

Agenda Item (XII-A)

Meeting 10/20/2015 - Regular

Agenda Item Business From Board Members (XII-A)

Subject Presentation of 2014-15 Annual Report by Measure C Citizens' Bond Oversight Committee

College/District District

Information Only

Background Narrative:

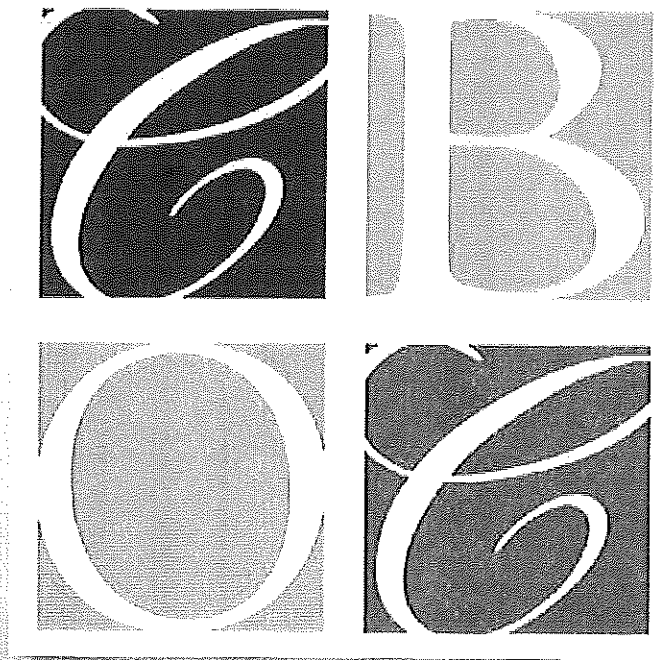
Proposition 39 and the Bylaws of the RCCD Measure C Citizens' Bond Oversight Committee require that the Committee submit an annual report to the Board of Trustees. The report is submitted as an information item and details activities of the Committee during the past year in a format determined by Committee members. The RCCD administrator who staffs the Committee prepares the report; its content is reviewed and approved by the Committee prior to presentation to the Board of Trustees.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Peggy Cartwright, AVC, Strategic Communications and Institutional Advancement

Attachments:

CBOC Annual Report 2014-15

2014-15 Annual Report



Riverside Community College District Citizens' Bond Oversight Committee

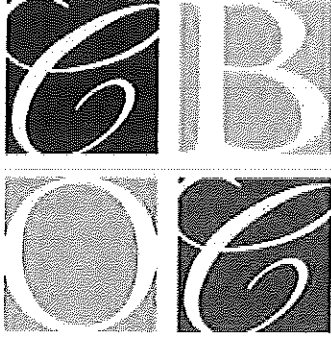


Riverside City Culinary Arts Academy
and District Offices - Centennial Plaza



Henry W. Coil, Sr. and Alice Edna Coil School for the Arts

Nicolas D. Ferguson, Chair
Morrie Barembaum, Vice Chair
Susan Cash
James Cuevas
Robert Frost
Jeff Kraus
Tyrone Macedon



Summary of the Citizens' Bond Oversight Committee

Proceedings and Activities 2014-15

Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act, Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period and are posted at RCCD campuses and education centers. Meeting notices, agendas, minutes, and documents and reports received by the Committee are a matter of public record and are available through the RCCD website: <http://rccd.edu/cboc> or by calling the RCCD Office of Strategic Communications and Relations at (951) 222-8856.

Meeting – October 16, 2014

Riverside City College
Digital Library, Room 409
4800 Magnolia Avenue
Riverside, CA 92506



- Renee Graves, a partner with Vincenti, Lloyd & Stutzman, presented the Measure C financial audit for 2013-14. The auditor reported a clean audit and full compliance of the law with \$85 million of the bond measure monies still available. There were no issues with Measure C findings after a review of income and expenditures. The auditor's summary letter reported no adjustments and no findings of errors.
- Chief of Staff and Facilities Development Chris Carlson presented an update on Measure C Projects.
 - Site work for Centennial Plaza is completed and the project recently had a cement pour of 120 trucks for footings. Target date for opening Centennial Plaza is May 2016.
 - Moreno Valley College's Network Operations Center (NOC) is progressing, completion is expected mid 2015. The NOC was expanded at the request of MVC administration in order to capture future growth needs in the coming years.



