



**Board of Trustees - Regular Meeting  
Tuesday, February 18, 2014 6:00 PM  
Riverside City College, O.W. Noble Building,  
AD122, 4800 Magnolia Avenue, Riverside, CA  
92506**

**ORDER OF BUSINESS**

**Pledge of Allegiance**

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a "REQUEST TO ADDRESS THE BOARD OF TRUSTEES" card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in any meeting should contact the Chancellor's Office at (951) 222-8801 as far in advance of the meeting as possible.

Any public records relating to an open session agenda item that is distributed within 72 hours prior to the meeting is available for public inspection at the Riverside Community College District Chancellor's Office, Suite 210, 1533 Spruce Street, Riverside, California, 92507 or online at [www.rccd.edu/administration/board](http://www.rccd.edu/administration/board).

I. COMMENTS FROM THE PUBLIC

*Board invites comments from the public regarding any matters within the jurisdiction of the Board of Trustees. Due to the Ralph M. Brown Act, the Board cannot address or respond to comments made under Public Comment.*

II. APPROVAL OF MINUTES

A. [Minutes of the Board of Trustees Regular/Committee Meeting of January 14, 2014](#)

*Recommend approving the January 14, 2014 Board of Trustees Regular/Committee Meeting minutes as prepared.*

B. [Minutes of the Board of Trustees Regular Meeting of January 21, 2014](#)

*Recommend approving the January 21, 2014 Regular Board of Trustees Meeting minutes as prepared.*

III. PUBLIC HEARING (NONE)

IV. CHANCELLOR'S REPORTS

A. [Chancellor's Communications](#)

*Information Only*

B. [Presentation of RCC Model United Nations Team](#)

*Information Only*

C. [Presentation on Riverside City College "All Star" Band London and Madrid Performance](#)

*Information Only*

D. [Presentation on the AB86 Adult Education Planning Consortium](#)

*Information Only*

E. [Health Care Update](#)

*Information Only*

- F. [Future Monthly Committee Agenda Planner and Annual Master Planning Calendar](#)  
*Information Only*
- V. STUDENT REPORT
  - A. [Student Report](#)  
*Information Only*
- VI. CONSENT AGENDA ACTION
  - A. Diversity/Human Resources
    - 1. [Academic Personnel](#)  
*Recommend approving/ratifying academic personnel actions.*
    - 2. [Classified Personnel](#)  
*Recommend approving/ratifying classified personnel actions.*
    - 3. [Other Personnel](#)  
*Recommend approving/ratifying other personnel actions.*
  - B. District Business
    - 1. [Purchase Order and Warrant Report – All District Resources](#)  
*Recommend approving/ratifying the Purchase Orders and Purchase Order Additions totaling \$3,214,571 and District Warrant Claims totaling \$4,473,480.*
    - 2. Budget Adjustments
      - a. [Budget Adjustments](#)  
*Recommend approving the budget transfers as presented.*
    - 3. Resolution(s) to Amend Budget
      - a. [Resolution No. 26-13/14 – 2013-2014 Basic Skills](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$64,141 to the budget.*
      - b. [Resolution No. 27-13/14 – 2013-2014 Summer Food Service Program](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$4,078 to the budget.*
      - c. [Resolution No. 28-13/14 – 2013-2014 Foster Youth Support Services Program](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$47,500 to the budget.*
      - d. [Resolution No. 29-13/14 – 2013-2014 Board Financial Assistance Program – Student Financial Aid Administration](#)  
*Recommend approving the resolution and adding the revenue and expenditures of \$10,000 to the budget.*
    - 4. Contingency Budget Adjustments (None)
    - 5. Bid Awards (None)
    - 6. Grants, Contracts and Agreements
      - a. [Contracts and Agreements Report Less than \\$84,100 – All District Resources](#)  
*Recommend ratifying contracts totaling \$893,187.*
      - b. [Agreement Amendment for Riverside Community College District with Custom Corporate Communications](#)  
*Recommend approving the Amendment to the Agreement between Riverside Community College District and Custom Corporate Communications for up to \$180,000.*
    - 7. [Out-of-State Travel](#)  
*Recommend approving out-of-state travel.*
    - 8. Other Items
      - a. [Surplus Property](#)  
*Recommend declaring the property on the attached list to be surplus; finding that the property does not exceed the total value of \$5,000; and authorizing the property to be consigned to The Liquidation Company to be sold on behalf of the District.*

b. [Notices of Completion](#)

*Recommend accepting the projects listed on the attachment as complete, and approving the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).*

VII. CONSENT AGENDA INFORMATION

- A. [Monthly Financial Report for Month Ending - January 31, 2014](#)  
*Information Only*
- B. [CCFS-311Q – Quarterly Financial Status Report for the 2nd Quarter Ended December 31, 2013](#)  
*Information Only*

VIII. BOARD COMMITTEE REPORTS

- A. Governance (None)
- B. Teaching and Learning (None)
- C. Planning and Operations (None)
- D. Resources (None)
- E. Facilities
  - 1. [Agreement Amendment 2 for Moreno Valley College Phase III Student Academic Services Facility with PALid Studio](#)  
*Recommend approving Agreement Amendment 2 with PALid Studio in the amount of \$8,204, with an extension of time to April 30, 2014.*

IX. ADMINISTRATIVE REPORTS

- A. Vice Chancellors
  - 1. [2013-2014 Moreno Valley College Catalog Addendum](#)  
*Recommend approving the addendum to the 2013-2014 Moreno Valley College Catalog as submitted.*
  - 2. [2013-2014 Norco College Catalog Addendum](#)  
*Recommend approving the addendum to the 2013-2014 Norco College Catalog as submitted.*
  - 3. [2013-2014 Riverside City College Catalog Addendum](#)  
*Recommend approving the addendum to the 2013-2014 Riverside City College Catalog as submitted.*
  - 4. [Mass Notification and Voice System Project Update](#)  
*Information Only*
- B. Presidents

X. ACADEMIC SENATE REPORTS

- A. Moreno Valley College
- B. Norco College
- C. Riverside City College/Riverside Community College District

XI. BARGAINING UNIT REPORTS

- A. CTA - California Teachers Association
- B. CSEA - California School Employees Association

XII. BUSINESS FROM BOARD MEMBERS

- A. [Update from Members of the Board of Trustees on Business of the Board](#)  
*Information Only*

XIII. CLOSED SESSION

- A. [Pursuant to California Education Code Section 72411\(b\) - Notice of Non-Reemployment](#)  
*Recommended Action to be Determined.*
- B. [Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release](#)  
*Recommended Action to be Determined.*

XIV. ADJOURNMENT



## Agenda Item (II-A)

Meeting	2/18/2014 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of January 14, 2014
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

---

### Background Narrative:

Recommend approving the January 14, 2014 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Cynthia Azari, Interim Chancellor  
Denise Terrazas, Executive Admin. Asst., Chancellor's Office/Board of Trustees

### Attachments:

[011414\\_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES AND FACILITIES COMMITTEES  
OF JANUARY 14, 2014

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m., in the Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Janet Green, Vice President  
Nathan Miller, Secretary  
Mary Figueroa, Board Member (6:09 p.m.)  
Sam Davis, Board Member

Absent

Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia E. Azari, Interim Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning  
Dr. Vicki Nicholson, Interim Vice Chancellor, Diversity and Human Resources  
Dr. Wolde-Ab Isaac, Interim President, Riverside City College  
Dr. Sandra Mayo, President, Moreno Valley College  
Dr. Paul Parnell, President, Norco College  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations  
Ms. Sylvia Thomas, Associate Vice Chancellor, Educational Services  
Dr. Diane Dieckmeyer, Vice President, Academic Affairs, Norco College  
Mr. Kevin Fleming, Dean of Instruction, CTE Programs and Grants, Norco College  
Mr. Richard Keeler, Dean, Grants  
Ms. Colleen Molko, Director, Grants  
Mr. Bart Doering, Director, Construction

Guest Present

Ms. Debra Yorba, Senior Vice President, Keenan & Associates

RCCD Foundation and Alumni Affairs Director, Ms. Amy Cardullo led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

CHANCELLOR'S REPORT

Dr. Nicholson and Ms. Yorba provided an update that included progress made by the benefits committee on resolving issues of concern relating to benefits, the prescription drug program, and the subject of

Update on Health Benefits

grandfathering/non-grandfathering status.

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:03 p.m. Committee members in attendance: Dr. Robin Steinback, Interim Vice Chancellor, Educational Services, Workforce Development and Planning; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College) and Dr. Lyn Greene (Norco College); CTA Representative: Mr. John Sullivan; Confidential Representative: Ms. Martha Arellano and Management Representative: Ms. Lorena Patton.

TEACHING AND LEARNING

Ms. Thomas led the committee review of the District Academic Calendar for 2014-2015 that will be presented to the Board for approval at the January 21, 2014 regular meeting. Discussion followed.

District Academic Calendar 2014-2015

Ms. Thomas led the committee review of the proposed curricular changes for inclusion in the college catalogs and schedule of class offerings that will be presented to the Board for approval at the January 21, 2014 regular meeting. Discussion followed.

Proposed Curricular Changes

Dr. Dieckmeyer and Mr. Fleming facilitated a presentation of Norco College's Substantive Change Proposal for contract education with International Rectifier Corporation. Discussion followed. The Board will be asked to accept the proposal at the January 21, 2014 regular meeting. Discussion followed.

Substantive Change Proposal to ACCJC from Norco College

Mr. Keeler and Ms. Molko led the committee to review the Grants Office Winter Report for 2013-2014. Discussion followed.

Grants Office Winter Report for 2013-2014

The committee adjourned the meeting at 6:29 p.m.

The Facilities Committee Chair Nathan Miller convened the meeting at 6:34 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College) and Dr. Lyn Greene (Norco College); ASRCCD Representative: Mr. Brennan Gonerig, and Confidential Representative: Ms. Martha Arellano.

FACILITIES COMMITTEE

Mr. Doering led the committee to review the project change order with Western Painting and Wallcovering, Inc. in the

Change Order No. 1 for Moreno Valley Phase III Student

amount of \$18,561; and the change order in excess of ten percent by a total of \$5,617.10 that will be presented to the Board for approval at the January 21, 2014 regular meeting. Discussion followed.

Academic Services Facility with Western Painting and Wallcovering, Inc.

Ms. Carlson led the committee to review the project change order with JRH Construction Company, Inc. in the amount of \$393,769.73; and the change order in excess of ten percent by a total of \$334,952.83 that will be presented to the Board for approval at the January 21, 2014 regular meeting. Discussion followed.

Change Order No. 1 for District-wide ADA Transition Plan Implementation Project – Phase I with JRH Construction Company, Inc.

Ms. Carlson led the committee to review the project change order with FATA Construction and Development in the amount of \$68,038.94; and the change order in excess of ten percent by a total of \$44,638.94 that will be presented to the Board for approval at the January 21, 2014 regular meeting. Discussion followed.

Change Order No. 1 for District-wide ADA Transition Plan Implementation Project – Phase I with FATA Construction and Development

Ms. Carlson led the committee to review the agreement amendment for the services contract with Tilden-Coil Constructors, Inc. in the amount not to exceed \$38,934.87 and an additional four month extension for a revised completion date of December 31, 2013 that will be presented to the Board for approval at the January 21, 2014 regular meeting. Discussion followed.

Agreement Amendment No. 1 for the District-wide ADA Transition Plan Implementation Phase I Project with Tilden-Coil Constructors, Inc.

The committee adjourned the meeting at 6:44 p.m.

Adjourned

The Board adjourned the meeting in at 6:44 p.m.

ADJOURNMENT



## Agenda Item (II-B)

Meeting	2/18/2014 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of January 21, 2014
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

---

### Background Narrative:

Recommend approving the January 21, 2014 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Cynthia Azari, Interim Chancellor  
Michelle Haeckel, Administrative Assistant, Office of the Chancellor

### Attachments:

[012114\\_MIN](#)



MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF JANUARY 21, 2014

President Blumenthal called the regular meeting of the Board of Trustees to order at 6:00 p.m., in the Center for Student Success, Room 217, Norco College, 2001 Third Street, Norco, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Janet Green, Vice President  
Mary Figueroa, Board Member  
Nathan Miller, Secretary

Trustees Absent

Jared Snyder, Student Trustee

Staff Present

Dr. Cynthia Azari, Interim Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Vicki Nicholson, Interim Vice Chancellor, Diversity and Human Resources  
Dr. Wolde-Ab Isaac, Interim President, Riverside City College  
Dr. Sandra Mayo, President, Moreno Valley College  
Dr. Paul Parnell, President, Norco College  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations  
Dr. Travis Gibbs, Academic Senate Representative, Moreno Valley College  
Mr. Lee Nelson, Academic Senate Representative, Norco College  
Dr. Dariush Haghighat, President, CTA  
Ms. Leona Crawford, President, CSEA

Guests Present

Mr. Kevin Fleming, Dean, Instruction CTE Programs & Grants, Norco College  
Ms. Jan Schall, Director, International Education Study Abroad for Riverside Community College District  
Mr. Michael Simmons, Director, Risk Management

Dr. Edward Bush, vice president, Riverside City College, led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Students Ms. Neda Mojaverian, Mr. Ahmed Badr, Mr. Hung Lai, and Mr. Andy Trung from the Physician's Assistants program at Moreno Valley College, discussed complaints they had with the program that included dismissal from the program, their desire to have a formal hearing soon, the high failure rate in some of the classes, and inconsistencies in applying program rules to all students.

COMMENTS FROM THE PUBLIC

Miller/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Committee/Regular Meeting of December 3, 2013. Motion carried. (5 ayes)

MINUTES OF THE BOARD OF TRUSTEES COMMITTEE/REGULAR MEETING OF DECEMBER 3, 2013

Green/Miller moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of December 10, 2013. Motion carried. (4 ayes, 1 abstain [Davis])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF DECEMBER 10, 2013

Green/Miller moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of December 10, 2013. Motion carried. (4 ayes, 1 abstain [Davis])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF DECEMBER 10, 2013

CHANCELLOR'S REPORTS

Presentations

Mr. Fleming presented background information and video describing Norco College's Career and Technical Education (CTE) programs. A few of the courses offered include gaming, business management, music, entrepreneurship, and many more designed to teach real life, hands-on experiences that enable the student, upon completion of the courses, to go directly into the workforce.

Presentation on Norco College Career and Technical Education Programs

Ms. Schall gave an overview of a project that involved students from our District traveling to Japan on a study tour and Japanese students traveling to the United States also on a study tour. The Japanese students' visit to the United States included time spent in Riverside where they enjoyed a number of events throughout the community. Some of those events included presentations by RCC students and Japanese students, attendance at the production of "Wild Party" at RCC's Landis auditorium, and a reception at the interim chancellor's home.

Presentation on the Kakehashi/Bridge for Tomorrow Project between the Japanese Ministry of Foreign Affairs and Riverside Community College District

Dr. Nicholson provided health care updates that included the progress made on resolving issues of concern relating to benefits and the prescription drug program. She reported no new claims had been received and that they are continuing to research concerns identified by the benefits committee.

Health Care Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

CONSENT ITEMS

President Blumenthal pulled Item VI-A-2-1-d from the Classified Personnel listing under the Consent Calendar.

Green/Davis moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;	Academic Personnel
Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments, as amended;	Classified Personnel
Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;	Other Personnel
Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,625,421 and District Warrant Claims totaling \$6,289,189;	Purchase Order and Warrant Report – All District Resources
Approve the budget transfers as presented;	Budget Adjustments
Approve adding the revenue and expenditures of \$1,200 to the budget;	Resolution No. 21-13/14 – 2013-2014 Created Equal: America’s Civil Rights Struggle
Approve adding the revenue and expenditures of \$4,200 to the budget;	Resolution No. 22-13/14 – 2013-2014 Faculty Entrepreneurship Champion Mini-Grant
Approve adding the revenue and expenditures of \$290,547 to the budget;	Resolution No. 23-13/14 – 2013-2014 Procurement Assistance Center (PAC)
Approve adding the revenue and expenditures of \$321,298 to the budget;	Resolution No. 24-13/14 – 2013-2014 Disabled Student Programs and Services
Approve adding the revenue and expenditures of \$12,000 to the budget;	Resolution No. 25-13/14 – 2013-2014 CA STEP GRANT – Program Income
Ratify contracts totaling \$662,030 for the period November 25, 2013 through December 31, 2013;	Contracts and Agreements Report Less than \$83,400 – All District Resources
Approve the agreement between Riverside Community College District and Sunesys, LLC for managed fiber optics services;	Agreement for Lease Fiber Optic Services with Sunesys, LLC
Approve the out-of-state travel;	Out-of-State Travel
Adopt a nonresident tuition fee rate of \$198 per unit and a capital outlay surcharge fee rate of \$50 per unit for FY 2014-2015; and direct staff to promulgate these charges via the 2014-2015 catalog, schedule of classes, and other appropriate materials;	2014-2015 Nonresident Tuition and Capital Outlay Surcharge Fees

Accept the projects listed on the attachment as complete and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

Notices of Completion

Motion carried. (5 ayes)

#### Information

The Board received the summary of financial information for the period of July 1, 2013 through December 31, 2013.

Monthly Financial Report

#### BOARD COMMITTEE REPORTS

#### Teaching and Learning

Davis/Figueroa moved that the Board of Trustees approve the proposed academic calendar for 2014-2015. Motion carried. (5 ayes)

District Academic Calendar  
2014-2015

Davis/Figueroa moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and the schedule of class offerings. Motion carried. (5 ayes)

Proposed Curricular Changes

Davis/Miller moved that the Board of Trustees approve the Substantive Change Proposal to ACCJC from Norco College for compliance with ACCJC policies. Motion carried. (5 ayes)

Substantive Change Proposal to  
ACCJC from Norco College

#### Facilities

Miller/Green moved that the Board of Trustees approve project Change Order No. 1 with Western Painting and Wallcovering, Inc., in the amount of \$18,561; and the change order in excess of ten percent by a total of \$5,617.10. Motion carried. (5 ayes)

Change Order No. 1 for Moreno  
Valley Phase III Student Academic  
Services Facility with Western  
Painting and Wallcovering, Inc.

Miller/Davis moved that the Board of Trustees approve project Change Order No. 1 with JRH Construction Company, Inc. in the amount of \$393,769.73; and the change order in excess of ten percent by a total of \$334,952.83. Motion carried. (5 ayes)

Change Order No. 1 for District-  
wide ADA Transition Plan  
Implementation Project - Phase I  
with JRH Construction Company,  
Inc.

Miller/Davis moved that the Board of Trustees approve project Change Order No. 1 with FATA Construction and Development in the amount of \$68,038.94; and the change order in excess of ten percent by a total of \$44,638.94. Motion carried. (5 ayes)

Change Order No. 1 for District-  
wide ADA Transition Plan  
Implementation Project - Phase I  
with FATA Construction and  
Development

Miller/Green moved that the Board of Trustees approve Amendment Agreement No. 1 for the District-wide ADA Transition Plan Implementation Phase I Project for the services contract with Tilden-Coil Constructors, Inc. in the amount not to exceed \$38,934.87. An additional four-month-extension of time is requested for a revised completion date of December 31, 2013. Motion carried. (5 ayes)

Agreement Amendment 1 for the District-wide ADA Transition Plan Implementation Phase I Project with Tilden-Coil Constructors, Inc.

#### ADMINISTRATIVE REPORTS

Vice Chancellors

Mr. Simmons reviewed the plan to create and implement a district-wide mass notification and voice alert system utilizing email, text messaging, and the voice and siren system designed to alert the entire campus of potential threats to students, faculty, and staff.

Mass Notification and Voice System Project Update

Green/Figueroa moved that the Board of Trustees approve the Employee Benefits Consulting Services Agreement Amendment with Keenan & Associates to extend the agreement through April, 30, 2014, in the amount of \$34,334. Motion carried. (5 ayes)

Amendment to Agreement for Employee Benefits Consulting Services with Keenan and Associates

#### ACADEMIC SENATE REPORTS

Dr. Travis Gibbs presented the report on behalf of Moreno Valley College.

Moreno Valley College

Mr. Lee Nelson presented the report on behalf of Riverside City College and the District.

Riverside City College

#### BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

Ms. Leona Crawford, President, CSEA, presented the report on behalf of the CSEA.

CSEA – California School Employees Association

#### BUSINESS FROM BOARD MEMBERS

Green/Davis moved that the Board of Trustees approve the nomination of Board Member Nathan Miller for a seat on the California Community Colleges Trustees Board. The election will take place between March 10 and April 25, 2014. Motion carried. (4 ayes, 1 noes [Figueroa])

CCCT Board Election Nominations for 2014

The Board adjourned to closed session at 7:51 p.m. and reconvened to open session at 8:29 p.m. announcing that in the matter of Closed Session Item XIII-A “Pursuant to Government Code Section 54957, Public Employees Performance Evaluation, Title: Interim Chancellor,” no action was taken; and in the matter of Closed Session Item XIII-B “Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release,” the Board of Trustees, by a vote of 5 to 0, authorized the District to move forward on the suspension of an academic employee.

ADJOURNED TO CLOSED  
SESSION/RECONVENED

The meeting adjourned at 8:33 p.m.

ADJOURNED



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-A)

Meeting                    2/18/2014 - Regular

Agenda Item              Chancellor's Reports (IV-A)

Subject                    Chancellor's Communications

College/District        District

Information Only

---

### Background Narrative:

Chancellor will share general information to the Board of Trustees, including federal, state and local interests and District information.

Prepared By: Cynthia Azari, Interim Chancellor

### Attachments:



## Agenda Item (IV-B)

Meeting	2/18/2014 - Regular
Agenda Item	Chancellor's Reports (IV-B)
Subject	Presentation of RCC Model United Nations Team
College/District	Riverside
Information Only	

---

### Background Narrative:

Model United Nations is a student team on campus which students diligently research and “model” an assigned country and prepare for conferences worldwide. The RCC Model United Nations Team recently returned from the National Model United Nations-Korea Conference held in Songdo in the Seoul metropolitan area. RCC represented France and was the only 2 year college at the conference. It won Distinguished Delegation as a team and on three out of the four committees on which it served; it won Best Position Paper and Best Delegate.

Student delegates will describe the club, worldwide conferences as well as their experience being a part of the MUN team.

RCC MUN Officer/Delegates presenting:

Dr. Ward Schinke (Advisor) and Dr. Dariush Haghighat (Advisor)  
Ally Tu (Officer)  
Argie Hill (Officer)  
Bhavin Jindal (Delegate)  
Kevin Rivas (Delegate)  
Mahnoor Rahman (Delegate)  
Chris McKoy (Former Delegate)  
Tomas Ocampo (Former Officer)

Prepared By: Wolde-Ab Isaac, Interim President, Riverside

### Attachments:

[Model United Nations Presentation](#)





Think...

# Model United Nations

# Think... Transfer

Students learn topics ranging from  
"Human Rights in Palestine" to  
"Sustainable Development for All"

Time management essential.

Many students use MUN knowledge at  
UCR, UCLA, NYU and many other  
colleges



# Think... Commitment

Our motto "Commitment to Excellence"

We drive students to be the best delegates they can be.



# Think... Commitment



# Think... Academics

Model United Nations (MUN) presents a new challenge to students.

Students have gained expert knowledge on global issues.

Others organize events on Food Security and Agricultural Development.

MUN helps students understand issues important to them and to find ways to solve them.



# Think... Globally

MUN helps students and communities around the world.

Recently, RCC's MUN Team helped the Philippines during Hurricane Haiyan.

Money went to find lost family members, and rebuild schools and hospitals.



# Think.... Global Citizen



# Think... It's our world



## Think... Academics

New Skills

Innovative topics

Partnerships

Time Management



## Think... Global Citizen

Innovation

Networking

Shared Humanity

Common Goals



## Think... Transfer

Develop  
Knowledge

Learn Research  
Skills



Think...



## Agenda Item (IV-C)

Meeting	2/18/2014 - Regular
Agenda Item	Chancellor's Reports (IV-C)
Subject	Presentation on Riverside City College "All Star" Band London and Madrid Performance
College/District	Riverside
Information Only	

---

### Background Narrative:

Riverside City College is pleased to introduce Associate Professor of Music, Gary Locke, and Director of the RCC Marching Tigers to provide an update on the band. Riverside City College "All Star" Band travelled to London and Madrid, to appear on international television, for the 28th annual London New Year's Day Parade and the "Cabalgata de Reyes" in Madrid, Spain.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside

### Attachments:

[Marching Tigers Video](#)



REGE CAROLO III  
ANNO  
MDGCLXXVIII

RIVERSIDE



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-D)

Meeting                    2/18/2014 - Regular

Agenda Item              Chancellor's Reports (IV-D)

Subject                    Presentation on the AB86 Adult Education Planning Consortium

College/District        Norco

Information Only

---

### Background Narrative:

Assembly Bill 86 (AB86) committed planning funds for regional consortia of K-12 and community college districts to work collaboratively to improve adult education services by creating linkages between the two educational systems. Riverside Community College District joined with six local unified school districts and workforce and social service entities to form a regional consortium. Norco College will serve as the fiscal agent for RCCD, but the consortium will follow a consensus decision-making structure. This presentation apprises the Board on the consortium development to date.

