budget and authorize the Vice Chancellor Administration and Finance to sign the resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Michael S. Carrillo
Director EOPS/CARE

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 12-06/07

2006-2007 EOPS/CARE Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$ 85,803 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 21, 2006.

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-5-a

Date: November 21, 2006

Subject: Award of Bid – Electrical Upgrade Cosmetology Building

Background: The Riverside Community College District solicited an Invitation for Bid for Electrical and Plumbing Upgrade of the Cosmetology building. On October 30, 2006, bids were received from five vendors. The results were as follows:

<u>Contractor</u>	<u>Electrical</u>	<u>Location</u>
Nekota Power	117,600	Redlands
Current Enterprises	85,050	Redlands
Advanced Electrical	79,805	Riverside
Construction Electric	129,000	Riverside
Dalke & Sons Const	98,840	Riverside

Based upon review, District staff recommends awarding the electrical bid amount of \$79,805 to Advanced Electrical from Riverside. References for Advanced Electrical were checked and found to be satisfactory. Funding will come from Fund 11, budgeted in Resource 1000.

Recommended Action: It is recommended that the Board of Trustees award a bid for the electrical upgrade at the Cosmetology building to Advanced Electrical in the amount of \$79,805 and authorize the Vice Chancellor, Administration and Finance to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FOUNDATION

Report No.: V-A-6

Date: November 21, 2006

Subject: Donations

Background: The Riverside Community College District Foundation, a not-for-profit organization, encourages and regularly receives donations to be used for programs and projects of the District. In accordance with Board Policy and Regulations 6140, acceptance of such gifts by the District requires Board approval.

Recommended Action: It is recommended that the Board of Trustees accept the attached list of donated items.

Salvatore G. Rotella
Chancellor

Prepared by: Amy C. Cardullo
Director, RCC Foundation and Alumni Affairs

Description

Contributed to the Riverside City College's Life Sciences
Department
Biology textbooks, reference books

Donor

Mike Goldware

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: November 21, 2006

Subject: Out-of-State Travel

Board Policy 7011 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles; It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Dr. Clarence Romero, associate professor, psychology, to travel to San Antonio, Texas, October 28-31, 2006, to accompany three students attending the Hispanic Association of Colleges and Universities' 20th Annual Conference. Estimated cost: \$1,900.00. Funding sources: \$400.00 from ASRCC funds, and \$1,500.00 from the Latino Educators of Tomorrow Club Trust Fund.

Revisions:

- 1) At the meeting of September 12, 2006, the Board approved out-of-state travel for Dr. Marie Colucci, associate professor, nursing education, to travel to New York City, New York, September 27-30, 2006, to attend the National League for Nursing Education Summit 2006, Transformation Begins With You Conference. Estimated cost: \$2,630.25. Funding sources: \$200.00 from the general fund, and \$2,430.25 to be paid by the employee. The funding source changed to \$200.00 from the general fund, \$500.00 from faculty staff development funds, and \$1,930.25 to be paid by the employee.
- 2) At the meeting of September 12, 2006, the Board approved out-of-state travel for Ms. Kathy Havener, assistant professor, nursing education, to travel to New York City, New York, September 27-30-2006, to attend the National League for Nursing Education Summit 2006, Transformation Begins With You Conference. Estimated cost: \$960.00. Funding sources: \$200.00 from the general fund, and \$760.00 to be paid by the employee. The funding source changed to \$200.00 from the general fund, \$500.00 from faculty staff development funds, and \$260.00 to be paid by the employee.
- 3) At the meeting of August 29, 2006, the Board approved out-of-state travel for Dr. Marilyn Martinez-Flores, associate dean, college program support, to travel to San Antonio, Texas, October 28-31, 2006, to attend the Hispanic Association of Colleges and Universities 20th Annual Conference. Estimated cost: \$1,858.76. Funding source: Title V (Riverside) grant funds. Travel changed to show that Ms. Martinez-Flores accompanied three students. There was no cost to the District for the students travel.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: November 21, 2006

Subject: Out-of-State Travel

Current:

Moreno Valley Campus:

None

Norco Campus:

- 1) Mr. Hank Rogers, director, Center for Applied Competitive Technology, to travel to Lynnwood, Washington, December 17-18, 2006, to visit Edmonds Community College for collaboration on a new National Science Foundation grant. Estimated cost: \$587.18. Funding source: Center for Applied Competitive Technology grant funds.
- 2) Mr. Jim Sutton, senior applied technologist, Center for Applied Competitive Technology, to travel to Lynnwood, Washington, December 17-18, 2006, to visit Edmonds Community College for collaboration on a new National Science Foundation grant. Estimated cost: \$495.19. Funding source: Center for Applied Competitive Technology grant funds.
- 3) Mr. Paul Van Hulle, instructor, manufacturing technology, to travel to Lynnwood, Washington, December 17-18, 2006, to visit Edmonds Community College for collaboration on a new National Science Foundation grant. Estimated cost: \$488.52. Funding source: Center for Applied Competitive Technology grant funds.

Riverside City College:

- 1) Ms. Peggy Amodeo, counselor/instructor, teacher preparation, to travel to New Orleans, Louisiana, March 1-5, 2007, to attend the 5th Annual National Association of Community College Teacher Education Programs. Estimated cost: \$1,665.00. Funding source: Copernicus grant funds.
- 2) Mr. John Byun, instructor, music, performing arts, to travel to Miami, Florida, March 6-9, 2007, to attend the American Choral Directors Association National Conference. Estimated cost: \$1,655.00. Funding sources: \$200.00 from the general fund, and \$1,455.00 to be paid by the employee.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: November 21, 2006

Subject: Out-of-State Travel

- 3) Ms. Amber Casolari, assistant professor, economics, to travel to Washington, DC, November 8-12, 2006 to attend The International Society for the Scholarship of Teaching and Learning. Estimated cost: \$1,779.00. Funding sources: \$200.00 from the general fund, \$1,400.00 from faculty staff development funds, and \$179.00 to be paid by the employee.
- 4) Ms. Ola Jackson, associate dean, teacher preparation, to travel to New Orleans, Louisiana, March 1-5, 2007, to attend the 5th Annual National Association of Community College Teacher Education Programs. Estimated cost: \$1,665.00. Funding source: Title V grant funds.

Salvatore G. Rotella
Chancellor

Prepared by: Michelle Haeckel
Administrative Secretary III

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-a

Date: November 21, 2006

Subject: Agreement with The Magnon Companies

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and The Magnon Companies (Magnon) to provide property management services at the District's property located at 1533 Spruce Street, Riverside, California. The term of the agreement is December 1, 2006 through November 30, 2007, unless cancelled earlier by either party with thirty days written notice. Prior to the District's acquisition of the building, Magnon provided property management services to the leasehold tenants who currently occupy space on the first and second floors. Magnon is being retained to provide the leasehold tenants with service continuity. In addition, Magnon will provide services to the third floor which is currently occupied by District staff. The fee for this service will be \$1,700 per month. Funding Source: General Operating - Unrestricted (Fund 11, Resource 1000).

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement between Riverside Community College District and The Magnon Companies for the period December 1, 2006 through November 30, 2007 and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

MANAGEMENT AGREEMENT

This Management Agreement, dated December 1, 2006 by and between Riverside Community College District ("Owner") and The Magnon Companies ("Manager") is for that real property located at 1533 Spruce Street, Riverside, CA 92507.

In consideration of the covenants herein contained, Riverside Community College District (RCCD) hereinafter called ("OWNER"), and The Magnon Companies hereinafter called ("MANAGER"), agrees as follows:

1. The OWNER hereby contracts with the MANAGER as an independent contractor to exclusively manage the property hereinafter called ("PREMISES"), located at 1533 Spruce Street, Riverside, CA, upon the terms hereinafter set forth, as a month to month agreement beginning on the 1st day of December, 2006 and ending on the 30th day of November, 2007. This Agreement may be canceled by OWNER or MANAGER before the termination date with not less than 30 days prior written notice.

2. THE MANAGER AGREES:

(a) To accept the management of the Premises, to the extent, for the period, and upon the terms herein provided and agrees to furnish the services of its organization for the operation and management of the Premises.

(b) To render a monthly statement of expenditures to the following person at address shown:

Aaron S. Brown
Associate Vice Chancellor, Finance
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

And the OWNER agrees to reimburse MANAGER such expenses within 15 days of receipt of statement.

3. THE MANAGER FURTHER AGREES:

(a) To carry at its own expense, general liability insurance coverage in the minimum amount of \$1,000,000 per occurrence, \$2,000,000 aggregate, naming OWNER as an additional insured. Carry Workers' Compensation Insurance coverage in amounts in accordance with California law. Certificates of Insurance evidencing such coverage and naming OWNER as an additional insured under the general liability policy, shall be furnished to OWNER. If Certificates of Insurance are not furnished to OWNER within (10) days from the date of this Agreement, the OWNER may, at its sole discretion, terminate the agreement until said Certificates are furnished.

(b) To pay all expenses incurred by the MANAGER, its employees, agents or assigns, in any proceeding or suit involving the alleged negligence of MANAGER or MANAGER'S alleged violation of any law or regulation applicable to its duties under this Agreement. Nothing hereunder contained shall require the OWNER to employ counsel to represent the MANAGER, its employees, agents or assigns, in any such proceeding or suit.

(c) To indemnify, defend and save the OWNER harmless from all claims, investigations, and suits with respect to and alleged or actual violation of the state or federal laws, it being expressly agreed and understood that as between the OWNER and the MANAGER, all persons employed in connection with the Premises are employees of the MANAGER not the OWNER. The MANAGER will not be held responsible in any way for damages, settlements, judgments, liquidated damages, penalties, forfeitures, back pay awards, court costs, litigation expenses and attorney's fees with regard to labor disputes for persons employed by OWNER.

4. THE OWNER AGREES:

(a) To pay all expenses incurred by the OWNER in any proceeding or suit involving the alleged negligence of OWNER or OWNER'S alleged violation of any law or regulation applicable under this Agreement. Nothing hereunder contained shall require the MANAGER to employ counsel to represent the OWNER in any such proceeding or suit.

5. THE OWNER FURTHER AGREES:

To give the MANAGER the following authority and powers (all or any which may be exercised in the name of the OWNER and agrees to assume all expenses in connection therewith:

(a) To hire, discharge and pay all maintenance services, including but not limited to, landscape, sweeping, plumbing, janitorial, air conditioning, etc.; to make or cause to be made all ordinary repairs and replacements necessary to preserve the Premises in its present condition and operating efficiency, to make all alterations required to comply with lease requirements, and to do decorating on the Premises; to negotiate contracts for non recurring maintenance and repair items not exceeding Five Hundred Dollars (\$500.00) and to enter into agreements for all necessary repairs, maintenance, minor alteration and utility services; and to purchase supplies and pay all bills.

TO PAY THE MANAGER EACH MONTH FOR MANAGEMENT: One Thousand Seven Hundred Dollars (\$1,700.00) during the first year of this Agreement.

6. IT IS MUTUALLY AGREED THAT:

(a) The OWNER expressly withholds from the MANAGER any power or authority to make any structural changes in any building or to make any other major alterations or additions in or to any such building or equipment therein, or to incur any expenses chargeable

to the OWNER other than expenses related to exercising the express powers above vested in the MANAGER without the prior written direction of the following person(s);

Dr. Jim Buysse
Aaron S. Brown

except such emergency repairs as may be required because of danger to life or property or which are immediately necessary for the preservation and safety of the Premises or the safety of the tenants and occupants thereof or are required to avoid the suspension of any necessary service to the Premises. The OWNER and MANAGER expressly agree that e-mail correspondence is an acceptable form of communication.

(b) The MANAGER does not assume and is given no responsibility for compliance of any building on the Premises or any equipment therein with the requirements of any law or governmental regulation except to notify the OWNER promptly or forward to the OWNER promptly any complaints, warnings, notices or summons received in relating to such matters. The OWNER represents that to the best of its knowledge the Premises and its equipment comply with all laws and regulations and authorizes MANAGER to disclose the ownership of the Premises to any such officials and agrees to indemnify and hold harmless the MANAGER, its representatives, servants and employees, of and from all loss, cost, expense and liability whatsoever which may be imposed on them or any of them by reason of any present or future violation or alleged violation of such laws or governmental regulations.

IN WITNESS WHEREOF, the parties hereto have affixed or caused to be affixed their respective signatures this first day of December, 2006.

OWNER:
Riverside Community College District

MANAGER:
The Magnon Companies

James L. Buysse
Vice Chancellor, Admin. & Finance

Ray Magnon
President

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Report No: V-A-8-b

Date: November 21, 2006

Subject: Agreement with Rose & Tuck, LLC

Background: The Riverside Community College District Foundation utilizes Datatel Benefactor software to maintain the records of alumni, donors and friends of the College. The software is complex and requires training to utilize it accurately and to the fullest extent possible. The Foundation desires to contract with Rose & Tuck, LLC, a management and technical service consultancy which serves non-profits and institutions of higher learning, and specializes in Datatel software. The services would include training of new Foundation staff members, consulting and hands-on training to all Foundation staff on Datatel's Campaign Management and Gift/Pledge Entry modules, consulting on gift/pledge entry policy implications, gift/pledge entry procedures as they related to accounting issues, and other training areas as identified. The term of the agreement is December 1, 2006 through June 30, 2007. The contract consists of 24 hours of professional services at \$250/hour for \$6,000 plus an estimated \$1,000 in expenses, for a total cost not to exceed \$7,000 for the 2006-2007 fiscal year.

Recommended Action: It is recommended that the Board of Trustees approve the consulting agreement between the Riverside Community College District Foundation and Rose & Tuck, LLC for a sum not to exceed \$7,000 and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Amy C. Cardullo
Director, RCCD Foundation and Alumni Affairs

Aligning Process & Technology
for Higher Education

November 6, 2006

Amy C. Cardullo
Director
Riverside Community College District Foundation
4800 Magnolia Avenue
Riverside, CA 92506

Dear Amy:

Rose & Tuck is pleased to have the opportunity to propose to serve the Riverside Community College District Foundation ("the Foundation"). We propose to assist the Foundation with process and technical activities associated with Datatel's Benefactor administrative application software by providing consulting and programming support on an ad-hoc, as-requested basis from November 2006 through June 2007. Upon request, individual projects will be documented separately to show scope of work and estimates of effort. We propose to begin this work immediately at the convenience of the Foundation and Rose & Tuck.

Darren Rose will serve as your engagement partner and will be ultimately responsible for your satisfaction with Rose & Tuck's services. Linda Kuestner will be assigned as your engagement manager and principal consultant. Additional Rose & Tuck resources will be deployed as needed at the mutual convenience of the Foundation and Rose & Tuck.

Rose & Tuck's current rate for professional services is \$250 per hour, or \$2000 per day, which we will honor through June 2007. In addition to professional fees, we are reimbursed for expenses related to our work at the Foundation; these expenses may include airfare, hotel, mileage, car rental, meals, and incidental expenses. The Foundation will be billed for the actual time and expenses incurred on this project. Bills will be sent on a monthly basis and are due and payable within 30 days of receipt.

Rose & Tuck's work for the Foundation may require access to online Datatel resources (e.g. AnswerNet, application documentation, technical documentation); to the extent this access is needed to perform our work, we may request that the Foundation add Rose & Tuck staff working on this engagement to the list of the Foundation's authorized users at Datatel. We may also require direct access (via telnet or VPN) to your Datatel system as part of performing our responsibilities.

Rose & Tuck recognizes that the access referenced above or other parts of our work may expose us to information that Datatel considers confidential. We have attached a signed confidentiality agreement to enable the Foundation to provide such access.

Rose & Tuck's maximum liability associated with the performance of services will be limited to the amount of fees paid during this service period, November 2006 to June 2007. Your acceptance of this letter below is an acceptance of this limitation of our liability.

If these terms meet with your satisfaction, please indicate your acceptance by signing below and returning a copy of this agreement using the enclosed envelope. If you have any questions or require additional information, please contact me at drose@rosetuck.com or at (508) 460-0477.

We look forward to the opportunity to work with you and to serving the Riverside Community College District Foundation.

Cordially,

Rose & Tuck



Darren S. Rose
Partner

ACCEPTED BY:
Riverside Community College District Foundation

Signature of Authorized Person

Vice Chancellor, Administration & Finance
Title

Date

CONTRACTOR CONFIDENTIALITY AGREEMENT

IN MATERIAL CONSIDERATION of our work as a contractor of the Riverside Community College District Foundation, we hereby agree as follows:

We recognize that our work as a contractor of the Riverside Community College District Foundation ("RCCDF") will bring us into close contact with confidential information of Datatel, Inc. ("Datatel"). We acknowledge that all computer software licensed by Datatel to the Riverside Community College District Foundation is proprietary and confidential information owned by Datatel, and embodies substantial and commercially valuable trade secrets of Datatel. We promise not to disclose anything proprietary to Datatel, including its software, to any unauthorized third party. Except as expressly set forth herein, we have no right to use, reproduce, reverse engineer, publish, license, distribute, disseminate, sell or otherwise make available to any unauthorized third party anything proprietary to Datatel, including its software. We agree that Datatel retains all title and proprietary rights, whether tangible or intangible, including but not limited to copyright, trademark and trade secret rights, in and to Datatel's software. We agree not to use anything proprietary to Datatel, including its software, except to perform our duties and responsibilities as a contractor.

We recognize and agree that the injury that Datatel or RCCDF may suffer in the event of our breach of any of the foregoing obligations may not be compensated by monetary damages alone. We therefore agree that Datatel and RCCDF, in addition to and without limiting any other remedies or rights that it may have, shall have the right to seek an injunction against us from any court of competent jurisdiction enjoining any such breach.

We further agree to use the proprietary information provided to us by RCCDF solely for the purpose of campaign management and gift/pledge entry tracking and procedures and not to disclose this information to third parties unless authorized to do so by RCCDF.

Accepted this 6th day of November, 2006.



Darren Rose, Partner
Rose & Tuck

Amy Cardullo, Executive Director
Riverside Community College District
Foundation

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-c

Date: November 21, 2006

Subject: Agreement with Yosemite Community College District, Child Development Training Consortium

Background: Presented for the Board's review and consideration is a renewal of an agreement between Riverside Community College District and Yosemite Community College District, Child Development Training Consortium to provide tuition reimbursement to eligible community college students and training resources for RCCD. The program was created to address the critical shortage of qualified child care professionals in the state of California. The amount received will be \$18,200.00. The term of this agreement is August 1, 2006, through July 31, 2007. Funding source: Child Development Training Consortium Grant.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director, Contracts, Compliance and Administrative Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, for August 1, 2006 through July 31, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Debbie Whitaker-Meneses
Associate Dean, Early Childhood Studies
Shari Yates
Assistant Professor, Early Childhood Studies

CHILD DEVELOPMENT TRAINING CONSORTIUM 2006-2007 INSTRUCTIONAL
AGREEMENT
AGREEMENT NUMBER 06-07 -4165

This Agreement is made and entered into this 1st day of August, 2006, by and between the Yosemite Community College District, Child Development Training Consortium, hereafter called the YCCD/CDTC, and Riverside Community College, hereafter called the CONTRACTOR.

WITNESSETH: That the CONTRACTOR for and in consideration of the covenants, conditions, agreements, and stipulations of the YCCD/CDTC hereinafter expressed, does hereby agree to furnish to the YCCD/CDTC services as follows:

I. STATEMENT OF WORK

- A. The CONTRACTOR will designate a Campus Coordinator. The Campus Coordinator will be responsible to prepare and submit all required reports, coordinate all Consortium activities for the CONTRACTOR, and be readily available to assist students enrolling in the program. The Campus Coordinator is expected to attend two (2) YCCD/CDTC sponsored meetings at YCCD/CDTC expense. The YCCD/CDTC must be notified in writing within fifteen (15) calendar days of any change in Campus Coordinators.
- B. The CONTRACTOR will generate up to 700 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. Enrolled units must be completed between July 1, 2006, and June 30, 2007. Physical education courses and general work experience courses are excluded. Child development work experience and remedial courses are included.
- C. The CONTRACTOR will be paid \$600.00 for conducting 2 Professional Growth Advisors training(s) using YCCD/CDTC supplied training resources. Advisors must be trained between August 1, 2006, and June 30, 2007.
- D. The CONTRACTOR will be paid \$100.00 for sponsoring a maximum of 1 Professional Growth Advisor networking session(s) between August 1, 2006, and June 30, 2007.
- E. The CONTRACTOR will make good faith efforts to recruit and employ qualified faculty who reflect the ethnic makeup of the student population.
- F. The CONTRACTOR will provide appropriate community college courses, which:
 - 1. Meet the requirements of the Child Development Permit Matrix (included in this Agreement as *Appendix A*) and/or child care licensing regulations.
 - 2. Are degree or certificate applicable.

3. Are offered for credit with the possible exception of remedial courses.
 4. Are transferable whenever possible.
 5. Are available to family child care providers and employees of child care/development programs serving infants through school-age children.
 6. Are responsive to local community needs.
- G. The CONTRACTOR will enroll students who meet the YCCD/CDTC eligibility criteria, numbered 1 through 5 below. Student eligibility must be verified each semester/term using the Participant Profile.
1. Student must be seeking a new or maintaining a currently held Child Development Permit, AND
 2. At the time of enrollment, the student must be employed by a child care/development program including licensed family child care and out-of-school care. Center-based programs must be licensed or eligible for an exemption according to Department of Social Services (DSS) regulations. Employment in a kindergarten classroom is also acceptable, AND
 3. Student employment must directly benefit children and/or families. The employment experience must be acceptable to the California Commission on Teacher Credentialing for purposes of obtaining a Child Development Permit, even if experience is not required for the permit, AND
 4. Student must work in the state of California.
 5. In-home care providers (nannies) are not eligible. Unlicensed, exempt, in-home child care providers are not eligible.
- H. The CONTRACTOR will enroll eligible students according to the following three priorities:
- California Department of Education, Child Development Division (CDE/CDD)
Priorities for Enrollment:*
- Priority 1 Employees of all direct-funded CDE/CDD programs including center-based programs and family child care network programs or center-based programs with satellite family child care providers. This also includes co-located Head Start Programs.
- Priority 2 Employees of any program, center-based or licensed family child care homes, that serve children on a voucher basis for Alternative Payment services.
- Priority 3 Employees of all other programs including center-based and licensed

family child care homes.

Within each priority group listed above, priority will be given to students fulfilling the requirements for an Assistant or Associate Teacher or Teacher Child Development Permit.

Local Priorities for Enrollment

The local YCCD/CDTC Advisory Committee may establish additional priorities. However, the CDE/CDD priorities listed above must be met before local priorities can be implemented. Local priorities are encouraged to meet local needs within the context of the CDE/CDD priorities.

- I. The CONTRACTOR will establish a new or use an existing Advisory Committee to solicit input on local needs, courses to be offered and approve the student eligibility and payment policies.
 1. The Advisory Committee will make a good faith effort to represent the local child care labor market by including the following program representatives: the Campus Coordinator; one community college child development instructor, one CEC Mentor Coordinator, one TANF-CDC Program Facilitator, one TANF-CDC CalWORKs Liaison, one family child care provider; one representative of a child care program funded by the California Department of Education, Child Development Division (CDE/CDD); one representative of a private-for-profit child care program; one representative of a private-non-profit child care program; one representative of the local Resource and Referral program; one college student majoring in child development; one representative from the Local Child Care and Development Planning Council; and one representative from the county-level Children and Families Commission, and one representative from the local CARES and/or AB212 programs.
 2. The Advisory Committee will meet a minimum of once each semester/term.
 3. Both meetings must be properly documented with agendas and minutes, which must be submitted by specified due dates.
- J. The CONTRACTOR will complete an annual needs study of the local service area to determine the greatest needs of individuals seeking new or maintaining currently held Child Development Permits. Information collected should include:
 1. Description of eligible students to be served
 2. Special circumstances or unique challenges and characteristics of eligible students
 3. Description of agencies/programs that will benefit
 4. Area strengths

5. Area needs
6. Description of most needed courses including topics, times, locations and preferred language of instruction.

- K. The CONTRACTOR will provide student grade documentation to YCCD/CDTC upon request for audit purposes.

- L. The CONTRACTOR will ensure that all required reports and documents are submitted to YCCD/CDTC by the due dates specified. Report titles and due dates are included in this Agreement as *Appendix B - 2006-2007 Required Reports and Time Lines*. All reports should be submitted to the Child Development Training Consortium, 1620 North Carpenter Road, Suite C-16, Modesto, CA 95351.

- M. The CONTRACTOR will ensure that no full-time equivalent (FTE) will be collected for courses that are funded with YCCD/CDTC funds.

- N. The CONTRACTOR will ensure collaboration (if applicable) with CEC Mentor Coordinator, TANF-CDC Program Facilitator and TANF-CDC CalWORKs liaison two times per semester. This collaboration will include sharing program services and promote integration of services for student success.

II. PERIOD OF PERFORMANCE

The term of this Agreement shall be from August 1, 2006, to and including July 31, 2007. Enrolled units must be completed between July 1, 2006, and June 30, 2007. Professional Growth Advisor trainings and networking sessions must be completed between August 1, 2006, and June 30, 2007. All allowable expenditures must be encumbered by July 31, 2007.

III. BUDGET AND ALLOWABLE EXPENSES

- A. By October 21, 2006, a 2006-2007 budget based on the funding authorized in this Agreement must be on file with the YCCD/CDTC. A YCCD/CDTC supplied format must be used.

- B. The CONTRACTOR will submit a revised budget to the YCCD/CDTC for approval when anticipated expenses in a major expense category (direct services, support services, or administration) exceed the approved budget by more than ten percent (10%).

- C. The CONTRACTOR will administer the program budget in accordance with YCCD/CDTC budget development guidelines available in the Campus Coordinator Handbook on page 49. The CONTRACTOR will ensure that all program expenditures are reasonable, necessary, and allowable.

- D. The CONTRACTOR will not exceed approved California Department of Education travel reimbursement rates for travel charged to this program. Approved CDE rates are available in the Campus Coordinator Handbook on page 53.
- E. The CONTRACTOR will not expend YCCD/CDTC funds on food, equipment, donations, or gifts. Equipment is defined as a fixed asset that does not lose its identity when removed from its location and is not changed materially or consumed immediately (typically, within a year) by use. Equipment has relatively permanent value and its purchase increases the value of the physical property such as furniture, vehicles, machinery, computers and furnishings that are not integral parts of the building or the building system.
- F. If the CONTRACTOR demonstrates a consistent pattern of under-generating its contracted number of units, the number of contracted units may be reduced in subsequent years.

IV. PAYMENT FOR SERVICES

- A. In consideration of the performance of the foregoing in a satisfactory manner, the YCCD/CDTC agrees to pay the CONTRACTOR an amount not to exceed \$18,200.00. The amount of total payments to the CONTRACTOR will be the lesser of program earnings, the amount authorized by this Agreement, or actual expenditures. Any over-payments of more than \$100.00 made by YCCD/CDTC to the CONTRACTOR must be refunded to YCCD/CDTC by July 31, 2007. Checks should be made payable to YCCD.
- B. The CONTRACTOR will be paid \$25.00 per enrolled unit of course work, which meets requirements of the Child Development Permit Matrix and/or child care licensing regulations to the maximum stated in Paragraph IB. Units for physical education and general work experience classes are excluded. Units for remedial courses and child development work experience are included.
- C. The CONTRACTOR will be paid \$300.00 per Professional Growth Advisor Training, to the maximum stated in Paragraph IC.
- D. The CONTRACTOR will be paid \$100.00 per Professional Growth Advisor networking session, to the maximum stated in Paragraph ID.
- E. YCCD/CDTC will issue progress payments to CONTRACTOR upon receipt of properly completed documentation including an original 2006-2007 Participant Profile for each enrolled student for each semester/term. Professional Growth Advisor Training payments will be based on original Professional Growth Advisor Registration cards for each trained and qualified advisor and original

meeting documentation including agenda, sign-in sheets, and participant evaluations. Networking session payments will be based on original meeting documentation including agenda, sign-in sheets, and participant evaluations.

- F. YCCD/CDTC will withhold any payment until all required documentation has been received to substantiate enrolled units.
- G. YCCD/CDTC will make final payment to CONTRACTOR upon satisfactory completion of services as described herein. The final expenditure report is due no later than July 31, 2007.

V. RETENTION OF RECORDS AND AUDITS

The CONTRACTOR will retain all programmatic and fiscal records for a minimum of five (5) full years from the date of final payment under this Agreement. The CONTRACTOR will make these records available to YCCD/CDTC upon request for audit purposes during the progress of the work and for five (5) years following final payment. The federal audit number for this project is 93.575042.