Riverside City Culinary Arts Academy and District Offices
- Centennial Plaza -

- o The District is in discussions of expansion plans at Ben Clark Training Center with the County of Riverside. Plans should be finalized in the next couple of months. County updated the master plan for BCTC, and the college has an updated Comprehensive Master Plan, and these documents will be used as resources to advance a new facility to be developed at BCTC by the college.

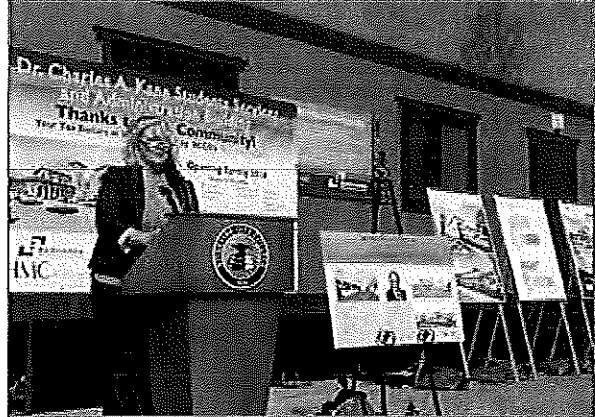
- o Bids were opened on October 16, 2014 for the Student Services/Administration Building at Riverside City College. The construction window is expected to be 16 months.

- o The athletic director's office in Wheelock Gym received DSA close out completion is expected in June 2015.

- o Currently, there are three projects on-going taking place at MVC with some secondary effects.

- o The District is in talks with Tilden-Coil Contractors on construction agreements, which if reworked would help to keep building costs down on Centennial Plaza project.

- Committee members inquired about the additional monies needed to expand the MVC Network Operations Center. Carlson reported an increase of \$500,000 for the Center, due to college expansion and redesign of the project.
- Vice Chancellor of Business & Financial Services Aaron Brown reported on year-end closing of the Measure C budget and developing the coming year's budget. He reported an increase of \$3 million on projects since the last CBOC meeting, including a \$600,000 increase in IT and scheduled maintenance: \$1 million for Culinary Arts; \$2 million for the Coil Schools of the Arts, and \$200,000 for the RCC Student Services building.

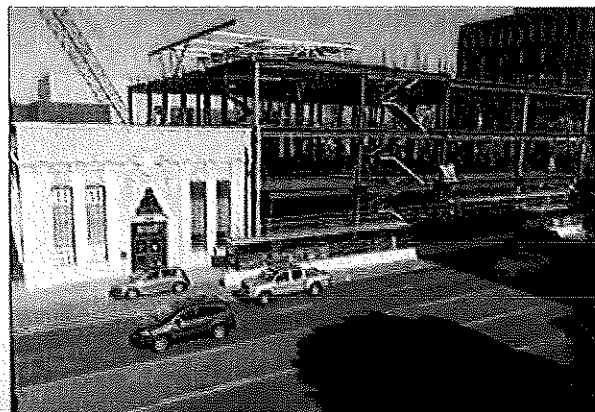


Groundbreaking event for the Dr. Charles A. Kane Student Services and Administration Building at Riverside City College

January 15, 2015

Moreno Valley College
Humanities Building, Room 234
16130 Lasselle Street
Moreno Valley, CA 92551

- Vice Chancellor of Business & Financial Services provided the Measure C financial update, noting a decrease of \$6 million from the October 2014 meeting. Over \$5 million has been directed to the school of the arts and culinary school construction. Recent IT upgrade accounted for \$600,000 and additional \$500,000 was allocated for the Moreno Valley College Network Operations Center (NOC) construction. Currently there is \$85 million Measure C funds remaining and the District expects to do a bond issuance in May or June of 2015 for \$35-\$40 million with the balance to be drawn in a couple of years.



