



RIVERSIDE COMMUNITY
COLLEGE DISTRICT

**Board of Trustees - Regular Meeting Board of Trustees
Governance Committee, Teaching and Learning Committee, Planning and Operations
Committee, Facilities Committee and Resources Committee
Tuesday, January 13, 2015 6:00 PM
Student Academic Services, General Assembly Room #121,
16130 Laselle Street, Moreno Valley 92551**

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at www.rccd.edu/administration/board.

I. COMMENTS FROM THE PUBLIC

Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.

II. PUBLIC HEARING (NONE)

III. CHANCELLOR'S REPORT

- A. [Chancellor's Communications](#)
Information Only

IV. BOARD COMMITTEE REPORTS

- A. Governance

1. Resolution No. 34-14/15 -- Revisions to the Measure C Citizens' Bond Oversight Committee Bylaws

The Committee to review Resolution Number 34-14/15 approving amendments to the Bylaws for the Measure C Citizens' Bond Oversight Committee.

2. Presentation on Joint Board Meetings with local School Districts in 2015

Information Only

B. Teaching and Learning

1. Proposed Curricular Changes

The Committee to review the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

C. Planning and Operations (None)

D. Resources (None)

E. Facilities

1. Agreement Amendment No.2 and No.3 for the Student Services Building with HMC Architects

The Committee to review: 1) agreement amendment No. 2 for the Student Services Building Project at Riverside City College for additional Architectural Services with HMC Architects in the amount not to exceed \$35,500; and 2) agreement amendment No. 3 for the Student Services Building Project at Riverside City College for additional Architectural Services with HMC Architects in the amount not to exceed \$10,600.

V. OTHER BUSINESS (NONE)

VI. CLOSED SESSION (NONE)

VII. ADJOURNMENT

Agenda Item (III-A)

Meeting 1/13/2015 - Committee
Agenda Item Chancellor's Report (III-A)
Subject Chancellor's Communications
College/District District
Information Only

Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (IV-A-1)

Meeting	1/13/2015 - Committee
Agenda Item	Committee - Governance (IV-A-1)
Subject	Resolution No. 34-14/15 -- Revisions to the Measure C Citizens' Bond Oversight Committee Bylaws
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees adopt Resolution Number 34 -14/15 approving amendments to the Bylaws for the Measure C Citizens' Bond Oversight Committee.

Background Narrative:

Changes in Proposition 39 language require revisions to specific sections of the RCCD Measure C Citizens' Bond Oversight Committee Bylaws. Given this requirement, RCCD bond counsel David Casnocha reviewed the original committee bylaws, approved by the Board of Trustees on May 19, 2004, and recommended appropriate language to ensure that the bylaws accurately reflect current Proposition 39 requirements. In addition, Mr. Casnocha proposed additional language changes based on best practices regarding bond oversight committees and the discharge of committee duties. The recommended changes are identified in the following manner: Changes required by Proposition 39 are underlined and bracketed with **; changes based upon best practices are underlined without **; deleted language is identified in red.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

Attachments:

[Measure C Bylaws Revised and Resolution](#)

**INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE
AMENDED AND RESTATED BYLAWS**

Section 1. Committee Established. The Riverside Community College District (the "District") was successful at the election conducted on March 2, 2004 (the "Election"), in obtaining authorization from the District's voters to issue up to \$350,000,000 aggregate principal amount of the District's general obligation bonds ("Measure C"). The Election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish an Independent Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the Riverside Community College District (the "Board") hereby establishes the Independent Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure C. Regular and scheduled maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform the duties set forth in Sections 3.1, 3.2 and 3.3 and shall refrain from those activities set forth in Sections 3.4 and 3.5:

3.1 Inform the Public. The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee

3.2 Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure C; and (b) no bond proceeds were used for any inappropriate teacher or administrative salaries or other operating expenses, in accordance with Attorney General Opinion 04-110 issued on November 9, 2004.

3.3 Annual Report. The Committee shall present to the Board, in public session, an annual written report which shall include the following:

(i) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(ii) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board/Chancellor. Either the Board or the Chancellor, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of construction contracts.
- (ii) Approval of construction change orders.
- (iii) Appropriation of construction funds.
- (iv) Handling of all legal matters.
- (v) Approval of construction plans and schedules.
- (vi) Approval of scheduled maintenance plans, and
- (vii) Approval of the sale of bonds.

3.5 Measure C Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

(i) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.

(ii) The establishment of priorities and order of construction for the bond projects shall be made by the Board or the Chancellor.

(iii) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board or the Chancellor.

(iv) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) by the Board or the Chancellor and shall report to the Committee on any cost saving techniques considered or adopted by the Board.

(v) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(vi) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.

(vii) The appointment or reappointment of qualified applicants to serve on the Committee. ~~[DELETED LANGUAGE: subject to legal limitations and based on criteria adopted at the Board's sole discretion as part of carrying out its function under Prop 39]~~

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(i) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Prop. 39 (Article XIII A of the California Constitution) ~~**(together, the "Audits") at the same time said Audits are submitted to the District, and review the Audits.~~ **

(ii) Inspect District facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Chancellor.

(iii) Review copies of scheduled maintenance proposals or plans developed by the District.

(iv) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

5.1 Number.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the District, such as a foundation.
- ~~**Two (2) members of the community at-large.**~~

5.2 Qualification Standards.

- (i) To be a qualified person, he or she must be at least 18 years of age.

(ii) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District. [DELETED LANGUAGE: “union representative” and “or their family members.”]

5.3 Ethics: Conflicts of Interest. Members of the Committee are not subject to Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code and the Political Reform Act (Gov. Code §§ 81000 et seq.), and are not required to complete the Form 700. However, each member shall comply with the Committee Ethics Policy attached as “Attachment A” to these Amended and Restated Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing as of the later of the date of appointment by the Board or the date at which the Amended and Restated Bylaws are approved by the Board. **No member may serve more than three (3) consecutive terms.** At the Committee’s first meeting, members may draw lots to select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Members whose term has expired may continue to serve on the Committee until a successor has been appointed.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District shall advertise for members in accordance with its customary practices, including through local newspapers and the District website; (b) appropriate local groups will be solicited for applications; (c) the Chancellor or his or her designee will review the applications; and (d) the Chancellor or his or her designee will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The District shall seek to fill vacancies within 90 days.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District, (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; and (c) the Committee and its members shall have the right to request and receive only copies of reports and records relating to Measure C projects which have been prepared for the Board and which have become a public record.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee is required to meet at least once a year including an annual organizational meeting, but may not meet more frequently than quarterly.

6.2 Location. All meetings shall be held within the jurisdiction of the Riverside Community College District, located in Riverside County, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such

additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business.

Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

- (i) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
- (ii) provision of a meeting room, including any necessary audio/visual equipment;
- (iii) preparation and copies of any documentary meeting materials, such as agendas and reports; and
- (iv) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 No bond proceeds of Measure C may be made to provide District support of the Committee.

Section 8. Reports. In addition to the Annual Report required in Section 3.3, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The Board, upon the recommendation of the Chancellor, shall appoint the initial Chair of the Committee to serve for one year as Chair. Thereafter, the Committee shall elect the Chair and a Vice-Chair who shall act as Chair only when the Chair is absent. No person shall serve as Chair for more than three consecutive years.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of its final Annual Report which reflects the final accounting of the expenditure of all of the proceeds of Measure C.

**CITIZENS' BOND OVERSIGHT COMMITTEE
ETHICS POLICY STATEMENT**

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Riverside Community College District;

- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
RESOLUTION No. 34-14/15

RESOLUTION OF THE BOARD OF TRUSTEES TO AMEND THE MEASURE C
CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

WHEREAS, on May 19, 2014 the Board of Trustees of the Riverside Community College District approved Resolution No. 36-03/04 establishing a independent Citizens' Bond Oversight Committee; and

WHEREAS, the resolution also approved committee bylaws under which the Citizens' Bond Oversight Committee would fulfill its duties; and,

WHEREAS, those bylaws were drafted in accordance with requirements outlined under requirements set forth under Proposition 39 and the California Education Code; and,

WHEREAS, changes in the existing statutory language in Proposition 39 require corresponding changes to language in the Measure C Citizens' Bond Oversight Committee bylaws; and,

WHEREAS, the District's bond counsel recommends additional revisions to the bylaws in keeping with established best practices; and,

WHEREAS, District administration supports the revisions required by law and the recommended revisions based on best practices highlighted in "Measure C Citizens' Bond Oversight Committee Bylaws - Revised January 20, 2015" submitted herewith and attached hereto; and,

WHEREAS, the recommended revisions are in agreement with the Board of Trustee's expressed commitment to opens and transparency;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE RIVERSIDE COMMUNITY COLLEGE DISTRICT DOES HEREBY APPROVE THE MEASURE C CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS AS REVISED.

ADOPTED, SIGNED AND APPROVED this 20th day of January 2015.

President of the Governing Board for the
Riverside Community College District

I, _____, Clerk of the Governing Board of the Riverside Community College District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 20th day of January 2012, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Governing Board of the
Riverside Community College District

Agenda Item (IV-A-2)

Meeting 1/13/2015 - Committee

Agenda Item Committee - Governance (IV-A-2)

Subject Presentation on Joint Board Meetings with local School Districts in 2015

College/District District

Information Only

Background Narrative:

In an effort to deepen and advance relationships and student success within our six, K-12 feeder school districts, it is proposed that the RCCD Board meetings be expanded in 2015 to include a joint meeting ahead of one meeting held at each college with members of these public school district boards.

For February 2015, it is proposed that the RCCD Board of Trustees joint a joint meeting with the Corona-Norco Unified School District prior to the regular Board meeting scheduled for February 17, 2015 at Norco College. It is suggested that topics for that agenda may include:

- o Current partnerships (e.g. JFK Middle College, Summer Advantage);
- o AB 86 grant proposal development; and
- o Potential future joint grant submissions.

The conversation will be lead by the respective college president and school district superintendent.

It is suggested that similar joint board meetings be held during the 2015 calendar at Moreno Valley College and Riverside City College with one or more of the K-12 feeder school districts and focus on topics of mutual interest to each governing board.

Prepared By: Michael Burke, Ph.D., Chancellor

Attachments:

Agenda Item (IV-B-1)

Meeting	1/13/2015 - Committee
Agenda Item	Committee - Teaching and Learning (IV-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed changes and recommend their adoption by the Board of Trustees.

