



**Board of Trustees - Regular Meeting  
Tuesday, April 15, 2014 6:00 PM  
Norco College, Center for Student Success, Room  
217, 2001 Third Street, Norco California**

**ORDER OF BUSINESS**

**Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at [www.rccd.edu/administration/board](http://www.rccd.edu/administration/board).

I. COMMENTS FROM THE PUBLIC

*Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Pursuant to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.*

II. APPROVAL OF MINUTES

- A. [Minutes of the Board of Trustees Regular/Committee Meeting of March 4, 2014](#)  
*Recommend approving the March 4, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.*
- B. [Minutes of the Board of Trustees Regular Meeting of March 18, 2014](#)  
*Recommend approving the March 18, 2014 Board of Trustees Regular meeting minutes as prepared.*
- C. [Minutes of the Board of Trustees Special Meeting of March 18, 2014](#)  
*Recommend approving the March 18, 2014 Board of Trustees Special meeting minutes as prepared.*
- D. [Minutes of the Board of Trustees Special Meeting of March 25, 2014](#)  
*Recommend approving the March 25, 2014 Board of Trustees Special meeting minutes as prepared.*

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

- A. [Chancellor's Communications](#)  
*Information Only*
- B. [Presentation on STEM at Norco College](#)  
*Information Only*
- C. [Five to Thrive Presentation Led by Monica M. Gutierrez, Ph. D., Associate Professor, Biology](#)  
*Information Only*
- D. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.](#)  
*Information Only*

V. STUDENT REPORT

- A. [Student Report](#)  
*Information Only*

VI. CONSENT AGENDA ACTION

A. Diversity/Human Resources

1. [Academic Personnel](#)  
*Recommend approving/ratifying academic personnel actions.*
2. [Classified Personnel](#)  
*Recommend approving/ratifying classified personnel actions.*
3. [Other Personnel](#)  
*Recommend approving/ratifying other personnel actions.*

B. District Business

1. [Purchase Order and Warrant Report – All District Resources](#)  
*Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$1,192,124 and District Warrant Claims totaling \$5,882,569.*
2. Budget Adjustments
  - a. [Budget Adjustments](#)  
*Recommend approving the budget transfers as presented.*
3. Resolution(s) to Amend Budget
  - a. [Resolution No. 36-13/14 – 2013-2014 AB 86 Adult Education Consortium Planning Grant](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$435,294 to the budget.*
  - b. [Resolution No. 37-13/14 – 2013-2014 Enrollment Growth for ADN-RN Program](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$68,400 to the budget.*
  - c. [Resolution No. 38-13/14 – 2013-2014 Career Ladders Program](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$5,587 to the budget.*
  - d. [Resolution No. 39-13/14 – 2013-2014 Proposition 39: Clean Energy Jobs Act of 2012](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$1,043,830 to the budget.*
4. Contingency Budget Adjustments (None)
5. Bid Awards
  - a. [Bid Award for the Culinary Arts Academy & District Offices, Coil School for the Arts, and Parking Structure \(CAADO/CSA\) Phase 1 – Ground Work – Bid Categories 01, 03, and 24](#)  
*Recommend awarding CAADO/CSA Phase 1 – Ground Work project - Bid Categories 01, 03, and 24, for the total bid amount of \$1,965,716 to the contractors listed on the attachment.*
  - b. [Bid Award for the Bradshaw HVAC Replacement Project](#)  
*Recommend awarding the bid in the total amount of \$276,568 to AMS Anderson Air Conditioning, LP.*
  - c. [Bid Award for the Wheelock Gymnasium Storm Drain Improvement Plan](#)  
*Recommend awarding the bid in the total amount of \$245,777 to Hemet MFG Co., Inc. dba Genesis Construction.*
6. Grants, Contracts and Agreements
  - a. [Contracts and Agreements Report Less than \\$84,100 – All District Resources](#)  
*Recommend ratifying contracts totaling \$248,311.*
  - b. [Amendment to Agreement between Riverside Community College District and Custom Corporate Communications, Inc. for Workforce Training](#)  
*Recommend approving the Amendment to the Agreement between Riverside Community College District and Custom Corporate Communications, Inc. in amount not to exceed \$480,000.00 for workforce training.*

7. [Out-of-State Travel](#)  
*Recommend approving out-of-state travel.*
8. Other Items
  - a. [Notices of Completion](#)  
*Recommend accepting the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).*
  - b. [Surplus Property](#)  
*Recommend declaring the property on the attached lists to be surplus; finding that the equipment does not exceed the total value of \$5,000; finding that the Surplus Portable Mobile Modular Trailer may exceed the total value of \$5,000; and authorizing all property be consigned to The Liquidation Company to be sold on behalf of the District.*
  - c. [Resolution No. 35-13/14 - Authorization to Encumber Funds](#)  
*Recommend approving Resolution No. 35 13/14 - Authorization to Encumber Funds.*
  - d. [Resolution No. 40-13/14 - 2014-2015 Tax and Revenue Anticipation Note \(TRAN\)](#)  
*Recommend approving: (1) participation in the California School Cash Reserve Program; (2) Resolution No. 40-13/14 authorizing the borrowing of funds to a maximum amount of \$15 million for fiscal year 2014-2015; (3) the issuance and sale of 2014-2015 Tax and Revenue Anticipation Notes; and (4) requesting the Board of Supervisors of the County to issue and sell said note.*
  - e. [Adoption of Education Protection Account Funding and Expenditures](#)  
*Recommend approving the proposed use of the estimated \$17,189,580 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.*
  - f. [Signature Authorization](#)  
*Recommend authorizing Dr. Irving Hendrick and Dr. Sylvia Thomas to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, wire transfers, purchase orders, and grant documents retroactive to April 1, 2014 and April 3, 2014, respectively.*

VII. CONSENT AGENDA INFORMATION

- A. [Monthly Financial Report for Month Ending – March 31, 2014](#)  
*Information Only*

VIII. BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning
  1. [Proposed Curricular Changes](#)  
*Recommend approving the proposed changes for inclusion in the college catalogs and the schedule of class offerings.*
- C. Planning and Operations
  1. [Agreement for Purchase of Modular Structures with the Riverside County Superintendent of Schools](#)  
*Recommend approving the agreement for the purchase of modular structures with Riverside County Superintendent of Schools (RCOE)*
- D. Resources (None)
- E. Facilities
  1. [Pre-qualification List of Firms for Inspection Services/Inspector of Record \(IOR\)](#)  
*Recommend approving the following nine (9) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Stephen Payte DSA Inspections, Inc.; 2) Consulting & Inspection Services, LLC; 3) LCC3 Construction Services, Inc.; 4) The Vinewood*

Company, LLC; 5) Inland Inspections & Consulting; 6) TYR, Inc.; 7) Knowland Construction Services; 8) Blue Coast Consulting; and 9) Independent Construction Inspection.

2. [Pre-qualification List of Firms for Geotechnical Engineering Services](#)

*Recommend approving the following eleven (11) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Koury Engineering & Testing, Inc.; 2) Group Delta Consultants, Inc.; 3) Ninyo and Moore; 4) Leighton Consulting, Inc.; 5) Inland Foundation Engineering, Inc.; 6) GeoTek, Inc.; 7) CHJ Consultants; 8) MTGL, Inc.; 9) Geocon West, Inc.; 10) Converse Consultants; and 11) United Inspection and Testing.*

3. [Firm Selection and Special Inspection and Materials Testing Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing](#)

*Recommend approving: 1) the selection of River City Testing for Special Inspection and Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building CSA), and Parking Structure projects; 2) agreement with River City Testing in the amount of \$192,154 for the CAA/DO project; and 3) agreement in the total amount of \$499,047 for the CSA and Parking Structure project.*

4. [Firm Selection and Inspection Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting](#)

*Recommend approving: 1) the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project; and 3) agreement in the total amount of \$294,200 for CSA and Parking Structure project.*

IX. ADMINISTRATIVE REPORTS

A. Vice Chancellors

1. [Amendment to Agreement for Employee Benefits Consulting Services with Keenan and Associates](#)

*Recommend approving the Employee Benefits Consulting Services Agreement Amendment with Keenan and Associates to extend the agreement from May 1, 2014 through January 31, 2015 in the amount of \$81,097.47 payable in nine (9) monthly installments of \$9,010.83.*

2. [Summer Workweek](#)

*Recommend approving the four-ten hour day workweek from June 16 through August 15, 2014 for management, classified, and confidential support staff.*

B. Presidents

X. ACADEMIC SENATE REPORTS

A. Moreno Valley College

B. Norco College

C. Riverside City College/Riverside Community College District

XI. BARGAINING UNIT REPORTS

A. CTA - California Teachers Association



- B. CSEA - California School Employees Association
- XII. BUSINESS FROM BOARD MEMBERS
  - A. [Update from Members of the Board of Trustees on Business of the Board.](#)  
*Information Only*
- XIII. CLOSED SESSION
  - A. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)  
*Recommended Action to be Determined.*
  - B. [Conference with Legal Counsel - Existing Litigation \(Paragraph \(1\) of Subdivision \(D\) of Government Code Section 54956.9\) - CSEA Chapter 535 v. Riverside Community College District, PERB Case No. LA-CE-5895-E](#)  
*Recommended Action to be Determined*
  - C. [Conference with Legal Counsel - Existing Litigation \(Paragraph \(1\) of Subdivision \(D\) of Government Code Section 54956.9\) - CSEA Chapter 535 v. Riverside Community College District, Grievance Arbitration](#)  
*Recommended Action to be Determined*
- XIV. ADJOURNMENT



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (II-A)

Meeting	4/15/2014 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of March 4, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommend approving the March 4, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[030414\\_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES AND FACILITIES COMMITTEES  
OF MARCH 4, 2014

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in Student Academic Services, General Assembly Room, #121, Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Janet Green, Vice President  
Nathan Miller, Secretary  
Mary Figueroa, Board Member  
Sam Davis, Board Member  
Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia E. Azari, Interim Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning  
Dr. Vicki Nicholson, Interim Vice Chancellor, Diversity and Human Resources  
Dr. Wolde-Ab Isaac, Interim President, Riverside City College  
Dr. Sandra Mayo, President, Moreno Valley College  
Dr. Paul Parnell, President, Norco College  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations  
Dr. Greg Sandoval, Vice President, Student Services, Moreno Valley College  
Dr. Shelagh Camak, Vice President, Workforce and Resource Development, Riverside City College

Guest(s) Present

Mr. Sperry MacNaughton, College CEO's, Inc.  
Mr. Chet Wang, Managing Director, Keygent LLC

Student Trustee Jared Snyder led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Students Ms. Kimberly Angeles, Ms. Melissa Casarez, and Mr. Ahmed Badr from the Physician's Assistant program at Moreno Valley College, discussed issues associated with program.

PUBLIC COMMENT

Student Mr. Brennan Gonerig thanked the Board and Dr. Isaac for the additional funding at the RCC Reading and Writing Center. He also commented that appropriate

measures should be taken to resolve the issues with the Physician's Assistant program at Moreno Valley College.

Dr. Azari presented a plaque to Mr. John Sullivan, associate faculty, English, Riverside City College, in honor of being one of the four recipients of the Academic Senate of California Community Colleges' 2014 Hayward Award.

Dr. Nicholson provided a health care update which included the progress and efforts by the task force to finalize the changes to the self-funded RCCD Health Plan and reported that the Benefits Committee is currently being restructured and will be providing the names of the committee members once available.

The Governance Chair Virginia Blumenthal convened the meeting at 6:18 p.m. Committee members in attendance: Dr. Cynthia Azari, Interim Chancellor; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Dr. Lyn Greene (Norco College), and Mr. Lee Nelson (Riverside City College/RCCD); ASRCCD Representative: Mr. Brian Duong; CTA Representatives: Dr. Dariush Haghghat and Dr. Fabian Biancardi; CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Martha Arellano and Management Representative: Ms. Tenisha James.

Mr. MacNaughton provided a status update on the Chancellor's search committee process which included discussions on the progress of the search efforts, current schedule and timeline, national advertising efforts, and minimum academic requirements for candidates. He also stated that the RCCD interviews are tentatively scheduled for April and May 2014, with the conclusion of the search in late May to allow the new Chancellor to begin in summer.

Secretary Nathan Miller, Chancellor Search Committee Chair, recommended that the questions and concerns voiced by the faculty association be submitted in writing for further review by the committee before a final decision is made. Discussion followed.

The committee adjourned the meeting at 6:46 p.m.

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:47 p.m. Committee members in attendance: Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning; Academic Senate Representatives: Ms. LaTonya

## CHANCELLOR'S REPORT

Health Care Update

## GOVERNANCE

Update on Chancellor Search Process

Adjourned

## TEACHING AND LEARNING

Parker (Moreno Valley College), Dr. Lyn Greene (Norco College), and Mr. Lee Nelson (Riverside City College/RCCD); CTA Representative: Mr. Chris Rocco; CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Martha Arellano; and Management Representative: Ms. Lorena Patton.

Dr. Sandoval provided an informational update on the enhanced services which will be provided by Higher One, Inc., for financial aid disbursement services to RCCD. Discussion followed.

Update on Financial Aid Disbursement Services

Dr. Camak provided an informational presentation on the Stokoe Innovative Learning Center and the partnership between Alvord Unified School District and Riverside City College. It determined that future updates would be provided on a bimonthly basis. Discussion followed.

Update on Phillip M. Stokoe Elementary School

The committee adjourned the meeting at 7:03 p.m.

Adjourned

The Resources Committee Chair Janet Green convened the meeting at 7:04 p.m. Committee members in attendance: Mr. Aaron Brown, Vice Chancellor, Business and Finance; Dr. Vicki Nicholson, Interim Vice Chancellor, Diversity and Human Resources; Academic Senate Representatives: Dr. Travis Gibbs (Moreno Valley College), Dr. Lyn Greene (Norco College), and Mr. Lee Nelson (Riverside City College/RCCD); ASRCCD Representative: Mr. Bhavin Jindal; CTA Representative: Dr. Dariush Haghghat; CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Martha Arellano; and Management Representative: Ms. Beth Gomez.

RESOURCES COMMITTEE

Ms. Carlson presented information on Resolution No. 39-13/14 Designating Certain Products, Brand and Services as District Standards for equipment and installation into District building as permitted by Public Contract Code §3400(c) that will be presented to the Board for approval at the March 18 regular meeting. Discussion followed.

Resolution No. 30-13/14 Designating Certain Products, Brands, and Services as District Standards

Dr. Nicholson facilitated an informational presentation on the language changes implemented to the RCCD Health Plan (PPO) document which will be effective retroactive to January 1, 2014. The revised RCCD Health Plan (PPO) document will be presented to the Board for approval at the March 18 regular meeting. Discussion followed.

Self-Funded RCCD Health Plan (PPO) Language Clarification Changes and Funding Increase not to exceed \$85,000 (\$73,000 to the General Fund)

Mr. Wang from Keygent, LLC provided an overview of Measure C Bond history and justification for a possible

Presentation and Adoption of Resolution No. 32-13/14 -

refunding of the District's issued general obligation bonds at a reduced interest rate which would yield debt service savings for the District's property taxpayers. Resolution No. 32-13/14 will be presented to the Board for approval at the March 18 regular meeting. Discussion followed.

Authorizing Issuance of 2014  
General Obligation Refunding  
Bonds

Mr. Brown provided the committee with an informational presentation on the status of the District's 2014-15 budget development planning efforts. Discussion followed.

Presentation on FY – 2014-15  
Riverside Community College  
District Budget Planning

The committee adjourned the meeting at 7:45 p.m.

Adjourned

The Facilities Committee Chair Nathan Miller convened the meeting at 7:46 p.m. Committee members in attendance: Ms. Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Dr. Travis Gibbs (Moreno Valley College), Dr. Lyn Greene (Norco College), and Mr. Lee Nelson (Riverside City College/RCCD); ASRCCD Representative: Mr. Brennan Gonerig; CTA Representative: Mr. Chris Rocco; CSEA Representative: Mr. Gustavo Segura; and Confidential Representative: Ms. Martha Arellano.

#### FACILITIES COMMITTEE

Ms. Carlson led the committee review of the District's pre-qualified list of firms for soils testing services to be used on current and future projects that will be presented to the Board for approval at the March 18 regular meeting. Discussion followed.

Pre-qualification List of Firms for  
Soils Testing Services

Ms. Carlson led the committee review of the District's pre-qualified list of firms for special inspection and materials testing services to be used on current and future projects that will be presented to the Board for approval at the March 18 regular meeting. Discussion followed.

Pre-qualification List of Firms for  
Special Inspection and Materials  
Testing Services

The committee adjourned the meeting at 7:49 p.m.

Adjourned

The Board adjourned the meeting at 7:50 p.m.

#### ADJOURNMENT



## Agenda Item (II-B)

Meeting	4/15/2014 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of March 18, 2014
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommend approving the March 18, 2014 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[031814\\_MIN](#)



MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF MARCH 18, 2014

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m., in Student Academic Services, General Assembly Room, #121, Moreno Valley College, 16130 Lassel Street, Moreno Valley, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Janet Green, Vice President  
Nathan Miller, Secretary (arrived at 8:55 p.m.)  
Mary Figueroa, Board Member  
Sam Davis, Board Member  
Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia Azari, Interim Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Vicki Nicholson, Interim Vice Chancellor, Diversity and Human Resources  
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services,  
Workforce Development & Planning  
Dr. Wolde-Ab Isaac, Interim President, Riverside City College  
Dr. Sandra Mayo, President, Moreno Valley College  
Dr. Paul Parnell, President, Norco College  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications  
and Relations  
Dr. Travis Gibbs, Academic Senate Representative, Moreno Valley College  
Dr. Lyn Greene, Academic Senate Representative, Norco College  
Mr. Lee Nelson, Academic Senate Representative, District and Riverside City College  
Dr. Dariush Haghghat, President, CTA

Guests Present

Mr. Jeff Rhyne, Associate Professor, English, Moreno Valley College  
Dr. Natalie Mann, Associate Faculty, Music, Moreno Valley College  
Ms. Debra Yorba, Senior Vice President, Keenan & Associates

Student Trustee Jared Snyder led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Green/Davis moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of February 4, 2014. Motion carried. (4 ayes, 1 absent [Miller])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF FEBRUARY 4, 2014

Green/Davis moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of February 18, 2014. Motion carried. (4 ayes, 1 absent [Miller])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF FEBRUARY 18, 2014

Green/Figueroa moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of February 25, 2014. Motion carried. (4 ayes, 1 absent [Miller])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF FEBRUARY 25, 2014

CHANCELLOR'S REPORTS

Presentations

Mr. Rhyme gave a presentation on the recent changes implemented at the Moreno Valley College Writing and Reading Center for the 18-hour lab requirement. Students will now be assigned scheduled lab hours which will allow a better understanding of curriculum and guided practice at a targeted writing level.

Presentation on Moreno Valley College Writing and Reading Center Conversion

Dr. Mann gave a presentation on the applied music lessons offered at Moreno Valley College, highlighting the guitar and voice performance courses and how students benefit from the applied voice lessons and music appreciation provided by private instruction and concert attendance.

Five to Thrive Presentation Led by Dr. Natalie Mann, Associate Faculty, Music

Ms. Yorba provided a detailed update that included the progress made on resolving issues of concern relating to benefits and the prescription drug program and advised that the RCCD Health Plan PPO language clarification changes have been completed and are pending Board approval.

Health Care Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Jared Snyder presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Figueroa/Green moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel

Other Personnel

appointments, and assignment and salary adjustments as amended;

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,166,958 and District Warrant Claims totaling \$5,703,683;

Approve the budget transfers as presented;

Approve the resolution and adding the revenue and expenditures of \$276,864 to the budget;

Approve the resolution and adding the revenue and expenditures of \$50,000 to the budget;

Recommend ratifying contracts totaling \$84,100;

Recommend ratifying the Agreement between Riverside Community College District and Higher One, Inc. for financial aid disbursement services;

Approve the out-of-state travel;

Declare the property on the attached list to be surplus; find that the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Accept the projects listed on the attachment as complete, and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Motion carried. (4 ayes, 1 absent [Miller])

The Board received the monthly financial report for month ending February 28, 2014.

Green/Figueroa moved that the Board of Trustees adopt Resolution Number 30 – 13/14 Designating

Purchase Order and Warrant Report – All District Resources

Budget Adjustments

Resolution No. 33-13/14 – 2013-2014 TriTech SBDC 2014 Cooperative Agreement

Resolution No. 34-13/14 – 2013-2014 CalWORKs Program

Contracts and Agreements Report Less than \$84,100 – All District Resources

Agreement for Financial Aid Disbursement Services between Riverside Community College District and Higher One, Inc.

Out-of-State Travel

Surplus Property

Notices of Completion

#### Information

Monthly Financial Report for Month Ending – February 28, 2014

#### BOARD COMMITTEE REPORTS

#### Resources

Adoption of Resolution No. 30-13/14 Designating Certain

Certain Products, Brands, and Services as District Standards for equipment and installation into District building as permitted by Public Contract Code §3400(c). Motion carried. (4 ayes, 1 absent [Miller])

Products, Brands, and Services as District Standards

Green/Figueroa moved that the Board of Trustees approve the language clarification changes to the Self-Funded RCCD Health Plan and the associated funding of not to exceed \$85,000 (\$73,000 to the General Fund). Motion carried. (4 ayes, 1 absent [Miller])

Self-Funded RCCD Health Plan (PPO) Language Clarification Changes and Funding Increase not to exceed \$85,000 (\$73,000 to the General Fund)

Green/Figueroa moved that the Board of Trustees adopt Resolution Number 32-13/14 authorizing the issuance and sale of 2014 General Obligation Refunding Bonds and the refunding of the District's Series 2004A General Obligation Bonds. Motion carried. (4 ayes, 1 absent [Miller])

Adoption of Resolution No. 32-13/14 Authorizing the Issuance of 2014 General Obligation Refunding Bonds

#### Facilities

Blumenthal/Davis moved that the Board of Trustees approve the following six (6) firms for eligibility for hire on an individual basis as needed to execute projects: 1) CHJ Consultants; 2) GeoTek, Inc.; 3) Group Delta Consultants, Inc.; 4) Koury Engineering and Testing, Inc.; 5) Leighton Consulting, Inc.; and 6) Rincon Consultants, Inc. Motion carried. (4 ayes, 1 absent [Miller])

Pre-Qualification List of Firms for Soils Testing Services

Blumenthal/Green moved that the Board of Trustees approve the following ten (10) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Smith-Emery Laboratories, Inc.; 2) Group Delta Consultants, Inc.; 3) Koury Engineering & Testing, Inc.; 4) Southwest Inspection & Testing, Inc.; 5) MTGL, Inc.; 6) Inland Foundation Engineering, Inc.; 7) CHJ Consultants; 8) Ninyo and Moore; 9) River City Testing; and 10) GeoTek, Inc. Motion carried. (4 ayes, 1 absent [Miller])

Pre-Qualification List of Firms for Special Inspection and Materials Testing Services

#### ADMINISTRATIVE REPORTS

##### Vice Chancellors

Figueroa/Davis that the Board of Trustees adopt Resolution Number 31-13/14 and designate the week of May 19 - 23, 2014 as Classified School Employee Week. Motion carried. (4 ayes, 1 absent [Miller])

Resolution No. 31-13/14 Resolution Recognizing Classified School Employee Week

ACADEMIC SENATE REPORTS

Dr. Travis Gibbs presented the report on behalf of Moreno Valley College.

Moreno Valley College

Dr. Lyn Greene presented the report on behalf of Norco College.

Norco College

Mr. Lee Nelson presented the report on behalf of the District and Riverside City College.

Riverside City College and  
Riverside Community College  
District

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers  
Association

BUSINESS FROM BOARD  
MEMBERS

Blumenthal/Green moved that the Board of Trustees approve voting for the incumbents to fill five (5) of the eight (8) vacancies for the CCCT Board of Directors Election for 2014 as follows: Paul Gomez, Ohlone Community College District; Jim Moreno, Coast Community College District; Laura Casas, Foothill-DeAnza Community College District; Stephan Castellanos, San Joaquin Delta Community College District; and Nancy C. Chadwick, Palomar Community College District. Motion carried. (4 ayes, 1 absent [Miller])

California Community College  
Trustees (CCCT) Board of  
Directors Election – 2014

Blumenthal/Green moved that the Board of Trustees approve voting for Trustee Nathan Miller for the CCCT Board of Directors Election for 2014. Motion carried. (3 ayes, 1 no [Figueroa], 1 absent [Miller])

Blumenthal/Green moved that the Board of Trustees approve voting for the two (2) remaining vacancies for the CCCT Board of Directors Election for 2014 as follows: Lorrie A. Denson, Victor Valley Community College District; and Adrienne Grey, West Valley-Mission Community College District. Motion carried. (4 ayes, 1 absent [Miller])

The Board adjourned to closed session at 7:25 p.m. to consider Closed Session Item XIII-B “Pursuant to Government Code Section 54957, Public Employee Performance Evaluation Title: Interim Chancellor.” The Board reconvened to open session announcing the following: “The Board of Trustees by a unanimous vote of 5-0, accepted

ADJOURNED TO CLOSED  
SESSION/RECONVENED

Dr. Cynthia E. Azari's resignation as the Interim Chancellor effective April 1, 2014, at which time she will return to the position of President of Riverside City College."

The Board adjourned to the special meeting at 8:30 p.m.

ADJOURNED



## Agenda Item (II-C)

Meeting	4/15/2014 - Regular
Agenda Item	Approval of Minutes (II-C)
Subject	Minutes of the Board of Trustees Special Meeting of March 18, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

---

### Background Narrative:

Recommend approving the March 18, 2014 Board of Trustees Special meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[031814\\_SPEC\\_MIN](#)



MINUTES OF THE SPECIAL BOARD OF TRUSTEES  
MEETING OF MARCH 18, 2014

President Blumenthal called the special meeting of the Board of Trustees to order at 8:30 p.m., in Student Academic Services, General Assembly Room, #101 Moreno Valley College, 16130 Lasselle Street, Moreno Valley, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Janet Green, Vice President  
Nathan Miller, Secretary (arrived at 8:55 p.m.)  
Mary Figueroa, Trustee  
Sam Davis, Trustee  
Jared Snyder, Student Trustee

Guest(s) Present

Attorney Brad Neufeld, Gresham Savage Nolan & Tilden

The Board adjourned to closed session at 8:31 p.m., Pursuant to Government Code Section 54957, Public Employee Appointment: Title: Interim Chancellor.

ADJOURNED TO CLOSED SESSION

The Board reconvened to open session at 9:05 p.m., announcing the following: “The Board of Trustees by a unanimous vote of 5-0, approved the appointment of Dr. Irving Hendrick as Interim Chancellor effective April 1, 2014.”

RECONVENED

The Board adjourned the meeting at 9:06 p.m.

ADJOURNED



## Agenda Item (II-D)

Meeting	4/15/2014 - Regular
Agenda Item	Approval of Minutes (II-D)
Subject	Minutes of the Board of Trustees Special Meeting of March 25, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommend approving the March 25, 2014 Board of Trustees Special meeting minutes as prepared.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[032514\\_SPEC\\_MIN](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES  
MEETING OF MARCH 25, 2014

President Blumenthal called the special meeting of the Board of Trustees to order at 6:00 p.m., in Conference Room 319, District Office, 1533 Spruce Street, Riverside, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Janet Green, Vice President  
Nathan Miller, Secretary  
Mary Figueroa, Trustee  
Sam Davis, Trustee

Trustees Absent

Jared Snyder, Student Trustee

Guest(s) Present

Attorney Brad Neufeld, Gresham Savage Nolan & Tilden

The Board adjourned to closed session at 6:02 p.m. to consider the following items:

ADJOURNED TO CLOSED SESSION

Pursuant to Government Code Section 54957,  
Public Employee Discipline/Dismissal/Release

Pursuant to Government Code Section 54957,  
Public Employee Appointment, Title: Acting  
Chancellor.

The Board reconvened to open session at 7:25 p.m., announcing no action had been taken on the closed session item(s) and adjourned the meeting at 7:26 p.m.

RECONVENED/ADJOURNED



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-A)

Meeting 4/15/2014 - Regular  
Agenda Item Chancellor's Reports (IV-A)  
Subject Chancellor's Communications  
College/District District  
Information Only

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### **Background Narrative:**

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Irving Hendrick, Acting Chancellor

### **Attachments:**



[e-board](#) › [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-B)

Meeting 4/15/2014 - Regular  
Agenda Item Chancellor's Reports (IV-B)  
Subject Presentation on STEM at Norco College  
College/District Norco  
Information Only

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### Background Narrative:

Norco College will present updates and highlights related to its Hispanic Serving Institution Title III STEM grant. The five year, \$4.3 million dollar federal grant has enabled the College to develop a new program in Pre-Engineering, and to revise four existing programs (Digital Electronics, Architecture, Engineering Technology, and Construction Technology) resulting in articulation agreements and 2+2 pathways to local universities. The grant has also supported the creation of a STEM Center to facilitate student success in science and technology fields.

Prepared By: Paul Parnell, President, Norco College

### Attachments:

[STEM at Norco](#)



# STEM AT NORCO COLLEGE



Presented by: Dr. Lorena Patton-STEM Grant Director

# PURPOSE

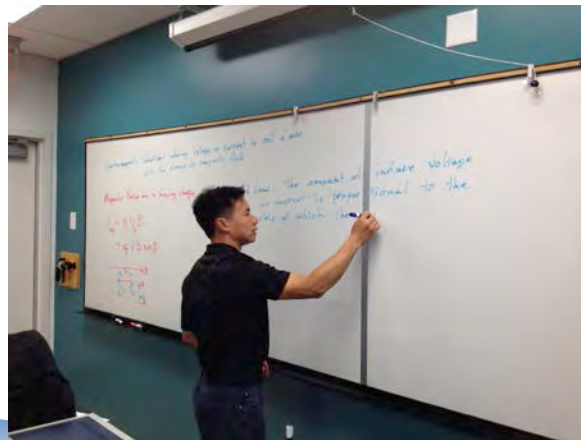
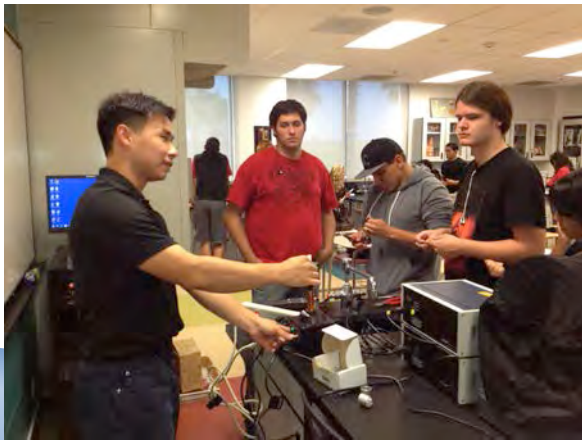
- ▶ The purpose of the Hispanic Serving Institutions (HSIs) Title III STEM grant is to develop and carry out activities that will expand Norco College's capacity to serve disadvantaged students including Hispanic and low-income students.





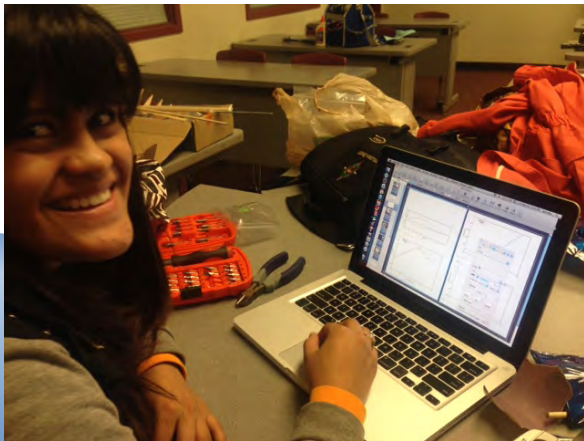
# OVERARCHING OBJECTIVES

- ▶ Objective I: Provide Pre-Engineering Associate Degree Transfer Options
- ▶ Objective II: Increase Hispanic and Low Income Learner Retention
- ▶ Objective III: Increase Pre-Engineering College Preparedness



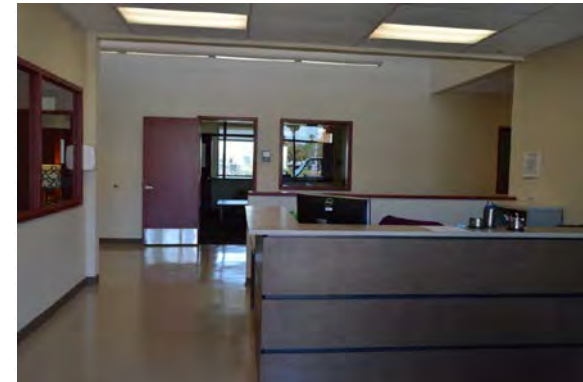
# HIGHLIGHTS

- ▶ 2013-2014 STEM Scholars Program
- ▶ Wind Turbine Competition
- ▶ UMKC Supplemental Instruction Training
- ▶ Math 35 & 52 workshops



# STEM CENTER COMPLEX

- ▶ Contributions
  - ▶ Additional 48 & 90 seat lecture classrooms
  - ▶ Additional 24 & 56 seat computer labs
  - ▶ Honors Program classroom & meeting space
  - ▶ Supplemental Instruction & STEM Activities space



# STUDENT SPEAKERS

- ▶ Brenda Lopez

- ▶ *Wind Turbine Competition Participant*

- ▶ Christine Brown

- ▶ *STEM Scholars Program participant, Supplemental Instruction Leader & University of California, Riverside Research Participant*



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-C)

Meeting 4/15/2014 - Regular

Agenda Item Chancellor's Reports (IV-C)

Subject Five to Thrive Presentation Led by Monica M. Gutierrez, Ph. D., Associate Professor, Biology

College/District Norco

Information Only

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### Background Narrative:

Each month, a faculty member is invited through the Academic Senate to present on teaching and programs from the classroom that distinguish RCCD and its faculty and colleges. This month the presentation will be from Monica M. Gutierrez, Ph. D., Biology.

Prepared By: Irving Hendrick, Acting Chancellor

### Attachments:

[041514\\_Five to Thrive](#)



# STEM (Science Technology Engineering Math) Community Outreach



Monica M. Gutierrez, Ph.D.  
Associate Professor of Biology  
Department of Math and Science  
Norco College





# Goal



- ❧ Introduce local elementary school children to science and college at an early age
- ❧ 5th graders from Lincoln Alternative School in the Corona Norco Unified School District were invited to participate in hands on laboratory experiments in our college biology lab





# STEM Science Outreach



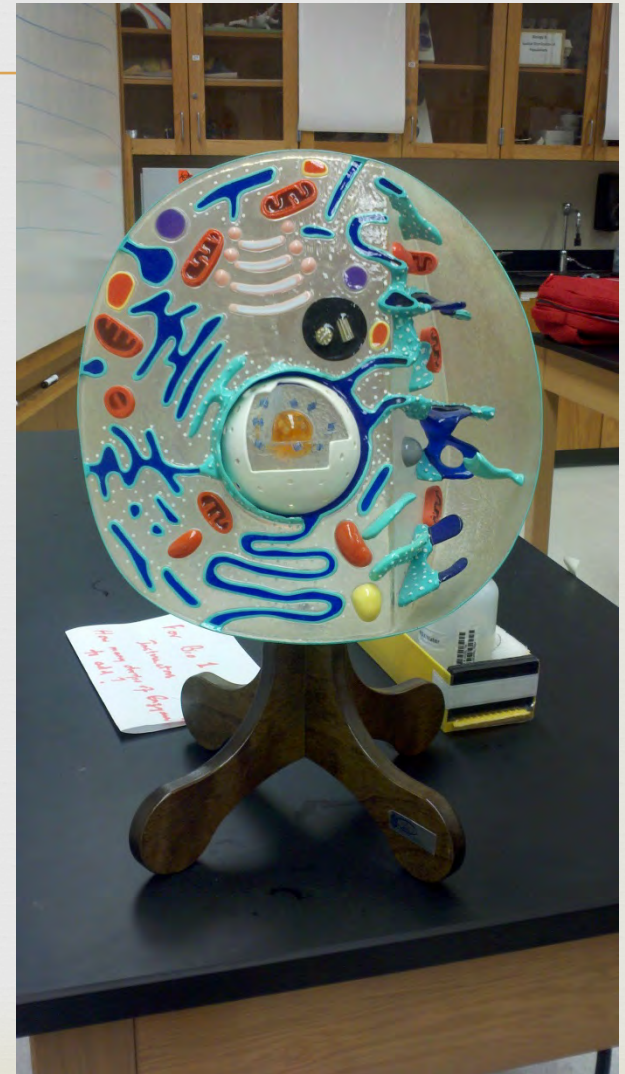
- ❧ The purpose of the STEM program/grant is to recruit under-represented students into STEM fields
- ❧ CNUSD is a diverse and multi-ethnic school district that mirrors Norco College's diversity
- ❧ The Corona Norco Unified School District (CNUSD) is our service area, these 5<sup>th</sup> graders are our future College **(Science)** Students



# How did it start?



- ❧ It all started with a cell model
- ❧ In 2010, I gave a small lecture to my daughter's 5<sup>th</sup> grade class about cells using our biology lab's cell model
- ❧ Why should these students just study models, what if they could observe live cells?
- ❧ I asked how many students would be interested, and they all raised their hands 😊





# The First Science Lab Visits, 2010-2011



- ❧ With the support of my administrators, I was given access to the biology lab and supplies
- ❧ Visits were held on Fridays after school and parents provided transportation and participated in the labs as well.
- ❧ Following elementary science curriculum, labs included:
  - ❧ Microscopic viewing of living cells
  - ❧ Macromolecule testing of unknown solutions
  - ❧ Making of hand lotion in the chemistry lab
  - ❧ Dissection of frogs to study organs and organ systems



# Science Visits, 2012-2013



- ❧ Invitation to visit the college was extended to all 5<sup>th</sup> grade students at Lincoln Elementary
- ❧ 4 visits were scheduled on Fridays after school, parents willingly provided transportation and their help in the lab
- ❧ Students participated in microscopic viewing of cells and frog dissections for organ system studies
  - ❧ Students were given worksheets and mini-lessons on each topic
  - ❧ Students actively participated in discussions





# Science Visits, 2013-2014: STEM Science Outreach

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- ❧ We wanted ALL 5<sup>th</sup> graders to have the opportunity to visit the college and participate in the labs
- ❧ The **STEM Program/Grant (Director Lorena Patton)** would be able to fund the purchase of supplies for the students if the school could provide its own bus transportation
- ❧ Collaborating with **Lincoln Elementary 5<sup>th</sup> grade teacher, Jennifer Kennedy** and **Principal Brian Leedy**, a grant proposal was submitted and awarded to the school by the **Corona Norco Schools Educational Foundation (CNSEF)** to fund bus transportation



# STEM Science Outreach



- ❧ Unique opportunity for these 5<sup>th</sup> graders
- ❧ School districts continue to cut their science experiment budget
- ❧ Many of these students have never visited a college campus or participated in a science experiment





# Science Visit, February 2014



- ❧ Norco College STEM greeted 100 5<sup>th</sup> grade students
- ❧ Students participated in microscopic viewing of cells and also took a tour of the college
- ❧ Monthly visits are planned through May
- ❧ Final visits will be frog dissections to study organ and organ systems
- ❧ All science visits have been run by me and I have happily volunteered my time 😊



# Norco College Web page Highlighting STEM Outreach



- ❧ Norco College recently welcomed 100 5th-grade students from Lincoln Alternative Elementary as part of its STEM program, which is designed to expose students to the wonders of science, technology, engineering and math.
- ❧ “By giving young students a hands-on fun learning experience, you will introduce them to both science and college,” said Monica M. Gutierrez, an instructor in the College’s math and science department. “I greeted the students when they came in; they were so excited to be here, many of them never having visited the college or participated in a lab experiment.”
- ❧ The students viewed different cell types under the microscope and in a future visit will be dissecting frogs to study organs and organ systems.
- ❧ Gutierrez, a first-generation college student, knows how important it is to reach students at a young age. She earned her undergraduate degree from UC Irvine in biological studies and eventually a doctorate from UCLA in biochemistry.
- ❧ “My experiences and upbringing are similar to many of these students and maybe if they see that I did it, they can do it as well,” she said. “If these experiences result in some of these kids pursuing STEM fields, then what we have done here at Norco is a success.”

The screenshot shows the Norco College website with a navigation menu (About Us, Academic & Career Programs, Students, Alumni/Donors, Community & Business) and a news article titled "STEM Program Discovers Local Youth" dated 2/25/2014. The article text is as follows:

Norco College recently welcomed 100 5th-grade students from Lincoln Alternative Elementary as part of its STEM program, which is designed to expose students to the wonders of science, technology, engineering and math.

“By giving young students a hands-on fun learning experience, you will introduce them to both science and college,” said Monica M. Gutierrez, an instructor in the College’s math and science department. “I greeted the students when they came in; they were so excited to be here, many of them never having visited the college or participated in a lab experiment.”

The students viewed different cell types under the microscope and in a future visit will be dissecting frogs to study organs and organ systems.

Gutierrez, a first-generation college student, knows how important it is to reach students at a young age. She earned her undergraduate degree from UC Irvine in biological studies and eventually a doctorate from UCLA in biochemistry.

“My experiences and upbringing are similar to many of these students and maybe if they see that I did it, they can do it as well,” she said. “If these experiences result in some of these kids pursuing STEM fields, then what we have done here at Norco is a success.”