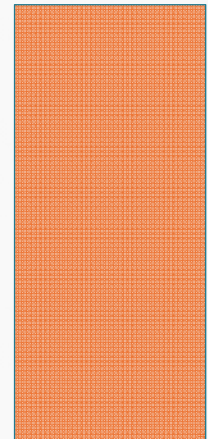
Prepared By: Paul Parnell, President, Norco College

### Attachments:

[AB86 Consortium Presentation](#)

# ABout Students

AB86 CONSORTIUM PLANNING GRANT



*Presentation to the Board of Trustees  
February 18, 2014*

# MEMBERS

- Riverside Community College District
  - Riverside City College
  - Norco College (Fiscal Agent)
  - Moreno Valley College
  - Economic Development
- Riverside Unified School District
- Corona-Norco Unified School District
- Moreno Valley Unified School District
- Val Verde Unified School District
- Alvord Unified School District
- Jurupa Unified School District

# PARTNERS

- Desert Regional Consortium
- Labor – apprenticeships
- Department of Public Social Services
- Workforce Investment Board
- Riverside County Office of Education

# DECISION MAKING

- Fiscal/budget decisions based upon consensus of consortium members
  - Collection of data
  - Consortium plans
  - Address gaps on population
  - Proven approaches to accelerate student progress toward academic and career goals
  - Professional development opportunities for faculty and staff to improve student outcomes
  - Leverage existing regional structures



# PROGRAM AREAS TO ADDRESS

1. Elementary and secondary basic skills
2. English as a Second Language and workforce preparation
3. Education programs for adults with disabilities
4. Short-term career technical education programs
5. Programs for apprentices

# CONSORTIUM OBJECTIVES

1. An evaluation of current levels and types of adult education programs within its region.
2. An evaluation of current needs for adult education within its region.
3. Plans for parties that make up the consortium to integrate their existing programs and create seamless transitions into postsecondary education or the workforce.

# CONSORTIUM OBJECTIVES

*(cont.)*

4. Plans to address the gaps identified pursuant to paragraphs 1 and 2.
5. Plans to employ approaches proven to accelerate a student's progress toward his or her academic or career goals.
6. Plans to collaborate in the provision of ongoing professional development.
7. Plans to leverage existing regional structures.

# PROPOSED BUDGET

Object of Expenditure	Classification	Proposed Budget
1000	Instructional Salaries	
	<i>-Riverside City College Faculty</i>	10,000
	<i>-Norco College Faculty</i>	10,000
	<i>-Moreno Valley College Faculty</i>	10,000
		<b>30,000</b>
2000	Non - Instructional Salaries	
	<i>-Project Director/Coordinator</i>	64,000
	<i>-Administrative Assistant</i>	16,000
	<i>-Researcher</i>	32,000
		<b>112,000</b>
3000	Employee Benefits	<b>20,000</b>
4000	Supplies and Materials	<b>10,000</b>
5000	Other Operating Expenses and Services	
	<i>-Consortium Members</i>	<b>240,000</b>
6000	Capital Outlay	<b>0</b>
7000	Other Outgo	
	<i>-Contingency</i>	<b><u>6,552</u></b>
	<b>TOTAL DIRECT COSTS</b>	<b>418,552</b>
	<b>TOTAL INDIRECT COSTS (4% of Direct Costs)</b>	<b><u>16,742</u></b>
	<b>TOTAL PROGRAM FUNDS REQUESTED</b>	<b><u>\$ 435,294</u></b>

# NEXT STEPS / TIMELINES

- **02/24/14** – Submit signed “Intent to Participate” forms and Project Management Plan
- **03/01/14** – State Chancellor reports to Legislature, identifying regional consortium members and partners;
- **03/05/14 through 06/30/15** – Funding period
  - Consortium considers recommendation to hire consultants to complete the following: Regional comprehensive plans and expenditure reports due 07/31/14, 10/31/14, 12/31/14, 03/01/15
- **03/01/15** – State Chancellor reports to Legislature on regional consortium plans and conclusions



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-E)

Meeting                    2/18/2014 - Regular

Agenda Item            Chancellor's Reports (IV-E)

Subject                    Health Care Update

College/District        District

Information Only

---

### Background Narrative:

The Chancellor's Health Care Sub-Committee met on February 6, 2014 and finalized the concerns related to the District PPO Plan. Debra Yorba, Keenan and Associates, will provide the Board with an update on the District PPO Plan.

Prepared By: Vicki Nicholson, Vice Chancellor (Interim), Diversity and Human Resources

### Attachments:



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (IV-F)

Meeting 2/18/2014 - Regular

Agenda Item Chancellor's Reports (IV-F)

Subject Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

College/District District

Information Only

---

### Background Narrative:

Monthly, the Board Committees meet to review upcoming action items or receive information items and presentations. Furthermore, annually the Board sees and takes action on items at the same time each year. For the purposes of planning the monthly committee and Board meetings, the Future Committee Agenda Planner and the Annual Master Planning Calendar are provided for the Board's information.

Prepared By: Cynthia Azari, Interim Chancellor

Denise Terrazas, Executive Admin. Asst., Chancellor's Office/Board of Trustees

### Attachments:

[Future Monthly Committee Agenda Planner and Annual Master Planning Calendar\\_21814](#)

**COMMITTEES OF THE BOARD OF TRUSTEES - PLANNING WORKSHEET**

A. Governance	B. Teaching and Learning	C. Planning and Operations	D. Resources	E. Facilities
Chancellor	Vice Chancellor, Academic Affairs	Chief of Staff and Facilities Development	Vice Chancellor, Business & Financial Services; Vice Chancellor, Diversity and Human Resources	Chief of Staff and Facilities Development
<div data-bbox="128 695 474 1101" style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> <li>✓ Board report &amp; backup materials attached for review by the Cabinet.</li> <li>■ Board report and/or backup not yet complete – review pending.</li> <li>★ Approved by the Cabinet for placement on the Board agenda.</li> </ul> <p style="background-color: yellow; margin-top: 10px;"><b>ALL FINAL REPORTS DUE TO THE CHANCELLOR'S OFFICE BY 2/24/14 &amp; 3/11/14</b></p> </div>		<ul style="list-style-type: none"> <li>■ Presentation on Energy/Sustainability – EMS &amp; DSA Expenditures for Changes (Information Only) (Laurens Thurman)</li> <li>■ Amendment to Agreement with RCOE for the Transfer of Modulars (Parnell)</li> <li>■ Qualifying Firms in Response to RFQ/RFP requests for RCC Environmental/Engineering/IOR Services – Category: Soils Testing Services. (Information Only) (Carlson/Askar)</li> <li>■ Qualifying Firms in Response to RFQ/RFP requests for RCC Environmental/Engineering/IOR Services – Category: Special Testing &amp; Materials Testing Services (Information Only) (Carlson/Askar)</li> </ul>	<ul style="list-style-type: none"> <li>■ GO Bonds Presentation (Brown)</li> </ul>	<ul style="list-style-type: none"> <li>■ Request Approval of Hiring Firm For RCC Environmental/Engineering/IOR Services – Category: Soils Testing (Carlson)</li> <li>■ Request Approval of Hiring Firm For RCC Environmental/Engineering/IOR Services – Category: Special Testing &amp; Materials Testing Services (Carlson)</li> </ul>



## RECOMMENDED 2013-14 GOVERNING BOARD AGENDA MASTER PLANNING CALENDAR

Month	Planned Agenda Item
August	<ul style="list-style-type: none"> <li>• Proposed Curricular Changes</li> </ul>
September	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended June 30</li> <li>• Budget – Public Hearing</li> </ul>
October	<ul style="list-style-type: none"> <li>• Annual Master Grant Submission Schedule</li> <li>• Emeritus Awards, Faculty</li> <li>• <b>Presentation of Annual Report by Measure C Citizens’ Bond Oversight Committee</b></li> </ul>
November	<ul style="list-style-type: none"> <li>• Annual CCFS-311 Financial and Budget Report</li> <li>• Annual Proposition 39 Financial and Performance Audits</li> </ul>
December	<ul style="list-style-type: none"> <li>• Organizational Meeting: Elect the President, Vice President and Secretary of the Board of Trustees; Board association and committee appointments.</li> <li>• Annual Board of Trustees Meeting Calendar for January-December</li> <li>• RCCD Report Card on the Strategic Plan</li> <li>• Annual District Academic Calendar</li> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended September 30</li> <li>• RCCD Report Card on the Strategic Plan</li> <li>• Annual Independent Audit Report for the Riverside Community College District</li> <li>• Annual Independent Audit Report for the Riverside Community College District Foundation</li> <li>• Fall Scholarship Award to Student Trustee</li> </ul>
January	<ul style="list-style-type: none"> <li>• Accountability Reporting for Community Colleges</li> <li>• Grants Office Annual Winter Report</li> <li>• <b>Governor’s</b> Budget Proposal</li> <li>• Federal Legislative Update</li> <li>• Nonresident Tuition and Capital Outlay Surcharge Fees</li> <li>• Proposed Curricular Changes</li> </ul>
February	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended December 31</li> <li>• Recommendation Not to Employ (March 15<sup>th</sup> Letters)</li> </ul>
March	<ul style="list-style-type: none"> <li>•</li> </ul>
April	<ul style="list-style-type: none"> <li>• Academic Rank – Full Professors</li> <li>• Authorization to Encumber Funds</li> <li>• Proposed Curricular Changes</li> <li>• Accountability Reporting for Community Colleges</li> </ul>
May	<ul style="list-style-type: none"> <li>• CCFS-311Q-Quarterly Financial Status Report for the Quarter Ended March 31</li> <li>• Summer Workweek</li> <li>• College Closure – Holiday Schedule</li> <li>• Resolution to Recognize Classified School Employee Week</li> <li>• Board of Trustees Annual Self-Evaluation</li> <li>• <b>Chancellor’s Evaluation</b></li> </ul>
June	<ul style="list-style-type: none"> <li>• Administration of Oath of Office to Student Trustee</li> <li>• Spring Scholarship Award to Student Trustee</li> <li>• Department Chairs and Stipends, Academic Year</li> <li>• Coordinator Assignments</li> <li>• Extra-Curricular Assignments</li> <li>• Notices of Employment–Tenured Faculty; Contract Faculty; and Categorically Funded</li> <li>• Academic Administrator Employment Contracts</li> <li>• Tentative Budget and Notice and Public Hearing on the Budget</li> <li>• Five-Year Capital Construction Plan, Initial Project Proposals and Final Project Proposals</li> <li>• Moreno Valley College Catalog</li> <li>• Norco College Catalog</li> <li>• Riverside City College Catalog</li> <li>• Board Self Evaluation – Reporting Out</li> </ul>



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (V-A)

Meeting 2/18/2014 - Regular

Agenda Item Student Report (V-A)

Subject Student Report

College/District District

Information Only

---

### Background Narrative:

Student Trustee Jared Snyder will be presenting a report about the future student activities at Moreno Valley College, Norco College, Riverside City College, and Riverside Community College District.

Prepared By: Cynthia Azari, Interim Chancellor  
Chris Carlson, Chief of Staff & Facilities Development

### Attachments:

[Student Report\\_021814](#)



## **MORENO VALLEY COLLEGE**

### **ASSOCIATED STUDENTS**

#### **BOARD REPORT**

**February 2014**

- In the interest of its student constituency, the Student Government of Moreno Valley College are continuing its efforts towards a solution with RTA concerning the Go Pass. The student senate has drafted a ballot measure and is planning a special election to introduce it to the student body.
- Associated Students Moreno Valley College in collaboration with Administration and Staff, held a High School Senior Day on Friday January 24<sup>th</sup>, 2014, with another Senior Day scheduled for Friday February 7<sup>th</sup>, 2014. There was in excess of 180 seniors visiting our college from the Moreno Valley and Val Verde Unified School Districts in which they were given the tools to make a seamless transfer into college.
- The Vice President of Student Services, Office of the President, and ASMVC held its inaugural Martin Luther King Jr. Scholarship Breakfast. Area high school students and a Moreno Valley College student received scholarships for participating the Essay and Speech competitions. Recipients, guest, faculty and staff were treated to breakfast served by food services, entertained by guest speakers, performance by the Moreno Valley College Choir, and viewed exhibits from several periods of Black History.
- Winter Training – Associated Students of Moreno Valley College held its training sessions for the upcoming spring semester for the student leadership team and club representatives. Participation was 100 percent as multiple representatives from college clubs and organizations were in attendance. The dedication exhibited by the student leaders was appreciated as we have an increase in attendance and will need the added moral that the students are showing.
- ASMVC is in the process of finalizing events and activities for Black History Month – February 2014. The theme this year is “featuring the Performing Art of Dance”. Check our webpage for more detailed events.
- ASMVC is preparing for the upcoming March in March event in Sacramento California to show our solidarity and commitment to advocacy for students in the California Community College system.

- March presents an advocacy visit to Washington D.C. which is a significant opportunity for the student leaders of Moreno Valley College to discuss upcoming changes in legislation that affects students across our nation. Associated Students of Moreno Valley College will have the opportunity to meet with the lawmakers for both state and federal levels. Additionally a visit with the President of the United States is also on the agenda.



## Agenda Item (VI-A-1)

Meeting 2/18/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-1)

Subject Academic Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the academic personnel actions

---

### Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Vicki Nicholson, Vice Chancellor (Interim), Diversity and Human Resources

### Attachments:

[20140218\\_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: February 18, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval/ratification for the following appointment(s) and authorizes the Vice Chancellor, Diversity and Human Resources to sign the employment contracts:

a. Management Contract  
(None)

b. Contract Faculty  
(None)

c. Long-Term, Temporary Faculty

<u>Name</u>	<u>Discipline</u>	<u>Effective Date</u>	<u>Salary Placement</u>
RIVERSIDE CITY COLLEGE Orr, Casey	Counselor/Instructor (EOPS/CARE)	02/18/14	H-6

2. Recommendation Not to Reemploy – Non-Tenure Track Employees in Categorically Funded Faculty Positions

In compliance with Education Code Section 87470, the contracts of the temporary faculty members listed below will not be renewed for the 2014-15 academic year and notice will be sent accordingly.

<u>Name</u>	<u>Discipline</u>	<u>College</u>
Schultz, Garth	Counseling	Riverside City College
Townsell, Jeffie	Counseling	Riverside City College
Waggoner, Jennifer	Nursing	Riverside City College

3. Salary Reclassification

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty members effective March 1, 2014.

<u>Name</u>	<u>From Column</u>	<u>To Column</u>
Pacheco, Maria	E	F



## Agenda Item (VI-A-2)

Meeting 2/18/2014 - Regular

Agenda Item Consent Agenda Action (VI-A-2)

Subject Classified Personnel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve/ratify the classified personnel actions

---

### Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Vicki Nicholson, Vice Chancellor (Interim), Diversity and Human Resources

### Attachments:

[20140218\\_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: February 18, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a. Management/Supervisory				
DISTRICT				
Ramirez, John	Facilities Development Director	03/03/14	U-3	Appointment
b. Management/Supervisory – Categorically Funded (None)				
c. Classified/Confidential				
DISTRICT				
Johnson, Jeremy	Facilities Planning Specialist - Support Services	02/10/14	K-5	Transfer
RIVERSIDE CITY COLLEGE				
Curriel, Roberto	Senior Groundsperson	02/19/14	F-1	Appointment
Morales, Jesus	Floor Crew	02/19/14	E-5	Promotion
Seals, James	Instructional Support Specialist (100%)	02/19/14	K-5	Rehire
d. Classified/Confidential – Categorically Funded				
MORENO VALLEY COLLEGE				
Franco, Lorena	Counseling Clerk I (Part-Time, 48.75%)	02/10/14	E-3	Rehire
LeDuff, Nicole	CalWORKS Specialist (Part-Time, 48.75%)	02/24/14	I-3	Rehire
Ramirez, Greg	Counseling Clerk I	03/03/14	E-LS1	Rehire
Sousa, John	EOPS/Care Specialist	02/10/14	K-5	Rehire
RIVERSIDE CITY COLLEGE				
Neal, Udawna	Student Resource Specialist (Part-Time, 48.75%)	02/10/14	L-4	Rehire



2. Request for Temporary Increase in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individuals. The requests have the approval of the college Presidents.

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Acosta, Vanessa	Student Services Specialist	47.5% to 100%	02/19/14-06/30/14
Cervantes, Cristina	Administrative Assistant I	48.75% to 100%	02/19/14-06/30/14
Charlton, Catherine	Learning Center Assistant	48.75% to 86.25%	02/19/14-06/12/14
Couture, Dorie	Theater Sound Specialist	48.75% to 75%	02/19/14-06/30/14
Dech, Christopher	Educational Advisor	75% to 90%	03/01/14-06/30/14
Jones-Santos, Ruth	College Receptionist	47.5% to 97.5%	02/19/14-03/28/14

3. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Catalan, Adriana	A&R Operations Assistant	03/05/14	Personal
Garibay, Clara	Health Services Supervisor	02/28/14	Retirement
Johnson, Eleanor	Community Service Coordinator	12/30/13	Retirement
Johnson, Ronald	Computer Technician	01/23/14	Non-Continuance of Probation Period
Rice, Scott	Procurement Specialist	02/21/14	Personal
Walters, George	Project Director, NSF	01/03/14	Personal



## Agenda Item (VI-A-3)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

---

### Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Vicki Nicholson, Vice Chancellor (Interim), Diversity and Human Resources

### Attachments:

[20140218\\_Other Personnel](#)  
[20140218\\_Other Personnel\\_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: February 18, 2014

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Experts

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional experts for Riverside City College and authorize the Interim Vice Chancellor, Diversity and Human Resources to sign the employment agreements.

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Term</u>	<u>Amount</u>
Newsom, Helen	Nurse Practitioner	Health Services	01/02/14- 06/13/15	*\$58.00/hr
Schall, Jan	Director, International Education	Educational Services	07/01/14- 06/30/15	\$39,903

SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE				
Bratton, Mason	Custodian	Facilities	01/21/14-06/30/14	\$15.69
Caico, James	Sr. Tool Room Attendant	Applied Tech	01/31/14-06/30/14	\$18.80
McKenna, Jeffrey	Custodian	Facilities	02/19/14-06/30/14	\$15.69

## SHORT-TERM POSITIONS

Backup Other Personnel

February 18, 2014

Page 1 of 1

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<b>DISTRICT</b>				
Arias, Hector	Interpreter Apprentice	DSP&S	02/19/14-06/30/14	\$11.00
Baker, Allyson	Interpreter I	DSP&S	02/19/14-06/30/14	\$18.00
Cowles, Casie	Interpreter II	DSP&S	02/19/14-06/30/14	\$23.00
Stephenson, Jacob	Interpreter I	DSP&S	02/19/14-06/30/14	\$18.00
Turley-Trejo, Lanae	Interpreter I	DSP&S	02/19/14-06/30/14	\$18.00
<b>MORENO VALLEY COLLEGE</b>				
Cordero, Anel	Tutor I	Center	02/19/14-06/30/14	\$8.00
Corso, Angelo	Role Player	Center	02/25/14-06/30/14	\$8.00
Dodd, Toya	Special Project Employee	Student Services	02/19/14-06/30/14	\$0.00
Lusser, Dominique	SI Leader	STEM/GCSP Title III	02/19/14-06/30/14	\$12.00
Mitchell, Jessica	SI Leader	Basic Skills	02/19/14-06/30/14	\$12.00
Probizansky, Henry	SI Leader	STEM/GCSP Title III	02/19/14-06/30/14	\$12.00
St. Claire, Samantha	Tutor I	Center	02/19/14-06/30/14	\$8.00
<b>NORCO COLLEGE</b>				
Munoz, Josue	Tutor IV	TRiO Programs	02/19/14-06/30/14	\$10.00
<b>RIVERSIDE CITY COLLEGE</b>				
Paschke, Jaron	SI Leader	Academic Support	02/19/14-06/30/14	\$12.00
Thomas, Joshua	SI Leader	Academic Support	02/19/14-06/30/14	\$12.00
Walters, Howard	SI Leader	Academic Support	02/19/14-06/30/14	\$12.00
		Early Childhood		
Wills, Larissa	Office Assistant III	Education	02/19/14-06/30/14	\$10.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
February 18, 2014  
Page 1 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Arellano, Efren	Student Aide II	Math Lab	01/30/14	\$ 9.25
Brown, Victoria Alisha	Student Aide I	Food Services	02/10/14	\$ 8.00
Lopez, Luis	Student Aide III	Math Lab	01/14/14	\$ 10.00
Moore, Scott	Student Aide I	Food Services	01/27/14	\$ 8.00
Reyes, Erica	Student Aide I	Food Services	01/27/14	\$ 8.00
Smith, Jurnee	Student Aide II	Math Lab	02/07/14	\$ 9.25
NORCO COLLEGE				
Alijazzar, Muna	Student Aide II	Tutorial Services	01/21/14	\$ 9.00
Castillo, Eymar	Student Aide II	Financial Aide	01/31/14	\$ 9.00
Faraj, Xavier	Student Aide II	Tutorial Services Career & Technical	01/06/14	\$ 9.50
Li, Justin	Student Aide II	Education	01/31/14	\$ 9.00
Nabors, Sinester	Student Aide II	Tutorial Services	01/06/14	\$ 9.00
Patel, Abhimanyu	Student Aide I	Food Services	02/05/14	\$ 8.00
Tep, Lakehena	Student Aide I	Food Services	02/05/14	\$ 8.00
RIVERSIDE CITY COLLEGE				
Alcala, Mariana	Student Aide I	Writing and Reading Ctr	01/30/14	\$ 8.00
Aston, Samantha	Student Aide V	Academic Support	02/05/14	\$ 12.00
Brown, Hannah	Student Aide I	Outreach	02/04/14	\$ 8.00
Cardenas, Raul	Student Aide I	Tutorial Services	02/05/14	\$ 8.00
Christiansen, Connor	Student Aide IV	Mathematics	02/18/14	\$ 11.00
Cohen, Shawn	Student Aide I	Tutorial Services	01/30/14	\$ 8.00
Cui, Zhiyan	Student Aide I	Tutorial Services	02/18/14	\$ 8.00
Diaz Aguilera, Jose	Student Aide IV	Mathematics	01/14/14	\$ 11.00
Dugger, Alisha	Student Aide V	Academic Support	02/18/14	\$ 12.00
Frisbee, Frank	Student Aide I	Tutorial Services	02/05/14	\$ 8.00
Frivaldi-Vargas, India	Student Aide I	Performing Arts / Music	01/14/14	\$ 8.00
Gonzalez, Andres	Student Aide I	Performing Arts / Theatre	02/07/14	\$ 8.00
Kinzie Hawver, Solomon	Student Aide V	Academic Support	02/18/14	\$ 12.00
Langston, Alysia	Student Aide V	Academic Support	02/18/14	\$ 12.00
Martinez, Fernando	Student Aide V	Academic Support	01/21/14	\$ 12.00
Melgrati, Stefano	Student Aide I	Tutorial Services Applied Tech /	02/18/14	\$ 8.00
Moreno, Michael	Student Aide I	Film and Television	02/18/14	\$ 10.00
Reyes, Samantha	Student Aide I	Tutorial Services	01/30/14	\$ 8.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
February 18, 2014  
Page 2 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<b>RIVERSIDE CITY COLLEGE (Continued)</b>				
Sanchez, Xotchitl	Student Aide II	Assessment Center	01/21/14	\$ 9.00
Tabula, Marc	Student Aide I	Performing Arts / Music	02/18/14	\$ 8.00
West, Travis	Student Aide I	Journalism	02/18/14	\$ 8.00
 <b><u>CATEGORICAL FUNDS</u></b>				
<b>AMERICA COUNTS PROGRAM</b>				
Powell, Michael	Student Aide IV	Palm Middle School - MVC	01/21/14	\$ 12.00
 <b>COMMUNITY SERVICE PROGRAM</b>				
Arcos, Eliza	Student Aide II	Orange Terrace Library - RCC	01/21/14	\$ 9.00
Sanderlin Jr., Derrick	Student Aide II	Operation Safehouse - RCC	02/04/14	\$ 10.00
Tapia, Olivia	Student Aide II	UCR Artsblock - RCC	02/18/14	\$ 9.00
 <b>MORENO VALLEY COLLEGE</b>				
Alvarado, Araceli	Student Aide II	Workforce Prepartion	01/17/14	\$ 10.00
Badger, Kriste	Student Aide I	Library	02/07/14	\$ 8.00
Carrillo, Mario Alex	Student Aide II	Fire Academy	01/13/14	\$ 9.50
Hollems, Monica	Student Aide II	Early Childhood Education	01/17/14	\$ 9.00
Oseguera-Navarro, Mary	Student Aide II	Disabled Student Services Health Human and Public	02/07/14	\$ 10.00
Reninger, William	Student Aide I	Services	02/10/14	\$ 8.00
Rosas, Ileana	Student Aide II	Fire Academy	01/13/14	\$ 9.50
 <b>RIVERSIDE CITY COLLEGE</b>				
Dhawan, Reena	Student Aide I	Art Gallery	01/23/14	\$ 9.00
Evans, Brittanie	Student Aide II	Foundation Office	02/05/14	\$ 9.00
Lara-Bosquez, Miriam	Student Aide I	Culinary Academy Student	02/04/14	\$ 8.75
Warren, Carrie	Student Aide II	Services/Activities	01/21/14	\$ 9.00



## Agenda Item (VI-B-1)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$3,214,571 and District Warrant Claims totaling \$4,473,480.

---

### Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$3,214,571 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 219107 – 219991) totaling \$4,473,480 have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[02182014\\_Contracts and Purchase Orders Over \\$84,100 Report \(January\)](#)



Report of Purchases-All District Resources  
 Purchases Over \$84,100  
 1/01/14 thru 1/31/14

PO#	Department	Vendor	Description	Amount
C0004445	Facilities Planning & Development	Padilla & Associates, Inc	PLA for Coil School for the Arts	\$ 244,844
C0004470	Business & Financial Services	US Bank	Supplementary Retirement Plan	170,290
P0040650	President - Norco	Tangram	Norco STEM Center Furniture - CSU Agreement	115,174
N/A	Information Services	Sunesys, LLC	Managed Fiber Services	101,400
<u>Additions to Approved/Ratify Purchase Orders of \$84,100 and Over</u>				
C0004188	Facilities Planning & Development	JRH Construction Company, Inc.	District Wide ADA Transition Plan General Construction, RCC	393,770
P0034570	Facilities Planning & Development	City of Riverside	Electrical Service Upgrade	93,066
			Total	<u>\$ 1,118,544</u>
All Purchase Orders, Contracts, and Additions for the Period of 1/01/14 - 1/31/14				
			Contracts- C4442 - C44485	893,187
			Contract Additions- C3044 - C4365	
			Purchase Orders- P40618 - P40982	899,967
			Purchase Order Additions- P33937 - P40579	
			Blanket Purchase Orders- B12258 - B12291	302,873
			Blanket Purchase Order Additions- B11192 - B12220	
			Total	<u>\$ 2,096,027</u>
			Grand Total	<u><u>\$ 3,214,571</u></u>



## Agenda Item (VI-B-2-a)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the budget transfers as presented.

---

### Background Narrative:

The 2013-14 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000).