VI. CONTRACT AMENDMENTS

This Agreement may be amended with mutual written consent of both parties and the approval of the California Department of Education, Child Development Division.

VII. 30 DAY TERMINATION NOTICE

It is mutually agreed that either party may terminate this Agreement by giving thirty (30) calendar days advance written notice.

VIII. FUND AVAILABILITY

Funding of this Agreement is contingent upon appropriation and availability of funds from the California Department of Education, Child Development Division. The YCCD/CDTC is funded with federal Child Care and Development Quality Improvement funds.

IX. NONDISCRIMINATION CLAUSE

- A. During the performance of this Agreement, CONTRACTOR will not unlawfully discriminate, harass, or allow harassment against any employee or student because of sex, race, color, ancestry, religious creed, national origin, physical

disability (including HIV and AIDS), medical condition (cancer), age (over 40), sexual orientation, or marital status. CONTRACTOR will ensure that the evaluation and treatment of employees and student participants are free from such discrimination and harassment.

- B. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act and the applicable regulations promulgated there under.
- C. By signing this Agreement, the CONTRACTOR ensures that it will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability.

X. INDEPENDENT CONTRACTORS

It is understood that this is an Agreement by and between independent contractors and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, or joint venture.

XI. HOLD HARMLESS CLAUSE

Both the CONTRACTOR and YCCD/CDTC agree to hold harmless, defend, and indemnify the other party, and the officers, employees, boards, volunteers, and agents of the other party from and against any and all losses, claims or expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of activities of the parties to this Agreement or the activities of either party's boards, officers, agents, employees, or volunteers. Each party further agrees to waive all rights of subrogation against the other party. The provisions of this indemnity agreement do not, however, apply to any damages or losses caused by the negligence of the other party or any of its officers, employees, boards, volunteers, or agents.

XII. ACKNOWLEDGMENT

The CONTRACTOR will acknowledge the support of the YCCD/CDTC when publicizing the work performed under this Agreement. Materials developed with funds from this Agreement shall contain an acknowledgment of the use of federal Child Care and Development Quality Improvement funds received from the California Department of Education, Child Development Division.

XIII. DRUG-FREE WORKPLACE

The CONTRACTOR certifies compliance with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace.

IX. NON-PERFORMANCE OF TERMS OF INSTRUCTIONAL AGREEMENT

If the CONTRACTOR fails to fulfill the terms of this Instructional Agreement, the

CONTRACTOR will be placed on informal probation for the period of one year. If the CONTRACTOR fails to fulfill the terms of the Instruction Agreement while on informal probation, a Probationary Instructional Agreement will be issued in the second year. If the CONTRACTOR fails to fulfill the terms of the Probationary Instructional Agreement, no further Instructional Agreements will be issued to CONTRACTOR.

AGREED TO BY:

CONTRACTOR Authorizing Signature:	
Printed Name of Person Signing:	
Title of Person Signing:	
Date:	

Yosemite Community College District

Authorizing Signature:	
Printed Name of Person Signing:	Teresa Scott
Title of Person Signing:	Executive Vice Chancellor/Fiscal Services, YCCD
Date:	

Attachments for reference: Appendix A - Child Development Permit Matrix Appendix B - 2006-2007 Required Reports and Time Lines

Return two Instructional Agreements with original signatures to: Gail Brovont, Child Development Training Consortium 1620 North Carpenter Road, Suite C-16, Modesto, CA 95351 For questions, call (209) 572-6086

For CDTC Use Only: Date Rcvd: _____ To D.O: 0 _____ From D.O.: _____ To CONTRACTOR: _____
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RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-d

Date: November 21, 2006

Subject: Agreement with San Francisco Community College District

Background: Presented for the Board's review and consideration is a renewal of an existing agreement between Riverside Community College District and San Francisco Community College District. The agreement provides RCCD an opportunity to operate a California Mentor Program for Early Childhood professionals by providing grant funding from the California State Department of Education (Resolution 060427-B15, Grant # 93:575). The Mentor Program will provide funding, in an amount up to \$20,000.00, to place Early Childhood Education interns in practicum experiences in community early childhood programs, and to recruit mentors through a selection committee. The term of this agreement shall commence on September 1, 2006 and terminate on June 30, 2007. This agreement was received in late September and was discussed by faculty in October. Funding source: California Early Childhood Mentor Program Grant.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from September 1, 2006 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Debbie Whitaker-Meneses
Associate Dean, Early Childhood Studies
Barb Kirby
Adjunct Faculty, Early Childhood Studies

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
AGREEMENT
CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

This Agreement, dated for reference purposes only, September 1, 2006, is entered into by and between: the San Francisco Community College District (SFCCD), hereinafter known as the "District," on behalf of its California Early Childhood Mentor Program, hereinafter known as the "Mentor Program," and Riverside Community College District, hereinafter known as "Contractor".

This agreement is entered into pursuant to San Francisco Community College District Board of Trustees Resolution No. 060427-B15.

Appropriation or Grant Number 93:575

RECITALS:

Whereas, the San Francisco Community College District has applied for and has received a grant from the California State Department of Education (Resolution 060427-B15) for the purposes of operating a Mentor Program; and

Whereas, the SFCCD has received authorization from its Board of Trustees to enter into agreements with California community colleges to provide such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; and printing and copying mentor materials.

Now, Therefore, the parties agree as follows:

1. TERM: The term of this Agreement shall commence on September 1, 2006 and terminate June 30, 2007 except as otherwise set forth in this agreement.
2. SERVICES TO BE RENDERED BY CONTRACTOR: The services to be rendered are incorporated by reference as in attachment A. If any terms of the attachment and this Agreement are in conflict, this Agreement shall prevail.
3. PAYMENT: Invoice to be submitted and payment as a stipend to be made by District to Contractor shall be as set forth in Attachment A.
4. INDEPENDENT CONTRACTOR: The parties agree that with regard to this Agreement, Contractor is an independent contractor and not an employee of the District.

Any terms in this Agreement or its attachments referring to direction from the District shall be construed as providing for direction as to policy and the result of work only, and not as to the means by which such a result is obtained.

5. EXPENSES FOR EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES: Contractor shall supply, at no cost or charge to District, all equipment, tools, materials, and/or supplies to accomplish the services

agreed to be performed unless otherwise provided in this agreement; District shall not be liable to Contractor for any expenses paid or incurred by Contractor not provided for in this agreement unless otherwise agreed to in advance in writing.

6. ASSIGNMENT: Contractor shall not assign this Agreement nor the consideration payable under this Agreement without the written consent of the District.

7. TERMINATION: District may terminate this Agreement for District's convenience and without cause at any time by giving the other parties written notice of such termination. The notice shall specify the date upon which the termination becomes effective. In the event of such termination, Contractor shall be paid for his/her services that have been performed to the satisfaction of the District under this Agreement, up to the date of termination. Any payment by District shall be conditioned on Contractor providing to the District any and all materials required by District related to the services rendered.

8. WRITTEN NOTICE: All notices required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof or two (2) days after it has been mailed by certified mail, return receipt requested, postage prepaid, and addressed to the parties.

Any party by a written notice to the other parties may change the address of notice or the names of the persons or parties to receive written notice.

9. GOVERNING LAW: This Agreement shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of the Agreement shall be in San Francisco.

10. SEVERABILITY: If any term, provision, covenant, or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of the Agreement shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.

11. NON-WAIVER: The failure of any party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.

12. NO AUTHORITY TO BIND DISTRICT: Contractor has no authority to enter into contracts or agreements on behalf of District. This Agreement does not create the relationship of agent, servant, employee, partnership or joint venture with the District.

13. AMENDMENTS: No amendment to this Agreement shall be effective unless it is in writing and signed by all parties.

14. CONFLICT OF INTEREST: Contractor states that it is familiar with provisions of Section 87100 et seq. of the Government Code and certifies that it does not know of any facts which constitute a violation of said provisions. In the event contractor receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, Contractor agrees it shall notify District of such information.

15. DAMAGES: Contractor shall be responsible for any and all damages resulting in whole or in part from Contractor's acts or omissions.

16. INDEMNIFICATION: Contractor shall defend and indemnify and hold harmless the District, its officers, and/or its employees from any and all claims, loss, damage, injury and liability of every kind, nature and description including those from or on behalf of employees of the Contractor, arising directly or

indirectly from Contractor's performance of this Agreement, including but not limited to, the use of facilities or equipment provided by District or others, regardless of the active or passive negligence of, and regardless of whether liability without fault is imposed or sought to be imposed on District, its officers, and/or its employees except to the extent that such indemnity is void or otherwise unenforceable under applicable law in effect on or validly retroactive to the date of this Agreement and except where such claim, loss, damage, injury or liability is the result of the sole negligence or sole willful misconduct of District, its officers, and/or its employees.

Contractor specifically acknowledges and agrees that it has an independent obligation to defend the District, its officers, and/or its employees from any claim which actually or potentially falls within this indemnification provision even if such claim is or may be groundless, fraudulent or false.

Contractor's obligations under this section 16 shall survive the termination of this Agreement.

17. COMPLIANCE WITH LAWS AND REGULATIONS: Contractor shall keep informed of all laws and governmental regulations that may affect its obligations. It shall observe and comply with, and shall cause all its agents, employees, consultants, and subcontractors to observe and comply with all said laws and regulations, including obtaining business permits and licenses that may be required to carry out the work to be performed under this Agreement.

18. LIABILITY OF DISTRICT: District's obligations under this Agreement shall be limited to the payment of the compensation as provided for in Section 3 of this Agreement but shall also include activities as provided for in Attachment A. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.

19. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, District and Contractor shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave. District and Contractor shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. District and Contractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f) set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as it set forth in full. District and Contractor shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

20. ENTIRE AGREEMENT/MODIFICATION: This writing sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only by a written document executed and approved in the same manner as this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in triplicate on the date specified immediately adjacent to their signatures below.

“District”

“Contractor”

By: _____
Signature of SFCCD person authorized to execute agreement

By: _____
Signature

Print Name: Stephen J. Herman _____

Print Name: James Buysse _____

Title: Chief Administrative Services Officer _____

Title: Vice Chancellor, Administration & Finance _____

Date: September 1, 2006 _____

Address: _____

Riverside Community College District
4800 Magnolia Avenue
Riverside, California, 92506

Date: _____

Recommended By:

Signature: _____

Print Name: Linda Olivenbaum _____

Title: Director, California Early Childhood Mentor Program _____

Address: 50 Phelan Avenue _____

San Francisco, CA 94112 _____

Date: September 1, 2006 _____



Approved as to Form by: Ronald Lee, General Counsel

Attachment A
Riverside Community College/Riverside
Community College District
September 1, 2006 – June 30, 2007

- A. San Francisco Community College District on behalf of the California Early Childhood Mentor Program shall provide the following resources for implementation of the Contractor's program, subject to the District's approval:
1. Updated materials and assistance to facilitate implementation of the program including a *Program Manual*, an In-Service Training Resource Guide, reporting forms and one-on-one technical assistance.
 2. Travel expenses for the Contractor's Local Coordinator to attend two statewide meetings to discuss program elements, the status of implementation and materials. Travel expenses must be within state guidelines and limits as specified in the *Program Manual* and as may reasonably be revised by the District.
 3. 3168 for instructional costs related to the offering of a Mentor Seminar and a Director Seminar, as described in the Program Manual. The College Coordinator may make written request to the Mentor Program at City College of San Francisco for an additional \$1,584 in instructional costs to offer the Mentor Teacher/Adult Supervision Course as described in the *Program Manual* and as may reasonably be revised by the District.
 4. \$3,200 for the Contractor's Local Coordinator to implement and develop the program, arrange for the course offering, recruit prospective Mentors, appoint a Selection Committee, coordinate the selection process, place student teachers with Mentors and approve Post-Practicum, Individual Student Mentoring, Mentoring Record, Director and Director Mentoring Record placements. The Contractor's Coordinator may be paid directly by the San Francisco Community College District in the sole discretion of the District. The District reserves the right to withhold and/or

reduce the Coordinator payment if responsibilities listed in Section B are not fulfilled in a timely manner.

5. Up to \$2,000 for a \$200 honorarium per person for up to 10 Selection Committee Members to review candidates' applications, visit and evaluate candidates' teaching practices and classroom environment with the appropriate Harms and Clifford scale, visit and evaluate Director Mentor candidates' leadership and management skills with the Program Administration Scale (PAS), check references and make final decisions on qualified classroom Mentors and Director Mentors. Committee Members may be paid directly by the San Francisco Community College District in the sole discretion of the District.
6. Full stipend support for 9 Mentors, or, in the case where the Coordinator chooses to select Mentors in addition to this total number, \$10125 in stipend support to be allocated by the Local Coordinator. All stipends will be paid directly by the San Francisco Community College District and calculated according to the formula and procedures currently described in the *Program Manual* and as may reasonably be revised by the District.
7. 1 Post-Practicum Stipend(s) to support Mentors for continued mentoring of protégés who were former practicum students placed with Mentors.
8. 1 Director Mentor Stipend(s) to support Director Mentors for continued mentoring of protégé directors.
9. 1 Individual Student Mentoring Contract(s) to support pairing a Mentor with an Early Childhood Education student for non-course based contact time.
10. 45 Mentoring Record Hour(s) to support Mentors as they take on increased leadership roles in their colleges and communities.
11. 40 Director Mentoring Record Hour(s) to support Director Mentors as they meet protégé directors' and Director Mentor candidates' needs for short-term, hourly mentoring.
12. \$1,000 for materials for Mentors (books, Harms and Clifford scales, instructional materials, etc.). Coordinators may be reimbursed directly by the San Francisco Community College District in the sole discretion of the District, or through their local college.
13. \$150 for printing and copying costs for program implementation or Mentor materials. Coordinators may be reimbursed directly by the San Francisco Community College District in the sole discretion of the District, or through their local college.

- B. Contractor as a college agrees to designate a Local Coordinator. The Coordinator shall be responsible for the following activities:
1. Recruiting qualified child care providers and directors from the community who may be interested in becoming Mentors.
 2. Adhering to the Policy on the Mentor Option in Campus Labs as currently described in the *Program Manual* and as may reasonably be revised by the District.
 3. Enrolling teachers and providers in the Mentor Teacher/Adult Supervision Course, based on the syllabus provided in the *Program Manual* and as may reasonably be revised by the District. The Contractor as a college agrees to enroll students and to issue credit. The Contractor also agrees that it will accrue no ADA when instructional costs are reimbursed. Students pay tuition if they are receiving credit.
 4. Modifying and distributing Mentor applications, and establishing appropriate application deadlines as currently described in the *Program Manual* and as may reasonably be revised by the District.
 5. Appointing a Selection Committee of up to 10 members. The Selection Committee shall include community college instructors, center directors, teachers and other child care practitioners who represent all sectors of the regional child development community (e.g., Head Start, preschool, subsidized, non-profit).
 6. Training Selection Committee Members in the use of the Harms and Clifford scales: the Early Childhood Environment Rating Scale-Revised (ECERS-R), the Infant/Toddler Environment Rating Scale-Revised (ITERS-R), the School-Age Care Environment Rating Scale (SACERS), and Family Day Care Rating Scale (FDCRS). Training Selection Committee Members in the use of the Program Administration Scale (PAS).
 7. Scheduling meetings for the Selection Committee to review Mentor applications, evaluate applicants' centers or classroom sites, and to make final selections by June 1.
 8. Writing letters to all applicants informing them of final decisions.
 9. Petitioning the District in writing that Mentor pool size be increased in an academic year. In such cases, determination will be made by Mentor Program staff based on current statewide allocations and student placement rates at the local college.
 10. Maintaining eligibility requirements for Mentor Teachers in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.

11. Maintaining eligibility requirements for Director Mentors in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.
12. Placing students with Mentors, acting as intermediary between the student and Mentor, and monitoring the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s).
13. Overseeing student placements with Mentors to ensure only one student will be in the Mentor's classroom at a time.
14. Keeping records on each Mentor's placement history, student evaluations of the Mentor, the Mentor's application and re-certification, and stipend amounts. Keeping comparable records for each Director Mentor.
15. Providing the District with official course outlines for all courses in which students may be placed with Mentors.
16. Offering a 1-2 unit monthly seminar or continuing course for Mentors to combine informal discussion of issues they confront in supervising student teachers with further study of supervision issues, leadership and mentoring skills.
17. Offering a 1-2 unit monthly seminar or continuing course for directors to study administrative issues, quality improvement strategies, leadership development and mentoring issues.
18. Approving individual Mentor contracts for annual Professional Development activities.
19. Approving individual Mentor-protégé contracts for Post-Practicum placements as currently described in the *Program Manual* and as may reasonably be revised by the District.
20. Approving Mentor-student contracts for Individual Student Mentoring as currently described in the *Program Manual* and as may reasonably be revised by the District.
21. Approving hourly Mentoring Record stipends for short-term mentoring services as currently described in the *Program Manual* and as may reasonably be revised by the District.
22. Approving individual Director Mentor-protégé director contracts for Director placements as currently described in the *Program Manual* and as may reasonably be revised by the District.

23. Approving hourly Director Mentoring Record stipends for short-term mentoring services as currently described in the *Program Manual* and as may reasonably be revised by the District.
24. Submitting authorizations to pay all stipends within 30 days following the end of the placement.
25. Supporting Mentor In-Service training activities with Mentor materials and other appropriate funding where available.
26. Providing Mentor and Director Seminar Instructors with the *In-Service Training Resource Guide* and other necessary instructional materials as supplied by the District.
27. Ensuring that instructors for the Mentor and Director Seminars are regularly evaluated in accordance with college policies.
28. Selecting eligible participants for the annual Mentor Institute.
29. Maintaining records of all costs and disbursements and reporting these monthly to the District in a timely and accurate manner.
30. Maintaining program data and records and reporting these quarterly to the District in a timely and accurate manner.
31. Acknowledging that the Coordinator's payment may be withheld and/or reduced if reporting is not accomplished in a timely manner.
32. Attending all required Coordinator meetings and/or being responsible for acquiring and understanding the information and materials presented at these meetings.
33. Promoting the program on campus and in the community.
34. Facilitating program evaluation.
35. Working within the college's administrative procedures to institutionalize the Mentor Program. This includes seeking curriculum committee approval for courses, including program information in the college catalog and course schedule, and establishing load credit for practicum instructors who support placements with Mentors.
36. Serving, if requested and willing, as a Field Trainer as currently described in the *Program Manual* and as may reasonably be revised by the District.
37. Applying for and utilizing Supplemental Support Funding for Large Area Programs if appropriate.

38. Providing full reporting on the use of any Supplemental Support Funding as currently described in the *Program Manual* and as may reasonably be revised by the District.
 39. Providing full reporting on the use of any additional funding granted for use in the provision of local Director Mentor Institutes.
 40. If the college is participating in the Temporary Assistance for Needy Families Child Development Careers Program (TANF-CDC), collaborate with the Child Development Training Consortium Campus Coordinator, TANF-CDC Program Facilitator, and TANF-CDC CalWORKs Liaison two times per semester.
- C. Contractor will designate an instructor who will be responsible for teaching the Mentor Teacher/Adult Supervision Course, a 2-unit course on adult supervision skills for Mentor candidates, based on a course syllabus included in the *Program Manual* and as may be reasonably revised by the District.
- D. Contractor shall insure that Classroom Mentor candidates shall complete the following requirements in order to be considered for selection:
1. A college level early childhood training program that included an early childhood practicum supervised by a college instructor for credit. Candidates must submit a transcript proving completion of this requirement.
 2. The two-unit Mentor Teacher/Adult Supervision Course, as described in Sections B.3 and C in this Attachment.
 3. Two years of experience as a classroom teacher or family child care provider.
 4. Eligibility for the Master Teacher Level, or higher, of the California Child Development Permit.
 5. The Mentor Application (see *Program Manual*) which includes information on the candidate's educational background and experience, a personal statement, a transcript proving completion of the practicum as part of her/his early childhood education and the Harms and Clifford rating sheet from her/his self-review. The Application also includes a "supervisor's agreement" to support the candidate's application and participation as a Mentor. As public elementary school teachers have their own mentoring program, they are not eligible to participate in the California Early Childhood Mentor Program.
 6. A site review of the center's National Association for the Education of Young Children (NAEYC) accreditation status by members of the Mentor Selection Committee and direct observation of teaching practices, or completion of a site review and self

study using the appropriate Harms and Clifford Scale (ECERS-R, ITERS-R, SACERS or FDCRS).

E. Contractor shall ensure that Director Mentor candidates shall complete the following requirements in order to be considered for selection:

1. Current or prior employment as a director or site supervisor in a child development program.
2. Three years of experience as a director or site supervisor.
3. Successful completion of a two-day Director Mentor Institute as currently described in the *Program Manual* and as may be reasonably revised by the District.
4. The Director Mentor Application (see *Program Manual*) which includes information on the candidate's educational background, experience, statement of program philosophy, selection of items for Program Administration Scale (PAS) review, and references.
5. A site review of the center's National Association for the Education of Young Children (NAEYC) accreditation status or other formal quality review process by members of the Mentor Selection Committee or completion of a site reviewing using the appropriate Harms and Clifford Scale (ECERS-R, ITERS-R, SACERS or FDCRS) or Program Administration Scale (PAS) interview. The *Administration Section* of the NAEYC Accreditation Report may also be used.

F. Contractor agrees to provide the following resources for implementation of the program:

1. Facilities for the Mentor Teacher/Adult Supervision Course, Selection Committee training and meetings, the Mentor Seminar and the Director Seminar as currently described in the *Program Manual* and as may be reasonably revised by the District.
2. Funds for program costs in excess of amounts provided in Section A of this agreement.

G. Contractor agrees that in cases where active Mentors from other Regional or Local Mentor Programs wish to apply to this college's program, acceptance and selection will be at the discretion of this college's Selection Committee based on space availability and other selection criteria.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-e

Date: November 21, 2006

Subject: Subcontract with Long Beach Community College District

Background: Presented for the Board's review and consideration is a subcontract between Riverside Community College District and Long Beach Community College District to implement portions of an SB70 Quick Start Partnership in Advance Transportation awarded by the Chancellor's Office, California Community Colleges. The RCCD Center for Applied Competitive Technologies (CACT) will administer portions of the grant intended to serve a public purpose by promoting new and innovative training programs, instructional packages, and modes of delivery to be shared with community college partners in the region for Advanced Transportation Technology, specifically Transportation Logistics. The term of the agreement is October 1, 2006 through June 30, 2007. The RCCD CACT will implement the applicable portions of the grant and will receive a total of \$45,000.00 over the nine months of the grant. Funding source: No cost to the District.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the subcontract, for October 1, 2006 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the subcontract.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist
Dean, Technology and Economic Development

Contract with Long Beach Community College District

Long Beach Community College District/RFA No. 05-0071 Quick Start Partnerships in Advance Transportation Grant (SB70 funding) to provide funding in accordance with program through the Chancellor's Office, California Community Colleges

This agreement is entered into between Riverside Community College District, hereinafter referred to as the Contractor, and the Long Beach Community College District, hereinafter referred to as the District, to implement the grant program administered by the Dean of Business Development.

Funding for this agreement is provided by the Chancellor's Office, California Community Colleges, through a separate, but related contract, whereby the District has agreed to serve as the financial administrator for the Quick Start Partnerships in Advance Transportation Grant funds. Both this agreement and the Chancellor's Office/District agreement are intended to serve a public purpose by promoting new and innovative training programs, instructional packages, and modes of delivery to be shared with community college partners in the region for Advanced Transportation Technology, specifically Transportation Logistics. Riverside Community College District is one of those partners.

TERM

This agreement is effective October 1, 2006, through June 30, 2007.

SCOPE OF SERVICES

The Contractor will provide all services as indicated in the approved grant and workplan (Attachment A) including but not limited to:

Curriculum Development

- Staff Development
- Outreach to High Schools
- Development of Website
- Industry Outreach and Creation of Internships
- Payment for Project Coordinator's salaries and mileage related to the project

LIABILITY AND INDEMNIFICATION

A. The Contractor shall be liable for its own negligence and shall indemnify, defend and hold harmless the District, its officers, agents, and employees from any and all claims and losses arising out of the Contractor's obligations and those of its employees and agents, each acting within the course and scope of their employment or agency with the Contractor, and such other liability assessed to the Contractor by reason of the actions of any of its contractors or sub-contractors.

B. The Contractor shall be liable for their own negligence and shall indemnify, defend, and hold harmless the District and the Chancellor's Office, California Community Colleges, its officers,

agents, and employees from any and all claims and losses arising out of the District's and Contractor's respective obligations and those of their employees and agents, each acting within the course and scope of their employment or agency with the District or Contractor, by reason of actions of any of their respective contractors and subcontractors.

CONTRACT MANAGEMENT

A. The Contractor and the agents and employees of the Contractor, in the performance of this agreement, shall act in an independent capacity and not as officers or employees of the Chancellor's Office, California Community Colleges, or of the District.

B. The District and the Chancellor's Office staff will be permitted to evaluate the progress of the Contractor's work to the extent and under conditions that may be directed by the Chancellor's Office. In this regard, the District and Chancellor's office staff will be given access to the Contractor's project site and to all data, working papers, etc., which the Contractor may seek to utilize.

C. The Contractor will not be permitted to utilize the District or the Chancellor's office personnel for the performance of services, which are the responsibility of the Contractor unless such utilization is previously agreed to in writing by the District or Chancellor's office, respectively, and any appropriate adjustment in price is made. No charge will be made to the Contractor for the services of the District or Chancellor's Office employees while performing their monitoring functions.

CONTRACT FUNDING

It is understood and agreed upon by the parties to this agreement that funding is dependent upon the Chancellor's Office cooperative agreement, and the following provisions:

1. This agreement is subject to any additional restrictions, limitations or conditions enacted by the Chancellor's Office, California Community Colleges, which may affect the provisions, terms or funding of this agreement.

2. It is mutually agreed, if the Chancellor's Office does not appropriate sufficient funds for the program, that this agreement shall be amended to reflect any reduction in funds.

3. The District, at the Chancellor's Office direction, may terminate this agreement at any time upon thirty (30) days written notice to the Contractor. Further details are in accordance with the paragraph entitled TERMINATION.

PAYMENT

A. The consideration to be paid the Contractor as provided in this agreement, shall be for the Contractor's expenses incurred in the performance of this contract, unless expressly so provided.

B. Subject to each of the conditions listed below, the District agrees to pay the Contractor for expenses incurred in the project in accordance with Attachment B, "Budget." Total amount of

this agreement shall not exceed \$45,000, upon full execution of the contract. Compensation will be paid on a quarterly basis upon presentation of an invoice, in duplicate, signed by an authorized representative of the Contractor

ASSIGNMENT

Contractor may not transfer by assignment, subcontract, or novation the performance of this contract or any part thereof except with the prior written approval of the District, as directed by the Chancellor's Office, California Community Colleges.

REPORTS

A. Fiscal Report of Expenditures by Source of Funds

Contractor shall furnish detailed itemization of, and retain all records relating to, direct expenses covered by grant monies to the Contractor. Such records shall be maintained for a period of five (5) years after final payment under the grant.

Contractor shall furnish itemization of, and retain all records relating to, in-kind expenses contributed to the Project including the estimated value of contributed time and effort, materials, duplicating and so forth. Funds received from the project will be spent on the project with any remainder forwarded to the Contractor by **July 31, 2007**. All records shall be maintained for a period of five (5) years after final payment under the grant.

B. Final Report of Expenditures by Source of Funds

A final report of expenditure by source of funds will be reported to the District office by June 30, 2007, if different from above.

GRANT AUDIT

The parties entering into this grant agree to be subject to the examination and audit of the State Auditor for a period of five (5) years after final payment under the grant.

TERMINATION

A. Termination Option

Either party may at its option terminate this grant at any time upon giving 30 days advance notice in writing to the other party in the manner herein specified. In such event, both parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. In such event, the State shall pay the Grantee for all satisfactory services rendered and expenses incurred prior to such termination which could not by reasonable efforts of the Grantee have been avoided, but not in excess of grant maximum payable. In such event, the Grantee agrees to relinquish possession of equipment purchased for this project to the State or the Grantee may, with approval of the State, purchase said equipment as provided by the terms of this agreement.

