

MINUTES OF THE BOARD OF TRUSTEES REGULAR
AND COMMITTEE MEETINGS OF THE GOVERNANCE,
TEACHING AND LEARNING, PLANNING AND OPERATIONS,
RESOURCES AND FACILITIES COMMITTEES
OF JANUARY 12, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the O.W. Noble Administrative Building, Board Room AD 122, Riverside City College, 4800 Magnolia Avenue, Riverside, California 92506.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President
Nathan Miller, Vice President
Tracey Vackar, Secretary
Mary Figueroa, Board Member
Janet Green, Board Member (left at 8:00 p.m.)
Ryan Rudolph, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Dr. Wolde-Ab Isaac, President, Riverside City College
Dr. Sandra Mayo, President, Moreno Valley College
Ms. Chris Carlson, Chief of Staff and Facilities Development
Ms. Peggy Cartwright, Associate Vice Chancellor, Strategic Communications and Institutional Advancement
Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services
Mr. Mike Simmons, Director, Risk Management, Safety & Police Services
Mr. Charles Richard, Associate Professor, Music, Riverside City College
Ms. Patricia Avila, Dean of Instruction, CTE, Riverside City College
Mr. Richard Keeler, Dean, Grants
Ms. MaryAnn Doherty, Interim Director of Grants

Student Trustee Ryan Rudolph led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Dr. Dariush Haghghat addressed the Board on campus safety for staff and students.

PUBLIC COMMENT

The Committee Chair Tracey Vackar convened the meeting at 6:25 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Ms. Rhonda Taube; and Management Representative: Ms. Virginia McKee-Leone.

TEACHING AND LEARNING
COMMITTEE

Mr. Charles Richard led the committee review of the Substantive Change Report on the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts that will be presented to the Board for approval at the January 19 regular meeting. Discussion followed.

Riverside City College Substantive Change Report on the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts

Ms. Patricia Avila presented the committee with the Substantive Change Report on the Culinary Academy that will be presented to the Board for approval at the January 19 regular meeting. Discussion followed.

Riverside City College Substantive Change Report on the Culinary Academy

Ms. Thomas led the committee review of the curricular changes for inclusion in the catalog and in the schedule of class offerings that will be presented to the Board for approval at the January 19 regular meeting. Discussion followed.

Proposed Curricular Changes

Mr. Keeler and Ms. Doherty presented the Grants Office Winter Report for 2015- 2016. Discussion followed.

Grants Office Winter Report for 2015-2016

The committee adjourned the meeting at 7:18 p.m.

Adjourned

The Committee Chair Mary Figueroa convened the meeting at 7:19 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Ms. Rhonda Taube and Management Representative: Ms. Virginia McKee-Leone.

PLANNING AND OPERATIONS COMMITTEE

Mr. Simmons facilitated a presentation on the Risk Management department which included a comprehensive review of current and prior Risk Management initiatives and future objectives. Discussion followed.

Risk Management Update

The committee adjourned the meeting at 7:50 p.m.

Adjourned

The Committee Chair Janet Green convened the meeting at 7:51 p.m. Committee members in attendance: Aaron Brown, Vice Chancellor, Business and Financial Services; Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Ms. Rhonda Taube and Management Representative: Ms. Virginia McKee-Leone.

RESOURCES COMMITTEE

Ms. Carlson reviewed the budget augmentation for Construction, FFE and Management Services for the Culinary Arts Academy and District Offices Project in the amount of \$1,853,515 for additional Construction, Group II and Construction Services that will be presented to the Board for approval at the January 19 regular meeting. Discussion followed.

Budget Augmentation for Construction, FFE and Management Services for the Culinary Arts Academy and District Offices Project

The committee adjourned the meeting at 7:58 p.m.

Adjourned

The Committee Chair Nathan Miller convened the meeting at 7:59 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), and Ms. Peggy Campo (Norco College/RCCD); CTA Representative: Ms. Rhonda Taube and Management Representative: Ms. Virginia McKee-Leone.

FACILITIES COMMITTEE

Ms. Carlson reviewed the Project Change Order No. 2 with Kamran and Co., Inc. in the amount of \$42,297.20 and the change order in excess of ten percent by a total of \$57,540.38 that will be presented to the Board for approval at the January 19 regular meeting. Discussion followed.

Change Order No. 2 for Culinary Arts Academy and District Office Building with Kamran and Co., Inc.

Ms. Carlson reviewed the agreement with Holt Architecture in the amount not to exceed \$15,280 to provide a Preliminary Site Analysis for a new classroom building for the Ben Clark Training Center that will be presented to the Board for approval at the January 19 regular meeting. Discussion followed.

Agreement for Ben Clark Training Center Preliminary Site Analysis with Holt Architecture

The committee adjourned the meeting at 8:02 p.m.

Adjourned

The Board adjourned the meeting at 8:03 p.m.

ADJOURNMENT