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

### Attachments:

[02182014\\_Budget Adjustments](#)

## Budget Adjustments February 18, 2014

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to purchase a printer. (Fund 12, Resource 1190)		
From: Gateway to College	Supplies	\$ 520
To: Gateway to College	Equipment	\$ 520
R2. Transfer to purchase instructional supplies and a welder feeder.		
From: Welding Technology	Student Help – Instructional	\$ 5,332
To: Welding Technology	Instructional Supplies	\$ 1,031
	Equipment	4,301
R3. Transfer to realign the Foster and Kinship Care Education grant budget. (Fund 12, Resource 1190)		
From: Foster and Kinship Care Ed	Employee Benefits	\$ 8,704
	Copying and Printing	2,527
	Supplies	750
To: Foster and Kinship Care Ed	Classified FT Administrator	\$ 632
	Classified FT	2
	Professional Services	11,347
R4. Transfer to realign the Completion Counts – CLIP grant. (Fund 12, Resource 1190)		
From: Completion Counts – CLIP	Academic Special Project	\$ 20,680
	Employee Benefits	565
	Supplies	227
To: Completion Counts – CLIP	Classified Perm PT	\$ 1,616
	Student Help – Instructional	4,202
	Instructional Aides, Hourly	3,432
	Grant Sub-Agreement	12,222

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R5. Transfer to provide for student help.		
From: International Students	Advertising	\$ 9,500
To: International Students	Student Help – Non-Instr	\$ 9,500
R6. Transfer to provide for repairs.		
From: Athletics	Custodial Supplies	\$ 1,440
To: Athletics	Repairs	\$ 1,440
R7. Transfer to provide for software maintenance and subscriptions.		
From: VP, Business Services – Holding Acct Consultants		\$ 3,067
To: Library	Comp Software Miant/Lic	\$ 1,476
	Periodicals/Magazines	1,591
R8. Transfer to provide for the lease of art work.		
From: Art Gallery	Reference Books	\$ 199
	Periodicals/Magazines	178
	Supplies	445
To: Art Gallery	Rents and Leases	\$ 822
R9. Transfer to provide for recording services.		
From: Performing Arts - Music	Instructional Supplies	\$ 85
To: Performing Arts - Music	Professional Services	\$ 85
R10. Transfer to provide for scenic and musical score rental.		
From: Performing Arts - Theatre	Theater Supplies	\$ 3,902
To: Performing Arts - Theatre	Rents and Leases	\$ 3,902

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R11. Transfer to provide for paymaster services for performance personnel.		
From: Dean, Fine & Performing Arts	Academic Special Projects	\$ 1,750
	Employee Benefits	210
To: Performing Arts - Theatre	Professional Services	\$ 1,960
R12. Transfer to provide for student help.		
From: Career & Technical Education	Instructional Supplies	\$ 1,656
	Supplies	5,500
To: Career & Technical Education	Student Help – Non-Instr	\$ 6,785
	Employee Benefits	371
R13. Transfer to provide for differential pay for the Dean of Instruction.		
From: President	Administrative Contingency	\$ 7,850
To: Dean of Instruction	Academic FT Administrator	\$ 7,097
	Employee Benefits	753
R14. Transfer to provide for repairs.		
From: English & Media Studies	Instructional Supplies	\$ 245
To: English & Media Studies	Repairs	\$ 245
R15. Transfer to provide for repairs.		
From: Communication Studies	Instructional Supplies	\$ 28
To: Communication Studies	Repairs	\$ 28

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R16. Transfer to provide for costume rental.		
From: Performance Riverside - Auditorium	Supplies	\$ 5,000
To: Performance Riverside - Auditorium	Costume Rentals	\$ 5,000
R17. Transfer to purchase a computer monitor.		
From: Mathematics	Instructional Supplies	\$ 135
To: Mathematics	Computer Equipment	\$ 135
<u>Norco</u>		
N1. Transfer to purchase a coffee cart. (Fund 32, Resource 3200)		
From: Food Services	Beverage	\$ 10,000
To: Food Services	Equipment	\$ 10,000
N2. Transfer to provide for grounds maintenance.		
From: VP, Business Services – Salary Savings	Academic FT Administrator	\$ 30,000
To: Facilities	Other Services	\$ 30,000
N3. Transfer to provide for repairs.		
From: Facilities	Classified Overtime	\$ 1,500
To: Facilities	Repairs	\$ 1,500

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N4. Transfer to reallocate the Basic Skills budget. (Fund 12, Resource 1190)		
From: Institutional Effectiveness	Classified Perm PT	\$ 326
	Conferences	2,492
	Equipment	7,018
To: Institutional Effectiveness	Academic Special Project	\$ 8,124
	Employee Benefits	950
	Copying and Printing	15
	Supplies	747
N5. Transfer to provide for instructional supplies.		
From: Dean of Instruction	Academic Special Project	\$ 3,650
To: Dean of Instruction	Instructional Supplies	\$ 3,650
N6. Transfer to provide for student help and adjunct librarians.		
From: Library / Learning Resources	Books	\$ 10,000
	Short-Term Temporary	6,650
	Instructional Media Material	2,000
	Short Term Substitute	677
To: Library / Learning Resources	Student Help	\$ 10,000
	Academic PT Non-Instr	9,327
N7. Transfer to provide for travel, mileage and printing.		
From: VP, Student Services	Administrative Contingency	\$ 2,112
To: VP, Student Services	Copying and Printing	\$ 12
	Mileage	1,100
	Conferences	1,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N8. Transfer to provide for conferences.		
From: Admissions and Records	Supplies	\$ 1,300
To: Admissions and Records	Conferences	\$ 1,300
N9. Transfer to provide for mileage.		
From: Student Financial Services	Supplies	\$ 600
To: Student Financial Services	Mileage	\$ 600
N10. Transfer to reallocate the EOP&S program budget. (Fund 12, Resource 1190)		
From: EOP&S	Student Educational Supplies	\$ 3,200
To: EOP&S	Professional Services	\$ 2,000
	Comp Software Maint/Lic	1,200
N11. Transfer to reallocate the CARE program budget. (Fund 12, Resource 1190)		
From: EOP&S / CARE	Supplies	\$ 200
	Student Financial Grants	1,100
	Book Grants	500
	Transportation/Bus Passes	350
To: EOP&S / CARE	Food	\$ 350
	Meal Grants	1,800

Moreno Valley

M1. Transfer to purchase ballistic vests.		
From: Safety & Police	Repairs	\$ 864
To: Safety & Police	Equipment	\$ 864



<u>Program</u>	<u>Account</u>	<u>Amount</u>
M2. Transfer to distribute the COLA set-aside budget.		
From: VP, Business Services	Set-Aside for COLA	\$ 291,239
To: All Departments	Instr Salaries, Reg FT	\$ 82,819
	Instructional Salaries	493
	Academic FT Administrator	15,995
	Academic FT Non-Instr	21,738
	Academic PT Teaching	104,452
	Academic Large Lecture	1,011
	Academic PT Non-Instr	3,774
	Classified FT Administrator	8,268
	Classified FT	44,039
	Classified Perm PT	4,733
	Classified FT Instr	3,297
	Classified Perm PT Instr	620
M3. Transfer to provide for employee benefits. (Fund 12, Resource 1190)		
From: Workforce Prep – TANF	Other Services	\$ 1,592
To: Workforce Prep – TANF	Employee Benefits	\$ 1,592
M4. Transfer to provide for the move into the new Student Academic Services building. (Fund 41, Resource 4180)		
From: Moreno Valley Phase III Project	Equipment	\$ 11,519
To: Moreno Valley Phase III Project	Classified FT	\$ 7,649
	Classified Overtime	1,830
	Employee Benefits	2,033
	Supplies	7
M5. Transfer to provide for fire inspection fees and repairs.		
From: Facilities	Repair Parts	\$ 6,004
To: Facilities	Repairs	\$ 3,604
	Other Services	2,400

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M6. Transfer to provide for instructional supplies and copying and printing.		
From: Health, Human & Public Services	Waste Disposal	\$ 1,789
To: Health, Human & Public Services	Instructional Supplies Copying and Printing	\$ 1,515 274
M7. Transfer to provide for student help.		
From: VP, Academic Affairs	Cellular Telephone	\$ 131
To: VP, Academic Affairs	Student Help – Non-Instr Employee Benefits	\$ 125 6
M8. Transfer to provide for permanent part-time salaries. (Fund 12, Resource 1190)		
From: Basic Skills	Supplies	\$ 46
To: Basic Skills	Classified Perm PT, Instr	\$ 46
M9. Transfer to purchase supplies.		
From: President	Lecturers Travel Expenses Rents and Leases Meeting Expenses	\$ 100 140 200 1,500
To: President	Supplies	\$ 1,940
M10. Transfer to reallocate the Moreno Valley College Project TAP budget. (Fund 12, Resource 1190)		
From: Grants & College Support Programs	Classified FT Administrator Equipment	\$ 5,000 6,628
To: Grants & College Support Programs	Supplies Food Comp Software Maint/Lic	\$ 5,500 1,700 4,428

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M11. Transfer to reallocate the Counseling budget and provide for increases in employee workload.		
From: Counseling	Academic PT Non-Instr	\$ 31,868
	Other Services	4,909
To: Counseling	Student Help – Non-Instr	\$ 3,492
	Classified Substitutes	407
	Copying and Printing	100
	Supplies	910
Community Outreach	Supplies	240
Student Financial Services	Supplies	5,830
Student Services	Classified FT	10,554
	Employee Benefits	11,627
Admissions & Records	Classified FT	2,979
	Employee Benefits	638
M12. Transfer to provide for differential pay and to purchase supplies.		
From: Student Services	Administrative Contingency	\$ 2,440
To: Student Services	Classified FT	\$ 1,350
	Employee Benefits	290
	Supplies	800
M13. Transfer to reallocate the Extended Opportunity Programs and Services budget. (Fund 12, Resource 1190)		
From: EOP&S	Classified Perm PT	\$ 6,150
	Supplies	35,218
	Other Services	96,688
To: EOP&S	Academic PT Non-Instr	\$ 23,245
	Employee Benefits	11,835
	Equipment	10,426
	Book Grants	36,912
	Transportation/Bus Passes	42,900
	Educational Supplies	12,738

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M14. Transfer to reallocate the Student Success and Support Program budget. (Fund 12, Resource 1190)		
From: Student Success and Support Program	Other Services Equipment	\$ 65,066 58
To: Student Success and Support Program	Classified FT Employee Benefits Tests	\$ 23,794 33,330 8,000
M15. Transfer to provide for cell phones and software licensing.		
From: Admissions & Records	Supplies	\$ 718
To: Admissions & Records	Cellular Telephone Comp Software Maint/Lic	\$ 155 563
<u>District Office and District Support Services</u>		
D1. Transfer to purchase ammunition.		
From: Safety & Police	Repairs Equipment	\$ 432 4,151
To: Safety & Police	Supplies	\$ 4,583
D2. Transfer to provide for a conference.		
From: AVC, Instruction	Periodicals/Magazines	\$ 100
To: AVC, Instruction	Conferences	\$ 100

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D3. Transfer to purchase a computer.		
From: Vice Chancellor Business & Financial Services – Administrative Program Review Holding Account	Other Services	\$ 1,690
To: Institutional Research	Equipment	\$ 1,690
D4. Transfer to provide for a conference.		
From: Educational Services	Equipment	\$ 1,250
To: Educational Services	Conferences	\$ 1,250
D5. Transfer to provide for postage, consultants and equipment.		
From: Risk Management	Supplies	\$ 432
To: Risk Management	Postage	\$ 241
	Consultants	29
	Equipment	162
D6. Transfer to purchase various equipment items. (Fund 12, Resource 1190)		
From: CTE – Perkins Grant	Other Services	\$ 75,000
To: CTE – Perkins Grant	Equipment	\$ 75,000
D7. Transfer to purchase equipment upgrades for E911 services.		
From: Information Services	Repairs	\$ 1,100
To: Information Services	Equipment	\$ 1,100
D8. Transfer to reallocate the International Rectifier program budget. (Fund 11, Resource 1170)		

<u>Program</u>	<u>Account</u>	<u>Amount</u>
From: Customized Solutions	Mileage	\$ 2,760
	Computer Software	500
To: Customized Solutions	Instructional Supplies	\$ 1,688
	Contract Ed Supplies	62
	Employee Benefits	1,510

D9. Transfer to provide for services related to the Sector Navigator – Global Trade and Logistics grant. (Fund 12, Resource 1190)

From: CITD	Classified Special Project	\$ 55,000
To: CITD	Other Services	\$ 55,000

D10. Transfer to purchase a computer. (Fund 61, Resource 6100)

From: Risk Management - General Liability	Repairs	\$ 405
To: Risk Management General Liability	Equipment	\$ 405

D11. Transfer to purchase a computer. (Fund 61, Resource 6110)

From: Risk Management - Workers Compensation	Legal	\$ 1,053
To: Risk Management - Workers Compensation	Equipment	\$ 1,053



## Agenda Item (VI-B-3-a)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 26-13/14 – 2013-2014 Basic Skills
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$64,141 to the budget.

---

### Background Narrative:

Riverside Community College District's colleges have received additional funding for the 2013-2014 Basic Skills Program in the amount of \$64,141 from the California Community College Chancellor's Office. The additional funding by college is as follows: Riverside City College - \$28,215, Norco College - \$24,755, and Moreno Valley College - \$11,171. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Paul Parnell, President, Norco College  
Sandra Mayo, President, Moreno Valley College  
Shelagh Camak, Vice President, Workforce & Resource Development  
Diane Dieckmeyer, Vice President, Academic Affairs  
Greg Sandoval, Vice President, Student Services

### Attachments:

[02182014\\_Resolution No. 26-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 26-13/14

2013-2014 Basic Skills

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$64,141 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on February 18, 2014.

---

Clerk or Authorized Agent



**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**INCOME & EXPENDITURES - BUDGET AMENDMENT**  
 Resolution No. 26-13/14  
 2013-2014 Basic Skills Program

Year	County	District	Date	Fund
14	33	07	2/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0020	8659	28,215 00	REVENUE
12	E00	1190	0	0000	0020	8659	24,755 00	
12	F00	1190	0	0000	0020	8659	11,171 00	
								EXPENDITURES
12	DJA	1190	0	6010	2020	4590	28,215 00	Supplies
12	EJA	1190	0	6010	2020	2331	10,000 00	
12	EJA	1190	0	6010	2020	3620	5 00	
12	EJA	1190	0	6010	2020	1490	13,165 00	
12	EJA	1190	0	6010	2020	3130	1,086 00	
12	EJA	1190	0	6010	2020	3335	191 00	
12	EJA	1190	0	6010	2020	3530	7 00	
12	EJA	1190	0	6010	2020	3630	301 00	
12	FJA	1190	0	6010	2020	4590	11,171 00	Supplies
							64,141 00	REVENUE
							64,141 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-3-b)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 27-13/14 – 2013-2014 Summer Food Service Program
College/District	Moreno Valley
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$4,078 to the budget.

---

### Background Narrative:

The Riverside Community College District, Moreno Valley College has received funding for the Summer Food Service Program in the amount of \$4,078 from the California Department of Education. The funds will be used for food expenses of the Upward Bound Math and Sciences Program.

Prepared By: Sandra Mayo, President, Moreno Valley College  
Greg Sandoval, Vice President, Student Services

### Attachments:

[02182014\\_Resolution No. 27-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 27-13/14

2013-2014 Summer Food Service Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$4,078 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on February 18, 2014.

---

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 27-13/14  
 2013-2014 Summer Food Service Program**

Year	County	District	Date	Fund
14	33	07	2/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	F00	1190	0	0000	0283	8699	4,078 00	
								<b>EXPENDITURES</b>
12	FZA	1190	0	6450	0283	4710	4,078 00	Food (Summer Food)
							4,078 00	<b>REVENUE</b>
							4,078 00	<b>TOTAL EXPENDITURES</b>



## Agenda Item (VI-B-3-c)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 28-13/14 – 2013-2014 Foster Youth Support Services Program
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$47,500 to the budget.

---

### Background Narrative:

Riverside Community College District's Riverside City and Moreno Valley colleges have received funding for the 2013-2014 Foster Youth Support Services Program in the amount of \$47,500 from the Pritzker Family Foundation, passed through from the Riverside Community College District Foundation. The funding by college is as follows: Riverside City College - \$23,750 and Moreno Valley College - \$23,750. The funds will be used for salaries, benefits and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Sandra Mayo, President, Moreno Valley College  
Shelagh Camak, Vice President, Workforce & Resource Development  
Michael Wright, Director, Workforce Preparation Grants and Contracts  
Greg Sandoval, Vice President, Student Services  
Eugenia Vincent, Dean, Student Financial Services

### Attachments:

[02182014\\_Resolution No. 28-13/14](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 28-13/14

2013-2014 Foster Youth Support Services Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$47,500 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on February 18, 2014.

---

Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**INCOME & EXPENDITURES - BUDGET AMENDMENT**  
 Resolution No. 28-13/14  
 2013-2014 Foster Youth Support Services Program

Year	County	District	Date	Fund
14	33	07	2/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0161	8820	23,750 00	REVENUE
12	F00	1190	0	0000	0161	8820	23,750 00	
								EXPENDITURES
12	DCW	1190	0	6020	0161	2129	13,663 00	Classified Perm Part Time
12	DCW	1190	0	6020	0161	3220	1,563 00	Employee Benefits
12	DCW	1190	0	6020	0161	3320	847 00	
12	DCW	1190	0	6020	0161	3325	198 00	
12	DCW	1190	0	6020	0161	3520	7 00	
12	DCW	1190	0	6020	0161	3620	313 00	↓
12	DCW	1190	0	7321	0161	7620	7,159 00	Student Financial Grants
12	FZG	1190	0	6452	0161	2129	9,659 00	Classified Perm Part Time
12	FZG	1190	0	6452	0161	2339	3,750 00	Classified PT Hrly As Needed
12	FZG	1190	0	6452	0161	3220	1,105 00	Employee Benefits
12	FZG	1190	0	6452	0161	3320	599 00	
12	FZG	1190	0	6452	0161	3325	194 00	
12	FZG	1190	0	6452	0161	3420	2,129 00	
12	FZG	1190	0	6452	0161	3520	7 00	
12	FZG	1190	0	6452	0161	3620	307 00	↓
12	FZG	1190	0	6452	0161	5220	1,000 00	Conferences
12	FZG	1190	0	6452	0161	5890	1,000 00	Student Event/Activity
12	FZG	1190	0	7321	0161	7620	4,000 00	Student Financial Grants
							47,500 00	REVENUE
							47,500 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-3-d)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-d)
Subject	Resolution No. 29-13/14 – 2013-2014 Board Financial Assistance Program – Student Financial Aid Administration
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$10,000 to the budget.

---

### Background Narrative:

Riverside Community College District's Norco and Moreno Valley colleges have received additional funding for the 2013-2014 Board Financial Assistance Program – Student Financial Aid Administration in the amount of \$10,000 from the California Community Colleges Chancellor's Office. These funds have been allocated to the Norco and Moreno Valley Colleges by the State Chancellor's Office as follows: Norco College - \$5,000 and Moreno Valley College - \$5,000. These funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Paul Parnell, President, Norco College  
Sandra Mayo, President, Moreno Valley College  
Monica Green-Cochrane, Dean, Student Services  
Greg Sandoval, Vice President, Student Services

### Attachments:

[02182014\\_Resolution No. 29-13/14](#)



RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 29-13/14

2013-2014 Board Financial Assistance Program –  
Student Financial Aid Administration

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$10,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on February 18, 2014.

---

Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 29-13/14

2013-2014 Board Financial Assistance Program - Student Financial Aid Administration

Year	County	District	Date	Fund
14	33	07	2/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0067	8659	5,000 00	
12	F00	1190	0	0000	0067	8659	5,000 00	
								EXPENDITURES
12	EZE	1190	0	6460	0067	4590	600 00	Supplies
12	EZE	1190	0	6460	0067	4710	2,400 00	Food
12	EZE	1190	0	6460	0067	5220	2,000 00	Conferences
12	FZE	1190	0	6460	0067	2119	4,118 00	Classified FT
12	FZE	1190	0	6460	0067	3220	471 00	Employee Benefits
12	FZE	1190	0	6460	0067	3320	255 00	↓
12	FZE	1190	0	6460	0067	3325	60 00	
12	FZE	1190	0	6460	0067	3520	2 00	
12	FZE	1190	0	6460	0067	3620	94 00	
							10,000 00	TOTAL INCOME
							10,000 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-6-a)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$84,100 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$893,187 for the period January 1, 2014 through January 31, 2014.

---

### Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$84,100. The attached listing of contracts and agreements under \$84,100 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[02182014\\_Contracts and Agreements Less than \\$84,100 \(January\)](#)

Contracts and Agreements Report-All District Resources  
\$84,100 and Under  
1/01/14 thru 1/31/14

PO#	Department	Vendor	Location	Description	Amount
C0004442	Community & Economic Development	Andy Ray LLC	Plano, TX	Customized Training	\$ 5,401
C0004443	Workforce Preparation	Bartelt, John R	La Verne	Professional Services	4,000
C0004444	Facilities	Evouqa Water Technologies LLC	Signal Hill	Repairs - Service	856
C0004446	Facilities Planning & Development	Schneider Electric Buildings Americas Inc	Carrollton, TX	Retro Commissioning Services	18,795
C0004447	Workforce Preparation	Inman, Tracy	San Bernardino	Professional Services	1,125
C0004448	Workforce Preparation	Desilva, Falaya	Corona	Professional Services	1,475
C0004449	Workforce Preparation	Family Service Association	Riverside	Rents and Leases	225
C0004450	Workforce Preparation	Tarver, Brenda	Wildomar	Professional Services	950
C0004451	Performance Riverside	Greater Riverside Chambers of Commerce	Riverside	Advertising	200
C0004452	Facilities - Norco	Higginson+Cartozian Architects, Inc	Redlands	Architect's Fees for Norco STEM Modernization	15,720
C0004453	CTE Projects	Fujifilm North America Corporation	Valhalla, NY	XMF Workflow Fuji Equipment	34,982
C0004454	President - Moreno Valley	Insight Investments, LLC	Costa Mesa	Computer Software Maint/Lic	15,470
C0004455	Open Campus	Riverside County	Riverside	Fees	604
C0004456	Workforce Preparation	Miller, Brianna	Palm Desert	Professional Services	875
C0004457	Counseling - Moreno Valley	Link-Systems International, Inc.	Tampa, FL	Online Tutoring	2,500
C0004458	Performance Riverside	Rodgers & Hammerstein Organization	New York, NY	Royalties for Production of 'In the Heights	9,224
C0004460	Performance Riverside	Music Theatre International	New York, NY	Royalties for Production of 'Ragtime Version 2	7,350
C0004461	Academic Affairs	Mission Inn	Riverside	Travel Expenses - Accreditation Team Visi	11,448
C0004462	Information Services	Systems Technology Associates, Inc	Tustin	Professional Services	4,200
C0004463	Performance Riverside	Music Theatre International	New York, NY	Royalties for Production of 'Legally Blonde	8,030
C0004464	Community & Economic Development	Your OSHA Trainer	Wildomar	Customized Training	1,500
C0004465	Community & Economic Development	Miles, Koyett	San Diego	Professional Services	10,000
C0004466	Community & Economic Development	El Camino Community College District	Hawthorne	Digital Marking Services	75,000
C0004467	Performing Arts	Music Theatre International	New York, NY	Royalties for Production of 'Shrek	8,613
C0004468	President - Norco	Avid Technology, Inc.	Burlington, MA	Conferences	3,300
C0004469	President - Norco	USA Shade & Fabric Structures, Inc	Costa Mesa	Fixtures & Fixed Equip	9,033
C0004471	Community & Economic Development	Redtail Capital	Temecula	Consultants	20,000
C0004472	Community & Economic Development	Vantages Business Consulting	Newport Beach	Consultants	40,000
C0004473	Community & Economic Development	Kleckner, Martin S III	Oceanside	Consultants	15,000
C0004474	Community & Economic Development	Kasle, Donald H	Dove Canyon	Consultants	35,000
C0004475	Community & Economic Development	Schmid, Molly	Claremont	Consultants	35,000
C0004476	Community & Economic Development	Plenum Revenue Group	Laguna Niguel	Consultants	30,000
C0004477	Workforce Preparation	Rigney, Susan Marie	Palm Desert	Professional Services	1,750
C0004478	Workforce Preparation	Crain, Dan	Yucaipa	Professional Services	3,150
C0004479	Workforce Preparation	Phillips, Carol J	Riverside	Professional Services	875
C0004480	Workforce Preparation	Phillips, Linda	Homeland	Professional Services	700
C0004481	Workforce Preparation	Stephan, Victoria	Corona	Professional Services	3,650
C0004482	Workforce Preparation	Friend, Cherie L	Murrieta	Professional Services	1,750
C0004483	Workforce Preparation	Victoriano, Marlene	Moreno Valley	Professional Services	2,000
C0004484	Workforce Preparation	Victoriano, Eutimio	Moreno Valley	Professional Services	2,800
C0004485	Workforce Preparation	Gonzalez, William	Wildomar	Professional Services	1,750
N/A	Customized Solutions	Cal Fire San Diego	El Cajon	Customized Training	No Cost
N/A	Customized Solutions	Cryoquip Industries	Murrieta	Customized Training	No Cost
N/A	Nursing	College of the Desert	Palm Desert	Ambulatory Care Grant	No Cost
N/A	Workforce Preparation	Riverside County Library System	Riverside	Meeting Space	No Cost
N/A	Customized Solutions	Complete Coach Works	Riverside	Customized Training	No Cost
N/A	Diversity & Human Resources	Vision Services Plan	Sacramento	Application for Vision Care Plan	No Cost