B. Event of Breach

In the event of any breach of this grant, the District, at the direction of the Chancellor's Office, may without any prejudice to any of its other legal remedies terminate this grant upon five days written notice to the Contractor. In such event, the District, as authorized by the Chancellor's

Office, shall pay the Contractor only the reasonable value of the services theretofore rendered by the Contractor, as may be agreed upon by the parties or determined by a court of law, but not in excess of contract maximum payable.

JURISDICTION

This agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced, and governed by and under the laws of that State.

DRUG-FREE WORKPLACE CERTIFICATION

By signing this agreement, the Contractor hereby certifies under penalty of perjury under the laws of the State of California that the Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying action to be taken against employees for violations.
2. Establish a Drug-free Awareness program to inform employees about:
 - a) The dangers of drug abuse in the workplace;
 - b) The person's or organization's policy of maintaining a drug-free workplace;
 - c) Any available counseling, rehabilitation, and employee assistance programs; and,
 - d) Penalties that may be imposed upon employees for drug abuse violations.
3. Every employee who works on the proposed grant will:
 - a) Receive a copy of the company's drug-free policy statement; and
 - b) Agree to abide by the terms of the company's statement as a condition of employment on the grant.

WORKERS' COMPENSATION INSURANCE

The Contractor hereby warrants that it carries Worker's Compensation Insurance for all of its employees who will be engaged in the performance of this contract, and agrees to furnish to the District satisfactory evidence of this insurance at any time the District may request it.

OPERATIVE DATE

This agreement shall become operative and binding on all parties upon its execution by authorized representatives of the District and the Contractor. Each party warrants that it has the requisite authority to execute, deliver, and consummate the transactions contemplated in this contract.

IN WITNESS WHEREOF, this agreement has been executed by the parties as follows:

ACKNOWLEDGEMENT OF AGREEMENT

Executed this _____ day of _____, 2006, at Long Beach, California

LONG BEACH COMMUNITY COLLEGE DISTRICT OF LOS ANGELES COUNTY

BY _____ Governing Board's Approval Date: October 24, 2006
Eloy O. Oakley
Executive Vice President, Administrative Services

4901 E. Carson Street; mail code G-4
Long Beach, CA 90808
(562) 938-4542

Contact Person: Emma C. Ford-Panek
Contracts Management

Accepted this _____ day of _____, 2006, at Riverside, California

RIVERSIDE COMMUNITY COLLEGE DISTRICT

James L. Buysse, Vice Chancellor, Administrative and Finance

TID# _____

Address:
2001 Third Street
Norco, CA 92860
(951) 372-7138
Contact Person: Henry Rogers

Chancellor's Office California Community Colleges	District: Long Beach City College District
	College: Long Beach City College
	RFA Specification # 05-0072

Project Workplan

Objective: 1.1 Utilizing the expertise of the Advanced Transportation Technology Centers at Long Beach City College and Sacramento City College and the Centers for International Trade and Development at Long Beach City College and Riverside City College, integrate a high school and an ROP program in Transportation Logistics. (Required objective #1)

#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
1.1	Create a new ROP program in Long Beach focusing on the skills required in the transportation logistics area	New industry-driven curriculum will be offered; increase supply of trained workers	6/1/2006	8/30/2006	J Mucci (industry expert), D Wheeler (ROP), C Macy, J Armstrong (ATTC) P Lopez (CITD), L Markwart (LB curriculum expert)
1.2	Create career pathway to RCC logistics and warehousing program from J.F. Kennedy HS	Additional students will enter the RCC program; increase supply of trained workers	6/1/2006	8/30/06	Hank Rogers (RCC); R Corona (CITD)
1.3	Identify skills and competencies needed by industry and incorporate into the curriculum at each school site	Students will be trained with skills that industry needs; industry more productive as less time is spent on training	7/1/2006	8/30/2006	Industry advisory committee members; Jim Mucci; CITD, ATTC
1.4	Provide prof development for participating faculty to increase their knowledge of industry needs	Industry-relevant information will be integrated into coursework	Depends on specific conference/meeting dates		Project Coordinator; RCC, JFK, ROP, and LBCC instructors; ATTC at LBCC & Sac City; J Mucci Proj Coordinator; RCC, JFK, & LBCC, P Lopez, R Corona (CITD)
1.5	Encourage student participation in World Trade Week to highlight project	Showcase to industry student abilities; market of SB70 program	5/9/2007	5/13/2007	RCC, JFK, & LBCC, P Lopez, R Corona (CITD)
1.6	Highlight Transpo Logistics projects & mtls at LBCC Auto Troubleshoot Contest	Attract new students to ROP and LBCC programs	5/18/2007	5/18/2007	Cal Macy (ATTC); Dan Wheeler (ROP)

Chancellor's Office		District: Long Beach City College District			
California Community Colleges		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective 2: Align Transportation Logistics course offerings in the Long Beach City College and Riverside City College Districts with their high school and ROP partners (required objective #2)					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
2.1	Ensure skills & competencies needed by industry are in curriculum.	Students will be trained to industry standards	09/01/06	03/30/07	All grant personnel
2.2	Foster cooperation between LBCC & RCCD to help students understand port & transportation hub issues related to international trade; hold mtngs at both sites	Students will have a much better understanding of the flow of cargo and the system issues regarding the movement of goods	10/01/06	10/31/06	Project Coordinator; Lynne Miller; Karen Faulkner, Jim Mucci, Dan Wheeler, Lisa Markwart (Long Beach); Hank Rogers, instructor or expert to be named (Riverside)
2.3	Create articulated courses between HSs and CCs &, as appropriate, 4-year institutions, ensuring curriculum meets Cal Dept of Ed. (CDE) Career Tech Ed standards and/or industry standards.	Career pathways to be created to facilitate easy transfer of students through advanced levels of training; curriculum to be aligned from HS through university; CDE content standards will be addressed	11/01/06	03/15/07	Project Coordinator; Lynne Miller; Karen Faulkner, Jim Mucci, Dan Wheeler, Lisa Markwart (Long Beach); Hank Rogers, instructor or expert to be named (Riverside)
2.4	Provide release time for instructors to work on aligning and articulating curriculum.	Hrs outside regular hrs to be compensated; instructors to make time for project	09/30/06	05/30/07	Dan Wheeler, Karen Faulkner (Long Beach)
2.5	EWD Centers to assist & lead schools using mtls developed & disseminated by project.	EWDP program model to be expanded to other sites; curriculum to meet industry needs	09/01/06	05/31/07	ATTC (LBCC and Sac City);CITD (Riverside and LBCC)

Chancellor's Office		District: Long Beach City College District			
California Community Colleges		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective 3: Curriiculum in the high demand area of Transportation Logistics will be expanded through high school, ROP, and community college programs in Long Beach and Riverside in alignment with the mission of the ATTC and CITD programs (Required objective #3)					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
3.1	Establish a new Transportation Logistics program emphasizing rail technologies at the Long Beach ROP	Industry-demand area to be addressed; at least 50 new students to be trained to fill workforce needs; 4 EWD centers to be involved in development	07/01/06	05/31/07	Dan Wheeler (ROP); Jim Mucci (industry expert); Lissa Markwart (curriculum expert); Cal Macy, Joe Armstrong (ATTC)
3.2	Re-write the Introduction to International Business class at LBCC to include more emphasis on the issues of Logistics in the Southern California area	Gap identified by industry advisory committee to be addressed; at least 25 students to receive targeted information about their area; course written in fall; offered in spring	10/01/06	01/15/07	Jim Mucci (industry expert); Karen Faulkner (LBCC International Business lead instructor); Lynne Miller (LBCC dean); Priscilla Lopez (CITD)
3.3	Develop and document a transferable program model and post all products of SB70 project website	4 new/revised curriculum & at least 10 new marketing & career mtls can be used by any school or college; cost effective method of distribution	03/01/07	04/30/07	Project Coordinator; Ella Batalon (web designer); Duan Osborne (youth graphics expert)
3.4	Develop & offer "Intro to Transpo Logisitcs" summer academy targeted toward HS/ROP students including industry speakers & field trips	Summer activity for a total of 50 out-of-school youth offered at 2 sites; build knowledge & excitement about careers in this industry	06/01/06	08/15/06	All parties; industry advisory members to be utilized for field trips and guest speakers

Chancellor's Office		District: Long Beach City College District			
California Community Colleges		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective: Create an on-line course and "virtual job shadows" to accelerate education and training in career technical education focusing on Transportation Logistics while maintaining and/or improving student competencies. (required objective #4)					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
4.1	Work with industry to create student opportunities (job shadowing, work experience, internships, community ed).	At least 50% of students completing one semester of program to have industry internship opportunity	02/01/07	06/15/07	Project Coordinator; Jim Mucci; Industry Advisory Committee members
4.2	Recruit and enroll new students into Transportation Logistics programs & develop a pipeline of students entering field	At least 100 new students will enter educational programs in Transportation Logistics	07/01/06	06/15/07	Project Coordinator; Lynne Miller, Jim Mucci, Dan Wheeler (Long Beach); Hank Rogers, (Riverside)
4.3	Offer academy to introduce students to opportunities in Logistics & career pathway to high skill/wage careers	At least 25 students will enroll in each of the two sites	06/15/06	08/15/06	Lynne Miller, Jim Mucci, Dan Wheeler (Long Beach); Hank Rogers, (Riverside)
4.4	Develop hands-on projects, recruit speakers & arrange field trips to excite students about Transpo Logistics & improve retention	Students will be motivated to attend the summer academy; at least 80% will complete the class	06/15/06	08/15/06	Lynne Miller, Jim Mucci, Dan Wheeler (Long Beach); Hank Rogers, (Riverside)
4.5	Develop on-line mtlis for LBCC "Intro to Inter. Trade"	More students in class; more trained people for industry	01/15/07	04/30/07	Jim Mucci; Amit Schitai (Distance Education Coordinator, LBCC)
4.6	Partner with Career Corner TV to produce "virtual job shadows" to acquaint students with jobs in industry	6 "virtual job shadows" created & web posted; staff development for HS career staff at 12 sites	10/15/06	03/30/07	Tom Barton (Career Corner.TV); Lynne Miller; Hank Rogers; Project Coordinator

Chancellor's Office		District: Long Beach City College District			
California Community Colleges		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective 5: Working with community and industry partners, implement new career technical education models that integrate coursework and student internship, such as cooperative work experience education and community classroom, in the high wage, high skills field of transportation logistics. (Required objective #5)					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
5.1	Work with industry expert & advisory committee to create worksite-learning opportunities for students (internships, job shadowing)	50% of students to have internship experience; students to better understand field; employers can "test drive" potential employees	01/05/07	05/30/07	Project Coordinator; Jim Mucci (industry expert); advisory committee members
5.2	Work with Workforce Board Youth Council to hold workshops prior to internships on workability skills	100% of students better prepared for internship; industry receives better interns who have better employment chances	10/15/06	03/15/07	Project Coordinator; Rick Gonzales (Workforce Board staff to Youth Council)
5.3	Evaluate feasibility of implementing cooperative work experience programs at LBCC & RCC; write curriculum and implement if appropriate	2 work experience programs evaluated /implemented; students better understand field; employers "try out" potential hires; students obtain credit	01/05/07	05/30/07	Hank Rogers (RCC); Jim Mucci and Karen Faulkner (LBCC)
5.4	Provide student networking opportunities via mtngs of prof. associations; involve students in World Trade Week	At least 20 students to meet industry pros & learn of trade issues; at least 300 industry leaders to learn about project	10/15/06	06/15/07	Project Coordinator; Inter. Bus Assn.; Inter. Trade Office; Council of Supply Chain Mgmt; Warehouse Educ & Resource Council
5.5	Create career mtl & "virtual job shadows" to expose students to field; distribute at RCC & LBCC; web post; disseminate to HSs & colleges	At least 10 job titles to be developed for "Spotlight on Logistics" handouts; 6 "virtual job shadows" to be created	08/01/06	06/15/07	L Markwart (curric spec.); T Barton (Career Corner. TV); ATTC staff; CITD staff; E Batalon (web designer); D Osborne (graphics)

Chancellor's Office California Community Colleges		District: Long Beach City College District			
		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective 6: Improve the quality of career counseling and exploration for secondary and community college student through inservice activities targeted at the logistics industry.					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
6.1	Document career pathways in emerging high wage/high skill industries.	At least 3000 copies of Logistics brochure will be printed & distributed; copy will be posted on web	09/01/06	03/30/07	Project Coordinator; Lissa Markward; Duan Osborne; Ella Batalon
6.2	Develop outreach activities on high wage/skill careers & availability of career paths for HS/ROP & middle/junior high students & counselors.	Presentations about Logistics will be made at 10 high school sites	11/15/06	02/28/07	Project Coordinator; Tech Prep Directors
6.3	Provide professional development for HS/ROP & CC counselors to increase awareness of career pathways in Logistics.	1 tour of Port of LB and Riverside distribution hub to be conducted for 40 counselors & career center staff	11/15/06	02/28/07	Project Coordinator; Hank Rogers; Lynne Miller
6.4	Recruit students to CTE & career programs; develop student pipeline entering Logistics path	Conduct 2 "Parents Night" presentation to inform parents of career potential in Logistics	01/15/07	04/15/07	Proj Coordinator; A Reille (Center of Excellence); S Macias (Port of LB)
6.5	Develop introductory certificate programs targeted toward HS/ROP students.	2 new programs will be developed	06/01/06	06/15/07	Project Coordinator; JFK and ROP instructional staff
6.6	Work with middle /junior high schools to create a HS academic & career plan to discuss with 8th-grade students & parents.	Create 1 Logistics career plan for middle school; send to 40 middle school principals & counselors	03/01/07	04/30/07	Project Coordinator; Lissa Markwart;
6.7	improve & implement student career plans with counselors in HS & postsecondary schools	2 career plng workshops for counselors to review mtls; with at least 30 counselors	04/01/07	06/15/07	Project Coordinator; Lissa Markwart;

Chancellor's Office California Community Colleges		District: Long Beach City College District			
		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective 7: Disseminate materials and curriculum to middle/junior high schools and high schools/ROCPs.					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
7.1	Develop and document a transferable program model.	1 abstract of program model will be developed and posted on web site	08/01/06	08/30/06	Project Coordinator; Ella Batalon (web designer)
7.2	Work with middle/junior high schools on strategies to prepare a high school academic and career plan that would be discussed with eighth-grade students and their parents.	1 career development plan relating to the Logistics pathway will be developed that is appropriate for middle school students; copies will be sent to 40 middle school principals and counselors	03/01/07	04/30/07	Project Coordinator; Lissa Markwart;
7.3	Provide technical assistance and leadership to the schools which use the curriculum developed and disseminated in this project.	100% of requests for technical assistance will be covered	As requested by school sites	As requested by school sites	Project Coodinator; Lynne Miller; Hank Rogers; Lissa Markwart
7.4	Develop new career exploration models for high schools and middle/junior high schools, and present them at relevant professional development conferences.	Presentations will be made at 2 or more professional conferences including the Career Pathways Conference; CCCAOE; EWDP; IBA, etc.	Based on spring conference dates	Based on spring conference dates	Project Coordinator and other appropriate staff based on specific conference topic

Chancellor's Office California Community Colleges		District: Long Beach City College District			
		College: Long Beach City College			
		RFA Specification # 05-0072			
Project Workplan					
Objective 8: Identify, collect, evaluate and report project data.					
#	Activity Description	Outcome	Start Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)	Responsible Persons
8.1	Identify data needed to evaluate long-term project results and make recommendations for subsequent replication/implementation .	100% of all requested data will be recorded and submitted in an accurate and timely manner	06/01/06	06/30/07	Project Coordinator; Hank Rogers; Lynne Miller
8.2	Attend all required statewide activities such as orientations and other events planned by the Chancellor's Office, and respond to all information requests by the project monitor.	100% of all meetings will be attended; 100% of all requested will be responded to	06/01/06	06/30/07	Project Coordinator; Hank Rogers; Lynne Miller

Budget for Subcontract with Long Beach Community College District			
Object Code	Amount	Description	
8659	45,000.00	Revenue	
		Expenditures	
2118	13,944.00	FT Admin	
2119	3,429.00	FT Class	
2349	7,000.00	Classified OT	
3220	2,224.00	PERS	
3320	1,946.00	FICA	
3325	456.00	MC	
3420	4,129.00	H & W	
3520	17.00	SUI	
3620	412.00	WC	
4590	5,353.00	Supplies	
5220	6,000.00	Travel	
	45,000.00	Total	

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-f

Date: November 21, 2006

Subject: Revised Agreement with City of Norco

Background: Presented for the Board's review and consideration is a revised agreement between Riverside Community College District and City of Norco to provide a venue for physical education classes in the Community Center-Small Auditorium for the Norco Campus. This agreement was previously approved at the July 24, 2006 board meeting. The term of the agreement is July 25, 2006 to August 30, 2007. The cost to the district is being revised from no cost to include one City of Norco staff member, at a cost of \$10.00 per hour, to be available, in the lower gym area, during regular class hours. Total cost is not to exceed \$4,000.00. Funding source: General Fund.

This agreement has been reviewed by Ruth Adams, Director, Compliance, Contracts and Legal Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the revised agreement, from July 25, 2006 to August 30, 2007, at a cost not to exceed \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Dawn Lindsay
Dean of Instruction



AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
THE CITY OF NORCO
(COMMUNITY CENTER/SMALL AUDITORIUM)

WHEREAS, Riverside Community College District (RCCD) desires to use the facilities and premises of The City of Norco-Community Center/Small Auditorium (City of Norco) 3900 Acacia Avenue, Norco, CA for the purpose of holding college level educational classes; and

WHEREAS, The City of Norco desires to cooperate with RCCD in the use of its facilities;

NOW THEREFORE, the parties agree as follows:

1. RCCD will be responsible for any damages sustained to the building or equipment up to \$10,000 occurring as a direct result of occupancy of the building by RCCD.
3. The City of Norco will hold harmless and indemnify RCCD for any claims, lawsuits or liabilities of any type suffered by RCCD arising from the City of Norco's acts or omissions in the performance of this contract. RCCD will hold harmless and indemnify the City of Norco for any claims, lawsuits, or liabilities of any type suffered by the Contractor arising from RCCD's acts or omissions in the performance of this contract.
4. RCCD shall not make or permit other persons to make any alterations to premises without first obtaining the written consent of the City of Norco.
5. RCCD will pay The City of Norco an amount not to exceed \$4,000.00 (\$10.00 per hour for one city staff member) to be available, in the lower level gym area, during our regular class hours.
6. The City of Norco shall bear all costs of utilities for heat, light, and power. The City of Norco shall provide all comforts conducive to an educational class, such as lighting, air conditioning, heat, and water.
7. The City of Norco and RCCD will share the use of said facility for Fall, Winter, Spring and Summer sessions on mutually acceptable dates and times throughout the period July 25, 2006 to August 30, 2007. RCCD holidays are as follows:

<u>Holidays:</u>	Sept. 4, 2006	Nov. 10, 2006	Nov. 23-26, 2006
	Dec. 25, 2006	Jan. 1, 2007	Jan. 15, 2007
	Feb. 16-19, 2007	April 9-13, 2007	May 28, 2007
	July 4, 2007		

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

CITY OF NORCO

By: _____
James L. Buysse
Title: Vice Chancellor Admin & Finance
Date: _____

By: _____
Title: _____
Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-g

Date: November 21, 2006

Subject: Agreement with Coast Fitness Repair Shop

Background: Presented for the Board's review and consideration is a renewal of an agreement between Riverside Community College District and Coast Fitness Repair Shop to provide preventative maintenance on fitness equipment located at Ben Clark Public Safety Training Center. The term of the agreement is for January 1, 2007 through December 31, 2007 for a fee of \$2,000.00. Funding source: General Fund.

This agreement has been reviewed by Ruth Adams, Director, Compliance, Contracts and Legal Services/Assistant to the Chancellor, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended the Board of Trustees approve the agreement, from January 1, 2007 through December 31, 2007, for \$2,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: William Vincent
Dean, Public Safety Education and Training



Quality Sales & Service

To: Clark Training Center
3423 Davis Avenue
Riverside, Ca. 92518

Date: October 23, 2006
RE: Preventative Maintenance

Attention: William Vincent

Phone: (951) 571-6314
Fax: (909) 486-2905

COAST FITNESS REPAIR SHOP CONTRACTED SERVICES WILL INCLUDE:

1. CLEANING OF ALL EQUIPMENT.
2. CALIBRATION, LUBRICATION, ALIGNMENT AND ADJUSTMENT AS SUGGESTED BY THE MANUFACTURE.
3. SAFETY INSPECTION AND TESTING TO INCLUDE:
Bearings, belts, bushings, cables, cams, decks, chains, electronics, flywheels, hardware, motors, power cords, pulleys, rollers and upholstery function of the equipment.
4. WRITTEN ESTIMATES WILL BE GIVEN FOR ANY NEEDED PARTS.
5. ALL WRITTEN ESTIMATES WILL BE SUBMITTED FOR APPROVAL BEFORE ALL WORK WILL BE PREFORMED.
6. DISCOUNTED PRICES ON PURCHASES OF NEW EXERCISE EQUIPMENT
7. EMERGENCY SERVICE CALLS BESIDES THOSE STATED IN THIS CONTRACT CAN BE MADE AT A RATE OF \$89.00 PER HOUR.

LISTED SERVICES WILL BE PROVIDED FOR THE CONTRACT PRICE OF: \$2000.00

Quarterly of \$500.00 per visit, 4 visits per year

The term of this agreement will be January 1, 2007 to December 31, 2007

Any alterations or deviations from the above specifications that involve extra cost, parts or labor will be executed only on the written orders for same and will become an extra charge over and above the aforementioned amount

ACCEPTANCE OF CONTRACT AGREEMENT:

The above prices, specifications and conditions have been discussed and agreed upon. Your signature below authorizes commencement of work.

District will see that all fitness equipment serviced by Coast Fitness Repair Shop under this agreement is used in accordance with operation instructions issued by the manufacturer of this agreement.

Coast Fitness and Riverside Community College District mutually agree to indemnify and hold each other free and harmless from any obligations, costs, claims, judgments, attorneys' fees and attachments arising from, growing out of, or in any way connected with their performance of this Agreement.

RESPECTFULLY SUBMITTED:

BY: Coast Fitness Repair Shop

CONTRACT OWNER:

Riverside Community College District

BY: _____

DATE: _____

BY: _____

DATE: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-h

Date: November 21, 2006

Subject: Agreement with Los Angeles Community College District

Background: Presented for the Board's review and consideration is the renewal of an agreement between Riverside Community College District and Los Angeles Community College District for Los Angeles Valley College for the licensing of 4faculty.org modules and resources. Riverside Community College District led a grant-funded project that resulted in the development of 4faculty.org which provides online professional development including 22 learning modules designed specifically for community college faculty. Los Angeles Valley College wishes to provide 4faculty.org for their vocational education department during the period of July 1, 2006 through June 30, 2007, inclusive. The terms of this agreement include payment of \$1,900.00 by Los Angeles Valley College to Riverside Community College District for this service. Los Angeles Valley College did not provide the documents for this agreement until late September, past the due date for the October Board. Funding source: No cost to the District.

This agreement has been reviewed by Ruth Adams, Director, Contracts, Compliance and Legal Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify this agreement, for July 1, 2006 through June 30, 2007, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Kristina Kauffman
Associate Vice Chancellor, Institutional Effectiveness



LOS ANGELES COMMUNITY COLLEGE DISTRICT
 770 Wilshire Boulevard
 Los Angeles, CA 90017

Short Term Agreement

Bill To:
 Los Angeles Valley College
 Business Office
 5800 Fulton Avenue
 Valley Glen, CA 91401
 T) 818-947-2318

Vendor Address

RIVERSIDE COMMUNITY COLLEGE
 4800 MAGNOLIA AVE
 RIVERSIDE CA 92506-1299

Ship To:
 Los Angeles Valley College
 5701 Ethel Avenue
 Valley Glen, CA 91401
 (818)-947-2996

Information

Contract Number 4500080912
Contract Amount \$ 1900.00
Contract Date 09/25/2006
Vendor Number 1003363
Payment Terms Payment Due Net 30 days
Buyer/Phone V-Purchasing / 818-947-2336
Requestor/Phone LAURIE NALEPA / 818-947-2498
Freight Terms FOB Destination
Start date 07/01/2006
End date 06/30/2007

Contract # must be referenced on all correspondence.

<u>Funds Center</u>	<u>Commitment Item</u>
10594-V6012	563200

Description / scope of work

LICENSE FOR 4FACULTY.ORG ONLINE PROFESSIONAL DEVELOPMENT WEBSITE WITH 22 LEARNING MODULES DESIGNED SPECIFICALLY FOR THE NEEDS OF COMMUNITY COLLEGE FACULTY, FOR THE VOCATIONAL EDUCATION DEPARTMENT, DURING THE PERIOD JULY 1, 2006 TO JUNE 30, 2007, INCLUSIVE.

(Continued on the next page, if applicable)

The above work will not exceed \$ 1900.00. This amount includes all applicable taxes and does not include the federal excise tax, which is not applicable. Upon completion of the work, the Contractor will submit an invoice to the authorized college representative identified below. For work based on material and labor charges, such charges will be segregated and itemized in detail with state and local taxes shown. The Contractor agrees to accomplish the above-described work and further agrees to comply with the general provisions for this work, which appear on the following page(s) of this form.

ACKNOWLEDGED BY:

Contractor's Signature

Date Signed

Print Name

Title of Position in Company

It is the policy of the Los Angeles Community College District, in connection with all work performed at its Colleges, that there be no discrimination against any prospective or active employee engaged in the work because of race, color, national origin, ancestry, religious creed, sex, age, physical or mental disability, medical condition, marital status and/or sexual orientation, except as provided in section 12940 of the Government Code. Therefore, by accepting this Order, the Contractor agrees to comply with the applicable Federal and California laws including, but not limited to, the California Fair Employment Practice Act beginning with Government Code section 12900 et seq. and Labor Code section 1735.

RECOMMENDED BY:

Authorized College Representative

Date

PRINT NAME:

COLLEGE APPROVAL:

LOS ANGELES COMMUNITY COLLEGE DISTRICT
770 Wilshire Boulevard
Los Angeles, CA 90017
Agreement No. 4500080912

GENERAL CONTRACT TERMS AND CONDITIONS

Notwithstanding anything to the contrary contained in the agreement between the Los Angeles Community College District (the "District") and RIVERSIDE COMMUNITY COLLEGE ("Contractor"), dated 09/25/2006, the following General Contract Terms and Conditions shall apply and prevail:

1. **INDEPENDENT CONTRACTOR.** While engaged in carrying out and complying with the terms of this agreement, the Contractor is an independent contractor, and not an officer, employee, partner, joint venturer, or agent of the District.
2. **INVOICES AND PAYMENTS.** Payment shall be made by the District's Accounts Payable Office upon provision of the goods and/or services described herein, and upon submittal of invoice(s) approved by the College President or appropriate designee; or appropriate District Office administrator, or designee. Payment by the District shall constitute full and final payment, unless the Contractor files a claim for error or omission within ninety (90) days of the date of invoice.
3. **WARRANTY.** Contractor warrants that all goods or services furnished under this agreement shall be in accordance with District specifications. All work and services shall be done and completed in a thorough, workmanlike manner. All goods shall be new, merchantable, fit for their intended purposes, free from all defects in materials and workmanship, free from defects in design, in good working order and shall perform in accordance with the manufacturer's standard specifications. All goods furnished and all work performed shall be subject to the District's inspection. Goods and services which are not in accordance and conformity with the above specifications, shall be rejected and, in the case of goods, promptly removed from the District premises at the Contractor's expense. When a sample is taken from a shipment and sent to a laboratory for test and the test shows that the sample does not comply with the specifications, the cost of such test shall be paid by the Contractor. On all questions concerning the acceptability of the goods and services, the decision of the District shall be final and binding upon the parties. The District shall not unreasonably exercise its judgment.
4. **DEFAULT BY CONTRACTOR.** -The District shall hold the Contractor liable and responsible for all damages which may be sustained because of failure or neglect of the Contractor to comply with any term or condition herein, it being specifically provided that time shall be of the essence in the delivery of the purchased goods or services. If the Contractor fails or neglects to furnish or deliver any of the goods or services at the prices named and at the times and places herein stated or otherwise fails or neglects to comply with the terms of the purchase, the District may cancel the purchase in its entirety, or cancel or rescind any or all items affected by such default, and may, whether or not the purchase is canceled in whole or in part, purchase the goods or services elsewhere without notice to the Contractor. The District shall retain all other rights and remedies under law.
5. **TERMINATION OF AGREEMENT.** The District may terminate this agreement upon thirty (30) calendar days' prior written notice to the Contractor. In the event of such termination, each party shall be liable for all obligations in favor of the other party accruing prior to the date of such termination, but shall be released from all obligations or performance that would otherwise

accrue subsequent to the date of such termination. In addition, this agreement may be subject to termination as provided in Section 18.