Centennial Plaza construction

- Director of Facilities Development Bart Doering presented an update on Measure C projects.
 - o The MVC NOC is 110 days behind schedule. The District has notified the construction bonding company of contractors' performance and a new completion schedule has been developed. The new completion date is for June 2015.

- o HUM 129/Student Services 101 projects have been completed. The Measure C funded projects included lighting design elements in HUM 129 and installation of AV equipment in Student Services 101. Completion is scheduled for the end of January of 2015.
- o Five-year Capital Improvement Project (CIP) for RCCD and colleges has been filed with the state, as requested by State Chancellor's office by June 30, 2015.
- o District staff is working with Department of Toxic Substance Control (DTSC) on monitoring Norco College wells and land use covenant. Legal is working with DTSC to identify the District's responsibility. Currently, \$400,000 in Measure C funds have been directed to the project.
- o Construction of Centennial Plaza is ongoing and is reaching 15 percent completion. Expected completion date is spring 2016.
- o Projects at Riverside City College include site preparation for the Student Services/Administration Building and construction of the athletic director's office in Wheelock Gym.
- o The Americans With Disability Act Transition Plan - Phase I has been completed at Norco College with transition plans at Riverside City College and Moreno Valley College ongoing.
- Robert Schmidt, Senior Public Affairs Officer, reported that the RCCD Board of Trustees Governance Committee approved new language for Proposition 39, which covers citizens' bond oversight committees.

April 16, 2015

Riverside City College
 O.W. Noble Administration Building, Room 109
 4800 Magnolia Avenue
 Riverside, CA 92506

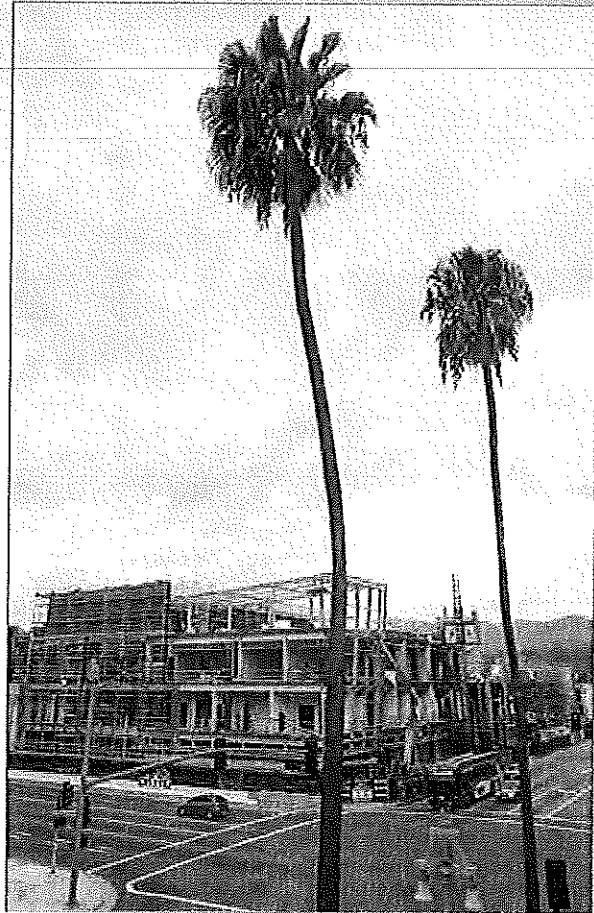
- Tyrone Macedon was introduced as the new CBOC student member. Macedon, who is student body president at Moreno Valley College, becomes the first student from MVC to serve on the CBOC.
- Chief of Staff and Facilities Development conveyed recent changes in Proposition 39 language. The most notable change has to do with service period for members. Oversight committee members are now allowed to serve three, two-year terms, compared to two, two-year terms previously. Changes also allow for a committee member to serve three consecutive one-year terms as chair.
- The Chief of Staff and Facilities Development overviewed the current Measure C projects within the District and its colleges.
 - o During the past quarter, there was only one contract amendment for architecture services on the Student Services building at RCC, with HMC due to additional service needs associated with three of their sub-consultants. The amendment was due to direct costs incurred for additional services by HMC, at the request of RCCD or as mandated for the project.
- Dr. Isaac, Riverside City College President, gave the committee an update on RCC including information on events and planning at the College and the recent ground breaking of the Dr. Charles A. Kane Student Services & Administration Building, wholly Measure C funded project.
- The Vice Chancellor of Business and Financial Services introduced Majd Askar as the District's Business Services director. The committee received a summary report of Measure C monies. Currently, the District is spending in the range of \$4-5 million a month due to the significant building projects and construction schedules.
- To date, the District has issued \$265 million of the \$350 million passed by voters, leaving \$85 million. The next bond issuance will total \$45 million, leaving another \$40 million available. At the same time, the District is looking to refinance the 2007C Series bonds, with the potential of saving over \$5 million over the life of the bonds, saving tax payers \$4 per \$100,000 home value. The District has moved up the refinancing timeline a month due to favorable market conditions.
- The committee asked if the project priorities have changed since the inception of Measure C. Vice Chancellor Brown responded that they are a bit different, because we are reacting to circumstances over time.