Prepared By: Michael Burke, Ph.D., Chancellor
Sylvia Thomas, Associate Vice Chancellor Ed Services
Naomi Foley, Instructional Support Coordinator

Attachments:

[Proposed Curricular Changes January 2015_backup 121814.pdf](#)

Course	Title	Location
1. New Stand Alone Courses:		
Creating ADM-63A and ADM-63B to replace ADM-63. ADM-63 will be deleted:		
ADM-63A	Adobe InDesign, Beginning	R
ADM-63B	Adobe InDesign, Advanced	R
This course will be a non-majors level transferrable course:		
BIO-20	Plants and Human Affairs	R
This course is designed for students who will be conducting literature reviews, research or biological projects under the supervision of a faculty instructor. By offering this course, student research and projects can be identified on transcripts:		
BIO-85	Special Topics in Biology	R
This course will be added to the required courses for the Graphic Design program at Norco College:		
CIS-59	Typography and Graphic Design	N
This course will be cross-listed with the existing course GAM-44:		
CIS-44	Portfolio Production	N
This course is being developed to replace EAR-31, and is part of the California Community Colleges Curriculum Alignment Project:		
EAR-46	Curriculum and Strategies for Children with Special Needs	MNR
This course is socially important to community college students. Many students in the community college are middle to low-income. Issues of poverty and discrimination impact them daily. This course will provide students with the economic understanding of course material and potential government policies to alleviate these social ills:		
ECO-9	Economics of Poverty and Discrimination	R
This is a preparatory class to introduce the student to the rigors of the paramedic program:		
EMS-59	Paramedic Preparation	M
New course elective for History ADT. Partially replaces History 8 and 9, which have been deleted:		
HIS-32	Colonial Latin America	R
This theory course provides an opportunity for students to pursue a coaching career by specializing in the sport of volleyball:		
KIN-23	Volleyball Coaching Theory	R
Sand Volleyball has become a very popular sport and students have expressed an interest in having this class. There is also a push for a Varsity volleyball program and this will help feed into the intercollegiate course:		
KIN-A71	Sand Volleyball: Interm/Advanced	R
The following courses are proposed to level the Walking for Fitness course to A75A and A75B to provide the students another opportunity to increase their knowledge about improving their cardiorespiratory endurance as it relates to walking. This also adds another opportunity to the walking/jogging family:		
KIN-A75A	Walking for Fitness-Beginning	MNR
KIN-A75B	Walking for Fitness: Intermediate	MNR

Course	Title	Location
Women's Sand Volleyball is a NCAA Women's Intercollegiate Sport. Athletic scholarships are being offered for this sport at a majority of universities. One of the most popular summer Olympic sports, it has a growing interest amongst prospective student-athletes and the community colleges who participate. It also satisfies any Title IX requirements:		
KIN-V71	Women's Sand Volleyball	R
This course will be part of the Elementary Teacher Education ADT:		
MAT-26	Math for Elementary School Teachers	M
This course will enhance the current honors program offerings:		
MUS-19H	Honors Music Appreciation	MN
This course provides an opportunity for students in beginning string techniques:		
MUS-P27	Beginning String Techniques	MR
This course will to give students the opportunity to further develop ensemble performance skills on guitar:		
MUS-P70	Guitar Lab Ensemble II	M

2. Major Course Modifications:

The following modification is proposed to update the Student Learning Outcomes (SLOs), course description, course content, Method of Instruction (MOI), Method of Evaluation (MOE) and course materials to be C-ID compliant:

ADJ-5	Community Relations	MNR
-------	---------------------	-----

The following course is being modified to update the title from “Introduction to Law Enforcement and Physical Conditioning for Basic Academy Students,” to change the units from 1 to 1.5 units, the SLOs, course materials and add sample assignments:

ADJ-B1A	Introduction to Wellness and Physical Conditioning in Preparation for Law Enforcement and Correctional Academies	M
---------	--	---

The following course is being modified to add a limitation on enrollment of “Completion of POST reading and writing examination. Completion of POST physical fitness assessment. Possession of a valid California driver's license. Successful completion of medical examination. Fingerprint clearance through the California Department of Justice,” to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

ADJ-C1D	Basic Correctional Deputy Academy (C)	M
---------	---------------------------------------	---

The following course is being modified to change the units from 5 to 6 units, to update the course description, SLOs, MOI, MOE, course materials and add sample assignments:

ADJ-D1A	Basic Public Safety Dispatch Course	M
---------	-------------------------------------	---

The following course is being modified to change the title from “Arrest, Search, Seizure,” to update the SLOs, course content, course materials and add sample assignments:

ADJ-P4A	PC 832 Arrest, Search, Seizure	M
---------	--------------------------------	---

The following course is being modified to update the limitation on enrollment and to change the units from 6.5 to 7 units, to update the SLOs, course content, and course materials:

ADJ-R1A2	Level III Modular Academy Training	M
----------	------------------------------------	---

Course	Title	Location
--------	-------	----------

The following course is being modified to change the title from “Level II Reserve Officer Training,” to add a prerequisite of “ADJ-R1A2, add a limitation on enrollment, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

ADJ-R1B	Level II Modular Academy Training	M
---------	-----------------------------------	---

The following course is being modified to change the title from “ Firearms,” to change the hours from 8 hours lecture and 16 hours laboratory to 24 hours laboratory, to add a limitation on enrollment, update the MOE, course materials and add sample assignments:

ADJ-W10A	PC 832 Firearms	M
----------	-----------------	---

The following course is being modified to change the hours from 30 hours to 36 hours lecture and from 90 hours to 72 hours laboratory and update the course description, content, and SLOs:

ADM-1	Introduction to Applied Digital Media	R
-------	---------------------------------------	---

The following course is being modified to change the hours from 30 hours to 36 hours lecture and from 90 hours to 72 hours laboratory:

ADM-62	Typography and Graphic Design	R
--------	-------------------------------	---

The following course is being modified to change the title from “Cross Platform and File Management,” and update the course description, SLOs, course content:

ADM-65	Color Systems and File Management	R
--------	-----------------------------------	---

The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the sample assignments and course materials:

ADM-67	Web Animation with Flash	R
--------	--------------------------	---

The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the course content, SLOs, sample assignments and course materials:

ADM-68	3D Animation with Maya I	R
--------	--------------------------	---

ADM-69	Motion Graphics and Compositing with After Effects	R
--------	--	---

ADM-70	Project Production and Portfolio	R
--------	----------------------------------	---

The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs, and course materials:

ADM-71	Adobe Photoshop	R
--------	-----------------	---

ADM-72	Advanced Photoshop	R
--------	--------------------	---

ADM-74	Dreamweaver for Graphic Designers	R
--------	-----------------------------------	---

ADM-77A	Adobe Illustrator	R
---------	-------------------	---

ADM-77B	Advanced Adobe Illustrator	R
---------	----------------------------	---

The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, the title from “Introductory Digital Darkroom,” add a prerequisite of ADM-1, remove the advisory of ADM-1 and 63, and update the SLOs:

ADM-80	Electronic Pre-press	R
--------	----------------------	---

The following courses are being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs:

ADM-85	Beginning Offset Presswork	R
--------	----------------------------	---

ADM-86	Advanced Offset Presswork and Finishing	R
--------	---	---

Course	Title	Location
The following course is being modified to change the hours from 30 to 36 hours lecture and 90 to 72 hours laboratory, and update the SLOs, course content, sample assignments and course materials:		
ADM-88	Animation with Maya II	R
The following course is being modified to update the SLOs, course content, and course materials to be C-ID compliant:		
ANT-2	Cultural Anthropology	MNR
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:		
ART-22	Basic Design	MNR
The following course is being modified to update the SLOs, course content, add sample assignments and update the course materials:		
BIO-1	General Biology	MNR
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:		
BIO-3	Field Botany	NR
The following course is being modified to update the SLOs, course content, MOI, MOE, add sample assignments and update the course materials:		
BIO-5	General Botany	NR
The following course is being modified to update the course description, SLOs, course content, add sample assignments and update the course materials:		
BIO-6	Introduction to Zoology	NR
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:		
BIO-7	Marine Biology	NR
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update course materials:		
BIO-8	Principles of Ecology	NR
The following course is being modified to update the SLOs, course content, add sample assignments and update course materials:		
BIO-10	Life Science Principles	NR
The following course is being modified to add and advisory of “MAT-35, ENG-50 or 80 or qualifying placement level,” update the course description, SLOs, and the course materials:		
BIO-11	Introduction to Molecular and Cellular Biology	MNR
The following modification is proposed to update the SLOs, course content, MOI, MOE, course materials and to add sample assignments:		
BIO-14	Soil and Science Management	R
The following modification is proposed to update the SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:		
BIO-30	Human Reproduction and Sexual Behavior	MNR

Course	Title	Location
The following courses are being modified to update the course description, SLOs, course content MOI, MOE, to link the SLOs to the GESLOs, add sample assignments and update the course materials:		
BIO-31A	Regional Field Biology Studies	MNR
BIO-31B	Regional Field Biology Studies	MNR
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, add sample assignments and update the course materials:		
BIO-34	Human Genetics	MNR
The following modification is proposed to the SLOs, course description, course content, MOI, MOE, materials as well as add sample assignments:		
BIO-36	Environmental Science	NR
The following modification are proposed to update the course description, SLOs, course content, MOI, MOE and add sample assignments:		
CMI-61	Introduction to Spanish English Translation	M
CMI-71	Bilingual Interpretation for the Medical Professions	M
The following modification is proposed to change the course title from “Bilingual Interpretation for the Legal Professions,” update the SLOs, course content, materials and add sample assignments:		
CMI-81	Introduction to Spanish English Translation	M
The following modification is proposed to update the course materials, add sample assignments and to link the SLOs to the GESLOs:		
CMI-91	Introduction to Translation and Interpretation for Business	M
The following modification is proposed to update the course description, MOE, materials and sample assignments and to link the SLOs to the GESLOs:		
DAN-D21	Ballet, Beginning	MR
The following modification is proposed to update the SLOs, MOI, MOE, sample assignments and course materials:		
EAR-20	Child Growth and Development	MNR
The following modification is proposed to change the title from “Internship in Early Intervention/Special Education,” to add prerequisites of EAR-24, 28 and 42,” add an advisory of “EAR-40 or 46,” to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:		
EAR-41	Practicum in Early Intervention/Special Education	MNR
The following modification is proposed to change the corequisite of EAR-19 to a prerequisite, to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials:		
EAR-43	Children with Challenging Behaviors	MNR
The following modification is proposed to update the course description, and course materials:		
EAR-54	Parenting: Contemporary Parenting Issues and Problems	MNR
The following modification is proposed to add an advisory of “REA-83 and qualification for ENG-1A,” and to update the course content, sample assignments, and course materials:		
ECO-6	Introduction to Political Economy	MNR

