

2015-16 Annual Report



Riverside Community College District Citizens' Bond Oversight Committee



Morrie Barembaum, Chair
Susan Cash, Vice Chair
James Cuevas
Clark Dupont
Raymond Hicks
Jeff Kraus
Tyrone Macedon, Sr.



Summary of the Citizens' Bond Oversight Committee

Proceedings and Activities
2015-16



Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act, Government Code Sections 54950 et seq. Meeting notices and agendas are sent to members of the Committee within the required period and are posted at RCCD campuses and education centers. Meeting notices, agendas, minutes, and documents and reports received by the Committee are a matter of public record and are available through the RCCD website: <http://rccd.edu/cboc> or by calling the RCCD Office of Strategic Communications and Institutional Advancement at (951) 222-8856.

MEETING: OCTOBER 15, 2015

Norco College
Science & Technology Building, Room 107
2001 Third Street
Norco, CA 92860

Measure C Projects Update

Chief of Staff and Facilities Development Chris Carlson presented the Measure C projects update.

Moreno Valley College

Network Operations Center

The Network Operations Center is an on-going project at Moreno Valley College.

Ben Clark Training Center

With the MVC Comprehensive Master Plan approved, the District submitted an Updated Letter of Intent for Ben Clark Training Center on June 30, 2015. BCTC, a self-funded facility, is included in the Five-Year Capital Improvement Plan filed with the State.

Educational Master Plan

The key projects in the Master Plan and Five-Year CIP include the Library and Learning Center, Natural Sciences Building and the Ben Clark Training Center.

ADA Transition Plan – Phase I

The fire panels at MVC were completed, which finalizes the ADA transition plan, phase I.

Norco College

Groundwater Monitoring Wells / Land Use Agreement

The report on the Department of Toxic Substance Control groundwater monitoring wells is almost complete. We will have a land use agreement on certain areas around the site, which provides Norco College requirements for current maintenance and operations of parking lots and protocols for future construction projects.

Riverside City College

RCCD Centennial Plaza – (Coil School for the Arts, RCC Culinary Academy and District Offices)

Occupancy is expected for the District offices in February 2016. The Culinary Arts program will move in during their April 2-16 break, as they are not on a traditional academic year. The School for the Arts is planning to host their spring performances in the performance hall, but won't move the academic programming until the summer break.



Henry W. Coil Sr. and Alice Edna Coil School for the Arts

Kane Student Services and Administration

The Dr. Charles A. Kane Student Services and Administration Building project is moving along. An additional layer of roofing (waterproofing) is being installed in anticipation of the El Niño forecast this winter.

Educational Master Plan

RCC is updating the Educational Master Plan, which will affirm the College's remaining Measure C projects.

Campus Update – Norco College

Vice President of Business Services Beth Gomez provided an update on Norco College. She presented information on the Norco College Master Plan, which includes the three projects discussed in the project update as well as recommended renovations. Upon completion of these projects a few buildings will be repurposed.

The District signed a 30-year deed with the Department of Education on June 4, 1985 thereby granting RCCD the land on which Norco College is currently located. She reported that as of June 4, 2015 the College now owns the land and is no longer required to report anything that has to do with the land with the U.S. Department of Education.

The Master Plan also calls for a secondary road to be constructed on campus. The city of Norco is working with the College to construct and install a public electronic sign at the corner of Hamner Avenue and Third Street, just behind the existing monument sign.

Measure C Financial Update

Vice Chancellor of Business and Financial Services Aaron Brown provided the Measure C financial update. In the project commitments summary changes, there is a change to the amount of Issuances of Series 2004 A through Series 2015 E. Issuances and proceeds were changed by the amount of the 2015 issuance. The interest income change occurred because at the beginning of the year we give an estimate. Now we have actual results and can make an estimate for the new year. Another significant change is the project savings impacted the budget and significant items were moved from in-progress to complete. You'll see the programming of the new issuance so we can fully budget the commitments. Bottom line is the \$10 million are the commitments to-date and there is \$40 million left to issue.