The committee voted Nick Ferguson to continue as chair.

July 16, 2015

The Center for Social Justice and Civil Liberties
2nd Floor Conference Room
3855 Market Street
Riverside, CA 92501

- The Chief of Staff and Facilities Development presented the update on Measure C projects and changes to the Board on Measure C projects.
 - April - Governing Agenda Item (VIII-D1) Issuance of General Obligation Bonds.
 - May - Consent Agenda Item (VI-B-6-c) 5/19/15 Agreement for Facilities Planning and Construction Services with Professional Personnel Leasing Inc. The District renewed staffing consultant; and Agenda Item (VIII-E-1) 5/19/15 Agreement Amendment No. 1 for the Network Operations Center with Inland Inspections & Consulting. The agreement is for increased costs for testing and inspections.
 - June - Agenda Item (VI-B-5-e) 6/16/15 Culinary Arts Academy and District Offices/Coil School for the Arts Traffic Signal - Bid Categories 01 & 02. The District awarded the bid for installing a traffic signal near the Coil School for the Arts and the Parking Structure. The committee inquired about the financial responsibility of installing a traffic signal. Carlson stated that it is RCCD's responsibility to install this signal, but we have a reimbursement agreement from the city for \$200,000 towards that expense.



Centennial Plaza construction

- The Chief of Staff and Facilities Development presented the Unencumbered Funds by College/District report. Many of the projects are in closeout; once the projects are completely executed remaining funds are returned to Measure C balance.
- The committee received the Measure C Current/Future Project Summary Status Update. Current projects include: Network Operations Center (MVC), Groundwater Monitoring Wells (Norco College), RCCD/RCCD Centennial Plaza-Coil School for the Arts, RCC Culinary Academy and District Offices; Student Services/Administration Building (RCC); ADA Transition Plan, Phase I - Final Fire Panel (RCCD). The 5yr Capital Improvement Plan (CIP) includes projects for all colleges, which are dependent on state funding.
- Vice Chancellor of Business and Financial Services presented the Project Commitments Summary Report. Five projects account for 99% of the expenditures, and the cash amount is down to \$9.3 million. Centennial Plaza and the Kane Student Services/Administration Building account for 86% of the projects.
- Vice Chancellor of Business and Financial Services presented information regarding the 2015 Bond Sale and Issuance. Chancellor Burke, Governing Board President Virginia Blumenthal, Chris Carlson, and Aaron Brown represented RCCD by meeting with rating agencies, Moody's and Standard and Poor's. RCCD was able to maintain existing ratings due to strong District finances and good asset property values. In addition, good community engagement and involvement, a strong local economy and an active and engaged Citizens' Bond Oversight Committee also contributed.
- The District received oversubscribed offers for the new issuance. RCCD ended with a \$4.11 million savings (6.11% present saving) for the refunding with \$45 million in new money, leaving \$40 million still outstanding to issue.
- The Committee voted Morrie Barembaum to serve as CBOC vice chair.