Course	Title	Location
The following modification is proposed to update the course materials:		
ENG-4	Writing Tutor Training	MNR
The following modifications are proposed to update SLOs, and MOE:		
ENG-6	British Literature I: Anglo-Saxon through Eighteenth Century	MNR
ENG-7	British Literature II: Romanticism through Modernism/Post-Modernism	MNR
ENG-9	Introduction to Shakespeare	MNR
ENG-10	Special Studies in Literature	MNR
ENG-14	American Literature I: Pre-Contact through Civil War	MNR
ENG-15	American Literature II: 1860 to the Present	MNR
The following modifications are proposed to update the SLOs, MOE, and course materials:		
ENG-18	Survey of Native American Literature	NR
ENG-20	Survey of African American Literature	MNR
ENG-25	Latino Literature of the United States	MR
The following modification is proposed to update the SLOs, and MOE:		
ENG-30	Children's Literature	MNR
The following modifications are proposed to update the SLOs, MOE, and course materials:		
ENG-34	Literature by Women	R
ENG-35	Images of Women in Literature	MNR
The following modifications are proposed to add a prerequisite of "ENG-50 or 80 or eligibility for ENG-1A," add entry skills, and update the MOE and SLOs:		
ENG-40	World Literature I: From Ancient Literatures to the Seventeenth Century	MNR
ENG-41	World Literature II: Seventeenth Century Through the Present	MNR
The following modifications are proposed to update the SLOs, MOE, and course materials:		
ENG-45	Modern Drama	NR
ENG-48	Short Story and Novel from the Twentieth Century to the Present	MNR
The following modification is proposed to remove the advisory of "qualification for ENG-1A," and to update the SLOs, course description, course content, MOE, materials as well as add sample assignments:		
ENG-90B	Special Topics in English: The Research Paper Process	MR
The following course is being modified to update the entry skills and course materials:		
ESL-52	Low-intermediate Writing and Grammar	MNR
The following course is being modified to update the SLOs, MOI, and course materials:		
ESL-53	Intermediate Writing and Grammar	MNR
The following courses are being modified to update the entry skills and course materials:		
ESL-54	High-intermediate Writing and Grammar	MNR
ESL-55	Advanced Writing and Grammar	MNR

Course	Title	Location
The following course is being modified to update the SLOs, MOI, sample assignments, and course materials:		
ESL-65	American Classroom Culture	R
The following course is being modified to remove the prerequisite and add an advisory of FIT-C1B, C2A and C30, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-C2B	Command 2B, Management of Major Hazardous Materials Incidents	M
The following course is being modified to change the prerequisite to an advisory of FIT-C2A, update the SLOs, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-C2C	Command 2C, High Rise Fire Tactics	M
The following course is being modified to remove the prerequisite and add an advisory of FIT-C1C, C2A and C30, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-C2E	Fire Command 2E, Wildland Firefighting Tactics	M
The following course is being modified to change the prerequisite to an advisory of FIT- C19A, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-C19B	Intermediate Wildland Fire Behavior (S-290)	M
The following course is being modified to change the prerequisite to an advisory of FIT- M1, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-M2A	Management 2A- Organizational Development and Human Relations	M
The following course is being modified to change the prerequisite to an advisory of FIT- M1, update the SLOs, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-M2B	Fire Management 2B, Fire Service Financial Management	M
The following course is being modified to remove the prerequisite and add an advisory of FIT- M1, update the SLOs, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-M2C	Management 2C – Personnel and Labor Relations	M
The following course is being modified to change the title from “Contemporary Issues and Concepts,” remove the prerequisite, update the course description, SLOs, course content, MOI, MOE, course materials, add sample assignments, and link the SLOs to the GESLOs:		
FIT-M2E	Ethics and the Challenge of Leadership	M
The following modifications are proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:		
HIS-1	History of World Civilizations 1	MNR
HIS-2	History of World Civilizations II	MNR
HIS-4	History of Western Civilization	M
HIS-5	History of Western Civilization	M
HIS-6	Political and Social History of the United States	MNR

Course	Title	Location
--------	-------	----------

The following modification is proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, MOI, MOE, sample assignments, and course materials:

HIS-6H	Honors Political and Social History of the United States	MNR
--------	--	-----

The following modification is proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, MOI, MOE, and course materials:

HIS-7	Political and Social History of the United States	MNR
-------	---	-----

The following modification is proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, MOI, MOE, sample assignments, and course materials:

HIS-7H	Honors Political and Social History of the United States	MNR
--------	--	-----

The following modifications are proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, course materials and add sample assignments:

HIS-11	Military History of the United States to 1900	MR
--------	---	----

HIS-12	Military History of the United States Since 1900	MR
--------	--	----

The following modifications are proposed to add an advisory of “REA-83, and qualification for ENG-1A,” add advisory skills, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:

HIS-14	African American History I	MNR
--------	----------------------------	-----

HIS-15	African American History II	MNR
--------	-----------------------------	-----

HIS-19	Modern Russia History	R
--------	-----------------------	---

HIS-25	History of Mexico	R
--------	-------------------	---

HIS-28	Native American History: Early Contact Period	R
--------	---	---

HIS-29	Native American History: Contemporary Society	R
--------	---	---

HIS-31	Introduction to Chicano/a Studies	MNR
--------	-----------------------------------	-----

HIS-34	History of Women in America	MNR
--------	-----------------------------	-----

The following course is being modified to update the SLOs, course content, course materials and add sample assignments:

HMS-4	Introduction to Human Services	M
-------	--------------------------------	---

The following course is being modified to update the SLOs, MOI, course materials and add sample assignments:

HMS-5	Introduction to Evaluation and Counseling	M
-------	---	---

The following course is being modified to update the course description, SLOs, MOI, MOE, course materials and add sample assignments:

HMS-6	Introduction to Case Management	M
-------	---------------------------------	---

The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:

HMS-7	Introduction to Psychosocial Rehabilitation	M
-------	---	---

The following course is being modified to update the SLOs, MOI, MOE, course materials and sample assignments:

HMS-8	Introduction to Group Process	M
-------	-------------------------------	---

Course	Title	Location
The following courses are being modified to update the SLOs, course materials and add sample assignments:		
HMS-13	Employment Support Strategies	M
HMS-14	Job Development	M
The following course is being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
HMS-16	Public Assistance and Benefits	M
The following course is being modified to update the SLOs, MOE, and course materials:		
HMS-17	Introduction to Public Mental Health	M
The following courses are being modified to update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
HMS-18	Introduction to Social Work	M
HMS-19	Generalist Practices of Social Work	M
The following modification is proposed to update the SLOs and course materials:		
KIN-10	Introduction to Kinesiology	MNR
The following modification is proposed to update the course description, SLOs, MOE and course materials:		
KIN-34	Softball Theory	R
The following modification is proposed to update the SLOs and course materials:		
KIN-42	Lifeguarding/Title 22 First Aid/Water Safety Instructor	R
The following modifications are proposed to update the SLOs, course materials and sample assignment:		
KIN-A28	Swimming, Beginning	R
KIN-A29	Swimming, Intermediate	R
KIN-A30	Swimming, Advanced Skills and Conditioning	R
KIN-A40	Karate, Beginning	MNR
KIN-A41	Karate, Intermediate	MNR
KIN-A43	T'ai-chi Ch'uan, Beginning	MR
KIN-A44	T'ai-chi Ch'uan, Intermediate	MR
KIN-A46	Hatha Yoga, Beginning	MNR
KIN-A47	Hatha Yoga, Intermediate	MNR
KIN-A64	Soccer	MNR
The following modification is proposed to add an advisory of "KIN-A75B,"and update the SLOs, course content, course materials and sample assignment:		
KIN-A77	Jogging for Fitness	NR
This modifications are proposed to update the SLOs and course materials:		
KIN-A81	Physical Fitness	MNR
KIN-A86	Step Aerobics	MR
KIN-A88	Step Aerobics, Advanced	MR
KIN-A90	Weight Training	R

Course	Title	Location
The following modifications are proposed to update the SLOs and course materials:		
KIN-V01	Cross Country, Varsity, Men	R
KIN-V06	Track and Field, Varsity, Men	R
The following modification is proposed to update the SLOs, MOE, sample assignments and course materials:		
KIN-V26	Song/Cheerleading	R
The following modifications are proposed to update the SLOs, MOI, MOE, sample assignments and course materials:		
KIN-V33	Track and Field Techniques: Running Event Techniques	R
KIN-V34	Track and Field Techniques: Field Event Techniques	R
KIN-V50	Baseball Fundamentals, Defensive	R
KIN-A51	Baseball Fundamentals, Offensive	R
The following course is being modified to change the title from “Information Competency,” to update the course description, SLOs, course content, MOI, MOE, course materials, and sample assignments:		
LIB-1	Introduction to Information Literacy	MNR
The following course is being modified to change the title from “Calculus Short Course,” to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments and to be compliant with the C-ID descriptor:		
MAT-5	Calculus for Business and Life Science	NR
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
MDA-1A	Medical Terminology 1A	M
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:		
MDA-1B	Medical Terminology 1B	M
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
MDA-54	Clinical Medical Assisting and Pharmacology	M
The following course is being modified to remove the prerequisites and add an advisory of “CIS-1A or CIS 3 or CAT-50 or CIS-80” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
MDA-59	Medical Office Procedures	M
The following course is being modified to update the SLOs, MOI, MOE, course materials and add sample assignments:		
MDA-60	Survey of Human Disease Processes	M
The following course is being modified to update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
MDA-61	Pharmacology for Medical Office Personnel	M
MDA-62	CPT/Coding	M

Course	Title	Location
--------	-------	----------

The following course is being modified to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials :

MUS-23	History of Rock and Roll	MNR
--------	--------------------------	-----

The following course is being modified to update the SLOs, course content, MOI, MOE, sample assignments and course materials :

MUS-26	Film Music Appreciation	MNR
--------	-------------------------	-----

The following courses are being updated update the SLOs, course content, MOI, MOE, course materials and sample assignments:

MUS-31	College Choir	MNR
--------	---------------	-----

MUS-71	College Chorus	MNR
--------	----------------	-----

The following modification is proposed to change the course title from “Applied Clinical Skills,” add corequisite of “PHT-2, 3, and 22A,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-1	Applied Clinical Skills I	M
-------	---------------------------	---

The following modification is proposed to add a corequisite of “PHT-1, 3, and 22A,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-2	Medicine Science I	M
-------	--------------------	---

The following modification is proposed to add a corequisite of “PHT-1, 2, and 22A,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-3	History and Physical Assessment	M
-------	---------------------------------	---

The following modification is proposed to add a prerequisite of “PHT-1, 2, 3, and 22A,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-4	Applied Clinic Skills II	M
-------	--------------------------	---