# Letters from the 5<sup>th</sup> Grade

## Students

- “The best part of the day was when we came to the science lab”
- “The best part of the field trip was looking at cells under the microscope”
- “I learned how cool the inside of a leaf and bone can be. I learned that organelles can move. WOW!”
- “I learned that cells make everything up, that they come in different shapes, sizes and colors”
- “We had so much fun and I enjoyed you teaching about cells”
- “It was awesome when we saw all the cells, I enjoyed it so much”
- “It was a great experience and I look forward to returning”
- “Can’t wait to come back. I had a blast in your lab”
- “I want to go to Norco college when I grow up”
- “I think I want to go to Norco College when I am older and study hard”
- “I think I’m also done with looking for colleges because I want to go Norco College. You seem like a great teacher to have. Your soon to be student.”



# In Appreciation



- 
- ❧ A Special Thanks to:
    - ❧ Dr. Paul Parnell
    - ❧ Dr. Diane Dieckmeyer
    - ❧ Dr. Carol Farrar
    - ❧ Lorena Patton
  - ❧ Lincoln Alternative Elementary  
(Brian Leedy and Jennifer Kennedy)
  - ❧ For all their continued support in allowing me to  
give these kids this amazing opportunity 😊



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-D)

Meeting 4/15/2014 - Regular

Agenda Item Chancellor's Reports (IV-D)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar.

College/District District

Information Only

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### Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar\\_041514](#)

**COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET**

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
<div data-bbox="130 695 474 1101" style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> <li>✓ Board report &amp; backup materials attached for review by the Cabinet.</li> <li>■ Board report and/or backup not yet complete – review pending.</li> <li>★ Approved by the Cabinet for placement on the Board agenda.</li> </ul> <p style="color: red; font-weight: bold; margin-top: 10px;">ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 4/29/14 &amp; 5/13/14</p> </div>				<ul style="list-style-type: none"> <li>■ Request Approval of Hiring Firm For RCC Category: Soils Testing (Carlson)</li> <li>■ Pre-qualification List of Firms for Environmental Services (Carlson)</li> </ul>

**RECOMMENDED 2013-14 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR**

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> <li>• Proposed Curricular Changes</li> </ul>
September	<ul style="list-style-type: none"> <li>• CCFS–311Q–Quarterly Financial Status Report for the Quarter Ended June 30</li> <li>• Budget – Public Hearing</li> </ul>
October	<ul style="list-style-type: none"> <li>• Annual Master Grant Submission Schedule</li> <li>• Emeritus Awards, Faculty</li> <li>• Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee</li> </ul>
November	<ul style="list-style-type: none"> <li>• Annual CCFS-311 Financial and Budget Report</li> <li>• Annual Proposition 39 Financial and Performance Audits</li> </ul>
December	<ul style="list-style-type: none"> <li>• Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments.</li> <li>• Annual Board of Trustees Meeting Calendar for January-December</li> <li>• RCCD Report Card on the Strategic Plan</li> <li>• Annual District Academic Calendar</li> <li>• CCFS-311Q–Quarterly Financial Status Report for the Quarter Ended September 30</li> <li>• RCCD Report Card on the Strategic Plan</li> <li>• Annual Independent Audit Report for the Riverside Community College District</li> <li>• Annual Independent Audit Report for the Riverside Community College District Foundation</li> <li>• Fall Scholarship Award to Student Trustee</li> </ul>
January	<ul style="list-style-type: none"> <li>• Accountability Reporting for Community Colleges</li> <li>• Grants Office Annual Winter Report</li> <li>• Governor’s Budget Proposal</li> <li>• Federal Legislative Update</li> <li>• Nonresident Tuition and Capital Outlay Surcharge Fees</li> <li>• Proposed Curricular Changes</li> </ul>
February	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31</li> <li>• Recommendation Not to Employ (March 15<sup>th</sup> Letters)</li> </ul>
March	<ul style="list-style-type: none"> <li>•</li> </ul>
April	<ul style="list-style-type: none"> <li>• Academic Rank – Full Professors</li> <li>• Authorization to Encumber Funds</li> <li>• Proposed Curricular Changes</li> <li>• Accountability Reporting for Community Colleges</li> </ul>
May	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31</li> <li>• Summer Workweek</li> <li>• College Closure – Holiday Schedule</li> <li>• Resolution to Recognize Classified School Employee Week</li> <li>• Board of Trustees Annual Self-Evaluation</li> <li>• Chancellor’s Evaluation</li> </ul>
June	<ul style="list-style-type: none"> <li>• Administration of Oath of Office to Student Trustee</li> <li>• Spring Scholarship Award to Student Trustee</li> <li>• Department Chairs and Stipends, Academic Year</li> <li>• Coordinator Assignments</li> <li>• Extra-Curricular Assignments</li> <li>• Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded</li> <li>• Academic Administrator Employment Contracts</li> <li>• Tentative Budget and Notice and Public Hearing on the Budget</li> <li>• Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals</li> <li>• Moreno Valley College Catalog</li> <li>• Norco College Catalog</li> <li>• Riverside City College Catalog</li> <li>• Board Self Evaluation – Reporting Out</li> </ul>



[e-board](#) › [Agenda Item](#)

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## Agenda Item (V-A)

Meeting 4/15/2014 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

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### Background Narrative:

Student Trustee Jared Snyder will be presenting the report about the recent and future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Irving Hendrick, Acting Chancellor

### Attachments:

[Student Report\\_041514](#)

In regards to activities on and off campus, ASNC has been involved in the following:

- **Women History Month Panel Discussion Forum (March 13<sup>th</sup>)**
  - The Talented Tenth Program (T3P) hosted the panel discussion forum on March 13, 2014 during college hour (12:50-1:50p.m.)
- **2014 Regional Student Leadership Conference (March 29<sup>th</sup>)**
  - The Associated Students of Riverside City College (ASRCC) and the Mental Health Ambassadors of RCC hosted the conference
  - ASNC sent 14 students to the conference

ASNC is currently looking forward to the following upcoming events:

- **Professor Michael Cluff Remembrance (April 8<sup>th</sup>)**
  - Student, staff, and faculty will be given the opportunity to write thoughts or words for Michael Cluff and read Michael Cluff's poem
  - A candlelight vigil will be held around IT patio at 7:00p.m.
- **RCCD Student Trustee Election (April 8<sup>th</sup>, 9<sup>th</sup>)**
  - ASNC will be having election booths for the RCCD Student Trustee election on April 8 and 9, 2014
- **Student Employment Appreciation Day (April 22<sup>nd</sup>)**
  - ASNC is sponsoring the student employment appreciation day
- **T3P Olympics Opening Ceremony (April 22<sup>nd</sup>)**
  - The Talented Tenth Program (T3P) is hosting a mini Olympics at Norco College
  - Clubs and organizations are encouraged to take part in the event
- **Spring Social (April 24<sup>th</sup>)**
  - Clubs and organizations will be setting up booths at the Industrial Technology (IT) patio
  - Part of the funds collected will be donated to Soroptimist International of Corona
- **General Assembly (May 2<sup>nd</sup>-4<sup>th</sup>)**
  - Nine ASNC officers will be attending the General Assembly at Marriott Hotel, Los Angeles



## Agenda Item (VI-A-1)

Meeting 4/15/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

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### Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

### Attachments:

[20140415\\_Academic Personnel](#)



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: April 15, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Interim Chancellor recommends approval/ratification for the following appointment(s) and authorizes the Acting Vice Chancellor, Diversity and Human Resources to sign the employment contracts:

- a. Management Contract  
(None)
- b. Contract Faculty  
(None)
- c. Long-Term, Temporary Faculty

Substitute Assignment, Spring Semester 2014

Rebecca Marsh, as English Instructor, effective February 20, 2014, to substitute for the loss of a full-time professor of English at Norco College, during the remainder of the spring semester 2014, with salary placement at Column C, Step 6 of the Faculty Salary Schedule.

- d. Extra-Curricular Assignments, Academic Year 2013-14  
Additions/Revisions to the list submitted/approved by the Board of Trustees on October 15, 2013.

<u>Name</u>	<u>Activity</u>	<u>Addition/ Revision</u>	<u>Stipend</u>
Lynch, Preston	Assistant Women's Basketball Coach	Removal	\$ .00
Wallace, Tyler	Assistant Track Coach	Addition	\$3,707.00
Wilson, Michael	Assistant Track Coach	Addition	\$3,707.00

Subject: Academic Personnel

Date: April 15, 2014

2. Request for Participation in Reduced Employment Program

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA provides for faculty participation in the Reduced Employment Program; and the Vice President, Academic Affairs has reviewed and supports the following request.

It is recommended the Board of Trustees approve the following request, and allow them to participate in the Reduced Employment Program for the 2014-2015 academic year.

<u>Name</u>	<u>Title</u>	<u>Teaching Load</u>
MORENO VALLEY COLLEGE		
Dumer, Olga	Associate Professor, ESL	75%

3. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty members effective May 1, 2014.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Howard, Jeanne	F	G
Iliscupidez, Marissa	D	E
Ramos, Rosa	F	G
Reible, Carla	D	E
Yates, Sharon	E	F

4. Salary Placement Adjustment

At their meeting of August 20, 2013, the Board of Trustees approved the appointment of the following faculty member. The employee has provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty member listed below, effective August 20, 2013.

<u>Name</u>	<u>From Column/Step</u>	<u>To Column/Step</u>
Finfrock, Douglas	C-6	D-6
Assistant Professor, Kinesiology		

Subject: Academic Personnel

Date: April 15, 2014

5. Separation(s)

Board Policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve the resignation of the individual(s) listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>	<u>Reason</u>
Camak, Shelagh	VP, Workforce/Resource Dev.	June 30, 2014	Retirement
Chambers, Joy	Dean, Enrollment Services	June 30, 2014	Retirement
Solorzano, Diane	Professor, English	June 12, 2014	Retirement



## Agenda Item (VI-A-2)

Meeting 4/15/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

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### Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

### Attachments:

[20140415\\_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: April 15, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Interim Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory (None)				
b. Management/Supervisory – Categorically Funded				
RIVERSIDE CITY COLLEGE				
Diaz, Jose	Director, Upward Bound	04/16/14	R-1	Appointment
c. Classified/Confidential				
RIVERSIDE CITY COLLEGE				
Anaya, John	Custodian	04/16/14	C-1	Appointment
Chamberlin, Dana	Admissions and Records Operations Assistant (part-time, 48.75%)	04/16/14	C-1	Appointment
Miller, Regina	Admissions and Records Operations Assistant (part-time, 48.75%)	04/16/14	C-1	Appointment
Huynh, Rita	Cosmetology Clerk (part-time, 37.50%)	04/16/14	E-1	Appointment
d. Classified/Confidential – Categorically Funded				
MORENO VALLEY COLLEGE				
Neal, Udawna	Counseling Clerk I	04/21/14	E-4	Rehire

2. Requests for Temporary Increase in Workload

It is recommended the Board of Trustees approve/ratify the temporary increase in workload for the following individuals. The requests have the approval of the college Presidents.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Figuroa, Daisy	Student Services Technician	47.5% to 87.5%	03/01/14-04/30/14
Horn, Lisa	Instructional Media Assistant	48.75% to 100%	05/01/14-06/30/14
Jones Santos, Ruth	College Receptionist	47.5% to 97.5%	04/16/14-06/30/14
McLaughlin, Devin	Instructional Media Assistant	48.75% to 100%	05/01/14-06/30/14

3. Elimination of Position Due to Lack of Categorical Funds

Board Policy and Administrative Procedure 7110 authorizes the Vice Chancellor, Diversity and Human Resources, to perform personnel actions, subject to final approval by the Board of Trustees. On February 18, 2014 the board of trustees approved the elimination of a non-tenure track employee in a categorically funded faculty position. This individual has rights to bump to a previously held classified position.

It is recommended the Board of Trustees approve the reduction in staffing through the elimination of this position, effective at the end of the work day on June 30, 2014. The employee has bumping rights into a previously held position at the Riverside City College.

ELIMINATION OF POSITION DUE TO LACK OF CATEGORICAL FUNDS

<u>Position Title</u>	<u>District/College</u>
Counseling (100%)	Riverside City College

BUMPING DUE TO SENIORITY RIGHTS – Effective July 1, 2014

Schultz, Garth	From: Counseling (Full-Time Categorical, Non-Tenure Track) Riverside City College
	To: Adaptive Technology Specialist (100%) Riverside City College

Minkler, Dinah	From: Adaptive Technology Specialist (100%) Riverside City College
	To: Disability Specialist (100%) Norco College

Coleman, Keith	From: Disability Specialist (100%) Norco College
	To: Disability Specialist (62.5%) Moreno Valley College

Placement on 39-Month Reemployment List – Effective July 1, 2014

Coleman, Keith	Disability Specialist (100%)
Pham, Theresa	Disability Specialist (62.5%)

Subject: Classified Personnel

Date: April 15, 2014

4. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Abernathy, Charles	Instructional Media Aide	03/24/14	Non-Continuance of Probation
Corral, Sheri	Senior Officer	03/10/14	Retirement
Duran, Yadira	Community Service Aide I	04/02/14	Personal
Greco, Vasile	Maintenance Mechanic (General)	05/15/14	Retirement



## Agenda Item (VI-A-3)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

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### Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

### Attachments:

[20140415\\_Other Personnel](#)

[20140415\\_Other Personnel\\_Backup](#)



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: April 15, 2014

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
(None)				
MORENO VALLEY				
Mabon, Theo	Groundsperson	Facilities Public, Safety,	03/19/14-06/30/14	\$17.16
Romero, Elizabeth	Administrative Assistant III	Education, & Training	03/19/14-05/19/14	\$20.71
Williams, Jessica	Counseling Clerk I	EOPS	04/03/14-04/15/14	\$17.16
NORCO				
(None)				
RIVERSIDE				
(None)				

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<b>DISTRICT</b>				
Abrahamson, Sheena	Interpreter I	DSPS	05/01/14-06/30/14	\$25.00
Byrd, Jade	Interpreter I	DSPS	05/01/14-06/30/14	\$25.00
Guevara, Evan	Interpreter I	DSPS	05/01/14-06/30/14	\$25.00
Gunaji, Kirstyn	Interpreter I	DSPS	05/01/14-06/30/14	\$25.00

**MORENO VALLEY COLLEGE**

Johnson, Kellie	Role Player	Public, Safety, Education, & Training	03/31/14-06/30/14	\$8.00
Miller, Joseph	Role Player	Public, Safety, Education, & Training	04/16/14-06/30/14	\$8.00
Romero, Elizabeth	Office Assistant IV	Education, & Training	03/14/14-03/18/14	\$14.00
Williams, Jessica	Office Assistant IV	EOPS	04/16/14-06/30/14	\$14.00

**NORCO COLLEGE**

(None)

**RIVERSIDE CITY COLLEGE**

Anderson, Rhianon	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Bruns, Almee	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Bywater, Jacqueline	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Bywater, Lauren	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Calderon, Marco	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Carroll, Brandi	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Cubias, Rosa	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Eagle, Seva	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Griffith, Rebecca	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Heggenberger, Lloyd	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Henderson, Jessica	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Hermosillo, Stefany	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Macias, Sara	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Martinez, Toshiro	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
	Supplemental			
Mason, Nicole	Instructional Leader	Academic Support	04/16/14-06/30/14	\$12.00
Merritt, Kanann	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Northcott, Jason	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Perez, Tiffanie	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Peters, Celena	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Pollard, William	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Rolph, Daniel	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
Schmidt, Austin	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Seay, Brandon	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00

RIVERSIDE CITY COLLEGE (Cont'd)

Teets, Caroline	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Tovar-Castillo, Alejandro	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Vito, Jr. Ronald	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Woodbeck, Scott	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00
Woody, Melissa	Lifeguard (Instructor)	Community Education	06/01/14-08/15/14	\$8.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
April 15, 2014  
Page 1 of 1

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Cedano, Esther	Student Aide III	Puente Program	03/24/14	\$ 11.00
Lusser, Dominique	Student Aide III	Academic Senate	04/02/14	\$ 10.00
Martinez, Saray Najera	Student Aide I	Counseling	03/24/14	\$ 8.00
Rodriguez, Erik	Student Aide I	Writing Reading Center	04/03/14	\$ 8.00
Tillman, Jeramie Andru	Student Aide I	Food Services	03/20/14	\$ 8.00
RIVERSIDE CITY COLLEGE				
Charbonneau, Dmitri	Student Aide I	Food Services	03/26/14	\$ 8.00
Chen, Yanzi	Student Aide I	Tutorial Services	03/26/14	\$ 8.00
Evans, Matthew	Student Aide I	Performing Arts / Music	03/28/14	\$ 8.00
Garcia, Hillary	Student Aide V	Academic Support	03/24/14	\$ 12.00
Hantuli, Neda	Student Aide I	Tutorial Services	03/26/14	\$ 8.00
Manning, Lateesha	Student Aide I	Tutorial Services	03/26/14	\$ 8.00
Micciche, Nichole	Student Aide I	Academic Support	03/13/14	\$ 8.00
Miles, Wanda	Student Aide I	Facilities / Custodial	03/17/14	\$ 8.00
Miramontes, Julia	Student Aide I	Performing Arts / Music	03/26/14	\$ 8.00
Nygaard, Brittany	Student Aide I	Academic Support	03/14/14	\$ 8.00
Peterson, Genna	Student Aide I	Performing Arts / Theatre	03/17/14	\$ 8.00
Rivas, Kevin	Student Aide III	Political Science	03/17/14	\$ 10.50
To, Dung Thi Hanh	Student Aide I	Tutorial Services	03/14/14	\$ 8.00
Valenzuela, Frank	Student Aide I	Performing Arts / Music	03/26/14	\$ 8.00
<u>CATEGORICAL FUNDS</u>				
CALWORKS WORK STUDY				
Bean, Jaime	Student Aide II	Payroll - RCC	03/05/14	\$ 9.00
Kalinich, Kari	Student Aide II	Disabled Student Svcs-RCC	03/10/14	\$ 9.00
Kelley, Jennifer	Student Aide II	Workforce Preparation - RCC	03/10/14	\$ 9.00
Stephan, Leslie	Student Aide II	Chancellor's Office - RCC	03/14/14	\$ 10.00
MORENO VALLEY COLLEGE				
Duggan, Nashira I	Student Aide II	Admissions and Records	04/03/14	\$ 9.50
Lincoln III, Terry Allen	Student Aide I	Workforce Preparation	03/24/14	\$ 9.00
Raphael, Patric Jordan	Student Aide I	Counseling	03/26/14	\$ 8.00
Wickham, Ryan M	Student Aide I	EOPS	03/27/14	\$ 8.00



## Agenda Item (VI-B-1)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,192,124 and District Warrant Claims totaling \$5,882,569.

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### Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$1,192,124 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 221036 – 222441) totaling \$5,882,569 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_Contracts and Purchase Orders Over \\$84,100 Report \(March\)](#)

Purchase Order Report-All District Resources  
 Purchases Over \$84,100  
 3/01/14 thru 3/31/14

PO #	Department	Vendor Name	Description	Amount
P0041649	Facilities Planning & Development	City of Riverside	CSA Electrical Service Installation	\$ 85,109
Additions to Approved/Ratify Purchase orders of \$84,100 and Over				
C0004365	Performance Riverside	OD Music, Inc	Professional Services	108,183
			Total	<u>\$ 193,292</u>
All Purchase Orders, Contracts, and Additions for the Period of 3/01/14 - 3/31/14				
			Contracts- C4502 - C4520	248,311
			Contract Additions- C3090 - C4394	
			Purchase Orders- P41335 - P41688	586,868
			Purchase Order Additions- P38513 - P41280	
			Blanket Purchase Orders- B12319 - B12350	163,653
			Blanket Purchase Order Additions- B11207 - B12293	
			Total	<u>\$ 998,832</u>
			Grand Total	<u><u>\$ 1,192,124</u></u>



## Agenda Item (VI-B-2-a)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommend that the Board of Trustees approve the budget transfers as presented.

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### Background Narrative:

The 2012-13 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000).

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

### Attachments:

[04152013\\_Budget Adjustments](#)



## Budget Adjustments April 15, 2014

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for a classified special project.		
From: Institutional Research	Academic FT Administrator	\$ 3,499
To: Institutional Research	Classified Special Projects	\$ 3,499
R2. Transfer to purchase a server.		
From: VP, Business Services – Holding Acct	Other Services	\$ 1,778
	Consultants	11,212
To: Library	Equipment	\$ 12,990
R3. Transfer to provide for paymaster services, rents and leases, Wheelock Gym flooring, and classified permanent part-time payroll and overtime.		
From: Performing Arts – Theatre	Instructional Supplies	\$ 853
	Periodicals/Magazines	171
	Theater Supplies	3,027
	Instr Salaries, Reg FT	31,181
Performing Arts – Marching Band	Instructional Aides, Hourly	3,033
To: Dean of Fine & Performing Arts	Other Services	\$ 3,148
Performing Arts – Theatre	Professional Services	3,599
	Rents and Leases	452
Performance Riverside – Auditorium	Classified Perm PT	28,481
	Classified Overtime	318
	Employee Benefits	2,267
R4. Transfer to provide for transportation supplies.		
From: VP, Academic Affairs – Holding Acct.	Travel Expenses	\$ 1,400
To: Physical Science - Geology	Other Transportation Sup	\$ 1,400

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R5. Transfer to provide for instructional aides and student help.		
From: President	Administrative Contingency	\$ 10,275
To: English	Instructional Aides, Hourly	\$ 3,000
	Student Help – Instructional	7,000
	Employee Benefits	275
R6. Transfer to provide for student help.		
From: English	Temporary Services	\$ 3,580
To: English	Student Help – Non-Instr	\$ 3,500
	Employee Benefits	80
R7. Transfer to provide for an academic special project.		
From: Communication Studies	Instr Aides, Other Overtime	\$ 680
	Instructional Aides, Hourly	2,714
	Instructional Supplies	1,158
	Periodicals/Magazines	334
	Conferences	214
To: Communication Studies	Academic Special Project	\$ 4,666
	Employee Benefits	434
R8. Transfer to provide for employee benefits.		
From: World Languages	Student Help - Instructional	\$ 192
To: World Languages	Employee Benefits	\$ 192
R9. Transfer to provide for instructional supplies.		
From: Physical Science - Geology	Comp. Software Maint/Lic	\$ 327
To: Physical Science - Geology	Instructional Supplies	\$ 327

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R10. Transfer to provide for production costs.		
From: Performance Riverside – Auditorium	Theater Supplies	\$ 3,467
	Supplies	310
	Repair Parts	671
	Equipment	1,926
To: Performance Riverside - Auditorium	Professional Services	\$ 6,374
R11. Transfer to reallocate the Student Financial Services grant budget. (Fund 12, Resource 1190)		
From: SFAA - Capacity	Classified FT	\$ 1,600
	Classified Perm PT	651
	Employee Benefits	132
To: SFAA - Capacity	Conferences	\$ 2,251
	Comp Software Maint/Lic	132
R12. Transfer to reallocate the EOP&S grant budget. (Fund 12, Fund 1190)		
From: EOP&S	Acad PT – Non-Instr	\$ 4,253
	Classified FT	5
	Employee Benefits	1,494
To: EOP&S	Copying and Printing	\$ 37
	Supplies	1,865
	Travel Expenses	450
	Equipment	3,400
R13. Transfer to provide for academic non-instructional salaries. (Fund 12, Resource 1190)		
From: Student Success & Support Program	Other Services	\$ 33,612
To: Student Success & Support Program	Acad PT Non-Instr	\$ 30,000
	Employee Benefits	3,612

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R14. Transfer to reallocate the Pathways to Excellence grant budget. (Fund 12, Resource 1190)		
From: Pathways to Excellence	Academic Special Project Supplies	\$ 8,300 12,225
To: Pathways to Excellence	Classified Perm PT Instructional Aides, Hourly Employee Benefits Conferences Equipment	\$ 8,300 6,480 2,045 2,500 1,200
R15. Transfer to provide for employee benefits. (Fund 12, Resource 1190)		
From: TANF	Academic PT Non-Instr	\$ 5,125
To: TANF	Employee Benefits	\$ 5,125
R16. Transfer to provide for employee benefits and transportation supplies. (Fund 12, Resource 1190)		
From: CalWORKs	Other Services	\$ 11,275
To: CalWORKs	Employee Benefits Other Transportation Supplies	\$ 5,775 5,500
R17. Transfer to purchase an eyewash station.		
From: Facilities	Other Services	\$ 653
To: Facilities	Equipment	\$ 653
R18. Transfer to provide for instructional supplies.		
From: Kinesiology	Repairs	\$ 3,000
To: Kinesiology	Instructional Supplies	\$ 3,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R19. Transfer to provide for instructional supplies.		
From: Applied Photography	Professional Services	\$ 2,252
To: Applied Photography	Instructional Supplies	\$ 2,252
R20. Transfer to provide for instructional supplies. (Fund 12, Resource 1190)		
From: Enrollment Growth 13/14	Instructional Salaries	\$ 821
To: Enrollment Growth 13/14	Instructional Supplies	\$ 821
R21. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: Song Brown RN Special Program	Instructional Supplies	\$ 1,520
To: Song Brown RN Special Program	Conferences	\$ 1,520
R22. Transfer to reallocate the Enrollment Growth grant budget. (Fund 12, Resource 1190)		
From: Enrollment Growth 12/13	Instructional Salaries	\$ 7,471
	Short-Term Temporary	176
	Employee Benefits	1,081
	Conferences	3,976
To: Enrollment Growth 12/13	Reference Books	\$ 5,016
	Instructional Supplies	358
	Equipment	7,330
R23. Transfer to provide for copying and printing and a storage unit.		
From: Student Personnel Administration	Administrative Contingency	\$ 640
To: Student Personnel Administration	Copying and Printing	\$ 400
Athletics	Equipment	240

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R24. Transfer to provide for a transportation contract.		
From: Athletics	Short-Term Temporary	\$ 4,214
	Custodial Supplies	4,282
	Ground/Garden Supplies	133
	Equipment	127
To: Athletics	Transportation	\$ 8,756

Norco

N1. Transfer to provide for repairs. (Fund 32, Resource 3200)

From: Food Services	Equipment	\$ 350
To: Food Services	Repairs	\$ 350

N2. Transfer to purchase supplies and provide for a conference and a cell phone.

From: VP, Business Services	Copying and Printing	\$ 30
	Equipment	700
To: VP, Business Services	Supplies	\$ 332
	Conferences	230
	Cellular Telephones	168

N3. Transfer to provide for repairs and pest services, and to purchase signage.

From: Facilities	Supplies	\$ 1,146
	Custodial Supplies	3,500
	Repair Parts	2,041
	Garden Supplies	500
To: Facilities	Repairs	\$ 3,187
	Other Services	500
	Fixtures and Fixed Equipment	3,500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N4. Transfer to provide for conferences.		
From: VP, Academic Affairs	Instructional Supplies	\$ 450
To: VP, Academic Affairs	Conferences	\$ 450
N5. Transfer to purchase supplies.		
From: President	Postage	\$ 200
	Mileage	800
	Other Services	1,000
	Administrative Contingency	500
To: President	Supplies	\$ 2,000
President - Accreditation	Supplies	500
N6. Transfer to provide for grant consulting services.		
From: Bussiness, Eng., and Info Services	Instr Salaries, Reg FT	\$ 83,703
To: President	Consultants	\$ 83,703
N7. Transfer to purchase supplies.		
From: Library/Learning Resources	Cellular Telephone	\$ 334
To: Library/Learning Resources	Supplies	\$ 334
N8. Transfer to provide for student help, a conference and mileage.		
From: Counseling	Supplies	\$ 661
	Tests	219
	Equipment	37
To: Counseling	Student Help – Non-Instr	\$ 661
	Conferences	56
	Mileage	200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N9. Transfer to provide for conferences in the Career Ladders – Foster Youth Grant budget. (Fund 12, Resource 1190)		
From: Career Ladders – Foster Youth	Supplies	\$ 1,000
To: Career Ladders – Foster Youth	Conferences	\$ 1,000
N10. Transfer to provide for repairs and to purchase a printer.		
From: Dean of Instruction	Academic Special Project	\$ 4,850
To: Dean of Instruction	Repairs	\$ 3,000
	Equipment	1,850
N11. Transfer to purchase supplies and a printer.		
From: Student Services	Student Help – Non-Instr.	\$ 218
	Cellular Telephone	486
	Conferences	756
To: Student Services	Supplies	\$ 116
	Equipment	1,344
N12. Transfer to provide for reference books. (Fund 12, Resource 1190)		
From: Basic Skills	Student Help – Non-Instr	\$ 3,037
To: Basic Skills	Reference Books	\$ 3,037
N13. Transfer to provide for employee benefits. (Fund 12, Resource 1070)		
From: Health Services	Equipment	\$ 3,565
To: Health Services	Employee Benefits	\$ 3,565



<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Moreno Valley</u>		
M1. Transfer to reallocate the Temporary Assistance to Needy Families (TANF) program budget. (Fund 12, Resource 1190)		
From: TANF	Educational Supplies	\$ 3,918
To: TANF	Classified Substitutes	\$ 1,108
	Academic PT Non-Instr	1
	Employee Benefits	2,809
M2. Transfer to purchase supplies and software licenses.		
From: Communications & Web Dev.	Equipment	\$ 1,000
To: Communications & Web Dev.	Supplies	\$ 500
	Comp Software Maint/Lic	500
M3. Transfer to provide for interior and exterior painting.		
From: Facilities	Conferences	\$ 20
	Waste Disposal	777
	Rents and Leases	952
	Repairs	2,953
To: Facilities	Remodel Project	\$ 4,702
M4. Transfer to provide for student financial grants.		
From: Academic Affairs	Academic FT Administrator	\$ 34,650
To: Career & Technical Education	Student Financial Grants	\$ 34,650
M5. Transfer to purchase a task chair.		
From: Career & Technical Education	Supplies	\$ 195
To: Health, Human & Public Services	Equipment	\$ 195

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M6. Transfer to reallocate the SSS Trio program budget. (Fund 12, Resource 1190)		
From: SSS Trio	Student Help – Non-Instr	\$ 2,000
	Short-Term Temporary	5,000
To: SSS Trio	Academic PT Non-Instr	\$ 5,000
	Employee Benefits	122
	Travel Expenses	1,845
	Conferences	33
M7. Transfer to purchase instructional supplies.		
From: Math, Science & Kinesiology	Repairs	\$ 1,180
To: Math, Science & Kinesiology	Instructional Supplies	\$ 1,180
M8. Transfer to provide for a conference.		
From: Counseling	Supplies	\$ 1,000
To: Counseling	Conferences	\$ 1,000
M9. Transfer to provide for a conference, copying and printing.		
From: Student Services	Classified Overtime	\$ 252
To: Student Services	Conferences	\$ 36
	Copying and Printing	216
M10. Transfer to reallocate the Disabled Student Programs & Services (DSP&S) program budget. (Fund 12, Resource 1190)		
From: DSP&S	Supplies	\$ 1,520
	Instr Aides, Other Overtime	384
	Instructional Aides, Hourly	3,500
To: DSP&S	Conferences	\$ 1,520
	Professional Services	3,500
	Employee Benefits	384

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M11. Transfer to purchase computers. (Fund 12, Resource 1190)		
From: Student Success & Support Program	Other Services	\$ 7,520
To: Student Success & Support Program	Computers	\$ 7,520
M12. Transfer to purchase supplies.		
From: Health, Human & Public Services	Mileage	\$ 20
To: Health, Human & Public Services	Supplies	\$ 20
M13. Transfer to realign the library budget.		
From: Library	Reference Books	\$ 1,177
	Periodicals/Magazines	27,978
To: Library	Library Books	\$ 1,177
	Library Subscriptions	27,978
 <u>District Office and District Support Services</u>		
D1. Transfer to provide for mileage.		
From: FPD&C	Supplies	\$ 1,300
To: FPD&C	Mileage	\$ 1,300
D2. Transfer to provide for rents and leases.		
From: Administrative Support Center	Copying and Printing	\$ 1,000
To: Administrative Support Center	Rents and Leases	\$ 1,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D3. Transfer to purchase a cell phone.		
From: International Education	Instructional Media Supplies	\$ 250 2
To: International Education	Equipment	\$ 252
D4. Transfer to provide for mileage and a conference.		
From: Educational Services	Copying and Printing	\$ 550
To: Educational Services	Mileage Conferences	\$ 400 150
D5. Transfer to provide for employee benefits. (Fund 11, Resource 1170)		
From: Customized Solutions	Academic PT Instructors	\$ 3,666
To: Customized Solutions	Employee Benefits	\$ 3,666
D6. Transfer to provide for employee benefits, copying and printing, and office supplies. (Fund 12, Resource 1050)		
From: Safety & Police	Short-Term Temporary Classified Overtime Comp Software Maint/Lic Equipment	\$ 1,428 763 410 868
To: Safety & Police	Employee Benefits Copying and Printing Office Supplies	\$ 2,191 196 1,082



## Agenda Item (VI-B-3-a)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 36-13/14 – 2013-2014 AB 86 Adult Education Consortium Planning Grant
College/District	Norco
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$435,294 to the budget.

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### Background Narrative:

Assembly Bill 86 (AB86) committed planning funds for regional consortia of K-12 and community college districts to work collaboratively to improve adult education services by creating linkages between the two educational systems. Riverside Community College District joined with six local unified school districts and workforce and social service entities to form a regional consortium.

The Riverside Community College District has been awarded the AB 86 Adult Education Consortium Planning Grant in the amount of \$435,294 from the Chancellor's Office, California Community Colleges. Norco College is the fiscal agent for the grant and State's charge for this year is for the consortium to assess current adult education services, needs, and form proposals to address the needs. The funds will be used to hire a consultant and compensate others to gather data and form a report for the State Chancellor's office by March 2015. Each college and school district has representation on the consortium and will use a collegial, consensus approach to decision-making and completing the grant.

Prepared By: Paul Parnell, President, Norco College  
Beth Gomez, Vice President, Business Services (Norco)

### Attachments:

[04152014\\_Resolution No. 36-13/14 – 2013-2014 AB 86 Adult Education Consortium Planning Grant](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 36-13/14

2013-2014 AB 86 Adult Education Consortium Planning Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$435,294 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on April 15, 2014.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**INCOME & EXPENDITURES - BUDGET AMENDMENT**  
 Resolution No. 36-12/13  
 2013-2014 AB 86 Adult Education Consortium Planning Grant

Year	County	District	Date	Fund
14	33	07	4/15/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0092	8659	435,294 00	REVENUE
								EXPENDITURES
12	EDB	1190	0	6729	0092	1490	30,000 00	Academic Special Project
12	EDB	1190	0	6729	0092	2190	12,000 00	Classified Special Project
12	EDB	1190	0	6729	0092	3130	2,475 00	Employee Benefits
12	EDB	1190	0	6729	0092	3220	1,450 00	
12	EDB	1190	0	6729	0092	3320	744 00	
12	EDB	1190	0	6729	0092	3325	174 00	
12	EDB	1190	0	6729	0092	3335	435 00	
12	EDB	1190	0	6729	0092	3520	6 00	
12	EDB	1190	0	6729	0092	3530	15 00	
12	EDB	1190	0	6729	0092	3620	350 00	
12	EDB	1190	0	6729	0092	3630	750 00	
12	EDB	1190	0	6729	0092	4590	10,000 00	Supplies
12	EDB	1190	0	6729	0092	5110	350,000 00	Consultant
12	EDB	1190	0	6729	0092	5890	6,552 00	Other Services
12	EDB	1190	0	6729	0092	5910	16,742 00	Indirects
12	EDB	1190	0	6729	0092	6481	3,601 00	Equipment
							435,294 00	TOTAL INCOME
							435,294 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-3-b)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 37-13/14 – 2013-2014 Enrollment Growth for ADN-RN Program
College/District	Riverside
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$68,400 to the budget.

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### Background Narrative:

Riverside City College has received additional funding for the 2013-2014 Enrollment Growth for ADN-RN Program in the amount of \$68,400 from the California Community Colleges Chancellor's Office. The funds will be used for salaries, benefits and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Sandy Baker, Dean, School of Nursing

### Attachments:

[04152014\\_Resolution No. 37-13/14 – 2013-2014 Enrollment Growth for ADN-RN Program](#)



RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 37-13/14

2013-2014 Enrollment Growth for ADN-RN Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$68,400 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on April 15, 2014.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 37-13/14  
 2013-2014 Enrollment Growth for ADN-RN Program**

Year	County	District	Date	Fund
14	33	07	4/15/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0055	8659	68,400 00	REVENUE
								EXPENDITURES
12	DWA	1190	0	1230	1055	1110	46,837 00	Acad FT Instructional
12	DWA	1190	0	1230	1055	3110	3,864 00	Employee Benefits
12	DWA	1190	0	1230	1055	3315	679 00	
12	DWA	1190	0	1230	1055	3410	8,184 00	
12	DWA	1190	0	1230	1055	3510	23 00	
12	DWA	1190	0	1230	1055	3610	1,073 00	↓
12	DWA	1190	0	1230	1055	4320	2,609 00	Instructional Supplies
12	DWA	1190	0	6012	6055	5220	2,500 00	Conferences
12	DWA	1190	0	6012	6333	5910	2,631 00	Indirect Admin Costs
							68,400 00	TOTAL REVENUE
							68,400 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-3-c)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 38-13/14 – 2013-2014 Career Ladders Program
College/District	Riverside
Funding	Grants and Categorical Programs
Recommended Action	It is recommend that the Board of Trustees approve adding the revenue and expenditures of \$5,587 to the budget.

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### Background Narrative:

Riverside City College has received funding for the 2013-2014 Career Ladders Program in the amount of \$5,587 from the Foundation for California Community Colleges. The funds will be used for foster youth incentives.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Shelagh Camak, Vice President, Workforce & Resource Development  
Michael Wright, Director, Workforce Preparation Grants and Contracts

### Attachments:

[04152014\\_Resolution No. 38-13/14 – 2013-2014 Career Ladders Program](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 38-13/14

2013-2014 Career Ladders Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$5,587 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on April 15, 2014.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 38-13/14  
 2013-2014 Career Ladders Program

Year	County	District	Date	Fund
14	33	07	4/15/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0162	8820	5,587 00	REVENUE
								EXPENDITURES
12	DCW	1190	0	6020	0162	4590	5,587 00	Office and Other Supplies
							5,587 00	TOTAL REVENUE
							5,587 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-3-d)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-d)
Subject	Resolution No. 39-13/14 – 2013-2014 Proposition 39: Clean Energy Jobs Act of 2012
College/District	District
Funding	State Construction
Recommended Action	It is recommend that the Board of Trustees approve adding the revenue and expenditures of \$1,043,830 to the budget.

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### Background Narrative:

The Riverside Community College District has received funding from the Chancellor's Office, California Community Colleges for the Proposition 39: Clean Energy Jobs Act of 2012 (ACT) in the amount of \$907,800. The award has been allocated to each college as follows: Riverside College - \$472,056, Norco College - \$200,338 and Moreno Valley College - \$235,406. The funds will be used for energy conservation projects for all three colleges subject to the requirements of the Act.

Additionally, each college will receive utility incentives for each of the Proposition 39 projects. Incentives totaling \$136,030 have been estimated as follows: Riverside College - \$41,711, Norco College - \$43,583 and Moreno Valley College - \$50,736. The incentives will also be used to fund the costs of each project.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

### Attachments:

[04152014\\_Resolution No. 39-13/14 – 2013-2014 Proposition 39: Clean Energy Jobs Act of 2012](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 39-13/14

2013-2014 Proposition 39: Clean Energy Jobs Act of 2012

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$1,043,830 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on April 15, 2014.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 39-13/14  
 2013-2014 Proposition 39: Clean Energy Jobs Act of 2012

Year	County	District	Date	Fund
14	33	07	4/15/2014	41

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
<b>REVENUE</b>								
41	D00	4100	0	0000	0900	8627	472,056 00	State Project Funding
41	D00	4100	0	0000	0900	8890	41,711 00	Utility Incentive
41	E00	4100	0	0000	0900	8627	217,872 00	State Project Funding
41	E00	4100	0	0000	0900	8890	43,583 00	Utility Incentive
41	F00	4100	0	0000	0900	8627	217,872 00	State Project Funding
41	F00	4100	0	0000	0900	8890	50,736 00	Utility Incentive
<b>Chiller Replacement</b>								
<b>EXPENDITURES</b>								
41	DDD	4100	0	7121	0901	6223	20,710 00	Architects Fees
41	DDD	4100	0	7121	0901	6226	203,290 00	Building Remodel
<b>VFD Installation</b>								
41	DDD	4100	0	7121	0902	6223	2,993 00	Architects Fees
41	DDD	4100	0	7121	0902	6226	29,552 00	Building Remodel
<b>HVAC Schedule Reduction</b>								
41	DDD	4100	0	7121	0903	6223	16,150 00	Architects Fees
41	DDD	4100	0	7121	0903	6226	158,850 00	Building Remodel
<b>Exterior Lighting Phase I</b>								
41	DDD	4100	0	7121	0904	6223	7,647 00	Architects Fees
41	DDD	4100	0	7121	0904	6126	74,575 00	Site Improvement
<b>Parking Lot Lighting Retrofit</b>								
41	EDD	4100	0	7122	0910	6223	20,000 00	Architects Fees
41	EDD	4100	0	7122	0910	6126	241,455 00	Site Improvement
<b>Exterior Lighting</b>								
41	FDD	4100	0	7125	0915	6223	20,000 00	Architects Fees
41	FDD	4100	0	7125	0915	6126	248,608 00	Site Improvement
							1,043,830 00	TOTAL INCOME
							1,043,830 00	TOTAL EXPENDITURES





## Agenda Item (VI-B-5-a)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for the Culinary Arts Academy & District Offices, Coil School for the Arts, and Parking Structure (CAADO/CSA) Phase 1 –Ground Work – Bid Categories 01, 03, and 24
College/District	District
Funding	Measure C
Recommended Action	It is recommended that the Board of Trustees award CAADO/CSA Phase 1 –Ground Work project - Bid Categories 01, 03, and 24, for the total bid amount of \$1,965,716 to the contractors listed on the attached.