6. EXPENSES. The Contractor shall assume all expenses incurred in connection with performance except as otherwise provided in this agreement.

7. INDEMNIFICATION/LIMITATION OF LIABILITY. The Contractor shall indemnify, hold harmless, and defend the District, its Board of Trustees, officers, employees, agents, and representatives from and against all claims, liability, loss, cost, and obligations on account of, or arising from, the acts or omissions of the Contractor, or of persons acting on behalf of the Contractor, however caused, in the performance of the services specified herein. Contractor hereby waives and releases the District from any claims Contractor may have at any time arising out of or relating in any way to this agreement, whether or not caused by the negligence or breach of the District, its employees, or agents, except to the extent caused by the District's wilful misconduct. Notwithstanding the foregoing, the parties agree that in no event shall the District be liable for any loss of Contractor's business, revenues or profits, or special, consequential, incidental, indirect or punitive damages of any nature, even if the District has been advised in advance of the possibility of such damages. This shall constitute the District's sole liability to Contractor and Contractor's exclusive remedies against the District.

8. AMENDMENT OF AGREEMENT. This agreement is the entire agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. All modifications and amendments to this agreement shall be in writing and signed by the authorized representatives of the District and the Contractor.

9. ASSIGNMENT OF AGREEMENT. This agreement may not be assigned or otherwise transferred, in whole or in part, by either the District or the Contractor without prior written consent of the other.

10. GOVERNING LAW. This agreement shall be deemed to have been executed and delivered within the State of California, and the rights and obligations of the parties hereunder, and any action arising from or relating to this agreement, shall be construed and enforced in accordance with, and governed by, the laws of the State of California or United States law, without giving effect to conflict of laws principles. Any action or proceeding arising out of or relating to this agreement shall be brought in the county of Los Angeles, State of California, and each party hereto irrevocably consents to such jurisdiction and venue, and waives any claim of inconvenient forum.

11. NON-DISCRIMINATION. The Contractor hereby certifies that in performing work or providing services for the District, there shall be no discrimination in its hiring or employment practices because of age, sex, race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, or sexual orientation, except as provided for in section 12940 of the Government Code. The Contractor shall comply with applicable federal and California anti-discrimination laws, including but not limited to, the California Fair Employment and Housing Act, beginning with Section 12900 of the California Government Code. The Contractor agrees to require compliance with this nondiscrimination policy by all subcontractors employed in connection with this agreement.

12. EQUAL OPPORTUNITY EMPLOYER. Contractor, in the execution of this agreement, certifies that it is an equal employment opportunity employer.

13. COMPLIANCE WITH LAW/PERMITS AND LICENSES. The Contractor and all of its employees or agents shall comply with all applicable laws, ordinances, rules and regulations, including but not limited to all applicable laws and regulations governing the bidding process,

and shall secure and maintain in force such licenses and permits as are required by law, in connection with furnishing of goods or services hereunder.

14. ATTORNEYS' FEES AND COSTS. If either party shall bring any action or proceeding against the other party arising from or relating to this agreement, each party shall bear its own attorneys' fees and costs, regardless of which party prevails.

15. TAXES. California Sales Tax, Use Tax and/or the Los Angeles County Uniform Local Sales and Use Tax, where applicable, shall be separately identified on each invoice to the District. The federal excise tax, and state and local property taxes, are not applicable, as college districts are exempt therefrom.

16. NON-WAIVER. A waiver of a breach or default by the District under this agreement shall not be deemed a waiver of any subsequent breach or default. Failure of the District to enforce compliance with any term or condition of this agreement shall not constitute a waiver of such term or condition.

17. SEVERABILITY. The Contractor and the District agree that if any part, term, or provision of this agreement is found to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect other parts, terms, or provisions of this agreement, which shall be given effect without the portion held invalid, illegal, or unenforceable, and to that extent the parts, terms, and provisions of this agreement are severable.

18. TERMINATION FOR NON-APPROPRIATION OF FUNDS. If the term of this agreement extends into fiscal years subsequent to that in which it is approved, such continuation of the agreement is contingent on the appropriation and availability of funds for such purpose, as determined in good faith by the District. If funds to effect such continued purpose are not appropriated or available as determined in good faith by the District, this agreement shall automatically terminate and the District shall be relieved of any further obligation.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-i

Date: November 21, 2006

Subject: Agreement with Pennington Dance Group

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Pennington Dance Group to provide choreographic material and performance for the RCC Dance Department production of "Collaborations." The term of the agreement is for January 8, 2007 through January 13, 2007, for a fee of \$2,800.00. Funding source: General Fund.

This event does not involve minors; therefore the Child Abuse Reporting Act is not relevant. The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for January 8, 2007 through January 13, 2007, for an amount not to exceed \$2,800.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
Rita Chenoweth
Associate Professor, Dance

AGREEMENT BETWEEN PENNINGTON DANCE GROUP
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 22nd day of November 2006 by and between PENNINGTON DANCE GROUP hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The consultant agrees to provide the following services:
 - a. Choreograph and perform in the RCC Dance Department production of "Collaborations" with scheduled performance on January 13, 2007.
 - b. The term of this agreement is January 8, 2007 through January 13, 2007.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Consultant adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Consultant are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$2800.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Consultant and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Consultant shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Consultant, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Pennington Dance Group

Riverside Community College District

Consultant

James L. Buisse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-j

Date: November 21, 2006

Subject: Agreement with Shang-Ying Tsai

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Shang-Ying Tsai to provide services as a guest artist for the RCC Music Department Celebration of Master Composers Recital. The term of the agreement is for November 16, 2006, for a fee of \$300.00. Funding source: General Fund.

This event does not involve minors; therefore the Child Abuse Reporting Act is not relevant. The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, for November 16, 2006, for an amount not to exceed \$300.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Vice President of Academic Affairs
I-Ching Tsai
Instructor, Music

AGREEMENT BETWEEN SHANG-YING TSAI
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 22nd day of November 2006 by and between SHANG-YING TSAI hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The consultant agrees to provide the following services:
 - a. Guest artist for the RCC Music Department Celebration of Master Composers Recital.
The term of this agreement is November 16, 2006.
2. The services outlined in Paragraph 1 will be provided at Riverside Community College. The District shall provide the Consultant adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Consultant are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$300.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Consultant and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Consultant shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Consultant, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Shang-Ying Tsai

Riverside Community College District

Consultant

James L. Buisse
Vice Chancellor, Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-k

Date: November 21, 2006

Subject: Agreements for the Performance Riverside Production of “You’re A Good Man Charlie Brown”

Background: Attached for the Board’s review and consideration are agreements between Riverside Community College District and Gary Krinke and John Vaughan for the Performance Riverside production of “You’re A Good Man Charlie Brown.” Gary Krinke will provide directing services and John Vaughan will provide choreographing services. The terms of these agreements are February 5, 2007 through April 8, 2007. The total fees for these agreements are \$3,000.00 and \$1,200.00, respectively. Funding source: General Fund.

These agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for February 5, 2007 through April 8, 2007, for amounts not to exceed \$3,000.00 and \$1,200.00, respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
GARY KRINKE

THIS AGREEMENT is made and entered into on this 22nd day of November 2006, by and between Gary Krinke, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide Directing services for Performance Riverside's production of "You're A Good Man Charlie Brown."
2. The services outlined in Paragraph 1 will be provided in the Landis Performing Arts Center on the campus of Riverside City College. The District shall provide the Contractor adequate working conditions, equipment, and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. The term of this agreement shall be from February 5, 2007, through April 8, 2007.
5. Payment in consideration of this agreement includes a service fee that shall not exceed \$3,000.00 payable after receipt of invoice on the following dates:

You're A Good Man Charlie Brown \$3,000.00 payable on 4/6/07

6. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and

expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

7. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Gary Krinke
167 Saratoga Avenue
Placentia, CA 92870

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
JOHN VAUGHAN

THIS AGREEMENT is made and entered into on this 22nd day of November 2006, by and between John Vaughan, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide Choreographing services for Performance Riverside's production of "You're A Good Man Charlie Brown."
2. The services outlined in Paragraph 1 will be provided in the Landis Performing Arts Center on the campus of Riverside City College. The District shall provide the Contractor adequate working conditions, equipment, and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. The term of this agreement shall be from February 5, 2007, through April 8, 2007.
5. Payment in consideration of this agreement includes a service fee that shall not exceed \$1,200.00 payable after receipt of invoice on the following dates:

You're A Good Man Charlie Brown \$1,200.00 payable on 4/6/07

6. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees,

costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

7. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

John Vaughan
P O Box 2361
Running Springs, CA 92382-2361

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-1

Date: November 21, 2006

Subject: Agreement with Julie Lamoureux

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Julie Lamoureux for accompaniment services for auditions conducted by Performance Riverside. The term of this agreement is September 30, 2006 through May 1, 2007. The total fee for this agreement is \$800.00. Funding source: General Fund.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from September 30, 2006 through May 1, 2007, for \$800.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts
Rey O'Day
Producer, Artistic Director

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
JULIE LAMOUREUX

THIS AGREEMENT is made and entered into on this 22nd day of November 2006, by and between Julie Lamoureux, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide Accompanying services for Performance Riverside's auditions.
2. The services outlined in Paragraph 1 will be provided in the Landis Performing Arts Center on the campus of Riverside City College. The District shall provide the Contractor adequate working conditions, equipment, and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. The term of this agreement shall be from September 30, 2006 through May 1, 2007.
5. Payment in consideration of this agreement includes a service fee that shall not exceed \$800.00 payable after receipt of invoice on the following dates:

Performance Riverside's Auditions	\$200.00 payable on 9/30/06
	\$200.00 payable on 12/11/06
	\$200.00 payable on 01/20/07
	\$200.00 payable on 04/21/07

6. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

7. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
8. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
9. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Julie Lamoureux
6757 Winter Night Court
Fontana, CA 92336

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-n

Date: November 21, 2006

Subject: Agreement with Karen Hyden

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Karen Hyden to provide a presentation on careers in animation within intersegmental settings as part of curriculum development for Riverside School for the Arts. The term of this agreement is October 10, 2006 through October 31, 2006. The total fee for this agreement is \$250.00. Funding source: Grant FIE #223.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from October 10, 2006 through October 31, 2006, for the amount of \$250.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
KAREN HYDEN

THIS AGREEMENT is made and entered into on this 10th day of October 2006, by and between Karen Hyden, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide presentation on careers in animation, including CGI created theatrical release as part of curriculum development for Riverside School for the Arts.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from October 10, 2006 through October 31, 2006.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$250.00 payable after receipt of invoice.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
8. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Karen Hyden
571 W. Avenue 46
Los Angeles, CA 90065

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-o

Date: November 21, 2006

Subject: Agreement with Jeanette Lee

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Jeanette Lee for installation of artwork in the Riverside School for the Arts Office (RCCSO, 3845 Market Street.) and creation of narratives in relation to artwork for the Riverside School for the Arts Offices. The term of this agreement is November 1, 2006 through January 31, 2007. The total fee for this agreement is \$500.00. Funding source: Grant FIE #223.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from November 1, 2006 through January 31, 2007, for an amount of \$500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
JEANETTE LEE

THIS AGREEMENT is made and entered into on this 1st day of November 2006, by and between Jeanette Lee, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to install Artwork in the Riverside School for the Arts Offices (RCCSO, 3845 market Street, Riverside, CA 92501) and create narratives in relation to artwork for the Riverside School for the Arts Offices.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from November 1, 2006 through January 31, 2007.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$500.00 payable after receipt of invoice.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
8. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Jeanette Lee

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor
P O Box 9916
Fountain Valley, CA 92728

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-p

Date: November 21, 2006

Subject: Agreement with James Moody

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and James Moody to provide services as the guest artist for the RCC Music Department Vocal Jazz Ensemble. The term of the agreement is for November 22, 2006, for a fee of \$3,000.00. Funding source: Grant FIE #223.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for November 22, 2006, for an amount not to exceed \$3,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
JAMES MOODY

THIS AGREEMENT is made and entered into on this 22nd day of November 2006 by and between JAMES MOODY hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide the following services:
 - a. Guest artist for the RCC Music Department Vocal Jazz Ensemble. The term of this agreement is November 22, 2006.
2. The services outlined in Paragraph 1, will be provided at Riverside Community College. The District shall provide the Contractor adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
4. Payment in consideration of this agreement shall not exceed \$3000.00.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
8. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

James Moody
7650 Lake Adlon Drive
San Diego, CA 92119-2158

James L. Buisse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-q

Date: November 21, 2006

Subject: Agreement with Shellie Karabell

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Shellie Karabell for presentation on careers in television and news broadcasting, including her experience as a foreign correspondent as part of curriculum development for the Riverside School for the Arts. The term of this agreement is November 1, 2006 through November 7, 2006. The total fee for this agreement is \$250.00. Funding source: Grant FIE #223.

The agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth W. Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from November 1, 2006 through November 7, 2006, for \$250.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
SHELLIE KARABELL

THIS AGREEMENT is made and entered into on this 1st day of November 2006, by and between SHELLIE KARABELL, hereinafter referred to as "Contractor" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

The parties hereto mutually agree as follows:

1. The Contractor agrees to provide presentation on careers in television and news broadcasting, including her experience as a foreign correspondent as part of curriculum development for Riverside School for the Arts.
2. The services rendered by the Contractor are subject to review and supervision by the District's Chancellor and other designated representatives of the District.
3. The term of this agreement shall be from November 1, 2006 through November 7, 2006.
4. Payment in consideration of this agreement includes a service fee that shall not exceed \$250.00 payable after receipt of invoice.
5. It is mutually agreed and understood that, during the term of this Agreement, RCCD shall indemnify and hold the Contractor and its officers, directors, agents, affiliates and employees, harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the RCCD, the instructors, employees and students, arising out of, under, pursuant to or in connection with this Agreement.

It is mutually agreed and understood that, during the term of this Agreement, the Contractor shall indemnify and hold RCCD, its Board of Trustees, officers, employees and students harmless from all claims, actions and judgments, including attorney fees, costs and interest and related expenses for losses, liability, damages and costs and expenses of any kind in any way caused by, related to, or arising out of the acts or omissions of the Contractor, its officers and employees, arising out of, under, pursuant to or in connection with this Agreement.

6. Contractor shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
7. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
8. This contract may be cancelled by either party with 15 days advance notice in writing. Failure to deliver services as requested constitutes reason for cancellation of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Riverside Community College District

Shellie Karabell
2240 Sunshine Way
Palm Springs, CA 92264

James L. Buysse
Vice Chancellor, Administration and Finance

Contractor

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-r

Date: November 21, 2006

Subject: Extend Contract-Printing of Schedules, Academic and Community Education

Background: On August 23, 2005, the Board of Trustees awarded a competitive bid to Valley Printers for the printing of schedules for academic classes and community education. The contract is renewable on a yearly basis, for a maximum period of five years subject to annual Board approval.

District staff recommends extending the contract for an additional one-year period. This will include the printing of academic class and community education schedules for Winter 2007, Spring 2007, Summer 2007 and Fall 2007. The amount paid to Valley Printers in 2005/2006 was \$247,000. Ed Code 81644 authorizes public agencies to extend contracts with multi-year options for up to five years.

Recommended Action: It is recommended that the Board of Trustees approve the extension of an existing contract with Valley Printers for the printing of academic class and community education schedules for year two, and approve the attached pricing schedule for other available options throughout the year.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

	<u>295M</u>	<u>*Add'l</u>	<u>295M</u>	<u>*Add'l</u>	<u>295M</u>	<u>*Add'l</u>	<u>295M</u>	<u>*Add'l</u>
Additional 4 pages	1,744	5.80	1,744	5.80	1,744	5.80	1,744	5.80
Additional 8 pages	3,925	13.12	3,925	13.12	3,925	13.12	3,925	13.12
Additional 12 pages	5,666	18.90	5,666	18.90	5,666	18.90	5,666	18.90
Additional 16 pages	8,109	26.26	8,109	26.26	8,109	26.26	8,109	26.26
Reduce 4 pages	2,216	6.36	2,216	6.36	2,216	6.36	2,216	6.36
Reduce 8 pages	3,725	13.12	3,725	13.12	3,725	13.12	3,725	13.12
Reduce 12 pages	5,166	18.90	5,166	18.90	5,166	18.90	5,166	18.90
Reduce 16 pages	7,609	26.26	7,609	26.26	7,609	26.26	7,609	26.26
Additional 1000 (base)	\$127.72/M		\$127.72/M		\$127.72/M		\$127.72/M	
Less 1000 (base) (down to 275,000)	\$114.95/M		\$114.95/M		\$114.95/M		\$114.95/M	

*Also use for less thousands down to 75,000 copies

Pricing for two separate covers for the Academic Classes.
 Pricing is as follows:

Stop: \$150
 Plate Changes \$80/plate

Therefore, changing out the outside of the cover only would be: \$470 (\$150 + 4 plates x \$80).
 (Assumes all 4 color plates change)

Changing inside and outside of cover would be \$790 (\$150 + 8 plates x \$80).

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-a

Date: November 21, 2006

Subject: Surplus Property

Background: Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Recommended Action: It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find that the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	PANASONIC	VCR	AG1000B	8532224	-----
1	PANASONIC	VCR	AG1000B	5832185	003002
1	GATEWAY	MONITOR	VIVITRON	8045785	009465
1	GATEWAY	MONITOR	VIVITRON	8045784	009456
1	APPLE	CPU	M4405	XA8460ZLD8G	-----
1	GATEWAY	MONITOR	VX700	P906015438	-----
1	MACINTOSH	MONITOR	STUDIO DISP	CY94014QGZC	014609
1	GATEWAY	MONITOR	VX700	P909106182	013975
1	GATEWAY	MONITOR	EV910	19016B381493	017115
1	GATEWAY	MONITOR	EV910	19016B381494	017118
1	GATEWAY	MONITOR	EV700	MU17026CM9371	017098
1	GATEWAY	MONITOR	vx720	P104279818	017469
1	GATEWAY	MONITOR	VX700	P910126839	014089
1	GATEWAY	MONITOR	VX700	P905007735	013515
1	GATEWAY	MONITOR	VX700	P905007597	013670
1	FUJITSU	COMPUTER - LAPTOP	P2040	R2312033	019129
1	GATEWAY	TAPE STORAGE DRAWER	GM12	0016600326	014468
1	OCE	COPIER	3045	17450	013762
1	GATEWAY	CPU	E4200-600	0016636241	013980
1	GATEWAY	CPU	E3400-800	0021054121	011824
1	GATEWAY	CPU	E4200-400	0013997505	013510
1	COMPAQ	TERMINAL SERVER	PROL5000	MX63TL1248	020813
1	COMPAQ	TERMINAL SERVER	PROL5000	MX63TL1259	020814
1	GATEWAY	TERMINAL SERVER	NS-8000	DR2150IT	011921
1	GATEWAY	COMPUTER - SERVER	ARL 8200	0016410183	014949
1	GATEWAY	CPU W/MONITOR	E3110	8135014	020438
1	GATEWAY	CPU W/MONITOR	E3100	0008113003	012946
1	HP	PRINTER	4M	JPGK207932	009590
1	SONY	MONITOR	CPD200ES	43333599	025635
1	PANASONIC	VCR	AG1000B	5832172	002269
1	GATEWAY	MONITOR	CPDGF250T	8078784	-----
1	GATEWAY	MONITOR	VIVITRON	8636051	008642
1	CONSEW	SEWING MACHINE	105	61237468	005063
1	CHATTANOOGA	TRACTION UNIT	TXF-1	1442	-----
1	PRECISION	GRANITE TABLE	71MK	SP085	-----

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-b

Date: November 21, 2006

Subject: Change Order No. 1 & 2- March Education Center (MEC) Parking Lot

Background: On June 20, 2006, the Board of Trustees awarded a contract with ASR Constructors, Inc. for the construction of a parking lot at the March Education Center (MEC) to augment parking at the facility in the amount of \$111,000.00.

Staff is now bringing forward for the Board's review and consideration Change Order No. 1 in the amount of \$5,529.00 (see attached) Gutter change from 24" to 36", 10 Arrows, Removal of the Gate, Dump Fees, and Additional Mobilization Fees. Change Order No. 2 in the amount of \$3,885.00 (see attached) Additional Demolition of Asphalt & Concrete (570sf), 7 tons of asphalt, Placement of Asphalt, Demolition of Curb and Electrical, which would increase the total project award to \$120,414.00. These change orders were mandated through the review of the plans by the March Joint Powers Authority (MJPA).

Funding for this change order will come from the general fund.

Recommended Action: It is recommended that the Board of Trustees approve Change Orders No.1 and No. 2 for the March Education Center (MEC) Parking Lot Project in the amount of \$9,414.00, and authorize the Vice Chancellor, Administration and Finance to sign the Change Orders.

Salvatore G. Rotella
Chancellor

Prepared by: Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

**MEC PARKING LOT
 RIVERSIDE, CA**

Change Order Request

Project Manager: Dale Adams **ASR # 1**
Contractor: ASR CONSTRUCTORS, INC.

SCHOOL SITE: Project Site
DESCRIPTION: Additional costs for changes in plans

Contractor Costs *(used when work is self-performed)*

Contractor	Description	Material	Labor	Totals
ASR	Gutter from 24" to 36"	120 sf		960.00
ASR	10 arrows			400.00
ASR	Remove Gate			600.00
ASR	Dump Fee			300.00
ASR	Mobilization			2,500.00
	Subtotals			\$ 4,760
	Contractor OH and Profit (15%)			\$ 714
		Contractor totals	\$	5,474
		Contractor Bond		55
			\$	5,529
		TOTAL COSTS FOR COR No.	\$	5,529
Contractor Time		TOTAL TIME FOR COR No.		days

CONTRACTOR:

Submitted by _____ Michael Tran

Date _____ 3/11/2006

**MEC PARKING LOT
 RIVERSIDE, CA**

Change Order Request

Project Manager: Dale Adams **ASR # 2**
Contractor: ASR CONSTRUCTORS, INC.

SCHOOL SITE: Project Site
DESCRIPTION: Additional costs to demo 15X30 existing asphalt area and 12X10 existing concrete area and replace with new asphalt. Demo 12' of curb. Raise existing electrical vault by additional an additional ring and traffic grates

Contractor Costs *(used when work is self-performed)*

Contractor	Description	Material	Labor	Totals
ASR	Demo asphalt and concrete	570 sf		1,140.00
ASR	Asphalt	7 tons		140.00
ASR	Place Asphalt	4 hours		1,020.00
ASR	Demo curb			40.00
Nekota	Electrical			1,005.00
	Subtotals			\$ 3,345
	Contractor OH and Profit (15%)			\$ 502
			Contractor totals	\$ 3,847
			Contractor Bond	38
				\$ 3,885
			TOTAL COSTS FOR COR No.	\$ 3,885
Contractor Time			TOTAL TIME FOR COR No.	days

CONTRACTOR:

Submitted by _____ Michael Tran

Date _____ 10/10/2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-c

Date: November 21, 2006

Subject: Notice of Completion –District Office Remodel Project

Background: On June 20, 2006, the Board of Trustees awarded a contract to ASR Constructors, for the District Office Remodel project in the amount of \$327,000.

The Associate Vice Chancellor of Facilities reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the District Office Remodel project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works); and 3) authorize the Board President to sign the notice.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Backup V-A-9-c
November 21, 2006
Page 1 of 1

When recorded, return to:
James L. Buysse, Vice Chancellor
Administration and Finance
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

NOTICE OF COMPLETION

Civil Code § 3093 - Public Works

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: District Office Remodel Project
Date of completion: November 21, 2006
Nature of owner: Public School
Interest or estate of owner: Fee Simple
Address of owner: 4800 Magnolia Avenue, Riverside, CA 92506
Name of contractor: ASR Constructors
Street address or legal description of site: 1533 Spruce Street
Riverside, CA 92507

Dated: November 21, 2006

Owner: Riverside Community College District
(Name of public entity)

By: _____
President, Board of Trustees

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I am the President of the governing board of the Riverside Community College District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, CA on November 21, 2006. _____
President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: November 21, 2006

Subject: Monthly Financial Report

Background: The Financial Report provides summary financial information, by Resource, for the period July 1, 2006 through September 30, 2006. The report presents the current year adopted budget, revised budget and year-to-date actual financial activity along with prior year actual financial information for comparison purposes.