The following modification is proposed to add a prerequisite of “PHT-1, 2, 3, and 4,” add a corequisite of “PHT-6 and 22B,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-5	Medicine Science II	M
-------	---------------------	---

The following modification is proposed to add a corequisite of “PHT-5, 7 and 22B,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-6	History and Physical Assessment II	M
-------	------------------------------------	---

The following modification is proposed to add a prerequisite of “PHT-4,” to add a corequisite of “PHT-5, 6 and 22B,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-7	Medical Pharmacology	M
-------	----------------------	---

The following modification is proposed to add a prerequisite of “PHT-4, 6, 7, and 22B,” to add a corequisite of “PHT-9,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:

PHT-8	Applied Clinic Skills III	M
-------	---------------------------	---

Course	Title	Location
The following modification is proposed to add a prerequisite of “PHT-5, 6, 7, and 22B,” to add a corequisite of “PHT-8,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-9	Medicine Science III	M
The following modification is proposed to add a prerequisite of “PHT-1, 2, and 3,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-10	Clinical Nutrition	M
The following modification is proposed to change the title from “Surgery II,” change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of “PHT-7, 8, and 9,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-14	Surgery II Orthopedics	M
The following modification is proposed to change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of “PHT-7, and 9,” update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-15	Pediatrics	M
The following modification is proposed to change the title from “Obstetrics/Genecology,” change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of “PHT-7 and 9,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-16	Women's Health (Obstetrics/Gynecology)	M
The following modification is proposed to change the units from 6 to 5, change the hours from 336 to 270 laboratory hours, add a prerequisite of “PHT-7 and 9,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-17	Family Practice	M
The following modifications are proposed to change the units from 4 to 5, change the hours from 224 to 270 laboratory hours, to add a prerequisite of “PHT-7 and 9,” update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
PHT-18	Psychiatry/Mental Health	M
PHT-19	Emergency Medicine	M
The following modification is proposed to remove the limitation on enrollment, update the course description, SLOs, course materials and add sample assignments:		
PHT-20	Medical Genetics	M
The following modification is proposed to add a prerequisite of “AMY-2A, 2B and PHT-3,” to add a corequisite of “PHT-2,” update the course description, SLOs, course materials and sample assignments:		
PHT-22A	Clinical Anatomy, Physiology, and Pathophysiology	M
The following modification is proposed to add a corequisite of “PHT-5, 6 and 7,” update the course description, course materials and sample assignments:		
PHT-22B	Clinical Anatomy, Physiology, and Pathophysiology	M
The following course is being modified to update the course description and course content to be compliant with the CID descriptor:		
POL-3	Introduction to Politics	MR

Course	Title	Location
--------	-------	----------

The following modification is proposed to add an advisory of “REA-83 and qualification for ENG-1A,” and to update the course content, sample assignments and course materials:

POL-6	Introduction To Political Economy	MR
-------	-----------------------------------	----

The following modification is proposed to update the SLOs, course content, MOI, course materials and also to request high intensity lab designation:

PSY-50	Research Methods in Psychology	MNR
--------	--------------------------------	-----

The following course is being updated to link the SLOs with the GESLOs, and to update the course materials:

REA-3	Reading for Academic Success	MNR
-------	------------------------------	-----

The following modification is proposed to change the title from “Reading, Level I,” update the SLOs, course content, MOI and course materials:

REA-81	Foundations for College Reading	MNR
--------	---------------------------------	-----

The following modification is proposed to change the title from “Reading Level II,” update the SLOs, course content, MOI, MOE, sample assignment and course materials:

REA-82	College Reading and Strategies	MNR
--------	--------------------------------	-----

The following modification is proposed to update the SLOs, course content, sample assignments and course materials:

REA-83	Reading, Level III	MNR
--------	--------------------	-----

4. Course Deletions:

The following course has never been offered:

CMI-72	Intermediate Medical Interpreting	M
--------	-----------------------------------	---

The following course has not been offered since 2008. The faculty have agreed that the particular focus of the course does not make it suitable for lower division study:

ENG-26	The Literature of Mysticism, Meditation, and Madness	R
--------	--	---

5. Course Exclusions:

The following courses have never been offered at Norco College:

BIO-6	Introduction to Zoology	N
BIO-9	Introduction to the Natural History of Southern California	N
BIO-31A	Regional Field Biology Studies	N
BIO-31B	Regional Field Biology Studies	N

The Department does not plan to offer these courses

COM-5	Parliamentary Procedure	M
COM-19	Reader’s Theater	M

This course has not been offered in several years:

ENG-885	Writing Clinic	M
---------	----------------	---

This course has not been offered since 2006:

HIS-30	Introduction to Chicano Studies	R
--------	---------------------------------	---

Course	Title	Location
This course has not been offered since 2009:		
MAT-25	A Survey of Mathematics	M
MVC has been using MAT-65 and MAT-90 in place of these courses:		
MAT-63	Arithmetic	M
MAT-64	Pre-Algebra	M
These courses have never been offered within this discipline:		
MIL-1	Military History of the United States to 1900	M
MIL-2	Military History of the United States since 1900	M
This course has never been offered and also has now been replaced by MUS-32A, B, C, and D:		
MUS-72	Group Keyboarding Skills	M
This course has never been offered due to lack of full time guitar instructor:		
MUS-77	Guitar Ensemble	M
The following course has never been offered:		
SOC-17	Introduction to Public Mental Health	M
6. Substantially Changed Certificates/Degrees:		
	Supply Chain Technology	N
7. New Locally Approved Certificate:		
	Entrepreneurship: Getting Started	N
8. Modification to State/Locally Approved Certificate/Degrees:		
The following degrees/certificates are being modified to remove courses no longer offered and add newly developed courses:		
	Applied Digital Media and Printing	R
	Applied Digital Media-Basic Graphic Communication	R
	Applied Digital Media-Basic Graphic Design	R
	Applied Digital Media-Motion Graphics and 3-D Animation Certificate	R
The following degree and certificate are being updated and will provide students the opportunity to complete two emphases:		
	Automotive Collision Repair/Refinishing and Paint	R
The following degree and certificate are being updated to replace some courses with updated newly developed courses:		
	Automotive Trim and Upholstery	R
The following degrees are certificates are being updated to replace an old course with a new course:		
	Early Childhood Education	MNR
	Early Childhood Intervention Assistant	MNR

Course	Title	Location
The following degrees/certificates are being updated to reflect changes to courses:		
	Emergency Medical Services-Emergency Medical Technician	M
	Emergency Medical Services- Paramedic	M
The following degree is being modified to remove a course that is no longer being offered:		
	Associate in Arts in English for Transfer	R
The following degree/certificate is being update to change the title from Desktop Publishing and to add new courses:		
	Graphic Design	N
The following degrees/certificates are being modified to reflect the replacement of several courses with new courses:		
	Associate of Arts in Music	M
	Associate in Arts in Music for Transfer	M
The following degrees/certificates are being updated to reflect changes to courses:		
	Physician Assistant	M
	Studio Arts for Transfer	N

PROGRAM OUTLINE OF RECORD
SUBSTANTIALLY CHANGED DEGREE/CERTIFICATE

College: Norco College

Supply Chain Technology

Supply Chain Technology is a rapidly-emerging discipline that supports the automated warehousing industry. This program provides students with the skills and hands-on training needed to install, operate, support, upgrade or maintain the software, hardware, automated equipment and systems that support the supply chain. This includes complex conveyer systems, robotics, sensors, optics, mechanical drive systems and programmable logic controllers. Upon completion, students are prepared to successfully enter the field as Electro-Mechanical Technicians, Automated System Technicians, Industrial Machinery Mechanics, or Supply Chain Technicians.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate troubleshooting procedures to diagnose and repair hydraulic and pneumatic systems used in automated processes and robotic assemblies.
- Discuss and demonstrate occupational safety and technical communications related to working in a distribution center.
- Demonstrate the installation, maintenance and troubleshooting of Programmable Logic Controllers systems (PLCs) and PLC modules.
- Establish a systematic approach to recognizing the essential information given on a blueprint.
- Solve arithmetic problems and formulas using unknowns that are typical to solving problems in engineering and industrial settings.

Required Courses (31 units)		Units
SCT-1	Introduction to Automated Warehousing	3
ELE-26	Microprocessors and Microcontrollers	4
ELE 27/ENE-27	Technical Communications	3
ELE-64/MAN 64	Programmable Logic Controllers	3
ELE-73/MAN 73	Electric Motors for Electricians	4
ELE-74/MAN 74	Industrial Electrical Automation	4
ENE-51	Blueprint Reading	2
ENE-60	Math for Engineering Technology	3
MAN-55	OSHA Standards for General Industry	2
MAN-60	Hydraulic and Pneumatic Systems	3

PROGRAM OUTLINE OF RECORD
NEW LOCALLY APPROVED CERTIFICATE

College: Norco College

Entrepreneurship: Getting Started

This certificate includes courses intended to help students who are interested in pursuing entrepreneurship to develop new ideas, recognize and take advantage of opportunities, as a foundation for creating a new business.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

1. Demonstrate an understanding of the entrepreneurial process, from idea generation to commercialization.
2. Analyze and evaluate potential business ideas for marketability and success.
3. Create and evaluate a comprehensive business plan.
4. Outline and construct steps needed to create an effective social marketing campaign for a small business.

Required Courses (9 units)

	Units
BUS-12	2
BUS-13	2
BUS-14	2
BUS-30	3

The certificate may lead to employment competency, but does not lead to an Associate of Science Degree.

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

College: Riverside City College

APPLIED DIGITAL MEDIA AND PRINTING(R)

This program prepares students for a wide variety of careers in graphic communication and new media. This includes instruction in graphic design, illustration, photo manipulation, web design, animation, electronic prepress, press operation, bindery, and management, using the latest equipment and software available within a live, production facility. Classes are structured to give strong academic and hands-on experience for entry into the graphic communication/new media industries.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the ability to communicate effectively with clients and co-workers.
- Demonstrate ethical, economic, civic, and moral responsibility.
- Create graphics projects that demonstrate competent formal design skills including typography, composition and effective imagery.
- Create graphics projects from concept to completion considering target market, color model, resolution, and media specifications for offset, digital and multimedia publication, and if applicable, assign substrates and inks for its publication.
- Demonstrate proofing and pre-fighting techniques, portable document format (PDF) creation, and troubleshooting of a digital file in preparation for imaging a project.
- Demonstrate proper set-up, safe operation, and clean-up of finishing equipment.
- Demonstrate the ability to estimate costs, document materials and time spent on production, and an ability to meet deadlines.
- Produce a portfolio and networking skills to promote talents in preparation for work in the graphics industry.

The ADM program prepares students for the following careers in graphic communications: production artist, graphic designer, web designer, illustrator, advertising designer, animator, prepress technician, press operator, bindery/finishing technician and production manager.