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### Background Narrative:

On March 20, 2014, the District received bids in response to an Invitation for Bid solicitation for CAADO/CSA Phase 1 –Ground Work project - Bid Categories 01 –Earthwork/Demo, 03 –Site Utilities, and 24 -Electrical. The project consists of demolition, earthwork, grading, utilities, and electrical preparation work for the new Culinary Arts Academy & District Offices, Coil School for the Arts and Parking Structure. See the attached Lowest Responsive and Responsible Bidders summary and the related detailed Bid Results list.

References for all listed Contractors were checked by District Staff and found to be satisfactory.

Prepared By: Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_ Lowest Responsive and Responsible Bidders Summary](#)

**Lowest Responsive and Responsible Bidders  
CAADO/CSA Phase 1 –Ground Work  
Bid Categories 01, 03, and 24**

<b><u>Trade Category</u></b>	<b><u>Contractor</u></b>	<b><u>Business Location</u></b>	<b><u>Total Bid Amount</u></b>
01 –Earthwork/Demo	Innovative Construction Solutions	Santa Ana	\$ 1,148,995
03 –Site Utilities	Pro-Craft Construction, Inc.	Redlands	557,721
24 –Electrical	MDE Group Inc.	Riverside	<u>259,000</u>
		<b>Total</b>	<b><u>\$ 1,965,716</u></b>



**Bid Results**  
**CAADO/CSA Phase 1 -Ground Work**  
**Bid Opening: March 20, 2014 at 2:00 pm**

<b>Bid No. 2013/14-13 - Bid Category #01 - Earthwork/Demo</b>			
<b>Prime Contractor</b>	<b>City</b>	<b>Total Bid Amount</b>	
Innovative Construction Solutions	Santa Ana	\$ 1,148,995	
Ironclad General Engineering	Rialto	\$ 1,150,000	
Two Brothers Construction Co.	Buena Park	\$ 1,490,000	
Road Builders	National City	\$ 1,668,000	
McKenna	Corona	\$ 1,840,000	
Crew, Inc.	Rancho Dominguez	\$ 2,497,430	
<b>Bid No. 2013/14-14 - Bid Category #03 - Site Utilities</b>			
<b>Prime Contractor</b>	<b>City</b>	<b>Total Bid Amount</b>	
Moe Contracting Services	Glendale	\$ 513,134	** <i>Withdrew Bid</i> **
Pro-Craft Construction, Inc.	Redlands	\$ 557,721	
Bali Construction, Inc.	Walnut Creek	\$ 725,000	
<b>Bid No. 2012/13-15 - Bid Category #24 - Electrical</b>			
<b>Prime Contractor</b>	<b>City</b>	<b>Total Bid Amount</b>	
MDE Group, Inc.	Riverside	\$ 259,000	
Neal Electric Corp.	Norwalk	\$ 297,000	
RIS Electrical Contractors	Riverside	\$ 303,000	
Daniels Electric Construction Co., Inc.	Fontana	\$ 383,000	
Belco Elecnor Group	Chino	\$ 395,000	



## Agenda Item (VI-B-5-b)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-b)
Subject	Bid Award for the Bradshaw HVAC Replacement Project
College/District	Riverside
Funding	State and Measure C Scheduled Maintenance
Recommended Action	It is recommended that the Board of Trustees award Bid Number 2013/14-39 – Bradshaw HVAC Replacement Project, in the total amount of \$276,568 to AMS Anderson Air Conditioning, LP.

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### Background Narrative:

On March 27, 2014, the District received bids in response to an Invitation for Bid solicitation for the Bradshaw HVAC Replacement Project at Riverside City College. The project consists of the replacement of one (1) air handler, two (2) package units and one (1) cooling tower. See the attached Lowest Responsive and Responsible Bidders summary, exercising deductive alternate #1.

References for AMS Anderson Air Conditioning, LP, were checked by District staff and found to be satisfactory.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Scott Zwart, Assistant Director, Facilities, Maintenance and Operations  
Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_Lowest Responsive and Responsible Bidders Summary - Bradshaw](#)

## Lowest Responsive and Responsible Bidders Bradshaw HVAC Replacement Project at Riverside City College

<u>Contractor</u>	<u>Business Location</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Total Bid</u>
AMS Anderson Air Conditioning, LP	Fullerton	\$ 370,568	\$ (94,000)	\$ 276,568
ACCO Engineered Systems, Inc.	Costa Mesa	\$ 405,417	\$ (122,184)	\$ 283,233
ACH Mechanical Contractors, Inc.	Redlands	\$ 484,700	\$ (101,000)	\$ 383,700
Air-Ex A/C	Pomona	\$ 532,200	\$ (124,000)	\$ 408,200



## Agenda Item (VI-B-5-c)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-c)
Subject	Bid Award for the Wheelock Gymnasium Storm Drain Improvement Plan
College/District	Riverside
Funding	Measure C Scheduled Maintenance
Recommended Action	It is recommended that the Board of Trustees award Bid Number 2013/14-40 –Wheelock Gymnasium Storm Drain Improvement Plan, in the total amount of \$245,777 to Hemet MFG Co., Inc. dba Genesis Construction.

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### Background Narrative:

On March 28, 2014, the District received bids in response to an Invitation for Bid solicitation for the Wheelock Gymnasium Storm Drain Improvement Plan at Riverside City College. The project consists of the installation and/or replacement of the storm drain from Wheelock Gym to parking lot Y. See the attached Lowest Responsive and Responsible Bidders summary.

References for Hemet MFG Co., Inc. dba Genesis Construction were checked by District staff and found to be satisfactory.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Scott Zwart, Assistant Director, Facilities, Maintenance and Operations  
Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_Lowest Responsive and Responsible Bidders Summary - Wheelock](#)

## Lowest Responsive and Responsible Bidders Wheelock Gym Storm Drain Improvement Plan Project at Riverside City College

<u>Contractor</u>	<u>Business Location</u>	<u>Total Bid Amount</u>
Hemet Mfg. Co., Inc. dba Genesis Construction	Hemet	\$ 245,777
MMC, Inc.	La Palma	\$ 248,111
Scorpion Backhoe, Inc.	Hemet	\$ 252,336
Visionary Construction and Consulting, Inc.	Escondido	\$ 265,000
Fraijo Brothers Inc.	Covina	\$ 265,375
CLS Constructors Inc.	Grand Terrace	\$ 276,984
Pro-Craft Construction, Inc.	Redlands	\$ 286,000
David T. Wasden, Inc.	Riverside	\$ 324,875
Fischer Inc.	San Bernardino	\$ 419,750



## Agenda Item (VI-B-6-a)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$84,100 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$248,311 for the period March 1, 2014 through March 31, 2014.

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### Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$84,100. The attached listing of contracts and agreements under \$84,100 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_Contracts and Agreements Less than \\$84,100 Report \(March\)](#)



Contracts and Agreements Report-All District Resources  
 \$84,100 and Under  
 3/01/14 thru 3/31/14

PO #	Department	Vendor Name	Location	Description	Amount
C0004502	Community & Economic Development	Image IV Systems, Inc.	Burbank	Repairs - Service	\$ 1,080
C0004503	Workforce Preparation - Riverside	Lucky Feet Shoes	Riverside	Employment for Calworks Recipient	3,278
C0004504	Campus Student Services - Norco	H & L Charter Company, Inc.	Rancho Cucamonga	Transportation Contracts	4,830
C0004505	Diversity, Equity & Compliance	Curry, Anthony P	Kent, WA	Professional Services	2,200
C0004506	Diversity, Equity & Compliance	Gibson, Diana C	Venice	Professional Services	1,600
C0004507	CTE Projects	Humphreys Half Moon Inn and Suites	San Diego	Meeting Expenses	12,500
C0004508	Facilities - Norco	Mark Beamish Waterproofing Inc	Anaheim	Joint Sealant Bid Award	37,500
C0004509	Academy / Criminal Services	City of Moreno Valley	Moreno Valley	Rents and Leases	769
C0004510	Customized Solutions	Denbo, Dennis J	Riverside	Professional Services	25,000
C0004511	Customized Solutions	Denbo, Dennis J	Riverside	Professional Services	25,000
C0004512	Career and Technical Ed - Norco	Embassy Suites	Ontario	Meeting Expenses	6,761
C0004513	Diversity, Equity & Compliance	Kirkland Productions Inc	Dallas, TX	Professional Services	3,586
C0004514	Grants & Contract Services	Applied Development Resources	Carlsbad	Consultants	10,000
C0004515	Student Financial Services - Norco	Northstar Education Services LLC	Eagan, MN	Professional Services	5,625
C0004516	Academy / Criminal Services	City of Moreno Valley	Moreno Valley	Rents and Leases	769
C0004517	Facilities Planning & Development	Southern California Edison	Rosemead	MVC NOC Electrical Service Installation	40,097
C0004518	Matriculation - Moreno Valley	Accuplacer	Mount Vernon, IL	Testing Units	6,629
C0004519	Facilities Planning & Development	Tilden-Coil Constructors, Inc	Riverside	Coring & Surveying Services	3,500
C0004520	Facilities Planning & Development	Intertek Testing Services Na, Inc	Lake Forest	Inspection	3,900
N/A	TriTech	CSU Fullerton, Auxiliary Services	Fullerton	Grant / Contract Sub Agreements	No Cost
N/A	Nursing	First Christian Nursery School	Riverside	Clinical Visits for SON Students	No Cost
N/A	Dean of Instruction	American Dental Association	Chicago, IL	Affiliation Agreement	No Cost
N/A	Performing Arts	Funny or Die, Inc.	San Mateo	Marching Band Participation Agreement	No Cost
N/A	Nursing	St. Bernardine Medical Center	San Bernardino	Nursing Student Clinical Services	No Cost
N/A	Nursing	Dove Professional Apparel, Inc.	San Diego	Allows Students to Purchase Uniforms	No Cost
N/A	Student Financial Services - Moreno Valley	Real Journey Academies	Moreno Valley	Off-Campus Agreement for Work Study Students	No Cost
N/A	Workforce Preparation - Riverside	City of Riverside	Riverside	Veronica Castro to Work for Eastside Cybrary	No Cost
N/A	Health Services	Western University of Health Sciences	Pomona	Externship Affiliated Site	No Cost
N/A	Customized Solutions	Brenner-Fiedler & Associates	Riverside	Training Services	No Cost
N/A	CTE Projects	Riverside Unified School District	Riverside	Student Field Work Placement	No Cost
N/A	Performance Riverside	Actor's Equity Association	Hollywood	Guest Artist	No Cost
N/A	Performance Riverside	Actor's Equity Association	Hollywood	Guest Artist	No Cost
N/A	TriTech	City of Riverside	Riverside	Economic Support for the TriTech Program	No Cost
<b>Additions to Approved/Ratify Contracts of \$84,100 and Under</b>					
C0003090	Facilities Planning & Development	Ricoh USA, Inc	Pasadena	Copying and Printing	1,000
C0003748	Facilities - Moreno Valley	Pal Id Studio Inc	Fullerton	MVC Student Academic Services Group II FF&E Svs	8,273
C0003812	Facilities - Moreno Valley	Commercial Interiors Acoustics Inc	Hollywood	Moreno Valley Phase III	6,681
C0004001	Community Ed & Senior Citizen Education	Education To Go	Temecula	Community Ed Presenter	4,000
C0004206	Customized Solutions	Imonti, Deborah	Kamuela, HI	Grant / Contract Sub Agreements	5,000
C0004214	Facilities - Norco	Prudential Overall Supply	Riverside	Laundry and Cleaning	500
C0004219	Student Financial Services - Riverside	Academic Works Inc	Austin, TX	Computer Software Maint/Lic	132
C0004296	Customized Solutions	Cerritos College	Norwalk	Grant / Contract Sub Agreements	15,000
C0004341	Customized Solutions	Rogers, Henry	Riverside	Professional Services	3,301
C0004354	Community Ed & Senior Citizen Education	Notary Public Seminars, Inc	Los Angeles	Community Education Presenter	300
C0004385	Disabled Student Services - Moreno Valley	Rise - ASL Interpreters	Hemet	Professional Services	3,500

Contracts and Agreements Report-All District Resources  
 \$84,100 and Under  
 3/01/14 thru 3/31/14

PO #	Department	Vendor Name	Location	Description	Amount
C0004388	Athletics - Riverside	Adecco USA, Inc.	Melville, NY	Transportation Contracts	4,000
C0004394	Community Ed & Senior Citizen Education	Youngerman, Stephen	Riverside	Community Ed Presenter	2,000
N/A	Procurement Assistance Center	Defense Logistics Agency	Ft Belvoir, VA	Amendment #1 Extends Term	No Cost
N/A	Grants	Callas, Tom	Tustin	Amendment #5, Extends Term	No Cost
N/A	Performing Arts	Tickets.com	Costa Mesa	Amendment #1 Allows Annual Renewal	No Cost
				Total	<u>\$ 248,311</u>

Contracts and Agreements Report-All District Resources  
\$84,100 and Under  
3/01/14 thru 3/31/14

PO #	Department	Vendor Name	Location	Description	Amount
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Contracts and Agreements Report-All District Resources  
\$84,100 and Under  
3/01/14 thru 3/31/14

PO #	Department	Vendor Name	Location	Description	Amount
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## Agenda Item (VI-B-6-b)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Amendment to Agreement between Riverside Community College District and Custom Corporate Communications, Inc. for Workforce Training
College/District	District
Funding	Employment Training Panel
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the Agreement between Riverside Community College District and Custom Corporate Communications, Inc. for up to \$480,000.00.

---

### Background Narrative:

This amends the contract with Custom Corporate Communications, Inc. for workforce training services up to \$480,000 for the period March 11, 2013 through January 31, 2015. This will permit additional funding to be provided to Custom Corporate Communications, Inc., a training sub-contractor to RCCD, to provide employee training for multiple employers which will bring additional revenue to the District.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
John Tillquist, Associate Vice Chancellor, Economic Development

### Attachments:

[Amendment Agreement between RCCD and CCC 4 4 14](#)

AMENDMENT TO AGREEMENT

This document amends the original Educational Services Agreement between the Riverside Community College District and Custom Corporate Communications, which was approved by the Vice Chancellor of Business and Financial Services on behalf of the Riverside Community College District on March 13, 2013.

Article 3.0, COMPENSATION, is hereby amended as follows:

“The contract amount for this agreement will be up to \$480,000.00 dollars. This contract cap amount may be increased through a separate contract amendment.”

Article 5.0, TERM, is hereby amended as follows:

“The term of this AGREEMENT will be from March 11, 2013, through January 31, 2015.”

Article 11.0, EMPLOYMENT TRAINING PANEL SUBAGREEMENTS AND THIRD-PARTY AGREEMENTS (SUBCONTRACTS) is hereby amended as follows:

“Amount of Service(s): Up to \$480,000.00 dollars  
Term of Agreement: March 11, 2013, through January 31, 2015.”

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

**DISTRICT**

**EMPLOYER**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Aaron S. Brown,  
Vice Chancellor, Business & Financial Services  
Title

Gina Weissenberg  
Director of Operations  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## Agenda Item (VI-B-7)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees approve the out-of-state travel.

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### Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[Out-of-State Travel\\_041513](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: April 15, 2014

It is recommended that out-of-state travel be granted to:

Revisions:

- 1) Mr. Sam Davis, Board Member, Board of Trustees, to travel to Washington DC, February 9-13, 2014, to attend the Association of Community College Trustees (ACCT) 2014 National Legislative Summit. Estimated cost: \$3,717.00 Funding source: the general fund. (The dates of travel changed to February 9-16, 2014 and the cost of travel increased to \$5,041.22 due to inclement weather.)
- 2) Mr. Jeff Williamson, statewide director, Center for International Trade Development, to travel to Hong Kong, Shenzhen, and China, April 13-20, 2014, to attend the China Medical Equipment Fair. Estimated cost: \$4,041.00. Funding source: California State Trade and Export Promotion Program grant funds. (The dates of travel have changed to April 13-21, 2014.)

Current:

*Moreno Valley College:*

None

*Norco College:*

- 3) Dr. Greg Aycock, dean, institutional effectiveness, to travel to Orlando, Florida, May 26-30, 2014, to attend the Association for Institutional Research (AIR) Forum/Conference. Estimated costs: \$2,255.74. Funding source: Basic Skills.
- 4) Ms. Caitlin Welch, institutional research specialist, institutional effectiveness, to travel to Orlando, Florida, May 26-30, 2014, to attend the Association for Institutional Research (AIR) Forum/Conference. Estimated cost: \$2,317.06. Funding sources: \$1,158.53 from Basic Skills, \$579.27 from Title V Cooperative grant funds, and \$579.27 from Title V Portal to Your Future grant funds.

*Riverside City College:*

- 5) Dr. Lisa Howard-York, associate professor, school of nursing, to travel to San Antonio, Texas, May 7-10, 2014, to attend the TeamSTEPPS – Team Strategies and Tools to Enhance Performance and Patient Safety Master Planning Workshop. Estimated cost: \$1,997.60. Funding source: the Song Brown Special Project.
- 6) Ms. Denise Indermuehle, associate professor, school of nursing, to travel to San Antonio, Texas, May 7-10, 2014, to attend the TeamSTEPPS – Team Strategies and Tools to Enhance Performance and Patient Safety Master Planning Workshop. Estimated cost: \$1,997.60. Funding source: the Song Brown Special Project.



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: April 15, 2014

- 7) Ms. Diana MacDougall, professor, American sign language, to travel to Dublin, Ireland, May 27-June 5, 2014, to attend an Interpreter Training Program. There is no cost to the District.
- 8) Mr. Frank W. Stearns, associate professor, business administration/information systems technology, to travel to New Orleans, Louisiana, May 5-19, 2014, to attend the Teacher of Accounting at Two-Year Colleges Conference. There is no cost to the District.

*Riverside Community College District:*

None



## Agenda Item (VI-B-8-a)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the projects listed on the attachment as complete, and 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

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### Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachment are now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

Chris Carlson, Chief of Staff & Facilities Development

Calvin Belcher, Project Manager

Dale Adams, Project Manager

Steve Monsanto, Director, Facilities

Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_Notices of Completion](#)

## COMPLETED PROJECTS

April 15, 2014

### Project

Norco College Joint Sealant  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal – General  
Norco College STEM Center Renovation

### Contractor

Mark Beamish Waterproofing, Inc.  
JRH Construction Company, Inc.  
California Averland Construction, Inc.

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 04/15/2014. The work done was:  
Joint Sealant
- The name of the contractor, if any, for such work of improvement was Mark Beamish Waterproofing, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 3rd St. Norco, CA 92860  
(If no street address has been officially assigned, insert "none")

Dated: 04/15/2014

**Riverside Community College District**  
**President, Board of Trustees**

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20 14, at Riverside, California.

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name Aaron S. Brown  
Business and Financial Services  
Street Address 4800 Magnolia Avenue  
City & State Riverside, CA 92506

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M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 04/15/2014. The work done was:  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal - General DSA #'s 04-112151, 04-112393, 04-112115
- The name of the contractor, if any, for such work of improvement was JRH Construction Company, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Ave., Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 04/15/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof, the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20 14, at Riverside, California.

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 04/15/2014. The work done was:  
STEM Center Renovation - General DSA # 04-112797
- The name of the contractor, if any, for such work of improvement was California Averland Construction, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 3rd St. Norco, CA 92860  
(If no street address has been officially assigned, insert "none")

Dated: 04/15/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20 14, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)



## Agenda Item (VI-B-8-b)

Meeting 4/15/2014 - Regular

Agenda Item Consent Agenda Action (VI-B-8-b)

Subject Surplus Property

College/District District

Funding N/A

Recommended Action It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached lists to be surplus; (2) find that Surplus Equipment does not exceed the total value of \$5,000; (3) find that the Surplus Portable Mobile Modular Trailer may exceed the total value of \$5,000; and (4) authorize all property on the attached lists be consigned to The Liquidation Company to be sold on behalf of the District.

---

### Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000.

The District has determined that the property on the list described as "Surplus Equipment" does not exceed the total value of \$5,000.

The District has determined that the property on the list described as "Surplus Portable Mobile Modular Trailer" may exceed the total value of \$5,000. To meet Education Code requirements, the private sale will be advertised, by public postings at the District Office and at each college for not less than two (2) weeks prior to the auction date.

A portable mobile modular trailer was purchased for the use by the District's Division of the State Architect's (DSA) inspector of record (IOR) in 2008. This portable is no longer needed by the District as the District's construction contracts now require that the construction company provide the space for the IOR.

To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Chris Carlson, Chief of Staff & Facilities Development  
Bill Bogle, Controller  
Dale Adams, Project Manager

### Attachments:

[04152014\\_Surplus Equipment List](#)  
[04152014\\_Surplus Portable Mobile Modular Trailer](#)



**SURPLUS EQUIPMENT**  
**APRIL 15, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	PANASONIC	CAMCORDER	AG7450	1560945	2398
1	HP	PRINTER	XW800/PL	USV31808T1	23090
1	CANNON	CAMCORDER	DM-XLIS	42620500310	21387
1	DELL	MONITOR	E173FPBE17	54287287254	30069
1	DELL	MONITOR	E173FPBE17	54287287266	26639
1	DELL	MONITOR	E173FPBE17	75784947798	30249
1	DELL	MONITOR	E173FPBE17	8765I04HT87	26463
1	DELL	MONITOR	E173FPBE17	8765I9839909	26461
1	DELL	MONITOR	E173FPBE17	4663354Q0MWL	26646
1	DELL	MONITOR	FPD1975W	MSX6750H19960	32601
1	GATEWAY	MONITOR	FPD1765	ME55590L09654	30685
1	PANASONIC	TELEVISION - 13 INCH	CT1386	LB10150146	16925
1	TECHNICS	5 DISC CD PLAYER	SL-PD8	DPOGC27359	15607
1	PANASONIC	TELEVISION - 13 INCH	CT1386	LB10150146	19625
1	PANASONIC	TELEVISION	CT-1386YD	LB93440480	15143
1	DELL	MONITOR	E173FPBE17	14663354Q0K5I	26571
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027859	22464
1	DELL	MONITOR	E173FPBE17	MUL70765D0027859	21755
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027677	21754
1	GATEWAY	MONITOR	FPD1730	QS7330600339	22462
1	GATEWAY	MONITOR	FPD1730	QS7330600325	22466
1	GATEWAY	MONITOR	FPF1730	QS7330600326	22467
1	DELL	MONITOR	E173FPB	14663354S3DLL	30253
1	DELL	MONITOR	E173FPB	314663354Q0K5L	26571
1	GATEWAY	MONITOR	FPD1730	7003D0027682	22463
1	GATEWAY	MONITOR	E173FPB	9314663355938HM	226667
1	DELL	MONITOR	E173FPB	49314663354q1WML	26464
1	DELL	MONITOR	E173FPB	876900324598GFE	30233
1	DELL	LAPTOP	D260	JZ3MZC1	34153
1	GATEWAY	LAPTOP	600	30234084	22318
1	PANASONIC	BATTERY CHARGER	NONE	NONE	2363
1	SONY	PROJECTOR	VPL-PX21	16664	17695
1	GATEWAY	CPU	E4000	30253894	21987
3	BOGEN	TRIPODS	NONE	NONE	NONE
1	GATEWAY	LAPTOP	450SX4	30091857	21083
1	GATEWAY	LAPTOP	600YG2	30265398	22324
1	GATEWAY	LAPTOP	600YG2	30265394	22320
1	DELL	LAPTOP	D800	25RC871	26188
1	DELL	LAPTOP	D800	53RC871	26185
1	DELL	LAPTOP	D620	664MZC1	34150
1	DELL	LAPTOP	D620	FW3MZC1	32675
1	DELL	LAPTOP	D620	2Z3MZC1	34154
1	DELL	LAPTOP	D620	334MZC1	34155
1	DELL	LAPTOP	D620	924MZC1	36372
1	DELL	LAPTOP	D630	8MQ1BD1	36371
1	DELL	LAPTOP	D630	20Q1BD1	36286
1	DELL	LAPTOP	D630	2LP1BD1	23322
1	GATEWAY	LAPTOP	M675	32968106	23178
1	GATEWAY	LAPTOP	M675	32813587	34151
1	GATEWAY	LAPTOP	600Y2G	30265418	22329





**SURPLUS PORTABLE MOBILE MODULAR TRAILER**  
**APRIL 15, 2014**

<b>QUANTITY</b>	<b>BRAND</b>	<b>DESCRIPTION</b>	<b>MODEL #</b>	<b>SERIAL #</b>	<b>ASSET TAG #</b>
1	PACIFIC	MOBILE BLDG	1988	PA1185451988	37592



## Agenda Item (VI-B-8-c)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-c)
Subject	Resolution No. 35-13/14 - Authorization to Encumber Funds
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve Resolution 35-13/14 - Authorization to Encumber Funds.

---

### Background Narrative:

In order to issue purchases orders and encumber funds prior to July 1, for fiscal year 2014-2015, the Riverside County Office of Education annually requests that a resolution be adopted by the Board of Trustees. This resolution will allow; 1) departments to submit FY 2014-2015 purchase requisitions now, 2) FY 2014-2015 purchase orders to be issued in mid-June, and 3) departments to receive goods and services as early as July 1, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[04152014\\_Resolution No. 35-13/14- Authorization to Encumber Funds](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 35-13/14

Authorization to Encumber Funds

WHEREAS the Riverside Community College District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1, in certain unique circumstances where there are requirements for items or services immediately after the beginning of the new fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Riverside Community College District authorizes the following positions to sign and approve requests for purchase orders:

Irving Hendrick, Interim Chancellor  
Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Robin Steinback, Interim Vice Chancellor Educational Service, Workforce Development and Planning  
Bill J. Bogle, Jr., Controller  
Michael W. Simmons, Director, Risk Management  
Khaled Khalil, Payroll Manager  
Majd S. Askar, Purchasing Manager

BE IT FUTHER RESOLVED that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the following fiscal year.

PASSED AND ADOPTED this 15<sup>th</sup> day of April, 2014.

---

Nathan Miller  
Secretary, Board of Trustees



## Agenda Item (VI-B-8-d)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-d)
Subject	Resolution No. 40-13/14 - 2014-2015 Tax and Revenue Anticipation Note (TRAN)
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve: (1) participation in the California School Cash Reserve Program; (2) Resolution No. 40-13/14 authorizing the borrowing of funds to a maximum amount of \$15 million for fiscal year 2014-2015; (3) the issuance and sale of 2014-2015 Tax and Revenue Anticipation Notes; and (4) requesting the Board of Supervisors of the County to issue and sell said note.

---

### Background Narrative:

The District has periodically participated in the Cash Reserve Program sponsored by the California School Boards Association Finance Corporation since 1988, most recently in FY 2013-2014. Through the Cash Reserve Program, districts issue Tax and Revenue Anticipation Notes (TRAN). A TRAN is a short-term debt instrument used to cover cash flow shortages or to create additional reserves in a district's general fund. In 2013-2014, the program issued more than \$530 million in notes to more than 105 districts.

The Cash Reserve Program's underwriter, Dale Scott & Company, sells the notes in the financial marketplace as tax-exempt securities. The notes have a maturity length of one year. The proceeds of the notes are reinvested in high quality taxable investments (AA or AAA rated entities) with a corresponding maturity length. Since both the interest cost and reinvestment rates are guaranteed, the District is not exposed to the market risk of interest rate volatility during the course of the year.

The Governor's proposed FY 2014-2015 budget eliminates the system-wide apportionment deferrals that have been present for many years, thus removing the need for the District to issue a TRAN if the Governor's proposal passes. However, to protect the District's cash position for FY 2014-2015, in the event that the Governor's Budget proposal is not adopted and apportionment deferrals are not eliminated or significantly reduced, the attached TRAN borrowing resolution is presented for the Board's consideration and action.

The resolution establishes the District's maximum borrowing amount at \$15 million. Adoption of the attached resolution does not obligate the District to issue the maximum borrowing amount or to participate in the program. The resolution delegates to District staff the authority to participate in the TRAN program as necessary based on projections of cash flow needs during the fiscal year.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

### Attachments:

[04152014\\_Resolution No. 40-13/14 2014-15 TRAN](#)

**THIS RESOLUTION MUST BE DISCUSSED, CONSIDERED AND DELIBERATED BY THE GOVERNING BOARD AS A SEPARATE ITEM OF BUSINESS ON THE GOVERNING BOARD'S AGENDA IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 53635.7.**

**DISTRICT RESOLUTION**

**NAME OF DISTRICT: RIVERSIDE COMMUNITY COLLEGE DISTRICT\***

**LOCATED IN: COUNTY OF RIVERSIDE**

**MAXIMUM AMOUNT OF BORROWING: \$15,000,000**

**RESOLUTION OF THE GOVERNING BOARD AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2014-2015 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2014-2015 TAX AND REVENUE ANTICIPATION NOTES THEREFOR AND PARTICIPATION IN THE CALIFORNIA SCHOOL CASH RESERVE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID SERIES OF NOTES**

**WHEREAS**, school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes; and

**WHEREAS**, the governing board (the "Board") has determined that, in order to satisfy certain obligations and requirements of the school district, community college district or county board of education specified above (the "District"), a public body corporate and politic located in the County designated above (the "County"), it is desirable that a sum (the "Principal Amount"), not to exceed the Maximum Amount of Borrowing designated above, be borrowed for such purpose during its fiscal year ending June 30, 2015 ("Fiscal Year 2014-2015") by the issuance of its 2014-2015 Tax and Revenue Anticipation Notes (the first series of which shall be referred to herein as the "Series A Notes" and any subsequent series of which shall be referred to herein as "Additional Notes," and collectively with the Series A Notes, the "Notes"), in one or more series (each a "Series"), therefor in anticipation of the receipt by or accrual to the District during Fiscal

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\* If the Name of the District indicated on the face hereof is not the correct legal name of the District which adopted this Resolution, it shall nevertheless be deemed to refer to the District which adopted this Resolution, and the Name of the District indicated on the face hereof shall be treated as the correct legal name of said District for all purposes in connection with the Program (as hereinafter defined).

Year 2014-2015 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in a Pricing Confirmation (as defined in Section 4 hereof), capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District; and

**WHEREAS**, the Principal Amount may, as determined by the Authorized Officer (as hereinafter defined), be divided into two or more portions evidenced by two or more Series of Notes, which Principal Amount is to be confirmed and set forth in the Pricing Confirmation if one Series of Notes is issued, or if more than one Series of Notes are issued, such Principal Amount will be equal to the sum of the Series Principal Amounts (as defined in Section 2 hereof) as confirmed and set forth in the Pricing Confirmation applicable to each Series of Notes; and

**WHEREAS**, the District hereby determines to borrow, for the purposes set forth above, the Principal Amount by the issuance, in one or more Series, of the Notes; \*\* and

**WHEREAS**, because the District does not have fiscal accountability status pursuant to Section 1080, Section 42647, Section 42650 or Section 85266 of the California Education Code, it requests the Board of Supervisors of the County to borrow, on the District's behalf, the Principal Amount by the issuance of the Notes in one or more Series; and

**WHEREAS**, pursuant to Section 53853 of the Act, if the Board of Supervisors of the County fails or refuses to authorize the issuance of the Notes within the time period specified in said Section 53853, following receipt of this Resolution, and the Notes, in one or more series, are issued in conjunction with tax and revenue anticipation notes, in one or more series, of other Issuers (as hereinafter defined), the District may issue the Notes, in one or more series, in its name pursuant to the terms stated herein; and

**WHEREAS**, it appears, and this Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or which will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District and which will be available for the payment of the principal of each Series of Notes and the interest thereon; and

**WHEREAS**, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue (including, but not limited to, revenue

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\*\* Unless the context specifically requires otherwise, all references to "Series of Notes" herein shall be deemed to refer, to (i) the Note, if issued in one series by the County (or the District, as applicable) hereunder, or (ii) each individual Series of Notes severally, if issued in two or more series by the County (or the District, as applicable) hereunder.

from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District; and

**WHEREAS**, pursuant to Section 53856 of the Act, certain taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys which will be received by or accrue to the District during Fiscal Year 2014-2015 are authorized to be pledged for the payment of the principal of each Series of Notes (as applicable) and the interest thereon (as hereinafter provided); and

**WHEREAS**, the District has determined that it is in the best interests of the District to participate in the California School Cash Reserve Program (the "Program"), whereby participating school districts, community college districts and county boards of education (collectively, the "Issuers") will simultaneously issue tax and revenue anticipation notes; and

**WHEREAS**, due to uncertainties existing in the financial markets, the Program has been designed with alternative structures, each of which the District desires to approve; and

**WHEREAS**, under the first structure (the "Certificate Structure"), the District would issue one or more Series of Notes, each Series of Notes to be marketed with some or all of the notes issued simultaneously by other Issuers participating in the Program, and Piper Jaffray & Co., as underwriter for the Program (the "Underwriter"), and Dale Scott & Company, as financial advisor for the Program (the "Financial Advisor"), would form one or more pools of notes or series of certificates (the "Certificates") of participation (the "Series of Certificates") distinguished by (i) whether and what type(s) of Credit Instrument (as hereinafter defined) secures notes comprising each Series of Certificates, and (ii) possibly other features, all of which the District hereby authorizes the Underwriter and the Financial Advisor to determine; and

**WHEREAS**, the Certificate Structure requires the Issuers participating in any particular Series of Certificates to deposit their applicable series of tax and revenue anticipation notes with U.S. Bank National Association, as trustee (the "Trustee"), pursuant to a trust agreement between such Issuers and the Trustee (the trust agreement applicable to each Series of Certificates, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein collectively as, the "Trust Agreement"), and requires the Trustee, pursuant to the Trust Agreement, to execute and deliver the Certificates evidencing and representing proportionate undivided interests in the payments of principal of and interest on the tax and revenue anticipation notes issued by the Issuers comprising such Series of Certificates; and

**WHEREAS**, if the Certificate Structure is implemented, the District desires to have the Trustee execute and deliver a Series of Certificates which evidences and represents interests of the owners thereof in each Series of Notes issued by the District and the notes issued simultaneously by other Issuers participating in such Series of Certificates; and



**WHEREAS**, as additional security for the owners of each Series of Certificates, all or a portion of the payments by all of the Issuers of their respective series of notes comprising such Series of Certificates may or may not be secured by an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments) (collectively, the “Credit Instrument”) issued by the credit provider (or credit providers) (collectively, the “Credit Provider”) designated in the applicable Trust Agreement, as finally executed, pursuant to a credit agreement (or agreements) or commitment letter (or letters) (such credit agreement (or agreements) or commitment letter (or letters), if any, in the forms presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein collectively as, the “Credit Agreement”) identified in the applicable Trust Agreement, as finally executed, between, in the case of an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments), the Issuers and the corresponding Credit Provider; and

**WHEREAS**, pursuant to the Certificate Structure, the Underwriter will submit an offer to purchase each Series of Notes issued by the District and the notes issued by other Issuers participating in the same Series of Certificates all as evidenced and represented by such Series of Certificates (which offer will specify, as designated in the Pricing Confirmation applicable to the sale of such Series of Notes to be sold by the District, the principal amount, interest rate and Credit Instrument (if any)), and has submitted a form of certificate purchase agreement (such certificate purchase agreement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as, the “Certificate Purchase Agreement”) to the Board; and

**WHEREAS**, pursuant to the Certificate Structure each participating Issuer will be responsible for its share of (i) the fees of the Trustee and the costs of issuing the applicable Series of Certificates, (ii) if applicable, the fees of the Credit Provider(s), and (iii) if applicable, the Issuer’s allocable share of all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any (each as defined in the Trust Agreement); and

**WHEREAS**, the Certificate Structure requires that each participating Issuer approve the Trust Agreement, the alternative Credit Instruments and Credit Agreements, if any, and the Certificate Purchase Agreement in substantially the forms presented to the Board, with the final type of Credit Instrument and corresponding Credit Agreement determined in the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District; and

**WHEREAS**, under the second structure (the “Bond Pool Structure”), participating Issuers would be required to sell each series of their tax and revenue anticipation notes to the California School Cash Reserve Program Authority (the “Authority”) pursuant to note purchase agreements (such note purchase agreements, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as, the “Note Purchase Agreements”), each between such individual Issuer and the Authority, and dated as of the date of the Pricing Confirmation applicable to the sale of the individual Issuer’s series of notes to be sold, a form of which has been submitted to the Board; and

**WHEREAS**, the Authority, pursuant to advice of the Underwriter and the Financial Advisor, will form one or more pools of notes of each participating Issuer (the “Pooled Notes”) and assign each respective series of notes to a particular pool (the “Pool”) and sell a series of senior bonds (each a “Series of Senior Bonds”) and, if desirable, a corresponding series of subordinate bonds (each a “Series of Subordinate Bonds” and collectively with a Series of Senior Bonds, a “Series of Pool Bonds”) secured by each Pool pursuant to an indenture and/or a supplement thereto (the original indenture and each supplement thereto applicable to a Series of Pool Bonds to which the Note shall be assigned is hereinafter collectively referred to as the “Indenture”) between the Authority and the Trustee, each Series of Pool Bonds distinguished by (i) whether or what type(s) of Credit Instrument(s) secure(s) such Series of Pool Bonds, (ii) the principal amounts or portions of principal amounts of the notes of such respective series assigned to the Pool, or (iii) other factors, and the District hereby acknowledges and approves the discretion of the Authority, acting upon the advice of the Underwriter and the Financial Advisor, to assign the District’s Notes of such respective Series to such Pool and such Indenture as the Authority may determine; and

**WHEREAS**, at the time of execution of the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District, the District will (in such Pricing Confirmation) request the Authority to issue a Series of Pool Bonds pursuant to an Indenture to which such Series of Notes identified in such Pricing Confirmation will be assigned by the Authority in its discretion, acting upon the advice of the Underwriter, which Series of Pool Bonds will be payable from payments of all or a portion of principal of and interest on such Series of Notes and the other respective series of notes of other participating Issuers assigned to the same Pool and assigned to the same Indenture to which the District’s Series of Notes is assigned; and

**WHEREAS**, as additional security for the owners of each Series of Pool Bonds, all or a portion of the payments by all of the Issuers of the respective series of notes assigned to such Series of Pool Bonds may or may not be secured (by virtue or in form of the Series of Pool Bonds, as indicated in the Pricing Confirmation applicable to such Series of Pool Bonds, being secured in whole or in part) by one or more Credit Instruments issued by one or more Credit Providers designated in the applicable Indenture, as finally executed, pursuant to a Credit Agreement, if any, identified in the applicable Indenture, as finally executed, between, in the case of an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments), the Issuers and the corresponding Credit Provider; and

**WHEREAS**, pursuant to the Bond Pool Structure each Issuer, whose series of notes is assigned to a Pool as security for a Series of Pool Bonds, will be responsible for its share of (i) the fees of the Trustee and the costs of issuing the applicable Series of Pool Bonds, (ii), if applicable, the fees of the Credit Provider(s), and (iii) if applicable, the Issuer’s allocable share of all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any (each as defined in the Indenture) applicable to such Series of Pool Bonds; and

**WHEREAS**, the Bond Pool Structure requires that each participating Issuer approve the Indenture, the alternative Credit Instruments and Credit Agreements, if any, and the Note Purchase Agreement in substantially the forms presented to the Board, with the final type of Credit Instrument and corresponding Credit Agreement, if any, to be determined in the Pricing Confirmation applicable to the sale of each Series of Notes to be sold by the District; and

**WHEREAS**, pursuant to the Bond Pool Structure, the Underwriter will submit an offer to the Authority to purchase, in the case of each Pool of notes, the Series of Pool Bonds which will be secured by the Indenture to which such Pool will be assigned; and

**WHEREAS**, all or portions of the net proceeds of each Series of Notes issued by the District, may be invested in one or more Permitted Investments (as defined in the Trust Agreement or the Indenture, as applicable), including under one or more investment agreements with one or more investment providers (if any), the initial investment of which is to be determined in the Pricing Confirmation related to such Series of Notes; and

**WHEREAS**, it is necessary to engage the services of certain professionals to assist the District in its participation in the Program;

**NOW, THEREFORE**, the Board hereby finds, determines, declares and resolves as follows:

Section 1.     Recitals. All the above recitals are true and correct and this Board so finds and determines.

Section 2.     Issuance of Notes.

(A) Initial Issuance of Notes. This Board hereby determines to borrow, and hereby requests the Board of Supervisors of the County to borrow for the District, in anticipation of the receipt by or accrual to the District during Fiscal Year 2014-2015 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in the applicable Pricing Confirmation, the capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation)\* of the District, and not pursuant to any common plan of financing of the District, by the issuance by the Board of Supervisors of the County, in the name of the District, of Notes under Sections 53850 *et seq.* of the Act, designated generally as the District's "2014-2015 [Subordinate]\*\* Tax and Revenue Anticipation Notes, Series \_\_" in one or more of the following Series, in order of priority of payment as described herein:

(1) the Series A Notes, being the initial Series of Notes issued under this Resolution, together with one or more Series of Additional Notes issued in accordance with the provisions of Section 2(B) hereof and payable on a parity with the Series A Notes (collectively, the "Senior Notes"); and

(2) one or more Series of Additional Notes issued in accordance with the provisions of Section 2(B) hereof and payable on a subordinate basis to (i) any Senior Notes, and (ii) any previously issued Subordinate Notes if so specified in the related Pricing Confirmation (collectively, the "Subordinate Notes"), which Subordinate Notes shall be identified as such.

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\* For purposes of this Resolution, such funds shall be referred to as the "capital fund" and "special revenue fund."

\*\* A Series of Notes shall bear the "Subordinate" designation if it is a Series of Subordinate Notes.