Contracts and Agreements Report-All District Resources  
\$84,100 and Under  
1/01/14 thru 1/31/14

PO#	Department	Vendor	Location	Description	Amount
N/A	Diversity & Human Resources	Express Scripts	St. Louis, MO	Set up Form for Vision Care Plan	No Cost
N/A	Diversity & Human Resources	Express Scripts	St. Louis, MO	Preventative Items & Services	No Cost
N/A	Dean of Instruction - Moreno Valley	Disneyland Guest Resort Talent Program	Anaheim	Gospel Singer Participation	No Cost
N/A	Student Financial Services	Operation Safehouse	Riverside	Allows FWS Recipients to Work	No Cost
N/A	Nursing	Tyler Springs Apartment Homes for Seniors	Riverside	Clinical Visits Experience	No Cost
N/A	Diversity & Human Resources	Brandman University	Irvine	Corporate Partner Scholarships	No Cost
N/A	Workforce Preparation	Employment Development Depart. State of CA	Riverside	HVAC Program	No Cost
<b>Additions to Approved/Ratify Contracts of \$84,100 and Under</b>					
C0003044	Facilities Planning & Development	LPA Inc.	Irvine	Architect's Fees for Culinary Arts & District Offices	67,231
C0003653	Community & Economic Development	The Irvine Company, LLC	Newport Beach	Amends/Adds Funds & Extends Date to 7/31/14	13,182
C0003809	Facilities - Moreno Valley	West-Tech Mechanical, Inc	Montclair	MV Phase III Mechanical	12,476
C0003821	Facilities - Moreno Valley	Western Painting & Wallcovering Inc	Monrovia	MV Phase III Painting	18,561
C0003823	Facilities - Moreno Valley	Daart Engineering Co., Inc.	San Bernardino	MV Phase III Fire Sprinklers	8,181
C0003824	Facilities - Moreno Valley	Kincaid Industries Inc	Thousand Palms	MV Phase III Plumbing	49,283
C0003825	Facilities - Moreno Valley	Performance Electric	Apple Valley	MV Phase III Electrical	40,323
C0003826	Facilities - Moreno Valley	Berger Bros Inc	Azusa	MV Phase III Drywall	12,885
C0003832	Facilities - Moreno Valley	Whitehead Construction, Inc	Riverside	MV Phase III Doors	9,232
C0003853	Community & Economic Development	Carlson, Patricia J	Rancho Cucamonga	Professional Services	25,000
C0003923	Information Services	BMC Software, Inc.	Houston, TX	Computer Software Maint/Lic	1
C0003953	Facilities Planning & Development	LPA Inc.	Irvine	Architect's Fees for Coil School for the Arts	42,854
C0003996	Facilities - Moreno Valley	Orkin, Inc.	Colton	Pest Control Services	2,064
C0004001	Community & Senior Citizen Education	Education to Go	Temecula	Professional Services	8,000
C0004132	Community & Economic Development	Kleckner, Martin S III	Oceanside	Amends/Increases NTE to 28,000	184
C0004133	Community & Economic Development	Plenum Revenue Group	Laguna Niguel	Consultants	1,691
C0004146	Academy / Criminal Services	Canon Financial Services, Inc.	Carol Stream, IL	Repairs - Service	400
C0004181	Customized Solutions	Lean Business Solutions	San Diego	Grant / Contract Sub Agreements	20,000
C0004187	Facilities Planning & Development	Fata Construction & Development	Riverside	District Wide ADA Transition Plan Concrete	68,039
C0004229	Facilities	Padilla & Associates, Inc	Santa Ana	Lovekin Parking/Tennis Courts	13,090
C0004238	Facilities Planning & Development	Stewart Title of California, Inc.	Riverside	Purchase of Property	1,449
C0004245	Facilities	IBN Construction, Inc.	Orange	MLK Alterations	5,753
C0004253	Communications & Web Development	Acorn Technology Corporation	Riverside	IT Management Fees	6,000
C0004281	Risk Management	Watten, Discoe, Bassett & McMains	Santa Ana	Legal Services	3,500
C0004298	Community & Economic Development	New Horizons CLC of Southern California	Anaheim	Customized Training	5,500
C0004365	Performing Arts	OD Music, Inc	Woodland Hills	Professional Services	14,007
N/A	Career & Technical Education	Riverside County Children & Families Commission	Riverside	Amend. #1/Adds Revenue	No Cost
N/A	Nursing	Riverside Unified School District	Riverside	Amend. #1/Extends Date to 6/30/18	No Cost
N/A	Workforce Preparation	California Community Colleges Chancellor's Office	Sacramento	Amends/Extends Date to 4/30/14	No Cost
N/A	Risk Management	City of Riverside	Riverside	Amends/Extends Date to 4/30/14	No Cost
Total					<u>\$ 893,187</u>



## Agenda Item (VI-B-6-b)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-b)
Subject	Agreement Amendment for Riverside Community College District with Custom Corporate Communications
College/District	District
Funding	Employment Training Panel (ETP)
Recommended Action	It is recommended that the Board of Trustees approve the Amendment to the Agreement between Riverside Community College District and Custom Corporate Communications for up to \$180,000.

---

### Background Narrative:

This amends the contract with Custom Corporate Solutions for payment for training services up to \$180,000 for the period March 11, 2013 through January 31, 2015. This is needed for training services with additional training contracts to RCCD Customized Training Solutions. This contract cap amount may be increased through a separate contract amendment. Cost to the District is reimbursed by an Employment Training Panel grant from the State of California.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
John Tillquist, Associate Vice Chancellor, Economic Development

### Attachments:

[Amendment to Agreement between RCCD and CCC 1 21 14](#)

AMENDMENT TO AGREEMENT

This document amends the original Educational Services Agreement between the Riverside Community College District and Custom Corporate Communications, which was approved by the Vice Chancellor of Business and Financial Services on behalf of the Riverside Community College District on March 13, 2013.

Article 3.0, COMPENSATION, is hereby amended as follows:

“The contract amount for this agreement will be up to \$180,000.00 dollars. This contract cap amount may be increased through a separate contract amendment.”

Article 5.0, TERM, is hereby amended as follows:

“The term of this AGREEMENT will be from March 11, 2013, through January 31, 2015.”

Article 11.0, EMPLOYMENT TRAINING PANEL SUBAGREEMENTS AND THIRD-PARTY AGREEMENTS (SUBCONTRACTS) is hereby amended as follows:

“Amount of Service(s): Up to \$180,000.00 dollars  
Term of Agreement: March 11, 2013, through January 31, 2015.”

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

**DISTRICT**

By: \_\_\_\_\_  
Signature

Aaron S. Brown,  
Vice Chancellor, Business & Financial Services  
Title

Date: \_\_\_\_\_

**EMPLOYER**

By: \_\_\_\_\_  
Signature

Gina Weissenberg  
Director of Operations  
Title

Date: \_\_\_\_\_



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VI-B-7)

Meeting 2/18/2014 - Regular

Agenda Item Consent Agenda Action (VI-B-7)

Subject Out-of-State Travel

College/District District

Funding

Recommended Action It is recommended that the Board of Trustees approve the out-of-state travel.

---

### Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Cynthia Azari, Interim Chancellor  
Michelle Haeckel, Administrative Assistant, Office of the Chancellor

### Attachments:

[Out-of-State Travel\\_021814](#)



RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: February 18, 2014

It is recommended that out-of-state travel be granted to:

Revision:

- 1) Mr. Joe Eckstein, associate professor, geography, Norco College, to travel to London, England, February 20, 2014, to May 1, 2014, to provide leadership and course offerings for Student Abroad Spring 2014. There is no cost to the District. Dates of travel changed to February 19, to May 1, 2014.
- 2) Dr. Laura Greathouse, associate professor, anthropology, Riverside City College, to travel to London, England, February 20, 2014, to May 1, 2014, to provide leadership and course offerings for Student Abroad Spring 2014. There is no cost to the District. Dates of travel changed to February 19, to May 1, 2014.

Current:

*Moreno Valley College:*

- 3) Ms. Donna Lesser, associate professor, dental hygiene, to travel to San Antonio, Texas, March 15-18, 2014, to attend the American Dental Education Association Annual Session and Exhibition. Estimated cost: \$2,114.00. Funding sources: \$1,994.00 from the Perkins grant; and \$120.00 from the general fund.
- 4) Dr. Frankie Moore, coordinator, student activities, to travel to Washington DC, March 12-19, 2014, to accompany six students attending the American Student Association of Community Colleges, Advocacy Conference. Estimated cost: \$15,790.00. Funding source: Associated Students Moreno Valley College funds.

*Norco College:*

None

*Riverside City College:*

- 5) Dr. Tim Brown, professor, English and media studies, to travel to Honolulu, Hawaii, March 10-17, 2014, to attend development meetings for the Accreditation Commission for Community and Junior Colleges. There is no cost to the District.
- 6) Mr. John Byun, associate professor, music, to travel to Honolulu, Hawaii, April 10-16, 2014, to accompany 37 students participating in a choir tour headline music festival and exchanges with universities. Estimated cost: \$32,189.80. Funding sources: \$8,139.80 from Chamber Singers Trust Account #94155 and \$24,050.00 to be paid by students.

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: February 18, 2014

- 7) Dr. Shelah Camak, vice president, workforce and resource development, to travel to Washington, DC, March 29, 2014 to April 2, 2014, to attend the National Association Workforce Boards 2014 Forum Dialogue for Workforce Excellence. Estimated cost: \$2,919.70. Funding source: the general fund.
- 8) Dr. Richard Mahon, professor, humanities, to travel to Honolulu, Hawaii, March 11-15, 2014, to attend development meetings for the Accreditation Commission for Community and Junior Colleges. There is no cost to the District.
- 9) Dr. Rachel Stone, professor, world language, to travel to Washington, DC, July 8-13, 2014, to attend Gallaudet's 150 Years of Visionary Leadership/Flex Credit and Deaf Culture Course. There is no cost to the District.
- 10) Ms. Micherri Wiggs, associate professor, communication studies, to travel to Seattle, Washington, March 6-8, 2014, to attend the McGraw-Hill Education's Spring 2014 BETA Tester Symposium. There is no cost to the District.

*Riverside Community College District:*

- 11) Dr. Cynthia E. Azari, Interim Chancellor, to travel to Guangdong, China, May 9-15, 2014 to attend a Vocational Education Summit. Estimated cost: \$1,200.00 (airfare \$1,000 and other expenses \$200); no other costs paid by the District. Funding source: the general fund.
- 12) Ms. Jan Schall, director, study abroad program, to travel to London, England and Dublin, Ireland, March 8-19, 2014, to evaluate the new London semester program and CAPA International Conference in Dublin and London. Estimated cost: \$2,760.00. Funding source: the general fund.



## Agenda Item (VI-B-8-a)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Surplus Property
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

---

### Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Bill Bogle, Controller

### Attachments:

[02182014\\_Surplus Property](#)

**SURPLUS PROPERTY  
 FEBRUARY 18, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	GATEWAY	CPU	E4000	65190	22256
1	GATEWAY	CPU	E4000	65239	22257
1	GATEWAY	CPU	E4000	65242	22258
1	GATEWAY	CPU	E4000	53829	22259
1	GATEWAY	CPU	E4000	53889	21944
1	GATEWAY	CPU	E4000	65200	22267
1	GATEWAY	CPU	E4000	65201	22268
1	GATEWAY	CPU	E4000	65234	22342
1	GATEWAY	CPU	E4000	65216	21946
1	GATEWAY	CPU	E4000	53881	22279
1	GATEWAY	CPU	E4000	65212	22120
1	GATEWAY	CPU	E4000	54336	22287
1	GATEWAY	CPU	E4000	65226	NONE
1	GATEWAY	CPU	E4000	29259	22289
1	GATEWAY	CPU	E4000	65209	22261
1	GATEWAY	CPU	E4000	65188	22263
1	GATEWAY	CPU	E4000	65187	22276
1	GATEWAY	CPU	E4000	65193	22273
1	GATEWAY	CPU	E4000	65204	22274
1	GATEWAY	CPU	E4000	65230	22275
1	GATEWAY	CPU	E4000	65202	22281
1	GATEWAY	CPU	E4000	65229	22282
1	GATEWAY	CPU	E4000	65206	22283
1	GATEWAY	CPU	E4000	65233	21461
1	GATEWAY	CPU	E4000	65197	22285
1	GATEWAY	CPU	E4000	36768	22103
1	GATEWAY	CPU	E4000	65194	22293
1	GATEWAY	CPU	E4000	29261	22023
1	GATEWAY	CPU	E4000	65214	22349
1	GATEWAY	CPU	E4000	53822	21958
1	GATEWAY	CPU	E4000	54000	NONE
1	GATEWAY	CPU	E4000	53837	22288
1	GATEWAY	CPU	E4000	65232	21471
1	GATEWAY	CPU	E4000	65202	22163
1	GATEWAY	CPU	E4000	34054	22264
1	GATEWAY	CPU	E4000	65248	22630
1	GATEWAY	CPU	E4000	65236	17298
1	GATEWAY	CPU	E4000	600606	21466
1	GATEWAY	CPU	E4000	67685	22338
1	GATEWAY	CPU	E4000	36756	22070
1	GATEWAY	CPU	E4000	5623	22560
1	GATEWAY	CPU	E4000	53898	22334
1	GATEWAY	CPU	E4000	5617	23326
1	GATEWAY	CPU	E4000	5615	21454
1	GATEWAY	CPU	E4000	32230	22110
1	GATEWAY	CPU	E4000	336760	22145
1	GATEWAY	CPU	E4000	54350	14576
1	GATEWAY	CPU	K7-700	54004	19502
1	GATEWAY	CPU	700L	898845	19505
1	HITACHI	LCD PROJECTOR	CP-X1250	1140	33956
1	HITACHI	LCD PROJECTOR	CP-X1250	4156	35398
1	HITACHI	LCD PROJECTOR	CP-X1250	465	22970
1	HITACHI	LCD PROJECTOR	CP-X1250	4157	65400
1	HITACHI	LCD PROJECTOR	CP-X1250	4469	35401
1	HITACHI	LCD PROJECTOR	CP-X1250	4451	35402
1	HITACHI	LCD PROJECTOR	CP-X1250	4206	35457
1	HITACHI	LCD PROJECTOR	CP-X1250	1645	35614
1	HITACHI	LCD PROJECTOR	CP-X1250	4162	35394
1	HITACHI	LCD PROJECTOR	CP-X1250	4057	22969

**SURPLUS PROPERTY  
 FEBRUARY 18, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	HITACHI	LCD PROJECTOR	CP-X1250	4167	35459
1	HITACHI	LCD PROJECTOR	CP-X1250	4164	35460
1	HITACHI	LCD PROJECTOR	CP-X1250	4163	35461
1	HITACHI	LCD PROJECTOR	CP-X1250	4159	35466
1	HITACHI	LCD PROJECTOR	CP-X1250	4168	35468
1	HITACHI	LCD PROJECTOR	CP-X1250	4155	35473
1	HITACHI	LCD PROJECTOR	CP-X1250	4103	35478
1	HITACHI	LCD PROJECTOR	CP-X1250	3486	35482
1	HITACHI	LCD PROJECTOR	CP-X1250	4707	35547
1	HITACHI	LCD PROJECTOR	CP-X1250	4452	35640
1	HITACHI	LCD PROJECTOR	CP-X1250	4166	23803
1	HITACHI	LCD PROJECTOR	CP-X1250	4106	31305
1	HITACHI	LCD PROJECTOR	CP-X1250	4450	35518
1	HITACHI	LCD PROJECTOR	CP-X1250	4461	35516
1	HITACHI	LCD PROJECTOR	CP-X1250	4205	35509
1	HITACHI	LCD PROJECTOR	CP-X1250	45202	35505
1	HITACHI	LCD PROJECTOR	CP-X1250	4095	35553
1	HITACHI	LCD PROJECTOR	CP-X1250	4096	35500
1	HITACHI	LCD PROJECTOR	CP-X1250	4105	35495
1	HITACHI	LCD PROJECTOR	CP-X1250	4748	35549
1	HITACHI	LCD PROJECTOR	CP-X1250	4093	23804
1	HITACHI	LCD PROJECTOR	CP-X1250	4358	35679
1	HITACHI	LCD PROJECTOR	CP-X1250	4487	35670
1	HITACHI	LCD PROJECTOR	CP-X1250	4521	35659
1	SONY	LCD PROJECTOR	VPL-PX35	13161	22970
1	SONY	LCD PROJECTOR	VPL-PX35	13192	22969
1	SONY	LCD PROJECTOR	VPL-PX35	10153	23803
1	SONY	LCD PROJECTOR	VPL-PX35	11082	23804
1	SONY	LCD PROJECTOR	VPL-PX35	12493	12157
1	SONY	LCD PROJECTOR	VPL-PX35	12598	13755
1	SONY	LCD PROJECTOR	VPL-PX35	12758	19185
1	PANASONIC	LCD PROJECTOR	SC0330025	15782	38134
1	PANASONIC	LCD PROJECTOR	SL00460065	16585	38136
1	GATEWAY	CPU	E4300	36258	27189
1	GATEWAY	CPU	E4300	NONE	26090
1	GATEWAY	CPU	E3400	NONE	18933
1	GATEWAY	MONITOR	FPD1570	NONE	22737
1	VIEWSONIC	MONITOR	VE155B	NONE	19332
1	PRINCETON	MONITOR	N/A	NONE	26071
1	SHARP	TV	XM-2001	NONE	NONE
1	SONY	LCD PROJECTOR	VPL-V500Q	NONE	NONE
1	DELL	MONITOR	N/A	NONE	NONE
1	3M	GOOSE NECK LIGHT	NONE	NONE	NONE
2	N/A	FILE CABINET	NONE	NONE	NONE
1	N/A	FILE CABINET	NONE	NONE	NONE
1	INLINE	VIDEO SCALER	NONE	NONE	NONE
1	INLINE	VIDEO SCALER	NONE	NONE	NONE
1	PANASONIC	VCR	PVS7670	H7SA31226	10401
1	PANASONIC	VCR	PVS7670	KA33440192	10402
1	PANASONIC	VCR	PVS7670	H6TC00701	9019
1	PANASONIC	TV	G13R16V	MB72441334	10428
1	PANASONIC	TV	G1030M	KA3340192	10422
1	ERGOTRON	MONITOR DESK CLAMP	300	NONE	24526
1	ERGOTRON	MONITOR DESK CLAMP	300	NONE	25427
1	PICTURE TEL	VIDEO CONFERENCE CAMERA	PTZ-2N	540005803	NONE
1	PICTURE TEL	VIDEO CONFERENCE CAMERA	KEYPAD	10851	NONE
1	DUKANE	MICROMATIC II	28A81A	1303197	NONE
1	EXTRON	SWITCHER	ER9021	370965	10413
1	BEHRINGER	FEED BACK DESTROYER	DSP1124P	G0118960124	NONE

**SURPLUS PROPERTY  
 FEBRUARY 18, 2014**

QUANTITY	BRAND	DESCRIPTION	MODEL #	SERIAL #	ASSET TAG #
1	BEHRINGER	FEED BACK DESTROYER	DSP1124P	GO1189570124	NONE
1	PANASONIC	VHS RECORDER	AG456UP	DH8B00569	20825
1	PANASONIC	VHS RECORDER	AG180	JOHBO1855	5180
1	SONY	LCD PROJECTOR	VPLPX35	2002183	24664
1	SONY	LCD PROJECTOR	VPLPX35	2000503	20625
1	SONY	LCD PROJECTOR	VPLPX35	2002195	24667
1	SONY	LCD PROJECTOR	VPLPX35	2002190	24669
1	SONY	LCD PROJECTOR	VPLPX35	2002192	NONE
1	SONY	LCD PROJECTOR	VPLPX35	54681	NONE
1	SONY	LCD PROJECTOR	VPLPX35	14879	19731
1	SONY	LCD PROJECTOR	VPLPX35	26289	20125
1	PHILIPS	LCD PROJECTOR	VPLPX35	2016933	15857
1	CHATSWORTH	METAL FRAME WITH SHELVES	NONE	NONE	NONE
1	HP	PRINTER	LJ 6P	USDQ58327	12432
1	HP	PRINTER	LJ 2100 TN	USGR030641	14618
1	AG NEVO	MONITOR	F17C	TAF17C0543700423	34935



## Agenda Item (VI-B-8-b)

Meeting	2/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Notices of Completion
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees 1) accept the projects listed on the attachment as complete, and 2) approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works).

---

### Background Narrative:

Facilities Planning & Development staff reports that the projects listed on the attachment are now complete.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[02182014\\_Notices of Completion](#)

## COMPLETED PROJECTS

February 18, 2014

### Project

MVC Phase III SAS – SWPP, Fencing, Demo, and Earthwork  
MVC Phase III SAS – Site Concrete and AC Paving  
MVC Phase III SAS – Landscape, Irrigation, Site Furnishings  
MVC Phase III SAS – Structural Steel, Misc. Metals & Decking  
MVC Phase III SAS – Flashing, Sheet Metal & Metal Panels  
MVC Phase III SAS – Flooring & Tile  
MVC Phase III SAS – Acoustical Ceilings  
MVC Phase III SAS – Painting  
MVC Phase III SAS – Miscellaneous Specialties  
MVC Phase III SAS – Electrical  
RCC Tennis Courts Demolition & Conversion to Parking Area  
RCC 2013 Winter Asphalt-Approach Repair  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal – Misc.  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal – Plumbing  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal – Electrical  
Norco Infrastructure Central Plant – Electrical

### Contractor

Fata Construction & Development  
Fata Construction & Development  
FYR Landscaping, Inc. dba Pierre Sprinkler & Landscape  
Columbia Steel, Inc.  
Best Contracting Services, Inc.  
Pro Installations, Inc. dba Prospectra Contract Flooring  
Commercial Interiors Acoustics Inc.  
Western Painting & Wallcovering Inc.  
ISEC, Inc.  
T Lindsay Inc. dba Performance Electric  
Principles Contracting, Inc.  
NPG Corporation  
AJ Fistes Corporation  
Benel Mechanical, Inc.  
Daniel's Electrical Construction Co., Inc.  
Espinoza Electric dba Quality Light and Electrical



RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "In Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - SWPP, Fencing, Demo, and Earthwork DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Fata Construction & Development  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Site Concrete and AC Paving DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Fata Construction & Development  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley,  
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Landscape, Irrigation, Site Furnishings DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was FYR Landscaping, Inc. dba Pierre Sprinkler & Landscape  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

\_\_\_\_\_  
Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

\_\_\_\_\_  
(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was: MVC Phase III Student Academic Services - Structural Steel, Misc. Metals & Decking DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Columbia Steel, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION**

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Flashing, Sheet Metal & Metal Panels DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Best Contracting Services, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley,  
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

**VERIFICATION**

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Flooring & Tile DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Pro Installations, Inc. dba Prospectra Contract Flooring  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Acoustical Ceilings DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Commercial Interiors Acoustics Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley,  
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St. Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing  
("President of," "Manager of," "A partner of," "Owner of," etc.)  
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Painting DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was Western Painting & Wallcovering Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley,  
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St. Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing  
("President of," "Manager of," "A partner of," "Owner of," etc.)  
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)



RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Miscellaneous Specialties DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was ISEC, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
MVC Phase III Student Academic Services - Electrical DSA # A4-111892
- The name of the contractor, if any, for such work of improvement was T Lindsay Inc. dba Performance Electric  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Moreno Valley,  
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 16130 Lasselle St, Moreno Valley CA, 92551  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
RCC Tennis Courts Demolition & Conversion to Parking Area
- The name of the contractor, if any, for such work of improvement was Principles Contracting, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner of corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
RCC 2013 Winter Asphalt-Approach Repair
- The name of the contractor, if any, for such work of improvement was NPG Corporation  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside,  
County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

**Riverside Community College District**  
**President, Board of Trustees**

\_\_\_\_\_  
Signature of owner of corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing  
("President of," "Manager of," "A partner of," "Owner of," etc.)  
notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.  
I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

\_\_\_\_\_  
(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal - Misc. DSA #'s 04-112151, 04-112393, 04-112115
- The name of the contractor, if any, for such work of improvement was AJ Fistes Corporation  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.  
I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.  
(Date of signature) (City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "In Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal - Plumbing DSA #'s 04-112151, 04-112393, 04-112115
- The name of the contractor, if any, for such work of improvement was Benel Mechanical, Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
RCC ADA Transition Plan Implementation Phase 1 Barrier Removal - Electrical DSA #'s 04-112151, 04-112393, 04-112115
- The name of the contractor, if any, for such work of improvement was Daniel's Electrical Construction Co., Inc.  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Riverside, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 4800 Magnolia Avenue, Riverside, CA 92506  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)

RECORDING REQUESTED BY  
Riverside Community College District  
AND WHEN RECORDED MAIL TO:

Name **Aaron S. Brown**  
Business and Financial Services  
Street Address **4800 Magnolia Avenue**  
City & State **Riverside, CA 92506**

S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
						T:	CTY	UNI	

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

### NOTICE OF COMPLETION

Notice is hereby given that:

- The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- The full name of the owner is Riverside Community College District
- The full address of the owner is 4800 Magnolia Avenue, Riverside, CA 92506
- The nature of the interest or estate of the owner is in fee.  
Fee Simple  
(If other than fee, strike "in Fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
- The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

NAMES	ADDRESSES
<u>None</u>	
- A work of improvement on the property hereinafter described was completed on 02/18/2014. The work done was:  
Norco Infrastructure Central Plant -Electrical DSA #04-112620
- The name of the contractor, if any, for such work of improvement was Espinoza Electric dba Quality Light and Electrical  
(If no contractor for work of improvement as a whole, insert "none")
- The property on which said work of improvement was completed is in the city of Norco, County of Riverside, State of California, and is described as follows: Community College
- The street address of said property is 2001 Third Street, Norco, CA 92860  
(If no street address has been officially assigned, insert "none")

Dated: 02/18/2014

Riverside Community College District  
President, Board of Trustees

Signature of owner or corporate officer of owner  
named in paragraph 2 or his agent

### VERIFICATION

I, the undersigned, say: I am the Vice Chancellor, Business & Financial Services, Aaron S. Brown the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at Riverside, California.