ADM Certificate (36 Units)	Units
<hr/>	
Required Courses	27
ADM-1 Introduction to Applied Digital Media	3
ADM-55 Management and Estimating in the Graphics/Design Industry	3
ADM-58 Paper and Inks for Multi-purposed Design	1
ADM-62 Typography and Graphic Design	3
ADM-63A Adobe InDesign	3
ADM-64 Ethics and Legalities of Digital Manipulation	1
ADM-65 Color Systems and File Management	1
ADM-70 Project Production and Portfolio	3
ADM-71 Adobe Photoshop	3
ADM-77A Adobe Illustrator	3
ADM-85 Beginning Offset Presswork	3
Electives (Choose from list below)	9

Electives (9 units)

ADM-63B Advanced Adobe InDesign	3
ADM-67 WEB Animation with Flash	3
ADM-68 3D Animation with Maya I	3
ADM-69 Motion Graphics and Compositing with After Effects	3
ADM-72 Advanced Photoshop	3
ADM-74 Dreamweaver for Graphic Designers	3
ADM-77B Advanced Adobe Illustrator	3
ADM-80 Electronic Pre-press	3
ADM-86 Advanced Offset Presswork and Finishing	3
ADM-88 3D Animation with Maya II	3
ADM-200 Applied Digital Media and Printing Work Experience	1-2-3-4

ART-22	Basic Design	3
ART-23	Design and Color	3
ART-36A	Computer Art- Introduction	3
ART-36B	Computer Art-Intermediate	3
ART-39	Design and Graphics	3
FTV-64A	Beginning Digital Editing Principles and Techniques	3
PHO-20	Introduction to Digital Photography	3

Associate of Science Degree

The Associate of Science Degree in Applied Digital Media and Printing will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

The following certificates may lead to employment competency, but do not lead to an Associate of Science Degree:

BASIC GRAPHIC COMMUNICATION (R)

This program prepares students for basic careers in Graphic Communication. This includes instruction in all phases of project creation and production, using the latest equipment and software available. Classes are structured to give strong academic and hands-on experience into print design, production, and finishing.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate ethical, economic, civic, and moral responsibility regarding digital media and print.
- Create a graphics project from concept to prepared artwork considering color model, resolution, and target market.
- Demonstrate proofing and pre-flighting techniques, portable document format (PDF) creation, and troubleshooting of a digital file in preparation for imaging a project.
- Demonstrate proper set-up, safe operation, and clean-up of an offset printing press.
- Demonstrate an ability to meet deadlines.

Required Courses (17 units)		Units
ADM-1	Introduction to Applied Digital Media	3
ADM-58	Paper and Inks for Multi-purposed Design	1
ADM-63A	Adobe InDesign	3
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-71	Adobe PhotoShop	3
ADM-80	Electronic Pre-Press	3
ADM-85	Beginning Offset Presswork	3

BASIC GRAPHIC DESIGN (R)

This certificate prepares students for a career in 2-dimensional graphic design, emphasizing layout, typography, and correct color models. Students produce real-world projects in an environment of a live, production facility with strong emphasis on deadlines and intended market, using the latest equipment and software available.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate ethical, economic, civic, and moral responsibility regarding digital media and print.
- Create a graphics project from concept to prepared artwork considering color model, resolution, target market, and, if applicable, assign substrates and inks for its production.
- Demonstrate proofing and pre-flighting techniques, portable document format (PDF) creation, and troubleshooting of a digital file in preparation for imaging a project.
- Demonstrate knowledge of the print production process from concept to production.
- Demonstrate an ability to meet deadlines.

Required Courses (17 units)		Units
ADM-1	Introduction to Applied Digital Media	3
ADM-62	Typography and Graphic Design	3
ADM-63A	Adobe InDesign	3
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Color Systems and File Management	1
ADM-71	Adobe PhotoShop	3
ADM-77A	Adobe Illustrator	3

MOTION GRAPHICS AND 3D ANIMATION CERTIFICATE (R)

This certificate prepares students for careers in multimedia graphics and computer animation. This includes instruction in photo manipulation, web animation, motion graphics, compositing, basic modeling and 3D animation using the latest equipment and software available.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Compare and contrast legal, social and commercial policies regarding new media piracy
- Define intellectual property and describe the basic principles of copyright legalities
- Use Adobe Flash to create animated shorts for web/TV distribution
- Prepare images with correct resolution appropriate for video and animation using Adobe Photoshop
- Combine and edit 2D animated sequences, and create motion graphics in video and film using Adobe After Effects
- Create 3D models and environments using various techniques with Autodesk Maya
- Describe and demonstrate advanced 3D animation and keyframing

Required Courses (17 units)		Units
ADM-64	Ethics and Legalities of Digital Manipulation	1
ADM-65	Colors Systems and File Management	1
ADM-67	Web Animation with Flash	3
ADM-68	3D Animation with Maya I	3
ADM-69	Motion Graphics and Compositing with After Effects	3
ADM-71	Adobe PhotoShop	3
ADM-88	3D Animation with Maya II	3

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

AUTOMOTIVE TECHNOLOGY – AUTOMOTIVE

College: Riverside City College

COLLISION REPAIR (R)

REFINISHING AND PAINT

This program prepares individuals to apply technical knowledge and skills to repair, reconstruct and finish automobile bodies, fenders, and external features. This includes instruction in structure analysis, damage repair, non-structural analysis, mechanical and electrical components, plastics and adhesives, painting and refinishing techniques, damage analysis, and estimating.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Develop entry-level skills and knowledge for employment in the automotive industry. i.e. employment in an auto body repair facility, automotive paint shop.
- Acquire the skills and knowledge to work safely in the lab/shop environment.
- Demonstrate the ability to become part of the Inter-Industry Conference on Auto Collision Repair (I-CAR).

Required Courses (20 units)	Units
AUB-50 Introduction to Automotive Collision	4
AUB-51 Automotive Non-Structural Collision Repair and Estimating	4
Choose an Emphasis from below	

Collision Repair Emphasis

Required Courses

AUB-54 Automotive Structural Collision Repair and Frame	4
AUB-56 Automotive Technology for the Automotive Collision Specialist	4
Electives Choose from the list below	4

Electives (4 units)

AUB-53 Automotive Collision Repair Special Projects	4
AUB-57 Antique and Classic Auto Restoration and Fabrication	4
AUB-59A Automotive Collision Service and Repair	2
WEL-34 Metal Joining Processes	2

Refinishing and Paint Emphasis

Required Courses

AUB-52 Automotive Refinishing and Paint	4
AUB-60 Automotive trim and Upholstery I	4
Electives Choose from the list below	4

Electives (4 units)

AUB-53 Automotive Collision Special Projects	4
AUB-59B Automotive Refinishing Service and Repair	2
AUB-61 Automotive Trim and Upholstery II	4

Associate of Science Degree

The Associate of Science Degree in Automotive Technology-Automotive Body Repair will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

AUTOMOTIVE TECHNOLOGY - AUTOMOTIVE
TRIM AND UPHOLSTERY (R)

This program prepares individuals to apply technical knowledge and skills to install springs, filling, padding, covering, and finishing (trim) on automobile related products.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate their proficiency by the use of upholstery tools and techniques while removing, striping, reupholstering, and reinstalling an automotive seat or bench.
- Calculate the adequate amount of material and time required to reupholster an automotive seat or bench.

Required Courses (20 units)

		Units
AUB-50	Introduction to Automotive Collision	4
AUB-51	Automotive Non-Structural Collision Repair and Estimating	4
AUB-60	Automotive Trim and Upholstery, I	4
AUB-61	Automotive Trim and Upholstery, II	4
Electives	Choose from the list below	4

Electives (4 units)

AUB-53	Automotive Collision Repair Special Projects	4
AUB-59A	Automotive Collision Service and Repair	2
AUB-59B	Automotive Refinishing Service and Repair	2
WEL-34	Metal Joining Processes	2

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

Early Childhood Education (MNR)

College: Moreno Valley, Norco and Riverside City

The Early Childhood Education program provides an educational and practical foundation for students interested in working with children from infancy through third grade. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of Early Childhood Education. The program leads to certificates in Early Childhood Education and/or an Associate of Science Degree. The EAR courses will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Education Certificates are available from the Early Childhood Education Department.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Develop, implement, and evaluate developmentally appropriate thematic and emergent curriculum for children who are typical and atypical in the areas of physical, cognitive, language, creative and social/emotional growth.
- Develop and apply appropriate practices and effective techniques that respect the cultural diversity of young children and their families.
- Integrate an educational philosophy into classroom practices that reflects a personal belief supportive of theoretical principles regarding how and why young children should receive early educational experiences.
- Develop and implement a system of ongoing observational practices that contributes toward the creation of learning environments conducive to the emergence of curriculum that adapts to the evolving needs of children.

Required Courses (31 units)	Units
EAR-19 Observation and Assessment in Early Childhood Education	3
EAR-20 Child Growth and Development	3
EAR-24 Introduction to Curriculum	3
EAR-25 Teaching in a Diverse Society	3
EAR-26 Health, Safety and Nutrition	3
EAR-28 Principles and Practices of Teaching Young Children	3
EAR-30 Practicum in Early Childhood Education	4
EAR-42 Child, Family, and Community	3
Electives (Choose from list below)	6

Electives (6 units)

EAR-23 Family Home Child Care Program	3
EAR-33 Infant and Toddler Development	3
EAR-34 Infant and Toddler Care and Education	3
EAR-37 School Age Child Care	3
EAR-38 Adult Supervision and Mentoring in ECE	3
EAR-40 Introduction to Children with Special Needs	3
EAR-41 Internship in Early Intervention/Special Education	4
EAR-43 Children with Challenging Behaviors	3
EAR-44 Administration I: Programs in Early Childhood Education	3
EAR-46 Curriculum and Strategies for Children with Special Needs	3
EAR-45 Administration II: Personnel and Leadership in Early Childhood Education	3
EAR-47 Childhood Stress and Trauma	3
EAR-52 Parenting: Parents as Teachers	1
EAR-53 Parenting: Guiding Young Children-Approaches to Discipline	2
EAR-54 Parenting: Contemporary Parenting Issues	1
EAR-55 Parenting: Common Problems in Infancy and Childhood	1
ART-3 Art for Teachers	3
EDU-1 Introduction to Elementary Classroom Teaching	4
EDU-3 Introduction to Literacy Instruction	3

EDU-4	Introduction to Literacy/Service Learning	1
ENG-30	Children's Literature	3
KIN-6	Introduction to Physical Education for Preschool and Elementary Children	3
KIN-30	First Aid and CPR	3
MUS-1	Teaching Music to Young Children	3
SOC-45	Childhood and Culture	3

Child Development Permit

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, teacher level. See the State guidelines for experience qualifications and additional levels. For child development interactive video information, see <http://www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx>

For students interested in transferring to a California State University, please see the requirements for the Associate in Science in Early Childhood Education for Transfer degree in Section IV of this catalog.