Each such Series of Notes shall be issued in the form of one registered note at the principal amount thereof (the "Series Principal Amount") as set forth in the applicable Pricing Confirmation and all such Series Principal Amounts aggregating to the Principal Amount set forth in such Pricing Confirmations, in each case, to bear a series designation, to be dated the date of its respective delivery to the respective initial purchaser thereof, to mature (without option of prior redemption) not more than thirteen (13) months thereafter on a date indicated on the face thereof and determined in the Pricing Confirmation applicable to such Series of Notes (collectively, the "Maturity Date"), and to bear interest, payable at the applicable maturity (and, if the maturity is longer than twelve (12) months, an additional interest payment shall be payable within twelve (12) months of the issue date, as determined in the applicable Pricing Confirmation) and computed upon the basis of a 360-day year consisting of twelve 30-day months, at a rate not to exceed twelve percent (12%) per annum as determined in the Pricing Confirmation applicable to such Series of Notes and indicated on the face of such Series of Notes (collectively, the "Note Rate").

With respect to the Certificate Structure, if a Series of Notes as evidenced and represented by the corresponding Series of Certificates is secured in whole or in part by a Credit Instrument and is not paid at maturity or is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw, payment or claim is not fully reimbursed on such date, such Series of Notes shall become a Defaulted Note (as defined in the Trust Agreement), and the unpaid portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been fully made shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Trust Agreement). If a Series of Notes as evidenced and represented by the corresponding Series of Certificates is unsecured in whole or in part and is not fully paid at the Maturity Date, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate.

With respect to the Bond Pool Structure, if a Series of Pool Bonds issued in connection with a Series of Notes is secured in whole or in part by a Credit Instrument or such Credit Instrument secures the Series of Notes in whole or in part and all principal of and interest on such Series of Notes is not paid in full at maturity or payment of principal of and interest on such Series of Notes is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw, payment or claim is not fully reimbursed on such date, such Series of Notes shall become a Defaulted Note (as defined in the Indenture), and the unpaid portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been fully made shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Indenture). If a Series of Notes or the Series of Pool Bonds issued in connection therewith is not so secured in whole or in part and such Series of Notes is not fully paid at the Maturity Date, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate.

In each case set forth in the preceding two paragraphs, the obligation of the District with respect to such Defaulted Note or unpaid Series of Notes shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District

shall not be liable thereon except to the extent of the income and revenue provided for Fiscal Year 2014-2015 within the meaning of Article XVI, Section 18 of the California Constitution, as provided in Section 8 hereof.

Both the principal of and interest on each Series of Notes shall be payable in lawful money of the United States of America, but only upon surrender thereof, at the corporate trust office of U.S. Bank National Association in Los Angeles, California, or as otherwise indicated in the Trust Agreement or the Indenture, as applicable. The Principal Amount may, prior to the issuance of any Series of Notes, be reduced from the Maximum Amount of Borrowing specified above, in the discretion of the Underwriter upon consultation with the Authorized Officer. The Principal Amount shall, prior to the issuance of the last Series of Notes, be reduced from the Maximum Amount of Borrowing specified above if and to the extent necessary to obtain an approving legal opinion of Orrick, Herrington & Sutcliffe LLP (“Bond Counsel”) as to the legality thereof or, if applicable, the exclusion from gross income for federal tax purposes of interest thereon (or on any Series of Pool Bonds related thereto). The Principal Amount shall, prior to the issuance of the last Series of Notes, also be reduced from the Maximum Amount of Borrowing specified above, and other conditions shall be met by the District prior to the issuance of each Series of Notes, if and to the extent necessary to obtain from the Credit Provider that issues the Credit Instrument securing the corresponding Series of Certificates evidencing and representing such Series of Notes or the related Series of Pool Bonds to which such Series of Notes is assigned its agreement to issue the Credit Instrument securing such Series of Certificates or Series of Pool Bonds, as the case may be. Notwithstanding anything to the contrary contained herein, if applicable, the approval of the corresponding Credit Provider of the issuance of such Series of Notes and the decision of the Credit Provider to deliver the Credit Instrument shall be in the sole discretion of the Credit Provider, and nothing herein shall be construed to require the Credit Provider to issue a Credit Instrument or to approve the issuance of such Series of Notes.

In the event the Board of Supervisors of the County fails or refuses to authorize the issuance of the Notes within the time period specified in Section 53853 of the Act, following receipt of this Resolution, this Board hereby authorizes issuance of such Notes, in the District’s name, in one or more series, pursuant to the terms stated in this Section 2 and the terms stated hereafter. The Notes, in one or more series, shall be issued in conjunction with the note or notes (in each case, in one or more series) of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act.

(B) Issuance of Additional Notes. The District (or the County on its behalf, as applicable) may at any time issue pursuant to this Resolution, one or more Series of Additional Notes consisting of Senior Notes or Subordinate Notes (including Subordinate Notes that are further subordinated to previously issued Subordinate Notes, as provided in the applicable Pricing Confirmation), subject in each case to the following specific conditions, which are hereby made conditions precedent to the issuance of any such Series of Additional Notes:

(1) The District shall not have issued any tax and revenue anticipation notes relating to the 2014-2015 fiscal year except (a) in connection with the Program under this Resolution, or (b) notes secured by a pledge of its Unrestricted Revenues (as defined in Section 8) that is subordinate in all respects to the pledge of its Unrestricted Revenues hereunder; the District shall be in compliance with all agreements and covenants

contained herein; and no Event of Default shall have occurred and be continuing with respect to any such outstanding previously issued notes or Series of Notes.

(2) The aggregate Principal Amount of Notes issued and at any time outstanding hereunder shall not exceed any limit imposed by law, by this Resolution or by any resolution of the Board amending or supplementing this Resolution (each a "Supplemental Resolution").

(3) Whenever the District shall determine to issue, execute and deliver any Additional Notes pursuant to this Section 2(B), the Series Principal Amount of which, when added to the Series Principal Amounts of all Series of Notes previously issued by the District, would exceed the Maximum Amount of Borrowing authorized by this Resolution, the District shall adopt a Supplemental Resolution amending this Resolution to increase the Maximum Amount of Borrowing as appropriate and shall submit such Supplemental Resolution to the Board of Supervisors of the County as provided in Section 53850 *et seq.* of the Act with a request that the County issue such Series of Additional Notes in the name of the District as provided in Sections 2(A) and 9 hereof. The Supplemental Resolution may contain any other provision authorized or not prohibited by this Resolution relating to such Series of Additional Notes.

(4) The District may issue a Series of Additional Notes that are Senior Notes payable on a parity with all other Series of Senior Notes of the District or that are Subordinate Notes payable on a parity with one or more Series of outstanding Subordinate Notes, only if it obtains (a) the consent of each Credit Provider relating to each previously issued Series of Notes that will be on a parity with such Series of Additional Notes, and (b) evidence that no rating then in effect with respect to any outstanding Series of Certificates or Series of Bonds, as applicable, from a Rating Agency will be withdrawn, reduced, or suspended solely as a result of the issuance of such Series of Additional Notes (a "Rating Confirmation"). Except as provided in Section 8, the District may issue one or more Series of Additional Notes that are subordinate to all previously issued Series of Notes of the District without Credit Provider consent or a Rating Confirmation. The District may issue tax and revenue anticipation notes other than in connection with the Program under this Resolution only if such notes are secured by a pledge of its Unrestricted Revenues that is subordinate in all respects to the pledge of its Unrestricted Revenues hereunder.

(5) Before such Additional Notes shall be issued, the District shall file or cause to be filed the following documents with the Trustee:

(a) An Opinion of Counsel to the District to the effect that (A) such Additional Notes constitute the valid and binding obligations of the District, (B) such Additional Notes are special obligations of the District and are payable from the moneys pledged to the payment thereof in this Resolution, and (C) the applicable Supplemental Resolution, if any, has been duly adopted by the District.

(b) A certificate of the District certifying as to the incumbency of its officers and stating that the requirements of this Section 2(B) have been met.



(c) A certified copy of this Resolution and any applicable Supplemental Resolution.

(d) If this Resolution was amended by a Supplemental Resolution to increase the Maximum Amount of Borrowing, the resolution of the County Board of Supervisors approving such increase in the Maximum Amount of Borrowing and the issuance of such Additional Notes, or evidence that the County Board of Supervisors has elected to not issue such Additional Notes.

(e) An executed counterpart or duly authenticated copy of the applicable Certificate Purchase Agreement or Note Purchase Agreement.

(f) A Pricing Confirmation relating to the Series of Additional Notes duly executed by an Authorized Officer (as defined in Section 4).

(g) The Series of Additional Notes duly executed by the applicable County representatives as provided in Section 9 hereof, or executed by the applicable Authorized Officers of the District if the County shall have declined to issue the Series of Additional Notes in the name of the District, either in connection with the initial issuance of the Series A Notes or in connection with any Supplemental Resolution increasing the Maximum Amount of Borrowing.

(h) If the Additional Notes are to be parity Senior Notes or parity Subordinate Notes, the Credit Provider consent(s) and Rating Confirmation(s) required pursuant to paragraph (4) above.

Upon the delivery to the Trustee of the foregoing instruments and, if the Bond Pool Structure is implemented, satisfaction of the provisions of Section 2.12 of the Indenture with regard to the issuance of a corresponding Series of Additional Bonds (as defined therein), the Trustee shall authenticate and deliver said Additional Notes to, or upon the written request of, the District. Upon execution and delivery by the District and authentication by the Trustee, said Additional Notes shall be valid and binding obligations of the District notwithstanding any defects in satisfying any of the foregoing requirements.

Section 3. Form of Notes. Each Series of the Notes shall be issued in fully registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A, attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures.

Section 4. Sale of Notes; Delegation. Any one of the President or Chairperson of the Board, the Superintendent, the Assistant Superintendent for Business, the Assistant Superintendent for Administrative Services, the business manager, director of business or fiscal services or chief financial/business officer of the District, as the case may be, or, in the absence of said officer, his or her duly appointed assistant (each an "Authorized Officer"), is hereby authorized and directed to negotiate, with the Underwriter (if the Certificate Structure is implemented) or the Authority (if the Bond Pool Structure is implemented), an interest rate or rates on each Series of the Notes to the stated maturity or maturities thereof, which shall not, in any individual case, exceed twelve percent (12%) per annum (per Series of Notes), and the

purchase price to be paid by the Underwriter or the Authority, as applicable, for the respective Series of the Notes, which purchase price shall be at a discount which when added to the District's share of the costs of issuance shall not be more than the greater of (a) one percent (1%) of (i) the Principal Amount of the Note, if only one Series of Notes is issued or (ii) the Series Principal Amount of each individual Series of Notes, if more than one series is issued, or (b) two thousand five hundred dollars (\$2,500). If such interest rate and price and other terms of the sale of the Series of Notes set out in the Pricing Confirmation applicable to such Series of Notes are acceptable to said Authorized Officer, said Authorized Officer is hereby further authorized and directed to execute and deliver the pricing confirmation supplement applicable to such Series of Notes to be delivered by the Underwriter (on behalf of itself, if the Certificate Structure is implemented and on behalf of the Authority, if the Bond Pool Structure is implemented) to the District on a date within five (5) days, or such longer period of time as agreed by the Underwriter or the Authority, as applicable, of said negotiation of interest rates and purchase price during the period from May 1, 2014 (or the date of adoption of this Resolution if after May 1, 2014) through June 15, 2015 (the "Pricing Confirmation"), substantially in the form presented to this meeting as Schedule I to the Certificate Purchase Agreement or the Note Purchase Agreement, as applicable, with such changes therein as said Authorized Officer shall require or approve, and such other documents or certificates required to be executed and delivered thereunder or to consummate the transactions contemplated hereby or thereby, for and in the name and on behalf of the District, such approval by this Board and such officer to be conclusively evidenced by such execution and delivery. In the event more than one Series of Notes are issued, a separate Pricing Confirmation shall be executed and delivered corresponding to each Series of Notes. Any Authorized Officer is hereby further authorized to execute and deliver, prior to the execution and delivery of the Pricing Confirmation applicable to a Series of Notes, the Certificate Purchase Agreement or the Note Purchase Agreement applicable to such Series of Notes, substantially in the forms presented to this meeting, which forms are hereby approved, with such changes therein as said officer shall require or approve, such approval to be conclusively evidenced by such execution and delivery; provided, however, that any such Certificate Purchase Agreement or Note Purchase Agreement shall not be effective and binding on the District until the execution and delivery of the corresponding Pricing Confirmation. Delivery of a Pricing Confirmation by fax or telecopy of an executed copy shall be deemed effective execution and delivery for all purposes. If requested by said Authorized Officer at his or her option, any duly authorized deputy or assistant of such Authorized Officer may approve said interest rate or rates and price by execution of the Certificate Purchase Agreement or the Note Purchase Agreement(s), as applicable, and/or the corresponding Pricing Confirmation(s).

Section 5. Program Approval. The District hereby delegates to the Authority the authority to select which structure (*i.e.*, the Certificate Structure or the Bond Pool Structure) shall be implemented, with the Authorized Officer of the District accepting and approving such selection by execution of the applicable Pricing Confirmation.

(A) Certificate Structure. If the Certificate Structure is implemented, each Series of Notes of the District shall be combined with notes of other Issuers into a Series of Certificates as set forth in general terms in the Pricing Confirmation (which need not include specific information about such other notes or Issuers) applicable to such Series of Notes, and shall be marketed and sold simultaneously with such other notes of that Series with such credit support (if any) referred to in the Pricing Confirmation, and shall be evidenced and represented by the



Certificates which shall evidence and represent proportionate, undivided interests in such Series of Notes in the proportion that the face amount of such Series of Notes bears to the total aggregate face amount of such Series of Notes and the notes issued by other Issuers which the Series of Certificates represent. Such Certificates may be delivered in book-entry form.

The District hereby delegates to the Authority the authority to select the Credit Instrument(s), Credit Provider(s) and Credit Agreement(s), if any, for each Series of Certificates which evidences and represents interests of the owners thereof in the related Series of Notes of the District and the notes issued by other Issuers evidenced and represented by such Series of Certificates, all of which shall be identified in, and approved by the Authorized Officer of the District executing, the Pricing Confirmation for such Series of Notes, the Trust Agreement and the Credit Agreement(s) (if any), for and in the name and on behalf of the District, such approval of such officer to be conclusively evidenced by the execution of the Pricing Confirmation, the Trust Agreement and the Credit Agreement(s) (if any).

The form of Trust Agreement, alternative general types of Credit Instruments and forms of Credit Agreements, if any, presented to this meeting are hereby approved, and each Authorized Officer is hereby authorized and directed to execute and deliver the Trust Agreement and the Credit Agreement(s), if applicable, which shall be identified in the Pricing Confirmation for the related Series of Notes, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to such Authorized Officer concurrent with the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Trust Agreement, Credit Agreement(s) and Pricing Confirmation, respectively.

The form of the Preliminary Official Statement presented to this meeting is hereby approved, and the Underwriter is hereby authorized to distribute the Preliminary Official Statement in connection with the offering and sale of each Series of Certificates. Each Authorized Officer is hereby authorized and directed to provide the Underwriter with such information relating to the District as the Underwriter shall reasonably request for inclusion in the Preliminary Official Statement for each Series of Certificates. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement for the applicable Series of Certificates shall be, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), deemed final within the meaning of the Rule; provided that no representation is made as to the information contained in a Preliminary Official Statement relating to the other Issuers or any Credit Provider, and the Authority is hereby authorized to certify on behalf of the District that each Preliminary Official Statement is, as of its date, deemed final within the meaning of the Rule. If, at any time prior to the execution of a Pricing Confirmation, any event occurs as a result of which the information contained in the related Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter. The Authority is hereby authorized and directed, at or after the time of the sale of any Series of Certificates, for and in the name and on behalf of the District, to execute a final Official Statement in substantially the form of the Preliminary Official Statement presented to this meeting, with such additions thereto or changes

therein as the Authority may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

The Trustee is authorized and directed to execute each Series of Certificates on behalf of the District pursuant to the terms and conditions set forth in the related Trust Agreement, in the aggregate principal amount specified in the Trust Agreement, and substantially in the form and otherwise containing the provisions set forth in the form of the Certificate contained in the Trust Agreement. When so executed, each Series of Certificates shall be delivered by the Trustee to the Underwriter upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement and the applicable Certificate Purchase Agreement.

Subject to Section 8 hereof, the District hereby agrees that if a Series of Notes as evidenced and represented by a Series of Certificates shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) the Credit Provider providing a Credit Instrument with respect to such Series of Certificates, and therefore, if applicable, all or a portion of such Series of Notes, if any, has been reimbursed for any drawings, payments or claims made under the Credit Instrument with respect to such Series of Notes, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and (ii) the holders of the Series of Certificates which evidence and represent such Series of Notes are paid the full principal amount represented by the unsecured portion of such Series of Notes plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of the applicable Series of Certificates will be deemed to have received such principal amount and such accrued interest upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under each Series of Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if such Series of Notes as evidenced and represented by the related Series of Certificates is secured in whole or in part by a Credit Instrument, any Predefault Obligations and Reimbursement Obligations (to the extent not payable under such Series of Notes), (i) arising out of an "Event of Default" hereunder or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the Principal Amount (or Series Principal Amount as applicable) of its Series of Notes over the aggregate Principal Amounts (or Series Principal Amounts, as applicable) of all series of notes, including such Series of Notes, of the Series of Certificates of which such Series of Notes is a part, at the time of original issuance of such Series of Certificates. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

If the Certificate Structure is implemented, any Authorized Officer is hereby authorized to execute and deliver any Information Return for Tax-Exempt Governmental Obligations, Form 8038-G of the Internal Revenue Service ("Form 8038-G"), in connection with the issuance of a Tax-Exempt (as defined in Section 7) Series of Notes and the related Series of Certificates. To the extent permitted by law, the Authority, the Trustee, the Underwriter, the Financial Advisor

and Bond Counsel are each hereby authorized to execute and deliver any Form 8038-G for and on behalf of the District in connection with the issuance of a Tax-Exempt Series of Notes and the related Series of Certificates, as directed by an Authorized Officer of the District.

(B) Bond Pool Structure. If the Bond Pool Structure is implemented, the Pricing Confirmation for a Series of Notes may, but shall not be required to, specify the Series of Pool Bonds to which such Series of Notes will be assigned (but need not include information about other series of notes assigned to the same pool or their Issuers).

The District hereby delegates to the Authority the authority to select the Credit Instrument(s), Credit Provider(s) and Credit Agreement(s), if any, for each Series of Senior Bonds and corresponding Series of Subordinate Bonds, if any, to which each Series of Notes issued by the District will be assigned, all of which shall be identified in, and approved by the Authorized Officer of the District executing, the Pricing Confirmation for such Series of Notes and the Credit Agreement(s) (if any), for and in the name and on behalf of the District, such approval of such officer to be conclusively evidenced by the execution of the Pricing Confirmation and the Credit Agreement(s) (if any).

The alternative general types of Credit Instruments and the forms of Credit Agreements, if any, presented to this meeting are hereby approved, and each Authorized Officer is hereby authorized and directed to execute and deliver a Credit Agreement(s), if any, which shall be identified in the Pricing Confirmation for the related Series of Notes, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to such Authorized Officer concurrent with the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Credit Agreement and Pricing Confirmation, respectively.

The form of Indenture presented to this meeting is hereby acknowledged and approved, and it is acknowledged that the Authority will execute and deliver the Indenture and one or more Supplemental Indentures, which shall be identified in the Pricing Confirmation applicable to the Series of Notes to be issued, in substantially one or more of said forms with such changes therein as the Authorized Officer who executes such Pricing Confirmation shall require or approve (substantially final forms of the Indenture and the Supplemental Indenture (if applicable) to be delivered to the Authorized Officer concurrently with the Pricing Confirmation applicable to the Series of Notes to be issued), such approval of such Authorized Officer and this Board to be conclusively evidenced by the execution of the Pricing Confirmation applicable to such Series of Notes. It is acknowledged that the Authority is authorized and requested to issue one or more Series of Pool Bonds (consisting of a Series of Senior Bonds and, if desirable, a corresponding Series of Subordinate Bonds) pursuant to and as provided in the Indenture as finally executed and, if applicable, each Supplemental Indenture as finally executed.

Each Authorized Officer is hereby authorized and directed to provide the Underwriter with such information relating to the District as the Underwriter shall reasonably request for inclusion in the Preliminary Official Statement(s) and Official Statement(s) of the Authority relating to a Series of Pool Bonds. If, at any time prior to the execution of a Pricing Confirmation, any event occurs as a result of which the information contained in the corresponding Preliminary Official Statement or other offering document relating to the District



might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter.

Subject to Section 8 hereof, the District hereby agrees that if a Series of Notes shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) any Credit Provider providing a Credit Instrument with respect to such Series of Notes or the Series of Pool Bonds issued in connection with such Series of Notes, has been reimbursed for any drawings, payments or claims made under the Credit Instrument with respect to such Series of Notes, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and (ii) the holders of such Series of Notes or the Series of the Pool Bonds issued in connection with such Series of Notes are paid the full principal amount represented by the unsecured portion of such Series of Notes plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of such Series of Pool Bonds will be deemed to have received such principal amount and such accrued interest upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under each Series of Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if such Series of Notes is secured in whole or in part by a Credit Instrument (by virtue of the fact that the corresponding Series of Pool Bonds is secured by a Credit Instrument), any Predefault Obligations and Reimbursement Obligations (to the extent not payable under such Series of Notes), (i) arising out of an "Event of Default" hereunder or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the Principal Amount (or Series Principal Amount as applicable) of its Series of Notes over the aggregate Principal Amounts (or Series Principal Amounts, as applicable) of all series of notes, including such Series of Notes, assigned to the Series of Pool Bonds issued in connection with such Series of Notes, at the time of original issuance of such Series of Pool Bonds. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

(C) Appointment of Professionals. Dale Scott & Company (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as financial advisor for the Program, the law firm of Orrick, Herrington & Sutcliffe LLP (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as bond counsel for the Program, Piper Jaffray & Co. (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as underwriter for the Program and the law

firm of Kutak Rock LLP (and/or such other firm or firms as shall be selected by the Authority as designated in the applicable Pricing Confirmation and approved and accepted by an Authorized Officer by the execution of such Pricing Confirmation) is hereby appointed and/or approved as special counsel to the District in connection with the Program.

Section 6. No Joint Obligation.

(A) Certificate Structure. If the Certificate Structure is implemented, each Series of Notes of the District shall be marketed and sold simultaneously with the notes of other Issuers and shall be aggregated and combined with such notes of other Issuers participating in the Program into a Series of Certificates evidencing and representing an interest in several, and not joint, obligations of each Issuer. The obligation of the District to owners of a Series of Certificates is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, the resolution of the County providing for the issuance of the Note, if applicable, and the applicable Series of Notes as evidenced and represented by such Series of Certificates. Owners of Certificates, to the extent of their interest in a Series of Notes, shall be treated as owners of such Series of Notes and shall be entitled to all the rights and security thereof; including the right to enforce the obligations and covenants contained in this Resolution and such Series of Notes. The District hereby recognizes the right of the owners of a Series of Certificates acting directly or through the Trustee to enforce the obligations and covenants contained in the Series of Notes evidenced and represented thereby, this Resolution and the Trust Agreement. The District shall be directly obligated to each owner of a Series of Certificates for the principal and interest payments on the Series of Notes evidenced and represented by such Certificates without any right of counterclaim or offset arising out of any act or failure to act on the part of the Trustee.

(B) Bond Pool Structure. If the Bond Pool Structure is implemented, each Series of Notes will be issued in conjunction with a series of notes of one or more other Issuers and will be assigned to a Pool in order to secure a corresponding Series of Pool Bonds. In all cases, the obligation of the District to make payments on or in respect to each Series of its Notes is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, the resolution of the County providing for the issuance of the Note, if applicable, and such Series of Notes.

Section 7. Disposition of Proceeds of Notes. The moneys received from the sale of each Series of Notes evidenced and represented by a Series of Certificates or each Series of Pool Bonds issued in connection with a Series of Notes, as the case may be, allocable to the District's share of the costs of issuance (which shall include any fees and expenses in connection with the related Credit Instrument(s) applicable to such Series of Notes or Series of Pool Bonds) shall be deposited in an account in the Costs of Issuance Fund established for such Series of Notes or such Series of Pool Bonds, as applicable, and held and invested by the Trustee under the Trust Agreement or the Indenture, as applicable, and expended as directed by the Financial Advisor (if the Certificate Structure is implemented) or the Authority (if the Bond Pool Structure is implemented) on Costs of Issuance as provided in the Trust Agreement or the Indenture, as applicable. The moneys allocable to each Series of Notes from the sale of the corresponding Series of Certificates or Pool Bonds, as applicable, net of the District's share of the costs of issuance, is hereby designated the "Deposit to Proceeds Subaccount" and shall be deposited in

the District's Proceeds Subaccount attributed to such Series of Notes hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement or the Indenture, as applicable, for the District and said moneys may be used and expended by the District for any purpose for which it is authorized to use and expend moneys, upon requisition from such Proceeds Subaccount as specified in the Trust Agreement or the Indenture, as applicable. The Pricing Confirmation applicable to each Series of Notes shall set forth such amount of the Deposit to Proceeds Subaccount. Each Authorized Officer is hereby authorized to approve the amount of such Deposit to Proceeds Subaccount. Subject to Section 8 hereof, the District hereby covenants and agrees to replenish amounts on deposit in each Proceeds Subaccount attributed to a Series of its Note to the extent practicable from any source of available funds up to an amount equal to the unreplenished withdrawals from such Proceeds Subaccount.

The Trustee shall transfer to each Payment Account (hereinafter defined) relating to a Series of Notes from amounts on deposit in the related Proceeds Subaccount attributed to such Series of Notes on the first day of each Repayment Period (as defined hereinafter) (or such other day of each Repayment Period designated in the Pricing Confirmation applicable to a Series of Notes), amounts which, taking into consideration anticipated earnings thereon to be received by the Maturity Date, are equal to the percentages of the principal and interest due with respect to such Series of Notes at maturity for the corresponding Repayment Period set forth in such Pricing Confirmation; provided, however, that on the twentieth day of the next to last Repayment Period designated in such Pricing Confirmation (or such other day designated in the Pricing Confirmation applicable to a Series of Notes), or, if only one Repayment Period is applicable to a Series of Notes, on the twentieth day of the month preceding the Repayment Period designated in such Pricing Confirmation (or such other day designated in the Pricing Confirmation applicable to a Series of Notes), the Trustee shall transfer all remaining amounts in the Proceeds Subaccount attributed to the Series of Notes to the related Payment Account all as and to the extent provided in the Trust Agreement or the Indenture, as applicable; provided, however, that with respect to the transfer in or prior to any such Repayment Period, as applicable, if said amount in the Proceeds Subaccount attributed to a Series of Notes is less than the corresponding percentage set forth in the Pricing Confirmation applicable to the related Series of Notes of the principal and interest due with respect to such Series of Notes at maturity, the Trustee shall transfer to the related Payment Account attributed to such Series of Notes of the District all amounts on deposit in the Proceeds Subaccount attributed to such Series of Notes on the day designated for such Repayment Period.

For Notes issued in calendar 2014 and issued as Tax-Exempt (or the related Series of Pool Bonds are issued as Tax-Exempt), in the event either (A) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2014, will, at the time of the issuance of such Notes (as indicated in the certificate of the District executed as of the date of issuance of such Notes (each "District Certificate")) exceed fifteen million dollars (\$15,000,000), or (B) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2014, will, at the



time of the issuance of such Notes (as indicated in the related District Certificate), exceed five million dollars (\$5,000,000), the second following paragraph will apply. In such case, the District shall be deemed a "Safe Harbor Issuer" with respect to such Notes.

For Notes issued in calendar year 2015 and issued as Tax-Exempt (or the related Series of Pool Bonds are issued as Tax-Exempt), in the event either (A) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2015, will, at the time of the issuance of such Notes (as indicated in the certificate of the District executed as of the date of issuance of such Notes (each "District Certificate")) exceed fifteen million dollars (\$15,000,000), or (B) the Series Principal Amount of such Notes, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during calendar year 2015, will, at the time of the issuance of such Notes (as indicated in the related District Certificate), exceed five million dollars (\$5,000,000), the following paragraph will apply. In such case, the District shall be deemed a "Safe Harbor Issuer" with respect to such Notes.

Amounts in any Proceeds Subaccount relating to a Tax-Exempt Series of Notes of the District (or any Tax-Exempt Series of Pool Bonds related thereto) and attributable to cash flow borrowing shall be withdrawn and expended by the District for any purpose for which the District is authorized to expend funds from the general fund of the District, but, with respect to general fund expenditures, only to the extent that on the date of any withdrawal no other funds are available for such purposes without legislation or judicial action or without a legislative, judicial or contractual requirement that such funds be reimbursed. If on no date that is within six months from the date of issuance of each Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), the balance in the related Proceeds Subaccount attributable to cash flow borrowing and treated for federal tax purposes as proceeds of such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds) is low enough so that the amounts in the Proceeds Subaccount attributable to such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds) qualify for an exception from the rebate requirements (the "Rebate Requirements") of Section 148 of the Internal Revenue Code of 1986 (the "Code"), the District shall promptly notify the Trustee in writing and, to the extent of its power and authority, comply with instructions from Orrick, Herrington & Sutcliffe LLP, Bond Counsel, supplied to it by the Trustee as the means of satisfying the Rebate Requirements.

The term "Tax-Exempt" shall mean, with respect to interest on any obligations of a state or local government, that such interest is excluded from the gross income of the holders thereof for federal income tax purposes pursuant to Section 103 of the Code, whether or not such interest is includable as an item of tax preference or otherwise includable directly or indirectly for purposes of calculating other tax liabilities, including any alternative minimum tax or environmental tax under the Code. Each Series of Notes issued hereunder (or any Series of Pool Bonds related thereto) may be issued as a Tax-Exempt Series of Notes (or Tax-Exempt Series of Pool Bonds) or such that the interest on such Series of Notes (or such Series of Pool Bonds) is not Tax-Exempt.

Section 8. Source of Payment.

(A) Pledge. The term “Unrestricted Revenues” shall mean the taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District and which are lawfully available for the payment of current expenses and other obligations of the District. As security for the payment of the principal of and interest on all Series of Notes issued hereunder, subject to the payment priority provisions of Section 17 hereof and this Section 8, the District hereby pledges the first Unrestricted Revenues to be received by the District in the periods specified in each Pricing Confirmation as Repayment Periods (each individual period a “Repayment Period” and collectively “Repayment Periods”), in an amount equal to the percentages of the principal and interest due with respect to each Series of Notes at maturity for the corresponding Repayment Period specified in such Pricing Confirmations (the “Pledged Revenues”).

(B) Lien and Charge. As provided in Section 53856 of the Act, all Series of Notes issued hereunder and the interest thereon, subject to the payment priority provisions of Section 17 hereof and this Section 8, shall be a first lien and charge against, and shall be payable from the first moneys received by the District from, the Pledged Revenues.

(C) General Obligation. As provided in Section 53857 of the Act, notwithstanding the provisions of Section 53856 of the Act and of subsection (B) of this Section, all Series of Notes issued hereunder shall be general obligations of the District and, in the event that on the tenth Business Day (as defined in the Trust Agreement or the Indenture, as applicable) of each such Repayment Period (or such other day of each Repayment Period designated in the Pricing Confirmation applicable to a Series of Notes) the District has not received sufficient Unrestricted Revenues to permit the deposit into each Payment Account of the full amount of Pledged Revenues to be deposited therein from said Unrestricted Revenues in such Repayment Period, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of all Series of Notes and the interest thereon, as and when such other moneys are received or are otherwise legally available, in the following order of priority: first, to satisfy pro-rata any deficiencies attributable to any Series of Senior Notes; second, to satisfy pro-rata any deficiencies attributable to any Series of Subordinate Notes (except for any Series of Subordinate Notes described in the next clause); and thereafter, to satisfy any deficiencies attributable to any other Series of Subordinate Notes that shall have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, in such order of priority.

(D) Payment Accounts. In order to effect, in part, the pledge provided for in subsection (A) of this Section, the District agrees to the establishment and maintenance as a special fund of the District of a separate Payment Account for each Series of Notes issued hereunder (each a “Payment Account”) by the Trustee under the Trust Agreement or the Indenture, as applicable, and the Trustee is hereby appointed as the responsible agent to maintain such fund until the payment of the principal of the corresponding Series of Notes and the interest thereon, and the District hereby covenants and agrees to cause to be deposited directly in each



Payment Account (and shall request specific amounts from the District's funds on deposit with the County Treasurer for such purpose) a pro-rata share (as provided below) of the first Unrestricted Revenues received in each Repayment Period specified in the Pricing Confirmation(s) and any Unrestricted Revenues received thereafter until the amount on deposit in each Payment Account, taking into consideration anticipated investment earnings thereon to be received by the Maturity Date applicable to the respective Series of Notes (as set forth in a certificate from the Financial Advisor to the Trustee), is equal in the respective Repayment Periods identified in the Pricing Confirmation applicable to such Series of Notes to the percentages of the principal of and interest due with respect to such Series of Notes at maturity specified in the Pricing Confirmation applicable to such Series of Notes; provided that such deposits shall be made in the following order of priority: first, pro-rata to the Payment Account(s) attributable to any applicable Series of Senior Notes; second, pro-rata to the Payment Account(s) attributable to any applicable Series of Subordinate Notes (except for any Series of Subordinate Notes described in the next clause); and thereafter, to the Payment Account(s) attributable to any other applicable Series of Subordinate Notes that shall have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, in such order of priority.

Subject to the payment priority provisions of Section 17 hereof and this Section 8, any moneys placed in the Payment Account attributed to a Series of Notes shall be for the benefit of (i) the owners of the applicable Series of Certificates if the Certificate Structure is implemented and the holders of the Series of Pool Bonds issued in connection with the Pool of which such Series of Notes is a part if the Bond Pool Structure is implemented, and (ii) (to the extent provided in the Trust Agreement or the Indenture, as applicable) the Credit Provider(s), if any. Subject to the payment priority provisions of Section 17 hereof and this Section 8, the moneys in the Payment Account attributed to the Series of Notes shall be applied only for the purposes for which the Payment Account is created until the principal of such Series of Notes and all interest thereon are paid or until provision has been made for the payment of the principal of such Series of Notes at maturity of such Series of Notes with interest to maturity (in accordance with the requirements for defeasance of the related Series of Certificates or Series of Bonds, as applicable, as set forth in the Trust Agreement or the Indenture, as applicable) and, if applicable (to the extent provided in the Trust Agreement or the Indenture, as applicable, and, if applicable, the corresponding Credit Agreement), the payment of all Predefault Obligations and Reimbursement Obligations owing to the corresponding Credit Provider.

(E) Determination of Repayment Periods. With respect to each Series of Notes, the length of any individual Repayment Period determined in the related Pricing Confirmation shall not exceed the greater of three (3) consecutive calendar months or ninety (90) days and the number of Repayment Periods determined in the related Pricing Confirmation shall not exceed six (6); provided, however, that (1) the first Repayment Period of any Series of Subordinate Notes shall not occur prior to the end of the last Repayment Period of any outstanding Series of Notes of a higher priority without the consent of each Credit Provider for such outstanding Notes; and (2) if the first Repayment Period of any Series of Subordinate Notes overlaps the last Repayment Period of any outstanding Series of Notes of a higher priority, no deposits shall be made in the Payment Account of such Subordinate Notes until all required amounts shall have been deposited into the Payment Account(s) of all outstanding Series of Notes of a higher priority without the consent of each Credit Provider for such outstanding Notes. Any Authorized

Officer is hereby authorized to approve the determination of the Repayment Periods and percentages of the principal and interest due with respect to each Series of Notes at maturity required to be on deposit in the related Payment Account in each Repayment Period, all as specified in the Pricing Confirmation applicable to such Series of Notes, by executing and delivering the Pricing Confirmation applicable to such Series of Notes, such execution and delivery to be conclusive evidence of approval by this Board and such Authorized Officer.

(F) Application of Moneys in Payment Accounts. On any interest payment date (if different from the Maturity Date) and on the Maturity Date of a Series of Notes, the moneys in the Payment Account attributed to such Series of Notes shall be transferred by the Trustee, to the extent necessary, to pay, in the case of an interest payment date, the interest, and in the case of the Maturity Date, the principal of and interest with respect to such Series of Notes or to reimburse the Credit Provider(s) for payments made under or pursuant to the Credit Instrument(s), subject to the payment priority provisions of Section 17 hereof and this Section 8. In the event that moneys in the Payment Account attributed to any Series of Notes are insufficient to pay the principal of and/or interest with respect to such Series of Notes in full on an interest payment date and/or the Maturity Date, moneys in such Payment Account together with moneys in the Payment Accounts of all other outstanding Series of Notes issued by the District shall be applied in the following priority:

- (1) with respect to all Series of Senior Notes:
  - a. first, to pay interest with respect to all Series of Senior Notes pro-rata;
  - b. second, (if on the Maturity Date) to pay principal of all Series of Senior Notes pro-rata;
  - c. third, to reimburse each Credit Provider for payment, if any, of interest with respect to all Series of Senior Notes pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable);
  - d. fourth, to reimburse each Credit Provider for payment, if any, of principal with respect to all Series of Senior Notes pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable);
  - e. fifth, to pay pro-rata (or on such other basis as set for in the Trust Agreement or the Indenture, as applicable) any Reimbursement Obligations of the District and any of the District's pro rata share of Predefault Obligations owing to each Credit Provider relating to all Series of Senior Notes, as applicable;
- (2) then, with respect to all Series of Subordinate Notes (except for any Series of Subordinate Notes described in paragraph (3) below), to make the pro-rata payments corresponding to each such Series of Subordinate Notes equivalent to the payments described above in paragraphs (1)(a) through (e), in such order;

- (3) then, with respect to all other Series of Subordinate Notes that have been further subordinated to previously issued Series of Subordinate Notes in the applicable Pricing Confirmation, to make the pro-rata payments corresponding to each such Series of Subordinate Notes equivalent to the payments described above in paragraphs (1)(a) through (e), in such order; and
- (4) lastly, to pay any other Costs of Issuance not previously disbursed.

Any moneys remaining in or accruing to the Payment Account attributed to each such Series of Notes after the principal of all the Series of Notes and the interest thereon and any Predefault Obligations and Reimbursement Obligations, if applicable, and obligation, if any, to pay any rebate amounts in accordance with the provisions of the Trust Agreement or the Indenture, as applicable, have been paid, or provision for such payment has been made, if any, shall be transferred by the Trustee to the District, subject to any other disposition required by the Trust Agreement, the Indenture or the related Credit Agreement(s), as applicable.

Nothing herein shall be deemed to relieve the District from its obligation to pay its Note of any Series in full on the applicable Maturity Date(s).

(G) Investment of Moneys in Proceeds Subaccounts and Payment Accounts. Moneys in the Proceeds Subaccount attributed to each Series of Notes and the Payment Account attributed to such Series of Notes shall be invested by the Trustee pursuant to the Trust Agreement or the Indenture, as applicable, in an investment agreement or agreements and/or other Permitted Investments as described in and under the terms of the Trust Agreement or the Indenture, as applicable, and as designated in the Pricing Confirmation applicable to such Series of Notes. The type of initial investments to be applicable to the proceeds of the Series of Notes shall be determined by the District as designated in the Pricing Confirmation applicable to such Series of Notes. In the event the District designates an investment agreement or investment agreements as the investments, the District hereby appoints the bidding agent designated in the Pricing Confirmation (the "Bidding Agent") as its designee as a party authorized to solicit bids on or negotiate the terms of the investment agreement or investment agreements and hereby authorizes and directs the Trustee to invest such funds pursuant to such investment agreement or investment agreements (which (i) shall be with a provider or providers, or with a provider or providers whose obligations are guaranteed or insured by a financial entity, the senior debt or investment contracts or obligations under its investment contracts of which are rated in one of the two highest long-term rating categories by the rating agency or agencies then rating the applicable Series of Certificates or Series of Pool Bonds (each, a "Rating Agency"), or whose commercial paper rating is in the highest rating category (with regard to any modifiers) of each such Rating Agencies, or (ii) shall be fully collateralized by investments listed in subsection (1) of the definition of Permitted Investments set forth in the Trust Agreement or the Indenture, as applicable, as required by such Rating Agencies to be rated in one of the two highest rating categories, and shall be acceptable to the corresponding Credit Provider, if any, and the particulars of which pertaining to interest rate or rates and investment provider or providers will be set forth in the Pricing Confirmation applicable to such Series of Notes) and authorizes the Trustee to enter into such investment agreement or agreements on behalf of the District. The Bidding Agent, on behalf of itself and any investment broker retained by it, is authorized to accept a fee from the investment provider in an amount not in excess of 0.2% of the amount



reasonably expected, as of the date of acquisition of the investment contract, to be invested under the investment contract over its term. Each Authorized Officer is hereby authorized and directed to execute and deliver such side letter or letters as are reasonably required by an investment agreement provider, acknowledging such investment and making reasonable representations and covenants with respect thereto. The District's funds in the Proceeds Subaccount attributed to each Series of Notes and the Payment Account attributed to such Series of Notes shall be accounted for separately. Any such investment by the Trustee shall be for the account and risk of the District, and the District shall not be deemed to be relieved of any of its obligations with respect to any Series of Notes, the Predefault Obligations or Reimbursement Obligations, if any, by reason of such investment of the moneys in its Proceeds Subaccount applicable to such Series of Notes or the Payment Account applicable to such Series of Notes.

Notwithstanding any other investment policy of the District heretofore or hereafter adopted, the investment policy of the District pertaining to each Series of Notes and all funds and accounts established in connection therewith shall be consistent with, and the Board hereby authorizes investment in, the Permitted Investments. Any investment policy adopted by the Board hereafter in contravention of the foregoing shall be deemed to modify the authorization contained herein only if it shall specifically reference this Resolution and Section.