(Date of signature)

(City where signed)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true)





[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VII-A)

Meeting                    2/18/2014 - Regular

Agenda Item              Consent Agenda Information (VII-A)

Subject                    Monthly Financial Report for Month Ending - January 31, 2014

College/District        District

Information Only

---

### **Background Narrative:**

See the attached monthly Financial Report for the period July 1, 2013 through January 31, 2014.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Bill Bogle, Controller

### **Attachments:**

[02182014\\_Financial Report \(July 2013 - January 2014\)](#)

## MONTHLY FINANCIAL REPORT JULY 1, 2013 – JANUARY 31, 2014

<u>General Funds</u>	<u>Page</u>
Resource 1000 - General Operating	2
Resource 1050 - Parking	3
Resource 1070 - Student Health Services	4
Resource 1080 - Community Education	5
Resource 1090 - Performance Riverside	6
Resource 1110 - Contractor-Operated Bookstore	7
Resource 1120 - Center for Social Justice and Civil Liberties	8
Resource 1170 - Customized Solutions	9
Resource 1180 - Redevelopment Pass-Through	10
Resource 1190 - Grants and Categorical Programs	11
 <u>Special Revenue Funds</u>	
Resource 3200 - Food Services	12
Resource 3300 - Child Care	13
 <u>Capital Projects Funds</u>	
Resource 4100 - State Construction & Scheduled Maintenance	14
Resource 4130 - La Sierra Capital	15
Resource 4170 - G. O. Bond Series 2010D Capital Appreciation Bonds	16
Resource 4180 - G. O. Bond Series 2010D Build America Bonds	17
 <u>Internal Service Funds</u>	
Resource 6100 - Health and Liability Self-Insurance	18
Resource 6110 - Workers Compensation Self-Insurance	19
 <u>Expendable Trust and Agency Funds</u>	
Associated Students of RCCD	20
Student Financial Aid	21
RCCD Development Corporation	22

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the District from state apportionments, county or local taxes are deposited in this resource.

**Fund 11, Resource 1000 - General Operating - Unrestricted**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 134,711,086	\$ 138,958,089	\$ 139,022,089	\$ 80,611,991
Inter/Intrafund Transfer from				
La Sierra Capital Fund (Resource 4130)	2,000,000	0	0	0
Customized Solutions (Resource 1170)	0	67,407	67,407	0
District Bookstore (Resource 1110)	250,000	350,000	350,000	225,000
Total Revenues	<u>\$ 136,961,086</u>	<u>\$ 139,375,496</u>	<u>\$ 139,439,496</u>	<u>\$ 80,836,991</u>
Expenditures				
Academic Salaries	\$ 59,705,808	\$ 62,443,692	\$ 63,397,640	\$ 35,695,742
Classified Salaries	26,625,541	28,231,312	28,604,115	15,961,276
Employee Benefits	28,846,259	31,235,017	29,949,895	14,828,576
Materials & Supplies	1,518,326	2,368,078	2,317,228	1,096,038
Services	11,163,307	15,053,094	14,814,781	7,325,113
Capital Outlay	1,294,932	1,010,689	1,322,223	259,138
Intrafund Transfers For:				
DSP&S Program (Resource 1190)	665,157	665,157	665,157	332,579
Center for Social Justice and Civil Liberties (Resource 1120)	0	99,373	99,373	49,687
Federal Work Study (Resource 1190)	322,534	327,494	327,494	73,704
Veteran Services (Resource 1190)	0	4,842	4,842	4,842
General Fund Backfill (Resource 1190)	751,862	215,625	215,625	53,240
Interfund Transfer to:				
Resource 4130	0	1,270,000	1,270,000	635,000
Resource 6100	1,500,000	1,500,000	1,500,000	750,000
Total Expenditures	<u>\$ 132,393,726</u>	<u>\$ 144,424,373</u>	<u>\$ 144,488,373</u>	<u>\$ 77,064,935</u>
Revenues Over (Under) Expenditures	\$ 4,567,360	\$ (5,048,877)	\$ (5,048,877)	\$ 3,772,056
Beginning Fund Balance	6,840,049	11,407,409	11,407,409	11,407,409
Ending Fund Balance	<u>\$ 11,407,409</u>	<u>\$ 6,358,532</u>	<u>\$ 6,358,532</u>	<u>\$ 15,179,465</u>
Ending Cash Balance				<u>\$ 17,118,521</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for operational costs that are split between Parking and College Safety and Police, and 100% of capital outlay costs that directly benefit parking operations.

**Fund 12, Resource 1050 - Parking**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,371,097	\$ 2,329,739	\$ 2,329,739	\$ 1,359,826
Expenditures				
Classified Salaries	\$ 1,481,460	\$ 1,487,396	\$ 1,507,611	\$ 835,710
Employee Benefits	572,864	569,710	549,495	287,110
Materials & Supplies	38,407	49,555	48,805	17,600
Services	595,364	543,757	543,690	246,692
Capital Outlay	129,925	173,000	173,817	38,599
Total Expenditures	\$ 2,818,020	\$ 2,823,418	\$ 2,823,418	\$ 1,425,711
Revenues Over (Under) Expenditures	\$ (446,923)	\$ (493,679)	\$ (493,679)	\$ (65,885)
Beginning Fund Balance	644,289	197,366	197,366	197,366
Ending Fund Balance	\$ 197,366	\$ (296,313)	\$ (296,313)	\$ 131,481
Ending Cash Balance				\$ 171,612

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three colleges.

**Fund 12, Resource 1070 - Student Health Services**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,280,925	\$ 1,304,925	\$ 1,304,925	\$ 786,122
Expenditures				
Academic Salaries	\$ 256,730	\$ 318,987	\$ 323,995	\$ 185,378
Classified Salaries	606,300	588,661	592,533	296,331
Employee Benefits	180,296	177,759	175,213	86,564
Materials & Supplies	49,508	66,078	66,078	35,347
Services	261,107	255,101	254,767	122,477
Capital Outlay	239	31,786	25,786	4,268
Total Expenditures	\$ 1,354,180	\$ 1,438,372	\$ 1,438,372	\$ 730,365
Revenues Over (Under) Expenditures	\$ (73,255)	\$ (133,447)	\$ (133,447)	\$ 55,757
Beginning Fund Balance	1,960,089	1,886,834	1,886,834	1,886,834
Ending Fund Balance	\$ 1,886,834	\$ 1,753,387	\$ 1,753,387	\$ 1,942,591
Ending Cash Balance				\$ 1,894,965

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

**Fund 11, Resource 1080 - Community Education**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 399,419	\$ 438,878	\$ 438,878	\$ 136,423
Expenditures				
Academic Salaries	\$ 4,310	\$ 4,272	\$ 4,339	\$ 2,492
Classified Salaries	220,790	207,610	209,299	100,183
Employee Benefits	57,017	59,123	57,367	26,535
Materials & Supplies	1,162	1,200	1,200	1,161
Services	230,472	157,275	157,275	40,336
Total Expenditures	\$ 513,751	\$ 429,480	\$ 429,480	\$ 170,707
Revenues Over (Under) Expenditures	\$ (114,332)	\$ 9,398	\$ 9,398	\$ (34,284)
Beginning Fund Balance	(49,063)	(163,395)	(163,395)	(163,395)
Ending Fund Balance	\$ (163,395)	\$ (153,997)	\$ (153,997)	\$ (197,679)
Ending Cash Balance				\$ (195,994)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

**Fund 11, Resource 1090 - Performance Riverside**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 518,401	\$ 380,304	\$ 380,304	\$ 119,634
Expenditures				
Academic Salaries	\$ 2,994	\$ 86,957	\$ 88,273	\$ 32,895
Classified Salaries	286,078	146,500	148,547	102,342
Employee Benefits	108,995	94,041	90,678	43,350
Materials & Supplies	18,066	9,587	9,587	3,076
Services	332,594	172,450	172,450	195,442
Total Expenditures	\$ 748,727	\$ 509,535	\$ 509,535	\$ 377,105
Revenues Over (Under) Expenditures	\$ (230,326)	\$ (129,231)	\$ (129,231)	\$ (257,471)
Beginning Fund Balance	(269,707)	(500,033)	(500,033)	(500,033)
Ending Fund Balance	\$ (500,033)	\$ (629,264)	\$ (629,264)	\$ (757,504)
Ending Cash Balance				\$ (740,165)

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

**Fund 11, Resource 1110 - Contractor-Operated Bookstore**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 769,350	\$ 890,772	\$ 890,772	\$ 426,966
Expenditures				
Materials & Supplies	\$ 30	\$ 0	\$ 0	\$ 0
Services	43,770	43,770	43,770	21,828
Interfund Transfer to Food Services (Resource 3200)	441,414	577,569	577,569	260,515
Intrafund Transfer to General Operating (Resource 1000)	250,000	350,000	350,000	225,000
Total Expenditures	\$ 735,214	\$ 971,339	\$ 971,339	\$ 507,343
Revenues Over (Under) Expenditures	\$ 34,136	\$ (80,567)	\$ (80,567)	\$ (80,377)
Beginning Fund Balance	56,242	90,378	90,378	90,378
Ending Fund Balance	\$ 90,378	\$ 9,811	\$ 9,811	\$ 10,001
Ending Cash Balance				\$ 10,001



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's Bookstore operations.

**Fund 12, Resource 1120 - Center for Social Justice and Civil Liberties**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 59,056	\$ 25,014	\$ 25,014	\$ 25,008
Intrafund Transfer from General Operating (Resource 1000)	0	99,373	99,373	49,686
Total Revenues	<u>\$ 59,056</u>	<u>\$ 124,387</u>	<u>\$ 124,387</u>	<u>\$ 74,694</u>
Expenditures				
Academic Salaries	\$ 5,555	\$ 0	\$ 0	\$ 0
Classified Salaries	0	50,651	51,446	5,890
Employee Benefits	269	35,771	34,976	1,262
Materials & Supplies	2,735	262	262	85
Services	54,980	31,320	31,320	23,465
Capital Outlay	900	0	0	0
Total Expenditures	<u>\$ 64,439</u>	<u>\$ 118,004</u>	<u>\$ 118,004</u>	<u>\$ 30,702</u>
Revenues Over (Under) Expenditures	\$ (5,383)	\$ 6,383	\$ 6,383	\$ 43,992
Beginning Fund Balance	0	(5,383)	(5,383)	(5,383)
Ending Fund Balance	<u>\$ (5,383)</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 38,609</u>
Ending Cash Balance				<u>\$ 38,610</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

**Fund 11, Resource 1170 - Customized Solutions**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 248,022	\$ 1,118,659	\$ 1,746,249	\$ 102,593
Expenditures				
Academic Salaries	\$ 5,766	\$ 111,564	\$ 111,564	\$ 8,785
Classified Salaries	37,344	101,830	101,830	59,699
Employee Benefits	17,344	60,497	62,007	23,500
Materials & Supplies	9,604	164,250	169,000	2,930
Services	158,993	473,761	1,095,091	91,413
Capital Outlay	184	1,000	1,000	0
Intrafund Transfer For:				
General Fund (Resource 1000)	0	67,407	67,407	0
Total Expenditures	\$ 229,235	\$ 980,309	\$ 1,607,899	\$ 186,327
Revenues Over (Under) Expenditures	\$ 18,787	\$ 138,350	\$ 138,350	\$ (83,734)
Beginning Fund Balance	73,559	92,346	92,346	92,346
Ending Fund Balance	\$ 92,346	\$ 230,696	\$ 230,696	\$ 8,612
Ending Cash Balance				\$ 10,959

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

**Fund 12, Resource 1180 - Redevelopment Pass-Through**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,514,400	\$ 1,493,550	\$ 1,493,550	\$ 718,373
Expenditures				
Services	\$ 215,139	\$ 352,887	\$ 352,887	\$ 99,978
Capital Outlay	56,403	4,264,139	4,264,139	5,798
Total Expenditures	\$ 271,542	\$ 4,617,026	\$ 4,617,026	\$ 105,776
Revenues Over (Under) Expenditures	\$ 1,242,858	\$ (3,123,476)	\$ (3,123,476)	\$ 612,597
Beginning Fund Balance	6,167,452	7,410,310	7,410,310	7,410,310
Ending Fund Balance	\$ 7,410,310	\$ 4,286,834	\$ 4,286,834	\$ 8,022,907
Ending Cash Balance				\$ 8,022,907

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

**Fund 12, Resource 1190 - Grants and Categorical Programs**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 22,357,653	\$ 31,393,439	\$ 33,128,936	\$ 10,903,939
Intrafund Transfers from				
General Operating (Resource 1000)				
For DSP&S	1,008,530	774,302	665,157	332,579
For Federal Work Study	322,534	327,494	327,494	73,705
For Matriculation	332,749	0	0	0
For Middle College High School	75,740	106,480	106,480	53,240
For Veteran Services	0	4,842	4,842	4,842
Total Revenues	<u>\$ 24,097,206</u>	<u>\$ 32,606,557</u>	<u>\$ 34,232,909</u>	<u>\$ 11,368,305</u>
Expenditures				
Academic Salaries	\$ 4,106,966	\$ 3,843,123	\$ 4,270,582	\$ 1,885,423
Classified Salaries	7,639,284	9,612,072	9,922,609	4,861,243
Employee Benefits	3,674,350	4,020,499	4,265,121	1,720,137
Materials & Supplies	1,576,677	2,474,432	2,429,080	425,720
Services	4,599,737	6,650,625	6,800,019	1,688,812
Capital Outlay	1,651,033	4,112,236	4,510,848	1,587,645
Student Grants (Financial, Book, Meal, Transportation)	849,159	1,893,570	2,034,650	408,575
Total Expenditures	<u>\$ 24,097,206</u>	<u>\$ 32,606,557</u>	<u>\$ 34,232,909</u>	<u>\$ 12,577,555</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ (1,209,250)
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (1,209,250)</u>
Ending Cash Balance				<u>\$ (2,007,846)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

**Fund 32, Resource 3200 - Food Services**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,932,995	\$ 1,848,115	\$ 1,848,115	\$ 1,038,171
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	<u>441,414</u>	<u>577,569</u>	<u>577,569</u>	<u>260,515</u>
Total Revenues	<u>\$ 2,374,409</u>	<u>\$ 2,425,684</u>	<u>\$ 2,425,684</u>	<u>\$ 1,298,686</u>
Expenditures				
Classified Salaries	\$ 740,126	\$ 803,600	\$ 803,600	\$ 453,650
Employee Benefits	257,626	297,755	297,755	142,304
Materials & Supplies	862,628	864,410	853,163	484,191
Services	149,651	150,131	154,410	90,729
Capital Outlay	<u>2,020</u>	<u>7,000</u>	<u>13,698</u>	<u>19,100</u>
Total Expenditures	<u>\$ 2,012,051</u>	<u>\$ 2,122,896</u>	<u>\$ 2,122,626</u>	<u>\$ 1,189,974</u>
Revenues Over (Under) Expenditures	\$ 362,358	\$ 302,788	\$ 303,058	\$ 108,712
Beginning Fund Balance	<u>9,632</u>	<u>371,990</u>	<u>371,990</u>	<u>371,990</u>
Ending Fund Balance	<u>\$ 371,990</u>	<u>\$ 674,778</u>	<u>\$ 675,048</u>	<u>\$ 480,702</u>
Ending Cash Balance				<u>\$ 473,958</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Child Care was established to manage the finances of the District's child care centers at all three colleges.

**Fund 33, Resource 3300 - Child Care**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,022,236	\$ 1,024,978	\$ 1,024,978	\$ 549,140
Expenditures				
Academic Salaries	\$ 514,616	\$ 557,619	\$ 561,062	\$ 307,984
Classified Salaries	143,415	208,221	210,077	129,151
Employee Benefits	127,714	162,253	151,954	63,369
Materials & Supplies	31,216	33,255	39,755	17,069
Services	114,293	50,840	49,340	28,917
Capital Outlay	1,628	40,304	40,304	22,102
Total Expenditures	\$ 932,882	\$ 1,052,492	\$ 1,052,492	\$ 568,592
Revenues Over (Under) Expenditures	\$ 89,354	\$ (27,514)	\$ (27,514)	\$ (19,452)
Beginning Fund Balance	63,825	153,179	153,179	153,179
Ending Fund Balance	\$ 153,179	\$ 125,665	\$ 125,665	\$ 133,727
Ending Cash Balance				\$ 154,336

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160). The State has suspended funding Scheduled Maintenance.

**Fund 41, Resource 4100 - State Construction & Scheduled Maintenance**

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 9,728,785	\$ 4,120,840	\$ 4,120,840	\$ 1,317,121
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4170)	<u>0</u>	<u>313,550</u>	<u>313,550</u>	<u>313,550</u>
Total Revenues	<u>\$ 9,728,785</u>	<u>\$ 4,434,390</u>	<u>\$ 4,434,390</u>	<u>\$ 1,630,671</u>
Expenditures				
Capital Outlay	<u>\$ 9,728,785</u>	<u>\$ 4,434,390</u>	<u>\$ 4,434,390</u>	<u>\$ 2,502,151</u>
Total Expenditures	<u>\$ 9,728,785</u>	<u>\$ 4,434,390</u>	<u>\$ 4,434,390</u>	<u>\$ 2,502,151</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ (871,480)
Beginning Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (871,480)</u>
Ending Cash Balance				<u>\$ (891,469)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

**Fund 41, Resource 4130 - La Sierra Capital**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 28,200	\$ 21,250	\$ 21,250	\$ 6,729
Inter/Intrafund Transfer from General Operating (Resource 1000)	0	1,270,000	1,270,000	635,000
Total Revenues	<u>\$ 28,200</u>	<u>\$ 1,291,250</u>	<u>\$ 1,291,250</u>	<u>\$ 641,729</u>
Expenditures	\$ 6,444	\$ 1,650	\$ 1,650	\$ 0
Capital Outlay	0	7,202,885	7,202,885	0
Interfund Transfer to General Operating (Resource 1000)	2,000,000	0	0	0
Total Expenditures	<u>\$ 2,006,444</u>	<u>\$ 7,204,535</u>	<u>\$ 7,204,535</u>	<u>\$ 0</u>
Revenues Over (Under) Expenditures	\$ (1,978,244)	\$ (5,913,285)	\$ (5,913,285)	\$ 641,729
Beginning Fund Balance	<u>7,891,529</u>	<u>5,913,285</u>	<u>5,913,285</u>	<u>5,913,285</u>
Ending Fund Balance	<u>\$ 5,913,285</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 6,555,014</u>
Ending Cash Balance				<u>\$ 6,555,014</u>



**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

General Obligation Series 2010D Capital Appreciation Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4170 - General Obligation Bond Series 2010D Capital Appreciation Bonds**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 33,568	\$ 20,000	\$ 20,000	\$ 5,453
Expenditures				
Classified Salaries	\$ 386,101	\$ 527,248	\$ 527,248	\$ 205,276
Employee Benefits	173,348	215,120	215,120	66,648
Materials & Supplies	0	0	0	0
Services	588,102	677,820	677,820	184,176
Intrafund Transfer For:				
State Construction & Scheduled Maintenance (Resource 4100)	0	313,550	313,550	313,550
Capital Outlay	1,560,500	5,548,835	5,548,835	1,289,407
Total Expenditures	\$ 2,708,051	\$ 7,282,573	\$ 7,282,573	\$ 2,059,057
Revenues Over (Under) Expenditures	\$ (2,674,483)	\$ (7,262,573)	\$ (7,262,573)	\$ (2,053,604)
Beginning Fund Balance	9,268,957	6,594,474	6,594,474	6,594,474
Ending Fund Balance	\$ 6,594,474	\$ (668,099)	\$ (668,099)	\$ 4,540,870
Ending Cash Balance				\$ 4,575,480

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

General Obligation Series 2010D Build America Bonds were established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

**Fund 41, Resource 4180 - General Obligation Bond Series 2010D Build America Bonds**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 452,764	\$ 1,219,456	\$ 1,219,456	\$ 114,999
Expenditures				
Classified Salaries	\$ 16,199	\$ 0	\$ 8,649	\$ 6,579
Employee Benefits	1,077	0	1,855	1,139
Materials & Supplies	635	0	8,507	389
Services	35,140	0	0	110
Capital Outlay	23,510,347	112,716,545	112,697,534	10,444,721
Total Expenditures	\$ 23,563,398	\$ 112,716,545	\$ 112,716,545	\$ 10,452,938
Revenues Over (Under) Expenditures	\$ (23,110,634)	\$ (111,497,089)	\$ (111,497,089)	\$ (10,337,939)
Beginning Fund Balance	77,006,286	53,895,652	53,895,652	53,895,652
Ending Fund Balance	\$ 53,895,652	\$ (57,601,437)	\$ (57,601,437)	\$ 43,557,713
Ending Cash Balance				\$ 43,749,755

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self insurance programs.

**Fund 61, Resource 6100 - Health and Liability Self-Insurance**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 4,351,618	\$ 4,559,308	\$ 4,559,308	\$ 2,893,410
Interfund transfer from General Operating (Resource 1000)	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>750,000</u>
Total Revenue	<u>\$ 5,851,618</u>	<u>\$ 6,059,308</u>	<u>\$ 6,059,308</u>	<u>\$ 3,643,410</u>
Expenditures				
Academic Salaries	\$ 0	\$ 0	\$ 0	\$ 409
Classified Salaries	158,167	184,549	187,446	118,292
Employee Benefits	66,553	75,259	72,362	36,119
Materials & Supplies	392	1,700	1,700	137
Services	6,306,443	5,577,442	5,577,037	3,569,681
Capital Outlay	<u>5,413</u>	<u>15,000</u>	<u>15,405</u>	<u>1,704</u>
Total Expenditures	<u>\$ 6,536,968</u>	<u>\$ 5,853,950</u>	<u>\$ 5,853,950</u>	<u>\$ 3,726,342</u>
Revenues Over (Under) Expenditures	\$ (685,350)	\$ 205,358	\$ 205,358	\$ (82,932)
Beginning Fund Balance	<u>1,145,392</u>	<u>460,042</u>	<u>460,042</u>	<u>460,042</u>
Ending Fund Balance	<u>\$ 460,042</u>	<u>\$ 665,400</u>	<u>\$ 665,400</u>	<u>\$ 377,110</u>
Ending Cash Balance				<u>\$ 1,302,416</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers' compensation self-insurance program.

**Fund 61, Resource 6110 - Workers' Compensation Self-Insurance**

	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,344,649	\$ 2,425,660	\$ 2,425,660	\$ 1,424,830
Expenditures				
Classified Salaries	\$ 201,734	\$ 279,772	\$ 283,996	\$ 159,234
Employee Benefits	78,230	102,832	98,608	46,725
Materials & Supplies	495	1,300	956	1,360
Services	2,422,972	2,582,947	2,581,894	1,277,285
Capital Outlay	2,728	0	1,397	344
Total Expenditures	\$ 2,706,159	\$ 2,966,851	\$ 2,966,851	\$ 1,484,948
Revenues Over (Under) Expenditures	\$ (361,510)	\$ (541,191)	\$ (541,191)	\$ (60,118)
Beginning Fund Balance	3,193,460	2,831,950	2,831,950	2,831,950
Ending Fund Balance	\$ 2,831,950	\$ 2,290,759	\$ 2,290,759	\$ 2,771,832
Ending Cash Balance				\$ 4,975,619

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Associated Students of RCCD is used to record the financial transactions of the student government, college clubs, and organizations of the District. Revenue includes student activity fees, interest income, payphone commissions and athletic ticket sales.

**Associated Students of RCCD**

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 594,712	\$ 860,000	\$ 860,000	\$ 538,090
Expenditures				
Materials & Supplies	\$ 637,604	\$ 755,745	\$ 756,505	\$ 348,269
Total Expenditures	\$ 637,604	\$ 755,745	\$ 756,505	\$ 348,269
Revenues Over (Under) Expenditures	\$ (42,892)	\$ 104,255	\$ 103,495	\$ 189,821
Beginning Fund Balance	848,614	805,722	805,722	805,722
Ending Fund Balance	<u>\$ 805,722</u>	<u>\$ 909,977</u>	<u>\$ 909,217</u>	<u>\$ 995,543</u>
Ending Cash Balance				<u>\$ 1,977,339</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 MONTHLY FINANCIAL REPORT  
 FOR THE PERIOD ENDED JANUARY 31, 2014**

Student Financial Aid is used to record financial transactions for scholarships given to students from the Federal Pell and FSEOG Grant Programs as well as the State's Cal Grant Program.