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Resource 1000 – General Operating	1
Resource 1050 – Parking	2
Resource 1070 – Student Health Services	3
Resource 1080 – Community Education	4
Resource 1090 – Performance Riverside	5
Resource 1110 – Contractor-Operated Bookstore	6
Resource 1170 – Customized Solutions	7
Resource 1180 – Redevelopment Pass-Through	8
Resource 1190 – Grants and Categorical Programs	9
<u>Special Revenue Funds</u>	
Resource 3200 – Food Services	10
Resource 3300 – Child Care	11
<u>Capital Projects Funds</u>	
Resource 4100 – State Construction & Scheduled Maintenance	12
Resource 4110 – Child Development Center Capital	13
Resource 4120 – Non-State Funded Capital Outlay Projects	14
Resource 4130 – La Sierra Capital	15
Resource 4150 – Self-Funded Equipment and Facility Projects	16
Resource 4160 – General Obligation Bond Funded Capital Outlay Projects	17
<u>Internal Service Funds</u>	
Resource 6100 – Health and Liability Self-Insurance	18
Resource 6110 – Workers Compensation Self-Insurance	19
<u>Expendable Trust and Agency Funds</u>	
Associated Students of RCC	20
Student Financial Aid	21
RCCD Development Corporation	22

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: November 21, 2006

Subject: Monthly Financial Report (cont'd)

Information Only: Attached for the Board's information is the Monthly Financial Report for the period ended September 30, 2006.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the district from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 116,767,770	\$ 132,273,411	\$ 132,273,411	\$ 30,061,147
Intrafund Transfer from				
District Bookstore (Resource 1110)	450,000	380,000	380,000	0
Interfund Transfer from				
Self-Funded Equipment and Facility Projects (Resource 4150)	1,123,870	15,985	15,985	14,826
Total Revenues	<u>\$ 118,341,640</u>	<u>\$ 132,669,396</u>	<u>\$ 132,669,396</u>	<u>\$ 30,075,973</u>
Expenditures				
Academic Salaries	\$ 55,368,699	\$ 62,143,916	\$ 62,148,466	\$ 11,721,434
Classified Salaries	22,386,027	28,371,516	28,379,516	6,229,749
Employee Benefits	20,015,422	22,682,549	22,682,549	2,535,516
Materials & Supplies	1,767,370	2,855,693	2,835,832	431,237
Services	10,615,968	13,781,025	13,758,246	3,195,406
Capital Outlay	5,728,668	1,992,172	2,022,262	411,559
Intrafund Transfers to:				
DSP&S Program (Resource 1190)	612,109	665,157	665,157	166,289
Customized Solutions (Resource 1170)	173,470	173,470	173,470	0
Federal Work Study (Resource 1190)	135,760	140,155	140,155	12,535
Matriculation (Resource 1190)	272,645	0	0	0
Instr. Equipment Match (Resource 1190)	539,047	222,028	222,028	222,028
Performance Riverside (Resource 1090)	193,257	193,257	193,257	48,314
Interfund Transfer to:				
Resource 3300	220,000	220,000	220,000	55,000
Resource 6100	500,000	250,000	250,000	62,500
Total Expenditures	<u>\$ 118,528,442</u>	<u>\$ 133,690,938</u>	<u>\$ 133,690,938</u>	<u>\$ 25,091,567</u>
Revenues Over (Under) Expenditures	\$ (186,802)	\$ (1,021,542)	\$ (1,021,542)	\$ 4,984,406
Beginning Fund Balance	<u>13,022,273</u>	<u>12,835,471</u>	<u>12,835,471</u>	<u>12,835,471</u>
Ending Fund Balance	<u>\$ 12,835,471</u>	<u>\$ 11,813,929</u>	<u>\$ 11,813,929</u>	<u>\$ 17,819,877</u>
Ending Cash Balance				<u>\$ 24,025,113</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for 75% of the operational costs of College Safety and Police and 100% of capital outlay costs, such as parking lot lighting, that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,842,227	\$ 1,915,330	\$ 1,915,330	\$ 648,019
Expenditures				
Classified Salaries	\$ 1,151,221	\$ 1,379,010	\$ 1,350,147	\$ 292,765
Employee Benefits	340,352	418,476	407,014	47,672
Materials & Supplies	88,789	49,163	49,163	7,660
Services	282,884	266,199	306,524	72,687
Capital Outlay	326,947	197,385	197,385	9,420
Total Expenditures	\$ 2,190,193	\$ 2,310,233	\$ 2,310,233	\$ 430,204
Revenues Over (Under) Expenditures	\$ (347,966)	\$ (394,903)	\$ (394,903)	\$ 217,815
Beginning Fund Balance	952,591	604,625	604,625	604,625
Ending Fund Balance	\$ 604,625	\$ 209,722	\$ 209,722	\$ 822,440
Ending Cash Balance				\$ 841,145

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three campuses.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 898,884	\$ 954,806	\$ 954,806	\$ 375,184
Expenditures				
Academic Salaries	\$ 109,693	\$ 140,413	\$ 140,413	\$ 23,989
Classified Salaries	243,834	427,458	427,458	40,698
Employee Benefits	59,155	104,149	104,149	6,339
Materials & Supplies	34,077	61,180	61,180	11,372
Services	163,685	191,991	191,991	33,947
Capital Outlay	37,567	40,863	40,863	0
Total Expenditures	\$ 648,011	\$ 966,054	\$ 966,054	\$ 116,345
Revenues Over (Under) Expenditures	\$ 250,873	\$ (11,248)	\$ (11,248)	\$ 258,839
Beginning Fund Balance	417,843	668,716	668,716	668,716
Ending Fund Balance	\$ 668,716	\$ 657,468	\$ 657,468	\$ 927,555
Ending Cash Balance				\$ 928,832

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 988,791	\$ 1,002,906	\$ 1,002,906	\$ 407,494
Expenditures				
Academic Salaries	\$ 15,865	\$ 3,842	\$ 3,842	\$ 972
Classified Salaries	348,233	373,957	373,957	146,304
Employee Benefits	70,343	69,157	69,157	10,174
Materials & Supplies	15,570	16,000	16,000	2,558
Services	524,165	544,955	544,955	171,530
Capital Outlay	10,105	5,000	5,000	1,900
Total Expenditures	\$ 984,281	\$ 1,012,911	\$ 1,012,911	\$ 333,438
Revenues Over (Under) Expenditures	\$ 4,510	\$ (10,005)	\$ (10,005)	\$ 74,056
Beginning Fund Balance	81,877	86,387	86,387	86,387
Ending Fund Balance	\$ 86,387	\$ 76,382	\$ 76,382	\$ 160,443
Ending Cash Balance				\$ 161,898

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 673,954	\$ 710,675	\$ 710,675	\$ 321,917
Intrafund Transfer from General Operating (Resource 1000)	<u>193,257</u>	<u>193,257</u>	<u>193,257</u>	<u>48,314</u>
Total Revenues	<u>\$ 867,211</u>	<u>\$ 903,932</u>	<u>\$ 903,932</u>	<u>\$ 370,231</u>
Expenditures				
Classified Salaries	\$ 250,120	\$ 290,481	\$ 290,481	\$ 59,700
Employee Benefits	77,549	87,718	87,718	10,740
Materials & Supplies	35,642	33,488	33,488	692
Services	629,517	487,829	487,829	114,125
Capital Outlay	<u>1,408</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
Total Expenditures	<u>\$ 994,236</u>	<u>\$ 902,516</u>	<u>\$ 902,516</u>	<u>\$ 185,257</u>
Revenues Over (Under) Expenditures	\$ (127,025)	\$ 1,416	\$ 1,416	\$ 184,974
Beginning Fund Balance	<u>(531,168)</u>	<u>(658,193)</u>	<u>(658,193)</u>	<u>(658,193)</u>
Ending Fund Balance	<u>\$ (658,193)</u>	<u>\$ (656,777)</u>	<u>\$ (656,777)</u>	<u>\$ (473,219)</u>
Ending Cash Balance				<u>\$ (471,582)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 863,446	\$ 863,441	\$ 863,441	\$ 0
Expenditures				
Services	\$ 35,685	\$ 36,150	\$ 36,150	\$ 18
Interfund Transfer to Food Services (Resource 3200)	356,930	506,930	506,930	80,000
Intrafund Transfer to General Operating (Resource 1000)	450,000	380,000	380,000	0
Total Expenditures	\$ 842,615	\$ 923,080	\$ 923,080	\$ 80,018
Revenues Over (Under) Expenditures	\$ 20,831	\$ (59,639)	\$ (59,639)	\$ (80,018)
Beginning Fund Balance	87,633	108,464	108,464	108,464
Ending Fund Balance	\$ 108,464	\$ 48,825	\$ 48,825	\$ 28,446
Ending Cash Balance				\$ 28,446

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 273,316	\$ 452,513	\$ 452,513	\$ 4,125
Intrafund Transfer from General Operating (Resource 1000)	<u>173,470</u>	<u>173,470</u>	<u>173,470</u>	<u>0</u>
Total Revenue	<u>\$ 446,786</u>	<u>\$ 625,983</u>	<u>\$ 625,983</u>	<u>\$ 4,125</u>
Expenditures				
Academic Salaries	\$ 400	\$ 5,700	\$ 5,700	\$ 400
Classified Salaries	95,874	144,239	144,239	33,770
Employee Benefits	27,627	42,250	42,250	6,555
Materials & Supplies	9,270	31,000	31,000	3,258
Services	<u>133,601</u>	<u>254,923</u>	<u>254,923</u>	<u>31,366</u>
Total Expenditures	<u>\$ 266,772</u>	<u>\$ 478,112</u>	<u>\$ 478,112</u>	<u>\$ 75,349</u>
Revenues Over (Under) Expenditures	\$ 180,014	\$ 147,871	\$ 147,871	\$ (71,224)
Beginning Fund Balance	<u>86,701</u>	<u>266,715</u>	<u>266,715</u>	<u>266,715</u>
Ending Fund Balance	<u>\$ 266,715</u>	<u>\$ 414,586</u>	<u>\$ 414,586</u>	<u>\$ 195,491</u>
Ending Cash Balance				<u>\$ 171,861</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 972,143	\$ 1,000,989	\$ 1,000,989	\$ 3,998
Expenditures				
Services	\$ 142,829	\$ 156,100	\$ 156,100	\$ 43,218
Total Expenditures	\$ 142,829	\$ 156,100	\$ 156,100	\$ 43,218
Revenues Over (Under) Expenditures	\$ 829,314	\$ 844,889	\$ 844,889	\$ (39,220)
Beginning Fund Balance	2,172,196	3,001,510	3,001,510	3,001,510
Ending Fund Balance	\$ 3,001,510	\$ 3,846,399	\$ 3,846,399	\$ 2,962,290
Ending Cash Balance				\$ 1,888,635

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 15,597,910	\$ 22,155,203	\$ 22,155,203	\$ 5,073,922
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	612,109	665,157	665,157	166,289
For Federal Work Study	135,760	140,155	140,155	12,535
For Matriculation	272,645	0	0	0
For Instructional Equipment	539,047	222,028	222,028	222,028
Total Revenues	<u>\$ 17,157,471</u>	<u>\$ 23,182,543</u>	<u>\$ 23,182,543</u>	<u>\$ 5,474,774</u>
Expenditures				
Academic Salaries	\$ 2,884,240	\$ 4,072,998	\$ 4,041,998	\$ 707,799
Classified Salaries	4,692,454	6,571,377	6,604,933	1,318,973
Employee Benefits	2,174,675	2,849,356	2,850,538	306,029
Materials & Supplies	1,439,600	2,128,838	2,139,593	120,678
Services	2,959,657	4,029,694	3,974,116	329,706
Capital Outlay	2,670,122	3,082,028	3,123,113	352,442
Scholarships	65,231	213,765	213,765	6,000
Student Grants (Financial, Book, Meal, Transportation)	271,492	234,487	234,487	86,288
Total Expenditures	<u>\$ 17,157,471</u>	<u>\$ 23,182,543</u>	<u>\$ 23,182,543</u>	<u>\$ 3,227,915</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 2,246,859
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 2,246,859</u>
Ending Cash Balance				<u>\$ (97,184)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,221,257	\$ 1,221,231	\$ 1,221,231	\$ 195,198
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	356,930	506,930	506,930	80,000
Total Revenues	<u>\$ 1,578,187</u>	<u>\$ 1,728,161</u>	<u>\$ 1,728,161</u>	<u>\$ 275,198</u>
Expenditures				
Classified Salaries	\$ 624,505	\$ 632,710	\$ 632,710	\$ 142,722
Employee Benefits	229,286	266,147	266,147	26,933
Materials & Supplies	689,248	689,993	689,993	133,527
Services	103,355	251,225	251,225	13,750
Capital Outlay	468	0	0	0
Total Expenditures	<u>\$ 1,646,862</u>	<u>\$ 1,840,075</u>	<u>\$ 1,840,075</u>	<u>\$ 316,932</u>
Revenues Over (Under) Expenditures	\$ (68,675)	\$ (111,914)	\$ (111,914)	\$ (41,734)
Beginning Fund Balance	295,949	227,274	227,274	227,274
Ending Fund Balance	<u>\$ 227,274</u>	<u>\$ 115,360</u>	<u>\$ 115,360</u>	<u>\$ 185,540</u>
Ending Cash Balance				<u>\$ 164,566</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Child Care was established to manage the finances of the District's Child Care Centers at all three campuses.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,144,168	\$ 1,230,457	\$ 1,230,457	\$ 312,828
Interfund Transfer from General Operating (Resource 1000)	<u>220,000</u>	<u>220,000</u>	<u>220,000</u>	<u>55,000</u>
Total Revenues	<u>\$ 1,364,168</u>	<u>\$ 1,450,457</u>	<u>\$ 1,450,457</u>	<u>\$ 367,828</u>
Expenditures				
Academic Salaries	\$ 837,349	\$ 914,833	\$ 914,833	\$ 163,159
Classified Salaries	165,242	189,371	189,371	27,251
Employee Benefits	199,107	213,504	213,504	22,281
Materials & Supplies	41,684	65,340	65,340	10,592
Services	49,943	58,670	58,670	21,846
Capital Outlay	<u>2,014</u>	<u>8,000</u>	<u>8,000</u>	<u>851</u>
Total Expenditures	<u>\$ 1,295,339</u>	<u>\$ 1,449,718</u>	<u>\$ 1,449,718</u>	<u>\$ 245,980</u>
Revenues Over (Under) Expenditures	\$ 68,829	\$ 739	\$ 739	\$ 121,848
Beginning Fund Balance	<u>30,549</u>	<u>99,379</u>	<u>99,379</u>	<u>99,379</u>
Ending Fund Balance	<u>\$ 99,379</u>	<u>\$ 100,118</u>	<u>\$ 100,118</u>	<u>\$ 221,227</u>
Ending Cash Balance				<u>\$ 218,062</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160).

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,346,375	\$ 9,632,003	\$ 9,632,003	\$ 1,172,994
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4160)	<u>0</u>	<u>293,742</u>	<u>293,742</u>	<u>293,742</u>
Total Revenues	<u>\$ 4,346,375</u>	<u>\$ 9,925,745</u>	<u>\$ 9,925,745</u>	<u>\$ 1,466,736</u>
Expenditures				
Materials & Supplies	\$ 11,654	\$ 5,209	\$ 5,209	\$ 0
Services	82	6,531	6,531	0
Capital Outlay	<u>4,435,325</u>	<u>10,556,791</u>	<u>10,556,791</u>	<u>1,040,190</u>
Total Expenditures	<u>\$ 4,447,061</u>	<u>\$ 10,568,531</u>	<u>\$ 10,568,531</u>	<u>\$ 1,040,190</u>
Revenues Over (Under) Expenditures	\$ (100,686)	\$ (642,786)	\$ (642,786)	\$ 426,546
Beginning Fund Balance	<u>743,472</u>	<u>642,786</u>	<u>642,786</u>	<u>642,786</u>
Ending Fund Balance	<u>\$ 642,786</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,069,332</u>
Ending Cash Balance				<u>\$ (108,509)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Child Development Center Capital was established to account for the construction and expansion of the District's childcare facilities.

Fund 41, Resource 4110 - Child Development Center Capital

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 3,226	\$ 500	\$ 500	\$ 0
Expenditures				
Materials & Supplies	\$ 522	\$ 0	\$ 0	\$ 0
Capital Outlay	860	49,055	49,055	0
Total Expenditures	\$ 1,382	\$ 49,055	\$ 49,055	\$ 0
Revenues Over (Under) Expenditures	\$ 1,844	\$ (48,555)	\$ (48,555)	\$ 0
Beginning Fund Balance	46,711	48,555	48,555	48,555
Ending Fund Balance	\$ 48,555	\$ 0	\$ 0	\$ 48,555
Ending Cash Balance				\$ 48,555

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Non-State Funded Capital Outlay Projects was established to account for financial activities related to the acquisition or construction of major capital projects that are funded from non-state revenue sources.

Fund 41, Resource 4120 - Non-State Funded Capital Outlay Projects

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 20	\$ 20	\$ 20	\$ 0
Expenditures				
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 20	\$ 20	\$ 20	\$ 0
Beginning Fund Balance	485	505	505	505
Ending Fund Balance	<u>\$ 505</u>	<u>\$ 525</u>	<u>\$ 525</u>	<u>\$ 505</u>
Ending Cash Balance				<u>\$ 505</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 400,095	\$ 489,501	\$ 489,501	\$ 0
Proceeds from the sale of the La Sierra Property	<u>9,035,971</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 9,436,066</u>	<u>\$ 489,501</u>	<u>\$ 489,501</u>	<u>\$ 0</u>
Expenditures				
Services	\$ 19,445	\$ 18,893	\$ 18,893	\$ 94
Capital Outlay	<u>4,347,965</u>	<u>2,278,214</u>	<u>2,278,214</u>	<u>0</u>
Total Expenditures	<u>\$ 4,367,410</u>	<u>\$ 2,297,107</u>	<u>\$ 2,297,107</u>	<u>\$ 94</u>
Revenues Over (Under) Expenditures	\$ 5,068,656	\$ (1,807,606)	\$ (1,807,606)	\$ (94)
Beginning Fund Balance	<u>6,113,030</u>	<u>11,181,686</u>	<u>11,181,686</u>	<u>11,181,686</u>
Ending Fund Balance	<u>\$ 11,181,686</u>	<u>\$ 9,374,080</u>	<u>\$ 9,374,080</u>	<u>\$ 11,181,592</u>
Ending Cash Balance				<u>\$ 10,111,938</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Self-Funded Equipment and Facility Projects was established to provide for Board approved capital projects. The funding source for this resource was one-time, overcap growth money.

Fund 41, Resource 4150 - Self-Funded Equipment and Facility Projects

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 23,985	\$ 0	\$ 0	\$ 0
Expenditures				
Interfund Transfers to:				
General Operating (Resource 1000)	\$ 1,123,870	\$ 15,985	\$ 15,985	\$ 14,826
Total Expenditures	\$ 1,123,870	\$ 15,985	\$ 15,985	\$ 14,826
Revenues Over (Under) Expenditures	\$ (1,099,885)	\$ (15,985)	\$ (15,985)	\$ (14,826)
Beginning Fund Balance	1,115,870	15,985	15,985	15,985
Ending Fund Balance	\$ 15,985	\$ 0	\$ 0	\$ 1,159
Ending Cash Balance				\$ 1,159

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

General Obligation Bond Funded Capital Outlay Projects was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4160 - General Obligation Bond Funded Capital Outlay Projects

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,726,681	\$ 1,500,000	\$ 1,500,000	\$ 145,522
Expenditures				
Classified Salaries	\$ 0	\$ 147,834	\$ 147,834	\$ 9,744
Employee Benefits	0	53,390	53,390	1,866
Materials & Supplies	13,131	21,869	21,869	0
Services	243,283	182,837	182,837	35,141
Capital Outlay	18,081,475	27,279,703	27,279,703	3,230,257
Intrafund Transfers to:				
State Construction (Resource 4100)	0	293,742	293,742	293,742
Total Expenditures	\$ 18,337,889	\$ 27,979,375	\$ 27,979,375	\$ 3,570,750
Revenues Over (Under) Expenditures	\$ (16,611,208)	\$ (26,479,375)	\$ (26,479,375)	\$ (3,425,228)
Beginning Fund Balance	50,782,712	34,171,504	34,171,504	34,171,504
Ending Fund Balance	\$ 34,171,504	\$ 7,692,129	\$ 7,692,129	\$ 30,746,276
Ending Cash Balance				\$ 30,786,632

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self-insurance programs.

Fund 61, Resource 6100 - Health and Liability Self-Insurance

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,423,670	\$ 4,431,168	\$ 4,431,168	\$ 1,061,041
Interfund transfer from General Operating (Resource 1000)	<u>500,000</u>	<u>250,000</u>	<u>250,000</u>	<u>62,500</u>
Total Revenue	<u>\$ 4,923,670</u>	<u>\$ 4,681,168</u>	<u>\$ 4,681,168</u>	<u>\$ 1,123,541</u>
Expenditures				
Classified Salaries	\$ 139,672	\$ 161,673	\$ 161,673	\$ 39,608
Employee Benefits	44,825	52,906	52,906	7,790
Materials & Supplies	3,307	3,900	3,900	1,031
Services	2,739,930	4,094,050	4,094,050	807,700
Capital Outlay	<u>37,756</u>	<u>80,568</u>	<u>80,568</u>	<u>26,364</u>
Total Expenditures	<u>\$ 2,965,490</u>	<u>\$ 4,393,097</u>	<u>\$ 4,393,097</u>	<u>\$ 882,493</u>
Revenues Over (Under) Expenditures	\$ 1,958,180	\$ 288,071	\$ 288,071	\$ 241,048
Beginning Fund Balance	<u>110,881</u>	<u>2,069,061</u>	<u>2,069,061</u>	<u>2,069,061</u>
Ending Fund Balance	<u>\$ 2,069,061</u>	<u>\$ 2,357,132</u>	<u>\$ 2,357,132</u>	<u>\$ 2,310,109</u>
Ending Cash Balance				<u>\$ 3,067,386</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers compensation self-insurance program.

Fund 61, Resource 6110 - Workers' Compensation Self-Insurance

	Prior Year Actuals <u>7-1-05 to 6-30-06</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,150,767	\$ 1,391,620	\$ 1,391,620	\$ 283,491
Expenditures				
Classified Salaries	\$ 42,340	\$ 58,508	\$ 58,508	\$ 14,331
Employee Benefits	13,915	21,828	21,828	2,851
Materials & Supplies	1,071	620	620	154
Services	1,553,161	1,174,880	1,174,880	136,584
Total Expenditures	\$ 1,610,487	\$ 1,255,836	\$ 1,255,836	\$ 153,920
Revenues Over (Under) Expenditures	\$ (459,720)	\$ 135,784	\$ 135,784	\$ 129,571
Beginning Fund Balance	806,383	346,663	346,663	346,663
Ending Fund Balance	\$ 346,663	\$ 482,447	\$ 482,447	\$ 476,234
Ending Cash Balance				\$ 2,013,612

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Associated Students of RCC is used to record the financial transactions of the student government, college clubs, and organizations of the district. Revenue includes student activity fees, interest income, pay phone commissions and athletic ticket sales.

	<u>Associated Students of RCC</u>			
	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 590,083</u>	<u>\$ 601,000</u>	<u>\$ 601,000</u>	<u>\$ 275,938</u>
Expenditures				
Materials & Supplies	<u>\$ 568,064</u>	<u>\$ 601,000</u>	<u>\$ 601,000</u>	<u>\$ 89,950</u>
Total Expenditures	<u>\$ 568,064</u>	<u>\$ 601,000</u>	<u>\$ 601,000</u>	<u>\$ 89,950</u>
Revenues Over (Under) Expenditures	\$ 22,019	\$ 0	\$ 0	\$ 185,988
Beginning Fund Balance	<u>1,011,610</u>	<u>1,033,629</u>	<u>1,033,629</u>	<u>1,033,629</u>
Ending Fund Balance	<u>\$ 1,033,629</u>	<u>\$ 1,033,629</u>	<u>\$ 1,033,629</u>	<u>\$ 1,219,617</u>
Ending Cash Balance				<u>\$ 2,132,384</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT**

Student Financial Aid is used to record financial transactions for scholarships given to students from the federal Pell and FSEOG grant programs as well as the State's Cal Grant program.

	<u>Student Financial Aid</u>			
	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 15,049,054</u>	<u>\$ 15,785,943</u>	<u>\$ 15,785,943</u>	<u>\$ 1,197,647</u>
Expenditures				
Other				
Scholarships and Grant				
Reimbursements	<u>\$ 15,049,054</u>	<u>\$ 15,785,943</u>	<u>\$ 15,785,943</u>	<u>\$ 482,173</u>
Total Expenditures	<u>\$ 15,049,054</u>	<u>\$ 15,785,943</u>	<u>\$ 15,785,943</u>	<u>\$ 482,173</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 715,474
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 715,474</u>
Ending Cash Balance				<u>\$ 831,352</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

RCCD Development Corporation is used to account for financial transactions related to the development corporation. This corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the state.

RCCD Development Corporation

	Prior Year Actuals 7-1-05 to 6-30-06	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 16	\$ 0	\$ 0	\$ 4
Expenditures				
Services	\$ 0	\$ 0	\$ 0	\$ 20
Total Expenditures	\$ 0	\$ 0	\$ 0	\$ 20
Revenues Over (Under) Expenditures	\$ 16	\$ 0	\$ 0	\$ (16)
Beginning Fund Balance	16,237	16,253	16,253	16,253
Ending Fund Balance	<u>\$ 16,253</u>	<u>\$ 16,253</u>	<u>\$ 16,253</u>	<u>\$ 16,237</u>
Ending Cash Balance				<u>\$ 16,237</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-2

Date: November 21, 2006

Subject: CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended
September 30, 2006

Background: Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report for each fiscal quarter for submission to the Chancellor’s Office is revising the CCFS-311Q format but it will not be finalized until February 2007. In the interim the Chancellor’s Office will be collecting the CCFS-311Q data via an Excel spreadsheet. For purposes of this report, the General Fund includes:

Fund 11 – Unrestricted

Resource 1000 – General Unrestricted
Resource 1080 – Community Education
Resource 1090 – Performance Riverside
Resource 1110 – Bookstore (Contractor Operated)
Resource 1170 – Customized Solutions

Fund 12 – Restricted

Resource 1050 – Parking
Resource 1070 – Student Health
Resource 1180 – Redevelopment Pass-Through
Resource 1190 – Grants and Categorical Programs

Information Only: Attached for the Board’s review and information is a copy of the CCFS-311Q – Quarterly Financial Status report for the quarter ended September 30, 2006.

Salvatore G. Rotella
Chancellor

Prepared by: Bill J. Bogle, Jr.
District Controller

California Community Colleges
Quarterly Financial Status Report, CCFS-311Q

Fiscal Year : 2006-07

District: 960 Riverside Community College District

Quarter Ended: 30-Sep

Line	Description	As of June 30 for the fiscal year specified			Projected 2006-07
		Actual 2003-04	Actual 2004-05	Actual 2005-06	
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	93,694,590	106,405,524	119,560,718	135,296,346
A.2	Other Financing Sources (Object 8900)	1,328,522	880,941	-429,132	0
A.3	Total Unrestricted Revenues (A.1 + A.2)	95,023,112	107,286,465	119,131,586	135,296,346
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	91,626,213	100,774,630	118,163,127	134,256,560
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,702,874	1,146,930	1,076,930	1,981,685
B.3	Total Unrestricted Expenditures (B.1 + B.2)	93,329,087	101,921,560	119,240,057	136,238,245
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	1,694,025	5,364,905	-108,471	-941,899
D.	Fund Balance, Beginning	5,567,529	7,261,554	12,344,738	12,638,844
D.1	Prior Year Adjustments + (-)	0	-281,721	402,578	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	5,567,529	6,979,833	12,747,316	12,638,844
E.	Fund Balance, Ending (C. + D.2)	7,261,554	12,344,738	12,638,845	11,696,945
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	7.8%	12.1%	10.6%	8.6%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	23,001	24,666	26,323	26,323
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year presented			2006-07
		2003-04	2004-05	2005-06	
H.1	Cash, excluding borrowed funds				27,477,165
H.2	Cash, borrowed funds only				0
H.3	Total Cash (H.1 + H.2)	11,891,848	14,406,223	21,052,743	27,477,165

IV. Unrestricted General Fund Revenues and Expenditures: 2006-07 Budget to Year-to-Date Actuals

Line	Description	Adopted Budget	Annual Current Budget	Year-to-Date Actuals	Percentage
		(Col. 1)	(Col. 2)	(Col. 3)	(Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	135,296,346	135,296,346	30,794,683	23%
I.2	Other Financing Sources (Object 8900)	0	0	0	%
I.3	Total Unrestricted Revenues (I.1 + I.2)	135,296,346	135,296,346	30,794,683	23%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	134,256,560	134,256,560	25,117,649	19%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,981,685	1,981,685	583,526	29%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	136,238,245	136,238,245	25,701,175	19%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-941,899	-941,899	5,093,508	
L.	Adjusted Fund Balance, Beginning	12,638,844	12,638,844	12,638,844	
L.1	Fund Balance, Ending	11,696,945	11,696,945	17,732,352	
M.	Percentage of UGF Fund Balance to UGF Expenditures (L.1 / J.3)	8.6%	8.6%	69.0%	

IV. Has the district settled any employee contracts during this quarter? **No**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classifiers	
	Total Cost Increase %	Total Cost Increase	Permanent %	Temporary %	Total Cost Increase	Total Cost Increase %
a. SALARIES:						
Year 1: 0	0	0	0.0%	0	0	0.0%
Year 2: 0	0	0	0.0%	0	0	0.0%
Year 3: 0	0	0	0.0%	0	0	0.0%
b. BENEFITS:						
Year 1: 0	0	0	0.0%	0	0	0.0%
Year 2: 0	0	0	0.0%	0	0	0.0%
Year 3: 0	0	0	0.0%	0	0	0.0%

*: As specified in Collective Bargaining Agreement or other Employment Contract.

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **No**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VI. Does the district have significant fiscal problems that must be addressed this year? **No**
Next year? **No**


If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CERTIFICATION

District : 960 Riverside Community College District

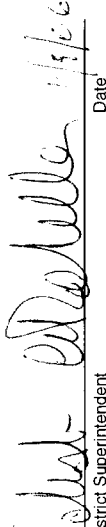
To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, and afforded the opportunity to be discussed and entered into the minutes of that meeting.

To the best of my knowledge, the data contained in this report are correct.



District Chief Business Officer
Date: 11/8/06

Qtr. Ended: September 30, 2006



District Superintendent
Date: 11/8/06

Governing Board Meeting Date: 11-21-2006

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 GENERAL FUND REVENUE AND EXPENDITURE REPORT
 FOR THE PERIOD ENDED SEPTEMBER 30, 2006**

Cash Position - Unrestricted and Restricted

	YTD Activity
Beginning Cash, July 1, 2006	14,873,393
Accounts Receivable Collections	10,274,611
Accounts Payable Payments	(5,447,326)
Revenue and Other Financial Sources	36,910,632
Expenditures and Other Outgo	(29,134,146)
Ending Cash, September 30, 2006	\$ 27,477,165

Budget and Actual Activity - Unrestricted

	Adopted Budget	Revised Budget	YTD Activity
Revenues			
Federal	\$ 123,500	\$ 123,500	\$ 7
State	88,142,709	88,142,709	24,323,370
Local	47,030,137	47,030,137	6,471,306
Total Revenues	135,296,346	135,296,346	30,794,683
Expenditures			
Academic Salaries	\$ 62,153,458	\$ 62,158,008	\$ 11,721,624
Classified Salaries	29,180,193	29,188,193	6,469,522
Employee Benefits	22,881,674	22,881,674	2,562,854
Materials & Supplies	2,936,181	2,916,320	437,745
Services	15,104,882	15,082,103	3,512,445
Capital Outlay	2,000,172	2,030,262	413,459
Total Expenditures	134,256,560	134,256,560	25,117,649
Other Outgo	1,981,685	1,981,685	583,526
Total Expenditures and Other Outgo	136,238,245	136,238,245	25,701,175
Revenues Over (Under)			
Expenditures	(941,899)	(941,899)	5,093,508
Beginning Fund Balances	12,638,844	12,638,844	12,638,844
Ending Fund Balances	\$ 11,696,945	\$ 11,696,945	\$ 17,732,352
Contingency			
Unrestricted	\$ 10,796,945	\$ 10,796,945	\$ 16,832,352
Reserve	900,000	900,000	900,000
Total Contingency/Reserve	\$ 11,696,945	\$ 11,696,945	\$ 17,732,352

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-1

Date: November 21, 2006

Subject: Proposed Curricular Changes

Background: Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the college administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Recommended Action: It is recommended that the Board of Trustees approve the curricular changes for inclusion in the college catalog and in the schedule of class offerings.