Associate of Science Degree

The Associate of Science Degree in Early Childhood Education will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

Early Childhood Intervention Assistant (MNR)

College: Moreno Valley, Norco and Riverside City

This certificate is appropriate for students interested in working as an assistant or a paraprofessional in early intervention, early childhood special education, and community child development programs serving children with special needs. In addition to theoretical principles, the curriculum offers practical skills and on-site training that will prepare students for employment in the field of Early Childhood Intervention. The program leads to a certificate in Early Childhood Intervention and/or an Associate of Science Degree. The program will also fulfill the required child development coursework for the state issued Child Development Permit. Information regarding this permit and/or the Early Childhood Intervention Certificate is available from the Early Childhood Education Department.

Upon completion of the requirements for the certificate program and 16 units of special courses in general education, the student has fulfilled the course requirements for the Child Development Permit, Teacher Level. See the state guidelines for experience qualifications and additional levels. For interactive video information about the Child Development Permit, see www.rcc.edu/departments/earlychildhoodstudies/Pages/Child-Development-Permit.aspx

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an understanding of family function and structure, along with familial need for information and support that respects and values diverse cultures, values, beliefs and behaviors.
- Demonstrate basic knowledge of laws and regulations pertaining to and protecting children with disabilities and their families. Understand and identify the process of accessing community agencies, referral systems and procedures for specialized support, specialized documents, resources and placement options.
- Describe the typical child development milestones of children birth to adolescence and identify the strengths and special needs of the child in the context of his/her family, early childhood classroom, or early intervention setting.
- Describe the developmental assessment process and outline its role in identifying, planning and intervening for a child with special needs and his/her family, including the process of curriculum development.
- Demonstrate an understanding of the purpose and intent of an inclusive environment that supports the whole child while meeting the individual needs of children with disabilities.

Required Courses (34 units)	Units
EAR-19 Observation and Assessment in Early Childhood Education	3
EAR-20 Child Growth and Development	3
EAR-24 Introduction to Curriculum	3
EAR-28 Principles and Practices of Teaching Young Children	3
EAR-40 Introduction to Children with Special Needs	3
EAR-41 Internship in Early Intervention/Special Education	4
EAR-42 Child, Family, and Community	3
EAR-43 Children with Challenging Behaviors	3
EAR-46 Curriculum and Strategies for Children with Special Needs	3
Electives (Choose from list below)	6

Electives (6 units)

EAR-26 Health, Safety and Nutrition	3
EAR-33 Infant and Toddler Development	3
EAR-34 Infant and Toddler Care and Education	3
EAR-38 Adult Supervision and Mentoring in ECE	3
EAR-44 Administration I: Programs in Early Childhood Education	3
EAR-47 Childhood Stress and Trauma	3

Associate of Science Degree

The Associate of Science Degree in Early Childhood Intervention Assistant will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

**PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION**

EMERGENCY MEDICAL SERVICES

College: Moreno Valley

This program prepares individuals, under the remote supervision of physicians, to recognize, assess, and manage medical emergencies in prehospital settings and to supervise ambulance personnel. This includes instruction in basic, intermediate, and advanced EMS procedures; emergency surgical procedures; medical triage; rescue operations; crisis scene management and personal supervision; equipment operation and maintenance; patient stabilization, monitoring, and care; drug administration; identification and preliminary diagnosis of disease and injuries; communication and computer operations; basic anatomy, physiology, pathology, and toxicology; and professional standards and regulations.

PARAMEDIC (M)

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the ability to analyze medical and psycho-social strategies while diagnosing and treating illnesses or injuries.
- Perform assessments and treatments that show integration of modern technology and current treatment protocols.
- Evaluate complex medical and emergency conditions and implement emergency scene management strategies to ensure the health and safety of emergency services workers and patients.
- Defend the use of active listening and communication skills so as to render empathetic, respectful, and compassionate patient care and foster constructive relationships with fellow emergency services workers.

Required Courses (49.5 units)

	Units
EMS-60 Patient Assessment and Airway Management	4.5
EMS-61 Introduction to Medical Pathophysiology	3
EMS-62 Emergency Pharmacology	4
EMS-63 Cardiology	4
EMS-70 Trauma Management	3.5
EMS-71 Clinical Medical Specialty I	3
EMS-80 Medical Emergencies	4.5
EMS-81 Special Populations	4
EMS-82 Special Topics	3
EMS-83 Clinical Medical Specialty II	3
EMS-90 Assessment Based Management	3
EMS-91 Paramedic Field Internship	10

Associate of Science Degree

The Associate of Science Degree in Paramedic will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

The following certificate may lead to employment competency, but does not lead to an Associate of Science Degree:

EMERGENCY MEDICAL TECHNICIAN (M)

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate the use of active listening, appropriate touch and multicultural understanding of patients that foster constructive relationships in the pre-hospital setting.
- Perform assessments and treatment strategies that adhere to current national and local protocols
- Evaluate complex sign and symptoms that will allow them to diagnose and treat patients that are ill and injured.

Required Courses (8.5 units)

	Units
EMS-50 Emergency Medical Technician	7
EMS-51 Emergency Medical Services-Basic Clinical /Field	1.5

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

Associate in Arts in English for Transfer Degree (R)

College: Riverside City

The Associate in Arts in English for Transfer degree is a curricular pattern designed specifically to transfer students as English majors with junior status to the CSU system. Though the Associate in Arts in English for Transfer also provides broad general preparation for English majors entering any four-year university, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in English for Transfer will analyze, interpret, and synthesize diverse texts in order to construct well-supported academic arguments and literary analyses, and they will encounter interpretive questions to which there are multiple plausible answers. Students earning this degree will also have exposure to a variety of literary genres and periods and will be able to illustrate a basic understanding of the ways that literature can embody cultural, intellectual, and artistic trends.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Think critically about and interpret literature, employing language and methods of literary analysis to construct interpretive arguments and to address the ways that literature invites multiple interpretive possibilities.
- Write essays of literary analysis effectively supported by effectively integrated, interpreted, and relevant textual evidence.
- Demonstrate an understanding of how cultural history informs and is informed by literature.

Required Courses (19 units)		Units
ENG-1B/1BH*	Critical Thinking and Writing	4
List A	Choose from the list below	6
List B	Choose from the list below	6
List C	Choose from the list below	3

List A Choose two courses from the following (6 units):

ENG-6*	British Literature I: Anglo-Saxon through Eighteenth Century	3
ENG-7*	British Literature II: Romanticism through Modernism/Post-Modernism	3
ENG-14*	American Literature I: Pre-Contact through Civil War	3
ENG-15*	American Literature II: 1860 to the Present	3
ENG-40*	World Literature I: From Ancient Literatures to the Seventeenth Century	3
ENG-41*	World Literature II: Seventeenth Century Through the Present	3

List B Choose two courses from the following (6 units)

Any course from List A not already used		
ENG/HUM-8*	Introduction to Mythology	3
ENG-11*	Creative Writing	3
ENG-16*	Introduction to Linguistics	3
ENG-44*	Poetry from the Twentieth Century to the Present	3

List C Choose one course from the following (3 units)

Any course from List A and List B not already used		
ENG-9*	Introduction to Shakespeare	3
ENG-10	Special Studies in Literature	3
ENG-12*	Special Studies in Creative Writing	3
ENG-13	Introduction to Playwriting	3
ENG-18*	Survey of Native American Literature	3
ENG-20*	Survey of African American Literature	3
ENG/HUM-23*	The Bible as Literature	3
ENG-25*	Latino Literature of the United States	3
ENG-30*	Children's Literature	3
ENG-34*	Literature by Women	3
ENG-35*	Images of Women in Literature	3
ENG-38	Introduction to Screenwriting	3
ENG-39	Screenwriting II	3
ENG-45*	Modern Drama	3
ENG-47	Inlandia: Regional Writing about the Inland Empire	3
ENG-48*	Short Story and Novel from the Twentieth Century to the Present	3
ENG-49	Introduction to the One-Hour Teleplay	3

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Associate in Arts for Transfer Degree

The Associate in Arts in English for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

GRAPHIC DESIGN (Formerly Desktop Publishing)

College: Norco

This program focuses on basic skills in graphic design. This includes learning to manipulate drawn, painted, photographed, or computer-generated images as well as basic web design. Students will use typography and layout for high impact visual communication for print, web and other media.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Design and create images used for printed media in advertising and web design;
- Understand and apply the techniques used to create and modify artwork using a vector based program or bit mapped program;
- Integrate text and graphics in a document layout program to create professional-quality, full-color documents;
- Demonstrate graphic design and layout principles consistent with the principles and elements of design.
- Demonstrate the knowledge of workflow process in the creation of printed media in advertising;
- Demonstrate the knowledge of design principles in advertising and layout design, type, and lettering applications;
- Incorporate two dimensional design visual media of printed media in advertising.

<u>Required Courses (26 units)</u>		<u>Units</u>
CIS-66	Web Development I	3
Or		
CIS-72A	Introduction to Web Page Production	1.5
And		
CIS-72B	Intermediate Web Page Creation Using Cascading Style Sheets (CSS)	1.5
CIS/CAT-78A	Introduction to Adobe Photoshop	3
CIS/CAT-78B	Advanced Adobe Photoshop	3
CIS/CAT-79	Introduction to Adobe Illustrator	3
CIS/CAT-81	Introduction Adobe InDesign	3
CIS-59	Typography and Graphic Design	3
ART-22	Basic Design	3
ART-39	Design and Graphics	3
GAM/CIS-44	Portfolio Production	2

Associate of Science Degree

The Associate of Science Degree in Computer Information Systems, Graphic Design will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog

**PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION**

MUSIC (M)

College: Moreno Valley

The Associate of Arts in Music from Moreno Valley College offers students a systematic plan of study for developing skills in music theory, musicianship, music literature, collaborative performance, and keyboard proficiency. The program provides students with broad knowledge of the field of film music and/or Western musical history through listening and writing and opportunities to focus on preparation for specific career paths, such as music therapy, musicology, independent studio teaching, or general music. Students planning to transfer to a four-year institution and major in music should consult with a counselor regarding the transfer process and lower division requirements.

Associate of Arts Degree
Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate proficiency in musicianship skills including functional keyboard skills.
- Successfully communicate within the music environment using notation, computer skills, written expression, and oral communication skills.
- Analyze and evaluate notated music using appropriate symbols.
- Compare historical style periods in Western concert from the Middle Ages to the present or to compare film music styles with other styles of music.
- Prepare stylistically sensitive performance interpretations on an instrument or voice.