As far as expenditures from the last meeting, it is roughly \$14.4 million. Major items are the Culinary Arts Academy and Coil School for the Arts, which account for about \$8.8 million, and the RCC Student Services Building at \$3.6 million, the MVC Network Operations Center, and the NC Fuel Cell project. The four projects account for 96% of that total.



Dr. Charles A. Kane Student Services and Administration Building at Riverside City College

Business from Committee Members

Measure C Audit

Gema Ptasinski, a partner with Vincenti, Lloyd & Stutzman, presented the Measure C financial audit for 2014-15. The auditor presented a letter addressed to the Board of Trustees and the CBOC with the scope and results of the audit. There were no difficulties in performing the audit. There were two corrected misstatements because the District changed funds and there were a few adjustments in reporting that occurred. It wasn't anything to be concerned about, just a transitioning situation and both were corrected.

The audit is a combined report with the financial and performance audits. The auditor reported a clean audit and full compliance of the law. There were no issues with Measure C findings after a review of income and expenditures. The auditor's summary letter reported no adjustments and no findings of errors.

Measure C Audit – Chair Interview

Nicolas Ferguson, CBOC chair, presented a report of the Measure C Audit telephone interview he had with the auditor. He reported that there were no issues between district staff and the CBOC. The material is presented and questions are answered in a timely manner.

Review of 2014-15 Annual Report

Nicolas Ferguson presented the 2014-15 CBOC Annual Report. The Committee approved the report with the correction. The report is to be presented to the Board of Trustees at the October 20, 2015 meeting. Members Jeff Kraus and James Cuevas will attend the meeting to report on behalf of the CBOC.

MEETING - JANUARY 21, 2016

Ben Clark Training Center
Cal Fire Executive Conference Room
16902 Bundy Avenue
Riverside, CA 92518

Ben Clark Training Center Update

Dean of Public Safety Education and Training Art Turnier gave a report on the Ben Clark Training Center and the programs it offers in public safety, fire technology, emergency medical technician, paramedics, law enforcement, and basic and advanced officer training for fire and law. The College partners with Cal Fire and the Riverside County Sheriff's Department. RCCD has been involved in public safety since 1952 when the first sheriff's academy was held. The land was part of March Air Force Base when it was an active duty base. One side of the campus is run by Cal Fire and the other is run by the Sheriff's Department.

Measure C Financial Update

Vice Chancellor of Business and Financial Services Aaron Brown, provided the Measure C financial update. Major current projects include the Culinary Arts Academy, the Coil School for the Arts and RCC's Kane Student Services and Administration building. The September financial report shows a decrease in cash balance of about \$13 million due to the major projects. All expenditures are highlighted in the budget report; about 98% are related to all project listed plus the Moreno Valley College Network Operations Center.

Measure C Project Update

Chief of Staff and Facilities Development Chris Carlson provided the Measure C project update.

Moreno Valley College

Network Operations Center

The Network Operations Center at MVC is ongoing. The contractor will continue this project until finished. The job is at the final punch list items. This has delayed staff location changes at the College as well as delaying the redundancy as an IT network system.

Educational Master Plan

MVC's Educational Master Plan is completed and includes the request for Ben Clark Training Center. Student Services remodel - staff is working with Business Services to put out a RFQ and RFP for architectural services. The master list of architects is outdated, so we are requesting RFQs and RFPs for the handful of remaining projects. Scope of the project is a major remodel of the



Fuel Cell Project at Norco College

Student Services building because the original building and services have changed. This is a start to implement the College's Master Plan.

Ben Clark Training Center

Holt Architects was awarded this project for site development planning.

Norco College

Groundwater Monitoring Wells

Norco has received sign off from Department of Toxic Substance Control. It will go to the Board of Trustees in February for approval. Norco's Measure C projects and funding are complete.

RCCD Centennial Plaza

Centennial Plaza is under construction; staff is pushing for completion. The plan is for the District Office (floors 2 and 3) furniture to be installed in January 2016, upon completion of construction. A preview opening and block dedication will be held on March 13. The Culinary faculty has requested some additions to the Culinary Academy; these changes have been made.

