

CITIZENS' BOND OVERSIGHT COMMITTEE

Riverside Community College District

October 14, 2021 – 3pm via Zoom

Minutes

MEMBERS PRESENT

Warren Avery
Monica Delgadillo
Eva Petty
Patricia Reynolds
Fauzia Rizvi
Dwight Tate
Michael Vahl

RCCD STAFF PRESENT

Aaron Brown, Vice Chancellor, Business and Financial Services
Rebecca Goldware, Vice Chancellor, Institutional Advancement & Economic Development
Hussain Agah, Associate Vice Chancellor, Facilities Planning and Development
John Geraghty, Controller
Mehran Mohtasham, Director, Capital Planning
Misty Griffin, Accounting Services Manager, Business and Financial Services
Mark Knight, Information Architect
Renee Vigil, Executive Administrative Assistant
Natarkia Williams, Administrative Assistant IV

CALL TO ORDER

Chair Avery called the Citizens' Bond Oversight Committee (CBOC) to order called at 3:02pm and led the pledge of allegiance.

COMMENTS FROM THE PUBLIC

Chair shared spoke to the Board of Trustees (Board) last month about the 2021 CBOC Annual Report and the Board thanked the CBOC for the time spent on the report. There are openings for the CBOC as one of the members expire at the end of December 2021 and several members term out in May 2022. The CBOC application can be found on the rccd.edu website and members can re-apply as well as members of the public can reapply. No public comments were received.

APPROVAL OF MINUTES - MINUTES FROM JULY 8, 2021

Member Rizvi moved to approve the July 8, 2021 minutes and Member Reynolds seconded the motion. Motion carried. (Vote: 7 ayes)

MEASURE C FINANCIAL UPDATE - PROJECT COMMITMENTS SUMMARY REPORT AS OF JULY 1 TO SEPTEMBER 30, 2021

Accounting Services Manager, Misty Griffin shared financial transaction changes since the last meeting. There has been a reduction in cash of about \$3 million that is related to expenditures for the Student Services Welcome Center at Moreno Valley College and the Physical Life Science secondary effects project at Riverside City College. The interest income is around approximately \$70,000 which is lower than what was anticipated. The projects commitments and proposed projects is up by approximately \$278,000 due to the Logic Domain project being funded for an additional two years for about \$25,000. This is a software that is used to track

projects and due to staffing adjustments in the amount of \$252,000. The contingency is being reduced by approximately \$348,000.

A question was received from Chair Avery about the \$2.7M contingency has not been actualized but the CPES shows what projects left to augment existing projects or new projects. No other questions received for this item.

CAPITAL PROGRAM EXECUTIVE SUMMARY (CPES) REPORT JULY 1 TO SEPTEMBER 30, 2021

Accounting Services Manager, Misty Griffin shared there were no Board approved Measure C changes to this report. However, there were two changes to non-Measure C funding; one of the changes is the \$2.7 million in state funding that was added to Norco College’s Center for Human Performance and Kinesology. The other was \$32 million in state funding that was added for a Riverside City College’s Life Science Physical Science reconstruction project. This will change if the Board approves a change.

Chair Avery questioned if the funds had any effect on bond money and the funds were not bond related. Member Rizvi asked if there were no changes in the budget for this item and Vice Chancellor, Aaron Brown clarified the only time the report will change would be if the Board approves any kind of action to either augment existing program or to approve a new Measure C program. No other questions received for this item.

MEASURE C PROJECTS UPDATE - BOARD REPORTS - JULY THROUGH SEPTEMBER 2021 USING MEASURE C FUNDING

Associate Vice Chancellor, Hussain Agah presented the three Board reports. The Ben Clark Training Center phase one California Environmental Quality Act (CEQA) plan was shared. The second report details the inspection services agreement with Knowland Construction Services for the Ben Clark Training Center phase one of the project. The last report is for a special inspection and materials testing services agreement with MTGL, Inc. for the Ben Clark Training Center phase one Education building I project. No questions received for this item.

MEASURE C PROJECT SUMMARY STATUS UPDATES OCTOBER 14, 2021

Associate Vice Chancellor, Hussain Agah provided an update about the Riverside Community College Life Science/Physical Science reconstruction project for Business Education and CIS. Approval is expected for approval next fiscal year. Moreno Valley College has a new Student Service Welcome Center project, Student Services renovation project is under the design phase, Ben Clark Training Center phase one is in the construction phase for this project and fire alarm upgrades will be completed by the end of the year. Norco College completed the soccer field artificial turf replacement project. No questions received for this item.

BUSINESS FROM COMMITTEE MEMBERS - CHAIR AND VICE CHAIR TERMS - TRANSITION TO START IN JANUARY 2022

Chair Avery proposed that the chair and vice chair terms run the calendar year from January 1 through December 31 for the calendar year. Member Tate motioned that chair and vice chair run the calendar year from January 1 through December 31 for one year and member Reynolds seconded. Member Reynolds asked if the terms can be written into the CBOC Bylaws with two-

year terms. Chair Avery stated that this would need to go before the Board to enter this into the Bylaws for a two-year term vs. a shorter one-year term. Member Vahl explained that the CBOC terms are two years and CBOC members can be extended to four years total. Chair Avery agreed that a one-year term is sufficient and Member Rizvi agreed with the one-year term. It was shared that Member Vahl terms out at the end of December 2021. (Vote: 7 ayes) Member Reynolds motioned to formalize the term lengths within the Bylaws and Member Petty seconded. (Vote: 7 ayes) Member Tate motioned for the Chair Avery and Vice Chair Petty to remain in their current roles and Member Rizvi seconded. (Vote: 7 ayes) The District will confirm if CBOC members can serve three terms.

BUSINESS FROM COMMITTEE MEMBERS - 2022-2024 CBOC MEETING CALENDAR - CURRENTLY SECOND THURSDAY EVERY THREE MONTHS

Member Rizvi motioned to calendar the 2022, 2023 and 2024 meetings on the second Thursday of the first month of the quarter (every three months for January, April, July and October) and Member Delgadillo seconded the motion. (Vote: 7 ayes) Member Delgadillo will term out March 2023. No other comments were received.

ADJOURN

The CBOC committee meeting adjourned at 3:33pm.