	<u>Student Financial Aid</u>			
	Prior Year Actuals 7-1-12 to 6-30-13	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 46,775,063	\$ 55,457,000	\$ 55,457,000	\$ 26,461,797
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 46,767,408	\$ 55,457,000	\$ 55,457,000	\$ 25,471,931
Total Expenditures	\$ 46,767,408	\$ 55,457,000	\$ 55,457,000	\$ 25,471,931
Revenues Over (Under) Expenditures	\$ 7,655	\$ 0	\$ 0	\$ 989,866
Beginning Fund Balance	<u>0</u>	<u>7,655</u>	<u>7,655</u>	<u>7,655</u>
Ending Fund Balance	<u>\$ 7,655</u>	<u>\$ 7,655</u>	<u>\$ 7,655</u>	<u>\$ 997,521</u>
Ending Cash Balance				<u>\$ 1,104,676</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED JANUARY 31, 2014**

RCCD Development Corporation is used to account for financial transactions related to the Development Corporation. This Corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the State.

**RCCD Development Corporation**

	Prior Year Actuals <u>7-1-12 to 6-30-13</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 8	\$ 0	\$ 0	\$ 5
Expenditures				
Services	\$ 20	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 20	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ (12)	\$ 0	\$ 0	\$ 5
Beginning Fund Balance	<u>16,232</u>	<u>16,220</u>	<u>16,220</u>	<u>16,220</u>
Ending Fund Balance	<u>\$ 16,220</u>	<u>\$ 16,220</u>	<u>\$ 16,220</u>	<u>\$ 16,225</u>
Ending Cash Balance				<u>\$ 16,225</u>



[e-board](#) » [Agenda Item](#)

[Agenda Item](#)

## Agenda Item (VII-B)

Meeting 2/18/2014 - Regular

Agenda Item Consent Agenda Information (VII-B)

Subject CCFS-311Q – Quarterly Financial Status Report for the 2nd Quarter Ended December 31, 2013

College/District District

Information Only

---

### Background Narrative:

See the attached CCFS-311Q – Quarterly Financial Status Report for the 2nd Quarter ended December 31, 2013.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Bill Bogle, Controller

### Attachments:

[02182014\\_ CCFS-311Q \(2nd Quarter\)](#)



# **CCFS-311Q – Quarterly Financial Status Report**

## **Background Narrative**

### **December 31, 2013**

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report each fiscal quarter for submission to the Chancellor’s Office. The CCFS-311Q compares actual information for the prior three fiscal years to projected information for the current fiscal year. The Revenue, Expenditure and Fund Balance are the Unrestricted Funds of the General Fund. However the Cash Balance reflects both Unrestricted and Restricted Funds.

The General Fund consists of the following:

#### Fund 11 – Unrestricted

Resource 1000 – General Unrestricted

Resource 1080 – Community Education

Resource 1090 – Performance Riverside

Resource 1110 – Bookstore (Contractor Operated)

Resource 1170 – Customized Solutions

#### Fund 12 – Restricted

Resource 1050 – Parking

Resource 1070 – Student Health

Resource 1120 – Center for Social Justice and Civil Liberties

Resource 1180 – Redevelopment Pass-Through

Resource 1190 – Grants and Categorical Programs

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

District: (960) RIVERSIDE

CHANGE THE PERIOD ▾

Fiscal Year: 2013-2014  
Quarter Ended: (Q2) Dec 31, 2013

Your Quarterly Data is Certified for this quarter.

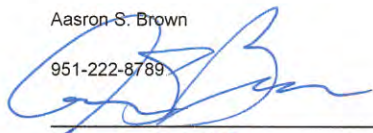
**Chief Business Officer**

**CBO Name:** Aasron S. Brown

**CBO Phone:** 951-222-8789

**CBO Signature:**

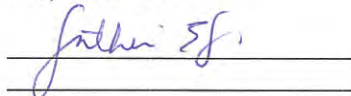
**Date Signed:**

  
1-22-14

**Chief Executive Officer Name:** Dr. Cynthia E. Azari

**CEO Signature:**

**Date Signed:**



**Electronic Cert Date:** 01/22/2014

**District Contact Person**

**Name:** Bill J. Bogle, Jr.

**Title:** Controller

**Telephone:** 951-222-8041

**Fax:** 951-222-8021

**E-Mail:** Bill.Bogle@rccd.edu

California Community Colleges, Chancellor's Office  
Fiscal Services Unit  
1102 Q Street, Suite 4554  
Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 [catalig@cccco.edu](mailto:catalig@cccco.edu) or Tracy Britten (916)323-6899 [tbritten@cccco.edu](mailto:tbritten@cccco.edu)

© 2007 State of California. All Rights Reserved.

# CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

## Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD ▾

**Fiscal Year: 2013-2014**

**Quarter Ended: (Q2) Dec 31, 2013**

**District: (960) RIVERSIDE**

As of June 30 for the fiscal year specified

	Line	Description	Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
--	------	-------------	-------------------	-------------------	-------------------	------------------------

### I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

<b>A.</b>	<b>Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	143,808,312	130,719,885	136,633,788	142,465,292	
A.2	Other Financing Sources (Object 8900)	1,410,028	-176,023	272,935	-1,299,491	
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	145,218,340	130,543,862	136,906,723	141,165,801	
<b>B.</b>	<b>Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	142,578,585	135,251,667	130,689,682	142,929,159	
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	632,790	1,251,129	1,941,414	3,347,569	
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	143,211,375	136,502,796	132,631,096	146,276,728	
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	2,006,965	-5,958,934	4,275,627	-5,110,927	
<b>D.</b>	<b>Fund Balance, Beginning</b>	10,468,684	12,450,649	6,616,950	10,926,705	
D.1	Prior Year Adjustments + (-)	-25,000	125,235	34,130	0	
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	10,443,684	12,575,884	6,651,080	10,926,705	
<b>E.</b>	<b>Fund Balance, Ending (C. + D.2)</b>	12,450,649	6,616,950	10,926,707	5,815,778	
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	8.7%	4.8%	8.2%	4%	

### II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	29,437	25,858	25,119	26,870
-----	---	--------	--------	--------	--------

### III. Total General Fund Cash Balance (Unrestricted and Restricted)

As of the specified quarter ended for each fiscal year

2010-11	2011-12	2012-13	2013-2014
---------	---------	---------	-----------



<b>b. BENEFITS:</b>	<b>Year 3:</b>							
	<b>Year 1:</b>							
	<b>Year 2:</b>							
	<b>Year 3:</b>							

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES  
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

FY 2013-2014

An improving economy and the passage of Proposition 30 halted the revenue reductions experienced in prior years and resulted in marginal revenue restoration, albeit not to the level of prior years. However uncertainty still exists relative to the amount of new revenues to be generated by Proposition 30, and ultimately the impact on community college and, specifically, Riverside Community College District.

The State continues to defer apportionment funding albeit at lower amounts than in prior fiscal years. The District was forced again to implement internal borrowing measures, and possibly Mid-Year Tax and Revenue Anticipation Notes (TRAN) to mitigate the impact of cash deficits as a result of the apportionment deferrals.

FY 2014-2015

The Governor's proposed budget provides for a small COLA, Access and elimination of all apportionment deferrals. However, these modest increases and deferral reductions will not be sufficient to fully mitigate the impact of prior years' reductions the District is still dealing with.

**RIVERSIDE COMMUNITY COLLEGE DISTRICT  
GENERAL FUND REVENUE AND EXPENDITURE REPORT  
FOR THE PERIOD ENDED DECEMBER 31, 2013**

**Cash Position - Unrestricted and Restricted**

	YTD Activity
Beginning Cash, July 1, 2013	\$ 13,724,286
Net Change in Accounts Receivables	34,634,033
Net Change in Accounts Payables	(26,858,317)
Revenue and Other Financial Sources	77,331,802
Expenditures and Other Outgo	(76,940,749)
Ending Cash, December 31, 2013	\$ 21,891,055

**Budget and Actual Activity - Unrestricted**

	Adopted Budget	Revised Budget	YTD Activity
<b>Revenues</b>			
Federal	\$ 188,321	\$ 188,321	\$ 7,906
State	96,935,401	96,935,401	48,034,541
Local	44,649,980	45,341,570	18,242,755
Total Revenues	141,773,702	142,465,292	66,285,202
<b>Other Financing Sources</b>	(1,299,491)	(1,299,491)	(493,258)
<b>Total Revenues</b>	140,474,211	141,165,801	65,791,944
<b>Expenditures</b>			
Academic Salaries	\$ 62,646,485	\$ 63,444,134	\$ 29,676,264
Classified Salaries	28,687,252	29,069,472	13,935,468
Employee Benefits	31,448,678	30,464,777	12,264,905
Materials & Supplies	2,543,115	2,506,262	989,002
Services	15,900,350	16,156,385	6,998,742
Capital Outlay	1,011,689	1,288,129	222,936
Total Expenditures	142,237,569	142,929,159	64,087,317
<b>Other Outgo - Objects</b>	3,347,569	3,347,569	894,392
<b>Total Expenditures and Other Outgo</b>	145,585,138	146,276,728	64,981,709
<b>Revenues Over (Under)</b>			
<b>Expenditures</b>	\$ (5,110,927)	\$ (5,110,927)	\$ 810,235
<b>Beginning Fund Balances</b>	10,926,705	10,926,705	10,926,705
<b>Ending Fund Balances</b>	\$ 5,815,778	\$ 5,815,778	\$ 11,736,940
<b>Contingency</b>			
Unrestricted	\$ 4,915,778	\$ 4,915,778	\$ 10,836,940
<b>Reserve</b>	900,000	900,000	900,000
<b>Total Contingency/Reserve</b>	\$ 5,815,778	\$ 5,815,778	\$ 11,736,940



## Agenda Item (VIII-E-1)

Meeting	2/18/2014 - Regular
Agenda Item	Committee - Facilities (VIII-E-1)
Subject	Agreement Amendment 2 for Moreno Valley College Phase III Student Academic Services Facility with PALid Studio
College/District	Moreno Valley
Funding	College Measure C Funds
Recommended Action	It is recommended that the Board of Trustees approve Agreement Amendment 2 with PALid Studio in the amount of \$8,204, with an extension of time to April 30, 2014.

---

### Background Narrative:

On February 9, 2012, the college President approved an agreement with PALid Studio in the amount of \$79,649 for Group II Furniture, Fixtures and Equipment planning and implementation services for the Student Academic Services project. Amendment 2 will increase the contractual amount to \$87,853.

On October 31, 2013, the college president approved an amendment to extend the term of the agreement to reflect planning outcomes that required modification to staff workstations in academic affairs that will result in improved utilization of space.

Additional programming services are required of the consultant to address these changes. Since all programming had been completed and the bidding process complete, additional fees in the amount of \$8,204 are required for this service. Funds for the group II FF&E project contingency will cover the amendment and no augmentation to the project budget is required.

Prepared By: Sandra Mayo, President, Moreno Valley College  
Norm Godin, Vice President, Business Services, MVC

### Attachments:

[Agreement Amendment 2 PALid Studio](#)

AMENDMENT TO AGREEMENT

This document amends the original agreement between the Riverside Community College District on behalf of Moreno Valley College and PALid Studios, which was approved by the President on February 9, 2012.

The agreement is hereby amended as follows:

Paragraph 1: Add Exhibit A for additional services required by programming changes.

Paragraph 3: Increase the cost of the project by \$8,240, for a total cost of \$87,853.

Paragraph 4: Extend the term of the original agreement to April 30, 2014

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE  
DISTRICT ON BEHALF OF  
MORENO VALLEY COLLEGE

PALid Studios  
118 E. Amerige Avenue  
Fullerton, CA 92832

By: \_\_\_\_\_  
Sandra Mayo, President

By: \_\_\_\_\_  
Tevy Pal, Principal

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



Project: Student Academic Services - Moreno Valley College  
Client: RCCD

Scope: Additional FF&E Design Services

Pids P/N 13390.00

Date: October 28, 2013



## EXHIBIT "A"

The following is the scope of work and deliverables for the additional furniture programming, specifications and coordination for the Student Success Center at Moreno Valley College.

### A. The scope of services is based on the following understanding of the project requirements.

1. The area under the scope of services for the Student Success Center shall encompass the following rooms:
  - Room 100 Program will not change. Change depth of flip-top tables to 30", keep same layout, with potential to convert to conference table set up. Incorporate three 8'-0" EVS whiteboards for projection on 103 side.
  - Room 102B Program change – KRCC has been discontinued. It will become staff office and will need to work with IMC on changes.
  - Room 202 Tutoring/Study space that can convert to small group lecture. Add 1 staff workstation w/walk up area for computer check-in. Add literature racks 1-2 walls. It will need space to store supplies and stock literature. Include portable whiteboards for study groups. Render one floor plan option that replaces booth with technology table (if existing electrical can accommodate) and one without booth or technology table. Change to flip-top tables if not what was on original plan.
  - Room 206 Student Success/Tutoring: Add 1 staff workstation with walk up area for computer check-in; change tables to 24"x60" for side-by-side one-on one tutoring (can put two together for groups of four if needed.)
  - Room 214 Speech/Language/Pathology Classroom – maintain collaborative format, but use larger or deeper tables to accommodate laptops, books and other equipment. Add three 36"x18" 5-high storage units to rear wall, and laptop cart next to storage. Class cap is 35 minimum. Add two or three 8'-0"x4'-0" marker boards to front wall.
  - Room 313 This will become archive space. High density storage will be relocated from room 205 to room 313.
  - Room 319 Dean of Instruction – Program will not change, pending review, might have minor changes.
2. Room 303 - Meeting room to remain the same.
3. Room 317 - Faculty Research to remain the same.
4. Rooms - 102C, 102D, 205, and 301 to remain empty.

p: (714) 870-6500

c: (714) 519-8830

f: (714) 707-4277

[www.palidstudio.com](http://www.palidstudio.com)

118 E. Amerigo Avenue, Fullerton, CA 92832

Project: Student Academic Services - Moreno Valley College  
Client: RCCD



Scope: Additional FF&E Design Services  
Pids P/N 13390.00  
Date: October 28, 2013

5. The Design Scope of Services for the above listed areas will include the following:
  - Furniture programming coordination and (1) approval meeting
  - Compile and present furniture layout options for review and approval
  - Compile and submit the furniture specifications for review and approval
  - Oversee the furniture vendor coordination and meetings
  - Issue information to Consultants for field coordination
  - Coordinate with GM on specifications proposals, contracts, and pricings
  - Review the furniture installation document and specification prior to processing it
  - Compile and review the furniture proposals prior to submitting it to MVC for review and approval
  - Coordinate with RCCD Purchasing Department for the commencement of the Procurement Process
  - Second round of field coordination, installation, and punch walk.
6. PAL id studio will proceed under the directives of Vice President of Business Services to obtain all approvals required.

We propose to provide the Services in the above summary for a fixed fee not to exceed of (not to exceed 56 hours)	\$8,000.00
Estimated Reimbursable Allowance of	\$ 240.00
<b>Total Proposal Fee of</b>	<b>\$ 8,240.00</b>

#### **B. REIMBURSABLES**

A Reimbursable Allowance of \$240.00 (3% of proposal fee) is included in addition to the fee for expenses incurred in the interest of the project. The cost of reimbursable expenses will be billed separately each month for items such as printing and reprographic charges, postage and presentation materials. All reimbursable expenses will be billed at cost plus 10%

#### **C. EXCLUSIONS**

The following services are not part of the scope of this project, and can be provided under additional services agreement, with the consent of the client.

1. Any other services not listed in the above scope.

#### **D. SCHEDULE**

Our proposal is based upon the estimated furniture schedule to commence upon the issuance of the purchase order and 100% completion of layouts and specifications on November 8, 2013, with the expectation of MVC rendering final sign-off and approval of Phase II on October 31, 2013.

GM (the furniture dealer) to render an installation schedule based on 100% completion of Phase II submittal on November 8, 2013.



## Agenda Item (IX-A-1)

Meeting	2/18/2014 - Regular
Agenda Item	Administrative Reports (IX-A-1)
Subject	2013-2014 Moreno Valley College Catalog Addendum
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the addendum to the 2013-2014 Moreno Valley College Catalog as submitted.

---

### Background Narrative:

During the late Spring of 2013, the college developed curriculum which required State approval. The State Chancellor's Office approved some of these curricular changes after the publication of the 2013-14 catalog. This addendum allows these items which were approved by the District Curriculum Committee and the Board of Trustees during the previous academic year to be made available to students in this academic year.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
Sandra Mayo, President, Moreno Valley College

### Attachments:

[2013-2014 Moreno Valley College Catalog Addendum](#)

MORENO  
VALLEY  
COLLEGE

2013-2014 Catalog  
Addendum

Moreno Valley College  
2013-2014 Catalog Addendum



This addendum to the 2013-2014 Moreno Valley Catalog contains changes that offer new educational opportunities for students. These updates were approved after the 2013-2014 Catalog went to press.

Although every effort has been made to ensure accuracy of the information, students and others who use the catalog and addendum should consult with a counselor, dean, department chair or program director for any additions, deletion or changes.

16130 Lasselle Street  
Moreno Valley, California 92551-2045  
(951) 571-6100  
[www.mvc.edu](http://www.mvc.edu)

---

---

## REVISED MISSION STATEMENT

---

---

Moreno Valley College inspires, challenges, and empowers our diverse, multicultural community of learners to realize their goals; promotes citizenship, integrity, leadership, and global awareness; and encourages academic excellence and professionalism.

To accomplish this mission, we provide comprehensive support services, developmental education, and academic programs leading to:

- Baccalaureate Transfer
- Associate Degrees in Arts and Sciences
- Certificates in Career and Technical Education Fields
- Post-employment Opportunities

---

---

## NEW STATE APPROVED CERTIFICATE/DEGREES

---

---

### ASSOCIATE IN ARTS IN ENGLISH FOR TRANSFER DEGREE (M)

(CSUGE) MAA648  
(IGETC) MAA649

The Associate in Arts in English for Transfer degree is a curricular pattern designed specifically to transfer students as English majors with junior status to the CSU system. Though the Associate in Arts in English for Transfer also provides broad general preparation for English majors entering any baccalaureate institution, students must consult the specific requirements of any non-CSU campus to which they are applying. Students earning the Associate in Arts in English for Transfer will analyze, interpret, and synthesize diverse texts in order to construct well-supported academic arguments and literary analyses, and they will encounter interpretive questions to which there are multiple plausible answers. Students earning the Associate in Arts in English for Transfer degree will also have exposure to a variety of literary genres and periods and will be able to illustrate a basic understanding of the ways that literature can embody cultural, intellectual, and artistic trends.

#### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Think critically about and interpret literature, employing language and methods of literary analysis to construct interpretive arguments and to address the ways that literature invites multiple interpretive possibilities.
- Write essays of literary analysis effectively supported by integrated, interpreted, and relevant textual evidence.
- Demonstrate an understanding of how cultural history informs and is informed by literature.

Required Courses (19 units)		Units
ENG-1B* or 1BH*	Critical Thinking and Writing	4
LIST A	Choose from the list below	6
LIST B	Choose from the list below	6
LIST C	Choose from the list below	3

#### LIST A Choose two courses from the following (6 units):

ENG-6*	British Literature I: Anglo-Saxon through Eighteenth Century	3
ENG-7*	British Literature II: Romanticism through Modernism/Post-Modernism	3
ENG-14*	American Literature I: Pre-Contact through Civil War	3
ENG-15*	American Literature II: 1860 to the Present	3
ENG-40*	World Literature I: From Ancient Literatures to the Seventeenth Century	3
ENG-41*	World Literature II: Seventeenth Century Through the Present	3

**LIST B Choose two courses from the following (6 units):**

---

Any course from List A not already used		
ENG-11*	Creative Writing	3
ENG-16*	Introduction to Language	3

**LIST C Choose one course from the following (3 units):**

---

Any course from List A and List B not already used		
COM-7	Oral Interpretation of Literature	3
ENG-9*	Introduction to Shakespeare	3
ENG-10	Special Studies in Literature	3
ENG-20*	Survey of African American Literature	3
ENG/HUM-23*	The Bible as Literature	3
ENG-25*	Latino Literature of the United States	3
ENG-30*	Children's Literature	3
ENG-35*	Images of Women in Literature	3
JOU-1	Introduction to Journalism	3
JOU-20A	Newspaper: Beginning	3

\*Courses may be double-counted

**Associate in Arts for Transfer Degree**

The Associate in Arts in English for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above 19 units of major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of “C” or better. (Students completing the Associate in Arts in English for Transfer degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)

---

---

**ASSOCIATE IN ARTS IN MUSIC FOR TRANSFER DEGREE (M)**

**(CSUGE) MAA704**

**(IGETC) MAA705**

The Associate in Arts in Music for Transfer Degree is designed to satisfy the lower division requirements for the Baccalaureate in Arts in Music within the California State University system. This degree represents the attainment of a high level of proficiency in music theory, analysis, composition, and ear training/musicianship skills, and provides experiences in ensemble participation and solo performance. Students should also explore music history, music technology, and keyboard skills as part of their preparation. Music training develops critical thinking and teamwork skills that would be valuable in any profession. Careers for music graduates typically include performing, teaching, conducting, music production (recording), arranging, and composing, or a combination of these.

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Demonstrate ensemble specific performance practices and professional standards of conduct expected of ensemble participants.
- Perform solo literature with an accompanist (if appropriate) using stylistically accurate rhythm, pitch, diction (or articulation) and musical expression.
- Demonstrate the ability to “audiate” a musical score by sight reading and performing complex rhythms and by sightsinging chromatic, modulating, and post-tonal melodies.
- Demonstrate the ability to recognize patterns and musical function by aurally identifying and transcribing scales, modes, post-tonal melodies, and complex harmonic progressions.
- Analyze chromatic harmonic progressions that include modulation using 20<sup>th</sup> century techniques.
- Write, analyze, and compose music using 20<sup>th</sup> century techniques, such as tone rows, set theory, augmented sixth chords, pandiatonicism and polytonalism.
- Demonstrate keyboard proficiency at the level required to perform theoretical concepts studied in music theory courses.

---

**Required Courses (24 units) Units**

Theory (16 units):

MUS-3*	Fundamentals of Music	4
MUS-4*	Music Theory I	4
MUS-5	Music Theory II	4
MUS-6	Music Theory III	4

Applied Music: 1 unit per semester for a total of 4 units from the following:

MUS-87	Applied Music Training, 1 unit per semester	4
--------	---	---

Ensemble: 1 unit per semester for a total of 4 units from among the following:

MUS-29	Concert Choir	1
MUS-31	College Choir	1
MUS-57	Gospel Singers	1
MUS-58	Gospel Choir	1
MUS-70	Guitar Lab Ensemble	1
MUS-71	College Chorus	1
MUS-83	Advanced Chamber Choir	1

\*course may be double counted within CSUGE or IGETC

Notes: Students who wish to complete an Associate in Arts in Music for Transfer degree should be encouraged to study the courses below as additional preparation for upper-division music study:

(1) Music Appreciation/History/Literature:—counts in CSU GE Area C1 (one or two classes allowed/recommended)

- MUS 19, Music Appreciation, 3 units
- MUS 20, Great Composers and Masterpieces of Music Before 1820, 3 units
- MUS 21, Great Composers and Masterpieces of Music After 1820, 3 units
- MUS 22, Survey of Music Literature, 3 units

(2) Colleges must require keyboard proficiency by exam.

Keyboard Proficiency: 1-4 units (required placement exam to exit the College and evaluation upon entry at the transfer institution)

*For students with no previous keyboard experience: "MUS 32 family"*

- MUS 32 A, Class Piano I, 1 unit
- MUS 32 B, Class Piano II, 1 unit
- MUS 32 C, Class Piano III, 1 unit
- MUS 32 D, Class Piano IV, 1 unit
- MUS 53 Keyboard Proficiency, 1 unit

**Associate in Arts for Transfer Degree**

The Associate in Arts in Music for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements and with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development)



---



---

## ASSOCIATE IN ARTS IN SPANISH FOR TRANSFER DEGREE (MNR)

(CSUGE) MAA707  
(IGETC) MAA708

The Associate of Arts in Spanish for Transfer provides transfer majors with a strong foundation not only in the four basic language skills (listening comprehension, reading comprehension, speaking and writing), but also in the civilization and cultures of Spain and Latin America. The degree emphasizes the acquisition of communicative competence and the development of intercultural awareness, appreciation and understanding. Additionally, the Spanish courses align well with preparation for transfer majors in related fields such as liberal arts, language arts and linguistics, and complement majors in international relations, political science, business, education, sociology and other areas of study at UC, CSU, and private colleges and universities.

### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate critical thinking skills in Spanish by interpreting and articulating ideas, questions, opinions and information at the high-intermediate level, both orally and in writing.
- Analyze the practices, products and perspectives of the Spanish-speaking countries and peoples throughout the world through a comparison of Hispanic cultures and their own.

### Required Courses (23 units)

	Units
SPA-1*/1H*	5
SPA-2*/2H*	5
SPA-3* or 3N*	5
SPA-4*	5
List A	3

### List A: Select a minimum of one course (3 units):

	Units
SPA-8*	3
SPA-11*	3
SPA-12*	3

\*Courses may be double counted within CSUGE/IGETC.

### Associate in Arts for Transfer Degree

The Associate in Arts in Spanish for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including a minimum of 18 semester units or 27 quarter units in a major area of emphasis, as determined by the community college district, and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development).

Note: If a student places out of any required course and is not awarded units for that course, the student will have to take additional units to compensate for the course/units needed to reach at least 18 total units in the major (per Title 5 regulations). Appropriate course substitutions may be from List A or the courses listed below. Any other course substitution must be approved by the Spanish faculty of World Languages.

