

## **CITIZENS' BOND OVERSIGHT COMMITTEE**

Riverside Community College District

July 8, 2021 – 3pm

Via teleconference: <https://youtube.com/channel/UCGDo8aLHnvj4U5DspeHQjJA>

### **MEMBERS PRESENT**

Dwight Tate

Eva Petty

Fauzia Rizvi

Michael Vahl

Monica Delgadillo

Patricia Reynolds

Warren Avery

### **RCCD STAFF PRESENT**

Aaron Brown, Vice Chancellor, Business and Financial Services

Rebecca Goldware, Vice Chancellor, Institutional Advancement & Economic Development

Hussain Agah, Associate Vice Chancellor, Facilities Planning and Development

Misty Griffin, Accounting Services Manager, Business and Financial Services

Mark Knight, Information Architect

Renee Vigil, Executive Administrative Assistant

### **CALL TO ORDER**

Chair Avery called the Citizens' Bond Oversight Committee (CBOC) to order at 3:02pm via teleconference and led the Pledge of Allegiance.

### **PUBLIC COMMENTS**

No public comments were received via [CBOC@rccd.edu](mailto:CBOC@rccd.edu) email. There were technical difficulties with at start of the live stream on YouTube but this was quickly remedied. Chair Avery thanked the District and campus staff for the tours of the facilities. Chair Avery asked about offering live comments during the meeting and member Vahl asked if the CBOC would be hosting a live in-person October meeting. Vice Chancellor Goldware shared those members of the public can provide live commenting during the CBOC meeting, links with call-in details can be shared as this has taken place historically and the plan is to host the October CBOC meeting in-person at the District.

### **APPROVAL OF MINUTES – CBOC MEETING APRIL 8, 2021**

Member Petty moved that the CBOC members approve the April 8, 2021 minutes and member Reynolds seconded the motion. Motion carried. (Vote: 6 ayes)

### **MEASURE C FINANCIAL UPDATE - PROJECT COMMITMENTS SUMMARY REPORT AS OF JUNE 30, 2021**

Accounting Services Manager, Misty Griffin shared as of June 2021 there has been a reduction in the cash on hand in the amount of about \$3.6 million related to expenditures for the Student Services Welcome Center at Moreno Valley College, Ben Clark Training Center at Moreno Valley College and the Physical and Life Science Secondary Effects project at Riverside City College.

MEASURE C FINANCIAL UPDATE - CAPITAL PROGRAM EXECUTIVE SUMMARY (CPES) REPORT APRIL 1 TO JUNE 30, 2021

Accounting Services Manager Griffin presented the CPES Report for budget changes from the period of April 1 to June 30, 2021. There are no Board approved project budget changes to report for this period.

MEASURE C PROJECTS UPDATE - BOARD REPORTS – APRIL THROUGH JUNE 2021 USING MEASURE C FUNDING

Associate Vice Chancellor Agah presented the seven Board reports from April through June 2021. A question was received from member Delgadillo with regard to participation of prime contractors; it was asked if there any outreach or development for minority or women-owned businesses that are contractors. Associate Vice Chancellor Agah clarified that this is part of the pre-qualification process with local participation and selection criteria for location within the Inland Empire/District area. The local requirement is part of the procurement qualification. If the Board requested information about prime or subcontractors for data points this information would be provided.

Chair Avery asked a follow up question about the Board reports with the number of submittals and the reports show the final selected responses about why doesn't the District show the top submittals within the Board reports? There is a Board approved prequalified list of services through a vetted process. Proposals are reviewed, verify which ones meet the requirements, vendors are interviewed and winners are selected based on scores. All documentation regarding the proposals are available through a public records request to access the score sheets, other proposals in comparison with other submissions, etc. The Purchasing department can provide this documentation and the District does meet with unsuccessful vendors to discuss their scores and matrix for improvement. It was discussed with Vice Chancellor Brown about current vendors and the force majeure contract details.

Member Rizvi joined the meeting during this item.

MEASURE C PROJECT SUMMARY STATUS UPDATES – JULY 2021

Associate Vice Chancellor Agah presented the FPD which highlights projects at the three colleges. Chair Avery asked if the additional funds for the Life Sciences building were from Measure C or general funds. Hussain clarified the funds were from the Riverside City College general funds. Vice Chancellor Brown explained that the Life Science Physical Science renovation project is partly funded through Measure C.

REVIEW DRAFT 2020-21 CBOC ANNUAL REPORT

Vice Chancellor Goldware presented the 2020-21 CBOC Annual Report draft to the committee. Chair Avery asked if the report entailed a summary of the year's minutes and Vice Chancellor Goldware clarified that the report does summarize the minutes.

BUSINESS FROM COMMITTEE MEMBERS

Vice Chancellor Brown asked if the questions submitted to the District from member Delgadillo could be discussed during this agenda item. Chair Avery stated this could be discussed with the

questions being read to the CBOC. Vice Chancellor Brown explained about the District lessons learned with stewardship with the funds. It was shared that the District Facilities office has been the support system and subject matter experts as the colleges are the face of the projects. Member Delgadillo shared that the intent of the questions was that the bonds are for the future economic development for the District-area and for the development of students to grow and expand the culture in the area.

Public comments were received from Jason Hunter about how to access the CBOC meeting and provide public comments to the committee. Member Delgadillo provided public comments in response to Jason Hunter's commentary.

ADJOURN

The CBOC committee adjourned the meeting at 4:01pm.