Salvatore G. Rotella
Chancellor

Prepared by: Sylvia Thomas
Associate Vice Chancellor of Instruction

Course Revision Proposals

1. EAR-19 – Observation Methods in Early Childhood Education – title, prerequisite, description changes
From: Observation Methods in Early Childhood Education
Prerequisite: None
An overview of the field of Child Development/Early Childhood Education, including the history, current trends, legal issues and career options. Emphasis will be placed on methods of observation, recording and interpreting child behaviors. Total of 54 hours lecture.

To: Observation and Assessment Methods in Early Childhood Education
Prerequisite: EAR-20.
An overview of observation and assessment approaches to understand the development of children from infancy to age eight, which involves the recording of observations of physical, emotional, social, language, and cognitive behaviors, and how to interpret and use the information to plan curriculum that is responsive to and supportive of children's typical and atypical learning and developmental needs. 54 hours lecture.

2. EAR-22 – Careers and Programs in Early Childhood – title, description changes
From: Careers and Programs in Early Childhood
The course explores the historical backgrounds and philosophies of different types of community early childhood programs. Also includes ethical issues encountered by early childhood professionals, state licensing, laws and regulations that affect children, community agencies and referral systems, and exploration of possible careers in the field. Observation required. Total of 54 hours lecture.

To: Early Childhood Programs and Career Opportunities
The course explores the historical backgrounds and philosophies of early childhood programs. The theories of Dewey, Montessori, Erikson, Piaget and Vygotsky are examined as the foundation for current strategies in early childhood care and developmentally appropriate learning experiences. The characteristics of various program types are introduced along with the requirements of operation: state licensing, laws, permits, and regulations. Career opportunities, particularly those involving the Pre-K and K-12 educational systems, are discussed and explored, as well as other career paths open to educators. Observations of various educational settings are required. 54 hours lecture.

3. EAR-24 – Creative Activities through Curriculum – description change
From: Introduction to creativity as it relates to both typically developing young children and those with disabilities and other special needs, in education. Integration of creative activity into various aspects of the early childhood curriculum. Total of 54 hours lecture.

To: Introduction to creativity in education as it relates to both typically developing young students and those with disabilities and other special needs. Integration of creative activity into various aspects of the early childhood and school age curriculum. 54 hours lecture.

4. EAR-26 – Child Health – description change

From: A study of health, safety, and nutrition factors of importance to the teacher, child, and family of the young child. Topics included are common childhood diseases, general physical and mental health, first aid and emergency procedures, as well as health protection provided by the home, school and the local community. A total of 54 hours lecture.

To: This course introduces basic concepts of health, safety, and nutrition for the developing child (birth–age 8.) Topics include identification and prevention of communicable diseases; assessment of general physical and mental health; developmental delays; nutrition; assessment of environmental safety, general first aid procedures; as well as health, safety, and nutrition education for children provided by the school and the local resources. 54 hours lecture.

5. EAR-28 – Introduction to Principles and Practices of Early Childhood Education Programs – title, description changes

From: Introduction to Principles and Practices of Early Childhood Programs

An overview of the field of early childhood studies including history; fostering child's self worth through creative, physical, emotional, cognitive and social development; licensing and Child Development Permit requirements; the role of the teacher; working with parents; guidance of young children; mandated reporter requirements; full inclusion of children with disabilities and other special needs; implementing developmentally and culturally appropriate curriculum; and current issues and trends in early childhood education. Total of 54 hours lecture.

To: Principles and Practices of Early Childhood Education

An overview of the field of early childhood education that includes: the history that has shaped the principles and practices (educational philosophies) used to educate both young and school-age children of today; practices that enhance and impede the healthy development of children's cognitive, emotional, social, creative, and physical selves (the five selves); the teaching practices that are used to shape the role of the teacher as a facilitator of learning or transmitter of information; effective practices to be used when working with and communicating with parents; full inclusion practices for working with children with disabilities and special needs; implementing developmentally and culturally appropriate curriculum and displaying culturally diverse materials throughout the classroom; and current influences and trends in educating young children/students including some licensing and child development permit issues. 54 hours lecture.

6. EAR-30 – Internship in Early Childhood Education – description change
From: Supervised experience and participation in a group program for preschool children at the RCC Early Childhood Studies Center or community child development centers. Emphasis on curriculum planning, implementation and evaluation; discipline and guidance techniques; instructional methods; cooperative relationships with staff, parents, and children; professional ethics and job search skills. Total of 36 hours lecture and 108 hours laboratory.

To: Supervised experience and participation in a group program for preschool children at the RCC Early Childhood Studies Center or community child development centers. Emphasis on curriculum planning, implementation and evaluation, discipline and guidance techniques; instructional methods; cooperative relationships with staff, parents, and children; professional ethics and job search skills. Lab hours will be completed under the direction of a Master Teacher (Child Development Permit Matrix, California Commission on Teacher Credentialing) with 3 units of supervised field experience in ECE setting. 36 hours lecture and 108 hours laboratory.

7. EAR-31 – Home Visiting – description change
From: This class will provide an overview of the basics required for an early intervention assistant to effectively provide services to a child with a disability and their family in the home environment. Students will be challenged to develop a personal philosophy regarding early intervention services in the home. Topics will be geared to prepare students to handle the diversity of environments, family systems, and interpersonal communication styles they will encounter. Additional topics will provide support relating to personal organization and preparation for the visits, collaboration with other professionals, and developing appropriate home based interventions for the child and family. Students will be required to complete home visits with an Early Intervention agency as part of this course. Total of 54 hours lecture.

To: This class will provide an overview of the basics required for an early intervention assistant to effectively provide services to a child with a disability and their family in the home environment. Students will be challenged to develop a personal philosophy regarding early intervention services in the home. Topics will be geared to prepare students to handle the diversity of environments, family systems, and interpersonal communication styles they will encounter. Additional topics will provide support relating to personal organization and preparation for the visits, collaboration with other professionals, infant mental health, and developing appropriate home based interventions for the child and family. 54 hours lecture.

8. EAR-33 – Caring for Infants and Toddlers in Group Settings – description change
From: This course is intended to provide caregivers in family day care homes or infant toddler centers the components of quality care and education for children ages 0-3. The

specific development of the child from prenatal to age three will be studied in relation to the development of appropriate activities and materials to meet the child's developmental needs. Health, safety and nutrition as well as the components of physical space, equipment and play of the young child will be examined. Total of 54 hours lecture.

To: This course provides caregivers in family day care homes, infant/toddler centers, or early intervention settings, the components of quality care and education for typically and atypically developing infants and young children ages 0 to 3. The specific development of the child from birth to age three will be studied in relation to the development of appropriate activities and materials to meet the child's developmental needs. Health, safety, and nutrition; components of physical space and equipment in the natural environment; and play of the young child will be examined. 54 hours lecture.

9. EAR-35 – Internship in Infant and Toddler Care – units, prerequisite, description, hours changes
From: 4 Units; Prerequisite: EAR-19 and 20.
This is a supervised teaching experience in the care and education of infants and toddlers. Emphasis is on applying the principles and practices of high quality infant care programs. Students will participate in and ultimately plan and develop a comprehensive infant/toddler program consistent with Title XXII licensing regulations and the physical, emotional, social, cognitive, and creative needs of the infant/toddler. A total of 36 hours lecture and 108 hours lab work in an approved infant/toddler center under the direction of a Master infant/toddler teacher are required.

To: 3 Units

Prerequisite: EAR 20.

Advisory: EAR 33 and 34.

This is a supervised teaching experience in the care and education of infants and toddlers. Emphasis is on applying the principles and practices of high quality infant care programs. Students will participate in and ultimately plan and develop a comprehensive infant/toddler program consistent with Title 22 licensing regulations and the physical, emotional, social, cognitive, and creative needs of the infant/toddler. 36 hours lecture and 54 hours laboratory work in an approved infant/toddler program under the direction of a Master Teacher with appropriate Infant-Toddler units required.

10. EAR-37 – School-Age Child Care – prerequisite change
From: Prerequisite: None.
Advisory: Ear-20 recommended.
To: Prerequisite: EAR-20.

11. EAR-38 – Adult Supervision in ECE/CD Classrooms – units, prerequisite, description, hours changes

From: 2 Units

Prerequisite: None. Recommended: EAR 20, 22, 24, 42, 44 & 45.

This course is a study of the methods and principles of supervising student teachers, assistant teachers, parents and volunteers in early childhood/child development classrooms. Emphasis is on the role of classroom teachers who function as mentors to new teachers while simultaneously addressing the needs of children, parents and other staff. Meets the requirements for the Child Development Permit Option 1 for the Master Teacher, Site Supervisor and Program Director level. Total of 36 hours lecture.

To: 3 Units

Prerequisite: EAR-44.

This course is a study of the methods and principles of supervising teachers, assistant teachers, student teachers, parents and volunteers in early childhood/child development classrooms. Emphasis is on the role of administrators and classroom teachers who function as mentors to new personnel while simultaneously addressing the needs of administrative concerns, other staff, children and parents. Practical experience is attained in verbal and written communication. Attention is given to the role of communication as the conduit for establishing good interpersonal relations. Meets the requirements for the Child Development Permit Option 1 for the Master Teacher, Site Supervisor and Program Director level. 54 hours lecture.

12. EAR-40 – Introduction to Infants and Children with Disabilities and Other Special Needs – description change

From: This course is designed to introduce students to the characteristics of infants and children with disabilities and other types of special needs. Students will also learn about early intervention, special education and civil rights laws and history, the dynamics of the family of an infant or child with special needs as well as intervention and support strategies for infants and children with disabilities and other special needs in the early childhood natural environment. This course will include required observations of programs for infants and children with special needs and their families. Total of 54 hours lecture.

To: This course is designed to introduce students to the characteristics of infants and children with disabilities and other types of special needs. Students will also learn about early intervention, special education and civil rights laws and history, the dynamics of the family of an infant or child with special needs, as well as intervention and support strategies for infants and children with disabilities and other special needs in the early childhood natural environment. This course will include required observations of programs for infants and children with special needs and their families. 54 hours lecture.

13. EAR-41 – Internship in Early Intervention/Special Education – description change

From: This course provides a supervised practicum as an assistant in an early intervention/special education setting. It explores the characteristics and distinctive needs

of infants and young children with disabilities and other special needs and their development. The role of the family, teacher and community agencies will be studied. Natural environments, adaptation of curriculum, and identification and assessment will be discussed. Total of 36 hours of lecture and 108 hours of laboratory.

To: This course provides a supervised practicum as an assistant in an early intervention/special education setting with children from birth through 8 years old. It explores the characteristics and distinctive needs of infants and young children with disabilities and other special needs, and their development. The role of the family, teacher and community agencies will be studied. Natural environments, adaptation of curriculum, and identification and assessment will be discussed. 36 hours lecture and 108 hours laboratory.

14. EAR-42 – Home, School and Community Relations – description change
From: Designed for parents, teachers, teacher-aides, and others interested in or participating in parent education. Broad overview of child development, prenatal through early childhood periods. Communication and interaction within the family and school for young children. A total of 54 hours lecture.

To: Focus is placed on the interrelationships of home, school, and community and their impact on the development of young children. Designed for parents, teachers, teacher assistants and others interested in or participating in early childhood education. Broad overview of early development, with emphasis on communication and positive interaction techniques and strategies. 54 hours lecture.

15. EAR-43 – Children with Challenging Behaviors – prerequisite change
From: Prerequisite: EAR-19 and 20.
To: Prerequisite: EAR-20.
Advisory: EAR-19.

16. EAR-44 – Administration of Early Childhood Education I – title, prerequisite, description changes
From: Administration of Early Childhood Education I
Prerequisite: None. Nine units in nursery school courses recommended.
The study of organizational theory and management functions, principles, and techniques applied to early childhood education programs. This includes budgeting, personnel, curriculum development, regulatory agencies, record keeping and public relations. Total of 54 hours lecture.

To: Administration of Early Childhood Programs I
Prerequisite: EAR 20, 24, 28 and 42.

Introduction to management skills and administrative responsibilities pertaining to the successful operation of care and educational environments for early childhood programs. Emphasis is on the administration of programs for infants, toddlers, preschool, and school-age children. Content areas include: child/program development, adult supervision and management, family and community relationships, human resources development, business/fiscal management, and technological skill development. 54 hours lecture.

17. EAR-45 – Administration of Early Childhood Education II – title, prerequisite, description changes

From: Administration of Early Childhood Education II

Prerequisite: EAR 44. Twelve units of Early Childhood Studies recommended.

Examines the dynamics of management behavior and the communication process within the organization. Includes motivation, goal setting, personnel management, conflict management, problem solving, decision making and organizational change as they relate to Early Childhood Education programs. Practical experience is attained in verbal and non-verbal communication and interpersonal communication. Includes proposal writing, report writing and letter writing appropriate to Early Childhood directors and program administrators. Total of 54 hours lecture.

To: Administration of Early Childhood Programs II

Prerequisite: EAR-44.

Examines the dynamics of management behavior and responsibilities, and the communication process within the organization. It includes the essentials of curriculum design, and its implementation and maintenance through systems of professional staff accountability. Quality program standards are reviewed and their link to professional growth planning and development are addressed. Presented as the foundation for effective management is skill building in leadership, team work, time management, sensitivity toward diversity, and advocating for the principles of developmentally appropriate practices. 54 hours lecture.

18. EAR-53 – Parenting–Guiding Young Children–Approaches to Discipline – description change

From: A course designed to examine the various theoretical approaches to child guidance with an overview of social and emotional development in young children and the need for guidance. Each class will include discussion and exploration about how values that people hold influence and shape the behavior of young children. Problem-solving techniques will be examined and practiced in role-play simulations. Total of 18 hours lecture.

To: An examination of various theoretical approaches to child guidance with an overview of social and emotional development in young children and the need for guidance.

Exploration about how values that people hold influence and shape the behavior of young

children. Problem-solving techniques that utilize positive behavioral support methods will be examined and discussed. 18 hours lecture.

19. MAT-52 – Elementary Algebra – prerequisite change
From: Prerequisite: MAT-64 (formerly MAT-50), MAT-65, MAT-90E or qualifying placement level.
To: Prerequisite: MAT-64 (formerly MAT-50), MAT-65, MAT-90F or qualifying placement level.

Proposed Course Deletions

1. EAR-48 – Parent Participation and Involvement
2. EAR-51 – Parenting the Accelerated Child
3. EAR-56 – Parenting: Protecting Your Child

Revised Certificate Patterns

1. State-approved degree/certificate – Business Administration with Logistics Management Concentration, see Attachment A.
2. State-approved degree/certificate – Logistics Management, see Attachment B.
3. State-approved degree/certificate – Early Childhood Education, see Attachment C.
4. Locally-approved certificate – Early Childhood Education /Assistant Teacher, see Attachment D.
5. Locally-approved certificate – Early Childhood Education /12 Core Units, see Attachment D.

Information Item

1. Discipline Title Change
From: Early Childhood Studies
To: Early Childhood Education

ATTACHMENT A

BUSINESS ADMINISTRATION

Certificate Program

Major Core Requirements:

Required Courses (18 units)		Units
ACC-1A	Principles of Accounting I	3
BUS-10	Introduction to Business	3
BUS-18A	Business Law I	3
BUS-20	Business Mathematics	3
BUS-22	Management Communications	3
CIS-1A	Introduction to Computer Information Systems	3
or		
CIS/CAT-3	Computer Applications for Working Professionals	3

Major Concentration Requirements (12 units)

(In addition to Business Administration Major Core Requirements of 18 units noted above, choose another 12 units selected from list below.)

ACCOUNTING	12
GENERAL BUSINESS	12
HUMAN RESOURCES	12
LOGISTICS MANAGEMENT	12
MANAGEMENT	12
MARKETING	12
REAL ESTATE	12

NOTE: Students must complete all Business Administration Major Core Requirements and must complete Major Concentration Requirements (total of 30 units) in order to receive the Certificate in the Concentration area of their choice.

Associate in Science Degree

The Associate in Science Degree in Business Administration with a Major Concentration will be awarded upon completion of the requirements for the certificate plus completion of the graduation requirements as described in the catalog. Note: A student may obtain Certificates in Business Administration with Major Concentrations in more than one field of study.

ACCOUNTING CONCENTRATION:

Business Administration Major Core Requirements		18
<u>Select another 12 units from the following:</u>		<u>12</u>
ACC-1B	Principles of Accounting II	3
ACC-38	Managerial Accounting	3
ACC-61	Cost Accounting	3
ACC-62	Payroll Accounting	3
ACC-63	Income Tax Accounting	3
ACC-65	Computerized Accounting	3
ACC-66	Non-Profit and Governmental Accounting	3
ACC-200	Work Experience	1-4
MAG-47	Organizational Ethics	3

GENERAL BUSINESS CONCENTRATION

Business Administration Major Core Requirements		18
<u>Select another 12 units from the following:</u>		<u>12</u>
ACC-1B	Principles of Accounting II	3
	or	
ACC-38	Managerial Accounting	3
BUS-18B	Business Law II	3
BUS-80	Principles of Logistics	3
BUS-200	Work Experience	1-4
MAG-47	Organizational Ethics	3
MAG-51	Elements of Supervision	3
MAG-53	Human Relations	3
MKT-20	Principles of Marketing	3

HUMAN RESOURCES CONCENTRATION:

Business Administration Major Core Requirements		18
<u>Select another 12 units from the following:</u>		<u>12</u>
MAG-46	Elements of Supervision	3
MAG-52	Employee Training and Development	3
MAG-54	Employee Labor Relations	3
MAG-56	Human Resources Management	3
MAG-57	Employee Relations	3
MAG-70	Organizational Behavior	3

LOGISTICS MANAGEMENT CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		<u>12</u>
BUS-80	Principles of Logistics	3
BUS/MAN-81	Inventory Control	1.5
BUS-82	Freight Claims	1.5
BUS-83	Contracts	1.5
BUS-84	Computerized Logistics	1.5
BUS-85	Warehouse Management	3
BUS-86	Transportation and Traffic Management	3
BUS-87	Introduction to Purchasing	3
BUS-90	International Logistics	3

MANAGEMENT CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		<u>12</u>
MAG-44	Principles of Management	3
MAG-46	Contemporary Quality Systems Management	3
MAG-47	Organizational Ethics	3
MAG-53	Human Relations	3
MAG-56	Human Resources Management	3
MAG-60	Introduction to Hospitality Management	3
MAG-200	Work Experience	1-4

MARKETING CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		<u>12</u>
BUS-51	Principles of E-Commerce	3
BUS-80	Principles of Logistics	3
MKT-20	Principles of Marketing	3
MKT-40	Advertising	3
MKT-41	Techniques of Selling	3
MKT-42	Retail Management	3
MKT-200	Work Experience	1-4

REAL ESTATE CONCENTRATION

Business Administration Major Core Requirements		18
Select another 12 units from the following:		<u>12</u>
RLE-80	Real Estate Principles	3
RLE-81	Real Estate Practices	3
RLE-82	Legal Aspects of Real Estate	3
RLE-83	Real Estate Finance	3
RLE-84	Real Estate Appraisal	3
RLE-85	Real Estate Economics	3
RLE-86	Escrow Procedures I	3
RLE-200	Work Experience	1-4

ATTACHMENT B

LOGISTICS MANAGEMENT

Certificate Program

<u>Required Courses (18 units)</u>		<u>Units</u>
BUS-80	Principles of Logistics	3
BUS/MAN-81	Inventory Control	1.5
BUS-82	Freight Claims	1.5
BUS-83	Contracts	1.5
BUS-84	Computerized Logistics	1.5
BUS-85	Warehouse Management	3
BUS-86	Transportation and Traffic Management	3
BUS-87	Introduction to Purchasing	3
BUS-90	International Logistics	3

Associate in Science Degree

The Associate in Science Degree in Logistics Management will be awarded upon completion of the requirements for the certificate, plus completion of the graduation requirements as described in the catalog, as well as electives totaling 60 units of college work as required for the Associate Degree.

ATTACHMENT C

EARLY CHILDHOOD EDUCATION

Certificate Program

Required Courses (31 units)		Units
EAR-19	Observation and Assessment Methods in Early Childhood Education	3
EAR-20	Child Development	3
EAR-22	Early Childhood Programs and Career Opportunities	3
EAR-24	Creative Activities through Curriculum	3
EAR-26	Child Health	3
EAR-28	Principles and Practices of Early Childhood Education Programs	3
EAR-30	Internship in Early Childhood Education	4
EAR-42	Home, School and Community Relations	3
Electives	(Choose from list below)	6

Electives (6 units)

ART-3	Art for Teachers	3
DAN-5	Introduction to Movement Education for Preschool and Elementary Children	3
EAR-31	Home Visiting	3
EAR-33	Caring for Infants and Toddlers in Group Settings	3
EAR-34	Curriculum Activities for Infants and Toddlers	3
EAR-37	School Age Child Care	3
EAR-38	Adult Supervision in ECE/CD Classrooms	3
EAR-40	Introduction to Infants and Children with Disabilities and Other Special Needs	3
EAR-41	Internship in Early Intervention/Special Education	4
EAR-43	Children with Challenging Behaviors	3
EAR-44	Administration Of Early Childhood Programs I	3
EAR-45	Administration Of Early Childhood Programs II	3
EAR-47	Childhood Stress and Trauma	3
EDU-1	Teaching in the Multicultural Classroom	3
EDU-3	Introduction to Literacy Instruction	3
EDU-4	Introduction to Literacy/Service Learning	1
ENG-30	Children's Literature	3
MUS-1	Teaching Music to Young Children	3
PHP-6	Introduction to Physical Education for Preschool and Elementary Children	3
PHP-30	First Aid and CPR	3
SOC-45	Childhood and Culture	3

Child Development Permit

The Early Childhood Studies program provides an educational and practical foundation for students interested in working with children from infancy through third grade. In addition to theoretical principles, the curriculum offers practical skills and onsite training that will prepare students for employment in the field of Early Childhood Education. The program leads to a certificate in Early Childhood Education and/or an Associate in Science degree. The program will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Education Certificate is available from the Early Childhood Education Department.

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, teacher level. See the State guidelines for experience qualifications and additional levels.

Associate in Science Degree

The Associate in Science Degree in Early Childhood Education will be awarded upon completion of the requirements for the certificate, plus completion of the graduation requirements as described in the catalog, as well as electives totaling 60 units of college work as required for the Associate Degree.

ATTACHMENT D

EARLY CHILDHOOD EDUCATION/ASSISTANT TEACHER

Certificate Program

Required Courses (6 units) Units

Complete two courses from the list below:

EAR-20	Child Development	3
EAR-24	Creative Activities through Curriculum	3
EAR-28	Principles and Practices of Early Childhood Education Programs	3
EAR-42	Home, School and Community Relations	3

EARLY CHILDHOOD EDUCATION/TWELVE CORE UNITS

Certificate Program

Required Courses (12 units) Units

EAR-20	Child Development	3
EAR-24	Creative Activities through Curriculum	3
EAR-28	Principles and Practices of Early Childhood Education Programs	3
EAR-42	Home, School and Community Relations	3

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-2

Date: November 21, 2006

Subject: Memorandum of Understanding with Riverside County Children and Families Commission

Background: Attached for the Board's review and consideration is a Memorandum of Understanding between Riverside Community College District and Riverside County Children and Families Commission. With this Memorandum, Moreno Valley Campus will receive preschool playground equipment and installation costs, valued at \$58,577.00. Equipment pieces will increase the safety of the Moreno Valley Early Childhood Education Center's play space by adding rubberized ground surfacing under the existing climbing structure. Additional equipment will include two swings, a cement slab with a shade tarp, and two picnic tables for the preschool children. The term of the Memorandum is for May 1, 2006 through December 31, 2011. Funding source: First 5 Riverside, Children and Families Commission Grant.

This Memorandum of Understanding has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director, Compliance, Contracts and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the Memorandum of Understanding, for May 1, 2006 through December 31, 2011, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the Memorandum.

Salvatore G. Rotella
Chancellor

Prepared by: Debbie Whitaker-Meneses
Associate Dean, Early Childhood Education
Judi Grimes
Site Supervisor, Early Childhood Education Children's Center

MEMORANDUM OF UNDERSTANDING
BETWEEN
RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION
AND

Riverside Community College District

("CHILD CARE CENTER")

FOR

PROTOTYPE PLAYGROUND
06MI-1027

This Memorandum of Understanding ("MOU") is made and entered into by and between the Riverside County Children and Families Commission ("RCCFC" or the Commission) and Riverside Community College District (RCCD) ("Child Care Center"), to be effective on the date approved by the RCCFC.

WHEREAS, RCCFC wishes to establish, expand, and/or enhance Infant/Toddler and/or Preschool Playgrounds; and

WHEREAS, the Child Care Center has successfully applied for and will receive an Infant/Toddler or Preschool Playground; and

WHEREAS, RCCFC, and Child Care Center each have complementary objectives to ensure that the children of Riverside County receive services to assist with their healthy growth and development and enter school ready to learn; and

WHEREAS, the parties hereto wish to set forth the Agreement between the parties; and

NOW THEREFORE, in consideration of the mutual promises, covenants and condition contained herein, the parties mutually agree as follows, and in any exhibits or attachments attached hereto and incorporated herein by reference:

I. Commission Responsibilities

The Commission agrees to:

- A. Provide funding to Fleming Environmental, Inc. to complete the Infant/Toddler or Preschool Playground as provided in Attachment A (attached hereto).

- B. Release payment to Fleming Environment, Inc. upon successful installation of Infant/Toddler or Preschool Playground as provided in Attachment A (attached hereto).

II. Child Care Center Responsibilities

Child Care Center agrees to and is responsible for the following:

- A. Preparing the selected area for playground installation including 6 feet wide access to construction area.
- B. Removal of any existing equipment in construction area.
- C. Clearing of the selected area for playground, which must be level within 2% of grade in all directions. Clearing will include removal of concrete, asphalt, trees, shrubs, woodchips, sand, grass, borders and/or landscaping.
- D. Accessible water supply for drinking fountain installation and landscaping piped to construction area.
- E. Installation of fencing to meet State licensing requirements prior to project completion.
- F. Obtain appropriate permits and pay any permit fees.
- G. Demonstrate a commitment to a smoke free environment and provide evidence of a written adopted smoke free policy.
- H. Ensure utilization of RCCFC awarded playground for 0-5 year olds in a child care setting for a minimum of five (5) years after receiving award. The value of the playground as indicated on attachment A will be amortized over the 5 year period, and failure to comply with this paragraph will result in Child Care Center compensating RCCFC, such compensation to be forwarded immediately upon RCCFC's request, based on the following schedule:

Failure to use for 0-5 purpose	Required Compensation
0 Months --1 year	100% of value
1 year --2 years	80%
2 years --3 years	60%
3 years -- 4 years	40%
4 years -- 5 years	20%

- I. Provide evidence of ownership of property where playground will be constructed or provide written approval for playground construction from legal property owner. Written approval will include a commitment to allow occupancy for child care serving the 0-5 year olds for a minimum of five (5) years.
- J. Provide Evidence of General Liability Insurance, Commercial General Liability Insurance and Workers Compensation Insurance within 10 working days after execution of the MOU.

III. Term

The term of this MOU shall begin on May 1, 2006 and remain in effect until December 31, 2011.

IV. Termination

- A. Either party may terminate this MOU immediately upon the occurrence of any of the following prior to the completion of construction:
 - 1. Child Care Center does not meet responsibilities under Section II. Child Care Center Responsibilities; or
 - 2. The playground is no longer needed; or
 - 3. Loss or reduction in Proposition 10 funding to the Commission.
- B. Either party may terminate this MOU for cause upon breach by the other party by providing written notification, via certified mail, to the breaching party. Termination shall become effective ten (10) days after said notification should the breach not be cured within the ten (10) day period.
- C. Either party may terminate this MOU without cause by providing a minimum of sixty (60) days advance written notification, via certified mail, to the other party.