ANT-2	Introduction to Cultural Anthropology	CSU Area D
ANT-8	Introduction to Language and Culture	CSU Area D
COM-1	Intercultural Communication	CSU Area D
ENG-25	Latino Literature of the United States	CSU Area C2
GEG-2	Introduction to Human Geography	CSU Area D
HIS-8	History of the Americas	CSU Area C2 or D
HIS-9	History of the Americas	CSU Area C2 or D
HIS-30	Chicano/a or U.S. Latino Studies	CSU Area C or D
HIS-31	Chicano/a or U.S. Latino History	CSU Area C2 or D
SOC-1	Introduction to Sociology	CSU Area D
SOC-10	Introduction to Race & Ethnicity	CSU Area D

---

---

**ASSOCIATE IN ARTS IN STUDIO ARTS FOR TRANSFER DEGREE (M)****(CSUGE) MAA693  
(IGETC) MAA694**

The Associate in Arts in Studio Arts for Transfer Degree is designed to facilitate the student's passage from Moreno Valley College to the California State University System with an Associate Degree in Art. This degree is intended to satisfy the lower division requirements for the Baccalaureate Degree in Art at a California State University. It will also provide the student with a sufficient preparation for continued study and practice in studio arts.

**Program Learning Outcomes**

Upon successful completion of this program, students should be able to:

- Articulate ideas utilizing art terminology for critical discussion.
- Demonstrate proficient technical and creative skills with a variety of art materials.
- Describe and discuss art in its cultural and historical context.
- Demonstrate accurate visual perception, working in an observational context.

<u>Required Courses (24 units)</u>		<u>Units</u>
ART-2*	History of Western Art: Renaissance through Contemporary	3
ART-22	Basic Design	3
ART-24	Three Dimensional Design	3
ART-17	Beginning Drawing	3
Electives	Choose from List A	3
Electives	Choose from List B	9

List A: Choose 3 units from the following:

ART-1*	History of Western Art: Pre-Historic, Ancient, and Medieval	3
ART-12	Asian Art History	3
ART-5	Non Western Art History	3

List B: Choose one course from any three of the following areas for a maximum of 9 units:

<u>Curricular Area</u>			
<u>Drawing</u>	ART-40	Figure Drawing	3
	ART-18	Intermediate Drawing	3
<u>Painting</u>	ART-26	Beginning Painting	3
<u>Digital Art</u>	ART-36	Computer Art	3
<u>Color</u>	ART-23	Design and Color	3

\*Courses may be double-counted within CSUGE or IGETC

**Associate in Arts for Transfer Degree**

The Associate in Arts in Studio Arts for Transfer degree will be awarded upon completion of 60 California State University (CSU) transferable units including the above 24 units of major requirements and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development).

---

---

**STANDARDS OF STUDENT CONDUCT (Board Policy 5500 approved by the Board of Trustees August 20, 2013)**

---

---

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Chancellor for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog(s) and other means. The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

1. Causing, attempting to cause, implying, or threatening to cause, harm to another person (whether or not the threat is in person, defined as, but not limited to, physical harm, harm to profession (defamation) or psychological harm.
2. Possessing, selling or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred by the Chancellor.
3. Possessing, using, selling, offering to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5. It is also unlawful under federal law, to possess, use, sell, offer to sell, furnish, or be under the influence of, any controlled substance, including medical marijuana.
4. Committing or attempting to commit robbery, bribery, or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willfully or persistently smoking in any area where smoking has been prohibited by law or by policy or procedure of the District.
8. Committing sexual harassment as defined by law or by District policies and procedures.
9. Engaging in harassing or discriminatory behavior toward an individual or group based on ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of section 422.6 of the Penal Code, or any other status protected by law.
10. Engaging in willful misconduct which results in injury or death to a student or to District

- personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
11. Engaging in disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel.
  12. Engaging in dishonesty
    - a. Forms of Dishonesty include, but are not limited to:
      - i. Plagiarism, defined as presenting another person's language (spoken or written), ideas, artistic works or thoughts, as if they were one's own;
      - ii. Cheating, defined as the use of information not authorized by the Instructor for the purpose of obtaining a grade. Examples include, but are not limited to, notes, recordings, internet resources and other students' work;
      - iii. Furnishing false information to the District for purposes such as admission, enrollment, financial assistance, athletic eligibility, transfer, or alteration of official documents;
      - iv. Forging, altering or misusing District or College documents, keys (including electronic key cards), or other identification instruments.
      - v. Attempting to bribe, threaten or extort a faculty member or other employee for a better grade;
      - vi. Buying or selling authorization codes for course access.
  13. Entering or using District facilities without authorization.
  14. Engaging in lewd, indecent or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions.
  15. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
  16. Engaging in persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
  17. Preparing, giving, selling, transferring, distributing, or publishing, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure without authorization.
  18. Using, possessing, distributing or being under the influence of alcoholic beverages, controlled substance(s), or poison(s) classified as such by Schedule D, Section 4160 of the Business and Professions Code, while at any District location, any District off- site class, or during any District sponsored activity, trip or competition.
    - a. In accordance with Section 67385.7 of the Education Code and in an effort to encourage victims to report assaults, the following exception will be made: The victim of a sexual assault will not be disciplined for the use, possession, or being under the influence of alcoholic beverages or controlled substances at the time of the incident if the assault occurred on District property or during any of the aforementioned District activities.
  19. Violating the District's Computer and Network Use Policy and Procedure No. 3720 in regard to their use of any, or all, of the District's Information Technology resources.
  20. Using electronic recording or any other communications devices (such as MP3 players, cell phones, pagers, recording devices, etc.) in the classroom without the permission of the instructor.
  21. Eating (except for food that may be necessary for a verifiable medical Condition) or drinking (except for water) in classrooms.
  22. Gambling, of any type, on District property.
  23. Bringing pets (with the exception of service animals) on District property.

24. Distributing printed materials without the prior approval of the Student Activities Office. Flyers or any other literature may not be placed on vehicles parked on District property.
25. Riding/using bicycles, motorcycles, or motorized vehicles (except for authorized police bicycles or motorized vehicles) outside of paved streets or thoroughfares normally used for vehicular traffic.
26. Riding/using any and all types of skates, skateboards, scooters, or other such conveyances is prohibited on District property, without prior approval.
27. Attending classrooms or laboratories (except for those individuals who are providing accommodations to students with disabilities) when not officially enrolled in the class or laboratories and without the approval of the faculty member.
28. Engaging in intimidating conduct or bullying against another person through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
29. Abuse of process, defined as the submission of malicious or frivolous complaints.
30. Violating any District Board Policy or Administrative Procedure not mentioned above.

#### Responsibility

- A. The Chancellor is responsible for establishing appropriate procedures for the administration of disciplinary actions. In this regard, please refer to Administrative Procedure 5520, which deal with matters of student discipline and student grievance.
- B. The Vice President of Student Services of each College will be responsible for the overall implementation of the procedures which are specifically related to all nonacademic, student related matters contained in Administrative Procedure 5520.
- C. The Vice President of Academic Affairs of each College will be responsible for the overall implementation of the procedures which are specifically related to class activities or academic matters contained in Administrative Procedure 5522.
- D. For matters involving the prohibition of discrimination and harassment, the concern should be referred to the District's Diversity, Equity and Compliance Office.
- E. The definitions of cheating and plagiarism and the penalties for violating standards of student conduct pertaining to cheating and plagiarism will be published in all schedules of classes, the college catalog, the student handbook, and the faculty handbook. Faculty members are encouraged to include the definitions and penalties in their course syllabi.

---



---

## ADVANCED PLACEMENT

---



---

AP Exam	GE Area	IGETC Area	CSU-GE AREA
Art History	Humanities	3A or 3B	C1 or C2
Biology	Natural Sciences	5B and 5C	B2+B3
Calculus AB	Language and Rationality	2A	B4
Calculus BC	Language and Rationality	2A	B4
Chemistry	Natural Sciences	5A and 5C	B1+B3
Chinese Language and Culture	Humanities	3B and 6A	C2
Macroeconomics	Social/Behavioral Sciences	4B	D2
Microeconomics	Social/Behavioral Sciences	4B	D2
English Language	Language and Rationality	1A	A2
English Literature	Language and Rationality	1A or 3B	A2+C2
Environmental Science	Natural Sciences	5A and 5C	B1+B3
European History	Social/Behavioral Sciences	3B or 4F	C2 or D6
French Language	Humanities	3B and 6A	C2
French Literature	None	3B and 6A	C2
German Language	Humanities	3B and 6A	C2
Comparative Government & Politics	Social/Behavioral Sciences	4H	D8
U.S. Government and Politics	Social/Behavioral Sciences	4H and US 2	D8+US-2
Human Geography	Social/Behavioral Sciences	4E	D5
Italian Language and Culture	Humanities	3B and 6A	C2
Japanese Language and Culture	Humanities	3B and 6A	C2
Latin Literature	None	3B and 6A	C2
Latin: Vergil	None	3B and 6A	C2
Physics B	Natural Sciences	5A and 5C	B1+B3
Physics C mechanics	Natural Sciences	5A and 5C	B1+B3
Physics C electricity/magnetism	Natural Sciences	5A and 5C	B1+B3
Psychology	Social/Behavioral Sciences	4I	D9
Spanish Language	Humanities	3B and 6A	C2
Spanish Literature	None	3B and 6A	C2
Statistics	Language and Rationality	2A	B4
U.S. History	Social/Behavioral Sciences	(3B or 4F) US-1	(C2orD6)+ US-1
World History	Social/Behavioral Sciences	3B and 4F	C2 or D6

AP Exam	RCCD Equivalent	Units
Art History	Art 1 and 2	3 + 3
Biology	Biology 1	4
Calculus AB	Math 1A	4
Calculus BC	Math 1A and 1B	4 + 4
Chemistry	Chemistry 1A and 1B	5 + 5
Chinese Language and Culture	Chinese 1-2	5 + 5
Macroeconomics	Economics 7	3
Microeconomics	Economics 8	3
English Language	English 1A	4
English Literature	English 1A and 1B	4 + 4
Environmental Science	Biology 36	3
European History	History 5	3
French Language	French 1-2	5 + 5
French Literature	None	0
German Language	German 1 and 2	5 + 5
Comparative Government &	Political Science 2	3

Politics		
U.S. Government and Politics	Political Science 1	3
Human Geography	Geography 2	3
Italian Language and Culture	Italian 1-2	5 + 5
Japanese Language and Culture	Japanese 1-2	5 + 5
Latin Literature	Latin 1-2	5 + 5
Latin: Vergil	None	0
Physics B	Physics 2A and Physics 2B	4 + 4
Physics C mechanics	Physics 4A	4
Physics C electricity/magnetism	Physics 4B	4
Psychology	Psychology 1	3
Spanish Language	Spanish 1 and 2	5 + 5
Spanish Literature	None	0
Statistics	Math 12	3
U.S. History	History 6 and 7	3 + 3
World History	History 1 and 2	3 + 3

Students who have successfully completed exams in the AP Program of College Entrance Examination Board with scores of 3, 4, or 5 may earn credit for each Advanced Placement course. Please see page 40 in the 2013-14 Moreno Valley College Catalog for further information



## Agenda Item (IX-A-2)

Meeting	2/18/2014 - Regular
Agenda Item	Administrative Reports (IX-A-2)
Subject	2013-2014 Norco College Catalog Addendum
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the addendum to the 2013-2014 Norco College Catalog as submitted.

---

### Background Narrative:

During the late Spring of 2013, the college developed curriculum which required State approval. The State Chancellor's Office approved some of these curricular changes after the publication of the 2013-14 catalog. This addendum allows these items which were approved by the District Curriculum Committee and the Board of Trustees during the previous academic year to be made available to students in this academic year.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
Paul Parnell, President, Norco College

### Attachments:

[2013-2014 Norco College Catalog Addendum](#)



**NORCO**  
COLLEGE

2013-2014 Catalog  
Addendum



Norco College  
2013-2014 Catalog Addendum



This addendum to the 2013-2014 Norco College Catalog contains changes that offer new educational opportunities for students. These updates were approved after the 2013-2014 Catalog went to press.

Although every effort has been made to ensure accuracy of the information, students and others who use the catalog and addendum should consult with a counselor, dean, department chair or program director for any additions, deletion or changes.

2001 Third Street  
Norco, California 92860-2600  
(951) 372-7000  
[www.norcocollege.edu](http://www.norcocollege.edu)

---



---

## NEW STATE APPROVED CERTIFICATE/DEGREES

---



---

### ASSOCIATE IN ARTS IN SPANISH FOR TRANSFER DEGREE (MNR)

(CSUGE) NAA707

(IGETC) NAA708

The Associate of Arts in Spanish for Transfer provides transfer majors with a strong foundation not only in the four basic language skills (listening comprehension, reading comprehension, speaking and writing), but also in the civilization and cultures of Spain and Latin America. The degree emphasizes the acquisition of communicative competence and the development of intercultural awareness, appreciation and understanding. Additionally, the Spanish courses align well with preparation for transfer majors in related fields such as liberal arts, language arts and linguistics, and complement majors in international relations, political science, business, education, sociology and other areas of study at UC, CSU, and private colleges and universities.

#### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate critical thinking skills in Spanish by interpreting and articulating ideas, questions, opinions and information at the high-intermediate level, both orally and in writing.
- Analyze the practices, products and perspectives of the Spanish-speaking countries and peoples throughout the world through a comparison of Hispanic cultures and their own.

Required Courses (23 units)	Units
SPA-1*/1H*      Spanish 1/Honors Spanish 1	5
SPA-2*/2H*      Spanish 2/Honors Spanish 2	5
SPA-3* or 3N*    Spanish 3 or Spanish 3N	5
SPA-4*            Spanish 4	5
List A              Select from the list below	3

List A: Select a minimum of one course (3 units)	Units
SPA-8*            Intermediate Conversation	3
SPA-11*          Spanish Culture and Civilization	3
SPA-12*          Latin American Culture and Civilization	3

\*Courses may be double counted within CSUGE/IGETC.

#### Associate in Arts for Transfer Degree

The Associate in Arts in Spanish for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including a minimum of 18 semester units or 27 quarter units in a major area of emphasis, as determined by the community college district, and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development).

Note: If a student places out of any required course and is not awarded units for that course, the student will have to take additional units to compensate for the course/units needed to reach at least 18 total units in the major (per Title 5 regulations). Appropriate course substitutions may be from List A or the courses listed below. Any other course substitution must be approved by the Spanish faculty of World Languages.

ANT-2	Introduction to Cultural Anthropology	CSU Area D
ANT-5	Cultures of Ancient Mexico	CSU Area D
ANT-8	Introduction to Language and Culture	CSU Area D
ART-8	Mexican Art History	CSU Area C1
COM-1	Intercultural Communication	CSU Area D
GEG-2	Introduction to Human Geography	CSU Area D
HIS-25	History of Mexico	CSU Area D
HIS-31	Chicano/a or U.S. Latino History	CSU Area C2 or D
SOC-1	Introduction to Sociology	CSU Area D
SOC-10	Introduction to Race & Ethnicity	CSU Area D

---

---

**STANDARDS OF STUDENT CONDUCT (Board Policy 5500 approved by the Board of Trustees August 20, 2013)**

---

---

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Chancellor for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog(s) and other means. The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

1. Causing, attempting to cause, implying, or threatening to cause, harm to another person (whether or not the threat is in person, defined as, but not limited to, physical harm, harm to profession (defamation) or psychological harm.
2. Possessing, selling or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred by the Chancellor.
3. Possessing, using, selling, offering to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5. It is also unlawful under federal law, to possess, use, sell, offer to sell, furnish, or be under the influence of, any controlled substance, including medical marijuana.
4. Committing or attempting to commit robbery, bribery, or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willfully or persistently smoking in any area where smoking has been prohibited by law or by policy or procedure of the District.
8. Committing sexual harassment as defined by law or by District policies and procedures.
9. Engaging in harassing or discriminatory behavior toward an individual or group based on ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of section 422.6 of the Penal Code, or any other status protected by law.
10. Engaging in willful misconduct which results in injury or death to a student or to District

- personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
11. Engaging in disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel.
  12. Engaging in dishonesty
    - a. Forms of Dishonesty include, but are not limited to:
      - i. Plagiarism, defined as presenting another person's language (spoken or written), ideas, artistic works or thoughts, as if they were one's own;
      - ii. Cheating, defined as the use of information not authorized by the Instructor for the purpose of obtaining a grade. Examples include, but are not limited to, notes, recordings, internet resources and other students' work;
      - iii. Furnishing false information to the District for purposes such as admission, enrollment, financial assistance, athletic eligibility, transfer, or alteration of official documents;
      - iv. Forging, altering or misusing District or College documents, keys (including electronic key cards), or other identification instruments.
      - v. Attempting to bribe, threaten or extort a faculty member or other employee for a better grade;
      - vi. Buying or selling authorization codes for course access.
  13. Entering or using District facilities without authorization.
  14. Engaging in lewd, indecent or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions.
  15. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
  16. Engaging in persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
  17. Preparing, giving, selling, transferring, distributing, or publishing, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure without authorization.
  18. Using, possessing, distributing or being under the influence of alcoholic beverages, controlled substance(s), or poison(s) classified as such by Schedule D, Section 4160 of the Business and Professions Code, while at any District location, any District off- site class, or during any District sponsored activity, trip or competition.
    - a. In accordance with Section 67385.7 of the Education Code and in an effort to encourage victims to report assaults, the following exception will be made: The victim of a sexual assault will not be disciplined for the use, possession, or being under the influence of alcoholic beverages or controlled substances at the time of the incident if the assault occurred on District property or during any of the aforementioned District activities.
  19. Violating the District's Computer and Network Use Policy and Procedure No. 3720 in regard to their use of any, or all, of the District's Information Technology resources.
  20. Using electronic recording or any other communications devices (such as MP3 players, cell phones, pagers, recording devices, etc.) in the classroom without the permission of the instructor.
  21. Eating (except for food that may be necessary for a verifiable medical Condition) or drinking (except for water) in classrooms.
  22. Gambling, of any type, on District property.
  23. Bringing pets (with the exception of service animals) on District property.

24. Distributing printed materials without the prior approval of the Student Activities Office. Flyers or any other literature may not be placed on vehicles parked on District property.
25. Riding/using bicycles, motorcycles, or motorized vehicles (except for authorized police bicycles or motorized vehicles) outside of paved streets or thoroughfares normally used for vehicular traffic.
26. Riding/using any and all types of skates, skateboards, scooters, or other such conveyances is prohibited on District property, without prior approval.
27. Attending classrooms or laboratories (except for those individuals who are providing accommodations to students with disabilities) when not officially enrolled in the class or laboratories and without the approval of the faculty member.
28. Engaging in intimidating conduct or bullying against another person through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
29. Abuse of process, defined as the submission of malicious or frivolous complaints.
30. Violating any District Board Policy or Administrative Procedure not mentioned above.

#### Responsibility

- A. The Chancellor is responsible for establishing appropriate procedures for the administration of disciplinary actions. In this regard, please refer to Administrative Procedure 5520, which deal with matters of student discipline and student grievance.
- B. The Vice President of Student Services of each College will be responsible for the overall implementation of the procedures which are specifically related to all nonacademic, student related matters contained in Administrative Procedure 5520.
- C. The Vice President of Academic Affairs of each College will be responsible for the overall implementation of the procedures which are specifically related to class activities or academic matters contained in Administrative Procedure 5522.
- D. For matters involving the prohibition of discrimination and harassment, the concern should be referred to the District's Diversity, Equity and Compliance Office.
- E. The definitions of cheating and plagiarism and the penalties for violating standards of student conduct pertaining to cheating and plagiarism will be published in all schedules of classes, the college catalog, the student handbook, and the faculty handbook. Faculty members are encouraged to include the definitions and penalties in their course syllabi.

---



---

## ADVANCED PLACEMENT

---



---

AP Exam	GE Area	IGETC Area	CSU-GE AREA
Art History	Humanities	3A or 3B	C1 or C2
Biology	Natural Sciences	5B and 5C	B2+B3
Calculus AB	Language and Rationality	2A	B4
Calculus BC	Language and Rationality	2A	B4
Chemistry	Natural Sciences	5A and 5C	B1+B3
Chinese Language and Culture	Humanities	3B and 6A	C2
Macroeconomics	Social/Behavioral Sciences	4B	D2
Microeconomics	Social/Behavioral Sciences	4B	D2
English Language	Language and Rationality	1A	A2
English Literature	Language and Rationality	1A or 3B	A2+C2
Environmental Science	Natural Sciences	5A and 5C	B1+B3
European History	Social/Behavioral Sciences	3B or 4F	C2 or D6
French Language	Humanities	3B and 6A	C2
French Literature	None	3B and 6A	C2
German Language	Humanities	3B and 6A	C2
Comparative Government & Politics	Social/Behavioral Sciences	4H	D8
U.S. Government and Politics	Social/Behavioral Sciences	4H and US 2	D8+US-2
Human Geography	Social/Behavioral Sciences	4E	D5
Italian Language and Culture	Humanities	3B and 6A	C2
Japanese Language and Culture	Humanities	3B and 6A	C2
Latin Literature	None	3B and 6A	C2
Latin: Vergil	None	3B and 6A	C2
Physics B	Natural Sciences	5A and 5C	B1+B3
Physics C mechanics	Natural Sciences	5A and 5C	B1+B3
Physics C electricity/magnetism	Natural Sciences	5A and 5C	B1+B3
Psychology	Social/Behavioral Sciences	4I	D9
Spanish Language	Humanities	3B and 6A	C2
Spanish Literature	None	3B and 6A	C2
Statistics	Language and Rationality	2A	B4
U.S. History	Social/Behavioral Sciences	(3B or 4F) US-1	(C2orD6)+ US-1
World History	Social/Behavioral Sciences	3B and 4F	C2 or D6

AP Exam	RCCD Equivalent	Units
Art History	Art 1 and 2	3 + 3
Biology	Biology 1	4
Calculus AB	Math 1A	4
Calculus BC	Math 1A and 1B	4 + 4
Chemistry	Chemistry 1A and 1B	5 + 5
Chinese Language and Culture	Chinese 1-2	5 + 5
Macroeconomics	Economics 7	3
Microeconomics	Economics 8	3
English Language	English 1A	4
English Literature	English 1A and 1B	4 + 4
Environmental Science	Biology 36	3
European History	History 5	3
French Language	French 1-2	5 + 5
French Literature	None	0
German Language	German 1 and 2	5 + 5

Comparative Government & Politics	Political Science 2	3
U.S. Government and Politics	Political Science 1	3
Human Geography	Geography 2	3
Italian Language and Culture	Italian 1-2	5 + 5
Japanese Language and Culture	Japanese 1-2	5 + 5
Latin Literature	Latin 1-2	5 + 5
Latin: Vergil	None	0
Physics B	Physics 2A and Physics 2B	4 + 4
Physics C mechanics	Physics 4A	4
Physics C electricity/magnetism	Physics 4B	4
Psychology	Psychology 1	3
Spanish Language	Spanish 1 and 2	5 + 5
Spanish Literature	None	0
Statistics	Math 12	3
U.S. History	History 6 and 7	3 + 3
World History	History 1 and 2	3 + 3

Students who have successfully completed exams in the AP Program of College Entrance Examination Board with scores of 3, 4, or 5 may earn credit for each Advanced Placement course. Please see page 42 in the 2013-14 Norco College Catalog for further information





## Agenda Item (IX-A-3)

Meeting	2/18/2014 - Regular
Agenda Item	Administrative Reports (IX-A-3)
Subject	2013-2014 Riverside City College Catalog Addendum
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees approve the addendum to the 2013-2014 Riverside City College Catalog as submitted.

---

### Background Narrative:

During the late Spring of 2013, the college developed curriculum which required State approval. The State Chancellor's Office approved some of these curricular changes after the publication of the 2013-14 catalog. This addendum allows these items which were approved by the District Curriculum Committee and the Board of Trustees during the previous academic year to be made available to students in this academic year.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
Wolde-Ab Isaac, Interim President, Riverside

### Attachments:

[2013-2014 Riverside City College Catalog Addendum](#)



# 2013-2014 Catalog Addendum

Riverside City College  
2013-2014 Catalog Addendum



This addendum to the 2013-2014 Riverside City College Catalog contains changes that offer new educational opportunities for students. These updates were approved after the 2013-2014 Catalog went to press.

Although every effort has been made to ensure accuracy of the information, students and others who use the catalog and addendum should consult with a counselor, dean, department chair or program director for any additions, deletion or changes.

4800 Magnolia Avenue  
Riverside, California 92506-1299  
(951) 222-8000  
[www.rcc.edu](http://www.rcc.edu)

---

---

## NEW COURSES

---

---

**FTV-38A – Beginning Film, Television and Video Production Project** 3 units

*Prerequisite:* FTV-42, 43, 44, 45, 48, 64A, 66, or 71A.

Supervised production of an approved project in television production, film production, audio or graphics in media. All aspects of pre-production planning, production, and post production will be required to arrive at a finished product that adheres to project intent and schedule. Specific agreement identifying intent, ideas, goals, responsibilities and outcomes will be arranged between instructor and student. 18 hours lecture and 108 hours laboratory. (TBA option)

**FTV-38B – Advanced Film, Television and Video Production Project** 3 units

*Prerequisite:* FTV-38A.

Supervised completion of an approved project in television production, film production or audio production in media. Project pre-planning must be complete; emphasis on remaining production and post production activities. Completion of production and post production will be required to arrive at a finished product that adheres to project intent and schedule. Specific agreement identifying intent, ideas, goals, responsibilities and outcomes will be arranged between instructor and student. 18 hours lecture and 108 hours laboratory. (TBA option)

**FTV-44A – Beginning Television Production** 3.5 units

*Prerequisite:* None.

Basic principles of television production including operation of equipment, ENG (electronic news gathering) and live-to-tape studio production. Emphasis on the process and crew functions of live-to-tape studio production. Students will produce one roll-in segment of approximately 4 minutes. 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-44B – Intermediate Television Production** 3.5 units

*Prerequisite:* FTV-44A.