Required Courses (18 units)

Core Requirements (12 units)	Units
MUS-4 Music Theory I	4
MUS-22 Survey of Music Literature	3
MUS-19 Music Appreciation	3
or	
MUS-26 Film Music Appreciation	3
Electives (choose from the list below)	2

Electives (2 units)

MUS-29 Concert Choir	1
MUS-30 Class Voice	1
MUS-31 College Choir	1
MUS-32A Class Piano I	1
MUS-32B Class Piano II	1
MUS-32C Class Piano III	1
MUS-32D Class Piano IV	1
MUS-37 Class Guitar	1
MUS-38 Beginning Applied Music Training	2
MUS-53 Keyboard Proficiency	1
MUS-57 Gospel Singers	1
MUS-58 Gospel Choir	1
MUS-70 Guitar Lab Ensemble	1
MUS-71 College Chorus	1
MUS-78 Beginning Applied Music Training II	2
MUS-83 Advanced Chamber Choir	1
MUS-87 Applied Music Training	1
MUS-P70 Guitar Lab Ensemble II	1

In addition to the Core Requirements, choose and complete courses from one emphasis below:

Music History Emphasis (6 units)

MUS-20 Great Composers and Masterpieces of Music before 1820	3
MUS-21 Great Composers/Music Masterpieces After 1820	3

Music Therapy Emphasis (6 units)

MUS-5 Music Theory II	4
Take any two of the following (2 units)	
MUS-32A Class Piano I	1

MUS-32B	Class Piano II	1
MUS-32C	Class Piano III	1
MUS-32D	Class Piano IV	1
MUS-37	Class Guitar	1

General Music Emphasis (6 units)

MUS-5	Music Theory II	4
Electives	(choose from the list below)	2

Electives (2 units)

MUS-29	Concert Choir	1
MUS-30	Class Voice	1
MUS-31	College Choir	1
MUS-32A	Class Piano I	1
MUS-32B	Class Piano II	1
MUS-32C	Class Piano III	1
MUS-32D	Class Piano IV	1
MUS-37	Class Guitar	1
MUS-38	Beginning Applied Music Training	2
MUS-53	Keyboard Proficiency	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-71	College Chorus	1
MUS-78	Beginning Applied Music Training II	2
MUS-83	Advanced Chamber Choir	1
MUS-87	Applied Music Training	1
MUS-P70	Guitar Lab Ensemble II	1

Associate of Arts Degree

The Associate of Arts Degree in Music will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

**PROGRAM OUTLINE OF RECORD
DEGREE/CERTIFICATE MODIFICATION**

ASSOCIATE IN ARTS IN MUSIC FOR TRANSFER DEGREE (M)

College: Moreno Valley

The Associate in Arts in Music for Transfer Degree is designed to satisfy the lower division requirements for the Baccalaureate in Arts in Music within the California State University system. This degree represents the attainment of a high level of proficiency in music theory, analysis, composition, and ear training/musicianship skills, and provides experiences in ensemble participation and solo performance. Students should also explore music history, music technology, and keyboard skills as part of their preparation. Music training develops critical thinking and teamwork skills that would be valuable in any profession. Careers for music graduates typically include performing, teaching, conducting, music production (recording), arranging, and composing, or a combination of these.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate ensemble specific performance practices and professional standards of conduct expected of ensemble participants.
- Perform solo literature with an accompanist (if appropriate) using stylistically accurate rhythm, pitch, diction (or articulation) and musical expression.
- Demonstrate the ability to “audiate” a musical score by sight reading and performing complex rhythms and by sightsinging chromatic, modulating, and post-tonal melodies.
- Demonstrate the ability to recognize patterns and musical function by aurally identifying and transcribing scales, modes, post-tonal melodies, and complex harmonic progressions.
- Analyze chromatic harmonic progressions that include modulation using 20th century techniques.
- Write, analyze, and compose music using 20th century techniques, such as tone rows, set theory, augmented sixth chords, pandiatonicism and polytonalism.
- Demonstrate keyboard proficiency at the level required to perform theoretical concepts studied in music theory courses.

Required Courses (24 units)

Units

Theory (16 units):

MUS-3*	Fundamentals of Music	4
MUS-4*	Music Theory I	4
MUS-5	Music Theory II	4
MUS-6	Music Theory III	4

Applied Music: 1 unit per semester for a total of 4 units from the following:

MUS-87	Applied Music Training, 1 unit per semester	4
--------	---	---

Ensemble: 1 unit per semester for a total of 4 units from among the following:

MUS-29	Concert Choir	1
MUS-31	College Choir	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-P70	Guitar Lab Ensemble II	1
MUS-71	College Chorus	1
MUS-83	Advanced Chamber Choir	1

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Notes: Students who wish to complete an Associate in Arts in Music for Transfer degree should be encouraged to study the courses below as additional preparation for upper-division music study:

(1) Music Appreciation/History/Literature:—counts in CSU GE Area C1 (one or two classes allowed/recommended)

- MUS 19, Music Appreciation, 3 units
- MUS 20, Great Composers and Masterpieces of Music Before 1820, 3 units
- MUS 21, Great Composers and Masterpieces of Music After 1820, 3 units
- MUS 22, Survey of Music Literature, 3 units

(2) Colleges must require keyboard proficiency by exam.

Keyboard Proficiency: 1-4 units (required placement exam to exit the College and evaluation upon entry at the transfer institution)

For students with no previous keyboard experience: “MUS 32 family”

- MUS 32 A, Class Piano I, 1 unit
- MUS 32 B, Class Piano II, 1 unit
- MUS 32 C, Class Piano III, 1 unit
- MUS 32 D, Class Piano IV, 1 unit
- MUS 53 Keyboard Proficiency, 1 unit

Associate in Arts for Transfer Degree

The Associate in Arts in Music for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

PHYSICIAN ASSISTANT

College: Moreno Valley

The Physician Assistant (PA) program prepares individuals academically, clinically and professionally to deliver health care with physician supervision. Physician Assistants are academically and clinically prepared to provide a wide variety of health care services to a diverse patient population. The skill set that all PAs must possess in order to competently fulfill the obligations of their job duties are: elicit a complete history-, perform a thorough physical assessment, understand the principals and practices of commonly performed surgical procedures and tasks, request and interpret diagnostic studies, understand the foundational concepts of preventive care, and therapeutic interventions. PAs are to demonstrate mastery of basic medical, clinical, behavioral and social sciences concepts in the following supervised clinical experiences: family medicine, pediatrics, women's health, general surgery, psychiatry and behavioral medicine. PAs are to possess an understanding of health care policy and professional practice issues; and the delivery of health care services to patients in rural, urban, and underserved communities.

PHYSICIAN ASSISTANT (M)

For further details about the requirements for eligibility into the Physician Assistant program, please visit the website at <http://www.mvc.edu/academicprograms/pa/applicationProcess.cfm> which includes a list of courses as well as the minimum grade point average requirements to be considered for program enrollment. A minimum of 3,000 hours of paid "hands-on" patient care experience in the stated disciplines of medicine, nursing or allied health is also required (please see the website for details). In order to be considered for acceptance into the program, all paid hands-on clinical experience, and academic coursework must be verifiable and completed at the time the application for enrollment is submitted.

Certificate Program

Program Learning Outcomes

Upon completion of the physician assistant program students should be able to:

- analyze etiologies, risk factors, underlying pathologic process, and epidemiology for adult and pediatric medical conditions
- analyze and synthesize the history, physical findings, and diagnostic studies to formulate a differential diagnosis
- identify and evaluate signs and symptoms and select and analyze appropriate diagnostic studies to determine the most likely diagnosis of a medical condition
- manage general medical and surgical conditions integrating knowledge about the indications, contraindications, side effects, interactions and adverse reactions of pharmacologic agents and other relevant treatment modalities
- utilize appropriate screening methods of disease processes in asymptomatic individuals to and discuss concepts of health promotion and disease prevention
- differentiate between the normal and abnormal anatomic, physiological, and diagnostic data and the relevance of the findings
- provide competent health care to patients with acute and chronic conditions
- provide culturally sensitive and culturally responsive health care to a diverse patient population and demonstrate caring and respectful behaviors when interacting with patients and their families
- develop informed decisions about diagnostic and therapeutic interventions based on patient information and preferences, up-to-date scientific evidence, and clinical judgment
- counsel and educate patients and their families on health care
- perform competent medical and surgical procedures considered essential in the area of practice
- create and sustain a therapeutic and ethically sound relationships with patients utilizing effective listening, nonverbal, verbal and writing skills to elicit and provide information
- collaborate effectively with physicians, other disciplinary team members, and professional groups to provide patient centered patient care
- demonstrate emotional resilience and stability, adaptability, flexibility and tolerance of ambiguity and anxiety
- demonstrate competent documentation concerning the patient care process for medical, legal, quality assurance and financial purposes
- integrate the legal and regulatory guidelines into the professional role of the physician assistant and show sensitivity and responsiveness to
- demonstrate respect, compassion and integrity for the patient, society, and the PA profession
- demonstrate knowledge of ethical principles pertaining to provision or withholding of clinical care
- establish, appraise, and integrate evidence from scientific studies related to the patients' health problem
- apply knowledge of study designs and statistical methods to the appraisal of clinical studies and other information on diagnostic and therapeutic effectiveness
- distinguish biases related to gender, culture, cognitive, emotional, and physical limitations in themselves and others
- utilize information technology and medical information to support patient care decisions and patient education and to provide efficient patient care
- demonstrate cost-effective health care and resource allocation that does not compromise quality of care.

- Successfully pass the program's summative evaluation process, which may include a comprehensive written examination and an objective clinical skills examination.