V. Mutual Indemnification and Hold Harmless:

Child Care Center shall indemnify and hold harmless RCCFC-its commissioners, officers, elected and appointed officials, employees, agents and representatives (the "COMMISSION Indemnified Parties") from any liability whatsoever, including but not limited to, property damage, bodily injury, or death, based or asserted upon any services of Child Care Center, the District, its Trustees, directors, officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement. Child Care Center shall defend at its sole expense and pay all costs and fees, including but not limited to, attorney fees, cost of investigation, defense and settlements

or awards, on behalf of the COMMISSION'S Indemnified Parties in any claim or action based upon such liability.

RCCFC shall indemnify and hold harmless the Child Care Center, the District, its Trustees, directors, its officers, employees, subcontractors, agents or representatives (the "CHILD CARE CENTER'S Indemnified Parties") from any liability whatsoever, including but not limited to, property damage, bodily injury, or death, based or asserted upon any services of RCCFC-its commissioners, officers, elected and appointed officials, employees, agents and representatives arising out of or in any way relating to this Agreement. RCCFC shall defend at its sole expense and pay all costs and fees, including but not limited to, attorney fees, cost of investigation, defense and settlements or awards, on behalf of the CHILD CARE CENTER'S Indemnified Parties in any claim or action based upon such liability.

With respect to any action or claim subject to indemnification herein, the indemnifying party shall, at their sole cost, have the right to use counsel of their choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of the indemnified party; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes the indemnifying party's obligation to indemnify as set forth herein.

Indemnifying party's obligation hereunder shall be satisfied when they have provided the indemnified party the appropriate form of dismissal relieving the indemnified party from any liability for the action or claim involved.

In the event there is conflict between this clause and California Civil Code Section 2782, this clause shall be interpreted to comply with Civil Code 2782. Such interpretation shall not relieve the indemnifying party's obligation to provide indemnification to the fullest extent allowed by law.

VI. Notification

Any notices to be given by either party to the other shall be effected by certified letter to the appropriate address as follows:

To: Riverside Community
College District
Attention: James L. Buysse,
Vice Chancellor
16130 Lasselle Street
Moreno Valley, CA 92551

To: Riverside County
Children and
Families Commission Attention:
Harry Freedman,
Executive Director
2002 Iowa Avenue, Suite 100
Riverside, CA 92507

VII. Conflict of Interest

The parties hereto and their respective employees or agents shall have no interest, and shall not acquire any direct or indirect interest, which shall conflict in any manner or degree with the performance of services included under this MOU.

VIII. Entire MOU

This MOU including all attachments constitutes the entire agreement by and between the parties regarding the matters contemplated by the MOU. The MOU supersedes any and all other promises, negotiations or representations, either oral or written, between the parties with respect to the subject matter by this MOU and no other agreement, statement or promise relating to this MOU shall be binding.

IX. Alteration and/or Amendment

No alteration of any terms or condition of this MOU shall be binding, unless committed to in writing and signed by the parties hereto.

X. Compliance With ADA/FEHA/Rehab Act 1973

The CONTRACTOR agrees that it will comply with all state and federal nondiscrimination and affirmative action regulations relative to equal employment opportunity for all persons with regard to race, color, religion, sex, disability or national origin.

XI. Compliance With Law

This MOU shall comply with all county, state and federal law now in force or which may hereafter be in force with regard to this MOU.

XII. Certification of Authorized Party

The Commission certifies that the individual signing herein has authority to execute this MOU on behalf of the Commission, and may legally bind the Commission to the term and conditions of the MOU, and any attachments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this MOU for the installation of an Infant/Toddler or Preschool playground.

RIVERSIDE COUNTY
CHILDREN AND FAMILIES COMMISSION

CHILD CARE CENTER

By: _____
Harry Freedman, Executive Director

Signature

Date: _____

James L. Buysse,
Vice Chancellor
Administration and Finance

Date

ATTACHMENT A

APPROVED PLAYGROUND

Description including Value: Install Preschool Playground "C" with modifications on equipment and play surfacing per the attached drawing and following specifications:

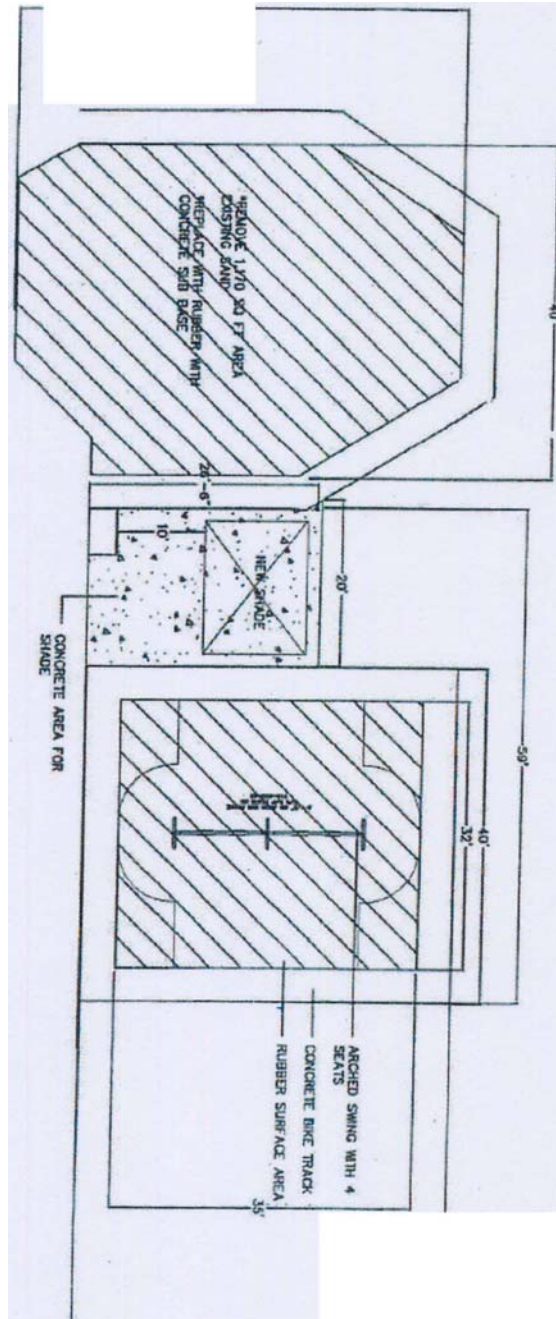
- Excavate, grade and compact existing tot lot to receive concrete sub base.
- Strip sod and grade areas to receive concrete bike path, concrete shade area and concrete sub base for swing set.
- Provide and install shade structure and (2) bay swing set.
- Provide and install (2) tables. (movable)
- Provide and install concrete in shade area and bike path.
- Provide and install rubber surfacing for the existing tot lot and new swing area.
- Delete drinking fountain, play structures, landscaping and irrigation.

Total Value: \$58,577.00

This proposal is predicted on all work being performed, concurrently, with one move- in and tailgate access to equipment location. Additional cost will apply if limited access. As discussed at the site visit, the requirements for this location where the playground is to be installed prior to Fleming mobilizing on site shall be as follows:

- Area to be free from obstructions or utilities of any kind.
- Area to have no more than 2% fall in any given direction.

Other Exclusions: access to site; landscape or utility repair/relocation; unsuitable material; unforeseen site conditions; any work not referenced above.



RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-3

Date: November 21, 2006

Subject: Agreement with Konica Minolta

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Konica Minolta, for the lease of a digital color copier for the District Production Printing operation. The term of the agreement is for November 22, 2006 through November 21, 2010. Total expenses will be \$43,161.36, which represents a lease payment at the rate of \$834.52 plus tax per month. Funding source: General Fund.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from November 22, 2006, through November 21, 2010, for an amount not to exceed \$43,161.36, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

Continued from Page 1

currently due to us under the Lease, but are unpaid, plus (ii) the present value of the sum of all amounts to become due during the Lease term plus the Lease End Purchase Option price for the Equipment set forth on the Schedule, each discounted at a discount rate equal to the 1-year Treasury Constant Maturity rate as published in the Selected Interest Rates table of the Federal Reserve statistical release H.15(519) for the week ending immediately prior to the date of Lessee Acceptance of each Schedule (or if no longer published, a rate reasonably determined by us); provided, that if the Lease End Purchase Option price is FMV, then the Remaining Balance will be calculated by reference to the expected FMV for the Equipment as of the end of the Lease term, as reasonably anticipated by us at the commencement of the Lease. Upon our receipt of the Remaining Balance following the loss or destruction of any Equipment, you shall be entitled to whatever interest we have in such Equipment, in its then condition and location, without warranties of any kind.

10. LIABILITY: WE ARE NOT RESPONSIBLE FOR ANY LOSSES OR INJURIES TO YOU OR ANY THIRD PARTIES CAUSED BY THE EQUIPMENT OR ITS USE. You assume the risk of liability for, and agree to indemnify, defend and hold us, our employees and agents, harmless from and against: (a) any and all liabilities, losses, damages, claims and expenses (including attorneys' fees and legal costs) arising out of the manufacture, purchase, shipment and delivery of the Equipment to you, acceptance or rejection, ownership, licensing, titling, registration, leasing, possession, operation, use, return or other disposition of the Equipment, including, but not limited to, any liabilities that may arise from patent or latent defects in the Equipment, and any claims based on strict tort liability, (b) any and all loss or damage of or to the Equipment, and (c) any liability to the manufacturer or supplier arising under any purchase orders issued by or assigned to us.

11. TAXES; PERSONAL PROPERTY TAX FEES: You agree to show the Equipment as "Leased Property" on all personal property tax ("PPT") returns. You agree to pay us all PPT assessed against the Equipment. During the term of each lease, we may charge you an estimated PPT fee to offset PPT exposure on your leased Equipment. This fee will be a reasonable estimate of the expected tax liability, usually 90% of the PPT assessed for your Equipment in the preceding tax year. We may also charge you an administrative fee of no more than \$12 per item of leased Equipment with each PPT bill to offset the costs associated with the reporting, payment, and collection of actual or estimated PPT. You agree to reimburse us for applicable sales and/or use tax and all other taxes, fees, fines and penalties which may be imposed, levied or assessed by any federal, state or local government or agency which relate to any Lease, the Equipment or its use. Fines and penalties will be limited to any incurred as a result of your failure to act in accordance with federal, state and local tax laws and codes and/or the terms of any Lease. You agree to reimburse us for reasonable costs incurred in collecting or paying any taxes, assessments, charges, penalties or fees.

12. ASSIGNMENT: YOU MAY NOT SELL, PLEDGE, TRANSFER, ASSIGN OR SUBLEASE THE EQUIPMENT, THIS MASTER AGREEMENT OR ANY SCHEDULE. We may sell, assign or transfer all or any part of this Master Agreement, any Schedule, and/or the Equipment. The new owner will have the same rights that we have, but you agree you will not assert against the new owner any claims, defenses or set-offs that you may have against us or any supplier.

13. DEFAULT; DAMAGES: If you, or any guarantor of your obligations: (a) fail to make any Lease payment within 10 days of when due, or (b) become insolvent or commence bankruptcy or receivership proceedings or have such proceedings commenced against you, or (c) terminate your existence by merger, consolidation, sale of substantially all your assets, or (d) default under any other agreement you have with us or our affiliates, or (e) otherwise breach any warranty, covenant or provision of this Master Agreement or any Schedule, you will be in default. If you are in default we may, but shall not be obligated to, do any or all of the following: (i) declare immediately due and payable the Remaining Balance and all unpaid amounts due under all Leases under this Master Agreement, (ii) require you to immediately return all Equipment to us at your expense, (iii) with or without notice, demand or legal process, re-take possession of the Equipment (and you authorize us to enter upon the premises wherever the Equipment may be found), (iv) sell, hold, use, lease or otherwise dispose of the Equipment, (v) immediately terminate this Master Agreement and all Schedules (and any other agreements we have with you), (vi) apply any security deposit to reduce amounts due to us hereunder, and/or (vii) exercise any other remedies available to us under applicable law. You agree to pay our actual attorneys' fees, plus all actual costs, including all costs of any Equipment repossession. Any payment or other amount more than 30 days delinquent under this Lease shall accrue interest until paid at the overdue rate of 1-1/2% per month, or the maximum amount permitted by applicable law, whichever is less. If we dispose of the Equipment, we will apply the net proceeds of such disposition to reduce the Remaining Balance and other amounts payable by you, and you shall remain responsible for the payment of any deficiency. If the Lease End Purchase Option price indicated on any Schedule is \$1, and the net proceeds we recover related to such Schedule following a default is more than the Remaining Balance and other outstanding amounts payable by you, we will give you the excess. You waive any notice of our repossession or disposition of the Equipment. By repossessing any Equipment, we do not waive our right to collect any amounts due under any Lease. We will not be responsible to you for any consequential or incidental damages. Our delay or failure to enforce our rights with respect to any Lease will not prevent us from doing so at a later time.

14. CHOICE OF LAW; JURISDICTION; VENUE; NON-JURY TRIAL: You and any Guarantor

hereto agree that this Master Agreement and each Schedule hereunder will be deemed for all purposes to be fully executed and performed in the State of Michigan and will be governed by Michigan law. YOU AND ANY GUARANTOR EXPRESSLY AND IRREVOCABLY AGREE TO: (a) BE SUBJECT TO THE PERSONAL JURISDICTION OF THE STATE OF MICHIGAN IN ANY CONTROVERSY THAT MAY ARISE RELATING TO ANY LEASE, ANY GUARANTY OR THE EQUIPMENT; (b) ACCEPT VENUE IN ANY FEDERAL OR STATE COURT IN MICHIGAN AND AGREE THAT SUCH COURT WILL BE A CONVENIENT PLACE FOR ANY TRIAL; AND, (c) WAIVE ANY RIGHT TO A TRIAL BY JURY. You and any Guarantor further acknowledge and agree that subsections (a) through (c) are conditions precedent to and are material inducements to our entering into this Master Agreement and any Schedule with you and any Guaranty with any Guarantor.

15. FINANCE LEASE; AMENDMENTS: YOUR OBLIGATION TO PAY ALL AMOUNTS UNDER EACH LEASE IS ABSOLUTE AND UNCONDITIONAL. EACH LEASE IS A "FINANCE LEASE" UNDER THE UNIFORM COMMERCIAL CODE AS ADOPTED IN MICHIGAN ("UCC"). NO LEASE MAY BE AMENDED EXCEPT BY A WRITING WHICH WE HAVE SIGNED. YOU WAIVE ANY AND ALL RIGHTS AND REMEDIES YOU MAY HAVE UNDER UCC 2A-508 THROUGH 2A-522, INCLUDING ANY RIGHT TO: (a) CANCEL ANY LEASE; (b) REJECT TENDER OF ANY EQUIPMENT; (c) REVOKE ACCEPTANCE OF ANY EQUIPMENT; (d) RECOVER DAMAGES FOR ANY BREACH OF WARRANTY; AND (e) MAKE DEDUCTIONS OR SET-OFFS, FOR ANY REASON, FROM AMOUNTS DUE US UNDER ANY LEASE. IF ANY PART OF THIS MASTER AGREEMENT AND/OR ANY SCHEDULE IS INCONSISTENT WITH UCC 2A, THE TERMS OF THIS MASTER AGREEMENT AND EACH SCHEDULE WILL GOVERN.

16. EQUIPMENT RETURN: If you do not exercise the Lease End Purchase Option at the end of any Lease term, you will immediately crate, insure and ship all, but not less than all, of the Equipment subject to such Lease, in good working condition, to us at a location and by means we designate, with all expenses to be prepaid by you. You must give us 60 days prior written notice of your intent to return the Equipment under this Section. You agree to pay a restocking fee not to exceed \$100 for each item of Equipment which you return to us under this Section. You must disassemble and pack the Equipment for shipment in a manner authorized by the manufacturer or its representative and provide for its reassembly at the return location in the condition required the Lease, at your expense. If you fail to return all of the Equipment under any Lease to us as agreed, you shall pay to us the regular Lease payments each month until all of the Equipment is returned. If the Equipment is damaged when received by us or otherwise not in the condition required upon return to us, you agree to pay for all costs of repair or restoration. You will also be responsible for any damage to the Equipment which occurs during shipping.

17. PURCHASE OPTION: If you are not in default, you may at any time with 60 days prior written notice purchase all (but not less than all) the Equipment for a price equal to the sum of all remaining payments to come due during the Lease term (if any) plus the Lease End Purchase Option price indicated on the Schedule plus any applicable sales taxes and fees. Any Lease End Purchase Option price for the Equipment designated on the Schedule as "FMV" shall be for its fair market value in place and in use as reasonably determined by us ("FMV"). You must give us 60 days advance written notice of your intent to exercise this option unless the purchase is being made at the end of the term and the Lease End Purchase Option is \$1.

18. REPRESENTATIONS; WARRANTIES; COVENANTS: You represent and warrant that all customer information provided in this Master Agreement and in each Schedule is true, accurate and complete. You agree to inform us in advance of any change in the status or type of your organization, state of organization or organization ID number. You will provide us a complete current copy of your Articles of Incorporation, or, if not incorporated, other appropriate organization documentation as we request.

19. FAX: If we agree, you may transmit this Master Agreement, any Schedule and related documents to us by telecopy or facsimile ("fax"). The fax version of this Master Agreement, any Schedule or related documents shall constitute an original of the documents and "best evidence" of the parties' agreement, and shall be binding on you as if it were manually signed and personally delivered. You agree that the fax document will be admissible in any legal action. To the extent this Master Agreement or any Schedule constitutes chattel paper under the UCC, a security interest in this Master Agreement or any Schedule may be created through the transfer and possession of a copy of this Master Agreement or such Schedule manually executed by us without the need to transfer possession of any other fax or copy of this Master Agreement or such Schedule, or any other related documents or instruments. We have no duty to verify or inquire as to the validity, execution, signer's authority or any other matter concerning the propriety of any fax.

20. MISCELLANEOUS: If any provision of any Lease is unenforceable, invalid or illegal, the remaining provisions will continue to be effective. You must bring any action against us relating to any Lease within one year after the basis for the claim first arises, and in any event not later than one year following termination of such Lease. Time is of the essence with respect to the payment and performance of all of your obligations under any Lease.

21. MERGER: THE ABOVE TERMS AND CONDITIONS REPRESENT AND MERGE ALL OF THE TERMS AND CONDITIONS INTO THIS MASTER AGREEMENT. THIS MASTER AGREEMENT AND EACH SCHEDULE CANNOT BE MODIFIED OR ALTERED UNLESS IT IS IN WRITING AND SIGNED BY ONE OF OUR OFFICERS.

Major Account Master Lease Agreement, Page 2 of 2

Authorized Signer	Lessee Full Legal Name Riverside Community College	
X	Title	Indicate President, Partner, Proprietor, etc.
		Contract Number

Accepted by: Banc of America Leasing & Capital, LLC, Oakland County, Michigan, Lessor

Signed By:	Date
X	



Major Account Master Lease Agreement

Administration Center, PO Box 7023, Troy, Michigan 48007-7023 • Fax To: 800.436.9579 • Page 1 of 2

Contract Number:

Dear Customer: This Major Account Master Lease Agreement ("Master Agreement") is written in simple and easy-to-read language. Please read this Master Agreement thoroughly and feel free to ask us any questions you may have about it. The words **YOU** and **YOUR** refer to the Lessee. The words **WE**, **US** and **OUR** refer to the Lessor, Banc of America Leasing & Capital, LLC, a Delaware limited liability company.

Customer & Billing Contact Information

Lessee Full Legal Name Riverside Community College		Social Security No. and Date of Birth (<i>Sole Proprietorship Only</i>) SSN: _____ DOB: _____	
Billing Contact Person Rich Finner	Billing Contact Phone No. 951-222-8583	Federal Tax ID #	Organization ID # (if any) State of Organization
Billing Address 4800 Magnolia Ave.	Address Riverside	City Riverside	County State Zip CA. 92506

Master Lease Agreement

The terms of this Master Agreement are master terms which will be incorporated into, and constitute a part of, one or more Equipment Schedules (each a "Schedule") between us and you. Each Schedule will constitute a separate, assignable Lease Agreement which incorporates the terms of this Master Agreement. When the term "Lease" is used in this Master Agreement, it will mean each Schedule individually, together with the terms of this Master Agreement. This Master Agreement and each Schedule are collectively a complete and exclusive statement of our agreement concerning the Schedule.

Terms/Conditions

IMPORTANT: NEITHER THE SUPPLIER NOR ANY SALESPERSON ARE OUR AGENT. THEY HAVE NO AUTHORITY TO SPEAK ON OUR BEHALF OR MAKE ANY CHANGES TO THIS MASTER AGREEMENT. THEIR STATEMENTS WILL NOT AFFECT YOUR RIGHTS OR OBLIGATIONS UNDER THIS MASTER AGREEMENT.

1. LEASE AGREEMENT; PAYMENTS: We agree to lease to you and you agree to lease from us the equipment listed above or identified in any attached Schedule, together with all replacements, parts, attachments, accessories and substitutions therefor ("Equipment"). You promise to pay us the Lease payments according to the terms of the Payment Schedule shown on each Schedule hereto, plus all other charges (see Sections 4, 9, 11, 13, and 16).

2. GENERAL TERMS; PAYMENT ADJUSTMENTS; EFFECTIVENESS: You agree to all the terms and conditions on page 1 and 2 of this Master Agreement and on each Schedule. This Master Agreement and each Schedule is a complete and exclusive statement of our agreement. The Equipment will not be used for personal, family or household purposes. If the cost of the Equipment varies from the estimate you or your supplier have provided to us, you agree that we may adjust the Lease payment accordingly upward or downward up to 10%. You acknowledge receipt of a copy of this Master Agreement and each Schedule and acknowledge that you have selected the Equipment and reviewed the supply contract under which we will obtain the Equipment. **NO LEASE IS BINDING ON US AND NO LEASE WILL COMMENCE UNTIL WE ACCEPT IT IN OUR OFFICES IN OAKLAND COUNTY, MICHIGAN.** You authorize us to file UCC financing statements, and any amendments thereto, to show our interest in the Equipment and any proceeds. You authorize us to insert or correct missing information on this Master Agreement and on each Schedule, including contract number, your legal name, serial numbers, Equipment location, and any information describing the Equipment. Any security deposit you have given us is non-interest bearing and may be used by us to cover any costs or losses we may suffer due to your default of any Lease. The security deposit is refundable upon expiration of the applicable Lease, provided all Lease terms and conditions have been performed. You agree that any Purchase Order issued to us covering the Equipment, is issued for purposes of authorization and your internal use only, and none of its terms and conditions shall modify the terms of any Lease. You agree to provide us your financial statements upon request. Nothing in this Master Agreement nor any Schedule shall be construed to mean that you must pay any sum which exceeds that which may lawfully be charged, and if there is such excess sum, it shall be applied to reduce the lawful amounts payable by you, and any excess shall be returned to you.

3. RENEWAL: Unless the Lease End Purchase Option set forth on the Schedule is \$1.00, after the original Lease term expires the Schedule will automatically renew for successive one month terms unless (a) you send us written notice that you do not want it to renew at least 60 days, but no more than 120 days, before the end of any term, or (b) following renewal we terminate the Schedule upon 60 days prior written notice to you.

4. LATE CHARGES; OTHER CHARGES: The due date for your payments will be identified on your invoice. If any payment is not made when due, you agree to pay a late charge at the rate of 10% of such late payment or \$35, whichever is greater. You also agree to pay \$25 for each returned check.

5. EQUIPMENT OWNERSHIP: We are and shall remain the sole owner of the Equipment. You agree to keep the Equipment free from liens and encumbrances. The Equipment shall always remain personal property even though the Equipment may

become attached or affixed to real property. If any Lease is determined not to be a true lease, you hereby grant us a security interest in the Equipment relating back to the date we purchased it.

6. NO WARRANTIES: WE ARE LEASING THE EQUIPMENT TO YOU "AS IS," WITH NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, DESIGN, CONDITION, OR THE QUALITY OF THE MATERIAL OR WORKMANSHIP. WE ARE NOT RESPONSIBLE FOR ANY REPAIRS OR SERVICE TO THE EQUIPMENT OR ANY DEFECTS OR FAILURES IN OPERATION. We assign to you for the term of the applicable Lease any transferable manufacturer or supplier warranties. We are not liable to you for any breach of those warranties. You agree that upon your acceptance of the Equipment, you will have no set-offs or counter-claims against us.

7. MAINTENANCE; USE; INSTALLATION: You are responsible for installation and maintenance of, and for any damage to, the Equipment. You must service, repair and maintain the Equipment at your expense in the same condition as when received, ordinary wear and tear excepted, in compliance with all applicable laws and regulations, and in compliance with all insurance policies and all manuals, orders, recommendations and instructions issued by the manufacturer or vendor. You shall permit the Equipment to be used by qualified personnel solely for business purposes and the purpose for which it was designed. You will make no alterations or modifications to the Equipment without our prior written consent. If the Equipment malfunctions, is damaged, lost or stolen, you agree to continue to make all payments due under the Lease.

8. EQUIPMENT LOCATION: You will keep the Equipment only at the address shown on the applicable Schedule and you will not move it from that address unless you get our prior written consent.

9. INSURANCE; CASUALTY: Until all Schedules are paid in full and the Equipment has been returned to us, you will: (a) keep the Equipment insured under all risk property insurance policies naming us as loss payee for the greater of the Remaining Balance (defined below) or its full replacement value against all types of loss, including theft; and, (b) provide and maintain comprehensive general public liability insurance naming us as additional insured. All policies and insurers shall be acceptable to us and the insurer(s) must agree to provide us at least 30 days prior written notice of any material change, cancellation or non-renewal of coverage. If you do not provide us with acceptable evidence of insurance, we may, but will have no obligation to, obtain insurance and add a charge to your monthly payment which will include the insurance premium charged by our insurance provider, our then prevailing insurance administration fee, together with interest on such amounts at the overdue rate provided in Section 13. If any Equipment is damaged, you shall immediately repair the damage at your expense. If any Equipment is lost, stolen or damaged beyond repair, you shall, at our option, (a) replace the same with like equipment in a condition acceptable to us and convey clear title to such equipment to us (such equipment will become Equipment subject to the Lease), or (b) pay us the Remaining Balance. For purposes of this Agreement, "Remaining Balance" means the sum of (i) all amounts which are

(Continued on Page 2)

Lessee Authorized Signature

Authorized Signer X	Date
	Title

THIS LEASE MAY NOT BE CANCELED

Print Name
Indicate President, Partner, Proprietor, etc.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-4

Date: November 21, 2006

Subject: Agreement with Graham Design

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Graham Design to provide furniture and signage specification services specific to the Quadrangle Renovation Project. The term of this agreement is for November 1, 2006 through September 30, 2007, at a cost not to exceed \$59,000.00.

Funding source: Measure C Funds.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ruth Adams, Director, Contracts, Compliance and Legal Services.

Recommended Action: It is recommended that the Board of Trustees ratify the agreement, from November 1, 2006 to September 30, 2007, in an amount not to exceed \$59,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella,
Chancellor

Prepared by: Cecilia Wong, Executive Dean
Technology and Learning Resources

AGREEMENT FOR SERVICES

This agreement is entered into between Riverside Community College District ("RCCD") and Graham Design ("consultant"), whose address is 1520A Creekside Court, Pasadena, CA 91107.

The services of the Consultant are for furniture specification services specific to the Quadrangle renovation project.

In consideration of the mutual promises contained in this Agreement, RCCD and Consultant agree as follows:

1. SCOPE OF SERVICES

The services to be performed by Consultant are those described in Attachment A, attached hereto and incorporated herein by reference.

2. TERM OF AGREEMENT

The term of this Agreement shall be from November 1, 2006 to September 30, 2007, unless amended by mutual written agreement.

3. PAYMENT FOR SERVICES

Consultant shall be paid at the hourly rate of \$125.00 per hour, up to 472 hours, for a total amount not to exceed \$59,000. Said amount shall be paid monthly upon receipt of an invoice submitted and signed by Consultant, which details the dates of service and description of work performed. RCCD shall pay each invoice within thirty (30) days of receipt thereof.

4. INDEPENDENT CONTRACTOR

Consultant shall be an independent contractor, and neither Consultant nor any employees of Consultant shall be deemed an agent or employee of RCCD.

5. ASSIGNMENT

Consultant shall neither assign its rights nor delegate its duties under this agreement without the prior written consent of RCCD.

6. TERMINATION

Either party may terminate this Agreement at any time by giving the other party thirty (30) days written notice of such termination. In such event, RCCD shall be liable only for payment in accordance with the compensation provisions of this agreement for satisfactory work done and services performed prior to the effective date of the termination.