Committee Update

Vice Chair Morrie Barembaum stated that an election of new officers for the CBOC needs to occur at the next meeting. Also the two vacant positions need to be filled. District staff will solicit for new members and appointments will take place.

MEETING – APRIL 21, 2016

Riverside Community College District
Executive Conference Room, #309
3801 Market Street
Riverside, CA 92501

Measure C Financial Update

Project Commitments Summary Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, Series 2015 E

Director of Business Services Majd Askar provided the Measure C Financial Update and shared the financial changes that have occurred over the last quarter. To date there is approximately \$40 million in issuances; Measure C has \$17,168,614 cash on hand. She provided Committee members the financial information on Measure C projects.

Measure C Project Update

Chief of Staff and Facilities Development Chris Carlson delivered the Measure C project update.

RCCD Centennial Plaza

A preview opening of Centennial Plaza was held on March 13, 2016. District staff and operations have moved in. The Culinary Arts faculty and Culinary Academy will move in August. The Coil School for the Arts programs will move in fall 2016.

Moreno Valley College

Network Operations Center

The Network Operations Center project is complete.

Student Services Remodel

An RFQ/RFP has been issued and eight companies were invited to interview to undertake the remodeling and development of the Student Services building.

Ben Clark Training Center

BCTC ground lease site planning agreement was awarded to Holt Architects in January 2016.

Five-Year Capital Improvement Plan

The final proposal for the Library and Learning Center was submitted to the state.

Center for Human Performance initial project proposal submitted to the state.

Natural Science Building initial project proposal submitted to the state.

Allied Health Building deferring initial project proposal submitted to the state.

An updated letter of intent for BCTC was submitted on 6/30/15 to the state.

Comprehensive Master Plan was approved; work is underway to design an initial facility at BCTC.

Norco College

Norco Groundwater Monitoring Wells Project

Project completed with new Land Use Covenant entered into by RCCD and the Department of Toxic Substance Control.

Five-Year Capital Improvement Plan

Multimedia and Arts Center final project proposal submitted to the state.

Center for Human Performance initial project proposal submitted to the state.

Library and Learning Resource Center initial project proposal submitted to the state.

Student Services Remodel needs initial project proposal development.

Riverside City College

Kane Student Services and Administration Building

The project is close to completion, RCC will host an unveiling event for the Dr. Charles A. Kane Student Services and Administration building on Saturday, April 23, coupled with a program for high school seniors. Move-in is scheduled for spring 2016.



Network Operations Center at Moreno Valley College

Five-Year Capital Improvement Plan

RCC will update the Five Year Capital Improvement Plan Facilities Master Plan which includes Life Science/Physical Science reconstruction, a new Cosmetology Building, and Business Education repurposing. A project proposal will be submitted for a state bond and will go to the Board in June.

New Committee Member Applications

The Office of Strategic Communications and Institutional Advancement received one application for the two vacancies on the CBOC; this applicant didn't qualify due to residency. The process will be extended and staff will continue to recruit for the open positions.

Business from Committee Members

Nicolas Ferguson submitted his letter of resignation from the CBOC, therefore Peggy Cartwright led an election for the position of chairperson.

Tyrone Macedon, Sr., made a motion to nominate Morrie Barembaum as committee chair. The nomination was seconded by Jeff Kraus. Vote 4-0.

Morrie Barembaum was the vice chair; the Committee elected to fill his seat. Jeff Kraus nominated Susan Cash to serve as vice chair. The nomination was seconded by Tyrone Macedon, Sr. Vote 4-0.

Centennial Plaza Update

Committee members were invited to participate in a tour of Centennial Plaza after the meeting was adjourned.



RCC Culinary Academy at Centennial Plaza

MEETING – JULY 21, 2016

Riverside City College
Kane Student Services and Administration Building
Executive Conference Room, #224
4800 Magnolia Avenue
Riverside, CA 92506

Riverside City College Update

Riverside City College President Wolde-Ab Isaac provided the RCC update. The Dr. Charles A. Kane Student Services and Administration Building was officially dedicated on April 23, 2016 and funded through Measure C. Student Services staff and operations occupied the building in early July. College services that were housed in five separate buildings throughout the campus are now consolidated into this 44,000-square-foot one-stop customer service center. The facility was designed through a collaboration of representatives from all student service programs. Vacant space is being transformed into student engagement centers for visiting lecturers and specialized student programs.