Required Courses (103.5 units)		Units
PHT-1	Applied Clinical Skills I	2
PHT-2	Medicine Science I	6.5
PHT-3	History and Physical Assessment I	4
PHT-4	Applied Clinical Skills II	4
PHT-5	Medicine Science II	6.5
PHT-6	History and Physical Assessment II	4
PHT-7	Medical Pharmacology	4
PHT-8	Applied Clinical Skills III	3
PHT-9	Medicine Science III	6.5
PHT-10	Clinical Nutrition	3
PHT-11	Internal Medicine I	5
PHT-12	Internal Medicine II	6
PHT-13	General Surgery	5
PHT-14	Surgery II Orthopedics	5
PHT-15	Pediatrics	5
PHT-16	Women's Health (Obstetrics/Gynecology)	5
PHT-17	Family Practice	5
PHT-18	Psychiatry/Mental Health	5
PHT-19	Emergency Medicine	5
PHT-20	Medical Genetics	3
PHT-22A	Clinical Anatomy, Physiology and Pathophysiology	3
PHT-22B	Clinical Anatomy, Physiology and Pathophysiology	3
Electives	Choose from the list below	5
Electives (5 units)		
PHT-21A	Neurosurgery Clerkship	5
PHT-21B	Advanced Mental Health Clerkship	5
PHT-21C	Advanced Geriatrics Clerkship	5
PHT-21D	Hospitalist Medicine Clerkship	5

Associate of Science Degree

The Associate of Science Degree in Physician Assistant will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

PROGRAM OUTLINE OF RECORD DEGREE/CERTIFICATE MODIFICATION

ASSOCIATE IN ARTS IN STUDIO ARTS FOR TRANSFER DEGREE (N)

College: Norco

The Associate in Arts in Studio Arts for Transfer provides a solid preparation for transfer majors in the various areas of studio art, including design, drawing, and painting. This Studio Arts degree has an emphasis in Art History. Additionally, the studio courses align well with preparation for transfer majors in related fields such as sculpture, photography, and other areas of study at UC, CSU, and private colleges and universities.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate proficient technical and creative skills with a variety of art materials.
- Understand works of art and design and the artistic contributions of diverse peoples through critical discussion and written assignments.
- Demonstrate, through the analysis of aesthetic and cultural values, an understanding of the contribution of art and design to human experience.

Required Courses (24 units)	Units
ART-2*/2H History of Western Art: Renaissance through Contemporary/Honors	3
ART-17 Beginning Drawing	3
ART-22 Basic Design	3
ART-24 Three Dimensional Design	3
Electives Choose from List A	3
Electives Choose from List B	9

List A: Select 1 course (3 units)

ART-1* History of Western Art: Prehistoric, Ancient, and Medieval	3
ART-5* History of Non-Western Art	3
ART-9* African Art History	3

List B: Select 3 courses (9 units)

ART-20 Beginning Sculpture	3
ART-23 Design and Color	3
ART-26 Beginning Painting	3
ART-36A Computer Art-Introduction	3

or one of the following:

ART-18 Intermediate Drawing	3
ART-40A Figure Drawing-Introduction	3

*Courses may also be used to fulfill general education requirements for the CSUGE or IGETC pattern, please confer with a counselor.

Associate in Arts for Transfer Degree

The Associate in Arts in Studio Arts for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including the major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development.)

Agenda Item (IV-E-1)

Meeting	1/13/2015 - Committee
Agenda Item	Committee - Facilities (IV-E-1)
Subject	Agreement Amendment No.2 and No.3 for the Student Services Building with HMC Architects
College/District	Riverside
Funding	College Allocated Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) agreement amendment No. 2 for the Student Services Building Project at Riverside City College for additional Architectural Services with HMC Architects in the amount not to exceed \$35,500; and 2) agreement amendment No. 3 for the Student Services Building Project at Riverside City College for additional Architectural Services with HMC Architects in the amount not to exceed \$10,600.

Background Narrative:

On November 20, 2012 the Board of Trustees approved an agreement with HMC Architects in the amount of \$1,715,680 for the Student Services Building project at Riverside City College. On May 21, 2013 the Board of Trustees approved Agreement Amendment No. 1 in the amount of \$103,500 for additional Furniture, Fixtures and Equipment (FF&E) services.

Agreement Amendment No.2

The original contract was for an anticipated 33,000 gsf building. During the building design the scope of the project increased and the size of the building increased to 44,000 gsf. The change in size required additional effort on the mechanical, electrical, telecom and plumbing design. HMC is requesting \$35,500 to cover the additional work (Exhibit I).

Agreement Amendment No. 3

During the design the City of Riverside required different and more distant water connection for domestic and fire water. This required a redesign of the water connections and a new submittal to Riverside Public Utility. HMC is requesting \$10,600 to cover the additional work (Exhibit I).

At this time it is requested that the Board of Trustees approve the agreement amendments with HMC in the amount of \$35,500 and \$10,600 for additional Architectural Services. Approval of these amendments will bring the agreement with HMC total to \$1,865,280.

Cost for the requested amendments are within the project budget approved by the Board of Trustees and no augmentation of the project budget is required.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside
Chris Carlson, Chief of Staff & Facilities Development
Laurens Thurman, District Consultant

Attachments:

[HMC_Agreement Amend No.2](#)
[HMC_Agreement Amend No.3](#)

SECOND (2) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
HMC Architects
(*Student Services Building – Riverside City College*)

This document amends the original agreement between the Riverside Community College District and HMC Architects, which was originally approved by the Board of Trustees on November 20, 2012

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$35,500, including reimbursable expenses, totaling agreement to \$1,854,680. The term of this agreement shall be from the original agreement date of October 17, 2012, to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, Attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

HMC ARCHITECTS

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____
Kenneth Salyer, AIA
Managing Principal
3546 Concoors Street
Ontario, CA 91764

By: _____
Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

October 27, 2014

Mr. Laurens Thurman
Facilities Planning and Development
Riverside Community College District
450 East Alessandro Boulevard
Riverside, CA 92508

Subject: Riverside City College
Student Services and Administration Building

Regarding: Extra Service Authorization #2 (ESA #2)

Dear Laurens,

HMC appreciates the opportunity to submit the following ESA #2 proposal for your review and approval.

A. Project Understanding

Riverside Community College District (RCCD) is proposing to design and construct a Student Services and Administration Building on the Riverside City College (RCC) campus. The original RFP, dated August 23, 2012, described the area of the proposed facility as 33,000 GSF, which served as the basis for establishing the agreed upon A/E fee. Following completion of the Programming and Schematic Design phases the new program area is now established at 44,000 GSF (33% increase in area). The larger building area will require additional effort for the design and engineering of the mechanical, plumbing, electrical, fire protection, telecom and security systems. It is for this increase in effort for the design and engineering of these systems that we are requesting additional services.

B. Scope of Work

1. Mechanical Design: Provide the following for the additional increase in program area.
 - a. Additional load and pressure calculations.
 - b. Additional VAV boxes and associated ductwork and diffusers.
 - c. Additional Title 24 calculations.
2. Electrical Design: Provide the following for the additional increase in program area.
 - a. Additional lighting and associated wiring.
 - b. Additional outlets and associated wiring.
 - c. Additional fire alarm devices and circuiting/voltage drop calculations.
 - d. Additional Title 24 calculations.
3. Telecom Design: Provide the following for the additional increase in program area.

- a. Additional IDF closet.
 - b. Additional data and associated pathway design.
 - c. Additional security devices and associated wiring.
4. Plumbing: Provide the following for the additional increase in program area.
- a. Additional piping for the building plumbing systems.
 - b. Additional roof drains and associated piping.
 - c. Additional fire protection piping and sprinkler layout.

C. Compensation

HMC proposes to provide the above mentioned scope of work for a fixed fee of Thirty Five Thousand Five Hundred (\$35,500) Dollars. The breakdown is as follows:

MEPT	26,500
Security	2,500
Fire Protection	6,500
Total Fee	\$35,500

Upon review and acceptance of this proposal please forward your standard contract amendment to us for signature. We thank you for this opportunity to provide continued service to you, the College and District.

Sincerely,

HMC ARCHITECTS



Brad Glassick, AIA
Associate Principal

File: N:\Projects\5004 Riverside Community College District\011_Student Services Admin\01 CN\02
AOA\Proposals\ESA #2, Program Area Increase\LE.Thu_ESA #2 Prog Area Incr_141027rev2.doc
cc: B. Glassick, L. Eloff (HMC)

THIRD (3) AMENDMENT TO AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
HMC Architects
(*Student Services Building – Riverside City College*)

This document amends the original agreement between the Riverside Community College District and HMC Architects, which was originally approved by the Board of Trustees on November 20, 2012

The agreement is hereby amended as follows:

Additional compensation of this amended agreement shall not exceed \$10,600, including reimbursable expenses, totaling agreement to \$1,865,280 The term of this agreement shall be from the original agreement date of October 17, 2012, to the completion of the project. Payments and final payment shall coincide with original agreement.

Additional scope of work shall be provided in Exhibit I, Attached.

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

HMC ARCHITECTS

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

By: _____

Kenneth Salyer, AIA
Managing Principal
3546 Concoors Street
Ontario, CA 91764

By: _____

Aaron S. Brown
Vice Chancellor
Business and Financial Services

Date: _____

Date: _____

Exhibit I

October 27, 2014

Mr. Laurens Thurman
Facilities Planning and Development
Riverside Community College District
450 East Alessandro Boulevard
Riverside, CA 92508



Subject: Riverside City College
Student Services and Administration Building

Regarding: Extra Service Authorization #3 (ESA #3)

Dear Laurens,

HMC appreciates the opportunity to submit the following ESA #3 proposal for your review and approval.

A. Project Understanding

Riverside Community College District (RCCD) is proposing to design and construct a Student Services and Administration Building on the Riverside City College (RCC) campus. The original intent was to make connections to on site utilities for domestic and fire water supply. Upon submittal of the sewer realignment to Riverside Public Utility, it was required by the City to show the water service to the building for reference. This prompted RPU to require the project to make new connections to the water mains in Magnolia Avenue rather than keep them on site within Fairfax Avenue as originally proposed. It was also required to adjust the existing easement for the new sewer and abandon the old easement.

B. Scope of Work

1. Prepare legal description for the abandonment of the existing sewer easement and file recordation documentation for the new easement.
2. Prepare a separate submittal to Riverside Public Utilities for domestic and fire water service.
 - a. Revise fire water connection to Magnolia Avenue from the west side of the project.
 - b. Revise domestic water connection to Magnolia Avenue to run in parallel to the fire water service.
 - c. Coordinate new water service with the irrigation plans and plumbing plans.

C. Compensation

HMC proposes to provide the above mentioned scope of work for a fixed fee of Ten Thousand Six Hundred (\$10,600) Dollars.

Mr. Laurens Thurman
Riverside Community College District
Riverside City College Student Services and Administration Building
October 27, 2014
Page 2

Upon review and acceptance of this proposal please forward your standard contract amendment to us for signature. We thank you for this opportunity to provide continued service to you, the College and District.

Sincerely,

HMC Architects

A handwritten signature in black ink, appearing to read "Brad Glassick", with a stylized flourish at the end.

Brad Glassick, AIA, LEED BD+C
Associate Principal
License #C-32437

File: N:\Projects\5004 Riverside Community College District\011_Student Services Admin\01 CN\02
AOA\Proposals\ESA #3, Off Site Utilities\L-LThu_ESA #3 Off Site Utilities_140421.docx
cc: J. Wurst, L. Eloff (HMC)