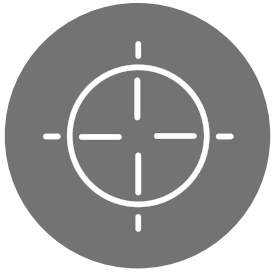


# RCCD EMERGENCY PROCEDURES DIAL 911



## ACTIVE SHOOTER

- Be prepared to run, lock down, or take on the shooter.
- **RUN** - If possible, quickly exit the building and evacuate to a safe area away from danger.
- **HIDE** - If it is not possible to exit safely, stay inside the classroom/office. Follow lockdown procedure below.
- **FIGHT** - If the armed assailant enters your area, fight to survive. Use anything you can find as a weapon and attack with others if possible.
- **CALL 911** when it is safe to do so.



## LOCKDOWN

- Go or stay indoors, select a small, interior room with no or few windows.
- If your area has an identified lockdown location, go to that location.
- Lock the door, turn off lights, close blinds, move away from doors/windows, take cover behind large objects.
- Stay quiet and calm and silence your electronic devices.
- If outdoors, take cover or leave the area.
- Remain indoors until given the all clear.



## SHELTER IN PLACE

- Stay indoors, do not leave the building.
- Lock all exterior doors, close blinds.
- Continue normal activities but stay within the secured building.
- If outdoors, take cover or leave the area.
- Remain indoors until given the all clear.



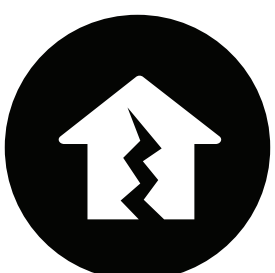
## FIRE

- Activate the fire alarm using a manual pull station.
- Evacuate the building. Do not use the elevators.
- Proceed to designated assembly area, away from danger.
- If your clothing catches fire, DO NOT RUN. STOP-DROP-ROLL.
- Do Not re-enter the building until given the "all clear."
- If you are caught in smoke, drop to your hands and knees and crawl; breathe shallowly through the nose and use shirt as filter to cover your nose and mouth.



## EVACUATION

- Leave the building immediately if the fire alarm is activated, directed by RCCD Police, emergency personnel or Building/Floor captains.
- Use the nearest safe exit or exit stairwell. Never use elevators.
- Once outside, assemble at your designated assembly area away from the danger and check in with your Floor Captain.
- Do not re-enter the building until given the "all clear."



## EARTHQUAKE

### INDOORS:

- **DROP, COVER, and HOLD ON** under a sturdy desk or table.
- Watch for falling objects, and furniture that might slide or topple.
- Stay away from windows and mirrors.
- Do not run outside, as falling debris or electrical wires may hit you.

### OUTDOORS:

- Avoid high buildings, walls, power poles, and other objects which could fall.
- If possible, move to an open area away from all hazards. Protect your head and neck.



## MEDICAL EMERGENCIES

**CALL 9-1-1 from any available telephone and describe the nature of the medical emergency and the exact location on campus.**

- Do not move the victim unless there's an imminent hazard.
- Have someone meet and escort medical personnel to the victim.

### IF YOU HAVE BEEN TRAINED:

- Control severe bleeding by applying direct pressure on the wound.
- If the victim is not breathing, begin CPR.
- Remain with the injured person until help arrives.



**RCCD POLICE (951) 222-8171**