Section 9. Execution of Note. Any one of the Treasurer of the County, or, in the absence of said officer, his or her duly appointed assistant, the Chairperson of the Board of Supervisors of the County or the Auditor (or comparable financial officer) of the County shall be authorized to execute each Note of any Series issued hereunder by manual or facsimile signature and the Clerk of the Board of Supervisors of the County or any Deputy Clerk shall be authorized to countersign each such Note by manual or facsimile signature and to affix the seal of the County to each such Note either manually or by facsimile impression thereof. In the event the Board of Supervisors of the County fails or refuses to authorize issuance of the Series of Notes as referenced in Section 2 hereof, any one of the President or Chairperson of the governing board of the District or any other member of such board shall be authorized to execute the Note by manual or facsimile signature and the Secretary or Clerk of the governing board of the District, the Superintendent of the District, the Assistant Superintendent for Business, the Assistant Superintendent for Administrative Services, the business manager, director of business or fiscal services or chief financial/business officer of the District, as the case may be, or any duly appointed assistant thereto, shall be authorized to countersign each such Note by manual or facsimile signature. Said officers of the County or the District, as applicable, are hereby authorized to cause the blank spaces of each such Note to be filled in as may be appropriate pursuant to the applicable Pricing Confirmation. Said officers are hereby authorized and directed to cause the Trustee, as registrar and authenticating agent, to authenticate and accept delivery of each such Note pursuant to the terms and conditions of the corresponding Certificate Purchase Agreement or Note Purchase Agreement, as applicable, this Resolution and the Trust Agreement or Indenture, as applicable. In case any officer whose signature shall appear on any Series of Notes shall cease to be such officer before the delivery of such Series of Notes, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Each Series of the Notes shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Trustee and showing the date of authentication. Each Series of the Notes shall not be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such

certificate of authentication shall have been duly executed by the Trustee by manual signature, and such certificate of authentication upon any such Series of Notes shall be conclusive evidence that such has been authenticated and delivered under this Resolution. The certificate of authentication on a Series of Notes shall be deemed to have been executed by the Trustee if signed by an authorized officer of the Trustee. The Notes need not bear the seal of the District, if any.

Section 10. Note Registration and Transfer. (A) As long as any Series of the Notes remains outstanding, the District shall maintain and keep, at the principal corporate trust office of the Trustee, books for the registration and transfer of each Series of the Notes. Each Series of the Notes shall initially be registered in the name of the Trustee under the Trust Agreement or Indenture, as applicable, to which such Series of the Notes is assigned. Upon surrender of a Note of a Series for transfer at the office of the Trustee with a written instrument of transfer satisfactory to the Trustee, duly executed by the registered owner or its duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, the County or the District, as applicable, shall execute and the Trustee shall authenticate and deliver, in the name of the designated transferee, a fully registered Note of the same Series. For every transfer of a Note of a Series, the District, the County or the Trustee may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the transfer, which sum or sums shall be paid by the person requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer.

(B) Subject to Section 6 hereof, the County, the District and the Trustee and their respective successors may deem and treat the person in whose name a Note of a Series is registered as the absolute owner thereof for all purposes, and the County, the District and the Trustee and their respective successors shall not be affected by any notice to the contrary, and payment of or on account of the principal of such Note shall be made only to or upon the order of the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

(C) Any Note of a Series may, in accordance with its terms, be transferred upon the books required to be kept by the Trustee, pursuant to the provisions hereof by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Note for cancellation, accompanied by delivery of a written instrument of transfer, duly executed in form approved by the Trustee.

(D) The Trustee or the Authorized Officer of the District, acting separately or together, are authorized to sign any letter or letters of representations which may be required in connection with the delivery of any Series of Certificates or Series of Pool Bonds (in each case, to which such Series of Notes is assigned), if such Series of Certificates and Series of Pool Bonds are delivered in book-entry form.

(E) The Trustee will keep or cause to be kept, at its principal corporate trust office, sufficient books for the registration and transfer of each Note of a Series issued, which shall be open to inspection by the County and the District during regular business hours. Upon presentation for such purpose, the Trustee shall, under such reasonable regulations as it may

prescribe, register or transfer or cause to be registered or transferred, on such books, the Notes of a Series presented as hereinbefore provided.

(F) If any Note of a Series shall become mutilated, the County or the District, as applicable, at the expense of the registered owner of such Note of a Series, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor, series and number in exchange and substitution for the Note so mutilated, but only upon surrender to the Trustee of the Note so mutilated. Every mutilated Note so surrendered to the Trustee shall be cancelled by it and delivered to, or upon the order of, the County or the District, as applicable. If any Note of a Series shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the County, the District and the Trustee and, if such evidence be satisfactory to them and indemnity satisfactory to them shall be given, the County or the District, as applicable, at the expense of the registered owner, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor, series and number in lieu of and in substitution for the Note so lost, destroyed or stolen (or if any such Note of a Series shall have matured (as of the latest maturity date indicated on the face thereof) or shall be about to mature (as of the latest maturity date indicated on the face thereof), instead of issuing a substitute Note, the Trustee may pay the same without surrender thereof). The Trustee may require payment of a sum not exceeding the actual cost of preparing each new Note issued pursuant to this paragraph and of the expenses which may be incurred by the County or the District, as applicable, and the Trustee in such preparation. Any Note of a Series issued under these provisions in lieu of any Note of a Series alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the County (on behalf of the District) or on the part of the District, as applicable, whether or not the Note of a Series so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be entitled to the benefits of this Resolution with all other Notes of the same Series secured by this Resolution.

Section 11. Covenants Regarding Transfer of Funds. It is hereby covenanted and warranted by the District that it will not request the County Treasurer to make temporary transfers of funds in the custody of the County Treasurer to meet any obligations of the District during Fiscal Year 2014-2015 pursuant to Article XVI, Section 6 of the Constitution of the State of California; provided, however, that the District may request the County Treasurer to make such temporary transfers of funds if all amounts required to be deposited into the Payment Account(s) of all outstanding Series of Notes (regardless of when due and payable) shall have been deposited into such Payment Account(s).

Section 12. Representations and Covenants.

(A) The District is a political subdivision duly organized and existing under and by virtue of the laws of the State of California and has all necessary power and authority to (i) adopt this Resolution and any supplement hereto, and enter into and perform its obligations under the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement(s), if applicable, and the Credit Agreement(s), if applicable, and (ii) authorize the County to issue one or more Series of Notes on its behalf or, if applicable, issue one or more Series of Notes.



(B) (i) Upon the issuance of each Series of Notes, the District will have taken all action required to be taken by it to authorize the issuance and delivery of such Series of Notes and the performance of its obligations thereunder, (ii) the District has full legal right, power and authority to request the County to issue and deliver such Series of Notes on behalf of the District and to perform its obligations as provided herein and therein, and (iii) if applicable, the District has full legal right, power and authority to issue and deliver each Series of Notes.

(C) The issuance of each Series of Notes, the adoption of this Resolution and the execution and delivery of the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement(s), if applicable, and the Credit Agreement(s), if applicable, and compliance with the provisions hereof and thereof will not conflict with, breach or violate any law, administrative regulation, court decree, resolution, charter, by-laws or other agreement to which the District is subject or by which it is bound.

(D) Except as may be required under blue sky or other securities law of any state or Section 3(a)(2) of the Securities Act of 1933, there is no consent, approval, authorization or other order of, or filing with, or certification by, any regulatory authority having jurisdiction over the District required for the issuance and sale of each Series of Notes or the consummation by the District of the other transactions contemplated by this Resolution except those the District shall obtain or perform prior to or upon the issuance of each Series of Notes.

(E) The District has (or will have prior to the issuance of the first Series of Notes) duly, regularly and properly adopted a budget for Fiscal Year 2014-2015 setting forth expected revenues and expenditures and has (or will have prior to the issuance of the first Series of Notes) complied with all statutory and regulatory requirements with respect to the adoption of such budget. The District hereby covenants that it will (i) duly, regularly and properly prepare and adopt its revised or final budget for Fiscal Year 2014-2015, (ii) provide to the Trustee, the Credit Provider(s), if any, the Underwriter and the Financial Advisor, promptly upon adoption, copies of such revised or final budget and of any subsequent revisions, modifications or amendments thereto and (iii) comply with all applicable law pertaining to its budget.

(F) The County has experienced an *ad valorem* property tax collection rate of not less than eighty-five percent (85%) of the average aggregate amount of *ad valorem* property taxes levied within the District in each of the five fiscal years from Fiscal Year 2008-2009 through Fiscal Year 2012-2013, and the District, as of the date of adoption of this Resolution and on the date of issuance of each Series of Notes, reasonably expects the County to have collected and to collect at least eighty-five percent (85%) of such amount for Fiscal Years 2013-2014 and 2014-2015, respectively.

(G) The District (i) is not currently in default on any debt obligation, (ii) to the best knowledge of the District, has never defaulted on any debt obligation, and (iii) has never filed a petition in bankruptcy.

(H) The District's most recent audited financial statements present fairly the financial condition of the District as of the date thereof and the results of operation for the period covered thereby. Except as has been disclosed to the Underwriter and the Credit Provider(s), if any, there has been no change in the financial condition of the District since the date of such audited

financial statements that will in the reasonable opinion of the District materially impair its ability to perform its obligations under this Resolution and each Series of Notes. The District agrees to furnish to the Underwriter, the Financial Advisor, the Trustee and the Credit Provider(s), if any, promptly, from time to time, such information regarding the operations, financial condition and property of the District as such party may reasonably request.

(I) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, arbitrator, governmental or other board, body or official, pending or, to the best knowledge of the District, threatened against or affecting the District questioning the validity of any proceeding taken or to be taken by the District in connection with each Series of Notes, the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement or the Indenture, as applicable, the Credit Agreement(s), if any, or this Resolution, or seeking to prohibit, restrain or enjoin the execution, delivery or performance by the District of any of the foregoing, or wherein an unfavorable decision, ruling or finding would have a materially adverse effect on the District's financial condition or results of operations or on the ability of the District to conduct its activities as presently conducted or as proposed or contemplated to be conducted, or would materially adversely affect the validity or enforceability of, or the authority or ability of the District to perform its obligations under, each Series of Notes, the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, the Trust Agreement or the Indenture, as applicable, the Credit Agreement(s), if any, or this Resolution.

(J) The District will not directly or indirectly amend, supplement, repeal, or waive any portion of this Resolution (i) without the consents of the Credit Provider(s), if any, or (ii) in any way that would materially adversely affect the interests of any holder or owner of any Series of the Notes, Certificates or Pool Bonds, as applicable, issued in connection with any Series of the Notes; provided, however that, if the Program is implemented, the District may adopt one or more Supplemental Resolutions without any such consents in order to increase the Maximum Amount of Borrowing in connection with the issuance of one or more Series of Additional Notes as provided in Section 2(B)(4) hereof.

(K) Upon issuance of a Series of Notes, such Series of Notes, this Resolution and the corresponding Credit Agreement will constitute legal, valid and binding agreements of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy or other laws affecting creditors' rights generally, the application of equitable principles if equitable remedies are sought, the exercise of judicial discretion in appropriate cases and the limitations on legal remedies against school districts, community college districts and county boards of education, as applicable, in the State of California.

(L) It is hereby covenanted and warranted by the District that all representations and recitals contained in this Resolution are true and correct, and that the District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them, if any, for the levy, receipt, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and each Series of Notes.

(M) The District shall not incur any indebtedness that is not issued in connection with the Program under this Resolution and that is secured by a pledge of its Unrestricted Revenues



unless such pledge is subordinate in all respects to the pledge of Unrestricted Revenues hereunder.

(N) So long as any Credit Provider is not in default under the corresponding Credit Instrument, the District hereby agrees to pay its pro rata share of all Predefault Obligations and all Reimbursement Obligations attributable to the District in accordance with provisions of the applicable Credit Agreement, if any, and/or the Trust Agreement or Indenture, as applicable. Prior to the Maturity Date of a Series of Notes, moneys in the District's Payment Account attributed to such Series of Notes shall not be used to make such payments. The District shall pay such amounts promptly upon receipt of notice from the Credit Provider that such amounts are due to it by instructing the Trustee to pay such amounts to the Credit Provider on the District's behalf by remitting to the Credit Provider moneys held by the Trustee for the District and then available for such purpose under the Trust Agreement or the Indenture, as applicable. If such moneys held by the Trustee are insufficient to pay the District's pro rata share of such Predefault Obligations and all Reimbursement Obligations attributable to the District (if any), the District shall pay the amount of the deficiency to the Trustee for remittance to the Credit Provider.

(O) So long as any Series of Certificates or Pool Bonds executed or issued in connection with a Series of Notes are Outstanding, or any Predefault Obligation or Reimbursement Obligation is outstanding, the District will not create or suffer to be created any pledge of or lien on such Series of Notes other than the pledge and lien of the Trust Agreement or the Indenture, as applicable.

(P) As of the date of adoption of this Resolution, based on the most recent report prepared by the Superintendent of Public Instruction of the State of California, the District does not have a negative certification (or except as disclosed in writing to the Underwriter and the Credit Provider(s), if any, a qualified certification) applicable to the fiscal year ending June 30, 2014 (the "Fiscal Year 2013-2014") within the meaning of Section 42133 of the California Education Code. The District covenants that it will immediately deliver a written notice to the Authority, the Underwriter, the Financial Advisor, the Credit Provider(s), if any, and Bond Counsel if it (or, in the case of County Boards of Education, the County Superintendent of Schools) files with the County Superintendent of Schools, the County Board of Education or the State Superintendent of Public Instruction or receives from the County Superintendent of Schools or the State Superintendent of Public Instruction a qualified or negative certification applicable to Fiscal Year 2013-2014 or Fiscal Year 2014-2015 prior to the respective Closing Date referenced in each Pricing Confirmation or the Maturity Date of each Series of Notes.

(Q) The District will maintain a positive general fund balance in Fiscal Year 2014-2015.

(R) The District will maintain an investment policy consistent with the policy set forth in Section 8(G) hereof.

(S) The District covenants that it will immediately deliver a written notice to the Authority, the Financial Advisor, the Underwriter, the Credit Provider(s), if any, and Bond Counsel upon the occurrence of any event which constitutes an Event of Default hereunder or

would constitute an Event of Default but for the requirement that notice be given, or time elapse, or both.

Section 13. Tax Covenants. (A) The District will not take any action or fail to take any action if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on each Tax-Exempt Series of Notes (or on any Tax-Exempt Series of Pool Bonds related thereto) under Section 103 of the Code. Without limiting the generality of the foregoing, the District will not make any use of the proceeds of any Tax-Exempt Series of the Notes or any other funds of the District which would cause any Tax-Exempt Series of the Notes (or on any Tax-Exempt Series of Pool Bonds related thereto) to be an “arbitrage bond” within the meaning of Section 148 of the Code, a “private activity bond” within the meaning of Section 141(a) of the Code, or an obligation the interest on which is subject to federal income taxation because it is “federally guaranteed” as provided in Section 149(b) of the Code. The District, with respect to the proceeds of each Tax-Exempt Series of the Notes (or on any Tax-Exempt Series of Pool Bonds related thereto), will comply with all requirements of such sections of the Code and all regulations of the United States Department of the Treasury issued or applicable thereunder to the extent that such requirements are, at the time, applicable and in effect.

(B) In the event the District is deemed a Safe Harbor Issuer (as defined in Section 7) with respect to a Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), this subsection (B) shall apply. The District covenants that it shall make all calculations in a reasonable and prudent fashion relating to any rebate of excess investment earnings on the proceeds of each such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds related thereto) due to the United States Treasury, shall segregate and set aside from lawfully available sources the amount such calculations may indicate may be required to be paid to the United States Treasury, and shall otherwise at all times do and perform all acts and things necessary and within its power and authority, including complying with the instructions of Orrick, Herrington & Sutcliffe LLP, Bond Counsel referred to in Section 7 hereof to assure compliance with the Rebate Requirements. If the balance in the Proceeds Subaccount attributed to cash flow borrowing and treated for federal tax purposes as proceeds of the Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto) is not low enough to qualify amounts in the Proceeds Subaccount attributed to cash flow borrowing for an exception to the Rebate Requirements on at least one date within the six-month period following the date of issuance of the Tax-Exempt Series of Notes (or Tax-Exempt Series of Pool Bonds related thereto) (calculated in accordance with Section 7), the District will reasonably and prudently calculate the amount, if any, of investment profits which must be rebated to the United States and will immediately set aside, from revenues attributable to the Fiscal Year 2014-2015 or, to the extent not available from such revenues, from any other moneys lawfully available, the amount of any such rebate in the Rebate Fund referred to in this Section 13(B). In addition, in such event, the District shall establish and maintain with the Trustee a fund (with separate subaccounts therein for each such Tax-Exempt Series of Notes (or such Tax-Exempt Series of Pool Bonds related thereto) if more than one series is issued) separate from any other fund established and maintained hereunder and under the Indenture or Trust Agreement, as applicable, designated as the “2014-2015 Tax and Revenue Anticipation Note Rebate Fund” or such other name as the Trust Agreement or the Indenture, as applicable, may designate. There shall be

deposited in such Rebate Fund such amounts as are required to be deposited therein in accordance with the written instructions from Bond Counsel pursuant to Section 7 hereof.

(C) Notwithstanding any other provision of this Resolution to the contrary, upon the District's failure to observe, or refusal to comply with, the covenants contained in this Section 13, no one other than the holders or former holders of each Tax-Exempt Series of Notes (or any Tax-Exempt Series of Pool Bonds related thereto), the Certificate or the Bond owners, as applicable, the Credit Provider(s), if any, or the Trustee on their behalf shall be entitled to exercise any right or remedy under this Resolution on the basis of the District's failure to observe, or refusal to comply with, such covenants.

(D) The covenants contained in this Section 13 shall survive the payment of all Series of the Notes.

Section 14. Events of Default and Remedies.

If any of the following events occurs, it is hereby defined as and declared to be and to constitute an "Event of Default":

(A) Failure by the District to make or cause to be made the deposits to any Payment Account required to be made hereunder on or before the fifteenth (15th) day after the date on which such deposit is due and payable, or failure by the District to make or cause to be made any other payment required to be paid hereunder on or before the date on which such payment is due and payable;

(B) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Trustee or any Credit Provider, unless the Trustee and such Credit Provider shall all agree in writing to an extension of such time prior to its expiration;

(C) Any warranty, representation or other statement by or on behalf of the District contained in this Resolution or the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable (including the Pricing Confirmation(s)), or the Credit Agreement(s) or in any requisition delivered by the District or in any instrument furnished in compliance with or in reference to this Resolution or the Certificate Purchase Agreement(s) or the Note Purchase Agreement(s), as applicable, or the Credit Agreement(s) or in connection with any Series of the Notes, is false or misleading in any material respect;

(D) Any event of default constituting a payment default occurs in connection with any other bonds, notes or other outstanding debt of the District;

(E) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect and is not dismissed within 30 days after such filing, but the Trustee shall have the right to intervene in the proceedings



prior to the expiration of such 30 days to protect its and the Certificate or the Bond owners' (or Noteholders') interests;

(F) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law;

(G) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or appointed by the State Superintendent of Public Instruction or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Certificate or the Bond owners' or Noteholders' interests; and

(H) An "Event of Default" under the terms of the resolution, if any, of the County providing for the issuance of the Notes (and any Series thereof).

Whenever any Event of Default referred to in this Section 14 shall have happened and be continuing, subject to the provisions of Section 17 hereof, the Trustee shall, in addition to any other remedies provided herein or by law or under the Trust Agreement or the Indenture, as applicable, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(1) Without declaring any Series of Notes to be immediately due and payable, require the District to pay to the Trustee, for deposit into the applicable Payment Account(s) of the District under the Trust Agreement or the Indenture, as applicable, an amount equal to all of the principal of all Series of Notes and interest thereon to the respective final maturity(ies) of such Series of Notes, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(2) Take whatever other action at law or in equity (except for acceleration of payment on any Series of Notes) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Notwithstanding the foregoing, and subject to the provisions of Section 17 hereof and to the terms of the Trust Agreement or the Indenture, as applicable, concerning exercise of remedies which shall control if inconsistent with the following, if any Series of Notes is secured in whole or in part by a Credit Instrument or if a Credit Provider is subrogated to rights under any Series of Notes, as long as each such Credit Provider has not failed to comply with its payment obligations under the corresponding Credit Instrument, each such Credit Provider shall have the right to direct the remedies upon any Event of Default hereunder, and as applicable,

prior consent shall be required to any remedial action proposed to be taken by the Trustee hereunder, except that nothing contained herein shall affect or impair the right of action of any owner of a Certificate to institute suit directly against the District to enforce payment of the obligations evidenced and represented by such owner's Certificate.

If any Credit Provider is not reimbursed on any interest payment date applicable to the corresponding Series of Notes for the drawing, payment or claim, as applicable, used to pay principal of and interest on such Series of Notes due to a default in payment on such Series of Notes by the District, as provided in the Trust Agreement or in the Indenture, as applicable, or if any principal of or interest on such Series of Notes remains unpaid after the Maturity Date of such Series of Notes, such Series of Notes shall be a Defaulted Note, the unpaid portion thereof or the portion (including the interest component, if applicable) to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been made shall be deemed outstanding and shall bear interest at the Default Rate until the District's obligation on the Defaulted Note is paid in full or payment is duly provided for, all subject to Section 8 hereof.

Section 15. Trustee. The Trustee is hereby appointed as paying agent, registrar and authenticating agent for any and all Series of Notes. The District hereby directs and authorizes the payment by the Trustee of the interest on and principal of any and all Series of Notes when such become due and payable from the corresponding Payment Account held by the Trustee in the name of the District in the manner set forth herein. The District hereby covenants to deposit funds in each such Payment Account at the times and in the amounts specified herein to provide sufficient moneys to pay the principal of and interest on any and all Series of Notes on the day or days on which each such Series matures. Payment of any and all Series of Notes shall be in accordance with the terms of the applicable Series of Notes and this Resolution and any applicable Supplemental Resolution.

The District hereby agrees to maintain the Trustee under the Trust Agreement or the Indenture, as applicable, as paying agent, registrar and authenticating agent of any and all Series of Notes.

The District further agrees to indemnify, to the extent permitted by law and without making any representation as to the enforceability of this covenant, and save the Trustee, its directors, officers, employees and agents harmless against any liabilities which it may incur in the exercise and performance of its powers and duties under the Trust Agreement or the Indenture, as applicable, including but not limited to costs and expenses incurred in defending against any claim or liability, which are not due to its negligence or default.

Section 16. Sale of Notes. If the Certificate Structure is implemented, each Series of Notes as evidenced and represented by the applicable Series of Certificates shall be sold to the Underwriter, in accordance with the terms of the Certificate Purchase Agreement applicable to such Series of Notes, in each case as hereinbefore approved. If the Bond Pool Structure is implemented, each Series of Notes shall be sold to the Authority in accordance with the terms of the Note Purchase Agreement applicable to such Series of Notes, in each case as hereinbefore approved.

Section 17. Subordination. (a) Anything in this Resolution to the contrary notwithstanding, the indebtedness evidenced by each Series of Subordinate Notes shall be subordinated and junior in right of payment, to the extent and in the manner hereinafter set forth, to all principal of, premium, if any, and interest on each Series of Senior Notes and any refinancings, refundings, deferrals, renewals, modifications or extensions thereof.

In the event of (1) any insolvency, bankruptcy, receivership, liquidation, reorganization, readjustment, composition or other similar proceeding relating to the District or its property, (2) any proceeding for the liquidation, dissolution or other winding-up of the District, voluntary or involuntary, and whether or not involving insolvency or bankruptcy proceedings, (3) any assignment for the benefit of creditors, or (4) any distribution, division, marshalling or application of any of the properties or assets of the District or the proceeds thereof to creditors, voluntary or involuntary, and whether or not involving legal proceedings, then and in any such event, payment shall be made to the parties and in the priority set forth in Section 8(F) hereof, and each party of a higher priority shall first be paid in full before any payment or distribution of any character, whether in cash, securities or other property shall be made in respect of any party of a lower priority.

The subordination provisions of this Section have been entered into for the benefit of the holders of the Series of Senior Notes and any Credit Provider(s) that issues a Credit Instrument with respect to such Series of Senior Notes and, notwithstanding any provision of this Resolution, may not be supplemented, amended or otherwise modified without the written consent of all such holders and Credit Provider(s).

Notwithstanding any other provision of this Resolution, the terms of this Section shall continue to be effective or be reinstated, as the case may be, if at any time any payment of any Series of Senior Notes is rescinded, annulled or must otherwise be returned by any holder of Series of Senior Notes or such holder's representative, upon the insolvency, bankruptcy or reorganization of the District or otherwise, all as though such payment has not been made.

In no event may any holder of all or any part of the Series of Subordinate Notes, or the corresponding Credit Provider(s), exercise any right or remedy available to it on account of any Event of Default on the Series of Subordinate Notes, (1) at any time at which payments with respect thereto may not be made by the District on account of the terms of this Section, or (2) prior to the expiration of forty-five (45) days after the holders of the Series of Subordinate Notes, or the corresponding Credit Provider(s), shall have given notice to the District and to the holders of the Series of Senior Notes and the corresponding Credit Provider(s), of their intention to take such action.

The terms of this Section, the subordination effected hereby and the rights of the holders of the Series of Senior Notes shall not be affected by (a) any amendment of or addition or supplement to any Series of Senior Notes or any instrument or agreement relating thereto, including without limitation, this Resolution, (b) any exercise or non-exercise of any right, power or remedy under or in respect of any Series of Senior Notes or any instrument or agreement relating thereto, or (c) any waiver, consent, release, indulgence, extension, renewal, modification, delay or other action, inaction or omission, in respect of any Series of Senior Notes or any instrument or agreement relating thereto or any security therefor or guaranty thereof,



whether or not any holder of any Series of Subordinate Notes shall have had notice or knowledge of any of the foregoing.

In the event that a Series of Additional Subordinate Notes is further subordinated in the applicable Pricing Confirmation, at the time of issuance thereof, to all previously issued Series of Subordinate Notes of the District, the provisions of this Section 17 relating to Series of Senior Notes shall be applicable to such previously issued Series of Subordinate Notes and the provisions of this Section 17 relating to Series of Subordinate Notes shall be applicable to such Series of Additional Subordinate Notes.

Section 18. Continuing Disclosure Undertaking. The provisions of this Section 18 shall be applicable only if the Certificate Structure is implemented.

(A) The District covenants, for the sole benefit of the owners of each Series of Certificates which evidence and represent the applicable Series of Notes (and, to the extent specified in this Section 18, the beneficial owners thereof), that the District shall:

(1) Provide in a timely manner not later than ten business days after the occurrence of the event, through the Trustee acting as dissemination agent (the "Dissemination Agent"), to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to an outstanding Series of Notes of the District:

- a. Principal and interest payment delinquencies on such Series of Notes and the related Series of Certificates;
- b. Unscheduled draws on debt service reserves reflecting financial difficulties;
- c. Unscheduled draws on credit enhancements reflecting financial difficulties;
- d. Substitution of credit or liquidity providers, or their failure to perform;
- e. Adverse tax opinions or issuance by the Internal Revenue Service of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB);
- f. Tender offers;
- g. Defeasances;
- h. Rating changes; or
- i. Bankruptcy, insolvency, receivership or similar event of the obligated person.

For the purposes of the event identified in subsection i., the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal



agent or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District.

(2) Provide in a timely manner not later than ten business days after the occurrence of the event, through the Dissemination Agent, to the Municipal Securities Rulemaking Board, notice of any of the following events with respect to an outstanding Series of Notes of the District, if material:

- a. Unless described in subsection (A)(1)e., other material notices or determinations by the Internal Revenue Service with respect to the tax status of such Series of Notes and the related Series of Certificates or other material events affecting the tax status of such Series of Notes and the related Series of Certificates;
- b. Modifications to rights of owners and beneficial owners of the Series of Certificates which evidence and represent such Series of Notes;
- c. Optional, contingent or unscheduled bond calls;
- d. Release, substitution or sale of property securing repayment of such Series of Notes;
- e. Non-payment related defaults;
- f. The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms; or
- g. Appointment of a successor or additional Trustee or the change of name of a Trustee.

Whenever the District obtains knowledge of the occurrence of an event described in subsection (A)(2) of this Section, the District shall determine if such event would be material under applicable federal securities laws. The Authority and the Dissemination Agent shall have no responsibility for such determination and shall be entitled to conclusively rely upon the District's determination.

If the District learns of the occurrence of an event described in subsection (A)(1) of this Section, or determines that the occurrence of an event described in subsection (A)(2) of this

Section would be material under applicable federal securities laws, the District shall within ten business days of occurrence, through the Dissemination Agent, file a notice of such occurrence with the Municipal Securities Rulemaking Board. The District shall promptly provide the Authority and the Dissemination Agent with a notice of such occurrence which the Dissemination Agent agrees to file with the Municipal Securities Rulemaking Board.

All documents provided to the Municipal Securities Rulemaking Board shall be provided in an electronic format, as prescribed by the Municipal Securities Rulemaking Board, and shall be accompanied by identifying information, as prescribed by the Municipal Securities Rulemaking Board.

(B) In the event of a failure of the District to comply with any provision of this Section, any owner or beneficial owner of the related Series of Certificates may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. A default under this Section shall not be deemed an Event of Default under Section 14 hereof, and the sole remedy under this Section in the event of any failure of the District to comply with this Section shall be an action to compel performance.

(C) For the purposes of this Section, a “beneficial owner” shall mean any person which has the power, directly or indirectly, to make investment decisions concerning ownership of any Certificates of the Series which evidences and represents such Series of Notes (including persons holding Certificates through nominees, depositories or other intermediaries and any Credit Provider as a subrogee).

(D) The District’s obligations under this Section shall terminate upon the legal defeasance, prior redemption or payment in full of its Note. If such termination occurs prior to the final maturity of the related Series of Certificates, the District shall give notice of such termination in the same manner as for a listed event under subsection (A)(1) of this Section.

(E) The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Section. In no event shall the Dissemination Agent be responsible for preparing any notice or report or for filing any notice or report which it has not received in a timely manner and in a format suitable for reporting. Nothing in this Section shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Section or any other means of communication, or including any other notice of occurrence of a listed event under subsection (A)(1) or (A)(2) of this Section (each, a “Listed Event”), in addition to that which is required by this Section. If the District chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this Section, the District shall have no obligation under this Section to update such information or include it in any future notice of occurrence of a Listed Event.

(F) Notwithstanding any other provision of this Resolution, the District with the consent of the Dissemination Agent and notice to the Authority may amend this Section, and any provision of this Section may be waived, provided that the following conditions are satisfied:

(1) If the amendment or waiver relates to the provisions of subsection (A) of this Section, it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the applicable Series of Notes and the related Series of Certificates, or the type of business conducted;

(2) The undertaking, as amended or taking into account such waiver, would in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the applicable Series of Notes and the related Series of Certificates, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(3) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the owners or beneficial owners of the related Certificates. In the event of any amendment or waiver of a provision of this Section, notice of such change shall be given in the same manner as for an event listed under subsection (A)(1) of this Section, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver; provided, however, the District shall be responsible for preparing such narrative explanation.

(G) The Dissemination Agent shall have only such duties as are specifically set forth in this Section. The Dissemination Agent shall not be liable for the exercise of any of its rights hereunder or for the performance of any of its obligations hereunder or for anything whatsoever hereunder, except only for its own willful misconduct or gross negligence. Absent gross negligence or willful misconduct, the Dissemination Agent shall not be liable for an error of judgment. No provision hereof shall require the Dissemination Agent to expend or risk its own funds or otherwise incur any financial or other liability or risk in the performance of any of its obligations hereunder, or in the exercise of any of its rights hereunder, if such funds or adequate indemnity against such risk or liability is not reasonably assured to it. The District hereby agrees to compensate the Dissemination Agent for its reasonable fees in connection with its services hereunder, but only from the District's share of the costs of issuance deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement.

(H) This section shall inure solely to the benefit of the District, the Dissemination Agent, the Underwriter, any Credit Provider and owners and beneficial owners from time to time of the Certificates, and shall create no rights in any other person or entity.

Section 19. Approval of Actions. The aforementioned officers of the County or the District, as applicable, are hereby authorized and directed to execute each Series of Notes and to cause the Trustee to authenticate and accept delivery of each Series of Notes pursuant to the terms and conditions of the applicable Certificate Purchase Agreement and Trust Agreement or the applicable Note Purchase Agreement and the Indenture, as applicable. All actions heretofore taken by the officers and agents of the County, the District or this Board with respect to the sale and issuance of the Notes and participation in the Program are hereby approved, confirmed and ratified and the officers and agents of the County and the officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions and execute any and all certificates, requisitions, agreements,



notices, consents, and other documents, including tax certificates, letters of representations to the securities depository, investment contracts (or side letters or agreements thereto), other or additional municipal insurance policies or credit enhancements or credit agreements (including mutual insurance agreements) or insurance commitment letters, if any, and closing certificates, which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of each Series of Notes, execution or issuance and delivery of the corresponding Series of Certificates or Series of Pool Bonds, as applicable, and investment of the proceeds thereof, in accordance with, and related transactions contemplated by, this Resolution. The officers of the District referred to above in Section 4 hereof, and the officers of the County referred to above in Section 9 hereof, are hereby designated as "Authorized District Representatives" under the Trust Agreement or the Indenture, as applicable.

In the event that any Series of Notes or a portion thereof is secured by a Credit Instrument, the Authorized Officer is hereby authorized and directed to provide the applicable Credit Provider with any and all information relating to the District as such Credit Provider may reasonably request.

Section 20. Proceedings Constitute Contract. The provisions of each Series of Notes and of this Resolution shall constitute a contract between the District and the registered owner of such Series of Notes, the registered owners of the Series of Certificates or Bonds to which such Series of Notes is assigned, and the corresponding Credit Provider(s), if any, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable.

Section 21. Limited Liability. Notwithstanding anything to the contrary contained herein or in any Series of Notes or in any other document mentioned herein or related to any Series of Notes or to any Series of Certificates or Series of Pool Bonds to which such Series of Notes may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof, and the County is not liable for payment of any Note or any other obligation of the District hereunder.

Section 22. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 23. Submittal of Resolution to County. The Secretary or Clerk of the Board of the District is hereby directed to submit one certified copy each of this Resolution to the Clerk of the Board of Supervisors of the County, to the Treasurer of the County and to the County Superintendent of Schools.

EXHIBIT A  
FORM OF NOTE

R-1

\$ \_\_\_\_\_

\_\_\_\_\_ DISTRICT/ \_\_\_\_\_ BOARD OF EDUCATION  
 COUNTY OF \_\_\_\_\_, CALIFORNIA

2014-2015 [SUBORDINATE] \* TAX AND REVENUE ANTICIPATION NOTE, SERIES \_\_\_\_

Date of  
Original Issue

REGISTERED OWNER: U.S. BANK NATIONAL ASSOCIATION, AS TRUSTEE

SERIES PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS

Interest Rate		Maturity Date		
_____%		_____, 20__		
First Repayment Period	Second Repayment Period	Third Repayment Period	Fourth Repayment Period	Fifth Repayment Period
_____% of the total of [principal] [interest] [principal and interest] due at maturity	_____% of the total of [principal] [interest] [principal and interest] due at maturity	_____% of the total of [principal] [interest] [principal and interest] due at maturity	_____% of the total of [principal] [interest] [principal and interest] due at maturity	100% of the total of principal and interest due at maturity **

FOR VALUE RECEIVED, the District/Board of Education designated above (the "District"), located in the County designated above (the "County"), acknowledges itself indebted to and promises to pay on the maturity date specified above to the registered owner identified above, or registered assigns, the principal amount specified above, together with interest thereon from the date hereof until the principal amount shall have been paid, payable [on \_\_\_\_\_ 1, 20\_\_ and] on the maturity date specified above in lawful money of the United States of America, at the rate of interest specified above (the "Note Rate"). Principal of and interest on this Note are payable in such coin or currency of the United States as at the time of payment is legal tender for payment of private and public debts, such principal and interest to be paid upon surrender hereof at the principal corporate trust office of U.S. Bank National Association in Los Angeles, California, or its successor in trust (the "Trustee"). Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the maturity date specified above and, if funds are not provided for payment at the maturity, thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; provided, however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment. If the District fails to pay interest on this

\* To bear this designation if this Note is a Series of Subordinate Notes.

\*\* Length and number of Repayment Periods and percentages and amount of principal of Note shall be determined in Pricing Confirmation (as defined in the Resolution).

Note on any interest payment date or to pay the principal of or interest on this Note on the maturity date or the [Credit Provider(s)] (as defined in the Resolution hereinafter described), if any, is not reimbursed in full for the amount drawn on or paid pursuant to the [Credit Instrument(s)] (as defined in the Resolution) to pay all or a portion of the principal of and interest on this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with the consequences set forth in the Resolution).

[It is hereby certified, recited and declared that this Note (the "Note") represents an authorized issue of the Note in the aggregate principal amount authorized, executed and delivered pursuant to and by authority of a resolution of the governing board of the District duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (the "Resolution"), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees. Pursuant to and as more particularly provided in the Resolution, additional notes may be issued by the District secured by a lien on a parity with the lien securing this Note.]\*

[It is hereby certified, recited and declared that this Note (the "Note") represents an authorized issue of the Note in the aggregate principal amount authorized, executed and delivered pursuant to and by authority of certain resolutions of the governing boards of the District and the County duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (collectively, the "Resolution"), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees. Pursuant to and as more particularly provided in the Resolution, additional notes may be issued by the District secured by a lien on a parity with the lien securing this Note.]\*\*

The term "Unrestricted Revenues" means the taxes, income, revenue, cash receipts and other moneys provided for Fiscal Year 2014-2015 which will be received by or will accrue to the District during such fiscal year for the general fund [and capital fund and/or special revenue fund] of the District and which are lawfully available for the payment of current expenses and other obligations of the District. As security for the payment of the principal of and interest on the Note, subject to the payment priority provisions contained in the Resolution, the District has pledged the first Unrestricted Revenues of the District received in the Repayment Periods set forth on the face hereof in an amount equal to the corresponding percentages of principal of, and [in the final Repayment Period,] interest due on, the Note at maturity set forth on the face hereof (such pledged amounts being hereinafter called the "Pledged Revenues"). As provided in Section 53856 of the California Government Code, subject to the payment priority provisions contained in the Resolution, the Note and the interest thereon shall be a first lien and charge against, and shall be payable from the first moneys received by the District from, the Pledged Revenues. As provided in Section 53857 of the California Government Code, notwithstanding the provisions of Section 53856 of the California Government Code and the foregoing, the Note shall be a general obligation of the District and, in the event that on [the tenth business day of each such Repayment Period], the District has not received sufficient Unrestricted Revenues to permit the

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\* This paragraph is applicable only if the Note is issued by the District.

\*\* This paragraph is applicable only if the Note is issued by the County.

deposit into the payment account established for the Note of the full amount of Pledged Revenues to be deposited therein from said Unrestricted Revenues in such Repayment Period as provided in the Resolution, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Note and the interest thereon, as and when such other moneys are received or are otherwise legally available, as set forth in the Resolution and subject to the payment priority provisions contained therein. The full faith and credit of the District is not pledged to the payment of the principal of or interest on this Note. The County is not liable for payment of this Note.

This Note is transferable, as provided by the Resolution, only upon the books of the District kept at the office of the Trustee, by the registered owner hereof in person or by its duly authorized attorney, upon surrender of this Note for transfer at the office of the Trustee, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Trustee duly executed by the registered owner hereof or its duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, a fully registered Note will be issued to the designated transferee or transferees.

The [County, the]\* District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and [the County,]\* the District and the Trustee shall not be affected by any notice to the contrary.

This Note shall not be valid or become obligatory for any purpose until the Certificate of Authentication and Registration hereon shall have been signed by the Trustee.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

[IN WITNESS WHEREOF, the Board of Supervisors of the County has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the County and countersigned by the manual or facsimile signature of its duly authorized officer and caused its official seal to be affixed hereto either manually or by facsimile impression hereon as of the date of authentication set forth below.]\*

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\* Applicable only if the Note is issued by the County.



[IN WITNESS WHEREOF, the governing board of the District has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the District and countersigned by the manual or facsimile signature of its duly authorized officer as of the date of authentication set forth below.]\*\*

[COUNTY OF \_\_\_\_\_]  
[DISTRICT/ \_\_\_\_\_]  
BOARD OF EDUCATION]\*\*

By \_\_\_\_\_  
Title:

[(SEAL)]

Countersigned

By \_\_\_\_\_  
Title:

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\*\* This paragraph is applicable only if the Note is issued by the District.

CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This Note is the Note mentioned in the within-mentioned Resolution authenticated on the following date:

U.S. BANK NATIONAL ASSOCIATION,  
as Trustee

BY \_\_\_\_\_  
AUTHORIZED OFFICER

ASSIGNMENT

For Value Received, the undersigned, \_\_\_\_\_, hereby sells, assigns and transfers unto \_\_\_\_\_ (Tax Identification or Social Security No. \_\_\_\_\_) the within Note and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution.







## Agenda Item (VI-B-8-e)

Meeting	4/15/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-e)
Subject	Adoption of Education Protection Account Funding and Expenditures
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed use of the estimated \$17,189,580 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.

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### Background Narrative:

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, passed in November 2012. This proposition temporarily raised the sales and use tax by .25 cents and raised the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) to provide continuing funding for local school districts and community colleges.

Per Proposition 30, a community college district has the sole authority to determine how the moneys received from the Education Protection Account (EPA) are spent, provided that the governing board shall make these spending determinations in open session of a public meeting of the governing board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs. Furthermore, each entity receiving funds shall annually publish on its internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law.

This agenda item is being submitted to comply with the Proposition 30 provision requiring the governing board to make the spending determination in an open session of a public meeting of the Board of Trustees. The total estimated EPA funds that our District will receive, as of the first principal apportionment for FY 2013-14, is \$17,189,580 and the entire amount will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the appointment "computational revenue" calculation.