A discussion occurred between Committee members and Dr. Isaac regarding RCC programs and student success.

Measure C Financial Update

Project Commitments Summary Series A, Series B, Series A Refunding, Series 2007 C, Series 2010 D, and Series 2015 E as of June 30, 2016

Vice Chancellor of Business and Financial Services Aaron Brown provided the Measure C Financial Update. Committee members received the financial report which shows expenditure activity and no changes to the commitments since the last report. There are approximately \$5 million in cash expenditures since the last report on March 31, 2016. The major components of the expenditures were the Dr. Charles A. Kane Student Services and Administration Building, the Culinary Arts Academy and District Offices, and the Coil School for the Arts which represent about 85 percent of the total expenditures. There was a significant continuance of our IT budget for upgrade projects, about \$600,000, to replace equipment such as routers and switches representing approximately 90% of the total expenditures. The Board did not take action on any additional commitments, yet there is still a lot of activity going on.

A discussion occurred between Committee members and Vice Chancellor Brown regarding the Committee's role and the financial report.

As of the July 2015 issuance there is about \$12 million of the \$45 million left. All projects, once approved, go through a bid process. Brown asked Madj Askar, director of Business Services, to present at the next meeting information on the District's bid process. The financial report is in compliance and in accordance with Proposition 39.

Measure C Project Update

Chief of Staff and Facilities Development Chris Carlson provided the Measure C project update.

Moreno Valley College

Network Operations Center

The Network Operations Center is now complete and is DSA certified.

Student Services Remodel

We are selecting an architect on the remodeling and development of a new Student Services building and reevaluating remodeling.

Ben Clark Training Center

The Ben Clark Training Center ground lease site planning agreement has been completed and the final presentation to the executive team which includes the Economic Development Agency, Riverside County Sheriff's Department and Cal Fire was made in July. The goal is to make BCTC into an official center.

Five-Year Capital Improvement Plan

MVC's Five-Year CIP priority is the Library Learning Center with several additional projects.

Norco College

Groundwater Monitoring Wells / Land Use Agreement

The Land Use Covenant between RCCD and Department of Toxic Substances Control is complete.

Five-Year Capital Improvement Plan

NC's Five-Year CIP priority projects include Multimedia and Arts Center, Center for Human Performance, and several additional projects.

Riverside City College

Coil School for the Arts and RCC Culinary Academy

The Centennial Plaza project is 100% complete.

Five-Year Capital Improvement Plan

RCC's Master Plan was presented to the Board in April to serve as an update to the facilities master plan. The state requires us to file a Five-Year Capital Improvement Plan and RCC's number one priority is the Life Science/Physical Science Reconstruction. There is a proposal for a new Cosmetology Building, followed by the Business Education repurposing.

Business from Committee Members

On June 21, 2016 the Board of Trustees approved the appointments of Raymond Hicks and Clark Dupont to serve on the RCCD Citizens Bond Oversight Committee. Hicks and Dupont fill the vacancies of Nicholas Ferguson and Robert Frost. Hicks represents as a member of a college support organization position and Dupont serves as a community-at-large member.

The meeting was adjourned in honor of former CBOC Chair Nicolas Ferguson who passed away on May 9, 2016.



Fire Technology at the Ben Clark Training Center

Statement of Compliance

This Annual Report is submitted to the Board of Trustees by the Riverside Community College District Citizens' Bond Oversight Committee. This Committee advises that, to the best of its knowledge, the Riverside Community College District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure C and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section (b) (s) (a) of the California Constitution.

Respectfully submitted:
Morrie Barembaum, Chair
Citizens' Bond Oversight Committee

Date: November 15, 2016

Riverside Community College District
Citizens' Bond Oversight Committee

2015-16 Annual Report



Submitted to the
Riverside Community College District
Board of Trustees
November 15, 2016

RCCD

**RIVERSIDE COMMUNITY
COLLEGE DISTRICT**

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