7. ADA/FEHA/Rehabilitation Act of 1973

The Consultant agrees that it will comply with all state and federal non-discrimination and equal opportunity regulations for all persons with regard to race, color, religion, national origin, ancestry, sex, physical/mental disability, medical condition, marital status, age, or sexual orientation.

8. INDEMNIFICATION

Consultant agrees to indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors/consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns arising out of. Pertaining to, or relating to the performance of Consultant's services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its officers, agents employees and independent contractors/consultants, in any legal actions based upon such alleged negligence, recklessness or willful misconduct. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.

9. LICENSES

Consultant shall maintain, for the duration of this Agreement, all applicable professional licenses, permits and/or certificates necessary for the performance of services under this Agreement. Consultant shall notify RCCD immediately, in writing, of any inability to obtain or maintain such licenses, permits or certificates.

10. INSURANCE

Consultant shall maintain in full force and effect, at all times during the term of this agreement, a policy of liability insurance, or self-insurance, covering all of its operations, including, but not limited to professional liability, with no less than \$1,000,000 coverage per occurrence. A copy of the certificate evidencing said insurance, or self-insurance, shall be provided to RCCD within ten (10) days of the signing of this agreement and Consultant shall notify RCCD in writing at least thirty (30) days in advance of cancellation, modification or reduction in coverage.

11. NOTICES

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted one day after their deposit in the United States mail, postage prepaid:

RCCD
Dr. James L. Buysse
Riverside Community College Dist.
4800 Magnolia Ave.
Riverside, CA 92506-1299

CONSULTANT
Carole Graham
Graham Design
1520A Creekside Court
Pasadena, CA 91107

With a copy to:

Cecilia Wong
4800 Magnolia Ave.
Riverside, CA 92506-1299

12. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

The parties duly authorized representatives execute this Agreement as follows:

RIVERSIDE COMMUNITY COLLEGE GRAHAM DESIGN
DISTRICT

By: _____ By: _____
James L. Buysse, Vice Chancellor Carole Graham
Administration and Finance Principal

Date: _____ Date: _____

ATTACHMENT A

June 1, 2006



Cecilia Wong, Executive Dean
Technology and Learning Resources
Digital Library/Learning Resource Center
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506- 1299

Dear Cecilia:

RE: RENOVIATION OF QUAD BUILDINGS
PROPOSAL FOR FURNITURE AND SIGNAGE SPECIFICATION SERVICES

As requested in our recent meeting, I am pleased to submit our proposal for furniture specification services for the subject project as follows:

SCOPE OF SERVICES:

PHASE A: DESIGN

1. Review architect's plans and drawings; provide new furniture plans based on Client's requirements and furniture items selected.
2. Review interior colors and materials selected by Architect to be integrated with furniture finishes.
3. Develop furniture standards for offices, classrooms and other staff functions with client input.

4. Select furniture for all areas of the facility, with several options of style and finishes for review by client. Accompany client to dealer showroom if desired.
5. Work with furniture dealer to develop budgets for all furniture items.
6. Review electrical drawings and specifications for coordination with furniture.
7. Meet with client to review and refine furniture options and finishes
8. Refine furniture selections and prepare one set of documentation binders for Client depicting furniture and relevant finishes.
9. Add furniture numbers keyed to specifications to furniture plans.
10. Produce specifications for all new furniture to be purchased.
11. Prepare interior signage specifications based upon standards developed for the learning Resource Center.
12. It is estimated that no more than eight meetings will be required during this phase.

PHASE B: BIDDING/PURCHASING

13. Consult with Client to establish bid and bond requirements, target installation dates, etc.
14. Evaluate furniture bids and provide written recommendations to Client.
15. Evaluate interior signage bids and provide written recommendations to Client.
16. Compare orders against specifications for accuracy; document any required revisions.
17. It is estimated that no more than two meetings will be required during this phase.

PHASE C: INSTALLATION

18. Consult with Client in coordinating move schedule and furniture and equipment installations. Follow up with vendors to finalize installations.
19. Be present during critical stages of furniture installations.
20. Provide punchlist of furniture items to be corrected and follow up with vendors.
21. It is estimated that approximately four site visits will be required during installations to assure accuracy of furniture and signage placement.

COMPENSATION

The Professional Fee for the above scope of services shall be Fifty-Nine Thousand Dollars (\$59,000.00), for a total of 472 hours, allocated to the following phases:

Phase A, Design 85% of the total fee	\$50,150.00
Phase B, Bidding/Purchasing 5% of the total fee	\$ 2,950.00
Phase C, Installation 10% of the total fee	\$ 5,900.00
TOTAL FEE	\$59,000.00

Invoices for services will be submitted on a monthly basis and shall be paid in full within thirty (30) days.

Reimbursable expenses, which are included in above Professional Fee, shall include the following: blueprinting and drawing reproduction, photocopying, special delivery, and mileage.

ADDITIONAL SERVICES:

Additional services shall be considered to be any task requested in addition to those listed above. Fees for additional services shall be negotiated at our typical prevailing hourly rates.

Thank you for giving me the opportunity to submit a proposal on this project. Should you have any questions, please don't hesitate to give me a call. I look forward to working with you again.

Best regards,

A handwritten signature in cursive script, appearing to read "Carole Graham", written in black ink on a light-colored background.

Carole Graham, FIIDA, CID
Principal
Certified Interior Designer #0006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PLANNING AND DEVELOPMENT

Report No.: VI-B-1

Date: November 21, 2006

Subject: Proposed Agreement for Infrastructure Studies Project

Background: In preparation for campus long range planning and in anticipation of future project development at the District's three campuses, Facilities Planning, Design and Construction along with Information Services and College Safety and Police have initiated utility infrastructure studies comprised of surveying existing utility infrastructure, researching as-built plans, preparing base mapping, and plotting the utilities on an overall set of plans. These infrastructure studies cover water, sewer, storm drains, gas and fire hydrants, information technology, security, electrical systems, fire alarm systems, and a facilities assessment update on all Riverside Community College District buildings.

In June, 2006 the Board approved agreements for the assessment of all utility systems in the District with the exception of the electrical and fire alarm systems. Staff has completed the process for the selection of an engineering consultant to complete the electrical and fire alarm systems assessment.

Staff proposes that the District enter into an agreement with P2S Engineering to conduct a survey of the electrical and fire alarm systems at the Moreno Valley, Norco and Riverside Campuses. The contract term would be from November 22, 2006, to the estimated project completion date of June 30, 2007, with the provision that this date may be extended at the discretion of the Vice Chancellor, Administration and Finance or his designee without a formal amendment to this agreement. Payment in consideration of this agreement would not exceed \$111,700.00 including reimbursable expenses. Agreement attached.

Funding Source: Measure "C"

Recommended Action: It is recommended that the Board of Trustees approve the attached agreement with P2S Engineering to survey and assess the existing electrical and fire alarm systems at the Moreno Valley, Norco and Riverside Campuses, and the use of Measure C as the funding source and authorize the Vice Chancellor, Administration and Finance to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

AGREEMENT BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT

And

P2S Engineering, Inc.

THIS AGREEMENT is made and entered into on the 22nd day of November, 2006, by and between P2S Engineering, Inc. hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the "District."

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at P2S office(s), and on site at the District's three campuses and the District System Offices.
3. The services rendered by the Consultant are subject to review by the Associate Vice Chancellor, Facilities Planning, Design and Construction or his designee.
4. The term of this agreement shall be from November 22, 2006 to the estimated completion date of June 30, 2007, with the provision that the Vice Chancellor of Administration and Finance or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$111,000 including expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Associate Vice Chancellor, Facilities Planning, Design and Construction, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by Associate Vice Chancellor, Facilities Planning, Design and Construction.
6. All data prepared by Consultant hereunder, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District's sole risk, and provided further, that Consultant shall be indemnified against any damages resulting from

such use. In the event Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall first obtain approval of District's representative in writing.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its officers, agents, employees and independent contractors or consultants, in any legal actions based upon such alleged negligence, recklessness or willful misconduct. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based or asserted upon any negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such alleged negligence, recklessness, or willful misconduct. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged negligent acts are fully and finally barred by the applicable statute of limitations.
10. Consultant shall procure and maintain comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as

District's activities under this contract. Such insurance shall Consultant District as an additional insured with respect to this agreement and the obligations of District hereunder. Such insurance shall provide for limits of not less than \$1,000,000.

11. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

P2S Engineering, Inc.

Riverside Community College District

5000 East Spring Street, 8th Floor
Long Beach, CA 90815-5218
(562) 497-2990

James L. Buysse
Vice Chancellor
Administration and Finance

Exhibit I

P2S Engineering

Scope of Work

November 22, 2006

Electrical Distribution Data Collection:

1. Evaluate existing distribution system by surveying manholes, building main services and campus main service.
2. Verify and update campus single-line diagram.
3. Obtain loads on building main service boards using recording instruments.
4. Review Norco and Moreno Valley Campus's Southern California Edison (SCE) bills for load and demand history.
5. Review Riverside Campus's electrical bills for load and demand history.
6. Reconcile campus maps and record drawings with field conditions.
7. Review campus master plan for building additions and major alterations.
8. Review electrical distribution system conditions and history with staff maintenance personnel.

Fire Alarm System:

1. Survey Buildings and document existing main fire alarm panel and provide general building description of devices.
2. Evaluate campus network and interconnection with security and fire service personnel.
3. Review fire alarm system conditions and history with District staff.

Present Upgrade Opportunities:

1. Evaluate future electrical load plans and impact on existing system. Make recommendations for additional capacity and improvements in system reliability and function.

Data Collection:

1. Maps, As-Built and Record Drawings: Collect campus maps, as-built drawings from the campus and third parties and other sources.
2. Field Confirmation: Engineers and technicians will make site visits to verify record information. Surveyors will collect data on facilities not shown on the maps and to reconcile conflicting data.
3. Survey: The surveyors will use the existing campus maps as a basis for their work.

Analysis of Existing Conditions:

Electrical Systems:

1. Estimate Remaining Useful Life: Useful life spans of the campus electrical distribution system will be estimated through discussions with campus facilities staff and maintenance records.

Mapping:

1. Prepare drawings.
2. Map and graphics showing existing electrical system.
3. Coordinate drawings and graphics with existing campus utility infrastructure maps.
4. Existing campus maps will be updated with information collected during the process.

Narratives:

1. Describe coordination between planned improvements and required utility improvements. Narratives will provide background on process and methods used during the Master Plan preparation.
2. Assemble deliverables into Master Plan document.
3. Write utility and infrastructure narratives.

Survey Work Will Not Exceed:

1. Building Main Service Load Readings 70 buildings
2. Electrical Manhole Surveys 30 manholes

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PLANNING AND DEVELOPMENT

Report No.: VI-B-2

Date: November 21, 2006

Subject: Early Childhood Education Centers Upgrades and Retrofit, Moreno Valley and Norco Campuses

Background: In 2005, the District completed the construction of new Early Childhood Education Centers at the Moreno Valley Campus and the Norco Campus. These facilities were funded through the State Capital Outlay Program. They were designed and constructed right at the time that construction costs were escalating out of control. Because of cost escalations, a number of originally designed program elements in the buildings were eliminated to keep the projects within the State approved construction budget.

Campus staff members have evaluated those elements that were eliminated and have developed a list of items that will bring the facilities up to the quality program standards originally designed for the buildings:

These include:

Moreno Valley:

Drainage of the Playground Area	\$ 36,273
Tile Floors in Bathrooms	\$ 9,216
Observation Window Sound System	\$ 24,728
Acoustical Panel (Sound Attenuation)	\$ 42,650
Outside Tables and Benches	\$ 3,427
Shade Structure	\$ 37,623
Remote Video from Child Classroom to Adult Classroom	\$ 12,327
Security System	\$ 23,453
View Window from Office to Front Desk	\$ 1,345
Cabinetry	\$ 31,254
Tests and Inspections, Project Management, Contingency	\$ 30,000
Total:	\$252,296

Norco:

Tile Floors in Bathrooms	\$ 9,216
Observation Window Sound System	\$ 24,728
Acoustical Panel (Sound Attenuation)	\$ 42,650
Outside Tables and Benches	\$ 3,427
Shade Structure	\$ 37,623
Remote Video from Child Classroom to Adult Classroom	\$ 12,327
Security System	\$ 23,453
Concrete Pathway	\$ 17,253
Fiber Optic Internet Connection	\$157,354

RIVERSIDE COMMUNITY COLLEGE DISTRICT
PLANNING AND DEVELOPMENT

Report No.: VI-B-2

Date: November 21, 2006

Subject: Early Childhood Education Centers Upgrades and Retrofit, Moreno Valley and Norco Campuses (continued)

Planning, Working Drawings, Tests and Inspections,
Project Management, Contingency \$ 45,000

Total: \$373,031

The upgrade and retrofit projects have been evaluated and approved by the Campus' Strategic Planning Committees and the District Strategic Planning Committee. The proposed funding source is Measure C.

Recommended Action: It is recommended that the Board of Trustees: 1) approve projects to upgrade and retrofit the Early Childhood Education Centers at the Moreno Valley and Norco campuses, 2) authorize the use of Measure "C" for the projects in the following amounts: Moreno Valley, \$252,296 and Norco, \$373,031 and 3) authorize the Vice Chancellor, Administration and Finance to sign related agreements.

Salvatore G. Rotella
Chancellor

Prepared by: James L. Buysse
Vice Chancellor, Administration and Finance

Bill Orr
Vice President, Business Services
Moreno Valley Campus

Norm Godin
Vice President, Business Services
Norco Campus

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FINANCE AND AUDIT

Report No.: VI-D-1

Date: November 21, 2006

Subject: Food Services Remodels: Riverside Campus and Moreno Valley Campus and Planning, Design, and Construction of Student Support Center: Norco Campus

Background: In November 2004, formal discussions began about the need to upgrade food preparation, kitchen facilities, and serving facilities at the District three campuses. Provider Food Company, which designed the food service facilities and provides food services for California Baptist University and the Grove Church Restaurant, prepared preliminary designs for the remodel and renovation of the food preparation, service lines, and seating areas for the three campus food services areas. The designs include redesign and upgrades of kitchen equipment and furnishings. The District engaged Higginson + Cartozian Architects (HCA) to develop initial cost estimates based on the work done by Provider

Early in the process of looking at the potential of expanding food services in its existing facility the Norco campus decided to shelve plans for remodel or expansion of its existing facility and instead developed a recommendation through the campus strategic planning committee process to request approval for the planning, design, and construction of a new Student Support Center.

Based on an evaluation of the designs developed by Provider Food Company by Higginson + Cartozian Architects and District staff, the following project cost estimates have been compiled for the remodel of the Riverside campus and Moreno Valley campus food service facilities and the planning, design, and construction of a Student Support Center at the Norco campus:

Moreno Valley Campus

Total Project	\$1,956,615
Total Construction	\$ 987,700
Equipment	\$ 325,000
Contingency	\$ 131,270
Contractor OH/Profit	\$ 197,540
Bonds/Insurance	\$ 19,754
Arch and Other Fees	\$ 295,351

This project would provide an upgrade in the kitchen equipment (\$325,000), an expansion of the food service area and an expansion of the seating capacity from 30 seats to 90 seats. Plans for development of a new Student Academic Services facility project are included in the State capital outlay program, with funding hopefully available in 2009-2010.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FINANCE AND AUDIT

Report No.: VI-D-1

Date: November 21, 2006

Subject: Food Services Remodels: Riverside Campus and Moreno Valley Campus and Planning, Design, and Construction of Student Support Center: Norco Campus (continued)

Riverside Campus

Total Project	\$ 583,070
Total Construction	\$ 192,150
Equipment	\$ 221,967
Contingency	\$ 41,412
Contractor OH/Profit	\$ 38,430
Bonds/Insurance	\$ 3,843
Arch and Other Fees	\$ 85,268

This project would provide an upgrade in the kitchen equipment (\$221,967) and expansion of the food preparation area.

Norco Campus

The current facility was designed and constructed with the campus Phase I construction in 1991 when student headcount enrollment was 1,200. Current headcount enrollment exceeds 8,100 students. Initially a plan to expand the capacity of the current cafeteria was evaluated. This concept was rejected when it became apparent that the configuration of the existing physical structure did not provide enough space for expansion.

Preliminary program planning for the Student Support Center has identified the need for a two story structure that would have approximately 15,000 assignable square feet (asf) and 22,000 gross square feet (gsf). The project has not been formally programmed, but the Campus has provided desired program space that includes:

1st floor: a cafeteria, tiger's den (vending machines and sitting area), staff dining room, restrooms for students and staff.

2nd floor: a student government office, student activities coordinator office, several small meeting rooms, a faculty innovation center, medium sized meeting rooms and a large meeting room (hopefully, to accommodate the Board of Trustees meetings that occur once per semester in fall and spring), an open "commons" area for students that can be used as a lounge with computer workstations and restrooms.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FINANCE AND AUDIT

Report No.: VI-D-1

Date: November 21, 2006

Subject: Food Services Remodels: Riverside Campus and Moreno Valley Campus and Planning, Design, and Construction of Student Support Center: Norco Campus (continued)

Total Project \$11,042,820

Total Construction \$ 9,784,800

Construction:	\$8,800,000
Tests & Inspections	\$ 228,000
Contingency	\$ 440,000
Construction Manage.	\$ 176,000
Arch & Eng Oversight	\$ 140,800

Equipment \$ 400,000

Plans & Working Dr. \$ 858,020

Recommended Action: It is recommended that the Board of Trustees approve projects to remodel the campus food service facilities at the Riverside campus and the Moreno Valley campus and the planning, design, and construction of a new Student Support Center at the Norco campus and authorize the use of Measure "C" for the projects in the following amounts:

Moreno Valley \$ 1,956,615

Riverside \$ 583,070

Norco \$11,042,820

Salvatore G. Rotella
Chancellor

Prepared by: James L. Buysse
Vice Chancellor
Administration and Finance

and

Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FINANCE AND AUDIT

Report No.: VI-D-2

Date: November 21, 2006

Subject: Amendment for Additional Services of Quadrangle Modernization Project

Background: On August 8, 2002, the Board of Trustees approved the hiring of The Steinberg Group for architectural services for the Riverside City Campus Quadrangle Modernization Project. Staff is requesting to amend the original agreement with The Steinberg Group for additional services to redesign the Quad irrigation system and Quad landscape.

It was originally planned to keep in place the existing irrigation system and to maintain the existing landscape. During construction, it was discovered that the irrigation system could not remain functional because of its age and the way it was originally designed. Without the ability to irrigate the landscape, most of the lawn, plants and vegetation around the Quad have been destroyed or severely impacted. The Steinberg Group will provide design services to:

- Design the replacement and repair of the interior and exterior landscape of the Quad Project.
- Provide a redesign and working drawings for replacement of the irrigation system.

Based on the work to be completed by The Steinberg Group staff will bring forward a recommendation for funding the additional irrigation installation and landscaped repair and replacement.

Additional services would be at a fixed fee of \$23,000 dollars, including reimbursable expenses.

It is recommended that Measure "C" funds be used to fund the additional design services, as State-funded modernization projects do not cover such expenditures.

Recommended Action: It is recommended that the Board of Trustees approve the amendment to the agreement with The Steinberg Group in an amount not to exceed \$23,000, authorize the use of Measure "C" funds, and authorize the Vice Chancellor, Administration and Finance to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

MINUTES OF THE BOARD OF TRUSTEES
ACADEMIC AFFAIRS AND STUDENT SERVICES COMMITTEE
OCTOBER 10, 2006

Chairperson Medina called the committee to order at 5:03 p.m. in Board Room AD122, in the O. W. Noble Administration Building, Riverside City College.

CALL TO ORDER

Committee Members Present

Mr. Jose Medina, Board Vice President
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Linda Lacy, Vice Chancellor, Student Services and Operations
Ms. Patricia Bufalino, Academic Senate Representative (Moreno Valley Campus)
Mr. Richard Mahon, Academic Senate Representative (Riverside Campus)
Mr. Tom Wagner, Academic Senate Representative (District and Norco Campus)
Ms. Karin Skiba, CTA Representative
Ms. Debbie Cazares, CTA Representative
Mr. Christian Aviles, ASRCC Representative
Mr. Nate Finney, CSEA Representative

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs
and Institutional Advancement
Dr. Lisa Conyers, Vice President, Educational Services, Moreno Valley Campus
Ms. Kristina Kauffman Elsayed, Associate Vice Chancellor, Institutional Effectiveness
Ms. Virginia McKee-Leone, Interim Vice President, Academic Affairs

Ms. McKee-Leone presented an overview of the subcontract agreement which clarifies the funding that the University of California, Riverside will receive as a partner in the "Building Bridges Across Riverside Through Water Quality Research" project that will be presented to the Board of Trustees for approval at the October 17th regular meeting. Discussion followed.

SUBCONTRACT
AGREEMENT WITH THE
REGENTS OF THE
UNIVERSITY OF
CALIFORNIA

Dr. Conyers led the review of the grant agreement that will provide funds to the Moreno Valley campus to implement, in collaboration with the Nuvview Union High School District, the Nuvview Bridge Early College High School program that will be presented to the Board of Trustees for approval at the October 17th regular meeting. Discussion followed.

NUVIEW BRIDGE EARLY
COLLEGE HIGH SCHOOL
GRANT AGREEMENT

Dr. Davis reviewed the agreement to provide a venue for Norco Campus dance classes that will be presented to the Board of Trustees for approval at the October 17th regular meeting. Discussion followed.

AGREEMENT WITH PRIMA
DANCE STUDIOS

Dr. Maghroori reviewed the agreement to provide maintenance services for INNOPAC hardware and software equipment in the Digital Library that will be presented to the Board of Trustees for approval at the October 17th regular meeting. Discussion followed.

AGREEMENT WITH
INNOVATIVE INTERFACES

Ms. Kauffman presented an update on the Strategic Planning processes and activities during the past four months. Discussion followed.

UPDATE ON STRATEGIC
PLANNING

The committee adjourned the meeting at 5:30 p.m.

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES
PERSONNEL AND LABOR RELATIONS COMMITTEE MEETING OF
OCTOBER 10, 2006

Chairperson Figueroa called the Personnel and Labor Relations Committee to order at 5:37 p.m. in Board Room AD122 in the O.W. Noble Administration Building, Riverside City College.

CALL TO ORDER

Committee Members Present

Ms. Mary Figueroa, Chairperson
Mr. Jose Medina, Vice Chairperson
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources
Ms. Patricia Bufalino, Academic Senate Representative (Moreno Valley Campus)
Mr. Richard Mahon / Ms. Kathy Brooks, Academic Senate Representative (Riverside Campus)
Mr. Tom Wagner, Academic Senate Representative (District and Norco Campus)
Ms. Karin Skiba / Surekha Acharya, CTA Representative
Mr. Nate Finney, CSEA Representative
Ms. Tish Chavez, Confidential Representative

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Aaron Brown, Associate Vice Chancellor, Finance

Guests Present

Dr. Ray Maghroori, Vice Chancellor, Academic Affairs

Ms. Kane led the committee review of the recommendation to close the college from December 25, 2006 – January 1, 2007 that will also be presented to the Board of Trustees for approval at the October 17th regular meeting. Discussion followed.

COLLEGE CLOSURE

Ms. Kane presented an update on the classification and compensation study of all management and classified positions which is being conducted by Steven C. Kuhn & Associates, Inc. Discussion followed.

CLASSIFICATION AND
COMPENSATION STUDY

The committee adjourned the meeting at 5:58 p.m.

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES
PLANNING AND DEVELOPMENT COMMITTEE MEETING OF
OCTOBER 10, 2006

Chairperson Figueroa called the committee to order at 6:02 p.m. in Board Room AD122, in the O.W. Noble Administration Building, Riverside City College.

CALL TO ORDER

Committee Members Present

Ms. Mary Figueroa, Chairperson
Mr. Jose Medina, Board Vice President
Ms. Grace Slocum, Vice Chairperson
Ms. Patricia Bufalino, Academic Senate Representative (Moreno Valley)
Dr. Richard Mahon, Academic Senate Representative (Riverside)
Mr. Tom Wagner, Academic Senate Representative (District and Norco Campus)
Mr. Fabian Biancardi, CTA Representative
Tony Torres, ASRCC Representative
Ginny Haguewood, CSEA Representative

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Mr. Aaron Brown, Associate Vice Chancellor, Finance
Mr. Aan Tan, Associate Vice Chancellor, Facilities Planning, Design and Construction

Guests Present

Dr. Buysse, Vice Chancellor, Administration and Finance
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs

Dr. Buysse led the committee review of the proposed agreement with ProWest Constructors to provide construction management services to the Phase III – Norco/Industrial Technology Project that will be brought to the Board of Trustees for approval at the October 17, 2006 regular meeting. Discussion followed.

PROPOSED AGREEMENT –
PROWEST CONSTRUCTORS
TO PROVIDE CONSTRUCTION
MANAGEMENT SERVICES
FOR PHASE III –
NORCO/INDUSTRIAL
TECHNOLOGY PROJECT

Mr. Tan led the review of the proposal to hire the following five firms for the next two years to provide design and engineering consultation services: GKKWorks-Riverside, Harley Ellis Deveraux-Riverside, Higginson + Cartozian Architects, Inc.-Redlands, HMC Architects-Ontario, and R2A Architecture-Costa Mesa which will be brought to the Board of Trustees for approval at the October 17th regular meeting. Discussion followed.

Dr. Maghroori led the committee review of the proposal regarding the environmental scan of demographic and labor market projections, planning simulations and forum groups relative to RCCD services. Discussion followed.

The committee adjourned the meeting at 6:11 p.m.

DESIGN CONSULTATION,
PROJECT DEVELOPMENT,
AND PROJECT CLOSING
SERVICES

PROPOSED PLANNING
ASSISTANCE FOR THE
RIVERSIDE COMMUNITY
COLLEGE DISTRICT

ADJOURNMENT

MINUTES OF THE BOARD OF TRUSTEES
FINANCE AND AUDIT COMMITTEE MEETING OF
OCTOBER 10, 2006

Chairperson Daley called the Finance and Audit Committee to order at 6:34 p.m. in Board Room AD122, in the O.W. Noble Administration Building, Riverside City College.

CALL TO ORDER

Committee Members Present

Ms. Kathleen Daley, Chairperson
Mr. Mark Takano, Vice Chairperson (arrived at 6:45 p.m.)
Ms. Mary Figueroa, Board Member
Mr. Jose Medina, Board Member
Dr. James Buysse, Vice Chancellor, Administration and Finance
Ms. Patricia Bufalino, Academic Senate Representative (Moreno Valley Campus)
Mr. Richard Mahon, Academic Senate Representative (Riverside City College)
Mr. Tom Wagner, Academic Senate Representative (District and Norco Campus)
Ms. Laura Zermeno, ASRCC Representative
Ms. Karin Skiba, CTA Representative
Kathleen Sell, CTA Representative
Tamara Caponetto, CSEA Representative

Resource Persons Present

Dr. Salvatore G. Rotella, Chancellor
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Irv Hendrick, Interim President, Moreno Valley Campus
Mr. Aaron Brown, Associate Vice Chancellor, Finance
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs
and Institutional Advancement
Mr. Aan Tan, Associate Vice Chancellor, Facilities Planning, Design and Construction

Guests Present

Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Ms. Melissa Kane, Interim Vice Chancellor, Diversity and Human Resources

Mr. Tan led the committee review of a change order for the Parking Structure project that will be presented to the Board for approval at the regular Board meeting on October 17, 2006. Discussion followed.

CHANGE ORDER NO. 2 –
PARKING STRUCTURE
PROJECT

Mr. Tan led the committee review of a change order for the Quad Modernization project which will be brought to the Board for approval on October 17th. Discussion followed.

CHANGE ORDER NO. 2 –
QUAD MODERNIZATION
PROJECT

Dr. Lacy led the committee review of the agreement for exclusive consulting services regarding food and beverages sold at District campuses/colleges which will be brought to the Board for approval at the October 17th meeting. Discussion followed.

AGREEMENT WITH PROVIDER
CONTRACT FOOD SERVICES

Mr. Brown led the committee review of the 2005-2006 CCFS-311 Annual Financial and Budget Report which will be presented to the Board for information only at the October 17th meeting. Discussion followed.

2005-2006 CCFS-311 – ANNUAL
FINANCIAL AND BUDGET
REPORT

The committee adjourned the meeting at 6:59 p.m.

ADJOURNMENT