The attached form identifying this \$17,189,580 as proceeds from the EPA and the District's intent to use these funds to partially fund the District's total instructional salaries, will be posted to the District's internet website to meet the website posting requirements. This same form will be updated at year-end with actual figures when provided by the State Chancellor's Office and will be audited as part of the District's annual financial and compliance audit.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

### Attachments:

[04152014\\_Prop 30 EPA Expenditure Report](#)







## Agenda Item (VI-B-8-f)

Meeting 4/15/2014 - Regular

Agenda Item Consent Agenda Action (VI-B-8-f)

Subject Signature Authorization

College/District District

Funding N/A

Recommended Action It is recommended that the Board of Trustees authorize Dr. Irving Hendrick and Dr. Sylvia Thomas to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, wire transfers, purchase orders, and grant documents retroactive to April 1, 2014 and April 3, 2014, respectively.

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### Background Narrative:

On April 1, 2014, the Board of Trustees approved Dr. Irving Hendrick as the Interim Chancellor for the Riverside Community College District. On April 3, 2014, Dr. Sylvia Thomas, Associate Vice Chancellor of Educational Services, assumed the duties of the Vice Chancellor of Diversity and Human Resources.

These changes make it necessary to update the signature authorizations for the District.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

### Attachments:

[04152014\\_Signature Authorization](#)



Division of Administration and Business Services  
District Fiscal Services

# Certification of Signatures

**County Use Only:**

Date Received: \_\_\_\_\_

Approved By: \_\_\_\_\_

District: Riverside Community College District

Date of Meeting: April 15, 2013

Please Check:  Newly Elected Governing Board  Addition in Column(s) II & III  Replacement in Column(s) II & III

Column I	Column II	Column III
<i>Signatures of Members of the Governing Board</i>	<i>Signatures of Personnel Authorized to Sign Warrant Orders and Orders for Salary Payments*</i>	<i>Signatures of Personnel Authorized to Sign Notices of Employment</i>
_____ President of the Board	_____ Irving G. Hendrick, Interim Chancellor	_____ Irving G. Hendrick, Interim Chancellor
_____ Clerk or Vice President of the Board	_____ Sylvia Thomas, Associate Vice Chancellor, Educational Services	_____ Sylvia Thomas, Associate Vice Chancellor, Educational Services
_____ Member of the Board	_____	_____
_____ Member of the Board	_____	_____
_____ Member of the Board	_____	_____

*\*If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.*

Number of signatures district requires for:  Orders of Salary Payments : 1  "B" Warrant Orders: 1

I, Nathan Miller, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, and 85233. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board. Attached is the board agenda authorizing the following signatures.

Signature: \_\_\_\_\_



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VII-A)

Meeting            4/15/2014 - Regular

Agenda Item        Consent Agenda Information (VII-A)

Subject            Monthly Financial Report for Month Ending – March 31, 2014

College/District    District

Information Only

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### **Background Narrative:**

See the attached monthly Financial Report for the period July 1, 2013 through March 31, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Bill Bogle, Controller

### **Attachments:**

[04152014\\_Financial Report for July-March 2014](#)

## MONTHLY FINANCIAL REPORT JULY 1, 2013 – MARCH 31, 2014

<u>General Funds</u>	<u>Page</u>
Resource 1000 - General Operating	2
Resource 1050 - Parking	3
Resource 1070 - Student Health Services	4
Resource 1080 - Community Education	5
Resource 1090 - Performance Riverside	6
Resource 1110 - Contractor-Operated Bookstore	7
Resource 1120 - Center for Social Justice and Civil Liberties	8
Resource 1170 - Customized Solutions	9
Resource 1180 - Redevelopment Pass-Through	10
Resource 1190 - Grants and Categorical Programs	11
<u>Special Revenue Funds</u>	
Resource 3200 - Food Services	12
Resource 3300 - Child Care	13
<u>Capital Projects Funds</u>	
Resource 4100 - State Construction & Scheduled Maintenance	14
Resource 4130 - La Sierra Capital	15
Resource 4170 - G. O. Bond Series 2010D Capital Appreciation Bonds	16
Resource 4180 - G. O. Bond Series 2010D Build America Bonds	17
<u>Internal Service Funds</u>	
Resource 6100 - Health and Liability Self-Insurance	18
Resource 6110 - Workers Compensation Self-Insurance	19
<u>Expendable Trust and Agency Funds</u>	
Associated Students of RCCD	20
Student Financial Aid	21
RCCD Development Corporation	22

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

**Fund 11, Resource 1000 - General Operating - Unrestricted**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 134,711,086	\$ 138,958,089	\$ 139,022,089	\$ 98,093,042
Inter/Intrafund Transfer from				
La Sierra Capital Fund (Resource 4130)	2,000,000	0	0	0
Customized Solutions (Resource 1170)	0	67,407	67,407	0
District Bookstore (Resource 1110)	250,000	350,000	350,000	287,500
Total Revenues	<u>\$ 136,961,086</u>	<u>\$ 139,375,496</u>	<u>\$ 139,439,496</u>	<u>\$ 98,380,542</u>
Expenditures				
Academic Salaries	\$ 59,705,808	\$ 62,443,692	\$ 63,397,913	\$ 45,980,516
Classified Salaries	26,625,541	28,231,312	28,607,102	20,476,421
Employee Benefits	28,846,259	31,235,017	29,954,242	19,924,261
Materials & Supplies	1,518,326	2,368,078	2,309,609	1,335,573
Services	11,163,307	15,053,094	14,810,500	8,751,016
Capital Outlay	1,294,932	1,010,689	1,326,516	401,665
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	665,157	665,157	665,157	498,868
Center for Social Justice and Civil Liberties (Resource 1120)	0	99,373	99,373	74,530
Federal Work Study (Resource 1190)	322,534	327,494	327,494	129,294
Veteran Services (Resource 1190)	0	4,842	4,842	4,842
ACA: Expansion of PA Training 1190)	0	0	0	34,650
General Fund Backfill (Resource 1190)	751,862	215,625	215,625	79,985
Interfund Transfer to:				
Resource 4130	0	1,270,000	1,270,000	952,500
Resource 6100	1,500,000	1,500,000	1,500,000	1,125,000
Total Expenditures	<u>\$ 132,393,726</u>	<u>\$ 144,424,373</u>	<u>\$ 144,488,373</u>	<u>\$ 99,769,121</u>
Revenues Over (Under) Expenditures	\$ 4,567,360	\$ (5,048,877)	\$ (5,048,877)	\$ (1,388,579)
Beginning Fund Balance	<u>6,840,049</u>	<u>11,407,409</u>	<u>11,407,409</u>	<u>11,407,409</u>
Ending Fund Balance	<u>\$ 11,407,409</u>	<u>\$ 6,358,532</u>	<u>\$ 6,358,532</u>	<u>\$ 10,018,830</u>
Ending Cash Balance				<u>\$ 15,871,484</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

**Fund 12, Resource 1050 - Parking**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,371,097	\$ 2,329,739	\$ 2,329,739	\$ 1,881,918
Expenditures				
Classified Salaries	\$ 1,481,460	\$ 1,487,396	\$ 1,492,938	\$ 1,060,945
Employee Benefits	572,864	569,710	551,686	389,172
Materials & Supplies	38,407	49,555	49,708	23,532
Services	595,364	543,757	556,137	333,936
Capital Outlay	129,925	173,000	172,949	96,229
Total Expenditures	\$ 2,818,020	\$ 2,823,418	\$ 2,823,418	\$ 1,903,814
Revenues Over (Under) Expenditures	\$ (446,923)	\$ (493,679)	\$ (493,679)	\$ (21,896)
Beginning Fund Balance	644,289	197,366	197,366	197,366
Ending Fund Balance	\$ 197,366	\$ (296,313)	\$ (296,313)	\$ 175,470
Ending Cash Balance				\$ 215,612



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

**Fund 12, Resource 1070 - Student Health Services**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,280,925	\$ 1,304,925	\$ 1,304,925	\$ 1,125,642
Expenditures				
Academic Salaries	\$ 256,730	\$ 318,987	\$ 323,995	\$ 239,377
Classified Salaries	606,300	588,661	578,488	373,830
Employee Benefits	180,296	177,759	185,574	112,654
Materials & Supplies	49,508	66,078	76,568	47,542
Services	261,107	255,101	251,526	136,685
Capital Outlay	239	31,786	22,221	4,784
Total Expenditures	\$ 1,354,180	\$ 1,438,372	\$ 1,438,372	\$ 914,872
Revenues Over (Under) Expenditures	\$ (73,255)	\$ (133,447)	\$ (133,447)	\$ 210,770
Beginning Fund Balance	1,960,089	1,886,834	1,886,834	1,886,834
Ending Fund Balance	\$ 1,886,834	\$ 1,753,387	\$ 1,753,387	\$ 2,097,604
Ending Cash Balance				\$ 2,050,014

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

**Fund 11, Resource 1080 - Community Education**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 399,419	\$ 438,878	\$ 438,878	\$ 156,480
Expenditures				
Academic Salaries	\$ 4,310	\$ 4,272	\$ 4,339	\$ 3,204
Classified Salaries	220,790	207,610	209,299	105,721
Employee Benefits	57,017	59,123	57,367	30,189
Materials & Supplies	1,162	1,200	1,200	1,171
Services	230,472	157,275	157,275	49,413
Total Expenditures	\$ 513,751	\$ 429,480	\$ 429,480	\$ 189,698
Revenues Over (Under) Expenditures	\$ (114,332)	\$ 9,398	\$ 9,398	\$ (33,218)
Beginning Fund Balance	(49,063)	(163,395)	(163,395)	(163,395)
Ending Fund Balance	\$ (163,395)	\$ (153,997)	\$ (153,997)	\$ (196,613)
Ending Cash Balance				\$ (194,929)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

**Fund 11, Resource 1090 - Performance Riverside**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 518,401	\$ 380,304	\$ 380,304	\$ 182,672
Expenditures				
Academic Salaries	\$ 2,994	\$ 86,957	\$ 88,273	\$ 44,564
Classified Salaries	286,078	146,500	148,547	133,214
Employee Benefits	108,995	94,041	90,678	60,442
Materials & Supplies	18,066	9,587	9,587	3,501
Services	332,594	172,450	172,450	281,298
Total Expenditures	\$ 748,727	\$ 509,535	\$ 509,535	\$ 523,019
Revenues Over (Under) Expenditures	\$ (230,326)	\$ (129,231)	\$ (129,231)	\$ (340,347)
Beginning Fund Balance	(269,707)	(500,033)	(500,033)	(500,033)
Ending Fund Balance	\$ (500,033)	\$ (629,264)	\$ (629,264)	\$ (840,380)
Ending Cash Balance				\$ (823,042)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

**Fund 11, Resource 1110 - Contractor-Operated Bookstore**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 769,350	\$ 890,772	\$ 890,772	\$ 567,573
Expenditures				
Materials & Supplies	\$ 30	\$ 0	\$ 0	\$ 0
Services	43,770	43,770	43,770	32,728
Interfund Transfer to				
Food Services (Resource 3200)	441,414	577,569	577,569	288,785
Intrafund Transfer to				
General Operating (Resource 1000)	250,000	350,000	350,000	287,500
Total Expenditures	\$ 735,214	\$ 971,339	\$ 971,339	\$ 609,013
Revenues Over (Under) Expenditures	\$ 34,136	\$ (80,567)	\$ (80,567)	\$ (41,440)
Beginning Fund Balance	56,242	90,378	90,378	90,378
Ending Fund Balance	\$ 90,378	\$ 9,811	\$ 9,811	\$ 48,938
Ending Cash Balance				\$ 48,938

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

**Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 59,056	\$ 25,014	\$ 25,014	\$ 25,033
Intrafund Transfer from General Operating (Resource 1000)	0	99,373	99,373	74,530
Total Revenues	\$ 59,056	\$ 124,387	\$ 124,387	\$ 99,563
Expenditures				
Academic Salaries	\$ 5,555	\$ 0	\$ 0	\$ 0
Classified Salaries	0	50,651	51,446	17,670
Employee Benefits	269	35,771	34,976	8,481
Materials & Supplies	2,735	262	262	185
Services	54,980	31,320	31,320	28,020
Capital Outlay	900	0	0	0
Total Expenditures	\$ 64,439	\$ 118,004	\$ 118,004	\$ 54,356
Revenues Over (Under) Expenditures	\$ (5,383)	\$ 6,383	\$ 6,383	\$ 45,207
Beginning Fund Balance	0	(5,383)	(5,383)	(5,383)
Ending Fund Balance	\$ (5,383)	\$ 1,000	\$ 1,000	\$ 39,824
Ending Cash Balance				\$ 39,824

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

**Fund 11, Resource 1170 - Customized Solutions**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 248,022	\$ 1,118,659	\$ 1,746,249	\$ 102,593
Expenditures				
Academic Salaries	\$ 5,766	\$ 111,564	\$ 107,898	\$ 27,046
Classified Salaries	37,344	101,830	101,830	83,208
Employee Benefits	17,344	60,497	65,673	36,776
Materials & Supplies	9,604	164,250	169,000	4,565
Services	158,993	473,761	1,095,091	216,767
Capital Outlay	184	1,000	1,000	0
Intrafund Transfer For:				
General Fund (Resource 1000)	0	67,407	67,407	0
Total Expenditures	\$ 229,235	\$ 980,309	\$ 1,607,899	\$ 368,362
Revenues Over (Under) Expenditures	\$ 18,787	\$ 138,350	\$ 138,350	\$ (265,769)
Beginning Fund Balance	73,559	92,346	92,346	92,346
Ending Fund Balance	\$ 92,346	\$ 230,696	\$ 230,696	\$ (173,423)
Ending Cash Balance				\$ (171,077)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

**Fund 12, Resource 1180 - Redevelopment Pass-Through**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,514,400	\$ 1,493,550	\$ 1,493,550	\$ 725,523
Expenditures				
Services	\$ 215,139	\$ 352,887	\$ 352,887	\$ 156,583
Capital Outlay	56,403	4,264,139	4,264,139	150,651
Total Expenditures	\$ 271,542	\$ 4,617,026	\$ 4,617,026	\$ 307,234
Revenues Over (Under) Expenditures	\$ 1,242,858	\$ (3,123,476)	\$ (3,123,476)	\$ 418,289
Beginning Fund Balance	6,167,452	7,410,310	7,410,310	7,410,310
Ending Fund Balance	\$ 7,410,310	\$ 4,286,834	\$ 4,286,834	\$ 7,828,599
Ending Cash Balance				\$ 7,828,599



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

**Fund 12, Resource 1190 - Grants and Categorical Programs**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 22,357,653	\$ 31,393,439	\$ 33,581,519	\$ 16,961,096
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	1,008,530	774,302	665,157	498,868
For Federal Work Study	322,534	327,494	327,494	129,294
For Matriculation	332,749	0	0	0
For Middle College High School	75,740	106,480	106,480	79,860
For Veteran Services	0	4,842	4,842	4,842
Total Revenues	<u>\$ 24,097,206</u>	<u>\$ 32,606,557</u>	<u>\$ 34,685,492</u>	<u>\$ 17,673,960</u>
Expenditures				
Academic Salaries	\$ 4,106,966	\$ 3,843,123	\$ 4,298,360	\$ 2,365,974
Classified Salaries	7,639,284	9,612,072	10,152,155	6,292,320
Employee Benefits	3,674,350	4,020,499	4,310,264	2,337,138
Materials & Supplies	1,576,677	2,474,432	2,604,575	533,965
Services	4,599,737	6,650,625	6,882,060	2,351,800
Capital Outlay	1,651,033	4,112,236	4,400,933	2,114,758
Student Grants (Financial, Book, Meal, Transportation)	849,159	1,893,570	2,037,145	679,575
Total Expenditures	<u>\$ 24,097,206</u>	<u>\$ 32,606,557</u>	<u>\$ 34,685,492</u>	<u>\$ 16,675,530</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 998,430
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 998,430</u>
Ending Cash Balance				<u>\$ 599,430</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

**Fund 32, Resource 3200 - Food Services**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,932,995	\$ 1,848,115	\$ 1,848,115	\$ 1,421,937
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>441,414</u>	<u>577,569</u>	<u>577,569</u>	<u>288,785</u>
Total Revenues	<u>\$ 2,374,409</u>	<u>\$ 2,425,684</u>	<u>\$ 2,425,684</u>	<u>\$ 1,710,722</u>
Expenditures				
Classified Salaries	\$ 740,126	\$ 803,600	\$ 803,600	\$ 580,439
Employee Benefits	257,626	297,755	297,755	194,903
Materials & Supplies	862,628	864,410	843,163	632,651
Services	149,651	150,131	154,760	116,186
Capital Outlay	<u>2,020</u>	<u>7,000</u>	<u>23,618</u>	<u>22,913</u>
Total Expenditures	<u>\$ 2,012,051</u>	<u>\$ 2,122,896</u>	<u>\$ 2,122,896</u>	<u>\$ 1,547,092</u>
Revenues Over (Under) Expenditures	\$ 362,358	\$ 302,788	\$ 302,788	\$ 163,630
Beginning Fund Balance	<u>9,632</u>	<u>371,990</u>	<u>371,990</u>	<u>371,990</u>
Ending Fund Balance	<u>\$ 371,990</u>	<u>\$ 674,778</u>	<u>\$ 674,778</u>	<u>\$ 535,620</u>
Ending Cash Balance				<u>\$ 528,939</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Child Care was established to manage the finances of the District's child care centers at all three colleges.

**Fund 33, Resource 3300 - Child Care**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,022,236	\$ 1,024,978	\$ 1,024,978	\$ 695,777
Expenditures				
Academic Salaries	\$ 514,616	\$ 557,619	\$ 561,062	\$ 358,934
Classified Salaries	143,415	208,221	210,077	142,810
Employee Benefits	127,714	162,253	151,954	75,334
Materials & Supplies	31,216	33,255	39,755	22,181
Services	114,293	50,840	49,340	33,509
Capital Outlay	1,628	40,304	40,304	22,102
Total Expenditures	\$ 932,882	\$ 1,052,492	\$ 1,052,492	\$ 654,870
Revenues Over (Under) Expenditures	\$ 89,354	\$ (27,514)	\$ (27,514)	\$ 40,907
Beginning Fund Balance	63,825	153,179	153,179	153,179
Ending Fund Balance	\$ 153,179	\$ 125,665	\$ 125,665	\$ 194,086
Ending Cash Balance				\$ 214,695

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended funding Scheduled Maintenance.

**Fund 41, Resource 4100 - State Construction & Scheduled Maintenance**

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 9,728,785	\$ 4,120,840	\$ 4,120,840	\$ 3,443,043
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4170)	<u>0</u>	<u>313,550</u>	<u>313,550</u>	<u>313,550</u>
Total Revenues	<u>\$ 9,728,785</u>	<u>\$ 4,434,390</u>	<u>\$ 4,434,390</u>	<u>\$ 3,756,593</u>
Expenditures				
Capital Outlay	<u>\$ 9,728,785</u>	<u>\$ 4,434,390</u>	<u>\$ 4,434,390</u>	<u>\$ 2,861,091</u>
Total Expenditures	<u>\$ 9,728,785</u>	<u>\$ 4,434,390</u>	<u>\$ 4,434,390</u>	<u>\$ 2,861,091</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 895,502
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 895,502</u>
Ending Cash Balance				<u>\$ 513,607</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

**Fund 41, Resource 4130 - La Sierra Capital**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 28,200	\$ 21,250	\$ 21,250	\$ 10,839
Inter/Intrafund Transfer from General Operating (Resource 1000)	0	1,270,000	1,270,000	952,500
Total Revenues	\$ 28,200	\$ 1,291,250	\$ 1,291,250	\$ 963,339
Expenditures				
Services	\$ 6,444	\$ 1,650	\$ 1,650	\$ 1,112
Capital Outlay	0	7,202,885	7,202,885	0
Interfund Transfer to General Operating (Resource 1000)	2,000,000	0	0	0
Total Expenditures	\$ 2,006,444	\$ 7,204,535	\$ 7,204,535	\$ 1,112
Revenues Over (Under) Expenditures	\$ (1,978,244)	\$ (5,913,285)	\$ (5,913,285)	\$ 962,227
Beginning Fund Balance	7,891,529	5,913,285	5,913,285	5,913,285
Ending Fund Balance	\$ 5,913,285	\$ 0	\$ 0	\$ 6,875,512
Ending Cash Balance				\$ 6,875,512

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

General Obligation Series 2010D Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4170 - General Obligation Bond Series 2010D Capital Appreciation Bonds**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 33,568	\$ 20,000	\$ 20,000	\$ 8,787
Expenditures				
Classified Salaries	\$ 386,101	\$ 527,248	\$ 527,248	\$ 253,664
Employee Benefits	173,348	215,120	215,120	91,781
Services	588,102	677,820	677,820	356,770
Intrafund Transfer For:				
State Construction & Scheduled Maintenance (Resource 4100)	0	313,550	313,550	313,550
Capital Outlay	1,560,500	5,548,835	5,548,835	627,450
Total Expenditures	\$ 2,708,051	\$ 7,282,573	\$ 7,282,573	\$ 1,643,215
Revenues Over (Under) Expenditures	\$ (2,674,483)	\$ (7,262,573)	\$ (7,262,573)	\$ (1,634,428)
Beginning Fund Balance	9,268,957	6,594,474	6,594,474	6,594,474
Ending Fund Balance	\$ 6,594,474	\$ (668,099)	\$ (668,099)	\$ 4,960,046
Ending Cash Balance				\$ 4,971,643

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

General Obligation Series 2010D Build America Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4180 - General Obligation Bond Series 2010D Build America Bonds**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 452,764	\$ 1,219,456	\$ 1,219,456	\$ 148,809
Expenditures				
Classified Salaries	\$ 16,199	\$ 0	\$ 10,479	\$ 9,201
Employee Benefits	1,077	0	2,248	1,630
Materials & Supplies	635	0	8,507	8,507
Services	35,140	0	0	110
Capital Outlay	23,510,347	112,716,545	112,695,311	13,869,524
Total Expenditures	\$ 23,563,398	\$ 112,716,545	\$ 112,716,545	\$ 13,888,972
Revenues Over (Under) Expenditures	\$ (23,110,634)	\$ (111,497,089)	\$ (111,497,089)	\$ (13,740,163)
Beginning Fund Balance	77,006,286	53,895,652	53,895,652	53,895,652
Ending Fund Balance	\$ 53,895,652	\$ (57,601,437)	\$ (57,601,437)	\$ 40,155,489
Ending Cash Balance				\$ 40,288,302



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self insurance programs.

**Fund 61, Resource 6100 - Health and Liability Self-Insurance**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,351,618	\$ 4,559,308	\$ 4,559,308	\$ 3,831,719
Interfund transfer from General Operating (Resource 1000)	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,125,000</u>
Total Revenue	<u>\$ 5,851,618</u>	<u>\$ 6,059,308</u>	<u>\$ 6,059,308</u>	<u>\$ 4,956,719</u>
Expenditures				
Academic Salaries	\$ 0	\$ 0	\$ 0	\$ 409
Classified Salaries	158,167	184,549	187,446	149,535
Employee Benefits	66,553	75,259	72,362	48,806
Materials & Supplies	392	1,700	1,700	1,585
Services	6,306,443	5,577,442	5,572,555	4,499,928
Capital Outlay	<u>5,413</u>	<u>15,000</u>	<u>19,887</u>	<u>19,118</u>
Total Expenditures	<u>\$ 6,536,968</u>	<u>\$ 5,853,950</u>	<u>\$ 5,853,950</u>	<u>\$ 4,719,381</u>
Revenues Over (Under) Expenditures	\$ (685,350)	\$ 205,358	\$ 205,358	\$ 237,338
Beginning Fund Balance	<u>1,145,392</u>	<u>460,042</u>	<u>460,042</u>	<u>460,042</u>
Ending Fund Balance	<u>\$ 460,042</u>	<u>\$ 665,400</u>	<u>\$ 665,400</u>	<u>\$ 697,380</u>
Ending Cash Balance				<u>\$ 1,663,875</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

**Fund 61, Resource 6110 - Workers' Compensation Self-Insurance**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,344,649	\$ 2,425,660	\$ 2,425,660	\$ 1,828,624
Expenditures				
Classified Salaries	\$ 201,734	\$ 279,772	\$ 273,560	\$ 204,964
Employee Benefits	78,230	102,832	92,082	63,361
Materials & Supplies	495	1,300	4,156	1,585
Services	2,422,972	2,582,947	2,543,855	1,576,455
Capital Outlay	2,728	0	53,198	52,777
Total Expenditures	\$ 2,706,159	\$ 2,966,851	\$ 2,966,851	\$ 1,899,142
Revenues Over (Under) Expenditures	\$ (361,510)	\$ (541,191)	\$ (541,191)	\$ (70,518)
Beginning Fund Balance	3,193,460	2,831,950	2,831,950	2,831,950
Ending Fund Balance	\$ 2,831,950	\$ 2,290,759	\$ 2,290,759	\$ 2,761,432
Ending Cash Balance				\$ 4,965,196

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

**Associated Students of RCCD**

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 594,712	\$ 860,000	\$ 860,000	\$ 847,513
Expenditures				
Materials & Supplies	\$ 637,604	\$ 755,745	\$ 756,505	\$ 497,491
Total Expenditures	\$ 637,604	\$ 755,745	\$ 756,505	\$ 497,491
Revenues Over (Under) Expenditures	\$ (42,892)	\$ 104,255	\$ 103,495	\$ 350,022
Beginning Fund Balance	848,614	805,722	805,722	805,722
Ending Fund Balance	<u>\$ 805,722</u>	<u>\$ 909,977</u>	<u>\$ 909,217</u>	<u>\$ 1,155,744</u>
Ending Cash Balance				<u>\$ 2,060,859</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

	<u>Student Financial Aid</u>			
	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 46,775,063	\$ 55,457,000	\$ 55,457,000	\$ 36,069,524
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 46,767,408	\$ 55,457,000	\$ 55,457,000	\$ 35,479,579
Total Expenditures	\$ 46,767,408	\$ 55,457,000	\$ 55,457,000	\$ 35,479,579
Revenues Over (Under) Expenditures	\$ 7,655	\$ 0	\$ 0	\$ 589,945
Beginning Fund Balance	0	7,655	7,655	7,655
Ending Fund Balance	<u>\$ 7,655</u>	<u>\$ 7,655</u>	<u>\$ 7,655</u>	<u>\$ 597,600</u>
Ending Cash Balance				<u>\$ 668,370</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED MARCH 31, 2014**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

**RCCD Development Corporation**

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 0	\$ 0	\$ 6
Expenditures				
Services	\$ 20	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 20	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ (12)	\$ 0	\$ 0	\$ 6
Beginning Fund Balance	<u>16,232</u>	<u>16,220</u>	<u>16,220</u>	<u>16,220</u>
Ending Fund Balance	<u>\$ 16,220</u>	<u>\$ 16,220</u>	<u>\$ 16,220</u>	<u>\$ 16,226</u>
Ending Cash Balance				<u>\$ 16,226</u>



## Agenda Item (VIII-B-1)

Meeting	4/15/2014 - Regular
Agenda Item	Committee - Teaching and Learning (VIII-B-1)
Subject	Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the proposed changes for inclusion in the college catalogs and the schedule of class offerings.

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### Background Narrative:

Presented for the Board's approval are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

### Attachments:

[Proposed Curricular Changes\\_backup 041514](#)

Course	Title	Location
<b>1. New Stand Alone Courses:</b>		
This course will be one of the courses in a new construction management certificate pattern now under development:		
CON-74	Construction Estimating	N
These courses will be part of an Engineering for transfer degree (TMC not yet finalized ):		
ENE-38	Introduction to Programming Concepts and Methodologies for Engineers	NR
ENE-39	Engineering Circuit Analysis	NR
Industry requires proficiency with video game asset integration:		
GAM-41	Game Asset and Engine Integration	N
<b>2. Course Inclusions:</b>		
This course will enhance the current Marketing offerings at Moreno Valley College:		
MKT-40	Advertising	M
<b>3. New Courses:</b>		
This class will improve the associates degree and certificate program by including typography and graphic design as a course of study and also fulfills requirements for a transferable graphic design degree:		
ADM-62	Typography and Graphic Design	R
The following courses are proposed to address repeatability issues by defining the levels:		
ART-25A	Watercolor-Beginning	MNR
ART-25B	Watercolor-Intermediate	MR
ART-35A	Illustration-Beginning	NR
ART-35B	Illustration-Intermediate	R
ART-28A	Studio Painting-Portfolio Preparation	MNR
ART-28B	Studio Painting-Portfolio Presentation	MR
ART-30A	Printmaking-Introduction	NR
ART-30B	Printmaking-Intermediate	R
ART-36A	Computer Art-Introduction	MNR
ART-36B	Computer Art-Intermediate	MR
ART-40A	Figure Drawing-Introduction	MNR
ART-40B	Figure Drawing-Intermediate	MR
ART-41A	Figure Painting-Introduction	MNR
ART-41B	Figure Painting-Intermediate	MR
ART-42A	Studio Figure Drawing-Portfolio Preparation	MR
ART-42B	Studio Figure Drawing-Portfolio Presentation	MR
ART-43A	Studio Figure Painting-Portfolio Preparation	MR
ART-43B	Studio Figure Painting-Portfolio Presentation	MR
ART-48A	Studio Drawing-Portfolio Preparation	MNR
ART-48B	Studio Drawing-Portfolio Presentation	MR
ART-49A	Studio Printmaking-Portfolio Preparation	R
ART-49B	Studio Printmaking-Portfolio Presentation	R
The course will enhance the current offering of honors courses:		
DAN-6H	Honors Dance Appreciation	R



Course	Title	Location
This course will provide students with an additional performance opportunity which is not addressed with current course offerings:		
DAN-D5	Summer Showcase Dance Performance	R
This course will provide students with the opportunity to prepare for and participate in the various master classes, seminars, informal and adjudicated concerts presented during the regional and/or national conferences of the American College Dance Association:		
DAN-D8	American College Dance Association Rehearsal & Performance	R
English 17A is the first of three courses created to level the existing English 17 so that students can participate on the literary magazine staff for subsequent semesters in order to learn and practice additional skills related to editing and producing a literary magazine:		
ENG-17A	Literary Magazine Production: Beginning	R
ENG-17B	Literary Magazine Production: Intermediate	R
ENG-17C	Literary Magazine Production: Advanced	R
This course will replace and FIT-P1A and P1B. All content from State Fire Marshal:		
FIT-P1	Fire Prevention 1: Fire and Life Safety Inspections	M
These courses are being created as specific capstone courses for each game development track to assess outcomes for all GAM programs and will replace GAM-79:		
GAM-79A	Game Studio: Animation	N
GAM-79B	Game Studio: Character Modeling	N
GAM-79C	Game Studio: Environments and Vehicles	N
GAM-79D	Game Studio Production: Audio	N
GAM-79E	Game Studio: Game Design Capstone	N
GAM-79F	Game Studio Production: Game Programming	N
This course adds a component to the Commercial Music program at Norco College. It will be part of a revised Game Audio program, adding a new track for Audio Engineering:		
MUC-12	Live Sound Reinforcement	N
The course is designed for students to mix and produce tracks in cooperation with students from the MUC-1 classes to create Norco Music CDs:		
MUC-13	Recording Studio Workshop I	N
These course are being created to delineate the skill levels in order to address repeatability:		
MUS-43A	Jazz Improvisation and Theory I	NR
MUS-43B	Jazz Improvisation and Theory II	NR
MUS-43C	Jazz Improvisation and Theory III	NR
This course will support the discipline's Associate Degree Transfer model as well as providing students knowledge in a broad context of dramatic literature and script analysis to support other courses in the discipline:		
MAN-35	Computer Aided Manufacturing-Mastercam	N

#### 4. Major Course Modifications:

This course is being modified to add the prerequisite option of ACC-55:

ACC-62	Payroll Accounting	MNR
ACC-65	Computerized Accounting	MNR

Course	Title	Location
The following modification is proposed to update the course description, Student Learning Outcomes (SLOs), course content, course materials and sample assignments:		
ADJ-2	Principles and Procedures of the Justice System	MNR
This course is being modified to change the title from “Project Design and Production,” change the prerequisite by removing ADM 63, 67, 68, 69, 71, 76, 77A, 80 or 85 and adding ADM-62, add an advisory of “ADM-63, 71, and 77A or demonstrate proficiency in Adobe InDesign, Photoshop and/or Illustrator,” update the course description, course content, and SLOs:		
ADM-70	Project Production and Portfolio	R
The following modification is proposed to update the course content, sample assignments, and to link the SLOs to the general education student learning outcomes (GESLOs), to be compliant with the C-ID descriptor:		
ART-17	Beginning Drawing	MNR
The following modification is proposed to remove ART-22 from the prerequisite options, to update the course description, SLOs, course content, methods of instruction (MOI), methods of evaluation (MOE), and sample assignments:		
ART-18	Intermediate Drawing	MNR
The following is proposed to update SLOs, and course content to be compliant with the C-ID descriptor:		
ART-26	Beginning Painting	MNR
The following modification is proposed to add a prerequisite of CIS-78A and change the course title from “Digital Design II,” update the course description and course content:		
CIS-75	Mobile Media Design	N
This course is proposed to update the course description, SLOs, course content and course materials:		
COM-12	Intercultural Communications	MNR
The following modifications are proposed to update the SLOs, MOI, MOE, add sample assignments:		
DAN-9	Choreography III	R
The following modifications are proposed to update the SLOs, MOI, MOE, add sample assignments:		
DAN-D9	Concert Dance Ensemble	R
DAN-D10	Dance Performance	R
DAN-D11	Dance Touring Ensemble Rehearsal	R
DAN-D22	Ballet, Intermediate	R
DAN-D23	Ballet, Advanced	R
DAN-D24	Pointe Technique, Beginning	R
The following modification is proposed to update the SLOs, MOI, MOE, add sample assignments:		
DAN-D32	Jazz, Beginning	MNR
The following modification is proposed to add sample assignments:		
DAN-D38	Modern Dance, Intermediate	NR
The following modification is proposed to link advisory skills and add sample assignments:		
DAN-D39	Modern Dance, Advanced	R

Course	Title	Location
The following modifications are proposed to update the course description, content, SLOs, course materials and add sample assignments:		
DAN-D47	Pilates, Beginning	R
The following modifications are proposed to change the prerequisite from DAN-D47 to DAN-D49, update the course description, content, SLOs, course materials and add sample assignments:		
DAN-D48	Universal Reformer Technique	R
The following modifications are proposed to remove repeatability, update content, SLOs, course materials and add sample assignments:		
DAN-D49	Pilates, Intermediate	R
The following modification is proposed to add a prerequisite of DAN-D47 and an advisory of “Dance experience is desirable.”, update SLOs, course content, course materials and to add sample assignments:		
DAN-D50	Pilates for Dancers	R
The following modifications are proposed to remove repeatability, update content, SLOs, MOI, MOE, course materials and add sample assignments:		
DAN-D51	Pilates, Advanced	R
This course is being modified to remove the limitation on enrollment of “admittance into the Dental Assistant Program” :		
DEA-41	Dental Office Procedures	M
This course is being modification to change the title from “Caring for Infant and Toddlers in Group Settings,” to remove the advisory of EAR-20, update the course description, SLOs, course content, MOE, sample assignments and course materials as part of statewide Curriculum Alignment Project:		
EAR-33	Infant and Toddler Development	MNR
This course is being modified to change the title from “ Curriculum Activities for Infants and Toddlers,” remove the advisory of EAR-33, update the course description, SLOs, course content, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-34	Infant and Toddler Care and Education	MNR
This course is being modified to change the title from “Adult Supervision in ECE/CD Classrooms,” to remove the prerequisite of EAR-44, update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-38	Adult Supervision and Mentoring in Early Care and Education	MNR
This course is being modified to change the title from “Administration of Early Childhood Programs I,” update the course description, SLOs, course content, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-44	Administration I: Programs in Early Childhood Education	MNR
This course is being modified to change the title from “Administration of Early Childhood Programs II,” change the prerequisite from “EAR-44” to “EAR-20, 24, 28 and 42,” update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials as part of the Statewide Curriculum Alignment Project:		
EAR-45	Administration II: Personnel and Leadership in Early Childhood Education	MNR
The following modification is proposed to update the course description, SLOs, course content, MOI, MOE, sample assignments and course materials to align with changes made to ENG-1A:		
ENG-1BH	Honors Critical Thinking and Writing	MNR

Course	Title	Location
The following modification is proposed to update the SLOs, course content, and course materials:		
ENG-11	Creative Writing	MNR
ENG-12	Special Studies in Creative Writing	R
ENG-47	Inlandia: Regional Writing about the Inland Empire	R
This course is being updated to add an advisory of FIT-C20 and FIT-P1, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
FIT-C1A	Command 1A, Command Principals for Command Officers	M
This course is being updated to remove the word "Fire" from the course title, remove the prerequisite of FIT-C1A, add an advisory of FIT-C1A and C19B, update the SLOs, course content, course materials and add sample assignments:		
FIT-C1C	Command 1C, I-Zone Firefighting for Company Officers	M
This course is being modified to remove the prerequisites of FIT-C1A and C1B and replace them with an advisory of FIT-C2A and FIT-C30, update to MOI, MOE and to add sample assignments:		
FIT-C2D	Command 2D-Planning for Large Scale Disasters	M
This course is being modified to remove the prerequisite of FIT-C30 and add an advisory of FIT-C30 and FIT-C19B, update the course content, MOI, MOE, course materials and add sample assignments:		
FIT-C33A	Strike Team Leader-All Risk S-330	M
This course is being updated to remove the limitation on enrollment, add an advisory of "current EMT certification," change the units from 1 to 0.5, change from 20 lecture hours to 16, update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
FIT-E3D	Emergency Medical Technician Continuing Education	M
This course is being modified to update the SLOs, course content, sample assignments and course materials to include appropriate file formats and use of websites for ePortfolios:		
GAM-44	Portfolio Production	N
This course is being modified to remove ART-17 from the prerequisite options and add it as an advisory:		
GAM-46	Environment and Vehicle Modeling	N
This course is being modified to remove the co-requisite of GAM-71 and add a prerequisite of ART-17, update the course description, course content, and course materials:		
GAM-73	Storyboarding for Games	N
This course is being modified to add an advisory of MAT-35, update the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
GEO-1L	Physical Geology Laboratory	R
The following modification is proposed to update the course to meet the needs of the industry. Change title from "Introduction to Robotics," addition of CIS-1A as an advisory course, update to the course description, SLOs, course content, course materials and to add sample assignments:		
MAN-61	Robotics for Manufacturing	N
The following modifications are proposed to update the course description, SLOs, course content, course materials and to add sample assignments:		
MAT-10	Precalculus	MNR
MAT-11	College Algebra	MNR

Course	Title	Location
The following modification is proposed to increase the units from 3 to 4, increase lecture hours from 54 to 72, update the course description, SLOs, course content, MOI, MOE, course materials and to add sample assignments:		
MAT-12H	Honors Statistics	MNR
The following modification is proposed to align the course with the C-ID descriptor by updating the course content, course materials and adding sample assignments:		
MAT-32	Introduction to Symbolic Logic	MNR
This course is being modified to remove the prerequisite of NVN-50 and add the prerequisite of “AMY-10 or AMY-2A and 2B and NVN-55 and PSY-9,” update the SLOs, course content, MOI, MOE, course materials and add sample assignments:		
NVN-52	Introductory Concepts of Vocational Nursing - Nursing Fundamentals	R
This course is being modified to update the course content, MOI, MOE, and sample assignments to provide students who are interested in nursing as a career with foundational knowledge related to the role of the nurse. This course will replace NVN-50 and 51:		
NVN-55	An Introductory Course to Contemporary Vocational Nursing Practice	R
This course is being modified to update the SLOs, entry skills, course content, MOI, MOE:		
NVN-61	Intermediate Concepts of Vocational Nursing-Care of the Family	R
This course is being modified to replace the advisory of “a course in geology is recommended” to “MAT-35,” update to the course description, SLOs, course content, MOI, MOE, course materials and add sample assignments:		
OCE-1	Introduction to Oceanography	R
OCE-1L	Introduction to Oceanography Laboratory	R
The following modification is proposed to align the course with the C-ID descriptor by updating the course content, course materials and adding sample assignments:		
PHI-32	Introduction to Symbolic Logic	MNR
The following modification is proposed to update the course content, MOI, MOE, course materials and to add sample assignments:		
PHI-33	Introduction to Social and Political Philosophy	NR
This course is being modified to add a prerequisite of SOC-1, update the course description, entry skills, SLOs, course content, MOI, MOE, sample assignments and course materials to be C-ID compliant:		
SOC-50	Introduction to Social Research Methods	MNR

### 5. Course Exclusions:

These courses have not been offered for several years at RCC:

HIS-4	History of Western Civilization	R
HIS-5	History of Western Civilization	R
HIS-21	History of Ancient Greece	R
HIS-22	History of Ancient Rome	R

### 6. Course Deletions:

Course content is now being included in ADM-63 and ADM-80 courses:

ADM-25	Adobe Acrobat	R
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Course	Title	Location
QuarkXpress is no longer an industry standard:		
ADM-76	QuarkXPress	R
Course content will be combined into existing course ADM-70 Project Production & Portfolio:		
ADM-89	Applied Digital Media Portfolio	R
The following course is no longer offered. It has been replaced with the active course EAR-25:		
EAR-22	Early Childhood Programs and Career Opportunities	MNR
Course is being deleted and replaced with leveled courses:		
ENG-17	Literary Magazine Production	R
This course is being deleted because the discipline has not taught the course in past seven years and does not plan to teach it in the future:		
FIT-I2B	Instructor 2B, Group Discussion Techniques	M
The following courses will be replaced by FIT-P1:		
FIT-P1A	Prevention 1A, Fire Inspection Practices	M
FIT-P1C	Prevention 1C, Flammable Liquids and Gases	M
Courses have not been offered since 2004:		
GRK-1	Ancient Greek 1	R
GRK-2	Ancient Greek 2	R
The following courses will be replaced by MAN-35:		
MAN-52	Computer Aided Manufacturing-Mastercam	N
MAN-53	Advanced Computer-Aided Manufacturing	N
This course has not been offered since 2009:		
MAT-7	Mathematica	R

#### 6. New State Approved Degree:

Associate in Science in Physics for Transfer (Attachment A)	R
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#### 7. New Locally Approved Certificates:

Registered Individual and Small Business Income Tax Preparer (Attachment B)	N
Small Business Accounting (Attachment C)	MNR
Small Business Payroll Accounting (Attachment D)	MNR

#### 8. Modification to State/Locally Approved Certificates/Degrees:

This certificate/degree is being updated to add two new courses and to change the title from "Game Audio," update the units, and add an emphasis:

Audio Production (Attachment E)	N
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This certificate/degree is being modified to include the new MAN-35 and remove MAN-52 and 53:

Computer Numerical Control Programming (Attachment F)	N
---	---

This certificate is being modified to replace MAN-52 with the new course, MAN-35:

Computer Aided Production Technology (Attachment G)	N
---	---

Course	Title	Location
	This certificate is being updated to replace MUS-43 with the new leveled versions: Jazz Performance (Attachment H)	R
	This certificate/degree is being modified to update the course description: Physician Assistant (Attachment I)	M
	This degree is being modified to add a new course SOC-25: Associate in Arts in Sociology for Transfer (Attachment J)	R



ATTACHMENT A  
PROGRAM OUTLINE OF RECORD  
NEW STATE APPROVED DEGREE

Associate in Science Degree in Physics for Transfer

College: Riverside

The Associate in Science in Physics for Transfer degree provides a foundation in physics and mathematics for students planning to transfer into a baccalaureate program in Physics. Successful completion of the transfer degree in Physics guarantees student acceptance to a local California State University to pursue a baccalaureate degree in Physics.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- apply appropriate physical laws and mathematical techniques to analyze various physical situations
- perform various scientific experiments and to analyze data to check agreement with theoretical predictions

<u>Required Courses (28 units)</u>			<u>Units</u>
PHY-4A	Mechanics		4
PHY-4B	Electricity and Magnetism		4
PHY-4C	Heat, Light and Waves		4
PHY-4D	Modern Physics		4
MAT-1A	Calculus I		4
MAT-1B	Calculus II		4
MAT-1C	Calculus II		4

Associate in Science for Transfer Degree

The Associate in Science for Transfer degree in Physics will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

ATTACHMENT B  
PROGRAM OUTLINE OF RECORD  
NEW LOCALLY APPROVED CERTIFICATE

Registered Individual and Small Business Income Tax Preparer

College: Norco

U.S. and California income tax principles and tax return preparation as it relates to individuals, sole proprietorships, and other business entities. This course is certified by the California Tax Education Council (CTEC) as fulfilling the 60-hour qualifying education requirement imposed by the State of California for becoming a Registered Tax Preparer.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Prepared federal and state income tax returns for individuals, sole proprietorships, and other business entities.
- Conduct tax research on client issues using both manual and computerized methods.
- Evaluate and propose strategies that minimize income tax obligations.