Statement of Compliance

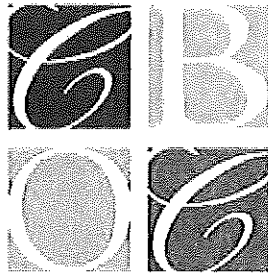
This Annual Report is submitted to the Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee. This Committee advises that, to the best of its knowledge, the Riverside Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted:
Nicolas D. Ferguson, Chair
Citizens' Bond Oversight Committee

Date: October 20, 2015

Riverside Community College District
Citizens' Bond Oversight Committee

2014-15 Annual Report



Submitted to the
Riverside Community College District
Board of Trustees
October 20, 2015

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Agenda Item (VI-B-5-c)

Meeting 11/17/2015 - Regular

Agenda Item Consent Agenda Action (VI-B-5-c)

Subject Bid Award for the Reverse Osmosis System Upgrade Project

College/District Riverside

Funding Measure C

Recommended Action It is recommended that the Board of Trustees award Bid Number 2015/16-06, Reverse Osmosis System Upgrade Project in the total amount of \$176,000 to Inland Mechanical Construction, Inc.

Background Narrative:

On November 10, 2015, the District received bids in response to an Invitation for Bid solicitation for the Reverse Osmosis System Upgrade Project at Riverside City College. The project consists of an upgrade to the existing reverse osmosis system in the Math and Science Building.

See the attached Lowest Responsive and Responsible Bidders summary.

References for Inland Mechanical Construction, Inc. were checked by District staff and found to be satisfactory.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development
Lynn Purper, Facilities Development Director
Majd Askar, Director of Business Services

Attachments:

11172015_Lowest Responsive and Responsible Bidders Summary for Reverse Osmosis System Upgrade

Lowest Responsive and Responsible Bidders Reverse Osmosis System Upgrade at Riverside City College

<u>Contractor</u>	<u>Location</u>	<u>Total Bid</u>
Inland Mechanical Construction, Inc.	Lake Elsinore	\$ 176,000
ABBCO Services, Inc.	Redlands	\$ 248,429

Agenda Item (IV-D-1)

Meeting	12/1/2015 - Committee
Agenda Item	Committee - Resources (IV-D-1)
Subject	Project Budget Approval and Professional Services Agreement for Exterior Building Signage for the Student Academic Services Facility with All Star Signs
College/District	Moreno Valley
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the board of Trustees approve 1) a project budget in the amount of \$23,081 for the Student Academic Services Facility at Moreno Valley College and 2) approve the Exterior Building signage services agreement with All Star Signs in the amount of \$20,980.24

Background Narrative:

On August 5, 2015, solicitations for quotes for signage for the Moreno Valley College Student Academic Services Facility were sent out to nine different firms. Two quotes were received, the lowest being All Star Signs. It is requested that the Board of Trustees approve a project budget of \$23,081 for the signage for the Student Academic Services Facility at Moreno Valley College.

Detailed explanation of scope of work is outlined in the attached agreement (Exhibit I). The signage will include two logos of MVC located on the north and west sides of the parapet wall (Exhibit II) and one sign displaying Student Academic Services (Exhibit III).

As such, selection and approval is requested from the Board of Trustees for the signage services agreement with All Star Signs in the amount of \$20,980.24, including reimbursable expenses.

Prepared By: Sandra Mayo, President, Moreno Valley College
Norm Godin, Vice President, Business Services, MVC
Chris Carlson, Chief of Staff & Facilities Development
Lynn Purper, Facilities Development Director

Attachments:

Agreement with All Star Signs