Expanded principles and production skills in ENG (electronic news gathering) and live-to-tape television production. Students are required to plan and produce three 4-minute magazine show segments that include all production package components and that meet production deadlines. 36 hours lecture and 81 hours laboratory. (TBA option).

**FTV-44C – Advanced- Intermediate Television Production** 3.5 units

*Prerequisite:* FTV-44B.

Advanced-intermediate principles of live-to-tape television production of a magazine show. Students assume the responsibilities of a segment producer and manage the schedule and field reporters assigned to them. 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-44D – Advanced Television Production** 3.5 units

*Prerequisite:* FTV-44C.

Advanced principles and application of live-to-tape studio production of a magazine show. Students assume responsibilities of above-line crew positions of producer and director. 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-45A – Beginning Television News Production** 3.5 units

*Prerequisite:* None.

*Corequisite:* FTV-51A.

*Advisory:* JOU-1 or ENG-1A or IAH.

An entry-level course in television news gathering and television news production for cablecast. Includes in-studio live-to-tape production principles of journalism and journalistic ethics as well as the practice of television news gathering. Students are involved in all aspects of writing, producing, and editing completed news stories for a regularly scheduled news program that is cablecast. 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-45B – Intermediate Television News Production** 3.5 units

*Prerequisite:* FTV-45A.

*Corequisite:* FTV-51B.

Expanded principles and techniques in television news gathering and television news production for cablecast. Students are involved in all aspects of writing, producing and editing completed news stories and serving as studio crew for a regularly-scheduled news program that is cablecast. Students are required to produce 5-8 news stories on deadline that meet technical standards of production. 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-45C – Advanced Intermediate Television News Production** 3.5 units

*Prerequisite:* FTV-45B.

*Corequisite:* FTV-51C.

Advanced intermediate concepts in television news production; students assume responsibilities of Segment Producer and manage the schedule and reporters assigned to them. 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-45D – Advanced Television News Production 3.5 units**

*Prerequisite: FTV-45C.*

*Corequisite: FTV-51D.*

An advanced course in television news gathering and television news production for cablecast. Students assume responsibility of above-line crew positions of news producer and news director for a regularly scheduled news program that is cablecast. Students perform skills and responsible duties in the production of "Inland Valley News." 36 hours lecture and 81 hours laboratory. (TBA option)

**FTV-51A – Film Television and Video Laboratory I 1 unit**

*Prerequisite: None.*

*Corequisite: FTV-45A.*

*Advisory: Completion of or concurrent enrollment in FTV-38, 43, 44, 45, 48, 64 or 71.*

Supervised laboratory work on television production, audio recording and film projects. Builds and reinforces skills through practical application in industry internships and project studies in the area of television, audio recording and film production. 54 hours laboratory. (TBA option)

**FTV-51B – Film Television and Video Laboratory II 1 unit**

*Prerequisite: FTV-51A.*

*Corequisite: FTV-45B.*

Supervised laboratory work on television, film or audio production projects. Builds and reinforces skills through practical application in professional internships and project studies. 54 hours laboratory. (TBA option)

**FTV-51C – Film Television and Video Laboratory III 1 unit**

*Prerequisite: FTV-51B.*

*Corequisite: FTV-45C.*

Supervised laboratory work on television production, audio recording and film projects. Builds and reinforces skills through practical application in industry internships and project studies in the area of television, audio recording and film production. 54 hours laboratory. (TBA option)

**FTV-51D – Film Television and Video Laboratory IV 1 unit**

*Prerequisite: FTV-51C.*

*Corequisite: FTV-45D.*

Supervised laboratory work on television production, audio recording and film projects. Builds and reinforces skills through practical application in industry internships and project studies in the area of television, audio recording and film production. 54 hours laboratory. (TBA option)

**FTV-64A – Beginning Digital Editing Principles and Techniques 3 units**

*Prerequisite: None.*

Non-linear computer-based editing using the industry-recognized software Final Cut Pro. Includes basic concepts of editing in post production designed to teach the aesthetics as well as techniques of the edit. 36 hours lecture and 54 hours laboratory.

**FTV-71A – Beginning Sound Engineering for Audio in Media 3 units**

*Prerequisite: None.*

Introduction to sound engineering techniques used to record and reinforce audio in television, radio, theatre, multimedia and music; emphasis on small-group lecture and demonstration with hands-on practice and experience in the use of microphones, cables, mixing boards, signal processors, computers and digital-audio software. Students work with others in theater, television, digital media and music to record and reinforce audio in a variety of settings. 36 hours lecture and 54 hours laboratory.

**FTV-75 – Intermediate Digital Recording Pro Tools 110 3 units**

*Prerequisite: FTV-73.*

Expanded principles of computer-based studio recording and audio editing using the industry standard software, Pro Tools. Includes an introduction to MIDI sequencing using virtual instruments, MIDI configuration, routing, timescales, and editing. Also includes basic mixing and automation, plug-ins, session configurations, and file management. After successful completion of this course, students are eligible to take the Avid Pro Tools 110 Exam. 36 hours lecture and 54 hours laboratory.

**FTV-76 – Advanced Digital Audio Recording Pro Tools 201 3 units**

*Prerequisite: FTV-75.*

Advanced principles of computer-based studio recording and audio editing using the industry standard software, Pro Tools. Course covers the core concepts and skills you need to operate a Pro Tools system in a professional studio environment. Students will go into greater depth into concepts such as automation, editing, mixing and session management. 36 hours lecture and 54 hours laboratory.

---



---

## NEW STATE APPROVED DEGREES

---



---

### ASSOCIATE IN ARTS IN SPANISH FOR TRANSFER DEGREE (MNR)

(CSUGE) AA707

(IGETC) AA708

The Associate of Arts in Spanish for Transfer provides transfer majors with a strong foundation not only in the four basic language skills (listening comprehension, reading comprehension, speaking and writing), but also in the civilization and cultures of Spain and Latin America. The degree emphasizes the acquisition of communicative competence and the development of intercultural awareness, appreciation and understanding. Additionally, the Spanish courses align well with preparation for transfer majors in related fields such as liberal arts, language arts and linguistics, and complement majors in international relations, political science, business, education, sociology and other areas of study at UC, CSU, and private colleges and universities.

#### Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate critical thinking skills in Spanish by interpreting and articulating ideas, questions, opinions and information at the high-intermediate level, both orally and in writing.
- Analyze the practices, products and perspectives of the Spanish-speaking countries and peoples throughout the world through a comparison of Hispanic cultures and their own.

Required Courses (23 units)		Units
SPA-1*/1H*	Spanish 1/Honors Spanish 1	5
SPA-2*	Spanish 2	5
SPA-3* or 3N*	Spanish 3 or Spanish 3N	5
SPA-4*	Spanish 4	5
List A	Select from the list below	3

List A: Select a minimum of one course (3 units)		Units
SPA-8*	Intermediate Conversation	3
SPA-11*	Spanish Culture and Civilization	3
SPA-12*	Latin American Culture and Civilization	3

\*Courses may be double counted within CSUGE/IGETC.

#### Associate in Arts for Transfer Degree

The Associate in Arts in Spanish for Transfer degree will be awarded upon completion of coursework totaling 60 California State University (CSU) transferable units including a minimum of 18 semester units or 27 quarter units in a major area of emphasis, as determined by the community college district, and the Intersegmental General Education Transfer Curriculum (IGETC) or California State University General Education (CSUGE) requirements with a minimum grade point average of 2.0. All courses in the major must be completed with a grade of "C" or better. (Students completing this degree are not required to fulfill the RCCD graduation requirements found in section VII. Additional degree requirements: Health Education and Self Development).

Note: If a student places out of any required course and is not awarded units for that course, the student will have to take additional units to compensate for the course/units needed to reach at least 18 total units in the major (per Title 5 regulations). Appropriate course substitutions may be from List A or the courses listed below. Any other course substitution must be approved by the Spanish faculty of World Languages.

ANT-2	Introduction to Cultural Anthropology	CSU Area D
ANT-5	Cultures of Ancient Mexico	CSU Area D
ANT-8	Introduction to Language and Culture	CSU Area D
ART-8	Mexican Art History	CSU Area C1
COM-1	Intercultural Communication	CSU Area D
ENG-25	Latino Literature of the United States	CSU Area C2
GEG-2	Introduction to Human Geography	CSU Area D
HIS-8	History of the Americas	CSU Area C2 or D
HIS-9	History of the Americas	CSU Area C2 or D
HIS-25	History of Mexico	CSU Area D
HIS-30	Chicano/a or U.S. Latino Studies	CSU Area C or D
HIS-31	Chicano/a or U.S. Latino History	CSU Area C2 or D
SOC-1	Introduction to Sociology	CSU Area D
SOC-10	Introduction to Race & Ethnicity	CSU Area D

---

---

**STANDARDS OF STUDENT CONDUCT (Board Policy 5500 approved by the Board of Trustees August 20, 2013)**

---

---

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Chancellor for expulsion. The Board of Trustees shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board of Trustees on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog(s) and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student.

1. Causing, attempting to cause, implying, or threatening to cause, harm to another person (whether or not the threat is in person, defined as, but not limited to, physical harm, harm to profession (defamation) or psychological harm.
2. Possessing, selling or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred by the Chancellor.
3. Possessing, using, selling, offering to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5. It is also unlawful under federal law, to possess, use, sell, offer to sell, furnish, or be under the influence of, any controlled substance, including medical marijuana.
4. Committing or attempting to commit robbery, bribery, or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willfully or persistently smoking in any area where smoking has been prohibited by law or by policy or procedure of the District.
8. Committing sexual harassment as defined by law or by District policies and procedures.
9. Engaging in harassing or discriminatory behavior toward an individual or group based on ethnic group identification, national origin, religion, age, gender, gender identity, gender expression, race, color, ancestry, genetic information, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (1) of section 422.6 of the Penal Code, or any other status protected by law.

10. Engaging in willful misconduct which results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
11. Engaging in disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, District personnel.
12. Engaging in dishonesty
  - a. Forms of Dishonesty include, but are not limited to:
    - i. Plagiarism, defined as presenting another person's language (spoken or written), ideas, artistic works or thoughts, as if they were one's own;
    - ii. Cheating, defined as the use of information not authorized by the Instructor for the purpose of obtaining a grade. Examples include, but are not limited to, notes, recordings, internet resources and other students' work;
    - iii. Furnishing false information to the District for purposes such as admission, enrollment, financial assistance, athletic eligibility, transfer, or alteration of official documents;
    - iv. Forging, altering or misusing District or College documents, keys (including electronic key cards), or other identification instruments.
    - v. Attempting to bribe, threaten or extort a faculty member or other employee for a better grade;
    - vi. Buying or selling authorization codes for course access.
13. Entering or using District facilities without authorization.
14. Engaging in lewd, indecent or obscene conduct on District-owned or controlled property, or at District-sponsored or supervised functions.
15. Engaging in expression which is obscene; libelous or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
16. Engaging in persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
17. Preparing, giving, selling, transferring, distributing, or publishing, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure without authorization.
18. Using, possessing, distributing or being under the influence of alcoholic beverages, controlled substance(s), or poison(s) classified as such by Schedule D, Section 4160 of the Business and Professions Code, while at any District location, any District off- site class, or during any District sponsored activity, trip or competition.
  - a. In accordance with Section 67385.7 of the Education Code and in an effort to encourage victims to report assaults, the following exception will be made: The victim of a sexual assault will not be disciplined for the use, possession, or being under the influence of alcoholic beverages or controlled substances at the time of the incident if the assault occurred on District property or during any of the aforementioned District activities.
19. Violating the District's Computer and Network Use Policy and Procedure No. 3720 in regard to their use of any, or all, of the District's Information Technology resources.
20. Using electronic recording or any other communications devices (such as MP3 players, cell phones, pagers, recording devices, etc.) in the classroom without the permission of the instructor.



21. Eating (except for food that may be necessary for a verifiable medical Condition) or drinking (except for water) in classrooms.
22. Gambling, of any type, on District property.
23. Bringing pets (with the exception of service animals) on District property.
24. Distributing printed materials without the prior approval of the Student Activities Office. Flyers or any other literature may not be placed on vehicles parked on District property.
25. Riding/using bicycles, motorcycles, or motorized vehicles (except for authorized police bicycles or motorized vehicles) outside of paved streets or thoroughfares normally used for vehicular traffic.
26. Riding/using any and all types of skates, skateboards, scooters, or other such conveyances is prohibited on District property, without prior approval.
27. Attending classrooms or laboratories (except for those individuals who are providing accommodations to students with disabilities) when not officially enrolled in the class or laboratories and without the approval of the faculty member.
28. Engaging in intimidating conduct or bullying against another person through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
29. Abuse of process, defined as the submission of malicious or frivolous complaints.
30. Violating any District Board Policy or Administrative Procedure not mentioned above.

#### Responsibility

- A. The Chancellor is responsible for establishing appropriate procedures for the administration of disciplinary actions. In this regard, please refer to Administrative Procedure 5520, which deal with matters of student discipline and student grievance.
- B. The Vice President of Student Services of each College will be responsible for the overall implementation of the procedures which are specifically related to all nonacademic, student related matters contained in Administrative Procedure 5520.
- C. The Vice President of Academic Affairs of each College will be responsible for the overall implementation of the procedures which are specifically related to class activities or academic matters contained in Administrative Procedure 5522.
- D. For matters involving the prohibition of discrimination and harassment, the concern should be referred to the District's Diversity, Equity and Compliance Office.
- E. The definitions of cheating and plagiarism and the penalties for violating standards of student conduct pertaining to cheating and plagiarism will be published in all schedules of classes, the college catalog, the student handbook, and the faculty handbook. Faculty members are encouraged to include the definitions and penalties in their course syllabi.

---



---

## ADVANCED PLACEMENT

---



---

AP Exam	GE Area	IGETC Area	CSU-GE AREA
Art History	Humanities	3A or 3B	C1 or C2
Biology	Natural Sciences	5B and 5C	B2+B3
Calculus AB	Language and Rationality	2A	B4
Calculus BC	Language and Rationality	2A	B4
Chemistry	Natural Sciences	5A and 5C	B1+B3
Chinese Language and Culture	Humanities	3B and 6A	C2
Macroeconomics	Social/Behavioral Sciences	4B	D2
Microeconomics	Social/Behavioral Sciences	4B	D2
English Language	Language and Rationality	1A	A2
English Literature	Language and Rationality	1A or 3B	A2+C2
Environmental Science	Natural Sciences	5A and 5C	B1+B3
European History	Social/Behavioral Sciences	3B or 4F	C2 or D6
French Language	Humanities	3B and 6A	C2
French Literature	None	3B and 6A	C2
German Language	Humanities	3B and 6A	C2
Comparative Government & Politics	Social/Behavioral Sciences	4H	D8
U.S. Government and Politics	Social/Behavioral Sciences	4H and US 2	D8+US-2
Human Geography	Social/Behavioral Sciences	4E	D5
Italian Language and Culture	Humanities	3B and 6A	C2
Japanese Language and Culture	Humanities	3B and 6A	C2
Latin Literature	None	3B and 6A	C2
Latin: Vergil	None	3B and 6A	C2
Physics B	Natural Sciences	5A and 5C	B1+B3
Physics C mechanics	Natural Sciences	5A and 5C	B1+B3
Physics C electricity/magnetism	Natural Sciences	5A and 5C	B1+B3
Psychology	Social/Behavioral Sciences	4I	D9
Spanish Language	Humanities	3B and 6A	C2
Spanish Literature	None	3B and 6A	C2
Statistics	Language and Rationality	2A	B4
U.S. History	Social/Behavioral Sciences	(3B or 4F) US-1	(C2orD6)+ US-1
World History	Social/Behavioral Sciences	3B and 4F	C2 or D6

AP Exam	RCCD Equivalent	Units
Art History	Art 1 and 2	3 + 3
Biology	Biology 1	4
Calculus AB	Math 1A	4
Calculus BC	Math 1A and 1B	4 + 4
Chemistry	Chemistry 1A and 1B	5 + 5
Chinese Language and Culture	Chinese 1-2	5 + 5
Macroeconomics	Economics 7	3
Microeconomics	Economics 8	3
English Language	English 1A	4
English Literature	English 1A and 1B	4 + 4
Environmental Science	Biology 36	3
European History	History 5	3
French Language	French 1-2	5 + 5
French Literature	None	0
German Language	German 1 and 2	5 + 5

Comparative Government & Politics	Political Science 2	3
U.S. Government and Politics	Political Science 1	3
Human Geography	Geography 2	3
Italian Language and Culture	Italian 1-2	5 + 5
Japanese Language and Culture	Japanese 1-2	5 + 5
Latin Literature	Latin 1-2	5 + 5
Latin: Vergil	None	0
Physics B	Physics 2A and Physics 2B	4 + 4
Physics C mechanics	Physics 4A	4
Physics C electricity/magnetism	Physics 4B	4
Psychology	Psychology 1	3
Spanish Language	Spanish 1 and 2	5 + 5
Spanish Literature	None	0
Statistics	Math 12	3
U.S. History	History 6 and 7	3 + 3
World History	History 1 and 2	3 + 3

Students who have successfully completed exams in the AP Program of College Entrance Examination Board with scores of 3, 4, or 5 may earn credit for each Advanced Placement course. Please see page 44 in the 2013-14 Riverside City College Catalog for further information



## Agenda Item (IX-A-4)

Meeting	2/18/2014 - Regular
Agenda Item	Administrative Reports (IX-A-4)
Subject	Mass Notification and Voice System Project Update
College/District	District
Information Only	

---

### Background Narrative:

The District developed a plan to create and implement a district-wide mass notification and voice alert system. The system is comprised of two components, (1) a database-driven mass notification system that produces alerts via e-mail and text messaging and (2) a voice and siren system designed to alert the entire campus of a potential threat to students, faculty, and staff.

### A plan implementation update follows:

- On January 24, 2014, the District performed a test of the newly installed siren and voice system at Riverside City College and Norco College. The test was performed in tandem with a test of the emergency blue phone system at Moreno Valley College and an activation test of the e-mail and text mass notification alert system. System test success criteria included the following elements:

1. Activation of the siren and voice system at Riverside City and Norco colleges in a timely manner and an appropriate test message heard throughout the campuses.
2. Activation of the emergency blue phone system at Moreno Valley College in a timely manner and a specific test message heard throughout the campus.
3. Activation of the mass notification alert e-mail and text system with deployment of the appropriate test message to nearly 20,000 database contacts.

Information Services worked diligently with the installation teams to ensure the systems at all three colleges were ready for deployment. Instructions for the new siren and voice system were provided to the Riverside City and Norco college activation teams. A test countdown clock was provided to each team to synchronize the start of the test and at 2:00 p.m., the emergency systems were activated successfully. At Moreno Valley College, the message could be heard throughout the campus and surrounding community. At RCC and Norco, the sound could be heard at every corner of the campuses and into the surrounding community. The mass notification e-mail and text messaging system was activated and reached 99% of the database contacts.

Debrief meetings have been scheduled with the colleges to discuss the results of test and to identify areas of improvement for future tests. In the interim, several areas of concern were identified related to training, integrity of the voice messages, and pre-test protocols:

1. **Training** – The test was designed to limit the activation to the “test message” only. However, all of the system messages were activated during the test at Norco College.
2. **Pre-test Protocols** – During the test, the siren sound projected into the neighborhoods as was anticipated. As a result, 911 calls from the local communities were made to the three local police agencies. Unfortunately, advance coordination with the local police departments did not occur. As a result, Riverside Police Department and Riverside County Sheriff’s Department serving the Norco College responded. The Riverside County Sheriff’s Department serving Moreno Valley College opted to contact our District Police before responding.
3. **Voice, E-mail, and Text Message Integrity** – Norco College reported a successful deployment of the system and no apparent problems with sound quality. Riverside City College reported that several buildings on the upper campus did not hear the siren or voice messages. Moreno Valley College, reported that there were several buildings that did not hear the voice message. The calls to 911 confirm that the sound can be heard beyond the perimeter of the campuses. Based on these reports, we will investigate the potential causes of the sound integrity concerns with the colleges and work to increase the effectiveness of the messages.

The e-mail and text messaging system deployed a test message to nearly 20,000 contacts. Some instances of message formatting errors were reported but the majority of the responses we received confirmed receipt of the message. As mentioned in prior updates, the current mass notification system is not the robust system we will eventually use in conjunction with the new voice system. A task force has been established to identify a more comprehensive mass notification system to include e-mail, text, and call capabilities. A recommendation from the task force is expected before the end of the academic year.

### **Future Course of Action**

The test on January 24, 2014 was successful based on the performance criteria we set for this phase of the system. The next test, tentatively scheduled for late April, will address the aforementioned concerns. The District will ensure the following steps are taken prior to the next test:

1. The debrief meetings at the colleges will identify discrepancies in the integrity of the voice and siren systems at each campus. The discussion will include communication, coordination, etc. Based on these discussions, we will work with the system designers to make any possible adjustments to increase system capabilities.
2. To ensure proper activation of the system, all potential operators will be provided additional, hands-on training for the siren consoles at RCC and Norco College. A laminated activation card will be created and positioned at the console in advance of the next test. The card will provide operators with specific instructions to deploy the system for both test and real-world emergency scenarios.
3. All local law enforcement agencies will be notified prior to all system tests to prevent unnecessary deployment of police resources.

4. We will be contacting the local residents to poll them about the test and to determine if future resident meetings are needed in advance of the quarterly tests. The information received from residents will be incorporated into future test preparations.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Michael Simmons, Director, Risk Management, RCCD

**Attachments:**

[02182014\\_Presentation - Mass Notification and Voice System Project Update](#)



# Riverside Community College District Mass Notification System Update

Board of Trustees Regular Meeting – Tuesday February 18, 2014

# Presentation Agenda



Questions and Answers to Follow 





# January 24, 2014 Test

System Test Criteria and Results

# System Test Expectations

---

- **Installation of the New Systems**
- **Blue Phone Integrity Check at 100%**
- **Activation of the RCC and Norco Siren and Voice Systems**
- **Voice Systems Heard Over ALL 3 Colleges**
- **Activation of the MVC Blue Phone System**
- **Activation of the Mass Notification E-Mail and Text System and Received by 20,000 Contacts**
- **Timely Activation of All Voice Actuated Systems in Tandem with the E-Mail Alert System**

# Jan. 24<sup>th</sup> System Test Results

- ✓ Installed the New System
- ✓ Performed Blue Phone Integrity Check at 100% (verified by IT)
- ✓ Activated the RCC and Norco Siren and Voice Systems
- ✓ Voice Systems Heard Over ALL 3 Colleges
- ✓ Activated the MVC Blue Phone System
- ✓ Activated the Mass Notification E-Mail and Text System and Confirm Received by 20,000 Contacts
- ✓ Activated All Voice Actuated Systems in Tandem with the E-Mail Alert System

# System Install / Test Areas of Opportunity

- Norco system test ALL of the console buttons were activated in addition to the test button
- 911 calls prompted police responses at all three colleges. No calls made to the police in advance.
- RCC and MVC report that sound and voice could not be heard in some areas of the campuses.
- Text message notifications garbled in some cases
- Text / Email up to 10-minute delays in some cases
- 80-100 rejection notices confirmed (.5%)
- Some communication concerns before, during, and after the installation and test



# Course of Action

What still needs to be done? 

# System Completion Checklist

- **Debrief with College Administration**
- **Poll Local Residents for Their Input**
- **Develop Training Tools**
  - **Instructional Card for New System and Blue Phones**
  - **Hand-on System Manual Review for ALL Operators**
- **Hands-on Training of ALL Potential Operators**  
(Police, Facilities, Administration)
- **Resident and Law Enforcement Pre-test Notifications**
- **Work with Colleges on Communication, etc.**
- **Source New, More Robust E-Mail / Text MN System**
- **Work with System Designers to Achieve Max. Clarity**



Questions?



Riverside Community College District  
Mass Notification System Update



- Board of Trustees Regular Meeting – Tuesday February 18, 2014
- 



## Agenda Item (XII-A)

Meeting	2/18/2014 - Regular
Agenda Item	Business From Board Members (XII-A)
Subject	Update from Members of the Board of Trustees on Business of the Board
College/District	District
Information Only	

---

### Background Narrative:

Members of the Board of Trustees will briefly share information about recent events/conferences they attended since the last meeting, including any updates regarding the following assigned associations:

Association of Community College Trustees (ACCT)

Association of Governing Board of Universities and Colleges (AGB)

California Community College Trustees and Legislative Network (CCCT)

Community College League of California (CCLC)

Latino Trustees Association

Inland Valleys Trustees and CEO Association

African-American Organizations Liaison Riverside Branch - NAACP

Hispanic Chambers of Commerce: Corona, Moreno Valley, and Riverside

Chambers of Commerce: Corona, Moreno Valley, and Norco

Riverside County School Board Association



Riverside County Committee on School District Organization

Alvord Unified School District Ad-Hoc Committee

Mine Okubo Committee

Prepared By: Chris Carlson, Chief of Staff & Facilities Development

**Attachments:**



## Agenda Item (XIII-A)

Meeting	2/18/2014 - Regular
Agenda Item	Closed Session (XIII-A)
Subject	Pursuant to California Education Code Section 72411(b) - Notice of Non-Reemployment
College/District	District
Funding	
Recommended Action	Recommended action to be determined.

---

### Background Narrative:

None

Prepared By: Vicki Nicholson, Vice Chancellor (Interim), Diversity and Human Resources  
Sandra Mayo, President, Moreno Valley College

### Attachments:



## Agenda Item (XIII-B)

Meeting	2/18/2014 - Regular
Agenda Item	Closed Session (XIII-B)
Subject	Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release
College/District	District
Funding	n/a
Recommended Action	To be Determined

---

### **Background Narrative:**

None.

Prepared By: Cynthia Azari, Interim Chancellor

### **Attachments:**