Required Courses (4 units)		Units
ACC-67	U.S. and California Income Tax Preparation	4

ATTACHMENT C  
PROGRAM OUTLINE OF RECORD  
NEW LOCALLY APPROVED CERTIFICATE

Small Business Accounting

College: Norco/Moreno Valley/Riverside City

Upon completion of this certificate, students will be trained and able to perform the basic duties and responsibilities required of an entry level accounting clerk or bookkeeper utilizing accounting software.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Perform a variety of accounting skills such as journalizing, posting, double entry accounting, record adjusting and closing entries and prepare financial statements.
- Use accounting software to prepare financial statements and to analyze and solve problems.
- Recognize the role of ethics in accounting.

<u>Required Courses (6 units)</u>		<u>Units</u>
ACC-65	Computerized Accounting	3
and one of the following:		
ACC-1A	Principles of Accounting	3
ACC-55	Applied Accounting/Bookkeeping	3

ATTACHMENT D  
PROGRAM OUTLINE OF RECORD  
NEW LOCALLY APPROVED CERTIFICATE

Small Business Payroll Accounting      College: Norco/Moreno Valley/Riverside City

Upon completion of this certificate, students will be trained and able to perform the basic duties and responsibilities required of an entry level payroll accounting clerk.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Analyze, synthesize, and evaluate payroll principles as defined by Social Security Act and understand laws relating to the payment of wages and salaries.
- Analyze and solve problems associated with the calculation and reporting of payroll.
- Accurately apply accounting principles to computerized and manual payroll systems.

<u>Required Courses (6 units)</u>		<u>Units</u>
ACC-62	Payroll Accounting	3
and one of the following:		
ACC-1A	Principles of Accounting	3
ACC-55	Applied Accounting/Bookkeeping	3

ATTACHMENT E  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

AUDIO PRODUCTION NAS684/NCE684

COLLEGE: NORCO

The Audio Production program is designed to provide students with the knowledge and skills necessary for an entry-level job in the video gaming industry or recording industry. Students will gain foundational skills in both the creative and technical side of game and multimedia audio design as well as an overview of game and recording industries. Students are given the option to choose between two emphases (Game Audio or Recording) upon completion of core courses. Courses cover fundamental skills in music, computer programming, recording, game development and sound design. Upon program completion, students will be prepared to enter the field as a Sound Designer, Audio Director, Folio Artist, Audio Programmer or Producer. Classes are taught in state-of-the-art facilities with the latest versions of industry-standard software packages.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Understand the elements of game development and design including group working processes, game strategy, theory and gameplay.
- Diagram and describe the major elements of video gaming from its beginning through the present.
- Create multi-track MIDI and audio recordings utilizing editing techniques in Pro Tools.
- Assess and implement audio assets utilizing industry-standard software, hardware, game engines and audio engine middleware.
- Create an industry-standard portfolio containing audio samples from class projects.
- Demonstrate professional communication skills effectively with colleagues in a production project.

<u>Required Courses (26-29 units)</u>		<u>Units</u>
COM-9	Interpersonal Communication	3
MUC-3	Introduction to Pro Tools: MIDI and Audio Production	3
MUC-4	Intermediate Pro Tools: 110	3
MUS-65	Basic Musicianship	2
In addition, choose and complete courses from one emphasis below:		15-18

Game Audio Emphasis (18 units)

GAM-35	Introduction to Simulation & Game Development	3
GAM-44	Portfolio Production	2
GAM-50	Introduction to Game Programming	3
GAM-79D	Game Studio Production: Audio	4
MUC-5	Sound Design I	3
MUC-8	Composing Music for Video Games	3

Recording Emphasis (15 units)

MUC-1A	Beginning Performance Techniques for Studio Recording	2
MUC-1B	Intermediate Performance Techniques for Studio Recording	2
MUC-1C	Advanced Performance Techniques for Studio Recording	2
MUC-12	Live Sound Reinforcement	3
MUC-13	Recording Studio Workshop I	3
MUS-93	The Business of Music	3

Associate in Science Degree

The Associate in Science Degree in Dental Assisting will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT F  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

COMPUTER NUMERICAL CONTROL PROGRAMMING NAS655/NCE655

COLLEGE: NORCO

This program prepares individuals for an entry level career in computer numerical control programming. Computer control programmers and operators use computer numerically controlled (CNC) machines to cut and shape precision products, such as automobile, aviation, and machine parts. CNC machines operate by reading the code included in a computer-controlled module, which drives the machine tool and performs the functions of forming and shaping a part formerly done by machine operators. CNC machines include machining tools such as lathes, multi-axis spindles, milling machines, laser cutting machines, and wire electrical discharge machines. CNC machines cut away material from a solid block of metal or plastic—known as a workpiece—to form a finished part. Computer control programmers and operators normally produce large quantities of one part, although they may produce small batches or one-of-a-kind items. They use their knowledge of the working properties of metals and their skill with CNC programming to design and carry out the operations needed to make machined products that meet precise specifications.

CNC programmers—also referred to as *numerical tool and process control programmers*—develop the programs that run the machine tools. They review three-dimensional computer aided/automated design (CAD) blueprints of the part and determine the sequence of events that will be needed to make the part. This may involve calculating where to cut or bore into the workpiece, how fast to feed the metal into the machine, and how much metal to remove.

#### Certificate Program

##### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create a steam or stirling engine based on blueprints that involves parts using both the mill and the lathe.
- Create five-axis part drawing files using Computer Aided Manufacturing program such as Mastercam, numerical code files and Solid Works.
- Compose written assignments on occupation safety in general industry.
- Solve mathematical formulas by using unknowns and apply this knowledge to solve problems for the industry.
- Establish a systematic approach to recognizing the essential information given on a blueprint.

In addition to achieving the program learning outcomes for the Computer Numerical Control programming certificate, students who complete the Associate in Science Degree in Computer Numerical Control Programming (CNC) technology will demonstrate proficiency in general education student learning outcomes and proficiency in subject matter student learning outcomes.

<u>Required Courses (27 units)</u>		<u>Units</u>
ENE-30	Computer Aided Drafting (CAD)	3
ENE-42	SolidWorks I	3
ENE-51	Blueprint Reading	2
ENE-52	Geometric Dimensioning and Tolerancing	2
ENE-60	Math for Engineering Technology	3
MAN-35	Computer Aided Manufacturing-Mastercam	5
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-56	CNC Machine Set-up and Operation	4
MAN-57	CNC Program Writing	3

#### Associate in Science Degree

The Associate in Science Degree in Computer Numerical Control Programming will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT G  
PROGRAM OUTLINE OF RECORD  
CERTIFICATE MODIFICATION

COMPUTER AIDED PRODUCTION TECHNOLOGY NCE799

COLLEGE: NORCO

Computer control programmers and operators use computer numerically controlled (CNC) machines to produce a wide variety of products, from automobile engines to computer keyboards. The Computer-Aided Production Technology certificate teaches how parts are produced in industry using Computer Numerical Control Machines and Computer Aided Machine programming systems. Students completing this certificate are prepared for entry-level employment as a Machinist or as Machine setters, operators and tenders.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Create a steam or stirling engine that involves parts using both the mill and the lathe.
- Create a portfolio which may include printouts of Mastercam or other Computer Aided Manufacturing program part file drawings, numerical code files and operation sheets.
- Solve formulas by using unknowns.
- Establish a systematic approach to recognizing the essential information given on a blueprint.

Required Courses (14-16 units)

Units

ENE-51	Blueprint Reading	2
ENE-60	Math for Engineering Technology	3
MAN-55	Occupational Safety and Health Administration (OSHA) Standards for General Industry	2
MAN-56	CNC Machine Set-up and Operation	4
Electives	(Choose from list below)	3-5

Electives (3-5 units)

MAN-35	Computer Aided Manufacturing-Mastercam	5
MAN-57	CNC Program Writing	3
MAN-59	Computer-Aided Manufacturing-GibbsCAM	4

ATTACHMENT H  
PROGRAM OUTLINE OF RECORD  
CERTIFICATE MODIFICATION

JAZZ PERFORMANCE (R) CE852

COLLEGE: RIVERSIDE CITY

Prepares individuals for a career in music as jazz performers. Fulfills a portion of the Associate in Arts degree in Music.

Certificate Program

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Analyze, practice and interpret jazz and popular music chord symbols.
- Demonstrate the ability to analyze, learn, and perform standard jazz literature.
- Prepare a program, program notes or other materials related to the recital repertoire in cooperation with the instructor or recital coordinator.

Required Courses (17 units)	Units
MUS-25    Jazz Appreciation	3
MUS-36    Instrumental Chamber Ensembles (1 semester)	1.5
MUS-39    Intermediate Applied Music (2 semesters)	6
MUS-52    Recital Performance	.5
MUS-74    Jazz Proficiency	1
Jazz Improvisation and Theory (Choose from list below)	1
Performing Ensemble (Choose from list below)	4
<u>Jazz Improvisation and Theory (1 unit)</u>	
MUS-43A    Jazz Improvisation and Theory I	1
MUS-43B    Jazz Improvisation and Theory II	1
MUS-43C    Jazz Improvisation and Theory III	1
<u>Performing Ensembles (4 units)</u>	
MUS-33    Vocal Jazz Ensemble (2 semesters)	4
or	
MUS-44    Jazz Ensemble (2 semesters)	4



ATTACHMENT I  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

PHYSICIAN ASSISTANT MAS501/MCE501

COLLEGE: MORENO VALLEY

The Physician Assistant (PA) program prepares individuals academically, clinically and professionally to deliver health care with physician supervision. Physician Assistants are academically and clinically prepared to provide a wide variety of health care services to a diverse patient population. The skill set that all PAs must possess in order to competently fulfill the obligations of their job duties are: elicit a complete history-, perform a thorough physical assessment, understand the principals and practices of commonly perform surgical procedures and tasks, request and interpret diagnostic studies, understand the foundational concepts of preventive care, and therapeutic interventions. PAs are to demonstrate mastery of basic medical, clinical, behavioral and social sciences concepts in the clinical following supervised clinical experiences: family medicine, pediatrics, women's health, general surgery, psychiatry and behavioral medicine. PAs are to possess an understanding of health care policy and professional practice issues; and the delivery of health care services to patients in rural, urban, and underserved communities.

Here is a possible replacement for the paragraph below:

For further details about the requirements for eligibility into the Physician Assistant program, please visit the website at <http://www.mvc.edu/academicprograms/pa/applicationProcess.cfm> which includes a list of courses as well as grade point averages. A minimum of 3,000 hours of paid "hands-on" patient care experience in the stated disciplines of medicine, nursing or allied health is also required. In order to be considered for acceptance into the program, all paid hands-on clinical experience, and academic coursework must be verifiable.

Associate in Science Degree  
Program Learning Outcomes

Upon completion of the physician assistant program students should be able to:

- analyze etiologies, risk factors, underlying pathologic process, and epidemiology for adult and pediatric medical conditions
- analyze and synthesize the history, physical findings, and diagnostic studies to formulate a differential diagnosis
- identify and evaluate signs and symptoms and select and analyze appropriate diagnostic studies to determine the most likely diagnosis of a medical condition
- manage general medical and surgical conditions integrating knowledge about the indications, contraindications, side effects, interactions and adverse reactions of pharmacologic agents and other relevant treatment modalities
- utilize appropriate screening methods of disease processes in asymptomatic individuals to and discuss concepts of health promotion and disease prevention
- differentiate between the normal and abnormal anatomic, physiological, and diagnostic data and the relevance of the findings
- provide competent health care to patients with acute and chronic conditions
- provide culturally sensitive and culturally responsive health care to a diverse patient population and demonstrate caring and respectful behaviors when interacting with patients and their families
- develop informed decisions about diagnostic and therapeutic interventions based on patient information and preferences, up-to-date scientific evidence, and clinical judgment
- counsel and educate patients and their families on health care
- perform competent medical and surgical procedures considered essential in the area of practice
- create and sustain a therapeutic and ethically sound relationships with patients utilizing effective listening, nonverbal, verbal and writing skills to elicit and provide information
- collaborate effectively with physicians, other disciplinary team members, and professional groups to provide patient centered patient care
- demonstrate emotional resilience and stability, adaptability, flexibility and tolerance of ambiguity and anxiety

- demonstrate competent documentation concerning the patient care process for medical, legal, quality assurance and financial purposes
- integrate the legal and regulatory guidelines into the professional role of the physician assistant and show sensitivity and responsiveness to
- demonstrate respect, compassion and integrity for the patient, society, and the PA profession
- demonstrate knowledge of ethical principles pertaining to provision or withholding of clinical care
- establish, appraise, and integrate evidence from scientific studies related to the patients' health problem
- apply knowledge of study designs and statistical methods to the appraisal of clinical studies and other information on diagnostic and therapeutic effectiveness
- distinguish biases related to gender, culture, cognitive, emotional, and physical limitations in themselves and others
- utilize information technology and medical information to support patient care decisions and patient education and to provide efficient patient care
- demonstrate cost-effective health care and resource allocation that does not compromise quality of care.

Required Courses (103.5 units)		Units
PHT-1	Applied Clinical Skills	2
PHT-2	Medicine Science I	6.5
PHT-3	History and Physical Assessment I	4
PHT-4	Applied Clinical Skills II	4
PHT-5	Medicine Science II	6.5
PHT-6	History and Physical Assessment II	4
PHT-7	Medical Pharmacology	4
PHT-8	Applied Clinical Skills III	3
PHT-9	Medicine Science III	6.5
PHT-10	Clinical Nutrition	3
PHT-11	Internal Medicine I	6
PHT-12	Internal Medicine II	6
PHT-13	General Surgery	4
PHT-14	Surgery II	6
PHT-15	Pediatrics	6
PHT-16	Obstetrics/Gynecology	6
PHT-17	Family Practice	6
PHT-18	Psychiatry/Mental Health	4
PHT-19	Emergency Medicine	4
PHT-20	Medical Genetics	3
PHT-21A	Neurosurgery (Elective)	5
PHT-21B	Advanced Mental Health	5
PHT-21C	Geriatrics (Elective)	5
PHT-21D	Hospitalist (Elective)	5
PHT-22A	Anatomy, Physiology and Pathophysiology I	3
PHT-22B	Anatomy, Physiology and Pathophysiology II	3

#### Associate in Science Degree

The Associate in Science Degree in Dental Assisting will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

ATTACHMENT J  
PROGRAM OUTLINE OF RECORD  
DEGREE/CERTIFICATE MODIFICATION

Associate in Arts in Sociology for Transfer (CSUGE) AA695 (IGETC) AA696 College: Riverside City  
The Associate in Arts in Sociology for Transfer degree is designed to prepare the student for transfer to four-year institutions of higher education and specifically intended to satisfy the lower division requirements for the Baccalaureate Degree in Sociology at a California State University. It will also provide the student with a sufficient academic basis from which to pursue a career in the social science professions. The student will be afforded the opportunity to study the nature of the human affinity for aggregation and the complexities of societal organization. The breadth of Sociology will be examined to include the historical and contemporary theory and research as the basis from which to gain an in-depth awareness and understanding of the world in which we live.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate an awareness and understanding of the historical and contemporary theoretical frameworks that form the basis of Sociological study.
- Demonstrate the utility of past and present sociological research and the research methodologies that form the basis of sociological inquiry.
- Demonstrate the ability to be academically proficient in at least two specific areas of sociological emphasis, i.e., Marriage and Family, Race/Ethnicity, Culture, Crime and Deviance, Social Problems.
- Demonstrate an understanding of the basic principles for at least one of the social sciences beyond Sociology, i.e., Anthropology or Psychology.

Required Courses (18-19 units)	Units
SOC-1/1H Introduction to Sociology	3
Electives from Group A	6-7
Electives from Group B	6
Electives from Group C	3
<hr/>	
Electives Group A (6-7 units)	
SOC-2 American Social Problems	3
SOC-25 Introduction to the Sociology of Sex and Gender	3
MAT-12/12H Statistics	4
SOC-50 Introduction to Social Research Methods	3
<hr/>	
Electives Group B (6 units)	
SOC-10 Race and Ethnic Relations	3
SOC-12 Marriage Family Relations	3
SOC-20 Introduction to Criminology	3
<hr/>	
Electives Group C (3 units)	
SOC-3 Social Inequality	3
SOC-15 Women in American Society	3
ANT-2 Cultural Anthropology	3
PSY-1 General Psychology	3
PSY-8 Introduction to Social Psychology	3

Associate in Arts for Transfer Degree

The Associate in Arts in Sociology for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development.)



## Agenda Item (VIII-C-1)

Meeting	4/15/2014 - Regular
Agenda Item	Committee - Planning and Operations (VIII-C-1)
Subject	Agreement for Purchase of Modular Structures with the Riverside County Superintendent of Schools
College/District	Norco
Funding	Title III STEM Grant
Recommended Action	It is recommended the Board of Trustees approve the agreement for the purchase of modular structures with Riverside County Superintendent of Schools (RCOE)

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### Background Narrative:

In August 2013, Riverside County Office of Education (RCOE) relocated their preschool/Headstart programs from their site at Norco College to a new location in the city of Riverside. In lieu of removing the portable buildings, the Riverside County Superintendent of Schools has offered to sell one of the portables to the District for \$1,000 and transfer title of the additional modular to the District.

The two modular buildings consist of one 40X48 and one 72X40 structures. The college recommends utilizing these portable buildings for STEM classrooms and STEM related activities. The cost to renovate and convert these buildings for STEM use will be covered by the existing Title III STEM Grant.

Prepared By: Paul Parnell, President, Norco College  
Beth Gomez, Vice President, Business Services (Norco)

### Attachments:

[Agreement with Riverside County Supt of Schools](#)

AGREEMENT BETWEEN RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS  
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT  
FOR SALE AND TRANSFER OF HEAD START PORTABLES

This Agreement is between the Riverside County Superintendent of Schools (“Superintendent”) and the Riverside Community College District, on Behalf of Norco College (“Norco College”) for the sale and transfer of the Head Start portables which were part of the prior contract between the parties regarding the Head Start program (C1003412).

Superintendent has moved its Head Start program from its previous location at Norco College to a new location in the city of Riverside. Since Superintendent has no further need for the two portables that housed the Head Start program at Norco College, the Parties agree as follows:

1. Portable A - Superintendent will take steps to transfer title of Portable A to Norco College by March \_\_, 2014. Norco College will accept the portable in “AS IS” condition. Portable A is identified on the attached Exhibit A.
2. Portable B – Superintendent has obtained permission from the Head Start authorities in San Francisco, CA to sell Portable B to Norco College. The price of Portable B will be \$1,000.00 and will be paid in full within 15 days of receipt of evidence of transfer of title for the portable to the Norco College. Norco College will purchase the portable in “AS IS” condition. Said sale is to be completed by March \_\_, 2014.
3. Shade Structure – The shade structure currently in place in the playground area is to remain in place and will become the property of Norco College. Norco College accepts the shade structure in “AS IS” condition.
4. Superintendent to provide Norco College with all original blueprints/drawings for both portables, including any changes made since the portables were put in place. Norco College to receive these drawings no later than April \_\_, 2014.

In the event that any of the items listed above cannot be accomplished by the dates specified, the parties will revisit the issues and come to an agreement on how they want to proceed.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
On Behalf of Norco College

By: \_\_\_\_\_  
Paul Parnell, President

Dated: \_\_\_\_\_

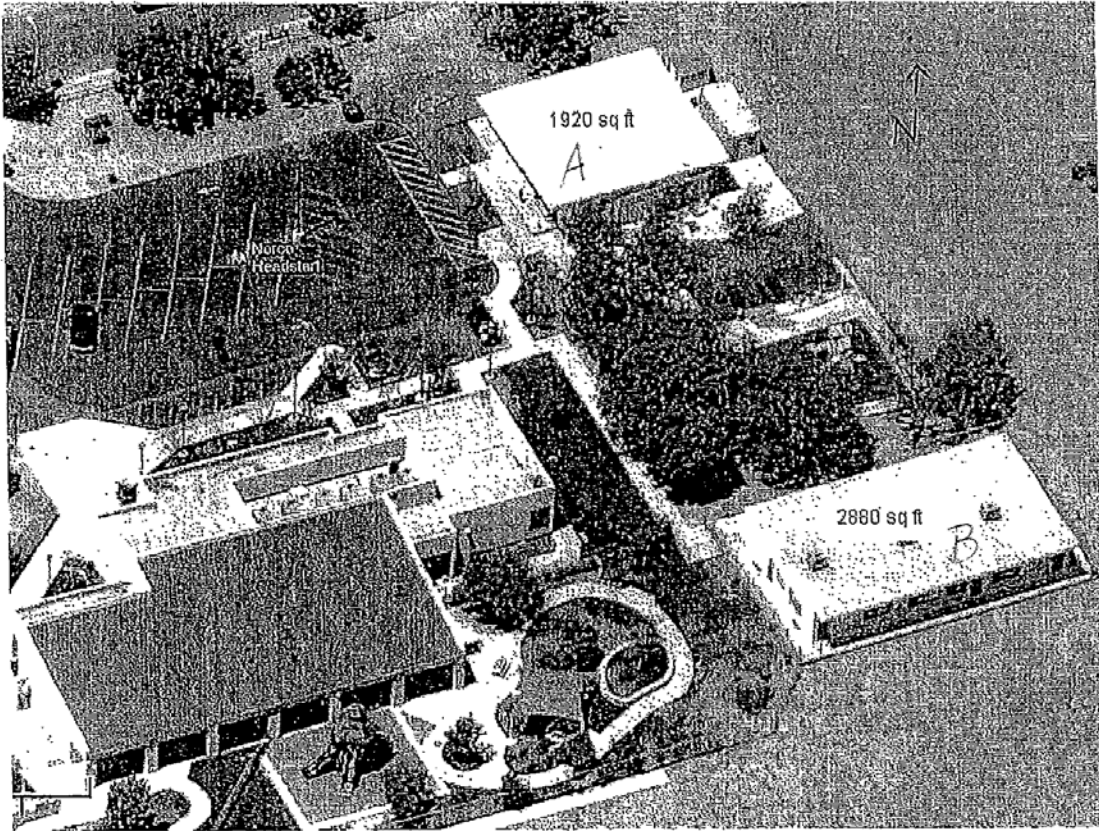
RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS

By: \_\_\_\_\_  
Diana Walsh Reuss

Dated: \_\_\_\_\_

ATTACHMENT A

RCC NORCO HEAD START  
PORTABLE A (1920 sq ft)  
PORTABLE B (2880 sq ft)





## Agenda Item (VIII-E-1)

Meeting	4/15/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Pre-qualification List of Firms for Inspection Services/Inspector of Record (IOR)
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the following nine (9) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Stephen Payte DSA Inspections, Inc.; 2) Consulting & Inspection Services, LLC; 3) LCC3 Construction Services, Inc.; 4) The Vinewood Company, LLC; 5) Inland Inspections & Consulting; 6) TYR, Inc.; 7) Knowland Construction Services; 8) Blue Coast Consulting; and 9) Independent Construction Inspection.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Inspection Services/Inspector of Record (IOR). Fourteen (14) responses were received from various companies.

On February 27 & 28, 2014, all fourteen (14) firms were screened by a panel, consisting of the Chief of Staff & Facilities Development, the Facilities Development Director, a Purchasing Specialist, and the District Facilities Consultant. After presentations and discussion, the screening committee recommends that the nine (9) firms listed below for Inspections Services/Inspector of Record (IOR) be included in a pre-qualification list for District projects, recognized by the Board of Trustees. The District will use pre-qualification lists and re-qualify on an as-needed basis; or at least every five years. Individual contracts reflecting their assignments will be brought forward for Board approval prior to commencement of work on a project.

Stephen Payte DSA Inspections, Inc.  
Consulting & Inspection Services, LLC  
LCC3 Construction Services, Inc.  
The Vinewood Company, LLC  
Inland Inspections & Consulting  
TYR, Inc.  
Knowland Construction Services  
Blue Coast Consulting  
Independent Construction Inspection

Prepared By: Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:

[Firm List for Inspection Services](#)

<b>GEOTECHNICAL ENGINEER SERVICES</b>	
<b>FIRM NAME</b>	<b>CORPORATE OFFICE LOCATION</b>
Stephen Payte DSA Inspections, Inc.	Pasadena
Consulting & Inspection Services, LLC	Temecula
LCC3 Construction Services, Inc.	Ontario
The Vinewood Company, LLC	La Verne
Inland Inspections & Consulting	Riverside
TYR, Inc.	Long Beach
Knowland Construction Services	Rancho Palos Verdes
Blue Coast Consulting	Del Mar
Independent Construction Inspection	Norco





## Agenda Item (VIII-E-2)

Meeting	4/15/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-2)
Subject	Pre-qualification List of Firms for Geotechnical Engineering Services
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the following eleven (11) firms for eligibility for hire on an individual basis as needed to execute projects: 1) Koury Engineering & Testing, Inc.; 2) Group Delta Consultants, Inc.; 3) Ninyo and Moore; 4) Leighton Consulting, Inc.; 5) Inland Foundation Engineering, Inc.; 6) GeoTek, Inc.; 7) CHJ Consultants; 8) MTGL, Inc.; 9) Geocon West, Inc.; 10) Converse Consultants; and 11) United Inspection and Testing.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Geotechnical Engineering Services. Fourteen (14) responses were originally received from various companies. Two firms later declined the invitation to interview.

On March 7, 2014, the remaining twelve (12) firms were screened by a panel, consisting of the Chief of Staff & Facilities Development, the Facilities Development Director, a Purchasing Specialist, and the District Facilities Consultant. After presentations and discussion, the screening committee recommends that the eleven (11) firms listed below for Geotechnical Engineering Services be included in a pre-qualification list for District projects, recognized by the Board of Trustees. The District will use pre-qualification lists and re-qualify on an as-needed basis; or at least every five years. Individual contracts reflecting their assignments will be brought forward for Board approval prior to commencement of work on a project.

Koury Engineering & Testing, Inc.  
Group Delta Consultants, Inc.  
Ninyo & Moore  
Leighton Consulting, Inc.  
Inland Foundation Engineering, Inc.  
GeoTek, Inc.  
CHJ Consultants  
MTGL, Inc.  
Geocon West, Inc.  
Converse Consultants  
United Inspection & Testing

Prepared By: Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:

[Firm List for Geotechnical Engineering Services](#)

<b>GEOTECHNICAL ENGINEER SERVICES</b>	
<b>FIRM NAME</b>	<b>CORPORATE OFFICE LOCATION</b>
Koury Engineering & Testing, Inc.	Chino
Group Delta Consultants, Inc.	Ontario
Ninyo & Moore	Rancho Cucamonga
Leighton Consulting, Inc.	Rancho Cucamonga
Inland Foundation Engineering, Inc.	San Jacinto
GeoTek, Inc.	Corona
CHJ Consultants	Colton
MTGL, Inc.	Riverside
Geocon West, Inc.	Murrieta
Converse Consultants	Redlands
United Inspection & Testing	Moreno Valley



## Agenda Item (VIII-E-3)

Meeting	4/15/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-3)
Subject	Firm Selection and Special Inspection and Materials Testing Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure with River City Testing
College/District	District
Funding	College and District Allocated Measure C Funds/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) the selection of River City Testing for Special Inspection and Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with River City Testing in the amount of \$192,154 for the CAA/DO project; and 3) agreement in the total amount of \$499,047 for the CSA and Parking Structure project.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Special Inspection & Materials Testing Services. Fifteen (15) responses were received from various companies. On March 18, 2014, ten (10) firms were brought forward for the Board of Trustees approval for District projects.

At this time, it is requested that the Board of Trustees approve the selection of River City Testing for Special Inspection & Materials Testing Services for the Culinary Arts Academy/District Office Building (CAA/DO), the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts (CSA) Building, and Parking Structure projects. It is also requested that the Board of Trustees approve the agreements with River City Testing in the amount of \$192,154 for the CAA/DO project, \$499,047 for the CSA and Parking Structure project. Costs for the requested agreements are within the original project budgets approved by the Board of Trustees.

Prepared By: Irving Hendrick, Acting Chancellor

Aaron Brown, Vice Chancellor, Business and Financial Services  
Wolde-Ab Isaac, Interim President, Riverside  
Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:

[Agreement\\_CAA-DO\\_River City Testing\\_r1](#)  
[Agreement\\_CSA-Parking Structure\\_River City Testing\\_r1](#)

**AGREEMENT BETWEEN**  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**

**And**

**RIVER CITY TESTING**

THIS AGREEMENT is made and entered into on the 16<sup>th</sup> day of April, 2014, by and between RIVER CITY TESTING hereinafter referred to as “Consultant” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the “District.”

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant’s office(s), and on site at Riverside Community College District’s 3801 Market Street, Riverside, CA 92501 location.
3. The services rendered by the Consultant are subject to review by the Chief of Staff and Facilities Development or her designee.
4. The term of this agreement shall be from April 16<sup>th</sup>, 2014, to the estimated completion date of June 16<sup>th</sup>, 2016, with the provision that the Vice Chancellor of Business and Financial Services or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$192,154 including reimbursable expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Chief of Staff and Facilities Development, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by the Chief of Staff and Facilities Development.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District’s sole risk, and provided further, that Consultant shall be indemnified and defended

against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Chief of Staff and Facilities Development, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain insurance coverage as follows:

Comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract, in the amount of \$1,000,000 per person and \$3,000,000 per occurrence;

Professional liability/errors and omission insurance in the amount of \$1,000,000; and

Workers' Compensation insurance in accordance with the laws of the State of California.

Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Contractor shall provide District with the required Certificate of Insurance within 10 days of signing this Agreement.

11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Consultant understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District. Any and all local, state or federal taxes that would be associated with the payment under this Agreement is to be paid solely by Consultant.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

River City Testing

Riverside Community College District

---

Robert E. Schumacher  
Director of Operations  
7338 Sycamore Canyon Blvd.  
Suite 4  
Riverside, CA 92508

---

Aaron S. Brown  
Vice Chancellor  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit I



# River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508  
(951) 697-0800 ~ fax (951) 697-5744

January 28, 2014

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Culinary Arts/District Office Building  
DSA Application Number 04-112789/File Number 33-C1  
DSA Special Inspections and Testing

Pursuant to your request, I am providing this estimate for the referenced services. This estimate is based on a review of plans (not DSA-approved) provided Tilden-Coil Constructors. We were provided with a preliminary schedule.

Our estimated fees are provided on the attached Fee Schedule. I have also attached our general Schedule of Fees for reference should any other services be required.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

Robert E. Schumacher  
Director of Operations

attachments



**FEE SCHEDULE\***  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**RIVERSIDE CITY COLLEGE CULINARY ARTS/DISTRICT OFFICE BUILDING**

Engineer:	10 hours @ \$135.00 per hour**	\$ 1,350.00
Soils Technician:	120 hours @ \$75.00 per hour	\$ 9,000.00
Special Inspector Batch Plant/Concrete:	122 hours @ \$76.50 per hour	\$ 9,333.00
Special Inspector Fireproofing:	72 hours @ \$76.50 per hour	\$ 5,508.00
Special Inspector Load Test:	40 hours @ \$87.50 per hour	\$ 3,500.00
Special Inspector Rebar Sample:	32 hours @ \$76.50 per hour	\$ 2,448.00
Special Inspector Visual Welding Field:	912 hours @ \$76.50 per hour	\$ 69,768.00
Special Inspector Visual Welding Shop:	800 hours @ \$76.50 per hour	\$ 61,200.00
Ultrasonic Testing:	140 hours @ \$91.50 per hour	\$ 12,810.00
Soil Maximum Density Test:	2 tests @ \$110.00 per test	\$ 220.00
Sand Equivalent Test:	2 tests @ \$75.00 per test	\$ 150.00
Sieve Analysis Test:	2 tests @ \$70.00 per test	\$ 140.00
Calcium Chloride Test:	15 tests @ \$150.00 per test	\$ 2,250.00
Mix Design Review:	5 mixes @ \$110.00 per mix	\$ 550.00
Concrete Compression Test (114 sets of 4):	156 tests @ \$18.50 per test***	\$ 2,886.00
Fireproofing Density Test:	6 tests @ \$35.00 per test	\$ 210.00
High Strength Bolt Conformance Set:	8 sets @ \$100.00 per set	\$ 800.00
Rebar Bend Test (up to #8):	16 tests @ \$33.00 per test	\$ 528.00
Rebar Bend Test (over #8):	4 tests @ \$45.00 per test	\$ 180.00
Rebar Tensile Test (up to #8):	16 tests @ \$28.00 per test	\$ 448.00
Rebar Tensile Test (over #8):	4 tests @ \$50.00 per test	\$ 200.00
Ground Rod Test:	2 tests @ \$100.00 per test	\$ 200.00
Deliver Samples to Testing Lab:	30 trips @ \$42.50 per trip	\$ 1,275.00
DSA Inspection Card Updates:	7 updates @ \$100.00 each	\$ 700.00
One DSA-291 Laboratory Verified Report:		\$ 1,000.00
One DSA-293 Laboratory Verified Report:		\$ 1,000.00
Contingency for July 1, 2014, Prevailing Wage Rate Increase:		\$ 4,500.00
<b>ESTIMATED TOTAL:</b>		<b>\$192,154.00</b>

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase. Our hours are estimated with the understanding that this project and the Parking Structure will be constructed simultaneously as the two projects share the same DSA Application Number.

\*\*Hours required due to DSA's newly required Inspection Card process.

\*\*\*If hold sample does not require testing we will only bill \$10.00 per hold sample for disposal fee.

**NOTE REGARDING OVERTIME RATES:**

Normal hours:	eight hours Monday-Friday
Overtime hours (1.5 X):	first 4 overtime hours Monday-Friday and first 12 hours on Saturday
Double-time hours (2 X):	all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Prices include all required equipment, supervision, and reporting costs. If any work is required to be added by an outside consultant, we will bill our cost plus 10%. All invoices are due within 30 days. Interest in the amount of ½% per month will be added to all past-due amounts.



**SCHEDULE OF FEES FOR LABORATORY TESTING  
 RIVERSIDE CITY COLLEGE CULINARY ARTS AND DISTRICT OFFICE BUILDING  
 EFFECTIVE THROUGH JUNE 30, 2014\*  
 Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits D 4318	\$125	Compression Test 8x12 Cylinder C 39	\$18.50
California Bearing Ration	\$400	Concrete Mix Design Review	\$110
Chloride and Sulfate Content	\$110	Concrete Mix Design Review (trial batch)	\$650
Consolidation D 2435	\$ 60	Concrete Core Compression Test C 42	\$ 35
Direct Shear – Undisturbed D 3080	\$230	Flexural Test C 78	\$ 50
Direct Shear – Remolded D 3080	\$250	Flexural Test C 293	\$ 50
Durability Index CT 229	\$150	Flexural Test CT 523	\$ 50
Expansion Index D 4829	\$150	Gunite/Shotcrete Samples (3 cores)	\$200
Expansion Potential (Method A) D 4548	\$135	Splitting Tensile Strength	\$ 75
Expansive Pressure (Method C) D 4548	\$135		
Geofabric Tensile and Elongation Test D 4632	\$150	<b>Reinforcing and Structural Steel</b>	
Permeability D 2434	\$200	Fireproofing Density Test UBC 7-6	\$ 35
pH and Resistivity CT 643	\$150	Hardness Test, Rockwell A 370	\$ 30
Proctor Density D 1557	\$110	High Strength Bolt, Nut, & Washer Conformance A 325	\$100
R-Value D 2844	\$225	Chemical Analysis A-36, A-615	\$110
Sand Equivalent D 2419	\$ 75	Reinforcing Steel Tensile (up to #11) A 615, A 706	\$ 33
Sieve Analysis D 422	\$ 70	Reinforcing Steel Bend (up to #11) A 615, A 706	\$ 28
Sieve Analysis D 1140	\$100	Structural Steel Tensile (excluding machining) A 370	\$ 50
Specific Gravity D 854	\$ 75	Welded Reinforcing Steel Tensile (up to #11 bars)	\$ 50
Corrosivity	\$150		
		<b>Asphalt Concrete</b>	
<b>Roofing</b>		Mix Design Review (Job Spec)	\$110
Built-up Roof cut-out samples	\$165	Extraction/Gradation D 2172, CT 310	\$200
Roofing Tile Absorption (set of 5) UBC 15-5	\$150	Hveem Stability and Unit Weight CT 368	\$180
Roofing Tile Strength Test (set of 5) UBC 15-5	\$150	Marshall Stability, Flow and Unit Weight T 245	\$200
		Maximum Theoretical Unit Weight D 2041	\$125
<b>Masonry</b>		Swell CT 305	\$185
Concrete Block Compression Test C 140	\$ 50	Unit Weight (sample or core) D 2728	\$ 75
Concrete Block Linear Shrinkage C 428	\$100		
Concrete Block Unit Weight and Absorption C 140	\$ 50	<b>Aggregates</b>	
Concrete Block Conformance Package C 90	\$300	Absorption C 127, C 128	\$ 30
Masonry Grout 3x3x6 Prism Compression UBC 21-18	\$18.50	Durability CT 229	\$120
Masonry Mortar 2x4 Cylinder Compression UBC 21-18	\$18.50	Sand Equivalent CT 217	\$ 75
Masonry Core Compression Test CBC	\$ 25	Sieve Analysis C 138	\$ 90
Masonry Core Shear Test CBC	\$ 45	Specific Gravity Coarse C 127	\$ 60
Masonry Prism half size Compression	\$125	Specific Gravity Fine C 128	\$ 70
Grout or Mortar Mix Design Review	\$110		
Veneer Adhesion Test	\$155	<b>Miscellaneous</b>	
Grade BD Anchor Test	\$275	Ground Rod Test <i>per test</i>	\$ 100
		Disposal of Hold Sample <i>per sample</i>	\$10
		Pick up and deliver samples <i>per trip</i>	\$42.50
		Mileage (as required) <i>per mile</i>	\$ .60
		DSA Interim Lab Affidavit (Card Update) <i>per update</i>	\$ 100
		DSA Final Lab Affidavit	Per Quote

**HOURLY CHARGES FOR PERSONNEL**

Special Inspector Batch Plant	\$ 76.50
Special Inspector Concrete	\$ 76.50
Special Inspector Fireproofing	\$ 76.50
Special Inspector Load Testing	\$ 86.50
Special Inspector Masonry	\$ 76.50
Special Inspector Pachometer	\$ 86.50
Special Inspector Rebar Sample	\$ 76.50
Special Inspector Structural Steel and Welding	\$ 76.50
NDE (Ultrasonic Testing and Magnetic Particle Testing)	\$ 90.50
Soils Technician	\$ 75.50
Extracting Core Samples	\$127.50
Engineer (upon request)	\$135.00

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.

**Prices include all required equipment, supervision, and reporting costs.**

**AGREEMENT BETWEEN**  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**

**And**

**RIVER CITY TESTING**

THIS AGREEMENT is made and entered into on the 16<sup>th</sup> day of April, 2014, by and between RIVER CITY TESTING hereinafter referred to as “Consultant” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as the “District.”

The parties hereto mutually agree as follows:

1. Scope of services: Reference Exhibit I, attached.
2. The services outlined in Paragraph 1 will primarily be conducted at Consultant’s office(s), and on site at Riverside Community College District’s 3902 University Avenue, Riverside, CA 92501 location.
3. The services rendered by the Consultant are subject to review by the Chief of Staff and Facilities Development or her designee.
4. The term of this agreement shall be from April 16<sup>th</sup>, 2014, to the estimated completion date of June 16<sup>th</sup>, 2016, with the provision that the Vice Chancellor of Business and Financial Services or his designee may extend the date without a formal amendment to this agreement with the consent of the Consultant.
5. Payment in consideration of this agreement shall not exceed \$499,047 including reimbursable expenses. Invoice for services will be submitted every month for the portion of services completed on a percentage basis. Payments will be made as authorized by the Chief of Staff and Facilities Development, and delivered by U.S. Mail. The final payment shall not be paid until all of the services, specified in Paragraph 1, have been satisfactorily completed, as determined by the Chief of Staff and Facilities Development.
6. All data prepared by Consultant hereunder specific only to this project, such as plans, drawings, tracings, quantities, specifications, proposals, sketches, magnetic media, computer software or other programming, diagrams, and calculations shall become the property of District upon completion of the Services and Scope of Work described in this Agreement, except that the Consultant shall have the right to retain copies of all such data for Consultant records. District shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this Agreement shall be at District’s sole risk, and provided further, that Consultant shall be indemnified and defended

against any damages resulting from such use. In the event the Consultant, following the termination of this Agreement, desires to use any such data, Consultant shall make the request in writing through the office of the Chief of Staff and Facilities Development, who will obtain approval from the Board of Trustees before releasing the information requested.

7. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this Agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of District, be used by Consultant for any purpose other than the performance of the Services or Scope of Work hereunder, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or Scope of Work hereunder.
8. Consultant shall indemnify and hold the District, its Trustees, officers, agents, employees and independent contractors or consultants free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon adjudicated any negligence, recklessness, or willful misconduct of Consultant, its employees, agents or assigns, arising out of, pertaining to, or relating to the performance of Consultant services under this Agreement. Consultant shall defend, at its expense, including without limitation, attorneys fees (attorney to be selected by District), District, its Trustees, officers, agents, employees and independent contractors or consultants, in any legal actions based upon such actual negligence, recklessness or willful misconduct and only in proportion thereto. The obligations to indemnify and hold District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligence, recklessness or willful misconduct are fully and finally barred by the applicable statute of limitations.
9. District shall indemnify and hold Consultant, its officers, agents, and employees free and harmless from any claim of damage, liability, injury, death, expense or loss whatsoever based upon any adjudicated negligence, recklessness, or willful misconduct of the District, its employees, agents, independent contractors, consultants or assigns, arising out of, pertaining to or relating to the District's actions in the matter of this contract and District shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Consultant), Consultant, its officers and employees in any legal actions based upon such actual negligence, recklessness, or willful misconduct and only in proportion thereto. The obligations to indemnify and hold Consultant free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such actual negligent acts are fully and finally barred by the applicable statute of limitations.

10. Consultant shall procure and maintain insurance coverage as follows:

Comprehensive general liability insurance coverage that shall protect District from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from Consultant's activities as well as District's activities under this contract, in the amount of \$1,000,000 per person and \$3,000,000 per occurrence;

Professional liability/errors and omission insurance in the amount of \$1,000,000; and

Workers' Compensation insurance in accordance with the laws of the State of California.

Such insurance shall name District as an additional insured with respect to this agreement and the obligations of District hereunder. Contractor shall provide District with the required Certificate of Insurance within 10 days of signing this Agreement.

11. District may terminate this Agreement for convenience at any time upon written notice to Consultant, in which case District will pay Consultant in full for all services performed and all expenses incurred under this Agreement up to and including the effective date of termination. In ascertaining the services actually rendered to the date of termination, consideration will be given to both completed Work and Work in progress, whether delivered to District or in the possession of the Consultant, and to authorize Reimbursable Expenses. No other compensation will be payable for anticipated profit on unperformed services.
12. Consultant shall not discriminate against any person in the provision of services, or employment of persons on the basis of ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law. Consultant understands that harassment of any student or employee of Riverside Community College District with regard to ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of Section 422.6 of the California Penal Code, or any other status protected by law is strictly prohibited.

13. Consultant is an independent contractor and no employer-employee relationship exists between Consultant and District. Any and all local, state or federal taxes that would be associated with the payment under this Agreement is to be paid solely by Consultant.
14. Neither this Agreement, nor any duties or obligations under this Agreement may be assigned by either party without the prior written consent of the other party.
15. The parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, have been made by anyone acting on behalf of either party, which is not stated herein. Any other agreement or statement of promises, not contained in this Agreement, shall not be valid or binding. Any modification of this Agreement will be effective only if it is in writing and signed by the party to be charged.
16. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

River City Testing

Riverside Community College District

---

Robert E. Schumacher  
Director of Operations  
7338 Sycamore Canyon Blvd.  
Suite 4  
Riverside, CA 92508

---

Aaron S. Brown  
Vice Chancellor  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Exhibit I



# River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508  
(951) 697-0800 ~ fax (951) 697-5744

January 28, 2014

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Coil School for the Arts  
DSA Application Number 04-112917/File Number 33-C1  
DSA Special Inspections and Testing

Pursuant to your request, I am providing this proposal for the referenced services. This proposal is based on a review of plans, not DSA-approved. We were provided with a preliminary schedule.

Our estimated fees are provided on the attached Fee Schedule. I have also attached our general Schedule of Fees for reference should any other services be required.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Schumacher', is written over a light blue rectangular background.

Robert E. Schumacher  
Director of Operations

attachments



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 COIL SCHOOL FOR THE ARTS**

Engineer:	20 hours @ \$135.00 per hour**	\$ 2,700.00
Soils Technician Engineered Fill:	220 hours @ \$75.00 per hour	\$ 16,500.00
Special Inspector Batch Plant/Concrete:	130 hours @ \$76.50 per hour	\$ 9,945.00
Special Inspector Load Test:	40 hours @ \$87.50 per hour	\$ 3,500.00
Special Inspector Masonry:	960 hours @ \$76.50 per hour	\$ 73,440.00
Special Inspector Rebar Sample:	56 hours @ \$76.50 per hour	\$ 4,284.00
Special Inspector Visual Welding Field:	720 hours @ \$76.50 per hour	\$ 55,080.00
Special Inspector Visual Welding Shop:	800 hours @ \$76.50 per hour	\$ 61,200.00
Extract Core Samples:	24 hours @ 127.50 per hour	\$ 3,060.00
Ultrasonic Testing:	40 hours @ \$91.50 per hour	\$ 3,660.00
Ground Rod Testing:	3 tests @ \$100.00 per test	\$ 300.00
Soil Maximum Density Test:	4 tests @ \$110.00 per test	\$ 440.00
Sand Equivalent Test:	2 tests @ \$75.00 per test	\$ 150.00
Sieve Analysis Test:	2 tests @ \$70.00 per test	\$ 140.00
Mix Design Review:	4 mixes @ \$110.00 per mix	\$ 440.00
Concrete Compression Test (51 sets of 4):	204 tests @ \$18.50 per test***	\$ 3,774.00
Concrete Block Conformance Package:	4 tests @ \$300.00 per set	\$ 1,200.00
Masonry Grout Compression Test (15 sets of 4):	60 tests @ \$18.50 per test	\$ 1,110.00
Masonry Mortar Compression Test (42 sets of 3):	126 tests @ \$18.50 per test	\$ 2,331.00
Masonry Core Compression Test:	6 tests @ \$25.00 per test	\$ 150.00
Masonry Shear Test:	6 tests @ \$45.00 per test	\$ 270.00
Fireproofing Density Test:	6 tests @ \$35.00 per test	\$ 210.00
High Strength Bolt Conformance test:	8 sets @ \$100.00 per set	\$ 800.00
Rebar Bend Test:	35 tests @ \$28.00 per test	\$ 980.00
Rebar Tensile Test:	35 tests @ \$33.00 per test	\$ 1,155.00
Deliver Samples to Testing Lab:	40 trips @ \$42.50 per trip	\$ 1,700.00
DSA Inspection Card Updates:	7 updates @ \$100.00 each	\$ 700.00
One DSA-291 Final Laboratory Affidavit:		\$ 650.00
One DSA-293 Final Geotechnical Affidavit:		\$ 1,000.00
Contingency for July 1, 2014, Prevailing Wage Rate Increase:		<u>\$ 5,000.00</u>
<b>ESTIMATED TOTAL:</b>		<b>\$255,869.00</b>

\*Hourly Rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.

\*\*Hours required due to DSA's newly required Inspection Card process.

\*\*\*If hold sample does not require testing we will only bill \$10.00 per hold sample for disposal fee.

**NOTE REGARDING OVERTIME RATES:**

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1.5 X): first 4 overtime hours Monday-Friday and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Prices include all required equipment, supervision, and reporting costs. All invoices are due within 30 days.

Interest in the amount of ½% per month will be added to all past-due amounts.

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.



**SCHEDULE OF FEES FOR LABORATORY TESTING  
 COIL SCHOOL FOR THE ARTS  
 EFFECTIVE THROUGH JUNE 30, 2014**

**Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits D 4318	\$125	Compression Test 6x12 Cylinder C 39	\$18.50
California Bearing Ration	\$400	Concrete Mix Design Review	\$110
Chloride and Sulfate Content	\$110	Concrete Mix Design Review (trial batch)	\$650
Consolidation D 2435	\$ 60	Concrete Core Compression Test C 42	\$ 35
Direct Shear – Undisturbed D 3080	\$230	Flexural Test C 78	\$ 50
Direct Shear – Remolded D 3080	\$250	Flexural Test C 293	\$ 50
Durability Index CT 229	\$150	Flexural Test CT 523	\$ 50
Expansion Index D 4829	\$150	Gunite/Shotcrete Samples (3 cores)	\$200
Expansion Potential (Method A) D 4548	\$135	Splitting Tensile Strength	\$ 75
Expansive Pressure (Method C) D 4548	\$135		
Geofabric Tensile and Elongation Test D 4632	\$150	<b>Reinforcing and Structural Steel</b>	
Permeability D 2434	\$200	Fireproofing Density Test UBC 7-6	\$ 35
pH and Resistivity CT 643	\$150	Hardness Test, Rockwell A 370	\$ 30
Proctor Density D 1557	\$110	High Strength Bolt, Nut, & Washer Conformance A 325	\$100
R-Value D 2844	\$225	Chemical Analysis A-36, A-615	\$110
Sand Equivalent D 2419	\$ 75	Reinforcing Steel Tensile (up to #11) A 615, A 706	\$ 33
Sieve Analysis D 422	\$ 70	Reinforcing Steel Bend (up to #11) A 615, A 706	\$ 29
Sieve Analysis D 1140	\$100	Structural Steel Tensile (excluding machining) A 370	\$ 50
Specific Gravity D 854	\$ 75	Welded Reinforcing Steel Tensile (up to #11 bars)	\$ 50
Corrosivity	\$150		
		<b>Asphalt Concrete</b>	
<b>Roofing</b>		Mix Design Review (Job Spec)	\$110
Built-up Roof cut-out samples	\$165	Extraction/Gradation D 2172, CT 310	\$200
Roofing Tile Absorption (set of 5) UBC 15-5	\$150	Hveem Stability and Unit Weight CT 366	\$180
Roofing Tile Strength Test (set of 5) UBC 15-5	\$150	Marshall Stability, Flow and Unit Weight T 245	\$200
		Maximum Theoretical Unit Weight D 2041	\$125
<b>Masonry</b>		Swell CT 305	\$165
Concrete Block Compression Test C 140	\$ 50	Unit Weight (sample or core) D 2728	\$ 75
Concrete Block Linear Shrinkage C 428	\$100		
Concrete Block Unit Weight and Absorption C 140	\$ 50	<b>Aggregates</b>	
Concrete Block Conformance Package C 90	\$300	Absorption C 127, C 128	\$ 30
Masonry Grout 3x3x6 Prism Compression UBC 21-18	\$18.50	Durability CT 229	\$120
Masonry Mortar 2x4 Cylinder Compression UBC 21-18	\$18.50	Sand Equivalent CT 217	\$ 75
Masonry Core Compression Test CBC	\$ 25	Sieve Analysis C 136	\$ 90
Masonry Core Shear Test CBC	\$ 45	Specific Gravity Coarse C 127	\$ 60
Masonry Prism half size Compression	\$125	Specific Gravity Fine C 128	\$ 70
Grout or Mortar Mix Design Review	\$110		
Veneer Adhesion Test	\$155	<b>Miscellaneous</b>	
Grade BD Anchor Test	\$275	Ground Rod Test per test	\$ 100
		Disposal of Hold Sample per sample	\$10
		Pick up and deliver samples per trip	\$42.50
		Mileage (as required) per mile	\$ 80
		DSA Interim Lab Affidavit (Card Update) per update	\$ 100
		DSA Final Lab Affidavit	Per Quote

**HOURLY CHARGES FOR PERSONNEL**

Special Inspector Batch Plant	\$ 76.50
Special Inspector Concrete	\$ 76.50
Special Inspector Fireproofing	\$ 76.50
Special Inspector Load Testing	\$ 86.50
Special Inspector Masonry	\$ 76.50
Special Inspector Pachometer	\$ 86.50
Special Inspector Rebar Sample	\$ 76.50
Special Inspector Structural Steel and Welding	\$ 76.50
NDE (Ultrasonic Testing and Magnetic Particle Testing)	\$ 90.50
Soils Technician	\$ 75.50
Extracting Core Samples	\$127.50
Engineer (upon request)	\$135.00

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.  
 Prices include all required equipment, supervision, and r



## River City Testing

7338 Sycamore Canyon Blvd., Ste. 4 ~ Riverside, CA 92508  
(951) 697-0800 ~ fax (951) 697-5744

January 28, 2014

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Parking Structure  
DSA Application Number 04-112789/File Number 33-C1  
DSA Special Inspections and Testing

Pursuant to your request, I am providing this estimate for the referenced services. This estimate is based on a review of plans (not DSA-approved) provided Tilden-Coil Constructors. We were provided with a preliminary schedule.

Our estimated fees are provided on the attached Fee Schedule. I have also attached our general Schedule of Fees for reference should any other services be required.

Please contact me if you have any questions regarding our services or fees.

Sincerely,

Robert E. Schumacher  
Director of Operations

attachments



**FEE SCHEDULE\***  
**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**RIVERSIDE CITY COLLEGE PARKING STRUCTURE**

Engineer:	90 hours @ \$135.00 per hour**	\$ 12,150.00
Soils Technician:	120 hours @ \$75.00 per hour	\$ 9,000.00
Special Inspector Batch Plant/Concrete:	270 hours @ \$76.50 per hour	\$ 20,655.00
Special Inspector Post Tension Concrete:	600 hours @ \$76.50 per hour	\$ 45,900.00
Special Inspector Load Test:	32 hours @ \$87.50 per hour	\$ 2,800.00
Special Inspector Masonry:	1,080 hours @ \$76.50 per hour	\$ 82,620.00
Special Inspector Rebar Sample:	60 hours @ \$76.50 per hour	\$ 4,590.00
Special Inspector Visual Welding Field:	240 hours @ \$76.50 per hour	\$ 18,360.00
Special Inspector Visual Welding Shop:	240 hours @ \$76.50 per hour	\$ 18,360.00
Extract Core Samples:	14 hours @ \$127.50 per hour	\$ 1,785.00
Soil Maximum Density Test:	2 tests @ \$110.00 per test	\$ 220.00
Sand Equivalent Test:	2 tests @ \$75.00 per test	\$ 150.00
Sieve Analysis Test:	2 tests @ \$70.00 per test	\$ 140.00
Mix Design Review:	4 mixes @ \$110.00 per mix	\$ 440.00
Concrete Compression Test (114 sets of 4):	300 tests @ \$18.50 per test***	\$ 5,550.00
Concrete Block Conformance Package:	3 sets @ \$300.00 per set	\$ 900.00
Grout Compression Test (18 sets of 4):	72 tests @ \$18.50 per test	\$ 1,332.00
Mortar Compression Test (32 sets of 3):	96 tests @ \$18.50 per test	\$ 1,776.00
Masonry Core Shear Test:	6 tests @ \$45.00 per test	\$ 270.00
Masonry Core Compression Test:	6 tests @ \$25.00 per test	\$ 150.00
High Strength Bolt Conformance Set:	2 sets @ \$100.00 per set	\$ 200.00
Rebar Bend Test (up to #8):	30 tests @ \$33.00 per test	\$ 990.00
Rebar Bend Test (over #8):	4 tests @ \$45.00 per test	\$ 180.00
Rebar Tensile Test (up to #8):	30 tests @ \$28.00 per test	\$ 840.00
Rebar Tensile Test (over #8):	4 tests @ \$50.00 per test	\$ 200.00
Prestress Strand (7 wire) Test:	32 tests @ \$110.00 per test	\$ 3,520.00
Welded Reinforcing Steel Tensile Test (up to #11):	4 tests @ \$50.00 per test	\$ 200.00
Ground Rod Test:	1 tests @ \$100.00 per test	\$ 100.00
Deliver Samples to Testing Lab:	40 trips @ \$42.50 per trip	\$ 1,700.00
DSA Inspection Card Updates:	7 updates @ \$100.00 each	\$ 700.00
One DSA-291 Laboratory Verified Report:		\$ 1,000.00
One DSA-293 Laboratory Verified Report:		\$ 1,000.00
Contingency for July 1, 2014, prevailing wage rate increase		\$ 5,400.00
<b>ESTIMATED TOTAL:</b>		<b>\$243,178.00</b>

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase. Our hours are estimated with the understanding that this project and the Parking Structure will be constructed simultaneously as the two projects share the same DSA Application Number.

\*\*Hours required due to DSA's newly required Inspection Card process and geopiers.

\*\*\*If hold sample does not require testing we will only bill \$10.00 per hold sample for disposal fee.

**NOTE REGARDING OVERTIME RATES:**

Normal hours:	eight hours Monday-Friday
Overtime hours (1.5 X):	first 4 overtime hours Monday-Friday and first 12 hours on Saturday
Double-time hours (2 X):	all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Prices include all required equipment, supervision, and reporting costs. If any work is required to be added by an outside consultant, we will bill our cost plus 10%. All invoices are due within 30 days. Interest in the amount of 1/2% per month will be added to all past-due amounts.

**SCHEDULE OF FEES FOR LABORATORY TESTING  
 RIVERSIDE CITY COLLEGE PARKING STRUCTURE  
 EFFECTIVE THROUGH JUNE 30, 2014\***  
**Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits D 4318	\$125	Compression Test 6x12 Cylinder C 39	\$18.50
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Chloride and Sulfate Content	\$110	Concrete Mix Design Review (trial batch)	\$650
Consolidation D 2435	\$ 60	Concrete Core Compression Test C 42	\$ 35
Direct Shear – Undisturbed D 3080	\$230	Flexural Test C 78	\$ 50
Direct Shear – Remolded D 3080	\$250	Flexural Test C 293	\$ 50
Durability Index CT 229	\$150	Flexural Test CT 523	\$ 50
Expansion Index D 4829	\$150	Gunite/Shotcrete Samples (3 cores)	\$200
Expansion Potential (Method A) D 4548	\$135	Splitting Tensile Strength	\$ 75
Expansive Pressure (Method C) D 4548	\$135		
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Permeability D 2434	\$200	Fireproofing Density Test UBC 7-6	\$ 35
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Roofing Tile Strength Test (set of 5) UBC 15-5	\$150	Marshall Stability, Flow and Unit Weight T 245	\$200
		Maximum Theoretical Unit Weight D 2041	\$125
<b>Masonry</b>		Swell CT 305	\$165
Concrete Block Compression Test C 140	\$ 50	Unit Weight (sample or core) D 2728	\$ 75
Concrete Block Linear Shrinkage C 428	\$100		
Concrete Block Unit Weight and Absorption C 140	\$ 50	<b>Aggregates</b>	
Concrete Block Conformance Package C 90	\$300	Absorption C 127, C 128	\$ 30
Masonry Grout 3x3x6 Prism Compression UBC 21-18	\$18.50	Durability CT 229	\$120
Masonry Mortar 2x4 Cylinder Compression UBC 21-18	\$18.50	Sand Equivalent CT 217	\$ 75
Masonry Core Compression Test CBC	\$ 25	Sieve Analysis C 136	\$ 90
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Masonry Prism half size Compression	\$125	Specific Gravity Fine C 128	\$ 70
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Veneer Adhesion Test	\$155	<b>Miscellaneous</b>	
Grade BD Anchor Test	\$275	Ground Rod Test per test	\$ 100
		Disposal of Hold Sample per sample	\$10
		Pick up and deliver samples per trip	\$42.50
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Soils Technician	\$ 75.50
Extracting Core Samples	\$127.50
Engineer (upon request)	\$135.00

If any work is required to be added by an outside consultant, we will bill our cost plus 10%.

\*Hourly rates will increase by \$2.50 on each July 1 to adjust for prevailing wage rate increase.

**Prices include all required equipment, supervision, and reporting costs.**





## Agenda Item (VIII-E-4)

Meeting	4/15/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-4)
Subject	Firm Selection and Inspection Services Agreements for the Culinary Arts Academy/District Office Building, Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building, and Parking Structure projects with Inland Inspections & Consulting
College/District	District
Funding	College and District Allocated Measure C Funds/Program Reserve Measure C Funds, Redevelopment Funds, and La Sierra Funds
Recommended Action	It is recommended that the Board of Trustees approve: 1) the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building (CSA), and Parking Structure projects; 2) agreement with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project; and 3) agreement in the total amount of \$294,200 for CSA and Parking Structure project.

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### Background Narrative:

On January 2, 2014, the District issued a Request for Qualifications (RFQ)/Request for Proposals (RFP) for Environmental, Engineering, and IOR services to assist the Riverside Community College District in executing construction projects. The RFQ/RFP requested on-call professional services for six (6) different categories, one of which was for Inspection Services/Inspector of Record (IOR). Fourteen (14) responses were received from various companies. Nine (9) firms were brought forward for the Board of Trustees approval for District projects.

At this time, it is requested that the Board of Trustees approve the selection of Inland Inspections & Consulting for Inspection Services/Inspector of Record (IOR) Services for the Culinary Arts Academy/District Office Building (CAA/DO), the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts (CSA) Building, and Parking Structure Projects. It is also requested that the Board of Trustees approve the agreements with Inland Inspections & Consulting in the amount of \$166,680 for the CAA/DO project, \$294,200 for CSA and Parking Structure project. Costs for the requested agreements are within the original project budgets approved by the Board of Trustees.

Prepared By: Irving Hendrick, Acting Chancellor  
Aaron Brown, Vice Chancellor, Business and Financial Services  
Wolde-Ab Isaac, Interim President, Riverside  
Chris Carlson, Chief of Staff & Facilities Development  
Bart Doering, Facilities Development Director  
Laurens Thurman, District Consultant  
Melissa Elwood, Purchasing Specialist

### Attachments:

[Agreement\\_CAA-DO\\_Inland Inspections\\_r](#)  
[Agreement\\_CSA-Parking Structure\\_r](#)

**INSPECTOR SERVICES AGREEMENT  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
INLAND INSPECTIONS & CONSULTING**

This agreement is made and entered into this 16th day of April, 2014, between Riverside Community College District, on behalf of the District, hereinafter referred to as “DISTRICT”, and Inland Inspections & Consulting, hereinafter referred to as “INSPECTOR”, do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect, Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services.

(B) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) General. The INSPECTOR shall act under the direction of the architect and/or registered engineer.

(2) Duties. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Sections 17309 and 81141, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect and/or registered engineer. All inconsistencies or seeming errors in the plans and

specifications shall be reported promptly to the architect and/or registered engineer for interpretation and instructions. In no case, however, shall the instruction of the architect and/or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File. The INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the architect for proper action. The inspector, as a condition of his employment, shall have, and maintain, on the job at all times, all codes and documents referred to in the plans and specifications.

(d) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect and/or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations.

(e) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT.

(f) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

- (i) When work is started on the PROJECT.
- (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
- (iii) At least 48 hours in advance of the first pour of concrete.
- (iv) When work is suspended for a period of more than two weeks.

(g) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

(ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

(iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT.

Audit. Inspector shall maintain auditable books, records, documents, and other evidence pertaining to costs and expenses in this Agreement. These records shall be maintained for a period of at least three (3) years after final payment has been made, subject to any applicable rules, regulations or statutes.

District's authorized representative(s) shall have access, with reasonable notice, to any books, documents, papers, electronic data, and other records which they determine to be pertinent to this Agreement for performing an audit, evaluation, inspection, review, assessment, or examination. These representative(s) are authorized to obtain excerpts, transcripts, and copies, as they deem necessary.

Should Inspector disagree with any audit conducted by District, Inspector shall have the right to employ a licensed, Certified Public Accountant (CPA) to prepare and file with District a certified financial and compliance audit that is in compliance with generally-accepted government accounting standards of related services provided during the term of this Agreement. Inspector shall not be reimbursed by District for such an audit.

In the event Inspector does not make available its books and financial records at the location where they are normally maintained, Inspector agrees to pay all necessary and reasonable expenses, including legal fees, incurred by District in conducting any audit.

(h) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect and/or registered engineer, and to the Division of the State Architect.



Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(i) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(j) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect and/or registered engineer, to the DISTRICT, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(k) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(i) Worker's Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(ii) Comprehensive general and auto liability insurance with limits of not less than \$250,000 for contract amounts less than or equal to \$10,000 and limits of not less than \$500,000 for contract amounts greater than \$10,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- a. Owned, non-owned and hired vehicles;
- b. Blanket contractual;
- c. Broad form property damage;
- d. Products/completed operations; and
- e. Personal injury.

(iii) Each policy of insurance required in (ii) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by the DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such an event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(l) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of its interests herein without DISTRICT approval shall be void and of no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(m) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(n) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

(C) Compensation. The DISTRICT agrees to pay the INSPECTOR a total not to exceed \$166,680, for these services, payable upon monthly billings submitted by the INSPECTOR. Such payments shall commence on April 16, 2014 .

(D) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of the Culinary Arts Academy/District Office Building which has and will be referred to throughout this AGREEMENT as the "PROJECT".

(E) Term of Contract.

(1) The term of this contract shall be from April 16, 2014 to June 16, 2016, or until one of the following occurs:

(a) The PROJECT is suspended or abandoned prior to completion as provided in Section (F) of this contract;

(b) Funding for the PROJECT is not received or denied by the State Allocation Board or Office of Public School Construction; or

(c) The DISTRICT decides that the INSPECTOR's performance under the contract is unsatisfactory as provided in Section (F) of this contract.

(F) Termination. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (F)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days of written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event of a dispute between parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Any and all claims under Worker's Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or

instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section H and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(I) Nothing contained in this AGREEMENT shall create a contractual relationship with or cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(J) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(K) This AGREEMENT shall be governed by the laws of the State of California.

(L) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(M) The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this AGREEMENT.

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:  
Inland Inspections & Consulting  
7338 Sycamore Canyon Blvd., Ste. 4  
Riverside, CA 92508

Riverside Community College District:

By: \_\_\_\_\_

By: \_\_\_\_\_

Robert E. Schumacher  
Director of Operations

Aaron S. Brown, Vice Chancellor,  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit I

January 28, 2014

**INLAND INSPECTIONS & CONSULTING**  
**7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508**  
**(951) 697-1000 \* FAX (951) 697-1030**

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Culinary Arts/District Office Building  
DSA Application 04-112789/File Number 33-C1  
DSA Project Inspector

Pursuant to your request, we are providing this proposal for the referenced service. This proposal is based on a review of plans (not DSA-approved) provided by Tilden-Coil Constructors. We estimated our hours with the intention that the same inspector assigned to this project will also be assigned to Parking Structure as the two projects share the same DSA Application Number. We were provided with a preliminary schedule. Our estimated fee is outlined below.

Class 1 Project Inspector	240 hours @ \$79.50 per hour	\$ 19,080.00
Class 1 Project Inspector	1800 hours @ \$82.00 per hour	<u>\$147,600.00</u>
<b>ESTIMATED TOTAL:</b>		<b>\$166,680.00</b>

These rates include a July 1, 2014, rate increase of \$2.50 per hour.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday  
Overtime hours (1½ X): first 4 overtime hours Monday-Friday,  
excluding any Holiday and first 12 hours on  
Saturday, excluding any Holiday  
Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on  
Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,



Carol J. Schumacher  
Business Manager

**INSPECTOR SERVICES AGREEMENT  
RIVERSIDE COMMUNITY COLLEGE DISTRICT  
AND  
INLAND INSPECTIONS & CONSULTING**

This agreement is made and entered into this 16th day of April, 2014, between Riverside Community College District, on behalf of the District, hereinafter referred to as "DISTRICT", and Inland Inspections & Consulting, hereinafter referred to as "INSPECTOR", do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect, Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services.

(B) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) General. The INSPECTOR shall act under the direction of the architect and/or registered engineer.

(2) Duties. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Sections 17309 and 81141, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect and/or registered engineer. All inconsistencies or seeming errors in the plans and



specifications shall be reported promptly to the architect and/or registered engineer for interpretation and instructions. In no case, however, shall the instruction of the architect and/or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File. The INSPECTOR shall keep a file of approved plans and specifications (including all approved addenda or change orders) on the job at all times, and shall immediately return any unapproved documents to the architect for proper action. The inspector, as a condition of his employment, shall have, and maintain, on the job at all times, all codes and documents referred to in the plans and specifications.

(d) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect and/or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations.

(e) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT.

(f) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

- (i) When work is started on the PROJECT.
- (ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.
- (iii) At least 48 hours in advance of the first pour of concrete.
- (iv) When work is suspended for a period of more than two weeks.

(g) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

- (i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

- (ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.
- (iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT.

Audit. Inspector shall maintain auditable books, records, documents, and other evidence pertaining to costs and expenses in this Agreement. These records shall be maintained for a period of at least three (3) years after final payment has been made, subject to any applicable rules, regulations or statutes.

District's authorized representative(s) shall have access, with reasonable notice, to any books, documents, papers, electronic data, and other records which they determine to be pertinent to this Agreement for performing an audit, evaluation, inspection, review, assessment, or examination. These representative(s) are authorized to obtain excerpts, transcripts, and copies, as they deem necessary.

Should Inspector disagree with any audit conducted by District, Inspector shall have the right to employ a licensed, Certified Public Accountant (CPA) to prepare and file with District a certified financial and compliance audit that is in compliance with generally-accepted government accounting standards of related services provided during the term of this Agreement. Inspector shall not be reimbursed by District for such an audit.

In the event Inspector does not make available its books and financial records at the location where they are normally maintained, Inspector agrees to pay all necessary and reasonable expenses, including legal fees, incurred by District in conducting any audit.

(h) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect and/or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(i) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(j) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect and/or registered engineer, to the DISTRICT, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(k) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(i) Worker's Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

(ii) Comprehensive general and auto liability insurance with limits of not less than \$250,000 for contract amounts less than or equal to \$10,000 and limits of not less than \$500,000 for contract amounts greater than \$10,000 combined single limit, bodily injury and property damage liability per occurrence, including:

- a. Owned, non-owned and hired vehicles;
- b. Blanket contractual;
- c. Broad form property damage;
- d. Products/completed operations; and
- e. Personal injury.

(iii) Each policy of insurance required in (ii) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by the DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such an event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(l) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of its interests herein without DISTRICT approval shall be void and of no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(m) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(n) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

(C) Compensation. The DISTRICT agrees to pay the INSPECTOR a total not to exceed \$294,200, for these services, payable upon monthly billings submitted by the INSPECTOR. Such payments shall commence on April 16, 2014 .

(D) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building and Parking Structure, which has and will be referred to throughout this AGREEMENT as the "PROJECTS".

(E) Term of Contract.

(1) The term of this contract shall be from April 16, 2014 to June 16, 2016, or until one of the following occurs:

(a) The PROJECTS is suspended or abandoned prior to completion as provided in Section (F) of this contract;

(b) Funding for the PROJECTS is not received or denied by the State Allocation Board or Office of Public School Construction; or

(c) The DISTRICT decides that the INSPECTOR's performance under the contract is unsatisfactory as provided in Section (F) of this contract.

(F) Termination. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECTS.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (F)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days of written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event of a dispute between parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECTS have been completed, and not before.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Any and all claims under Worker's Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR upon or in connection with the PROJECTS, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECTS, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or

instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section H and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(I) Nothing contained in this AGREEMENT shall create a contractual relationship with or cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(J) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(K) This AGREEMENT shall be governed by the laws of the State of California.

(L) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(M) The rule of construction that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this AGREEMENT.

The parties, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:  
Inland Inspections & Consulting  
7338 Sycamore Canyon Blvd., Ste. 4  
Riverside, CA 92508

Riverside Community College District:

By: \_\_\_\_\_

By: \_\_\_\_\_

Robert E. Schumacher  
Director of Operations

Aaron S. Brown, Vice Chancellor,  
Business and Financial Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Exhibit I

January 28, 2014

**INLAND INSPECTIONS & CONSULTING**  
**7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508**  
**(951) 697-1000 \* FAX (951) 697-1030**

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Coil School For the Arts  
DSA Application Number 04-112917/File Number 33-C1  
DSA Project Inspector

Pursuant to your request, we are providing this proposal for the referenced service. This proposal is based a review of plans, not DSA-approved. We were provided with a preliminary schedule from Tilden-Coil. Our estimated fee is outlined below.

Class 1 Project Inspector	400 hours @ \$79.50 per hour	\$ 31,800.00
Class 1 Project inspector	2400 hours @ \$82.00 per hour	<u>\$196,800.00</u>
<b>ESTIMATED TOTAL</b>		<b>\$228,600.00</b>

These rates include a July 1, 2014, rate increase of \$2.50 per hour.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1½ X): first 4 overtime hours Monday-Friday, excluding any Holiday and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,



Carol J. Schumacher  
Business Manager

Exhibit II

January 28, 2014

**INLAND INSPECTIONS & CONSULTING**  
**7338 SYCAMORE CANYON BLVD., STE. 4, RIVERSIDE, CA 92508**  
**(951) 697-1000 \* FAX (951) 697-1030**

Majd Askar  
Purchasing Manager  
Riverside Community College District  
North Hall, Purchasing Department  
4800 Magnolia Avenue  
Riverside, CA 92506

Majd:

RE: Riverside City College Parking Structure  
DSA Application 04-112789/File Number 33-C1  
DSA Project Inspector

Pursuant to your request, we are providing this proposal for the referenced service. This proposal is based on a review of plans (not DSA-approved) provided by Tilden-Coil Constructors. We estimated our hours with the intention that the same inspector assigned to this project will also be assigned to Culinary Arts/District Office Building as the two projects share the same DSA Application Number. We were provided with a preliminary schedule. Our estimated fee is outlined below.

Class 1 Project Inspector 800 hours @ \$82.00 per hour \$65,600.00

This hourly rate will be in effect for the duration of the project.

NOTE REGARDING OVERTIME RATES:

Normal hours: eight hours Monday-Friday, excluding any Holiday

Overtime hours (1½ X): first 4 overtime hours Monday-Friday, excluding any Holiday  
and first 12 hours on Saturday, excluding any Holiday

Double-time hours (2 X): all hours over 12 on Monday-Saturday and all hours on Sunday or Holiday

Please contact me if you have any questions regarding our services or fees.

Sincerely,



Carol J. Schumacher  
Business Manager



## Agenda Item (IX-A-1)

Meeting	4/15/2014 - Regular
Agenda Item	Administrative Reports (IX-A-1)
Subject	Amendment to Agreement for Employee Benefits Consulting Services with Keenan and Associates
College/District	District
Funding	Unrestricted General Fund and Self Insurance Fund
Recommended Action	It is recommended that the Board of Trustees approve the Employee Benefits Consulting Services Agreement Amendment with Keenan and Associates to extend the agreement from May 1, 2014 through January 31, 2015 in the amount of \$81,097.47 payable in nine (9) monthly installments of \$9,010.83.

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### Background Narrative:

The extended Employee Benefits Consulting Services Agreement between the Riverside Community College District and Keenan and Associates, which was approved by the Board of Trustees on January 21, 2014, for a three month period, will end on April 30, 2014.

The attached amendment will extend the contract for nine (9) months. All other terms and conditions of the original agreement shall remain in full force and effect.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

### Attachments:

[20140415\\_Amend to Agrmnt for Emp Benefits Consitng Serv w KA\\_Backup](#)

**RENEWAL AMENDMENT No.3**

This Amendment hereby amends the Employee Benefits Consulting Services Agreement (“Agreement”) dated **February 1, 2012** by and between Keenan & Associates and Riverside Community College District as follows (hereafter referred to collectively as “Parties”):

WHEREAS, the current term of the Agreement shall expire on **April 30, 2014**; and

WHEREAS, the Parties desire to continue their relationship subject to the terms and conditions outlined in the Agreement;

NOW, THEREFORE, the Parties agree as follows:

1. The Agreement is hereby renewed for an additional nine (9) month term beginning on **May 1, 2014** and ending on **January 31, 2015** (“Renewal Term”).
2. Exhibit C Paragraph A of the Agreement is hereby deleted and replaced with the following:
  - A. The monthly fee for the Renewal Term shall be payable in nine (9) equal monthly installments of **\$9,010.83** commencing on **May 1, 2014**.
3. All the remaining terms and conditions of the Agreement shall remain unchanged and in full force and effect and shall govern the conduct of the Parties during the Renewal Term.
4. The effective date of this Amendment is **May 1, 2014**
5. Each person signing this Amendment to the Agreement on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

<b><u>Riverside Community College District</u></b>		<b><u>Keenan &amp; Associates</u></b>	
<b><u>Signature:</u></b>		<b><u>Signature:</u></b>	
<b><u>By:</u></b>	<b>Aaron S. Brown</b>	<b><u>By:</u></b>	<b>John Scatterday</b>
<b><u>Title:</u></b>	<b>Vice Chancellor, Business &amp; Financial Services</b>	<b><u>Title:</u></b>	<b>Senior Vice President</b>
<b><u>Address:</u></b>	<b>4800 Magnolia Avenue</b>	<b><u>Address:</u></b>	<b>1111 Broadway, Suite 2000</b>
	<b>Riverside, CA 92506</b>		<b>Oakland, CA 90647</b>
<b><u>Attention:</u></b>		<b><u>Attention:</u></b>	<b>Debra Yorba</b>





## Agenda Item (IX-A-2)

Meeting 4/15/2014 - Regular

Agenda Item Administrative Reports (IX-A-2)

Subject Summer Workweek

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve the four-ten hour day workweek from June 16 through August 15, 2014 for management, classified, and confidential support staff.

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### Background Narrative:

The District has provided summer workweek schedules in the past several years to provide staff with a shortened workweek and lengthened weekends. The District and CSEA have agreed to activate a four-ten hour day workweek between June 16, 2014 and August 15, 2014 for classified support staff.

Staff will work ten hours per day during the four (4) days Monday through Thursday of each week with the following exceptions;

- a. Offices which are required to serve the needs of the District and/or the public Monday through Friday will provide staffing for the five days. Staff members shall be scheduled by the immediate supervisor with input from unit members involved. Such scheduling shall remain the same for the entire summer and may either provide for (1) scheduling all employees for five eight-hour days; or (2) an alternate scheduling plan which gives unit members the option to work four ten-hour days with either Monday or Friday as their unscheduled day. These exceptions will be approved and communicated by the appropriate President, Vice President or Vice Chancellor.
- b. During the week of July 4th, all employees will go back to their regular 8-hour workday due to the July 4th holiday.
- c. Employees who do not wish to participate in the four-ten hour day workweek have the option of using vacation, compensatory time, or may request a reduced workload. All requests are subject to supervisor approval.

Prepared By: Sylvia Thomas, Acting Vice Chancellor, Diversity and Human Resources

### Attachments:



## Agenda Item (XII-A)

Meeting 4/15/2014 - Regular

Agenda Item Business From Board Members (XII-A)

Subject Update from Members of the Board of Trustees on Business of the Board.

College/District District

Information Only

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### Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)

Association of Governing Board of Universities and Colleges (AGB)

California Community College Trustees and Legislative Network (CCCT)

Community College League of California (CCLC)

Latino Trustees Association

Inland Valleys Trustees and CEO Association

African-American Organizations Liaison Riverside Branch -NAACP

Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside

Chambers of Commerce: Corona, Moreno Valley, and Norco

Riverside County School Board Association

Riverside County Committee on School District Organization

Alvord Unified School District Ad-Hoc Committee

Mine Okubo Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

### Attachments:



## Agenda Item (XIII-A)

Meeting	4/15/2014 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	Recommended Action to be Determined

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### **Background Narrative:**

None.

Prepared By: Irving Hendrick, Acting Chancellor

### **Attachments:**



## Agenda Item (XIII-B)

Meeting	4/15/2014 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (D) of Government Code Section 54956.9) - CSEA Chapter 535 v. Riverside Community College District, PERB Case No. LA-CE-5895-E
College/District	District
Funding	n/a
Recommended Action	Recommended Action to be Determined

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### Background Narrative:

None.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:





## Agenda Item (XIII-C)

Meeting	4/15/2014 - Regular
Agenda Item	Closed Session (XIII-C)
Subject	Conference with Legal Counsel - Existing Litigation (Paragraph (1) of Subdivision (D) of Government Code Section 54956.9) - CSEA Chapter 535 v. Riverside Community College District, Grievance Arbitration
College/District	District
Funding	n/a
Recommended Action	Recommended Action to be Determined

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### Background Narrative:

None.

Prepared By: Irving Hendrick, Acting Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments: