

RIVERSIDE COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting – May 16, 2006 - 6:00 p.m.
– Board Room AD122, Riverside City Campus

AGENDA

ORDER OF BUSINESS

Pledge of Allegiance

Anyone who wishes to make a presentation to the Board on an agenda item is requested to please fill out a “REQUEST TO ADDRESS THE BOARD OF TRUSTEES” card, available from the Public Affairs Officer. However, the Board Chairperson will invite comments on specific agenda items during the meeting before final votes are taken. Please make sure that the Secretary of the Board has the correct spelling of your name and address to maintain proper records. Comments should be limited to five (5) minutes or less.

Anyone who requires a disability-related modification or accommodation in order to participate in this meeting should contact Heidi Wills at (951) 222-8052 as far in advance of the meeting as possible.

Closed Session

Liability claims, pursuant to Government Code Section 54956.95; Sherri Clayton, Sharise Vigil, Em’prise Vigil and Ebony Robinson vs. Riverside Community College District; Samuel Weston vs. Riverside Community College District.

- I. Approval of Minutes - Special meeting of April 11, 2006
Regular meeting of April 18, 2006

II. Chancellor’s Reports

A. Communications

Chancellor will share general information to the Board of Trustees, including federal, state, and local interests and District information.

Information Only

1. “Administration of Oath of Office to Student Trustee” – Dr. Salvatore G. Rotella, Chancellor, Riverside Community College District
2. “Recognition of Students from RCC Model United Nations, Nursing and Theatre” - Dr. Daniel Castro, President, Riverside City College

B. Community College League Board Policy and Procedure Service

- Information report regarding the potential benefit of the League's Board Policy and Procedure Services to the District.

Information Only

III. Student Report

IV. Comments from the Public

V. Consent Items

A. Action

1. Personnel

- Appointments and assignments of academic and classified employees.

a. Academic Personnel

1. Appointments

(a) Management

(b) Contract Faculty

(c) Long-Term, Temporary Faculty

(d) Special Assignments

(e) Overload Assignments (None)

(f) Part-Time Faculty, Hourly Assignments

(g) Child Development Center Hourly Employees

(h) Extra-Curricular Assignments, Academic Year 2005-06

2. Academic Rank – Academic Year 2006-07

3. Request for Donation of Leave Credits

4. Salary Placement Adjustments

5. Request for Participation in Reduced Employment Program

6. Request to Rescind Appointment

7. Separation
 - b. Classified Personnel
 1. Appointments
 - (a) Management/Supervisory
 - (b) Management – Categorically Funded
 - (c) Classified/Confidential
 - (d) Classified/Confidential – Categorically Funded (None)
 - (e) Professional Experts
 - (f) Short Term
 - (g) Temporary as Needed Student Workers
 - (h) Community Education Program – 2005 Fall Semester and 2006 Summer Semester
 - (i) Special Assignments
 2. Professional Growth Achievement Step
 3. Request to Adjust Effective Date
 4. Request to Adjust Retirement Date
 5. Request to Rescind Appointment
 6. Separations
 2. Purchase Order and Warrant Report -- All District Funds
- Purchase orders and warrant reports issued by the Business Office.
 3. Annuities
- Tax shelter annuities for employees, amendments and terminations.
 4. Budget Adjustments
 - a. Budget Adjustments

- Request approving various budget transfers between major object codes as requested by administrative personnel.
- b. Resolution(s) to Amend Budget (None)
- c. Contingency Budget Adjustments
 - Request approving contingency budget transfers as presented.
- 5. Bid Awards (None)
- 6. Donation
 - Recommend accepting the listed donated item.
- 7. Out-of-State Travel
 - Recommend approving out-of-state travel requests.
- 8. Grants, Contracts and Agreements
 - a. Agreement with Starwest Public Communications, Inc.
 - Recommend approving the agreement to provide public pay telephone equipment and service.
 - b. Amendment to the Agreement with Barnes and Noble College Bookstores, Inc.
 - Recommend approving the amendment to the contract for bookstore services.
 - c. Agreement with OD Music, Inc.
 - Recommend approving the agreement for paymaster services for Performance Riverside productions.
 - d. Agreements with Ben Bollinger Productions
 - Recommend approving the agreement to provide scenery rental for the Summer Conservatory production of "Grease."
 - e. Agreements for Desert Regional Consortium Website Development
 - Recommend approving the agreements for development of a new Desert Regional Consortium website.

- f. Agreement with Organizational Consulting Services
-Recommend approving the agreement to present workshops for community college, high school and regional occupational program faculty.
- g. Agreements for the Foster Youth Emancipation Event
-Recommend approving the agreements for keynote speaker, catering and facility usage for the Annual Emancipation Event.
- h. Resolution Regarding California Highway Patrol Training Courses at Ben Clark Training Center—Resolution No. 38-05/06
-Recommend approving the resolution granting permission to use the Ben Clark Training Center for courses in support of the California Highway Patrol Training Program.
- i. Memorandum of Understanding with The Counseling Team International
-Recommend approving the Memorandum of Understanding to provide law enforcement technical services.

Recommended Action: Request for Approval

- j. Second Amendment to Agreement with County of Riverside
-Recommend ratifying the second amendment for Administration of Justice training services at Ben Clark Training Center.

Recommended Action: Request for Ratification

- k. Agreements with Rachel Taylor and Paula Jeppson
-Recommend approving agreements to provide services for a one-day workshop on “Understanding Your Child’s Creative Potential Through Art and Play.”
- l. Facility Use Agreement with Alvord Unified School District
-Recommend approving the agreement to use Rosemary Kennedy Elementary School for staff development activity.
- m. Amendment to Agreement with OmniPlatform Software Corporation
-Recommend approving the amendment to develop software and integrate it into the current Institutional Effectiveness project framework.

- n. Agreements with Lawrence Loo, M.D. and Reza Vaezazizi, M.D.
-Recommend approving the agreements to provide consulting services for the Physician Assistant and the Emergency Medical Services Programs.
- o. Agreements for Emergency Medical Services Externships
-Recommend approving the agreements with Riverside City Fire Department and Idyllwild Fire Protection District to provide externship opportunities.

Recommended Action: Request for Approval

- p. Amendment to Agreement with Regina Pulley
-Recommend ratifying the amendment to provide additional services for the Physician Assistant Program.
Recommended Action: Request for Ratification
- q. Agreements with Clarke and Associates Educational Consultants
-Recommend approving the agreements for proposal development services related to the Upward Bound Program.
- r. Agreement with G-Cube
-Recommend approving the agreement to plan and produce recruitment videos for the Engineering Department.
- s. Agreement with San Diego State University Foundation
-Recommend approving the agreement to provide facilities and food service for the Norco Campus Upward Bound Program's Summer Residential stay.

Recommended Action: Request for Approval

- t. Agreements for the Upward Bound Awards Banquet
-Recommend ratifying the agreements to provide services for the Upward Bound Awards Banquet.
- u. Agreements for Training Services
-Recommend ratifying the agreements to provide training services related to manager/supervisory skills and supervisor/lead training.

- v. Amendment to Agreement – Allan Petersen & Associates
- Recommend approving additional compensation for work beyond the scope of original agreement for services.

Recommended Action: Request for Ratification

- 9. Other Items
 - a. Authorization to Encumber Funds – Resolution No. 37-05/06
- Recommend adopting a resolution allowing staff to submit requisitions and the Purchasing Manager to issue purchase orders beginning in mid-June for the fiscal year 2006-2007.
 - b. Notice of Completion – Ceramics Building Roof Replacement Project
- Recommend accepting a project as complete, approving the execution of a Notice of Completion and authorizing the Board President to sign the notice.
 - c. Notice of Completion – General Paving Project
- Recommend accepting a project as complete, approving the execution of a Notice of Completion and authorizing the Board President to sign the notice.
 - d. Subcontractor Substitution – Quadrangle Modernization Project
- Recommend authorizing a hearing be set to appoint a qualified hearing officer to consider substitution of a subcontractor, and to review and approve the decision of the hearing officer.

Recommended Action: Request for Approval

- B. Information
 - 1. Monthly Financial Report
- Informational report relative to financial activity for the period from July 1, 2005 through March 31, 2006.
 - 2. CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended December 31, 2005
- Informational report relative to the District’s financial status for the period ended December 31, 2005.

Information Only

VI. Board Committee Reports

A. Academic Affairs and Student Services

1. Revised Regulations for Use of Facilities—Policy and Regulations 8005—Second Reading
- Recommend approving the revised regulations to update the use of District Facilities.
Recommended Action: Request for Approval
2. Revised Regulations for Student Fees—Policy and Regulations 6042 — First Reading
- Recommend accepting for first reading the revised regulations to update student fees.
Recommended Action: Accept for First Reading
3. Agreement Michael G. Dolence and Associates
-Recommend approving the agreement for Public Safety Initiative Phase II at Ben Clark Training Center.
Recommended Action: Request for Approval
4. Codicil to Memorandum of Understanding with Nuvew Union School District
-Recommend ratifying the codicil to clarify the funding for the Nuvew Bridge Early College High School.
Recommended Action: Request for Ratification
5. Toyota Training Center Project
-Information to be presented regarding the Toyota Training Center.
6. Student Equity Implementation Team
-Presentation providing an update on the District Student Equity Implementation Team activities.
7. International Students and Programs Update
-Presentation on the activities of the International Students and Programs.
8. Title V District Grants Presentation
-Presentation providing updates on the progress of the grants at all three campuses.

Information Only

B. Planning and Development (None)

- C. Personnel and Labor Relations (None)
- D. Finance and Audit
 - 1. Proposed Remodeling Projects at the Norco Campus
 - Recommend approving a budget utilizing Measure C funds for proposed remodeling projects at the Norco Campus.
 - Recommended Action: Request for Approval**
- E. Legislative (None)
- F. Board of Trustees Committee Meeting Minutes
 - Recommend receipt of Board committee minutes from the April 17, 2006 Academic Affairs and Student Services, Personnel and Labor Relations, Planning and Development, and Finance and Audit Committees.
 - Information Only**

VII. Administrative Reports

- A. Vice Chancellors
- B. President/Provosts

VIII. Academic Senate Report

- A. Riverside Community College District/Norco Campus
- B. Moreno Valley Campus
- C. Riverside City College

IX. Business from Board Members

- A. Korn/Ferry International Search Firm Agreement
 - Recommend approving the agreement to assist in the recruitment of the Chancellor of the District.
 - Recommended Action: Request for Approval**
- B. Korn/Ferry International Chancellor Search, Process, and Timeline
 - Discussion with the Board regarding timeline and process for recruitment of the Chancellor of the District.

Information Only

X. Closed Session

Conference with legal counsel – anticipated litigation
Significant exposure to litigation, pursuant to Government Code Subdivision (b)
of Section 54956.9; one potential case.

XI. Adjournment

MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING OF APRIL 11, 2006

President Takano called the special meeting of the Board of Trustees to order at 6:08 p.m., in Board Room AD122, O. W. Noble Administration Building, Riverside City College.

CALL TO ORDER

Trustees Present

Ms. Kathleen Daley (arrived at 6:15 p.m.)
Ms. Mary Figueroa
Mr. Jose Medina
Ms. Grace Slocum
Mr. Mark Takano

Trustees Absent

Mr. Kim Tran, Student Trustee

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance (arrived at 6:30 p.m.)
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Daniel Castro, President, Riverside City College
Ms. Virginia MacDonald, Chief of Staff/Executive Assistant to the Chancellor
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs
and Institutional Advancement
Dr. Richard Mahon, President, Academic Senate

Guest(s)

Mr. Brad Neufeld, Attorney, Best, Best & Krieger

Dr. Castro led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

The Board adjourned to closed session at 6:10 p.m., pursuant to Government Code Section 54957.6, to confer with District labor negotiator, Brad, Neufeld, Attorney, Best, Best & Krieger, regarding unrepresented employee: Chancellor.

CLOSED SESSION

The Board reconvened to open session at 7:56 p.m., and made the following motion:

RECONVENMENT TO OPEN SESSION

Mr. Medina, seconded by Ms. Daley, moved that the Board of Trustees extend the Chancellor's agreement to remain until a new Chancellor is selected; and, if a new Chancellor is selected prior to October 1, 2006, the current Chancellor will continue to serve as Chancellor until that date; and, to extend a raise to the Chancellor effective July 1, 2006, equivalent to that of the faculty cost-of-living, plus two percent. Motion carried. (5 ayes)

Mr. Neufeld announced that in a letter from

Chancellor Rotella, he rescinded the two-year contract for him to remain as a consultant for the District as the Chancellor Emeritus for the District.

The Board discussed the search process for the appointment of the new Chancellor requesting staff begin identifying search consultants and bring that information to the next Board meeting.

Ms. Janet Green made a comment regarding the search for a new Chancellor for the District.

The Board adjourned the meeting at 8:10 p.m.

APPOINTMENT/SEARCH
PROCESS FOR NEW
CHANCELLOR

PUBLIC COMMENT

ADJOURNMENT

MINUTES OF THE REGULAR BOARD OF TRUSTEES
MEETINGS OF APRIL 18, 2006

President Takano called the regular meeting of the Board of Trustees to order at 6:10 p.m., in the Student Services Lobby, Norco Campus.

CALL TO ORDER

Trustees Present

Ms. Mary Figueroa
Mr. Jose Medina
Ms. Grace Slocum
Mr. Mark Takano
Mr. Kim Tran, Student Trustee

Trustees Absent

Ms. Kathleen Daley

Staff Present

Dr. Salvatore G. Rotella, Chancellor
Dr. James Buysse, Vice Chancellor, Administration and Finance
Dr. Linda Lacy, Vice Chancellor, Student Services and Operations
Dr. Ray Maghroori, Vice Chancellor, Academic Affairs
Dr. Daniel Castro, President, Riverside City College
Dr. Brenda Davis, President, Norco Campus
Dr. Richard Tworek, President, Moreno Valley Campus
Ms. Virginia MacDonald, Chief of Staff/Executive Assistant to the Chancellor
Mr. Jim Parsons, Associate Vice Chancellor, Public Affairs and Institutional Advancement
Ms. Patricia Bufalino, President, Academic Senate, Moreno Valley Campus
Mr. Richard Mahon, President, Academic Senate, Riverside City College
Mr. Tom Wagner, President, Academic Senate, District and Norco Campus

Guests Present

Dr. Ira W. Krinsky, Senior Client Partner, Korn/Ferry International
Ms. Sharon Tanabe, Client Partner, Korn/Ferry International
Ms. Elaine Turner, Executive Search Consultant, The Turner Group
Mr. Dave Saunders, Attorney, Clayson, Mann, Yaeger and Hansen

Mr. Hector Gonzalez, ASRCC student representative, Norco Campus, led in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Ms. Figueroa, seconded by Ms. Slocum, moved that the Board of Trustees approve the minutes of the regular and planning meeting of March 21, 2006, and the adjourned planning meeting of March 22, 2006. Motion carried. (4 ayes, 1 absent [Daley])

MINUTES OF THE REGULAR
AND PLANNING MEETING OF
MARCH 21, 2006 AND THE
ADJOURNED PLANNING
MEETING OF MARCH 22, 2006

CHANCELLOR'S REPORTS

Ms. Slocum, seconded by Ms. Figueroa, moved that the Board of Trustees amend the agenda to consider VIII-A under the Chancellor's Reports. Motion carried. (4 ayes, 1 absent [Daley])

Amend Agenda – Interview
Chancellor Search Firms

Ms. Figueroa, seconded by Mr. Medina, moved that, subsequent to posting the agenda, item V-D-1 was expanded to include an agreement for joint use of facilities and needs to be considered. Motion carried. (4 ayes, 1 absent [Daley])

Agenda Item Expanded –
Center for Primary
Education – Agreement
Regarding Joint Contract
Administration and Agree-
ment for Joint Use of
Facilities

Ms. Elaine Turner, representing The Turner Group, and Ms. Sharon Tanabe and Dr. Ira Krinsky, representing Korn/Ferry International, presented their firms for consideration by the Board of Trustees to assist in the recruitment of the Chancellor of the Riverside Community College District.

Interview Chancellor Search
Firms

Ms. Slocum, seconded by Ms. Figueroa, moved that the Board of Trustees select Korn/Ferry International to assist the District in the recruitment of the Chancellor for the District. Motion carried. (4 ayes, 1 absent [Daley])

Dr. Castro introduced RCC Dance student, Heather Horn, who led the recognition of the RCC Dance Team who participated in the American College Dance Festival that took place March 15-19, 2006.

“RCC’s Dance Team and
the American College Dance
Festival” – Dr. Daniel
Castro, President, Riverside
City College

Mr. Medina, seconded by Ms. Slocum, moved that the Board of Trustees direct staff to move the Comments from the Public section to follow the Student Report on any future Board meeting agendas. Motion carried. (4 ayes, 1 absent [Daley])

Request to Move Comments
from the Public on the
Agenda

Trustees Request for Information:

Ms. Camak presented an update on the New Visions Program Study that was reported about in the March 13, 2006 edition of the Community College Week publication.

Article on New Visions Study – Ms. Shelagh Camak, Dean, Workforce Preparation

Ms. Baker presented information on the District’s participation with the partnership between Riverside Community Hospital and Cal State San Bernardino.

Article on Partnership between Riverside Community Hospital and Cal State San Bernardino – Ms. Sandy Baker, Dean/Director, Nursing Education

Dr. Rotella explained that as a result of interest in the Mine Okubo Collection, the City and the District have discussed the preservation of the Harada House.

College Involvement in the Harada House – Salvatore G. Rotella

Ms. Figueroa, seconded by Ms. Slocum, moved that the Board of Trustees approve the Memorandum of Intention with the understanding that proposed funding sources and lease agreements will come back to the Board of Trustees for approval. Motion carried. (4 ayes, 1 absent [Daley])

Proposed Joint Use Public Safety Instructional Facility

Dr. Rotella discussed the need for additional culinary/hospitality programs in this region, indicating that the District is exploring the subject.

Proposed Hospitality and Culinary Institute

Mr. Tran, student trustee, reported on recent and planned ASRCC activities. He introduced the newly elected trustee for 2006-2007, Ms. Yajaira Tiscareño.

STUDENT REPORT

The Board recessed at 8:45 p.m., and reconvened at 9:00 p.m.

RECESSED/RECONVENED

CONSENT ITEMS

Ms. Figueroa, seconded by Ms. Slocum, moved that the Board of Trustees:

Action

Approve the listed academic and classified appointments, and assignment and salary adjustments; (Appendix No. 59)

Academic and Classified Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$6,165,705.39, and District Warrant Claims totaling \$8,257,305.27; (Appendix No. 60)

Purchase Order and Warrant Report – All District Funds

Approve amendment to employment contracts and terminations as listed; (Appendix No. 61)

Annuities

Approve the budget transfers as presented; (Appendix No. 62)

Budget Adjustments

Approve adding the revenue and expenditures of \$891.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 26-05/06 2005-2006 Student Financial Assistance Administration (SFAA)

Approve adding the revenue and expenditures of \$12,212.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 27-05/06 2005-2006 Middle College High School Program

Approve adding the revenue and contingency of \$179,290.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 28 – 05/06 Associate Degree Registered Nursing Programs – Capacity Building for Program Expansion

Approve adding the revenue and expenditures of \$299,406.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 29 – 05/06 Associate Degree Registered Nursing Programs – Capacity Building Renovation for Program Expansion

Approve adding the revenue and expenditures of \$33,182.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 30-05/06 2005-2006 Cal-WORKS/TANF Program

Approve adding the revenue and expenditures of \$19,955.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 31-05/06 2005-2006 Child Development Training Consortium Program

Approve adding the revenue and expenditures of \$23,500.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 32-05/06 2005-2006 Procurement Technical Assistance Center

Approve adding the revenue and expenditures of \$5,000.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 33-05/06 2005-2006 Matriculation Program

Approve adding the revenue and expenditures of \$6,546.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 34-05/06 2005-2006 Disabled Student Programs & Services

Approve adding the revenue and expenditures of \$79,600.00 to the budget, and authorize the Vice Chancellor, Administration and Finance, to sign the resolution;

Resolution to Amend Budget – Resolution No. 35-05/06 2005-2006 Child Care Parent Fee Revenue

Approve the contingency budget transfers, by a two-thirds vote of the members, as presented; (Appendix No. 63)

Contingency Budget Adjustments

Grant out-of-state travel as listed; (Appendix No. 64)

Out-of-State Travel

Approve the agreement, from April 19, 2006 through May 31, 2006, for an amount not to

Agreement with Higher Education Evaluation and

exceed \$2,200.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Research Group

Approve the agreement, from April 19, 2006 through September 30, 2006, for an amount not to exceed \$4,200.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Sarah Stevenson

Approve the agreement, from April 19, 2006 through May 1, 2006, for an amount not to exceed \$700.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Dan Blessinger

Approve the agreements, from April 19, 2006 through June 27, 2007, for the amount of \$15,435.00, \$20,765.00, and \$15,545.00 respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreements with Tams-Witmark Music Library, Inc.

Approve the agreement, from April 19, 2006 through October 10, 2006, for \$7,500.00 against 10% of the gross receipts, whichever is greater, plus \$1,928.00 for security deposit, rental materials, and tax, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with MTI – Music Theatre International

Approve the agreement, from April 19, 2006 through November 29, 2006, for an amount not to exceed \$590.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with MTI – Music Theatre International

Approve the agreement, from April 19, 2006 through February 24, 2007, at a cost of \$2,075.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Orange County Performing Arts Center

Approve the agreement, from April 19, 2006 through May 5, 2007, at a cost of \$8,000.00 plus overnight accommodations, and

Agreement with The Laguna Playhouse

authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Approve the agreement, from April 19, 2006 through December 12, 2006, for an amount of \$8,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with California Theatre Center

Approve the agreement, from April 19, 2006 through March 4, 2007, for an amount of \$14,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with OnStage Musicals, Richard Stover

Approve the agreement, from April 19, 2006 through June 7, 2006, for an amount not to exceed \$1,800.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Jean Yves Tessier

Approve the agreement, from April 19, 2006 through June 18, 2006, for an amount not to exceed \$1,250.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Emily Miller

Approve the agreement, from May 1, 2006 through April 30, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with First Baptist Church

Approve the agreement, from May 18, 2006 through May 19, 2006, for an amount not to exceed \$2,550.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Elsevier – Health Education Systems, Inc.

Approve the agreement, for May 6, 2006, for an amount not to exceed \$500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Jeff Tower

Approve the agreement, for May 15, 2006, for an amount not to exceed \$300.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Bart Samolis

Approve the agreements, for May 12-15, 2006, for amounts not to exceed a total of \$3,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements;

Agreements for the RCC Jazz Festival

Approve the agreement, for April 25, 2006 through May 5, 2006, for an amount not to exceed \$1,200.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with D. B. Mix, Inc.

Approve the agreement, for April 19, 2006 through June 30, 2006, for an amount not to exceed \$600.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Dan Crain

Approve the agreement, for April 19, 2006 through June 30, 2006, for an amount not to exceed \$6,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with Pattie Pate and Associates

Approve the agreement, for April 19, 2006 through April 18, 2009, for an amount of \$3,009.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Agreement with FirstCom Music

Ratify the sublease agreement, from January 1, 2006 through June 30, 2006, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Sublease Agreement with Orange County Business Council

Declare the property listed to be surplus, find that the property does not exceed the total value of \$5,000.00, and authorize the property to be consigned to The Liquidation

Surplus Property

Company to be sold on behalf of the District, by unanimous vote. (Appendix No. 65)

Motion carried. (4 ayes, 1 absent [Daley]) (Ms. Slocum abstained on item IV-A-1-a-6.)

Information

In accordance with Board Policy 1042, the Chancellor has accepted the resignations of Ms. Susan Avery, Student Financial Services Outreach Specialist, effective April 3, 2006, for personal reasons, Ms. Lily Golondzinier, Senior Academic Evaluations Specialist, effective May 31, 2006, for retirement, Mr. Michael Heinzen, Editor/Writer, effective July 21, 2006, for retirement, Ms. Heather Hurst, Accounting Services Clerk, effective April 21, 2006, for career advancement, Ms. Kristle Manuel, Emancipation Coach, effective April 11, 2006, for personal reasons, and Ms. Janice Wilkins, Talent Search Coordinator, effective April 14, 2006, for career advancement.

Separations

The Board received an informational summary of financial activity from July 1, 2005 through February 28, 2006.

Monthly Financial Report

BOARD COMMITTEE REPORTS

Academic Affairs and Student Services

Academic Affairs

Ms. Slocum, seconded by Mr. Medina, moved that the Board of Trustees approve the curricular changes for inclusion in the college catalog and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Daley])

Proposed Curricular Changes

Ms. Slocum, seconded by Mr. Medina, moved that the Board of Trustees approve the agreement, from May 1, 2006 through December 31, 2007, in an amount not to exceed \$98,000.00, and authorize the Vice Chancellor, Administration and Finance, to

Agreement with Vantage Technology Consulting Group

sign the agreement. Motion carried. (4 ayes, 1 absent [Daley])

Ms. Slocum, seconded by Mr. Medina, moved that the Board of Trustees accept the revised regulations for first reading, noting the suggested amendments to be incorporated before being presented for second reading and approval. Motion carried. (4 ayes, 1 absent [Daley])

The Board requested that these presentations be postponed until the May regular Board meeting.

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees:

Approve the agreement with tBP/Architecture, in the amount of \$7,750.00, including reimbursable expenses, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement;

Approve the hiring of Higginson + Cartozian Architects, Inc., and the project budget of \$394,501.00 for the Minor Interior Renovation District Office Project, and authorize the Vice Chancellor, Administration and Finance, to sign the contract.

Motion carried. (4 ayes, 1 absent [Daley])

Ms. Slocum requested staff to arrange for the Board of Trustees to visit the Park Atlanta property.

Revised Regulations for Use of Facilities - Policy and Regulations 8005 – First Reading

Student Equity Implementation Team, International Students and Programs Update and Title V District Grants Presentation

Planning and Development

School for Performing and Media Arts – Agreement for Professional Services for Architectural Services for the Revision of the Final Project Proposal (FPP)

Agreement to Hire Higginson + Cartozian Architects, Inc. and Project Budget for the Renovation of the District Office at Park Atlanta

Request by Board Member for Tour of Park Atlanta Property

Personnel and Labor Relations

Ms. Figueroa, seconded by Ms. Slocum, moved that the Board of Trustees adopt Resolution No. 24-05/06, and designate the week of May 22-26, 2006 as Classified School Employee Week. Motion carried. (4 ayes, 1 absent [Daley])

Resolution No. 24-05/06 –
Resolution to Recognize
Classified School Employee
Week

Ms. Slocum, seconded by Mr. Medina, moved that the Board of Trustees approve the Memorandum of Understanding with Classified School Employees Association Chapter #535 modifying Section H, Article XIV and deleting Section L, Article XIV of the 2005-2008 contract with Classified School Employees Association Chapter #535, and authorize the Chancellor, Riverside Community College District, to sign the Memorandum of Understanding. Motion carried. (4 ayes, 1 absent [Daley])

Memorandum of
Understanding (MOU) –
Modification of Classified
School Employees
Association Contract
(CSEA) - Salaries

Ms. Figueroa, seconded by Ms. Slocum, moved that the Board of Trustees approve the Memorandum of Understanding with CSEA Chapter #535, Exhibit I, the updated List of Additional Exempt Classified Employees, and authorize the Chancellor, Riverside Community College District, to sign the MOU. Motion carried. (4 ayes, 1 absent [Daley])

Memorandum of Under-
standing (MOU) – Modifi-
cation of CSEA Contract –
Updated List of Additional
Exempt Classified
Employees, Exhibit I

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees approve the Memorandum of Understanding (MOU) with Classified School Employee Association Chapter #535 that stipulates the dates of the winter recess for 2005 and 2006 and authorize the Chancellor, Riverside Community College District, to sign the MOU. Motion carried. (4 ayes, 1 absent [Daley])

Memorandum of Under-
standing (MOU) – Modifi-
cation of Classified School
Employees Association
(CSEA) Contract – Winter
Recess Days

Finance and Audit

Ms. Slocum, seconded by Ms. Figueroa, moved that the Board of Trustees approve the Agreement Regarding Joint Contract Administration, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement, and approve the Joint Use of Facilities, and authorize the Chancellor to sign the agreement. Motion carried. (4 ayes, 1 absent [Daley])

Center for Primary
Education – Agreement
Regarding Joint Contract
Administration and
Agreement for Joint Use of
Facilities

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees approve the agreement with KCT Consultants, Inc., and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Daley])

Proposed Agreement to Hire
KCT Consultants, Inc.

Mr. Medina, seconded by Ms. Figueroa, moved that the Board of Trustees approve the agreement, in the amount of \$17,500.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Daley])

Proposed Agreement: Pro
West Constructors –
Construction Management
for the Center for Primary
Education Project

Mr. Medina, seconded by Ms. Figueroa, moved that the Board of Trustees approve the amendment to the agreement with KCT Consultants, Inc., and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Daley])

Amendment of Agreement –
KCT Consultants, Inc.

Ms. Slocum, seconded by Mr. Medina, moved that the Board of Trustees approve the amendment to the agreement with KCT Consultants, Inc., and authorize the Vice Chancellor, Administration and Finance, to sign the agreement. Motion carried. (4 ayes, 1 absent [Daley])

Amendment to Agreement
with KCT Consultants, Inc.
– Parking Structure Project

The Board received for information the minutes from the March 14, 2006 Academic Affairs and Student Services, Planning and Development, and Finance and Audit Committee Meetings.

Board of Trustees
Committee Meeting Minutes

Mr. Wagner presented the report on behalf of the District and Norco Campus Academic Senates.

ACADEMIC SENATE REPORTS

BUSINESS FROM BOARD MEMBERS

Ms. Figueroa, seconded by Mr. Medina, moved that the Board of Trustees adopt the resolution congratulating the Friends of RCC Forensics and its founder, RCC Professor Emerita Dina Stallings, on the organization's 10th Year Anniversary. Motion carried. (4 ayes, 1 absent [Daley])

Resolution Recognizing the
10th Anniversary of the
Friends of RCC Forensics –
Resolution No. 36-05/06

Ms. Figueroa requested staff to arrange a tour of the Quad renovation for any interested Board members.

Request by Board Member
for Tour of Quad
Renovation

The Board adjourned the meeting at 9:35 p.m.

ADJOURNMENT

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: II-B

DATE: May 16, 2006

Subject: Community College League Board Policy and Procedure Service

Background: The Riverside Community College District has approximately 113 Board Policies and 65 Board Regulations. With accreditation coming up in 2007, it is very important that we address the many out-of-date policies and regulations, making sure we are following the very latest laws under the Education Code, the Government Code, Penal Code, Title V, etc. With that in mind, the District has recently subscribed to the Community College League's Board Policy and Procedure Service. This service provides model policies and procedures which have been drafted by the League's legal counsel (Liebert, Cassidy & Whitmore) and incorporates recent changes in the laws, aligns with accreditation standards and meets the minimum conditions for the community college system in California. The service is being utilized by more than half of the community college districts in the state. Cindra Smith, Director of Education Services, will give a presentation on the value of the League's Policy and Procedure Service.

Recommended Action: Submitted for information only.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia MacDonald
Chief of Staff

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES

Report No.: V-A-1-a

Date: May 16, 2006

Subject: Academic Personnel

1. Appointments

Board Policy 1040 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

It is recommended the following appointments be approved:

a. Management

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
*	Ricardo Perez	Vice President, Student Services (RCC)	07/01/06	19.5

b. Contract Faculty

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
	Huda Aljord	Arabic Instructor (Norco)	08/24/06	C-2
	Alexis Gray	Anthropology Instructor (Norco)	08/24/06	H-6
	Ana Marie Vargas	Speech Communication Instructor (Norco)	08/24/06	C-2
	Timothy Wallstrom	Physical Education Instructor (Norco)	08/24/06	H-6

c. Long-Term, Temporary Faculty

Substitute Assignment, Spring Semester 2006

Sujatha Pamula, as Microbiology Instructor, to substitute in the absence of Ellen Lipkin, Associate Professor of Microbiology, starting May 1, 2006, as needed, during the remainder of the spring semester 2006, with salary placement at Column H, Step 6 of the Faculty Salary Schedule.

d. Special Assignments

Payment as indicated to the individuals specified on the attached list.

e. Overload Assignments

(none)

Report No.: V-A-1-a

Date: May 16, 2006

Subject: Academic Personnel

1. Appointments – cont.

f. Part-Time Faculty, Hourly Assignments

Winter Intersession 2006

<u>Name</u>	<u>Subject</u>
Carl Christman	Speech Communication

Spring Semester 2006

The individuals specified on the attached list.

Summer Intersession 2006

The individuals specified on the attached list.

g. Child Development Center Hourly Employees

Spring Semester 2006

<u>Name</u>	<u>Position</u>
Donna Gaytan	Preschool Associate Teacher, hourly

h. Extra-Curricular Assignments, Academic Year 2005-06

<u>Activity</u>	<u>Name</u>
Director, Performing Arts	I-Ching Tsai (rescind appointment)

2. Academic Rank – Academic Year 2006-07

At the meeting of April 18, 2006, the Board of Trustees approved the academic rank list for the 2006-07 academic year. Marc Sanchez' discipline was listed incorrectly.

It is recommended the Board of Trustees approve the correction in academic rank for the following employee:

<u>Name</u>	<u>From</u>	<u>To</u>
Marc Sanchez	Instructor, Chemistry	Instructor, Mathematics

3. Request for Donation of Leave Credits

It is recommended the Board of Trustees approve donation of leave credits, accumulated from District employees and donated to Ms. Sofia Carreras, Instructor of Dance, under the provisions of California Education Code Section 87045, effective upon exhaustion of accrued sick leave or May 12, 2006, whichever is sooner.

Report No.: V-A-1-a

Date: May 16, 2006

Subject: Academic Personnel

4. Salary Placement Adjustments

At the meetings of August 23, 2005, and January 24, 2006, the Board of Trustees approved the appointments of the following faculty members. The employees have provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty members listed below:

<u>Name</u>	<u>From Column/Step</u>	<u>To Column/Step</u>	<u>Effective</u>
Edward Roberts	C-5	C-6	Fall 2005
Victor Sandoval	E-8	F-8	2006-07

5. Request for Participation in Reduced Employment Program

The Agreement between Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA provides for faculty participation in the Reduced Employment Program; and the Department Chair, Dean, and Vice Chancellor have reviewed and support the following requests.

It is recommended the Board of Trustees approve the request of Janis Binam, Associate Professor of Anthropology, and allow her to participate in the Reduced Employment Program with a teaching load of 70% for the 2006-07 academic year.

It is further recommended the Board of Trustees approve the request of Sharon Gillins, Associate Professor of Telecommunications, and allow her to participate in the Reduced Employment Program with a teaching load of 60% for the 2006-07 academic year.

6. Request to Rescind Appointment

At its meeting of February 21, 2006 the Board of Trustees approved the appointment of Melissa Vogel, Anthropology Instructor (Norco). Dr. Vogel has decided to decline the District's offer of employment.

It is recommended the Board of Trustees rescind the appointment of Melissa Vogel, Anthropology Instructor (Norco).

Report No.: V-A-1-a

Date: May 16, 2006

Subject: Academic Personnel

7. Separation

Board Policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation.

It is recommended the Board of Trustees receive, for information only, the resignation of the individual listed below:

<u>Name</u>	<u>Title</u>	<u>Last Day of Employment</u>	<u>Reason</u>
Sharon Terrill	Assistant Professor, Speech Communication/ Director of Forensics	06/30/06	Personal

RIVERSIDE COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES

Report No.: V-A-1-b

Date: May 16, 2006

Subject: Classified Personnel

1. Appointments

In accordance with Board Policy 1040, the Chancellor recommends approval/ratification for the following appointments:

a. Management/Supervisory

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
TBA	Director, Corporate and Business Development (MEC)	TBA	15.0	Appointment

b. Management – Categorically Funded

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
Gustavo Ocegüera	TRIO Director/Norco Campus	06/01/06	16.0	Appointment
Mark Mitchell	TriTECH Small Bus. Development Center Director (MEC)	05/17/06	16.0	Appointment

c. Classified/Confidential

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
Evelyn Ault	Secretary II (Academic Affairs)	05/17/06	15-1	Appointment
Gilberto De Leon	College Receptionist/Moreno Valley Campus	05/30/06	14-3	Promotion
Cheryl Burke	Cosmetology Clerk	05/17/06	15-1	Transfer
Judith James	Counseling Clerk II/Moreno Valley Campus	05/17/06	15-5	Transfer
Tracy Jelensky	Student Financial Services Support Specialist/Moreno Valley Campus	05/17/06	16-1	Appointment
Sam Jordan	Maintenance Mech/Norco Campus (AC/Electrical/Refrigeration)	05/17/06	20-1	Appointment
Jared Miller	Senior Interpreter (Part-time, 62.5%)	05/17/06	17/1	Appointment
Veronica Sharaf-Eldeen	Administrative Secretary II (Risk Management)	05/17/06	8-1	Appointment
Thuyet Truong	Campus Campaign Specialist (Moreno Valley/Norco Campuses)	06/05/06	18-1	Appointment

Subject: Classified Personnel

1. Appointments – Continue

d. Classified/Confidential – Categorically Funded
(None)

e. Professional Experts

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>	<u>Action</u>
Michael Barbee	Professional Expert/Athletic Coach	08/01/06	11-1	Appointment
Alicia Berber	Professional Expert/Athletic Coach	08/01/06	11-1	Appointment
Mark Paredes	Assistant Head Football Coach	08/01/06	30-1	Appointment

f. Short Term

Short-term appointments of individuals to serve on an hourly, as needed basis, as indicated on the attached list.

g. Temporary as Needed Student Workers

Short-term appointments to serve on an hourly, as needed basis, as indicated on the attached list.

h. Community Education Program – 2005 Fall Semester & 2006 Summer Semester

The following Professional Expert Presenters, indicated on the attached list, will present a Community Education program(s).

i. Special Assignments

Payment to be approved for the following individuals in the amount indicated for their participation in a special assignment:

Voice over for Annual Awards Video (05/29/06)

Charles Abernathy – Total amount not to exceed \$25

Responsible for 1st Part Development/Maintenance of Website (04/19/06 – 04/30/06)

Jason Graham – Total amount not to exceed \$1,400

Responsible for 2nd Part Development/Maintenance of Website (05/01/06 – 06/30/06)

Jason Graham – Total amount not to exceed \$1,400

Responsible for Director/Producer Duties of “*School House Rock*” (04/19/06 – 05/05/06)

Jennifer Lawson – Total amount not to exceed \$3,500

Subject: Classified Personnel

2. Professional Growth Achievement Step

Participation in the Professional Growth Program is voluntary for classified employees. Employees who participate in the program receive achievement steps upon prior approval from the Professional Growth Committee of the coursework.

Professional achievement steps are \$35 per month for completion of 12 semester units of coursework and \$40 per month for completion of 12 semester units of job related coursework. Each employee may earn a maximum of seven (7) achievement steps in both categories combined, two (2) of which must be in the job skills area of professional growth. (California School Employees Association Agreement 2005-2008, Exhibit A)

It is recommended the Board of Trustees approve the following professional growth achievement step, effective June 1, 2006:

<u>Name</u>	<u>Title</u>	<u>Achievement Step(s) Earned</u>
David Dieckmeyer	Instructional Support Specialist	3@\$40 & 4@\$35

3. Request to Adjust Effective Date

At its regular meeting of April 18, 2006, the Board of Trustees approved the appointment of Aya Saito, International Students and Programs Specialist, effective May 1, 2006. Due to a conflict in her schedule, it is recommended the Board of Trustees adjust the appointment of Ms. Saito to May 11, 2006.

4. Request to Adjust Retirement Date

At its regular meeting of April 18, 2006, the Board of Trustees received for information the adjustment of retirement for Ms. Lily Golondzinier, Senior Academic Evaluations Specialist. It is requested the Board of Trustees make an adjustment from May 31, 2006 to June 1, 2006. This request has the approval of the Vice Chancellor, Student Services.

5. Request to Rescind Appointment

At its regular meeting of April 18, 2006, the Board of Trustees approved the appointment of Barbara Radle, Secretary I/TRIO/Talent Search Programs (Norco Campus). After some consideration, she has declined the District's offer of appointment. It is recommended the Board of Trustees rescind the appointment of Ms. Radle.

Report No.: V-A-1-b

Date: May 16, 2006

Subject: Classified Personnel

6. Separations

Board policy 1042 authorizes the Chancellor to officially accept the resignation of an employee; and the Chancellor has accepted the following resignation;

It is recommended the Board of Trustees receive, for information only, the resignation of the individuals listed below, effective at the end of the workday:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Marcus Futch	Officer, Safety and Police	04/21/06	Career Advancement
Christine Hiatt	Cosmetology Clerk	05/01/06	Personal

Report No.: V-A-1-b

Date: May 16, 2006

Subject: Classified Personnel

Submitted by:



Richard Ramirez
Interim Director, Diversity, Equity and
Compliance/Assistant to the Chancellor

Transmitted to the Board by:



Salvatore G. Rotella

Concurred by:



Virginia MacDonald
Chief of Staff/Executive Assistant to
the Chancellor

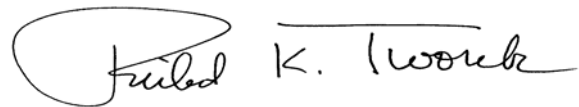
Concurred by:

Daniel Castro
President, Riverside City College



Ray Maghroori
Vice Chancellor, Academic Affairs

Brenda Davis
President, Norco Campus



James L. Buysse
Vice Chancellor, Administration and Finance

Richard Tworek
President, Moreno Valley Campus



Linda Lacy
Vice Chancellor, Student Services/Operations

Curriculum Development NuView Bridge Early College High School (Spring 2006)
Review and develop curriculum with NuView Early College High School. Compensation at Group 1, Step 2 of the Faculty Hourly Salary Schedule.

Carlos Tovares – Paid as lump sum upon completion in the amount of \$1,200

Curriculum Development NuView Bridge Early College High School (Spring 2006)
Review and develop curriculum with NuView Early College High School. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Bonavita Quinto – Paid as lump sum upon completion in the amount of \$1,200

Sheila Pisa – Paid as lump sum upon completion in the amount of \$600

Diane Marsh – Paid as lump sum upon completion in the amount of \$600

Dipen Bhattacharya – Paid as lump sum upon completion in the amount of \$1,200

Copernicus Project High School Science Camp (Summer 2006)

Science Faculty will teach 3 days of science labs to high school students and take them on a field trip the fourth day. The purpose of the project is to encourage students to be science majors and to be science teachers. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Scott Blair – Paid as lump sum upon completion in the amount of \$500

Terry Shaw – Paid as lump sum upon completion in the amount of \$1,000

Ellen Kime-Hunt – Paid as lump sum upon completion in the amount of \$1,000

Teacher Preparation Title V Grant (Summer 2006)

Faculty member will enhance curriculum by developing instructional curriculum. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Gregory Burchett – Total amount to be paid not to exceed \$950.19

Curtis Cochran – Total amount to be paid not to exceed \$3500.70

Kenneth Cramm – Total amount to be paid not to exceed \$950.19

Mary Legner – Total amount to be paid not to exceed \$950.19

Kathy Nabours – Total amount to be paid not to exceed \$950.19

Teacher Preparation Title V Grant (Spring 2006)

Faculty member will provide materials to bridge gap in developmental and mid level math. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Kathy Nabours – Paid as lump sum upon completion in the amount of \$2,000.40

Update (3) Course Outlines of Record (Spring 2006)

For Dance. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule

Kristin Rooney – Paid as lump sum upon completion in the amount of \$300

Lori Dismuke – Paid as lump sum upon completion in the amount of \$300

Update (3) Course Outlines of Record (Summer 2006)

For Dance. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule

Jeanna Shelton – Paid as lump sum upon completion in the amount of \$300

Update (6) Course Outlines of Record (Summer 2006)

For Dance. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Denise Donovan – Paid as lump sum upon completion in the amount of \$600

Completion of Program Review (Summer 2006)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Rebecca Loomis – Paid as lump sum upon completion in the amount of \$1,500

Scholarship Fundraising Event (Spring 2006)

Guest artist, workshop and seminar. Will perform her Ethel Waters show and host a musical workshop/seminar for students. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Val Limar-Jensen – Paid as lump sum upon completion in the amount of \$700

Summer Supervision of Production Printing (Summer 2006)

Part-Time supervision of Production Printing staff during Summer. Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Richard Finner – Total amount to be paid not to exceed \$3,000

Presentation of ISW Workshop (Summer 2006)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Joe Eckstein – Paid as lump sum upon completion in the amount of \$1,503

Lewis Hall – Paid as lump sum upon completion in the amount of \$1,503

Stipend for use of online materials – BUS-22 (Fall 2005)

D. Webster teaching Section nos. 67531. D Ishihara teaching Section nos. 67530.

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Dorothy Wallace – Paid as lump sum upon completion in the amount of \$200

Student Learning Outcome Training (Spring 2006)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

Makeba Rangel – Paid as lump sum upon completion in the amount of \$50

Laurie Hay – Paid as lump sum upon completion in the amount of \$50

Mitch Kurs – Paid as lump sum upon completion in the amount of \$50

Christy Lively – Paid as lump sum upon completion in the amount of \$50

Jan Wong – Paid as lump sum upon completion in the amount of \$50

Student Learning Outcome Training (Summer 2006)

Compensation at Group 1, Step 3 of the Faculty Hourly Salary Schedule.

- Barbara Tuttle – Paid as lump sum upon completion in the amount of \$50
- Christine John – Paid as lump sum upon completion in the amount of \$50
- Michon Gonzales – Paid as lump sum upon completion in the amount of \$50
- Shirley DeCarmo-Baker – Paid as lump sum upon completion in the amount of \$50
- Norma Barajas – Paid as lump sum upon completion in the amount of \$50
- Marsha Brown – Paid as lump sum upon completion in the amount of \$50
- Caroline Cruz – Paid as lump sum upon completion in the amount of \$50
- Sue Summer – Paid as lump sum upon completion in the amount of \$50
- Karen Stadick – Paid as lump sum upon completion in the amount of \$50
- Mercedes Smith – Paid as lump sum upon completion in the amount of \$50
- Iлона Sebastian – Paid as lump sum upon completion in the amount of \$50
- Linda Darling – Paid as lump sum upon completion in the amount of \$50
- Katalin Sandor – Paid as lump sum upon completion in the amount of \$50
- Mehronoush Rende – Paid as lump sum upon completion in the amount of \$50
- Tracie Radford – Paid as lump sum upon completion in the amount of \$50
- Jeff Partridge – Paid as lump sum upon completion in the amount of \$50
- Laura Pope – Paid as lump sum upon completion in the amount of \$50
- Carol Munroe – Paid as lump sum upon completion in the amount of \$50
- Oscar Moreno – Paid as lump sum upon completion in the amount of \$50
- Rhonda Limbacher – Paid as lump sum upon completion in the amount of \$50
- Vita Lane – Paid as lump sum upon completion in the amount of \$50
- Rebecca Kessler – Paid as lump sum upon completion in the amount of \$50
- Lisa Kammel – Paid as lump sum upon completion in the amount of \$50

NAME	SUBJECT
Albertson, David	Music
Anastasia, Stephen	Music
Arnold, Charlie	Art
Bartlett, Angela	English
Bartlett, Ryan	English
Bear, Gabrielle	Guidance/Counseling
Biggs, Steven	Theatre
Black, Alicia	Early Childhood Studies
Blessinger, Wayne	Administration of Justice
Boos, Beth	Early Childhood Studies
Bosworth, Brian	Art
Box, David	Music
Bringhurst, Fred	Early Childhood Studies
Brown, Lesalie	Art
Bullock, Scott	Mathematics
Burton, Jacqueline	Computer Information Systems
Burton, VirLynn	Teacher Preparation
Calloway, Angela	Early Childhood Studies
Chavez, Cynthia	Early Childhood Studies
Chavez, Maureen	Teacher Preparation
Clingempeel, Harry	Computer Information Systems
Collier, Steve	Computer Information Systems
Culley, Jack	Art
Cuz, Julio	Computer Information Systems
Deal-McWilliams, Elizabeth	Early Childhood Studies
DeGennaro, John	English
DeWitt, Kathy	Early Childhood Studies
Dominguez, Bob	Music
Durrett, Michael	Real Estate
Eastridge, Monica	Art
Elliff, Eva	Art
Emmerling, Kim	Early Childhood Studies
Emmert, Loni	Music
Eoff, Robert	Art
Estes, David	Guidance/Counseling
Farrand, Nicole	Art
Flanders, Mark	Art
Fleming, Michael	Speech Communication
Garcia, Jacalyn	Art
Garrett, Karen	Music
Garrett, Su	Art

NAME	SUBJECT
Gingerella, Tamera	Physical Education
Golden, John	Fire Technology
Gomez, Michelle	Guidance/Counseling
Gomez, Vanessa	Guidance/Counseling
Goodrich, Grace	Computer Information Systems
Goodrich, Ron	Computer Information Systems
Goodwyn, Michael	Speech Communication
Green-Hodges, Nicole	Art
Hall, Deborah	Teacher Preparation
Hemborg, Kiersten	Teacher Preparation
Holben, David	Music
Hollenhurst, Elizabeth	Early Childhood Studies
Holts, Betty	Early Childhood Studies
Johnston, JJ	Early Childhood Studies
Joseph, Eugene	Biology
Kats, Jacobus	Computer Information Systems
Killien, Shauni	Microbiology
Kinderberg, Judith	Guidance/Counseling
Kirby, Barb	Early Childhood Studies
Klintworth, Paul	Music
Lafaurie, Delia	Sociology
Libertini, Richard	Music
Lightfoot, Kody	English
Lippire, Kristi	Art
Liu, Rong-Huey	Music
Lopez, Gertrude	Guidance/Counseling
Margo, Jaqueline	Mathematics
Masinde, Godfred	Microbiology
McFarlin, Dorothy	Computer Applications and Office Technology
Murray, David	Music
Navarro, Nidia	Guidance/Counseling
Nyberg, Crystal	Anatomy and Physiology
O'Connor, Phil	Music
Olds, Jennifer	English
Oliver, Trudy	Early Childhood Studies
O'Shaughnessy, David	Speech Communication
Paat, Joel	Music
Paquette, May	Computer Information Systems
Pellerin, Travis	Art
Peterson, Jan	Early Childhood Studies
Ramirez, Javier	Art

NAME	SUBJECT
Rangel, Gladden	Reading
Rangel, Makeba	Reading
Rhoads, Laurel	Art
Ribaud, Jeffrey	Art
Richard, Robert	Emergency Medical Services
Rosales, David	Art
Saavedra, Mark	Physical Education
Sayer, Carmella	English as a Second Language
Schmidt, Steve	Music
Schroeder, Carrie	English
Siiciliano Di Rende, Dana	English
Silva, LaVista	Music
Spivacke, Rdean	Administration of Justice
Sorensen-Nunez, Gayle	Early Childhood Studies
Spivacke, Robert	Administration of Justice
Steele, Loretta	Computer Applications and Office Technology
Stevenson, Kathryn	English
Stover, Jeff	Music
Stubbs, Thomas	Art
Sweeney, Caren	Art
Tabor, Angela	Music
Talbert, Carmen	Computer Applications and Office Technology
Travina, Lyudmila	Art
Uch, Mandeda	Music
Vander Meiden, Sharon	Art
Virzi, Susan	Speech Communication
Vliek, Pamela	Music
Williams, Steve	Music
Wilson, Guy	Art
Zentgraf, Bonita	Early Childhood Studies

NAME	SUBJECT
Acevedo, Roland	Administration of Justice
Acharya, Lalit	Speech Communication
Adame, James	Dental Hygiene
Aguilar, Jairo	Mathematics
Ahmed, Shariq	Computer Information Systems
Albert, Mary	Nursing Education
Allahyari, Reza	Chemistry
Allen, Ericka	English
Alm, Mitchell	Administration of Justice
Almeida, Frank	Physical Education
Altheide, Richard	Administration of Justice
Alvarez, Hansel	English
Alvarez, Veronica	Spanish
Alvarez, Vicente	Mathematics
Alverson, David	Music
Anderson, John	Senior Citizen Education
Anderson, Robert	English
Anemelu, Victoria	Mathematics
Arbe, Erick	Physical Education
Ardis, Jule	Philosophy
Arlandson, James	Humanities
Arnold, Homer	Art
Assumma, Frank	Administration of Justice
Austin, Sara	Philosophy
Aycock, Rhonda	Guidance
Bainum, Pamela	Computer Applications and Office Technology
Baird, Curtis	Anatomy and Physiology
Baird, Curtis	Health Science
Baker, Kevin	Guidance
Baker, Lance	Physical Education
Balderrama, Sandra	Computer Applications and Office Technology
Ballard, Timothy	English
Bandyopadhyay, Bharati	Economics
Barajas, Norma	Cosmetology
Barbee, Michael	Physical Education
Barca, Dane	English
Barris, Mary	Computer Information Systems
Barton, Ann	Medical Assisting
Basta, Catherine	English
Bates, Scott	Administration of Justice
Beach, Joshua	English

NAME	SUBJECT
Beaman, Kent	Anatomy and Physiology
Beaman, Kent	Health Science
Beckham, Jack	English
Bednarczyk, Denise	Physical Education
Behr, Richard	Administration of Justice
Bellenger, Joe	Mathematics
Benito, Jeffrey	Physical Education
Benoit, John	Computer Information Systems
Berber, Alicia	Physical Education
Bergreen, Gary	Computer Information Systems
Berry, Thomas	Speech Communication
Bhatia, Anish	Computer Applications and Office Technology
Bittenbender, Neil	English
Blackmore, Lois	Senior Citizen Education
Boerner, Grace	Computer Information Systems
Bolowich, Hans	Emergency Medical Services
Booth, Thomas	Emergency Medical Services
Booth, Thomas	Fire Technology
Boots, Kent	Administration of Justice
Bosworth, Brian	Art
Bourbonnais, Melissa	Political Science
Bowyer, Kenneth	History
Broersma, Heather	Mathematics
Brophy, Gene	Reading
Brown, Dennis	Physical Education
Brown, Leslie	Art
Brown, Marsha	Cosmetology
Brown, Michelle	Physical Education
Brown, Sonya	Real Estate
Browne, Vern	Computer Information Systems
Buenviaje, Dino	History
Buhr, Edward	Mathematics
Buttermore, Jan	Computer Information Systems
Calloway, Angela	Early Childhood Studies
Can, Minh	Mathematics
Canizales, Michael	Administration of Justice
Cardenas, Yolanda	Spanish
Cardona, Gloria	English
Carlton, Robert	English
Carmello, Alice	Real Estate
Carpenter, Mark	Sociology

NAME	SUBJECT
Carrigan, Ryan	Business Administration
Carroll, Marian	Speech Communication
Carter, Adrienne	Medical Assisting
Caruso, Margaret	Human Services
Castano, Carolyn	Art
Chambers, Bart	Administration of Justice
Chavez, Anna	Dance
Chavez, Cynthia	Early Childhood Studies
Cho, Yoon-Sung	Humanities
Christman, Carl	Speech Communication
Ciccione, Casey	Administration of Justice
Clegg Haerich, Amy	Psychology
Clements, Charles	Fire Technology
Clover, James	Physical Education
Cochran, Curtis	Mathematics
Cole, Edgar	Physical Science
Collins, Scot	Administration of Justice
Conley, Gerald	Political Science
Cook, Jana	Administration of Justice
Copeland, Jeffrey	Emergency Medical Services
Coronado, Rita	English
Cortez, Shaylene	Computer Applications and Office Technology
Courts, Janet	Accounting
Creed, Lorri	Administration of Justice
Cruz, Alfredo	Telecommunications
Cruz, Caroline	Cosmetology
D'Angelo, William	Administration of Justice
Daniel-Berhe, Sequare	Computer Information Systems
Danley, Hope	Political Science
Daraei, Kaykhosrow	Computer Information Systems
Darling, Linda	Cosmetology
Davar, Mehrdad	Computer Applications and Office Technology
Davar, Mehrdad	Computer Information Systems
Davidson, Charlotte	English
Davis, Scott	Emergency Medical Services
Dawson, Clarence	History
De La Cruz, Jennifer	Community Interpretation
De Loera-Moll, Ana	Spanish
Deal McWilliams, Elizabeth	Early Childhood Studies
Decarmo-Baker, Shirley	Cosmetology
Decker, Georgia	Spanish

NAME	SUBJECT
Deets, Kristin	Speech Communication
Delgado, Edward	Administration of Justice
Devitt, Margot	Mathematics
DeWitt, Kathleen	Early Childhood Studies
Dillon, Kathryn	Senior Citizen Education
Dimaggio, Mark	Administration of Justice
Dismuke, Lori	Dance
Dobson, Jacquelyn	Early Childhood Studies
Dobson, Nancy	Nursing Education
Donahue, Ruth	Emergency Medical Services
Donovan, Denise	Dance
Donovan, Martha	Biology
Donovan, Martha	Health Science
Dorado, David	Anatomy and Physiology
Doty, Ann	Physical Education
Driver, Janet	Mathematics
Dudash, Leigh	Geography
Dufour, Leon	Construction
Duncan, Terry	Emergency Medical Services
Durett, Michael	Real Estate
Duvvuri, Indira	Computer Information Systems
Eastridge, Monica	Art
Eaton, Kimberly	Telecommunications
Edwards Bloom, Rona	Telecommunications
Edwards, Benjamin	Mathematics
Ellis, Stephen	Cosmetology
Elwell, Timothy	Administration of Justice
Erdle, Harvey	Physical Education
Erdle, Harvey	Senior Citizen Education
Estes, Nancy	Music
Feller, Kimberly	Computer Applications and Office Technology
Fenton, Joshua	English
Fetherolf, Louis	Administration of Justice
Filla, Jackie	Political Science
Fillippelli, Kristen	Physical Education
Fleming, Michael	Speech Communication
Foy, Jennifer	Real Estate
Franklin, Lee	Political Science
Freim, Nicole	English
Fuentes, David	Spanish
Fuller, Babette	Computer Information Systems

NAME	SUBJECT
Fultz, Michael	English
Galusky, Preston	Biology
Galvez, Susanna	Guidance
Garibay, Clara	Medical Assisting
Gartley, William	English
Gelenchi, Fantahun	Mathematics
Gemende, Margarita	Administration of Justice
Glass, Shirley	Nursing Education
Glazewski, Virginia	Healthcare Technician
Glenore, Denise	Nursing Education
Glenore, Denise	Nursing Education
Godwin, Scott	English
Gonzales, Michon	Cosmetology
Goodwyn, Michael	Speech Communication
Goossens, Michelle	Anthropology
Gordon, Cynthia	Philosophy
Gourley, Matthew	Theater Arts
Grant, Kalunda (Rae)	English
Greco, Daniela	Guidance
Greco, Elizabeth	Guidance
Green Hodges, Nicole	Art
Gressier, Pamela	English
Gressier, Pamela	Senior Citizen Education
Grey, Bobbie	Chemistry
Griffin, Alice	English
Grossman, Walter	Geography
Guertin, Jeanne	Mathematics
Guthrey, Delparde	Mathematics
Gutierrez, Jerry	Administration of Justice
Hagar, Gary	Spanish
Halili, Roberto	Sociology
Hall, Christie	Physical Education
Hall, Christie	Senior Citizen Education
Hannum, Natalie	Fire Technology
Hansen, Cheryl	Physical Education
Hansler, Kathryn	English
Harold, Ryan	Emergency Medical Services
Harrington, Tonya	Nursing Education
Harris, Alex	Administration of Justice
Harter, Douglas	Humanities
Hashemi, Seyed	Mathematics

NAME	SUBJECT
Hass, Richard	Physical Education
Hathaway, Wilhelmina	Chemistry
Hausfeld, Gretchen	Music
Head, Daniel	Physical Education
Hendrickson, Robin	English as a Second Language
Henes, Matthew	Mathematics
Herr, Kerry	English
Herrera, Veronica	Spanish
Hewitt, Edwin	Graphics Technology
Hickerson, Mark	History
Hicks, Linda	Physical Education
Hicks, Linda	Senior Citizen Education
Hill, Janet	Sociology
Hinckley, David	English
Hishmeh, Richard	English
Holm, David	Administration of Justice
Holmes, Laurie	Computer Applications and Office Technology
Hoover, Jerry	Dental Technology
Hoover, Kent	Administration of Justice
Horton, Jason	Administration of Justice
Hough, Kenneth	History
Hughes, Bradley	Physics
Houlihan, Frank	Graphics Technology
Hunt, Marjorie	Psychology
Hyland, Thomas	Administration of Justice
Hynes, Samuel	Construction Technology
Ingham, Susan	English
Ives, Frank	Mathematics
Jackson, Louis	Business Administration
Jalayer, Lynsey	Physical Education
James, Jacqueline	Paralegal Studies
Jaquez, Manuel	Welding
John, Christine	Cosmetology
Johnson, David	Physical Science
Johnson, Jack	Psychology
Johnston, Leticia	Spanish
Jones, Anthony	Physical Education
Jones, Merchell	Administration of Justice
Josker, David	Administration of Justice
Junker, Joshua	Chemistry
Kahn, Dennis	Physical Education

NAME	SUBJECT
Kahns, Roger	Health Science
Kalpakoff, Sally	Mathematics
Kammel-Dodgen, Lisa	Cosmetology
Kaufhold, Berkley	Speech Communication
Kazsuk, Elizabeth	Sociology
Keith, Thomas	Philosophy
Kelly, Karen	Physical Education
Kelley, Michael	Physical Education
Kent, Michael	English
Kern, Daniel	Philosophy
Kessler, Rebecca	Cosmetology
Kibby, Michael	Administration of Justice
Kim, Myong-Sook	Mathematics
Kim, Sun	Mathematics
Kimbrough, Pamela	Mathematics
Kirby, Barbara	Early Childhood Studies
Knight, Carla	Emergency Medical Services
Knight, Wayne	Humanities
Knight, Wayne	Philosophy
Knosp, Linda	Senior Citizen Education
Kobernik, Lynnette	Music
Koehler, Pamela	Administration of Justice
Korson, Thomas	English
Krajewski, Linda	Psychology
Kraus, Lee	English
Krinke, Gary	Theater Arts
Krivanek, Kenneth	English
Kurland, Harvey	Senior Citizen Education
Kurs, Mitchell	American Sign Language
Kusy, Steven	Administration of Justice
Kwon, Jung-In	Philosophy
Lacy, Gwendolyn	Reading
Lafaurie, Delia	Sociology
Lam, Holly	Mathematics
Lam, Wayne	Mathematics
Lamoureux, Kelly	Dance
Lane, Vita	Cosmetology
Lansing, Sandra	English
Lape, Eric	Philosophy
Lape, Stephanie	Humanities
Lash, Alan	Mathematics

NAME	SUBJECT
Laski, Lisa	Computer Applications and Office Technology
Leivas, Michael	Real Estate
Leon, Chris	Emergency Medical Services
Levy, Andrew	Theater Arts
Lewis, James	Real Estate
Lightfoot, Kody	English
Limbacher, Rhonda	Cosmetology
Lindner, Harold	Construction
Lindsey, Daniel	Mathematics
Lindstrom-Cruz, Alexandra	English
Lingo, Marla	Administration of Justice
Lippire, Kristine	Art
Lippire, Kristine	Senior Citizen Education
Longanbach, Anne	History
Lorenzi, Christine	English
Lorenzi, Richard	Paralegal Studies
Loverde, Andrew	English
Lowry, Tom	Senior Citizen Education
Macias, Patricia	English
MacKenzie, Carolyn	Computer Applications and Office Technology
MacKenzie, Carolyn	Real Estate
Maddux, Michael	Administration of Justice
Maheshwari, Subodh	Senior Citizen Education
Maldonado, Teddi	Speech Communication
Manges, William	Computer Information Systems
Mann, David	Speech Communication
Margo, Jaqueline	Mathematics
Marhuenda-Donate, Felix	Mathematics
Mariano, Merry	English
Marlo, Susan	Accounting
Marlo, Susan	Computer Information Systems
Marsh, Rebecca	English
Martinez, Cris	Administration of Justice
Martinez, David	Physical Education
Martinez, Roman	Administration of Justice
Mason, Robert	Computer Information Systems
Mauldin, Marcus	English
Mawn, Doris	Medical Assisting
Mayse, Susie	Music
McAllister, Dan	Administration of Justice
McCarron, James	Physical Education

NAME	SUBJECT
McConnell, Lisa	Administration of Justice
McGhee, Stacy	Healthcare Technician
McKindley, Judeth	Emergency Medical Services
McKinney, James	Mathematics
McMains, Jason	Physical Education
McMurrich, Robert	Administration of Justice
McNamara, Joseph	Administration of Justice
McPherson, Ronald	Computer Information Systems
McSwain, Gayle	Physical Education
Megas, Alexander	Music
Meier, Susan	History
Melgarejo, Francisco	Physical Education
Mettrick, Jon	Psychology
Meyer, Wally	Administration of Justice
Micham, Wendy	Psychology
Modzelewski, Ann	English
Moker, Richard	Administration of Justice
Moore, Barbara	Anatomy and Physiology
Moore, Barbara	Biology
Moore, Robert	Administration of Justice
Moreno, Oscar	Cosmetology
Morgan, Douglas	Humanities
Mudunuri, Bala	Mathematics
Mulhall, Michael	Emergency Medical Services
Munoz, Miguel	Administration of Justice
Munroe, Carol	Cosmetology
Murillo, Charles	English
Murphy, Dennis	Emergency Medical Services
Myers, Richard	English
Nace, Julie	Emergency Medical Services
Namekata, Douglas	Physical Education
Nash, Patrick	Administration of Justice
Nguyen, Benny	Mathematics
Nguyen, Tung	Mathematics
Nielsen, Lawrence	Administration of Justice
Nielson, Christopher	English
Niswonger, Jerome	Business Administration
Norton, Kristen	Psychology
Nugent, Randall	Emergency Medical Services
Nugent, Yvonne	Emergency Medical Services
Nystrom, Genevieve	Early Childhood Studies

<u>NAME</u>	<u>SUBJECT</u>
Ohl, Curtis	Guidance
Ohl, Curtis	Psychology
Olin, Diane	Health Science
Oliva, Deborah	Administration of Justice
Oliver, Trudy	Early Childhood Studies
O'Neal, John	Computer Information Systems
Orton, Renee	Speech Communication
Otiko, Gabriel	Chemistry
Pamula, Sujatha	Anatomy and Physiology
Papas, Constantine	English
Paredes, Mark	Physical Education
Park, Steve	Mathematics
Parkinson, Robert	Computer Information Systems
Parsons, Jimmy	Administration of Justice
Partridge, Jeffrey	Cosmetology
Patton, Gary	Computer Applications and Office Technology
Pedroja, Joy	English
Pendleton, Gary	English as a Second Language
Pentis, Carl	Business Administration
Perez, David	English
Peters, Steven	Administration of Justice
Pico, Phillip	Administration of Justice
Pinson, John	English
Pippen, John	Political Science
Podlesny, Bartlomiej	Mathematics
Pope, Laura	Cosmetology
Pradia, Vivian	Administration of Justice
Prince, Ellen	Dance
Pritchard, Randy	Emergency Medical Services
Ptalis, Beth	English
Quinn, Judy	Administration of Justice
Qumsiya, John	Mathematics
Racataian, Cristian	Computer Information Systems
Racataian, Valentin	Mathematics
Rachal, Tracy	Reading
Radford, Tracie	Cosmetology
Radtke, Wendy	Psychology
Rahman, Mustafizur	Mathematics
Rainey, Arthur	Computer Information Systems
Ramirez, Candace	English
Ramirez, Javier	Art

NAME	SUBJECT
Ramseyer, Diana	English
Rangel, Francisco	Accounting
Rangel, Gladden	Reading
Rao, Durgamba	Mathematics
Rawley, James	English
Rawlings, Phillip	Emergency Medical Services
Reed, Harold	Administration of Justice
Reed, Lawrence	English
Reed, Stephen	History
Reina, Dorothy	History
Rende, Mehrnoush	Cosmetology
Reyes, Ernesto	Mathematics
Riddell, Jeannette	English
Riddle, Hugh	Music
Ridley, Roger	History
Roberts, Johnny	Air Conditioning and Refrigeration
Robles, Magdalena	Emergency Medical Services
Rojo, Andy	Physical Education
Romero, Michael	Philosophy
Rooney, Kristin	Dance
Rosenberg, Donald	Speech Communication
Rozo, Nelson	Administration of Justice
Rubino, Joseph	Guidance
Rubinoff, Martin	Physical Education
Russo, Rachele	Physical Education
Saadat, Ali	Mathematics
Sadatmand, Kamal	Mathematics
Sadiq, Fahima	Mathematics
Sanchez, Lizbeth	Spanish
Sandiford, Anderson	English
Santucho, Sabrina	Dental Hygiene
Sargent, Marilyn	English
Sarigiani, Lisa	English
Sausser, Darrell	Music
Scanlon, Gail	Fire Technology
Scharff, Mira	Physical Education
Schneidewind, Sandra	Dental Hygiene
Schuh, Steven	Astronomy
Scott, Ming-Yin	Accounting
Scott-Gresham, Lujana	Administration of Justice
Sebastian, Ilona	Cosmetology

NAME	SUBJECT
Sexton, Jennifer	Administration of Justice
Sferrazza, Mary	Senior Citizen Education
Shafer, Kenneth	History
Shefchik, Michael	Reading
Sheppy, Robert	Computer Information Systems
Siciliano Di Rende, Dana	English
Singh, Padam	Mathematics
Sinha, Santosh	Chemistry
Skaggs, Ronald	Construction
Skerbelis, Monika	Telecommunications
Skinner, Beth	Humanities
Slattery, Christy	Fire Technology
Smith, Andrew	Accounting
Smith, Mercedes	Cosmetology
Snitker, Nicole	Dental Hygiene
Snyder, Matthew	English
Solar, Valerie	English
Soltz, James	Administration of Justice
Somasundaram, Sivajah	Mathematics
Somers, Rita	Reading
Sorensen Nunez, Gayle	Early Childhood Studies
Soto, Nadia	Administration of Justice
Stadick, Karen	Cosmetology
Stark, Howard	Mathematics
Stephens, Heather	Theater Arts
Stevenson, Kathryn	English
Stoddard, Gwendolyn	English as a Second Language
Street, David	Administration of Justice
Sugars, John	Greek
Sullivan, John	English
Sullivan, William	Administration of Justice
Summers, Sue	Cosmetology
Sung, Mi Kyung	Speech Communication
Svonkin, Craig	English
Takakura, Ilona	Reading
Taylor, Robert	Dental Technology
Teneyck, Michael	Accounting
Tetley, Judith	Guidance
Tew, Merrill	Senior Citizen Education
Thomas, Wendy	Administration of Justice
Thompson, Darrelle	Computer Applications and Office Technology

NAME	SUBJECT
Tilton, Dennis	English
Ting, Lycretia	Mathematics
Tochtrop, Martin	Administration of Justice
Tombs, Terry	Anthropology
Torres, Marco	Biology
Torrez, Michael	Chemistry
Tougas, David	English as a Second Language
Tougas, Lynette	English as a Second Language
Townsend, Norma	Music
Townsend, Toby	Philosophy
Tuckerman, Daniel	Speech Communication
Turner, Kimberly	English
Tuttle, Barbara	Cosmetology
Uppala, Gurunatha	Mathematics
Van Winkle, Dennis	Administration of Justice
Van Winkle, Dennis	Business Administration
Vander Meiden, Sharon	Art
Varga, Charles	Administration of Justice
Vaughan, John	Theater Arts
Vega Sanchez, Mario	Spanish
Vennemann, Darlene	Paralegal Studies
Villasenor, Silvia	Health Science
Wagner, Eric	English
Wahba, Renee	Physical Science
Wakefield, Thaddeus	English
Walag, Stephen	Photography
Wardak, Mohammad	Mathematics
Warden, Marine	Psychology
Watrous, James	Computer Information Systems
Watson, Harry	Mathematics
Watt, Catherine	English
Weathersby, Mary	Senior Citizen Education
Weber, Herbert	Automotive Body Technology
Whitaker, Delroi	Philosophy
White, Michael	Emergency Medical Services
Whitt, Ronald	Administration of Justice
Wickers, Rodney	Business Administration
Wiley, Duverick	Physical Education
Wilhite, Charles	Administration of Justice
Williams, Bruce	Computer Information Systems
Williams, Maria	Culinary Arts

NAME	SUBJECT
Williams, Richard	Computer Information Systems
Wilson, Bryan	Administration of Justice
Wilson, Gladys	Computer Applications and Office Technology
Wilson, James	Fire Technology
Wilson, Martena	Physical Education
Wilson, Martena	Senior Citizen Education
Wong, Jan	American Sign Language
Wu, Elva	Emergency Medical Services
Wu, Stephen	Emergency Medical Services
Wylldestar, Cornelia	Reading
Yankee, Alan	Music
Yoshinaga, Ann	Fire Technology
Yount, Michael	Emergency Medical Services
Zambrano, Charlotte	Computer Applications and Office Technology
Zeeb, John	Psychology
Zmudka, Susan	Healthcare Technician
Zoumbos, Nickolas	Real Estate
Zurita, Marcial	Mathematics

SALARY SCHEDULE FOR CLASSIFIED EMPLOYEES
EMPLOYED AS NEEDED

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Isabel Alanis	Clerical, Hourly	04/17/06–06/30/06	18-1
Katherine Aceves	Clerical, Substitute	03/01/06-03/10/06	14-1
Tara McCarthy	Clerical, Substitute	05/01/06–06/30/06	16-1
Kathy Vu	Clerical, Substitute	04/17/06–06/30/06	18-1
Terence Bolden	Groundsperson, Substitute	03/09/06–06/30/06	14-1

EMPLOYED AS NEEDED

SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Jesse Marquez	Evaluator, AOJ	04/17/06–06/30/06	\$10.00/hour
James Wright	Evaluator, AOJ	03/27/06–06/30/06	\$10.00/hour
Lillian Howard	Food Service Assistant	04/17/06–06/30/06	\$9.00/hour
Jeremy Johnson	Grant Project Technician	04/19/06–06/30/06	\$20.00/hour
Aimee Rowe	Grant Project Technician	04/01/06–06/30/06	\$20.00/hour
Terence Bolden	Groundsperson Assistant	03/09/06–06/30/06	\$13.00/hour
Anthony Albrecht	Instructional Aide II	12/19/05–12/19/05	\$7.25/hour
Jennifer Lopez	Instructional Aide II	04/20/06–06/30/06	\$7.25/hour
Justin Myers	Instructional Aide II	02/20/06–06/30/06	\$7.25/hour
MariaTam Pham	Instructional Aide II	04/20/06–06/30/06	\$7.25/hour
Teresa Kinsinger	Interpreter II	04/11/06–06/30/06	\$15.00/hour
Nancy Turner	Interpreter II	04/11/06–06/30/06	\$15.00/hour
John Rubio	Lab Aide II	04/06/06–06/30/06	\$10.00/hour
Alina Flaherty	Lifeguard IV	06/19/06–06/30/06	\$8.00/hour
Heather Primavera	Lifeguard IV	06/19/06–06/30/06	\$8.00/hour
Shermah Santos	Matriculation Assistant I	04/01/06–06/02/06	\$9.00/hour
Rachel Rodriguez	Matriculation Assistant II	01/17/06–06/30/06	\$9.50/hour
Rachel Rodriguez	Matriculation Assistant III	05/01/06–06/30/06	\$10.00/hour

EMPLOYED AS NEEDED
SALARY SCHEDULE FOR TEMPORARY, NON-CERTIFICATED, HOURLY EMPLOYEES
BOARD POLICY 4035, CONT.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary Policy 4035</u>
Laura Arroyo	Office Assistant I	04/01/06–06/30/06	\$9.00/hour
Jonathan Conley	Office Assistant I	04/17/06–06/30/06	\$9.00/hour
Anatoliy Daniliouk	Office Assistant I	04/03/06–06/30/06	\$9.00/hour
Raquel Delgado	Office Assistant I	04/19/06–06/30/06	\$9.00/hour
Maria Domingo	Office Assistant I	05/01/06–06/30/06	\$9.00/hour
Virginia Duncker	Office Assistant I	04/03/06–06/30/06	\$9.00/hour
Brittney Hoover	Office Assistant I	04/15/06–06/30/06	\$9.00/hour
Alicia Montemayor	Office Assistant I	05/02/06–06/30/06	\$9.00/hour
Cherie Rivas	Office Assistant I	04/20/06–06/30/06	\$9.00/hour
Krystle Ruiz	Office Assistant I	04/17/06–06/30/06	\$9.00/hour
Natalie Strickland	Office Assistant I	04/03/06–06/30/06	\$9.00/hour
Gregory Tamayo	Office Assistant I	04/20/06–06/30/06	\$9.00/hour
Shanin Watson	Office Assistant I	04/03/06–06/30/06	\$9.00/hour
Cristina Cervantes	Office Assistant II	04/01/06–06/30/06	\$10.50/hour
Deborah Mares	Office Assistant II	02/22/06–06/30/06	\$10.50/hour
Jonathan Yorkowitz	Office Assistant II	02/06/06–06/30/06	\$10.50/hour
Katherine Young	Office Assistant II	01/01/06–06/30/06	\$10.50/hour
Enrique Fuentes	Office Assistant IV	04/01/06–06/30/06	\$14.00/hour
Marsha Brown	Office Clerk	04/06/06–06/30/06	\$7.00/hour
Ashley Johnson	Office Clerk	03/01/06–06/30/06	\$7.00/hour
Ralph Ybarra	Photographer II	03/01/06–06/30/06	\$15.00/hour
William Gay	Stage Technician II	03/01/06–06/30/06	\$7.50/hour
John LaLonde	Stage Technician II	04/01/06–06/30/06	\$7.50/hour
Jeffrey Taylor	Stage Technician II	03/01/06–06/30/06	\$7.50/hour
Joshua Duran	Training Technician I	03/28/06–06/30/06	\$15.00/hour
Timothy Guy	Training Technician I	03/28/06–06/30/06	\$15.00/hour
Gilbert Gardiner	Tutor IV	05/01/06–06/30/06	\$10.00/hour

VOLUNTEERS
BOARD RESOLUTION 10-97/98

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Bridey Abad	Nursing	2/13/06-6/09/06
Elda Abadin-Zarraga	Nursing	2/13/06-6/09/06
James Achiu	Nursing	2/13/06-6/09/06
Mavis Achumba	Nursing	2/13/06-6/09/06
Delon Acosta	Nursing	2/13/06-6/09/06
Griseld Acosta	Nursing	2/13/06-6/09/06
Jean Adair	Nursing	2/13/06-6/09/06
Angela Adame	Nursing	2/13/06-6/09/06
Christopher Adams	Nursing	2/13/06-6/09/06
Jennifer Afalla	Nursing	2/13/06-6/09/06
Darlene-Mae Agustin	Nursing	2/13/06-6/09/06
Hayley Albertazzie	Nursing	2/13/06-6/09/06
Celestine Allen	Nursing	2/13/06-6/09/06
Daisy Alvarado	Nursing	2/13/06-6/09/06
Fernando Angeles	Nursing	2/13/06-6/09/06
Kristina Appelhof	Nursing	2/13/06-6/09/06
Khrisna Arguelles	Nursing	2/13/06-6/09/06
Nena Artienda	Nursing	2/13/06-6/09/06
Glenis Austin-Bryan	Nursing	2/13/06-6/09/06
Rachel Babin	Nursing	2/13/06-6/09/06
Todd Baca	Nursing	2/13/06-6/09/06
Lindsay Bacca	Nursing	2/13/06-6/09/06
Sean Bacca	Nursing	2/13/06-6/09/06
Gina Baerresen	Nursing	2/13/06-6/09/06
Angela Bandini	Nursing	2/13/06-6/09/06
Raquel Banta	Nursing	2/13/06-6/09/06
Jeanine Barragan	Nursing	2/13/06-6/09/06
Jeanette Battles	Nursing	2/13/06-6/09/06
Shelly Becker	Nursing	2/13/06-6/09/06
Irene Belarde	Nursing	2/13/06-6/09/06
Margot Bennet-Neuhoff	Nursing	2/13/06-6/09/06
Leslie Bennett	Nursing	2/13/06-6/09/06
Shannon Benson	Nursing	2/13/06-6/09/06
Demaris Bermudez	Nursing	2/13/06-6/09/06
Brian Bischoff	Nursing	2/13/06-6/09/06
Russell Blakenship	Nursing	2/13/06-6/09/06
Lindsey Bollschweiler	Nursing	2/13/06-6/09/06
Agnes Bologna	Nursing	2/13/06-6/09/06
Stacey Bolton	Nursing	2/13/06-6/09/06
Stephanie Boydston	Nursing	2/13/06-6/09/06
Erica Brooks	Nursing	2/13/06-6/09/06
Emily Buentipo	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Edith Burdett	Nursing	2/13/06-6/09/06
Estela Burdette	Nursing	2/13/06-6/09/06
Kathy Byloff	Nursing	2/13/06-6/09/06
William Cabacungan	Nursing	2/13/06-6/09/06
John Cagandahan	Nursing	2/13/06-6/09/06
Terrence Cagandahan	Nursing	2/13/06-6/09/06
Sarah Cahoon	Nursing	2/13/06-6/09/06
Maria Campos	Nursing	2/13/06-6/09/06
Judy Cano	Nursing	2/13/06-6/09/06
Suzie Carter	Nursing	2/13/06-6/09/06
Steve Casarez	Nursing	2/13/06-6/09/06
MaCecilia Catalig	Nursing	2/13/06-6/09/06
Van Chau	Nursing	2/13/06-6/09/06
Kelly Cheatham	Nursing	2/13/06-6/09/06
Sadie Chichakly	Nursing	2/13/06-6/09/06
Maung Ching	Nursing	2/13/06-6/09/06
Beverly Chongwe	Nursing	2/13/06-6/09/06
Jennifer Church	Nursing	2/13/06-6/09/06
Frank Cipoletto	Nursing	2/13/06-6/09/06
Linda Clayton	Nursing	2/13/06-6/09/06
Ranatha Contreras	Nursing	2/13/06-6/09/06
Alma Cordova	Nursing	2/13/06-6/09/06
Georgina Costa	Nursing	2/13/06-6/09/06
Karina Cover	Nursing	2/13/06-6/09/06
Carlos Cox	Nursing	2/13/06-6/09/06
Ruth Cuevas	Nursing	2/13/06-6/09/06
Katricia Culp	Nursing	2/13/06-6/09/06
Keith Cunningham	Nursing	2/13/06-6/09/06
Thao Dao	Nursing	2/13/06-6/09/06
Colen Davis	Nursing	2/13/06-6/09/06
Luisa De Leon	Nursing	2/13/06-6/09/06
Alejandra DeLaRosa	Nursing	2/13/06-6/09/06
Maria DeLeon	Nursing	2/13/06-6/09/06
Dennis Delote	Nursing	2/13/06-6/09/06
Michelle Dewitt	Nursing	2/13/06-6/09/06
Dinah Dicen	Nursing	2/13/06-6/09/06
John Dizon	Nursing	2/13/06-6/09/06
Stephanie Do	Nursing	2/13/06-6/09/06
Amber Dodge	Nursing	2/13/06-6/09/06
Sakhile Dube	Nursing	2/13/06-6/09/06
Jennifer Dubois	Nursing	2/13/06-6/09/06
Sarah Dulton-Yeboah	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Doris Dunger	Nursing	2/13/06-6/09/06
Coleen Dupree	Nursing	2/13/06-6/09/06
Cristina Duran	Nursing	2/13/06-6/09/06
Myrna Elguezabal	Nursing	2/13/06-6/09/06
Sidney Enabe	Nursing	2/13/06-6/09/06
Jennifer Espejo	Nursing	2/13/06-6/09/06
Alan Estrada	Nursing	2/13/06-6/09/06
Rochelle Etcobanez	Nursing	2/13/06-6/09/06
Kelly Fairres	Nursing	2/13/06-6/09/06
Joyce Farmer	Nursing	2/13/06-6/09/06
Patricia Farnham	Nursing	2/13/06-6/09/06
Justin Fenton	Nursing	2/13/06-6/09/06
Jennifer Ferguson	Nursing	2/13/06-6/09/06
Elizabeth Fernandez	Nursing	2/13/06-6/09/06
Oscar Fernandez	Nursing	2/13/06-6/09/06
Megan Ferrette	Nursing	2/13/06-6/09/06
Jonathan Ferry	Nursing	2/13/06-6/09/06
Angela Fife	Nursing	2/13/06-6/09/06
Marcella Fisk	Nursing	2/13/06-6/09/06
Paolo Flores	Nursing	2/13/06-6/09/06
Vanessa Fortine	Nursing	2/13/06-6/09/06
Bertha Franco	Nursing	2/13/06-6/09/06
Jane Frank	Nursing	2/13/06-6/09/06
Soledad Franklin	Nursing	2/13/06-6/09/06
Sarah Frey	Nursing	2/13/06-6/09/06
Miranda Fugate	Nursing	2/13/06-6/09/06
Kimberly Fulmer	Nursing	2/13/06-6/09/06
Sarah Gagner	Nursing	2/13/06-6/09/06
Reyna Gamboa-Perez	Nursing	2/13/06-6/09/06
Quilian Gao	Nursing	2/13/06-6/09/06
Ella Garrett	Nursing	2/13/06-6/09/06
Kathryn George	Nursing	2/13/06-6/09/06
Sharon Gerdes	Nursing	2/13/06-6/09/06
Stephanie Gibson	Nursing	2/13/06-6/09/06
Rina Gillard	Nursing	2/13/06-6/09/06
Margaret Gillispie	Nursing	2/13/06-6/09/06
Mark Glass	Nursing	2/13/06-6/09/06
Heather Glendenning	Nursing	2/13/06-6/09/06
Alex Gonzales	Nursing	2/13/06-6/09/06
Charisse Gonzales	Nursing	2/13/06-6/09/06
Michelle Gonzales	Nursing	2/13/06-6/09/06
Bernadette Grajo	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Charity Griffin	Nursing	2/13/06-6/09/06
Ruby Grove	Nursing	2/13/06-6/09/06
Jessica Gruwell	Nursing	2/13/06-6/09/06
Ben Guadiz	Nursing	2/13/06-6/09/06
Gabriela Gutierrez	Nursing	2/13/06-6/09/06
Lisa Gutierrez	Nursing	2/13/06-6/09/06
Loreen Gutierrez	Nursing	2/13/06-6/09/06
Rachel Gutierrez	Nursing	2/13/06-6/09/06
Jennifer Haley	Nursing	2/13/06-6/09/06
Tamara Hall	Nursing	2/13/06-6/09/06
Lee Halsey	Nursing	2/13/06-6/09/06
Starr Hammond	Nursing	2/13/06-6/09/06
Jenna Harmon	Nursing	2/13/06-6/09/06
Jennifer Harper	Nursing	2/13/06-6/09/06
Karli Harrod	Nursing	2/13/06-6/09/06
Cheryl Haynes	Nursing	2/13/06-6/09/06
Joleen Hazelton	Nursing	2/13/06-6/09/06
Patricia Hedden	Nursing	2/13/06-6/09/06
Kimberly Henley	Nursing	2/13/06-6/09/06
Ana Hernandez	Nursing	2/13/06-6/09/06
Sandra Hernandez	Nursing	2/13/06-6/09/06
Marie Hicaro	Nursing	2/13/06-6/09/06
Bette Hicks	Nursing	2/13/06-6/09/06
Cheryl Hilt	Nursing	2/13/06-6/09/06
Emilee Hoenshell	Nursing	2/13/06-6/09/06
Richard Hof	Nursing	2/13/06-6/09/06
Daphne Holmes-Walker	Nursing	2/13/06-6/09/06
Amy Hopkins	Nursing	2/13/06-6/09/06
Candace Hopkins	Nursing	2/13/06-6/09/06
Christine Hora	Nursing	2/13/06-6/09/06
Shana Hsu	Nursing	2/13/06-6/09/06
Andrea Huerta	Nursing	2/13/06-6/09/06
Sandra Hurtado	Nursing	2/13/06-6/09/06
Satsuki Ikemiyagi	Nursing	2/13/06-6/09/06
Michael Ingusan	Nursing	2/13/06-6/09/06
Siripern Intarasut	Nursing	2/13/06-6/09/06
Katie Jackson	Nursing	2/13/06-6/09/06
Hana Jao	Nursing	2/13/06-6/09/06
Carrie Joy	Nursing	2/13/06-6/09/06
Arlene Julain	Nursing	2/13/06-6/09/06
Umi-Aisha Kabba-Riley	Nursing	2/13/06-6/09/06
Amber Kapqurkiewicz	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Sarah Kasinger	Nursing	2/13/06-6/09/06
Susan Kazsuck	Nursing	2/13/06-6/09/06
Tabitha Kemp	Nursing	2/13/06-6/09/06
Robert Kirk	Nursing	2/13/06-6/09/06
Serah Kiru	Nursing	2/13/06-6/09/06
Mindy Klatt	Nursing	2/13/06-6/09/06
Gene Knott	Nursing	2/13/06-6/09/06
David Kolcz	Nursing	2/13/06-6/09/06
Oluwayemusi Komolafe	Nursing	2/13/06-6/09/06
Carina Kroll	Nursing	2/13/06-6/09/06
Suresh Kurup	Nursing	2/13/06-6/09/06
Ernistina Laird	Nursing	2/13/06-6/09/06
Curtis Lane	Nursing	2/13/06-6/09/06
Michelle Lanorias	Nursing	2/13/06-6/09/06
Deborah Larkin	Nursing	2/13/06-6/09/06
Holly Laster	Nursing	2/13/06-6/09/06
Shane Latham	Nursing	2/13/06-6/09/06
Cory Layman	Nursing	2/13/06-6/09/06
Jubin Lee	Nursing	2/13/06-6/09/06
Lidia Leon	Nursing	2/13/06-6/09/06
Elena Leon-Guerrero	Nursing	2/13/06-6/09/06
Nicole Leuer	Nursing	2/13/06-6/09/06
Shanifa Lila	Nursing	2/13/06-6/09/06
Lindsay Lozano	Nursing	2/13/06-6/09/06
Lizlyn Lucrida	Nursing	2/13/06-6/09/06
Geneleen Luib	Nursing	2/13/06-6/09/06
Louise Lundberg	Nursing	2/13/06-6/09/06
Amy Lybarger	Nursing	2/13/06-6/09/06
Sharie Malubay	Nursing	2/13/06-6/09/06
Febby Mandalas	Nursing	2/13/06-6/09/06
Kris Manio	Nursing	2/13/06-6/09/06
Rose Manning	Nursing	2/13/06-6/09/06
Chirlaine Marine	Nursing	2/13/06-6/09/06
Pauline Marquez	Nursing	2/13/06-6/09/06
Autumn Marin	Nursing	2/13/06-6/09/06
Diana Martinez	Nursing	2/13/06-6/09/06
Melissa Martinez	Nursing	2/13/06-6/09/06
Sharon Mateo	Nursing	2/13/06-6/09/06
Constance Matty	Nursing	2/13/06-6/09/06
Bonnie Mavi	Nursing	2/13/06-6/09/06
Jasmine Mavi	Nursing	2/13/06-6/09/06
Angela Mayfield	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Crystal McCarthy	Nursing	2/13/06-6/09/06
Teresa McDermott	Nursing	2/13/06-6/09/06
Anne McDermott	Nursing	2/13/06-6/09/06
Diana McHale	Nursing	2/13/06-6/09/06
Candace McMillan	Nursing	2/13/06-6/09/06
Lynn McMillan	Nursing	2/13/06-6/09/06
Richard Mears	Nursing	2/13/06-6/09/06
Arlene Medina	Nursing	2/13/06-6/09/06
Tiana Mejia	Nursing	2/13/06-6/09/06
Adrienne Michael	Nursing	2/13/06-6/09/06
Amanda Miles-Rhodes	Nursing	2/13/06-6/09/06
Vivian Miranda	Nursing	2/13/06-6/09/06
Sharen Misa	Nursing	2/13/06-6/09/06
Rachel Montero	Nursing	2/13/06-6/09/06
Amanda Moore	Nursing	2/13/06-6/09/06
Elizabeth Moore	Nursing	2/13/06-6/09/06
Rosalyn Moore	Nursing	2/13/06-6/09/06
Candice Moses	Nursing	2/13/06-6/09/06
Jennifer Moses-Sandoval	Nursing	2/13/06-6/09/06
Kris Muller	Nursing	2/13/06-6/09/06
Susan Munoz	Nursing	2/13/06-6/09/06
Joseph Munyiri	Nursing	2/13/06-6/09/06
M'zure Murphy	Nursing	2/13/06-6/09/06
Frederick Murphy, Jr.	Nursing	2/13/06-6/09/06
Pretty Musingarabwi	Nursing	2/13/06-6/09/06
Sahar Namvar	Nursing	2/13/06-6/09/06
Deborah Navarro	Nursing	2/13/06-6/09/06
Karen Navarro	Nursing	2/13/06-6/09/06
Michelle Negrete	Nursing	2/13/06-6/09/06
Jennifer Nelson	Nursing	2/13/06-6/09/06
Dulce Ngo	Nursing	2/13/06-6/09/06
Catvy Nguyen	Nursing	2/13/06-6/09/06
Cassandra Nissen	Nursing	2/13/06-6/09/06
Patrick Njuguna	Nursing	2/13/06-6/09/06
Billie Norris	Nursing	2/13/06-6/09/06
Jennifer Norris	Nursing	2/13/06-6/09/06
Kimana Nunez	Nursing	2/13/06-6/09/06
Katrina Nuqui	Nursing	2/13/06-6/09/06
Laura Oatman	Nursing	2/13/06-6/09/06
Elaine O'Banion	Nursing	2/13/06-6/09/06
Anita O'Bryan	Nursing	2/13/06-6/09/06
Erika Ochoa	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Diane Odgers	Nursing	2/13/06-6/09/06
Ugochukwu Okpo	Nursing	2/13/06-6/09/06
Diana Oms	Nursing	2/13/06-6/09/06
Kristen Ontiveros	Nursing	2/13/06-6/09/06
Olive Ora	Nursing	2/13/06-6/09/06
Monica Ortiz	Nursing	2/13/06-6/09/06
Tiffany Ouellette	Nursing	2/13/06-6/09/06
Joyce Oyetibo	Nursing	2/13/06-6/09/06
Shiela Padre	Nursing	2/13/06-6/09/06
Nathaniel Paguyo	Nursing	2/13/06-6/09/06
D'Ann Park	Nursing	2/13/06-6/09/06
Sang Hee Park	Nursing	2/13/06-6/09/06
Stacie Paulsness	Nursing	2/13/06-6/09/06
Douglas Pederson	Nursing	2/13/06-6/09/06
Jeanna Perez	Nursing	2/13/06-6/09/06
Similo Phakathi	Nursing	2/13/06-6/09/06
Kathy Pham	Nursing	2/13/06-6/09/06
Alissa Pina	Nursing	2/13/06-6/09/06
Katrina Pinedo	Nursing	2/13/06-6/09/06
Ivone Pinontoan	Nursing	2/13/06-6/09/06
Paul Prado	Nursing	2/13/06-6/09/06
Jennie Price	Nursing	2/13/06-6/09/06
Nancy Punsalan	Nursing	2/13/06-6/09/06
April Pust	Nursing	2/13/06-6/09/06
Brandy Pyeatt	Nursing	2/13/06-6/09/06
Maria Quintos	Nursing	2/13/06-6/09/06
Aaron Quintyn	Nursing	2/13/06-6/09/06
Minette Ralleca	Nursing	2/13/06-6/09/06
Jemima Ramirez	Nursing	2/13/06-6/09/06
Olivia Ramirez	Nursing	2/13/06-6/09/06
Orel Ramirez	Nursing	2/13/06-6/09/06
Sheri Reiakvam	Nursing	2/13/06-6/09/06
Mariyn Reid	Nursing	2/13/06-6/09/06
Cindy Rendon	Nursing	2/13/06-6/09/06
Marlene Rene	Nursing	2/13/06-6/09/06
Erwin Reyes	Nursing	2/13/06-6/09/06
Karen Richardson	Nursing	2/13/06-6/09/06
Duma Rismawati	Nursing	2/13/06-6/09/06
Paige Ritter	Nursing	2/13/06-6/09/06
Alex Rivera	Nursing	2/13/06-6/09/06
Anita Rodriguez	Nursing	2/13/06-6/09/06
Rebecca Roeder	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Justin Roldan	Nursing	2/13/06-6/09/06
Natasha Rosales	Nursing	2/13/06-6/09/06
Valerie Ruester	Nursing	2/13/06-6/09/06
Andrea Ruiz	Nursing	2/13/06-6/09/06
Meuyhin Saephan	Nursing	2/13/06-6/09/06
Carrie Salazar	Nursing	2/13/06-6/09/06
Nenetzin Santos	Nursing	2/13/06-6/09/06
Amber Sargenti	Nursing	2/13/06-6/09/06
Jenni Saterfield	Nursing	2/13/06-6/09/06
Donnelle Scherer	Nursing	2/13/06-6/09/06
Katy Schmidt	Nursing	2/13/06-6/09/06
Karen Schultz	Nursing	2/13/06-6/09/06
Kristen Seda	Nursing	2/13/06-6/09/06
Michael Sharum	Nursing	2/13/06-6/09/06
Joshua Shimizu	Nursing	2/13/06-6/09/06
Mildred Shorter	Nursing	2/13/06-6/09/06
Barita Sitompul	Nursing	2/13/06-6/09/06
Jennifer Slusarczyk	Nursing	2/13/06-6/09/06
Anne Smith	Nursing	2/13/06-6/09/06
Kelly Smith	Nursing	2/13/06-6/09/06
Tamesha Smith	Nursing	2/13/06-6/09/06
Lillian Souza	Nursing	2/13/06-6/09/06
Kimberly Spiehler	Nursing	2/13/06-6/09/06
Jennifer Steuer	Nursing	2/13/06-6/09/06
Jennifer Stone	Nursing	2/13/06-6/09/06
Vonny Supit	Nursing	2/13/06-6/09/06
Ryan Tabares	Nursing	2/13/06-6/09/06
Katrina Talley	Nursing	2/13/06-6/09/06
Gloria Tan	Nursing	2/13/06-6/09/06
Lee Wah Tan	Nursing	2/13/06-6/09/06
Pamela Taniguchi	Nursing	2/13/06-6/09/06
Krizzette Tanwangco	Nursing	2/13/06-6/09/06
Jan Tarculas	Nursing	2/13/06-6/09/06
Victoria Teets	Nursing	2/13/06-6/09/06
Tesfarmariam Tesfa	Nursing	2/13/06-6/09/06
Ophelia Thomas	Nursing	2/13/06-6/09/06
Felicia Thompson	Nursing	2/13/06-6/09/06
Lindu Thona	Nursing	2/13/06-6/09/06
Donia Till	Nursing	2/13/06-6/09/06
Douglas Titus	Nursing	2/13/06-6/09/06
Sylvia Tolang-Cruz	Nursing	2/13/06-6/09/06
Jeanette Tolentino	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Melissa Tolentino	Nursing	2/13/06-6/09/06
Angela Torres	Nursing	2/13/06-6/09/06
Brandy Torres-Pierce	Nursing	2/13/06-6/09/06
Meredith Travis	Nursing	2/13/06-6/09/06
Bridgette Traylor	Nursing	2/13/06-6/09/06
Melissa Trejo	Nursing	2/13/06-6/09/06
Samantha Trout	Nursing	2/13/06-6/09/06
Duong Truong	Nursing	2/13/06-6/09/06
Chanthavilay Truong	Nursing	2/13/06-6/09/06
Jacyn Trzepacz	Nursing	2/13/06-6/09/06
Jill Tubbs	Nursing	2/13/06-6/09/06
Andre Tucker	Nursing	2/13/06-6/09/06
Kimberly Tucker	Nursing	2/13/06-6/09/06
Charlotte Turner	Nursing	2/13/06-6/09/06
Nicoleta Udenze-Motoroiu	Nursing	2/13/06-6/09/06
Stacy Valasquez	Nursing	2/13/06-6/09/06
Heather-Jane Van Dalsem	Nursing	2/13/06-6/09/06
Jaime Vandembush	Nursing	2/13/06-6/09/06
Erica Vasquez	Nursing	2/13/06-6/09/06
Audrey Vaughn	Nursing	2/13/06-6/09/06
Summer Vega	Nursing	2/13/06-6/09/06
Nishu Verma	Nursing	2/13/06-6/09/06
Micki Vickroy	Nursing	2/13/06-6/09/06
Maria Villasenor	Nursing	2/13/06-6/09/06
Jose Villegas	Nursing	2/13/06-6/09/06
Lieu Vo	Nursing	2/13/06-6/09/06
Toni Waer	Nursing	2/13/06-6/09/06
Tiffany Wagter	Nursing	2/13/06-6/09/06
Jeremy walde	Nursing	2/13/06-6/09/06
Juliana Walker	Nursing	2/13/06-6/09/06
Anita Walsh	Nursing	2/13/06-6/09/06
Candice Walter	Nursing	2/13/06-6/09/06
Lucille Walund	Nursing	2/13/06-6/09/06
Grace Wang	Nursing	2/13/06-6/09/06
Teresa Washington	Nursing	2/13/06-6/09/06
LaDenta Watson	Nursing	2/13/06-6/09/06
Teresa Weatherwax	Nursing	2/13/06-6/09/06
Carin Wells	Nursing	2/13/06-6/09/06
Lashemia Wilson	Nursing	2/13/06-6/09/06
Allison Winger	Nursing	2/13/06-6/09/06
Lisa Wolff	Nursing	2/13/06-6/09/06
Jarrood Wood	Nursing	2/13/06-6/09/06

VOLUNTEERS
BOARD RESOLUTION 10-97/98, CONT.

<u>Name</u>	<u>Department</u>	<u>Effective Date</u>
Brittany Woodford	Nursing	2/13/06-6/09/06
Shannan Woods	Nursing	2/13/06-6/09/06
Melissa Woulf	Nursing	2/13/06-6/09/06
Shirley Wyatt	Nursing	2/13/06-6/09/06
Trinidad Zamora	Nursing	2/13/06-6/09/06
Phyllis Zehms	Nursing	2/13/06-6/09/06
Christopher Zukowski	Nursing	2/13/06-6/09/06

DISTRICT FUNDS

NAME	POSITION	DEPARTMENT	DATE	RANGE
Arshad, Usmaan	Student Worker	Tutorial Services - NOR	04/20/06	19-4
Aviles, Christian	Student Worker	Student Activities - RIV	04/05/06	19-4
Cabrera, Cynthia	Student Worker	Tutorial Services - RIV	04/04/06	19-4
Cochran, Christina	Student Worker	Admissions & Records - RIV	04/04/06	19-4
Flees, Jaimie	Student Worker	Tutorial Services - NOR	04/20/06	19-4
Hall, Tatiana	Student Worker	College Safety & Police - MOV	04/04/06	19-4
Iloilo, Jennifer	Student Worker	AV Labs & Service - RIV	04/04/06	19-4
Kalson III, William	Student Worker	Center for Int'l Trade Development - RIV	04/18/06	19-4
Kisely, Steven	Student Worker	Tutorial Services - NOR	04/20/06	19-4
Lemle, Ian	Student Worker	Tutorial Services - RIV	04/05/06	19-4
Lopez, Jennifer	Student Worker	Tutorial Services - RIV	04/04/06	19-4
Mawwas, Doa	Student Worker	Tutorial Services - NOR	04/20/06	19-4
Mejia, Jesse	Student Worker	Facilities - RIV	04/18/06	19-4
Moya Inzunza, Adelina	Student Worker	College Safety & Police - RIV	04/18/06	19-4
Patel, Megha	Student Worker	Tutorial Services - RIV	04/04/06	19-4
Terriquez, Jacqueline	Student Worker	Admissions & Records - RIV	04/04/06	19-4
Vega, Claudia	Student Worker	Outreach - RIV	04/18/06	19-4
Wagner, Samantha	Student Worker	Tutorial Services - RIV	04/04/06	19-4

CATEGORICAL

NAME	POSITION	DEPARTMENT	DATE	RANGE
Arias, Bambi	Student Worker	Early Childhood Studies - RIV	04/24/06	19-4
Benson, Carolyn	Student Worker	Extended Opportunity Prog & Svcs - MOV	04/27/06	19-4
Bland, Sandra	Student Worker	Student Activities - MOV	04/24/06	19-4
Campagna, Louis	Student Worker	Early Childhood Studies - NOR	04/06/06	19-4
Duckett, Jessica	Student Worker	Disabled Student Program & Svcs - NOR	04/24/06	19-4
Estem, Kristecia	Student Worker	Administrative Support Ctr - RIV	04/27/06	19-4
Lopez, Brisela	Student Worker	Moreno Valley High School - CS	04/06/06	19-4
Miller, Brittany	Student Worker	Early Childhood Studies - MOV	04/06/06	19-4
Nguyen, Minh Nhut	Student Worker	Extended Opportunity Prog & Svcs - RIV	04/27/06	19-4
Reyes, Andrew	Student Worker	Bear Valley Elementary - AMC	04/03/06	19-4
Reyes, Jeannette	Student Worker	Health Services - MOV	04/24/06	19-4
Samel, Cassy	Student Worker	Health Services - MOV	04/24/06	19-4

SUMMER 2006 (CONTINUED)

The following Professional Expert Presenters, indicated below, will present Community Education program(s) from June 1, 2006 through August 31, 2006:

Evans, Janet	Baby Sign
Fedick, Linda M	Belly Dancing
Finfrock, Douglas	Summer Swim
Finner, Richard Paul	Desktop Publishing for Kids
Fontaine, Robert P	National Registry; EMT; CPR
Gilbert, James E	Cartoon Factory; Art; Writing; Book Illustration
Hall, David	Smog Certification
Harold, Ryan	National Registry; EMT; CPR
Hartnett, Teryn	Dog Trainer
Heyde, Marilyn	Dental Hygienist Program
Hulshof, Lidia	Dental Hygienist Program
Irving, Matthew	Poker
Jeremiah, Steve	National Registry; EMT; CPR
Knight, Carla	National Registry; EMT; CPR
Konstant, Eugene	Manage Your Business Profitably; Finance Your Business without Credit; Rebuild Your Personal Credit; Smart about Business; Homebase Business; Mail, Catalog
Kramer, Gigi R	National Registry; EMT; CPR
Kowallis, Laurence	Internet Stock Investing Series
Lee, Mitch	National Registry; EMT; CPR
Lang, Michael	Canine Massage Therapy
Leon, Chris P	National Registry; EMT; CPR
Lesser, Donna	Dental Hygienist Program
Lowry, Tanya	Sports and Fitness for Kids
McKindley, Judeth	National Registry; EMT; CPR
Mendoza, Anthony M	Landscape Design for the Homeowner
Mercado, Rosario	Spanish for Medical Personnel
Michelsen, Michael W.	Blackjack
Mickens, Margaret Brown	Floral Design; Decorating Gardens
Miller, Christopher	National Registry; EMT; CPR
Morris, Rex	National Registry; EMT; CPR
Mulhall, Micheal	National Registry; EMT; CPR
Murphy, Dennis	National Registry; EMT; CPR
Nace, Julie	National Registry; EMT; CPR
Navarro, Nidia	Healthcare Program
Niemeyer, Daniel	Artistry of Words
Nollette, Christopher F	National Registry; EMT; CPR
Nugent, Randall W	National Registry; EMT; CPR
Nugent, Yvonne	National Registry; EMT; CPR

SUMMER 2006 (CONTINUED)

The following Professional Expert Presenters, indicated below, will present a Community Education program(s) from June 1, 2006 through August 31, 2006:

Pena, Anthony	National Registry; EMT; CPR
Palomo Lemus, Akiyoshi	Art Classes
Pritchard, Randy	National Registry; EMT; CPR
Quinto, Bonavita	Healthcare Program
Rawlings, Phillip D	National Registry; EMT; CPR
Richard, Robert	National Registry; EMT; CPR
Robles, Magdalena	National Registry; EMT; CPR
Sanders, Kristy	Planetarium
Scharff, Mira Lisa	National Registry; EMT; CPR
Schiffermiller, Barbara	Drivers Education
Schreck, Crystal L	Planetarium
Schulz, Michael	National Registry; EMT; CPR
Smith, Damien	Kids Track and Field
Smith, John	Kids Basketball
Solis, Faith A	Hawaiian/ Polynesian Dance
Stover, Mark Edward	Guitar Lessons
Suzuki, Kevin S	Karate
Tate, Curtiss W	National Registry; EMT; CPR
Tisdorn, Edvige M	Volleyball Camp
Tyler, Mark A	Planetarium Presentations
Vega-Sanchez, Mario	Command Spanish
Weems, Justin	National Registry; EMT; CPR
Wells, Kellie	National Registry; EMT; CPR
White, Mike	National Registry; EMT; CPR
Whittaker, Heather	Mommy & Me Cooking
Wilde, Sean	National Registry; EMT; CPR
Wilkins, Debra K	ABC's of English/Western Riding
Wood, James D	Aikido
Wu, Stephen R	National Registry; EMT; CPR
Wu, Elva Jean	National Registry; EMT; CPR
Vaezazizi, Reza	National Registry; EMT; CPR
Yount, Michael	National Registry; EMT; CPR

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No. V-A-2

Date: May 16, 2006

Subject: Purchase Order and Warrant Report -- All District Funds

Background: The attached Purchase Order and Warrant Report –All District Funds is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$2,376,687.84 requested by District staff and issued by the Business Office, have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 74245-75527) totaling \$7,097,552.49 have been reviewed by the Business Office to verify that monies are available in the appropriate Funds for payment of these warrants. The Riverside County Office of Education’s audit program also has reviewed these claims.

Recommended Action: It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,376,687.84 and District Warrant Claims totaling \$7,097,552.49.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
P0002135	12	VTEA	Cactus Cantina	Other Supplies	1,200.00
P0002137	12	Facilities Norco	Asphalt Plus / JBF Construction	Construction Contract	14,196.00
P0002140	11	Dean of Faculty	Office Depot	Other Supplies	1,000.00
P0002147	11	Provost	Sehi Computer Products, Inc.	Comp Equip Replacement \$200-\$4999	1,489.17
P0002148	11	Library	Troxell Communications, Inc.	Equip Additional \$5000 >	19,778.59
P0002153	41	Early Childhood Studies	Safespace Concepts, Inc	Other Supplies	1,294.08
P0002155	12	VTEA	Informa USA, Inc	Instr Media Material	2,809.95
P0002158	12	Campus Student Services	Allison, Angela	Other Travel Expenses	1,320.00
P0002161	11	Applied Technology	Mitchell I	Reference Books	1,050.56
P0002163	11	Information Services	Acuta	Conferences	1,250.00
P0002165	11	Public Affairs & Institutional Advancement	CC Titus CCTV	Fixtures & Fixed Equipment	4,690.44
P0002169	12	Community & Economic Development	Slayton, Deborah	Conferences	1,332.25
P0002172	11	RCCD Foundation	Corporate Express	Equip Additional \$200-\$4999	5,777.80
P0002173	11	Chancellor's Office	Rotella, Salvatore G.	Conferences	1,923.60
P0002175	11	Academic Affairs	Maghroori, Reza	Conferences	2,350.00
P0002176	11	Health, Human & Public Services	Lesser, Donna	Conferences	1,176.00
P0002180	11	Economics, Geography, Poli Science	Hilton Hotel	Other Travel Expenses	4,340.00
P0002182	12	VTEA	Kelleher, Phillip	Conferences	2,282.10
P0002185	12	VTEA	Judon-Decarmo, Laneshia	Conferences	1,585.00
P0002187	12	Dean of Education	Jackson, Ola	Conferences	1,600.30
P0002192	12	Provost	Aycock, Gregory	Conferences	2,534.50
P0002201	12	Workforce Preparation	Budget Inn	Other Travel Expenses	2,500.00
P0002202	11	Counseling	Maple Tree Inn	Conferences	1,255.35
P0002203	12	Dean of Education	CDW-G	Comp Equip Additional \$200-\$4999	2,764.87
P0002204	11	Open Campus	San Bernardino Comm College District	Other Services-Sum06 KVCRCR TV Programming	2,650.00
P0002205	12	Workforce Preparation	Beltran, Mikhailla	Rents and Leases	1,025.00
P0002206	12	Physical Science	Ward's Natural Science	Equip Additional > \$5000	16,927.68
P0002207	12	Physical Science	Sargent-Welch	Equip Additional \$200-\$4999	1,558.28
P0002208	12	Physical Science	Pasco	Equip Additional \$200-\$4999	5,107.99
P0002210	61	Risk Management	Valley Health System	Claims Expense	1,342.80
P0002214	12	EOPS	Everest	Other Supplies	1,280.04
P0002216	12	EOPS	House of Doolittle	Other Supplies	1,896.41
P0002217	11	Performing Arts	Fennell, Mitchell	Guest Clinician	1,500.00
P0002222	11	Facilities	Sunnymead Electrical and Lighting	Repair Parts	1,000.00
P0002224	11	Athletics	Riverside Shade & Linoleum Co	Remodel Projects	4,100.00
P0002227	11	Assessment / Accountability	CDW-G	Comp Equip Additional \$200-\$4999	2,289.74

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
P0002230	12	Dean of Education	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,336.71
P0002235	12	Grants & Contract Services	Office Depot	Equip Additional \$200-\$4999	2,588.36
P0002247	11	Assoc Dean of Academic Innovative Progra	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	3,720.45
P0002250	11	Business, Engineering & Info Technologies	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	22,400.00
P0002250	12	Community & Economic Development	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	10,506.64
P0002250	12	Provost	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	6,000.00
P0002252	11	Comm, Humanities, Soc Sciences	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,336.10
P0002255	11	Academic Senate	Academic Senate of California	Conferences	1,475.00
P0002256	12	Student Services	Universal City Studios LLP	Other Travel Expenses	1,796.00
P0002266	12	Facilities	S & S Grading and Paving, Inc.	Construction Contract	14,980.00
P0002269	11	Information Services	Collegenet, Inc.	Conferences	1,125.00
P0002270	12	Health Services	Officefurniture.Com, LLC	Equip Additional \$200-\$4999	1,081.05
P0002276	11	Open Campus	Dallas County Community College	Student Fees	1,804.00
P0002277	11	Business, Engineering & Info Technologies	Thomas Paton & Associates	Computer Software Maint/License	4,065.63
P0002278	12	Facilities	Canon Coating Co. Inc	Construction Contract	14,286.00
P0002280	12	Workforce Preparation	RCC Revolving Fund	Other Travel Expenses	2,285.00
P0002286	11	Provost	Clarke & Associates	Consultants	5,000.00
P0002293	12	Community & Economic Development	J & L America, Inc	Other Supplies	14,397.00
P0002294	12	Community & Economic Development	Enco Manufacturing Co.	Other Supplies	7,840.00
P0002296	12	Student Financial Services	McGrath's Catering	Other Supplies	1,384.05
P0002297	11	Counseling	MBNA/American Business Card	Other Travel Expenses	2,491.20
P0002298	11	Counseling	MBNA/American Business Card	Other Travel Expenses	4,598.20
P0002300	11	Chancellor's Office	Sharpe, Patricia	Other Travel Expenses	1,000.00
P0002301	11	Facilities	Areol Staffing Services	Temporary Services	10,536.00
P0002303	41	Early Childhood Studies	Grounds for Play Inc	Equip Additional \$200-\$4999	6,338.00
P0002304	11	Chancellor's Office	Win, Maung	Other Travel Expenses	1,000.00
P0002320	12	VTEA	California Marketing Group	Other Supplies	2,346.63
P0002321	12	VTEA	Chaffey College	Reimburse Travel Expenses	1,400.00
P0002325	12	Campus Police	Golden Pacific Systems	Other Supplies	23,118.88
P0002343	12	Health Services	Hospital Associates	Equip Additional \$200-\$4999	14,109.83
P0002345	12	Matriculation	Prime Heritage Collection	Other Supplies	2,043.23
P0002346	12	VTEA	Geri's Screenprinting, LLC	Other Supplies	1,800.94
P0002355	12	Workforce Preparation	Manney, Paul	Rents and Leases	1,050.00
P0002356	12	VTEA	Dynojet	Equip Additional \$5000 >	16,140.00
P0002358	12	Health Services	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	5,947.20

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
P0002359	12	VTEA	Gateway Companies, Inc.	Comp Equip Additional \$5000 >	49,964.24
P0002359	12	Provost	Gateway Companies, Inc.	Comp Equip Additional \$5000 >	25,000.00
P0002369	33	Early Childhood Studies	Lakeshore Learning Materials	Other Supplies	1,854.92
P0002370	12	Early Childhood Studies	Lakeshore Learning Materials	Other Supplies	1,327.27
P0002371	33	Early Childhood Studies	CM School Supply Company	Other Supplies	1,733.70
P0002377	12	Early Childhood Studies	CM School Supply Company	Equip Additional \$200-\$4999	2,654.29
P0002379	12	Disabled Student Services	CDW-G	Comp Equip Additional \$5000 >	8,423.96
P0002380	12	Learning Resource Center	CDW-G	Equip Additional \$200-\$4999	7,700.90
P0002382	12	Learning Resource Center	Broadcast Media Communications, Inc	Equip Additional \$200-\$4999	2,348.25
P0002383	11	Library	CDW-G	Comp Equip Additional \$200-\$4999	4,118.06
P0002389	12	Provost	CDW-G	Comp Equip Additional \$200-\$4999	2,726.08
P0002393	11	Facilities Norco	Inland Empire Architectural	Repair Parts	1,500.00
P0002398	11	Open Campus	Academic Superstore	Computer Software Maint/License	1,609.31
P0002402	11	Counseling	Gajanon, Inc	Other Travel Expenses	1,170.78
P0002404	11	Business, Engineering & Info Technologies	Sehi Computer Products, Inc.	Comp Equip Additional \$200-\$4999	3,367.70
P0002409	11	Board of Trustees	Community College League of	Other Travel Expenses	1,155.00
P0002415	11	Dean Health Sciences Programs	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	2,508.41
P0002416	41	Library	Information Technology Solutions	Other-Quad Infrastructure Design Service	14,280.00
P0002421	11	Communications	Office Depot	Instructional Supplies	1,066.12
P0002422	12	Dean of Education	Troxell Communications, Inc.	Equip Additional \$200-\$4999	1,375.97
P0002424	11	Communications	CDW-G	Instructional Supplies	2,270.98
P0002425	12	Provost	Hewlett-Packard Company	Comp Equip Additional \$200-\$4999	4,804.57
P0002426	12	Campus Student Services	Sehi Computer Products, Inc.	Computer Software Maint/License	2,817.66
P0002428	12	Campus Student Services	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	9,784.19
P0002432	11	Facilities	Contract Carpet	Remodel Projects	8,235.00
P0002433	11	Facilities	Contract Carpet	Remodel Projects	7,077.54
P0002434	11	Facilities	Contract Carpet	Remodel Projects	6,255.00
P0002435	11	Facilities	Contract Carpet	Remodel Projects	10,970.00
P0002448	12	Campus Student Services	Areol Staffing Services	Temporary Services	11,000.00
P0002452	11	Communications	Prior, Robert	Conferences	1,175.00
P0002471	12	Early Childhood Studies	Kaplan Early Learning Co.	Reference Books	1,069.14
P0002473	12	Library	Midwest Library Service	Books/New and Expanded Library	3,468.46
P0002475	12	Library	Midwest Library Service	Books/New and Expanded Library	4,785.58
P0002476	12	Workforce Preparation	Franco, April	Lecturers	4,000.00
P0002477	12	Provost	Pearson Education	Reference Books	1,341.60

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
P0002480	11	Business, Engineering & Info Technologies	GS Direct, Inc	Equip Additional \$200-\$4999	3,959.90
P0002484	11	Facilities Norco	Advanced Electrical Contracting Inc	Repairs - Parts	2,000.00
P0002487	11	Business, Engineering & Info Technologies	Carpe Diem	Instructional Supplies	1,027.17
P0002496	12	Community & Economic Development	ITTM, Inc.	Conferences	2,000.00
P0002501	12	Provost	On Course, Inc	Conferences	1,690.00
P0002503	11	Public Affairs & Institutional Advancement	Rocky Mountain Images, Inc.	Advertising	2,219.10
P0002521	11	Chancellor's Office	Inland Empire Economic Partnership	Memberships	5,500.00
P0002522	12	Early Childhood Studies	Holtzbrinck Publishers LLC	Instructional Media Material	1,382.52
P0002525	11	Human Resources	Installation Pros, Inc.	Repairs - Parts	2,636.84
P0002531	11	Facilities	Mariposa Horticultural Enterprises	Other Services-Tree Trimming Cutter Pool	1,443.00
P0002533	11	Cosmetology	Jazz-Z Beauty Products	Equip Additional \$200-\$4999	10,879.11
P0002534	32	Food Services	State Board of Equalization	Sales Tax	1,842.00
P0002538	11	Chemistry	Sy Nielson Service, Inc	Repairs - Parts	1,000.00
P0002540	12	Chemistry	Sy Nielson Service, Inc	Equip Additional \$200-\$4999	1,429.30
P0002545	11	MoVal Public Affairs & Institutional Advan	Distinctively Yours	Other Supplies	1,949.72
P0002549	11	Public Services/Criminal Justice	Gateway Companies, Inc.	Comp Equip Replacement \$200-\$4999	2,186.25
P0002554	11	Human Resources	Costco	Other Supplies	1,000.00
P0002563	11	Auxiliary Business Services	Office Depot	Other Supplies	1,000.00
P0002570	12	Information Systems & Technology	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	6,686.53
P0002571	12	Physical Science	Ward's Natural Science	Instructional Supplies	3,025.43
P0002574	12	Campus Student Services	Obee's Soup-Salad-Subs	Food	1,000.00
P0002575	11	Learning Resource Center	A A Equipment Rental Co., Inc.	Other Services-Backup Warning System for Gator	1,054.00
P0002576	12	Community & Economic Development	Advanced Electrical Contracting Inc	Other Services-CACT Electrical Service	1,244.00
P0002577	12	Dean of Education	McGrath's Catering	Other Supplies	1,745.55
P0002578	12	Workforce Preparation	OfficeMax - A Boise Company	Other Supplies	7,239.29
P0002579	11	Human Resources	Williamson, Jacqueline	Travel Expense Candidate	1,304.16
P0002580	11	Chancellor's Office	Greater Riverside Chambers of	Advertising	1,860.00
P0002581	11	Information Services	Collegenet, Inc.	Computer Software Maint/License	13,100.00
P0002582	11	Information Services	West Coast Technology	Computer Software Maint/License	1,275.00
P0002583	41	Facilities	Cornerstone Masonry	Other-Concrete Work, Lovekin Field	6,000.00
P0002595	12	VTEA	Sehi Computer Products, Inc.	Instructional Supplies	7,450.91
P0002596	11	Physical and Life Sciences	Fisher Scientific	Instructional Supplies	1,456.18
P0002601	11	Dean of Instruction	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	14,245.63
P0002609	33	Early Childhood Studies	Lakeshore Learning Materials	Equip Additional \$200-\$4999	1,546.21
P0002614	11	Athletics	Eurosport	Comp Equip Replacement \$200-\$4999	3,978.36

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
P0002615	11	Library	Callaway Motorsports	Equip Additional \$5000 >	8,073.01
P0002616	11	Library	Dell Computers	Comp Equip Additional \$200-\$4999	4,052.54
P0002617	11	Library	Gateway Companies, Inc.	Other Supplies	1,810.07
P0002618	11	Open Campus	Apple Computer, Inc.	Other Supplies	5,173.08
P0002619	12	Provost	Culver - Newlin	Other Supplies	4,646.72
P0002620	11	Grants & Contract Services	Sehi Computer Products, Inc.	Comp Equip Additional \$200-\$4999	1,131.38
P0002622	11	Facilities	AMP Mechanical, Inc.	Inspection	3,500.00
P0002623	12	Community & Economic Development	Klein Educational Systems, Inc	Repairs - Parts	1,098.61
P0002626	11	Student Services	Horizon Business Services, Inc	Computer Software Maint/License	3,527.38
P0002628	12	VTEA	Mime Safety Appliances Company	Equip Additional \$200-\$4999	39,144.76
P0002629	12	Workforce Preparation	CDW-G	Other Supplies	12,822.25
P0002630	12	Workforce Preparation	Apple Computer, Inc.	Other Supplies	23,230.90
P0002632	12	Workforce Preparation	Barnes & Noble	Reference Books	1,857.40
P0002633	12	Workforce Preparation	Riverside Transit Agency	Transportation/Bus Passes	1,032.00
P0002635	11	Admissions & Records	Culver - Newlin	Equip Additional \$200-\$4999	2,732.16
P0002636	11	Admissions & Records	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	3,551.36
P0002637	11	Counseling	Corporate Express	Equip Replacement \$200-\$4999	1,003.89
P0002640	12	Disabled Student Services	AT Kratter & Company, Inc.	Computer Software Maint/License	14,372.44
P0002643	12	Campus Student Services	Renaissance Hotel	Conferences	1,019.16
P0002645	11	Open Campus	Bramucci, Robert	Conferences	1,800.00
P0002650	11	Open Campus	Bramucci, Robert	Conferences	2,000.00
P0002655	12	Disabled Student Services	Creation Engine, Inc.	Computer Software Maint/License	1,969.98
P0002656	11	Athletics	RCC Revolving Fund	Other Travel Expenses	1,512.00
P0002658	12	Campus Student Services	San Diego State University	Other Travel Expenses	11,069.00
P0002660	12	VTEA	Theisen, Patricia	Other Travel Expenses	1,800.00
P0002662	12	Health Services	CDW-G	Comp Equip Additional \$200-\$4999	6,395.31
P0002664	11	Assessment / Accountability	University of Memphis	Other Services-CCSEQ Student Survey	2,523.44
P0002672	12	Workforce Preparation	The M & M's Brand Store	Other Supplies	1,248.47
P0002673	11	Athletics	RCC Revolving Fund	Other Travel Expenses	1,150.00
P0002681	12	Health Services	Medicat, LLC	Computer Software Maint/License	34,750.00
P0002687	11	Allied Health	Gateway Companies, Inc.	Comp Equip Additional \$200-\$4999	1,885.63
P0002688	12	Physical Education	Dell Computers	Comp Equip Additional \$200-\$4999	2,938.87
P0002689	11	Communications	CDW-G	Instructional Supplies	1,845.51
P0002690	11	Dean of Instruction	Scantron Corporation	Comp Equip Replacement \$200-\$4999	1,621.45
P0002697	11	Communications	Troxell Communications, Inc.	Equip Additional \$200-\$4999	1,968.59

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
P0002698	12	Learning Resource Center	Troxell Communications, Inc.	Equip Additional \$200-\$4999	2,072.03
P0002700	11	Open Campus	United States Postal Service	Postage	18,000.00
P0002701	11	Assessment / Accountability	Tenequila Valley Office Interiors	Equip Additional \$200-\$4999	12,533.31
P0002702	11	Administrative Support Center	United States Postal Service	Postage	2,500.00
P0002704	11	Assessment / Accountability	CDW-G	Comp Equip Additional \$200-\$4999	5,830.12
C0001005	41	Facilities	WCS/CA	Labor Compliance Services for Quadrangle	47,665.00
C0001011	41	Facilities	WWCOT	Architecture Services for MV Phase III	689,302.65
C0001012	11	Performing Arts	Fennell, Mitchell	Guest Clinician for Symposium	1,500.00
C0001015	12	School of The Arts	Stevenson, Sarah	Curriculum Development	4,200.00
C0001017	11	Facilities	Higginson+Cartozian Architects, Inc	Architectural Design Services, District Office	14,250.00
C0001018	12	Health Services	Medicat, LLC	Support Service and Software Training	15,655.00

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
Additions to Approved/Ratified Purchase Orders of \$1,000 and over					
P60509	12	Parking - MJPA- Parking Space Cons	KCT Consultants, Inc.	Construction Contract	3,450.00
P60921	11	Information Technology, General	Academic Senate of California	Conferences	4,775.00
P61025	32	Food Service	American Paper & Plastics	Paper Products	6,000.00
P61027	32	Food Service	Interstate Brands Corp.	Food	2,000.00
P61030	32	Food Service	Pepsi-Cola	Paper Products	15,000.00
P61031	32	Food Service	Select Produce, Inc.	Food	2,000.00
P61047	11	Production Printing	Enovation Graphic Systems	Repairs - Parts	10,000.00
P61097	11	Logistical Services	Advanced Copy Systems	Repairs - Parts	2,000.00
P61103	11	Production Printing	Binder Products	Purchase/Cost of Goods Sold	2,500.00
P61104	11	Production Printing	Unisource Worldwide, Inc.	Purchase/Cost of Goods Sold	10,000.00
P61171	12	Health Services	Loma Linda Univ Medical Center	Doctors/Nurses	15,500.00
P61175	11	Open Campus-Comm. Educ. Classes	Reliable Office Solutions	Other Supplies	1,200.00
P61191	11	Equipment Maintenance	Grillo Filter Sales	Repair Parts	1,557.82
P61201	11	Open Campus-Comm. Educ. Classes	Amazon.Com Credit	Reference Books	1,000.00
P61210	11	Open Campus-Comm. Educ. Classes	Synergistic Mailing Services	Postage	4,200.00
P61243	11	Vehicle Maintenance	Empire Oil	Other Transportation Supplies	20,000.00
P61345	12	Parking	Lawn Tech Equipment	Repair Parts	2,500.00
P61346	11	Grounds Services	John Deere Landscapes, Inc.	Repair Parts	2,000.00
P61362	11	Cosmetology and Barbering	Sally Beauty Supply	Instructional Supplies	2,000.00
P61363	11	Cosmetology and Barbering	Maly's	Instructional Supplies	2,000.00
P61365	11	Customized Training	Global Learning Partners, Inc.	Other Services-ETP Retraining	8,100.00
P61433	11	Cosmetology and Barbering	Salon Partners	Instructional Supplies	2,000.00
P61435	11	Auditorium	Riverside Community College	Theatre Supplies	1,200.00
P61540	11	Fire Academy	Shell Oil Company	Other Transportation Supplies	2,114.00
P61552	12	Student Services - Upward Bound Trio	Costco	Equip Additional \$200-\$4999	3,000.00
P61597	11	Vehicle Maintenance	Chevron and Texaco Card Services	Other Transportation Supplies	1,000.00
P61609	11	Intramural Sports	Tomark Sports, Inc.	Equip Additional \$5000 >	2,868.46
P61626	11	Grounds Maintenance and Repairs	Home Depot	Grounds/Garden Supplies	4,372.00
P61653	12	Parking	Traffic Control Service, Inc.	Other Supplies	1,360.00
P61701	11	Hazardous Materials	Environmental Management	Other Services-Hazardous Materials	18,300.00
P61712	11	Building Maintenance	Refrigeration Supplies	Repair Parts	1,550.00
P61713	11	Custodial Services	Waxie Sanitary Supply	Custodial Supplies	1,000.00
P61750	11	Course and Curriculum Development	Office Depot	Equip Replacement \$200-\$4999	1,500.00
P61784	11	Physical Education	Pat Leon's Exercise Equipment	Repairs - Parts	1,000.00
P61921	11	Intercollegiate Athletics	Enterprise Rent-A-Car	Transportation Contracts	2,500.00

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
Additions to Approved/Ratified Purchase Orders of \$1,000 and over					
P61947	11	Building Maintenance	Action Door Controls, Inc.	Repairs - Parts	1,400.00
P62090	11	Chemistry, General	Spectrum Chemicals & Lab Products	Instructional Supplies	1,400.00
P62137	11	District Legal Services	Reid & Hellyer	Legal	15,000.00
P62138	11	Governing Board	RCCD Foundation	Conferences	1,000.00
P62151	11	Auditorium	NPI Production Services, Inc.	Other Services-Actor Equity Services	35,374.00
P62193	32	Food Service	California Deli Distributors, Inc.	Food	5,000.00
P62201	11	Public Affairs & Institutional Advantage	Press Enterprise	Advertising	8,000.00
P62243	11	Purchasing	Archive Management Inc.	Other Services-Archive Services	4,500.00
P62315	11	District Legal Services	Thompson & Colgate LLP	Consultants	3,150.74
P62534	12	Staff Diversity	Jobelephant.Com Inc.	Advertising	14,960.00
P62594	11	Journalism	Gardena Valley News, Inc	Copying and Printing	1,110.00
P62754	12	Grants Department	Riverside Unified School District	Other Services-Gear Up	2,400.00
P62756	12	Grants Department	Alvord Unified School District	Other Services-Gear Up	3,100.00
P62795	11	Purchasing	Press Enterprise	Advertising	2,210.60
P62936	11	Physical Education	24-Hour Fitness	Rents and Leases	11,000.00
P62960	11	Facilities Planning	Webster, C. Michael	Consultants	30,000.00
P63061	11	Campus Security	Office Depot	Other Supplies	1,200.00
P63411	11	Other Media and Communications	Ages	Repairs - Parts	7,454.76
P64007	11	Environmental Control Technology	Burke Engineering, Co.	Instructional Supplies	1,000.00
P64016	11	Other Media and Communications	Ages	Computer Software Maint/License	18,400.00
P64324	11	Building Maintenance	Best Temporary Services	Temporary Services	10,456.00
P64400	41	Riv Campus - Parking Structure	John R. Byerly, Inc.	Testing	100,000.00
P64827	11	Intercollegiate Athletics	Funseekers	Transportation Contracts	2,500.00
P0001239	12	Campus Student Services	MBNA/American Business Card	Other Travel Expenses	12,492.15
P0001253	12	Chemistry	Midac Corporation	Repairs - Parts	4,100.00
P0001330	11	Mathematics, Science & Info Systems	Pasco	Instructional Supplies	1,900.00
P0001365	11	Open Campus	WebCT Inc.	Computer Software Maint/License	1,000.00
P0001459	11	Admissions & Records	Office Depot	Other Supplies	1,130.00

Purchase Order and Warrant Report - All District Funds
 Purchase Orders \$1000 and over
 4/01/06 thru 4/30/06

PO#	Fund	Department	Vendor	Description	Amount
				Additions to Approved/Ratified Purchase Orders of \$1,000 and over	
P0001716	12	International Students	Dell Computers	Comp Equip Additional \$200-\$4999	2,049.63
P0001886	11	Applied Technology	Office Depot	Instructional Supplies	1,050.00
P0001896	12	Disabled Student Services	Office Depot	Other Supplies	1,323.24
P0001983	11	Administration & Finance	Magnon Property Management	Maintenance Supplies	14,504.25
P0002012	11	Information Services	Impex Technologies	Comp Equip Additional \$5000 >	40,170.28
				Subtotal (Pages 1-6)	1,693,566.91
				Subtotal (Page 7-9)	521,882.93
				Purchase Orders \$1,000 and Over	2,215,449.84
				Purchase Orders under \$1,000	161,238.00
				Grand Total	2,376,687.84

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-3

Date: May 16, 2006

Subject: Annuities

Background: The staff listed on the attached report have requested that their employment contracts be changed to reflect adjustment to their annuities.

Recommended Action: It is recommended that the Board of Trustees approve Amendment to Employment Contracts and terminations as per attached list.

Salvatore G. Rotella
Chancellor

Prepared by: Ed Godwin
Director, Administrative Services

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments

Background: The 2005-06 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are underbudgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve transfers between major expenditure classifications to allow for needed purchases. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary balancing transfers among the various accounts and funds of the district. The following budget transfers have been requested:

<u>Program</u>	<u>Account</u>	<u>Amount</u>
1. Transfer to reallocate the Riverside Title V budget. (Fund 12, Resource 1190)		
From: Title V	Academic FT Non-Instr	\$ 10,000
	Classified FT	7,000
To: Title V	Tests	\$ 2,125
	Supplies	10,875
	Conferences	4,000
2. Transfer to purchase equipment.		
From: Institutional Effectiveness	Supplies	\$ 11,570
	Copying and Printing	2,850
	Consultants	2,750
	Conferences	2,430
To: Institutional Effectiveness	Equipment	\$ 19,600
3. Transfer to reflect the allowed payroll allocation for the Riverside School of the Arts budget. (Fund 12, Resource 1190)		
From: School of the Arts	Academic FT Non-Instr	\$ 2,738
To: School of the Arts	Classified FT	\$ 2,738

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
4. Transfer to provide for classified overtime, classified special projects for the production of "School House Rock" and website design and maintenance, and purchase supplies.		
From: Riverside School of the Arts	Professional Services	\$ 5,000
	Postage	1,000
	Other Services	980
To: Riverside School of the Arts	Classified Overtime	\$ 2,550
	Classified Special Project	4,250
	Theatre Supplies	180
5. Transfer to reallocate the Emancipation Services budget. (Fund 12, Resource 1190)		
From: Riverside Co. Emancip Services	Other Services	\$ 60,000
To: Riverside Co. Emancip Services	Reference Books	\$ 2,000
	Tests	500
	Supplies	57,000
	Food	500
6. Transfer to provide for Dean of Health Sciences position costs.		
From: Accreditation and 3 College Funds	Admin Contingency Acct	\$ 48,295
To: Health Sciences	Academic FT Admin	\$ 41,214
	Employee Benefits	7,081
7. Transfer to provide for temporary staffing needs.		
From: Facilities, Physical Facilities Plng	Classified FT	\$ 10,536
To: Facilities, Physical Facilities Plng	Temporary Services	\$ 10,536

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
8. Transfer to provide for consulting services related to Measure C projects. (Fund 41, Resource 4160)			
From:	Unallocated	Supplies	\$ 15,000
To:	GO Bond-Future Projects	Consultants	\$ 15,000
9. Transfer to provide for consulting services and hazardous material recovery.			
From:	Salary Savings	Classified FT	\$ 28,200
To:	Admin and Finance, Facilities Plng	Consultants	\$ 15,000
	Facilities, Riv–Hazardous Materials	Other Services	8,200
	Facilities, Norco–Hazardous Matrls	Other Services	2,500
	Facilities, MV – Hazardous Materials	Other Services	2,500
10. Transfer to purchase equipment.			
From:	Risk Management	Supplies	\$ 551
To:	Risk Management	Equipment	\$ 551
11. Transfer to reallocate the Performance Riverside budget. (Fund 11, Resource 1090)			
From:	Performance Riverside	Classified FT Admin	\$ 18,315
		Employee Benefits	2,408
To:	Performance Riverside	Other Services	\$ 40
		Other Services	20,683

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
12. Transfer to provide for classified overtime. (Fund 12, Resource 1190)		
From: School of Education	Other Services	\$ 525
To: School of Education	Classified Overtime	\$ 525
13. Transfer to provide for cellular telephone expenses.		
From: Education Programs	Supplies	\$ 500
To: Education Programs	Cellular Telephone	\$ 500
14. Transfer to purchase equipment.		
From: Office of Instruction	Reference Books	\$ 100
	Memberships	300
To: Office of Instruction	Equipment	\$ 400
15. Transfer to purchase supplies and equipment and print class schedules.		
From: Open Campus	Classified Hourly	\$ 2,200
	Comp Software Maint/ Lic	8,773
Open Campus, Senior Citizens Ed	Copying and Printing	600
	Equipment	80
Open Campus, TV Classes	Other Services	7,800
To: Open Campus	Supplies	\$ 1,300
	Equipment	8,480
	Equipment Replacement	1,193
Open Campus, Senior Citizens Ed	Printing Class Schedule	680
Open Campus, TV Classes	Equipment	7,800

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
16. Transfer to reallocate the VTEA Tech Prep budget. (Fund 12, Resource 1190)		
From: VTEA – Tech Prep	Other Services	\$ 5,800
To: VTEA – Tech Prep	Academic Special Project	\$ 3,700
	Classified Hourly	2,100
17. Transfer to reallocate the VTEA Title 1-C budget. (Fund 12, Resource 1190)		
From: VTEA – Title 1-C	Academic Special Project	\$ 10,267
	Academic PT Non-Instr	6,540
	Acad Extra Duty Non-Teach	1,500
	Student Help – Non-Instr	6,107
	Classified FT	6,228
	Employee Benefits	13,970
	Instructional Supplies	7,988
	Conferences	11,674
	Other Services	9,746
	Computer Software Lic	5,389
To: VTEA – Title 1-C	Equipment	\$ 79,409
18. Transfer to purchase equipment.		
From: Information Services	Consultants	\$ 4,716
To: Information Services	Equipment	\$ 4,716
19. Transfer to provide for lighting design services for “Evita”.		
From: Performance Riverside	Classified Hourly	\$ 14,000
	Software	2,000
To: Performance Riverside	Other Services	\$ 16,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
20. Transfer to reflect the allowed payroll allocations for the Procurement Assistance Center budget. (Fund 12, Resource 1190)		
From: PAC	Other Services	\$ 40,217
	All Other Contracts	624
	Copying and Printing	200
To: PAC	Classified FT Admin	\$ 26,376
	Classified FT	5,650
	Classified Perm PT	3,000
	Employee Benefits	6,015
21. Transfer to provide for printing commencement programs.		
From: Student Services	Other Services	\$ 1,685
	Comp Software Maint/Lic	500
	Transportation	500
	Reference Books	200
	Equipment	1,000
To: Admissions and Records	Copying and Printing	\$ 3,885
22. Transfer to purchase supplies.		
From: International Students	Other Services	\$ 1,000
	Equipment	67
To: International Students	Supplies	\$ 1,067
23. Transfer to provide for postage.		
From: Art	Copying and Printing	\$ 500
To: Art	Postage	\$ 500

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
24. Transfer to reallocate the Disabled Student Program and Services budget. (Fund 12, Resource 1190)		
From: Disabled Student Prog and Services	Academic FT Non-Instr	\$ 23,187
	Classified Hourly	8,900
	Supplies	3,303
To: Disabled Student Prog and Services	Employee Benefits	\$ 10,412
	Cellular Telephone	303
	Comp Software Maint/Lic	2,350
	Other Services	2,650
	Equipment	19,675
25. Transfer to reallocate the Matriculation budget. (Fund 12, Resource 1190)		
From: Matriculation	Academic FT Non-Instr	\$ 2,318
	Classified FT	1,902
	Classified Hourly	2,786
	Telephone	4,500
	Transportation	52
To: Matriculation	Copying and Printing	\$ 800
	Supplies	5,255
	Equipment	5,503
26. Transfer to purchase equipment and supplies.		
From: Performing Arts, Music	Instructional Supplies	\$ 262
Performing Arts, Dance	Other Services	284
Performing Arts, Piano Theory	Student Help - Instr	200
To: Performing Arts, Music	Equipment	\$ 262
Performing Arts, Dance	Equipment	284
Performing Arts, Piano Theory	Instructional Supplies	200

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
27. Transfer to reallocate the Workability Program budget. (Fund 12, Resource 1190)		
From: Workability Program	Classified Hourly	\$ 2,000
To: Workability Program	Supplies	\$ 500
	Mileage	1,500
28. Transfer to provide for temporary assistance and new carpeting in Tech A.		
From: Facilities, Riverside	Classified Substitutes	\$ 10,456
Facilities, Riv-Classroom Environmt	Repair parts	1,610
To: Facilities, Riverside	Temporary Services	\$ 10,456
Facilities, Riv-Classroom Environmt	Fixtures and Fixed Equip	1,610
29. Transfer to purchase equipment.		
From: Applied Tech, Media and Comm	Repairs	\$ 4,000
To: Applied Tech, Media and Comm	Equipment	\$ 4,000
30. Transfer to purchase equipment and provide for student help. (Fund 33, Resource 3300)		
From: ECS, Riverside	Supplies	\$ 6,545
To: ECS, Riverside	Equipment	\$ 1,545
	Student Help – Non-Instr	5,000
31. Transfer to purchase equipment.		
From: Library, Riverside	Software	\$ 5,564
To: Library, Riverside	Equipment	\$ 5,564

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
32. Transfer to purchase equipment for the Child Care Access Means Parents in School Program. (Fund 12, Resource 1190)		
From: ECS, Riverside	Supplies	\$ 1,804
To: ECS, Riverside	Equipment	\$ 1,804
33. Transfer to purchase equipment.		
From: Nursing	Other Services	\$ 2,630
To: Nursing	Equipment	\$ 2,630
34. Transfer to reallocate the Associate Degree Nursing budget. (Fund 12, Resource 1190)		
From: Nursing	Indirect Charges	\$ 132
To: Nursing	Instr Salaries, Reg FT	\$ 78
	Employee Benefits	54
35. Transfer to purchase replacement equipment. (Fund 32, Resource 3200)		
From: Food Services	Repairs	\$ 308
To: Food Services	Equipment Replacement	\$ 308
36. Transfer to purchase supplies.		
From: Facilities, Norco	Repairs	\$ 10,000
To: Facilities, Norco	Custodial Supplies	\$ 6,000
	Grounds/ Garden Supplies	4,000

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
37. Transfer to purchase instructional supplies. (Fund 12, Resource 1190)		
From: Title V, Norco	All Other Contracts	\$ 30,000
To: Title V, Norco	Instructional Supplies	\$ 30,000
38. Transfer to purchase equipment, supplies, software and software maintenance.		
From: Communications	Instructional Aides, Hourly	\$ 6,345
To: Communications	Instructional Supplies	\$ 360
	Software	1,850
	Comp Software Maint/Lic	2,165
	Equipment	1,970
39. Transfer to purchase equipment and supplies.		
From: Arts, Humanities and World Lang	Other Services	\$ 7,581
To: Arts, Humanities and World Lang	Equipment	\$ 6,000
	Supplies	1,581
40. Transfer to provide for travel, mileage, and equipment.		
From: Admissions and Records	Classified Hourly	\$ 10,732
To: Admissions and Records	Supplies	\$ 1,000
	Mileage	1,000
	Conferences	1,000
	Fixtures and Fixed Equipment	750
	Equipment	6,982

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

<u>Program</u>	<u>Account</u>	<u>Amount</u>
41. Transfer to purchase repair parts.		
From: Business, Engineering and Info Sys	Repairs	\$ 3,489
To: Business, Engineering and Info Sys	Repair Parts	\$ 3,489
42. Transfer to purchase tests and replacement equipment.		
From: Counseling, Norco	Classified Hourly Reference Books	\$ 4,500 250
To: Counseling, Norco	Tests Equipment Replacement	\$ 3,250 1,500
43. Transfer to purchase replacement equipment.		
From: Campus Student Services, Norco	Classified Hourly	\$ 2,700
To: Athletics, Norco	Equipment Replacement	\$ 2,700
44. Transfer to provide for mileage.		
From: Admissions and Records, MV	Supplies	\$ 200
To: Admissions and Records, MV	Mileage	\$ 200
45. Transfer to provide for mileage.		
From: Community Outreach, MV	Copying and Printing Repairs	\$ 18 135
To: Student Activities, MV	Mileage	\$ 153

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No: V-A-4-a

Date: May 16, 2006

Subject: Budget Adjustments (continued)

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
46.	Transfer to purchase software, training, and maintenance for electronic student and staff medical record keeping. (Fund 12, Resource 1070)		
From:	Health Services	Equipment	\$ 19,000
To:	Health Services	Comp Software Maint/Lic	\$ 19,000
47.	Transfer to reallocate the Instructional Equipment and Materials budget. (Fund 12, Resource 1190)		
From:	Chemistry	Equipment	\$ 4,100
	Physical Sciences	Equipment	5,560
	Nursing	Equipment	1,015
To:	Chemistry	Repairs	\$ 4,100
	Physical Sciences	Instructional Supplies	5,560
	Nursing	Instructional Supplies	1,015

Recommended Action: It is recommended that the Board of Trustees approve the budget transfers as presented. It is further recommended that the Board of Trustees authorize making the necessary balancing transfers among the various accounts and funds of the district.

Salvatore G. Rotella
Chancellor

Prepared by: Norm Godin
Budget Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-4-c

Date: May 16, 2006

Subject: Contingency Budget Adjustments

Background: The 2005-06 adopted budget represents our best estimate of anticipated expenditures necessary to address the educational needs of students pursuant to the District's mission, goals and objectives. New initiatives and projects and unanticipated needs may be identified subsequent to budget adoption, requiring that additional funds be established in the budget. The additional funds can be provided by transferring budget from available contingency balances. The following contingency budget adjustments have been requested:

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
1.	Transfer to provide for a National Environmental Policy Act - Impact Report related to the Nursing/Sciences Building project; contract approved April 18, 2006, Board Report No. V-D-2. (Fund 41, Resource 4160)		
From:	GO Bond Capital Project	Contingency	\$ 31,290
To:	Facilities, Riverside	Nursing/Science Building	\$ 31,290
2.	Transfer to provide construction management services for the Center for Primary Education; contract approved April 18, 2006, Board Report No. V-D-3. (Fund 41, Resource 4160)		
From:	GO Bond Capital Project	Contingency	\$ 17,500
To:	Facilities, Riverside	Center for Primary Education	\$ 17,500

Recommended Action: It is recommended that the Board of Trustees, by a two-thirds vote of the members, approve the contingency budget transfers as presented.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FOUNDATION

Report No.: V-A-6

Date: May 16, 2006

Subject: Donations

Background: The Riverside Community College District Foundation, a not-for-profit organization, encourages and regularly receives donations to be used for programs and projects of the District. In accordance with Board Policy and Regulations 6140, acceptance of such gifts by the District requires Board approval.

Recommended Action: It is recommended that the Board of Trustees accept the attached donated item.

Salvatore G. Rotella
Chancellor

Prepared by: Amy C. Cardullo
Director, RCC Foundation and Alumni Affairs

Description

Contributed to the Dental Hygiene Program

Ormco & Pyramid Ortho Supply Company upper & lower
bands with attachments

Estimate Value: \$3,358

Donor

Dr. William Emmerson
35 Meadowbrook Lane
Redlands, CA 92374

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: May 16, 2006Subject: Out-of-State Travel

Board Policy 7011 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles; It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Ms. Anita Kinser, associate professor, nursing education, to travel to Nashville, Tennessee, April 20-23, 2006, to attend the American Nursing Information Association Annual Convention. There is no cost to the District.
- 2) Ms. Diana MacDougall, associate professor, American Sign Language, to travel to Washington, D.C., March 22-24, 2006, to attend the Revolutions in Sign Language Studies Conference. Estimated cost: \$1,042.00. Funding sources: \$200.00 from the general fund, and \$842.00 to be paid by the employee.

Revisions:

- 1) At the meeting of April 18, 2006, the Board approved out-of-state travel for Ms. Cynthia Conley, user support coordinator, information services, to travel to Portland, Oregon, July 15-19, 2006, to attend the CollegeNet User Conference. Estimated cost: \$1,684.25. Funding source: the general fund. The dates of travel changed to July 16-22, 2006, and the cost increased to \$3,471.75.
- 2) At the meeting of April 18, 2006, the Board approved out-of-state travel for Mr. Robert Corona, director, center for international trade and development, to travel to Guangzhou and Hong Kong, China, April 23-May 1, 2006, to attend the China and Hong Kong Business Matchmaking and Sourcing Trade Mission. Estimated cost: \$2,539.42. Funding source: the Center for International Trade and Development grant funds. The cost of travel increased to \$4,539.42. (There were added expenses of \$2,000.00 for travel agent services for trade mission group participants that included interpreter services, transportation costs, and welcome dinner.)
- 3) At the meeting of April 18, 2006, the Board approved out-of-state travel for Mr. Joe Escoto, user support coordinator, information services, to travel to Portland, Oregon, July 15-19, 2006, to attend the CollegeNet User Conference. Estimated cost: \$1,684.25. Funding source: the general fund. The dates of travel changed to July 16-22, 2006, and the cost increased to \$3,471.75.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: May 16, 2006Subject: Out-of-State TravelCurrent:

- 1) Dr. Bob Bramucci, district dean, open campus, to travel to Taipei, Taiwan, June 4-11, 2006, to participate in Computex Taipei where he will be speaking to a consortium of electronics companies about what new technologies and changes in existing technologies are needed. There is no cost to the District.
- 2) Mr. Darren Dong, director, communications and web development, to travel to Gettysburg, Pennsylvania, June 6-9, 2006, to attend the Portal 2006: Focusing the Vision Conference. Estimated cost: \$1,739.08. Funding source: the general fund.
- 3) Ms. Mary Figueroa, Member, Board of Trustees, to travel to Washington, D.C., June 25-27, 2006, to attend the Association of Community College Trustees Governance Leadership Institute. Estimated cost: \$2,554.00. Funding source: the general fund.
- *4) Mr. Richard Finner, associate professor, graphics technology, applied technology, to travel to Kansas City, Missouri, June 18-24, 2006, to accompany eight students attending the National SkillsUSA Leadership Conference. Estimated cost: \$7,951.00. Funding sources: \$1,856.00 from Vocational Technology Education Act 1-C grant funds, \$1,530.00 from the Skills USA Graphics Trust (Industry Donations) and \$2,000.00 from the SkillsUSA Graphics Trust (Foundation Scholarships), \$1,270.00 from the ASRCC Culinary Trust, and \$1,295.00 from the ASRCC SkillsUSA Trust fund.
- 5) Ms. Marilyn Jacobsen, director, center for international students and programs, to travel to Hong Kong, Jiangmen, and Guanjhous, China, June 28-July 4, 2006, to participate in student recruitment. Estimated cost: \$3,940.00. Funding source: the general fund/International Student Tuition funds.
- 6) Ms. Laneshia Judon, associate professor, business administration, to travel to Cancun, Mexico, June 28-July 4, 2006, to accompany approximately 15 students attending a leadership retreat for club members. Estimated cost: \$15,100.00. Funding sources: \$7,500 from the Business Leaders of Tomorrow/Law Society Trust, and \$7,600.00 to be paid by the students.
- 7) Mr. Phillip Kelleher, Jr., director, fire technology, fire academy program, to travel to Emmitsburg, Maryland, June 6-8, 2006, to attend the Emergency Management Institute's Higher Education Project Conference/Homeland Security/Defense Education Consortium. Estimated cost: \$1,609.10. Funding source: the general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: May 16, 2006

Subject: Out-of-State Travel (continued)

- 8) Ms. Virginia MacDonald, chief of staff, to travel to Washington, D.C., June 25-27, 2006, to attend the Association of Community College Trustees Governance Leadership Institute. Estimated cost: \$2,554.00. Funding source: the general fund.
- 9) Mr. Jose Medina, Member, Board of Trustees to travel to Dallas, Texas, June 21-25, 2006, to attend the National Association of Latino Elected and Appointed Officials 23rd Annual Conference. Estimated cost: \$1,722.71. Funding source: the general fund.
- 10) Mr. Mohammad Moghaddam, director, hospitality and culinary arts programs, to travel to Chicago, Illinois, May 19-23, 2006, to attend the National Restaurant Association International Hotel Motel Show. Estimated cost: \$857.75. Funding source: the general fund.
- 11) Dr. Chris Nollette, director, emergency medical services instructor/paramedic program director, to travel to Kansas City, Missouri, May 21-23, 2006, to attend the American Heart Association Subcommittee Retreat. There is no cost to the District.
- 12) Dr. Chris Nollette, director, emergency medical services instructor/paramedic program director, to travel to Telluride, Colorado, May 30-31, 2006, to attend the National Association of Emergency Medical Services Educators Instructor Training Course. There is no cost to the District.
- 13) Ms. Joan Pleasants, professor, chemistry, to travel to Florence, Italy, May 26-31, 2006, to attend the 2006 National Science Foundation Short Course for College Teachers: Course 86 Galileo's Genius. Estimated cost: \$2,547.20. Funding sources: \$1,200.00 from the general fund, \$500.00 from faculty staff development funds, and \$847.20 from the RCC Foundation Chemistry Fund.
- 14) Dr. Carolyn Quin, dean, Riverside School for the Arts, to travel to Washington, D.C., June 2-4, 2006, to attend grant development meetings with various individuals and funding agencies. There is no cost to the District.
- 15) Chancellor Salvatore Rotella to travel to Washington, D.C., June 25-27, 2006, to attend the Association of Community College Trustees Governance Leadership Institute Conference. Estimated cost: \$2,202.13. Funding source: the general fund.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: May 16, 2006

Subject: Out-of-State Travel

- 16) Ms. Jan Schall, associate professor, sociology, to travel to Palermo, Trapani, Segesta, Mozia Island, Agrigento, Caltagirone, Ragusa, Taormina, Liparai, Milazzo, Cefalu, Sicily, June 19-July 3, 2006, for the Summer Study Abroad Program in Sicily. Estimated cost: \$780.00. Funding source: the general fund.
- 17) Ms. Jan Schall, associate professor, sociology, to travel to Budapest, Hungary, and Cesky Krumlov and Prague, Czech Republic, July 23-August 7, 2006, for the Summer Study Abroad Program. Estimated cost: \$780.00. Funding source: the general fund.
- 18) Mr. Jason Siegel, director, Middle College High School, to travel to New York City, New York, May 27-June 2, 2006, to participate in Middle College High School/Early College visitations. Estimated cost: \$2,886.00. Funding sources: Middle College High School grant funds.
- 19) Mr. Paul Van Hulle, instructor, manufacturing technology, to travel to Washington, D.C., June 4-6, 2006, to attend grant development meetings with various funding agencies. Estimated cost: \$1,306.50. Funding source: the Center for Applied Competitive Technology grant funds.
- 20) Mr. Daniel Vega, counselor, Title V, Norco Campus, to travel to Chicago, Illinois, July 6-9, 2006, to attend the National Career Development Association Conference. Estimated cost: \$1,632.44. Funding source: Title V grant funds.
- 21) Ms. Ingrid Wicken, associate professor, physical education, to travel to Denver, Colorado, May 31-June 3, 2006, to attend the American College of Sports Medicine Annual Meeting. Estimated cost: \$730.00. Funding sources: \$200.00 from the general funds, \$500.00 from faculty staff development funds, and \$30.00 to be paid by the employee.
- 22) Mr. Auston White, associate professor, behavioral sciences, to travel to Park City, Utah, June 21-23, 2006, to attend the Teaching for a Change: Focus on Learning Conference. Estimated cost: \$1,178.56. Funding sources: \$200.00 from the general fund, and \$978.56 from Vocational Technology Education Act 1-C grant funds.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
CHANCELLOR'S OFFICE

Report No.: V-A-7

Date: May 16, 2006

Subject: Out-of-State Travel

- 23) Ms. Maria Williams, culinary arts adjunct, culinary academy, to travel to Kansas City, Missouri, June 19-24, 2006, to attend the National SkillsUSA Leadership Conference
Estimated cost: \$1,815.00. Funding source: Vocational Technology Education Act
State Leadership grant funds.

Salvatore G. Rotella
Chancellor

Prepared by: Michelle Haeckel
Administrative Secretary III

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-a

Date: May 16, 2006

Subject: Agreement with Starwest Public Communications, Inc.

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and Starwest Public Communications, Inc. for public telephone equipment and service. The agreement with Payphone Stations, Inc. for public pay telephones on the Riverside City and Norco campuses has been terminated due to a breach of contract by the vendor. Starwest has offered to pay 35% commission on gross revenues, make a one time contribution to ASRCC of \$2,500.00 and replace all existing phones, enclosures, and telecommunication devices for the deaf (TDDs) on the Riverside City and Norco campuses. The term of the agreement is for a three-year period from June 1, 2006 to May 31, 2009. Funding source: No cost to the District.

This agreement has been reviewed by Bill Bogle Jr., Manager, Auxiliary Business Services, Linda Lacy, Vice Chancellor of Student Services and Operations, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for a three-year period from June 1, 2006 to May 31, 2009, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Linda Lacy
Vice Chancellor, Student Services and Operations

Starwest Public Communications, Inc.
Location Agreement

This Agreement is entered into by and between Riverside Community College District, hereinafter referred to as "Location Owner" and Starwest Public Communications, Inc., hereinafter referred to as Starwest, located at 4076 Flat Rock Dr. Riverside, CA, 92505, for the purpose of establishing the terms and conditions under which Starwest may place or retain public telephone equipment at the following location.

Locations name: Riverside Community College Riverside Campus located at 4800 Magnolia Avenue, Riverside, CA 92506 and Riverside Community College Norco Campus located at 2001 Third Street, Norco, CA 92860 hereinafter referred to as the "Premises." The Commission mailing address is Riverside Community College, Attention: Auxiliary Business Services, 4800 Magnolia Avenue, Riverside, CA 92506-1299 Payable to Associated Students of Riverside Community College FEIN# 95-6002555.

1. Right to Occupy Space. Location Owner hereby licenses and grants to Starwest, the exclusive right to install, operate, service, replace, update, modify, and maintain one or more public telephones ("payphones") and associated equipment (collectively, "phone equipment"), at the above premises that is owned or leased by the Location Owner. All phone equipment shall remain the property of Starwest, except where otherwise stipulated.
2. Exclusive Agency. Location Owner hereby appoints Starwest as its exclusive agent to deal with the local exchange carrier, interexchange carrier, advertisers or any other service provider, in all matters regarding public telephone ("payphones") service on the premises.
3. Commission. As consideration for the lease of space as set forth in paragraph 1, Location Owner is to receive thirty-five percent to sixty percent (35%-60%) of the gross profits (commission) of all U.S. coin revenue plus all operator services for each of Starwest's payphones located at the premises (see Commissions Schedule). Gross profits are defined as gross coin revenue less monthly service and usage charges for network services. This commission is payable monthly accompanied by a Commission Report. Note: Commission payments cannot be released unless a Federal Employer Identification Number (FEIN) or Social Security number is provided.
4. Term of Agreement. This agreement shall be in effect for three (3) years from June 01, 2006 to May 31, 2009. This agreement shall continue in force and effect unless amended by a full written agreement of both parties. Starwest is hereby granted one option to renew this agreement for a one (1) year renewal and the same terms and conditions with the Location Owner provided Starwest is not in breach of this agreement at the time of expiration and with Location Owner's prior approval.

6. Installation. Phone equipment shall be installed as defined by the RFP by Starwest but no later than 10 days from receipt of lines provided by the Local Exchange Carrier. Starwest shall place phone equipment and identifying signs where it deems most appropriate with the consent of the Location Owner. If necessary, Starwest may, at its expense, install bumper post(s) and/or concrete pad(s) and/or conduit referred to as "supplemental equipment". Title to supplemental equipment shall vest in Location Owner. Location Owner shall provide uninterrupted 110 volt AC electricity to the point of connection on the phone equipment. Site restoration or relocation of the phone equipment, at the Location Owner's request, shall be at the Location Owner's expense. Starwest may with prior approval from the Location Owner, increase or decrease the number of payphones at the premises.

7. Maintenance. The Location Owner is not liable for theft, vandalism, or destruction of phone equipment caused by third parties. Location Owner agrees to promptly notify Starwest from the payphone at 211 or at (951) 300-5000 in the event one or more payphones need repair, or are vandalized, stolen or in unsafe condition.

8. Warranty. Starwest warrants its service and maintenance. Location Owner may terminate this agreement for cause and order removal of the payphones if: 1) Location Owner reports, in writing by certified mail return receipt requested, that the phones are not operational and such condition is not corrected within ten (10) working days, unless the out of operation is due to conditions beyond the control of Starwest, or 2) Location Owner has not received a commission check when due and so notifies Starwest in writing via certified mail return receipt requested and Starwest does not cure delinquency within ten (10) working days. Starwest or the Location Owner may terminate this agreement at either's sole discretion with 60 day written notice. Otherwise this agreement shall be binding and remain in force.

9. Assignment. If Location Owner sells or quits business at the above premises, this agreement shall inure to the benefit of and be binding upon the new owner(s) or successor(s), at no cost to either party. Location Owner shall also give written notice of the existence of this location agreement to its successor-in-interest. Failure to give such notice may subject Location Owner to liability to Starwest in the event Starwest suffers economic damages as a result of such failure. Location Owner agrees to give written notice of sale or assignment of premises at least thirty (30) days prior to such sale or assignment. Location Owner further agrees to inform Starwest in writing at least thirty (30) days prior to quitting business or relocating. All notices must be sent via certified mail. Starwest may assign this agreement in whole or in part to any person or company, without restriction.

10. Performance. The Location Owner understands that Starwest will be making a substantial capital investment for each payphone installed at its premises. Therefore, any failure on its part to abide by the terms of this agreement would constitute breach of contract. Location Owner shall have ten (10) days from the mailing of written notice to Location Owner of a breach, to cure that breach. The Location Owner shall be liable for any loss of revenue suffered by

Starwest, plus damages, legal fees and other costs incurred to enforce this agreement, whether or not a lawsuit is filed. Starwest may specifically enforce this agreement by injunction or other equitable relief. Location Owner shall not be liable for any failure in the performance of this agreement where such failure is caused by acts of God, war, governmental decree, power failure, strike, or other circumstances beyond its reasonable control.

11. Severability. If any provision of this agreement is held to be invalid, unenforceable or void, the remainder of the agreement shall not be affected thereby and shall continue in full force and effect. This agreement shall be interpreted and governed in accord with California law.

12. Additional Insured. Starwest will name the Location Owner as an Additional Insured on Starwest's liability insurance and provide an Insurance Certificate to the Location Owner.

13. Signing Bonus. A signing bonus of \$2,500 will be paid upon installation of all payphones.

14. Entire Agreement. This is the entire agreement between Location Owner and Starwest. Modifications or waivers shall be binding only if made in writing and signed by both parties.

15. Hold Harmless Agreement. Appendix A (see attached) must be signed and dated by two officers of Starwest.

Executed on _____

Location Owner's/Authorized Signature

Starwest Public Communications Signature

Dr. James Buysse, Vice Chancellor of
Administration and Finance

Printed Name/Title

Printed Name

(951) 222-8047/(951) 222-8893

Phone

(951) 300-5000/(951) 242-4434

Phone/Fax

Appendix A
HOLD HARMLESS AGREEMENT

The Contractor/Vendor agrees to and does hereby indemnify and hold harmless Riverside Community College District, its officers, agents, and employees from every claim or demand made, and every liability, loss, damages, or expense, of any nature whatsoever, which may be incurred by reason of:

Liability for damages for (1) death or bodily injury to persons, (2) injury to, loss or theft of property, or (3) any other loss, damage or expense arising under either (1) or (2) above, sustained by the Contractor/Vendor or any person, firm or corporation employed by the Contractor/Vendor upon or in connection with the work called for in this Agreement, except for liability resulting from the sole negligence or willful misconduct of District, its officers, employees, agents or independent contractors who are directly employed by the District; and any injury to or death of persons or damage to property caused by any act, neglect, default or omission of the Contractor, or any person, firm, or corporation employed by the Contractor/Vendor, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation, including the District, arising out of, or in any way connected with the work covered by this agreement, whether said injury or damage occurs either on or off school district property, if the liability arose from the negligence or willful misconduct of anyone employed by the Contractor/Vendor, either directly or by independent contract.

The Contractor/Vendor, at his own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

AUTHORIZED SIGNATURE

COMPANY NAME

PRINTED NAME AND TITLE

DATE SIGNED

AUTHORIZED SIGNATURE

COMPANY NAME

PRINTED NAME AND TITLE

DATE SIGNED

In accordance with the Corporations Code of California, any contract entered into by any corporation with Riverside Community College District shall be signed by two officers of the corporation: the president/CEO or any vice president AND the secretary or the treasurer/CFO or any assistant treasurer. If proposer is a corporation, and signer is not an officer, attach certified copy of by-laws or resolution authorizing execution. If proposer is a corporation, affix corporate seal. If signer is an agent, attach power of attorney. If proposer is not an individual, list names of other persons authorized to bind the organization.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-b

Date: May 16, 2006

Subject: Amendment to the Agreement with Barnes and Noble College Bookstores, Inc.

Background: Attached for the Board's review is an amendment to the agreement for bookstore services between Riverside Community College District and Barnes and Noble College Bookstores, Inc. The agreement was signed on the 27th of September 1999 and is automatically renewed every October. The amendment is needed to revise the language of the contract to conform to bookstore industry language, to address the issue outlined in RCC's Internal Audit Report dated January 26, 2006, and to bring the contract in compliance with California Education Code 7227 and California Code Regulations Title 5, 59400-59408, as clarified in the State Chancellor's Office Legal Opinion 02-09. This amendment will become effective June 1, 2006. Funding source: No cost to the District.

This amendment has been reviewed by Melissa Kane, Director of Internal Audits, and Linda Lacy, Vice Chancellor of Student Services and Operations.

Recommended Action: It is recommended that the Board of Trustees approve the amendment, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Linda Lacy
Vice Chancellor of Student Services and Operations

Proposed Amendment for Agreement for Bookstore Services between Riverside Community College District and Barnes & Noble College Bookstores, Inc.

3.20 Pricing Policy.

3.20.1 Sales of Merchandise. ~~Merchandise sold through the bookstore shall be competitively priced at each location, and shall be in accordance with the industry's normal pricing practices.~~ **School supplies and merchandise will be priced at or below manufacturers' suggested retail prices.**

3.20.2 New Textbooks: Barnes & Noble shall guarantee that **new textbooks will be sold at no greater than (i) the publisher's list price or (ii) a 25% gross margin on publisher's net priced books. Publisher net priced books are defined as books purchased from publishers that do not have a publisher's suggested list price or when the publisher's discount to the bookstore is less than 20%.** ~~the selling price of a new textbooks shall not exceed a profit margin to Barnes & Noble of twenty five percent (25%).~~ Freight, handling charges, and any publisher's administrative charges shall not be considered in calculating the retail-selling price. For the purpose of verifying price compliance, the District will calculate the maximum selling price of a new textbook as follows:

Invoice Cost/0.75=Retail Selling Price
(Rounded up to the nearest nickel).

If the same textbook is offered for sale in all three Bookstore Facilities, it shall be priced the same on each campus.

3.20.3 Used Textbooks. ~~Barnes & Noble shall guarantee that the selling price of a used textbook shall not exceed seventy five (75%) of the new book retail selling price, as indicated above.~~ **Barnes & Noble shall guarantee that used textbooks will be sold at twenty-five (25%) less than the new textbook selling price.**

3.20.4 New Paperback Books and Trade Books. ~~All new paperback books and trade books shall be sold at prices no higher than publisher's suggested retail price.~~ **New paperback books and trade books shall be sold at prices no higher than publisher's list price.**

3.21 Printed Materials

3.21.1 Course Packs and Workbooks. The District is a major developer of course packs and workbooks adopted for use at its campuses. Course packs generally consist of syllabi and study guides. Barnes & Noble agrees to cooperate with the District and its faculty in sales of college-developed course packs or workbooks formally adopted for use by the students. Barnes & Noble should exercise normal business planning in the requisitioning and purchase of course packs and workbooks. Barnes & Noble understands, acknowledges and agrees that the District

may be obligated to furnish internally developed course packs and workbooks to competing off-campus bookstores upon request. Barnes & Noble shall not assume that in all cases it will be the sole distributor of course packs and workbooks. Production of course packs and workbooks may be through the District's print shop, reproduction center or through the District's contracts with outside printing or reproduction companies. Barnes & Noble shall cooperate with the Business Office in determining how payment for, and sales of, course packs and workbooks will be handled. The District is not responsible for the repurchase of unsold course packs and workbooks.

3.21.2 Copyright clearance, Production and Sales. Barnes & Noble shall provide for faculty course packs and workbooks to be copyright cleared, produced and sold as per the textbook pricing policy provided in Section 3.20.

3.21.3 Course Packs and Workbooks. Course Packs and Workbooks shall be sold at a 15% margin on a non-commissionable basis.

3.22.4 Barnes & Noble shall, upon request provide proof of conformity to pricing policies as specified herein. Barnes & Noble shall retain a paper copy of their retail price list by textbook for each term. These price lists should be kept for a minimum of two years. Invoices should also be kept for a minimum of two year for verification of invoice cost.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment between the Riverside Community College District and Barnes and Noble College Bookstores, Inc Agreement to be duly executed and delivered as of the 1st of June, 2006.

By: _____
James L. Buysse, Vice Chancellor
Administration and Finance

By: _____
Signature

Printed Name

Title

Attest:

By: _____
Signature

Printed Name

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-c

Date: May 16, 2006

Subject: Agreement with OD Music, Inc.

Background: Attached for the Board's review and consideration is a proposed agreement between Riverside Community College District and OD Music, Inc. for the delivery of paymaster services for professional talent for Performance Riverside productions. As compensation for the services of making the required payroll and related payments, OD Music, Inc. will receive a service fee of 2 percent of gross wages. The term of the agreement is May 17, 2006 through June 30, 2007. Funding source: General Fund.

The service provider identified in this contract does not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the service provider is not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from May 17, 2006 through June 30, 2007, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Carolyn L. Quin
Dean, Riverside School for the Arts

OD Music, Inc.
Bob O'Donnell, Proprietor
4920 Natoma Avenue
Woodland Hills, CA 91364

April 18, 2006

Performance Riverside
Riverside Community College District
4800 Magnolia Ave
Riverside, CA 92506-1299

Dear Carolyn:

This letter agreement, when executed on behalf of your company, and OD Music, Inc., constitutes our entire agreement relating to the services we provide in connection with certain of your company's and/or talent personnel. We cannot commence any service on your behalf until you have signed below and returned a copy of this letter to us.

- 1 During the term of this agreement, you hereby acknowledge that the payments to crew and/or talent we provide in connection with all live theatre and any other types of production produced by you are subject to social security, withholding, and unemployment insurance and disability insurance payments. In connection with the services we provide to your company during the term of this agreement:
 - i. We will make all required wage and benefit payments for services provided by such crew members and/or talent as you designate in connection with your live theatre and any other type of production, and we will issue individual checks to each of these crew members and talent.
 - ii. We will file all applicable reports for said payments with the appropriate government agency, and we will pay all required employer payroll taxes, and disability and unemployment insurance contributions.
 - iii. We will furnish you with itemized invoices for all fees and payments made by us, and all expenses incurred by us, in connection with the crew members and/or talent for whom your company has requested the services covered by this agreement.
 - iv. We will handle routine crew and/or talent inquiries relating to their wages and benefits related to work for your company. No commitments on your behalf will be made by us to such crew and/or talent without your prior approval.

- v. You agree to supply us with completed time cards and/or talent contracts, if any, and any other required documents including W-4's, W9's and I-9 forms, and in the event you fail to provide verified, accurate, complete and timely information, we will not be responsible for the timeliness or accuracy of any payments to crew members and/or talent, and to other persons or organizations that may be required as a result of the work performed by the crew members and/or talent for your company.
 - vi. For purposes of immigration laws only, we shall be regarded as the employer of record for income tax and FICA withholding purposes only. You shall be responsible for completion of such forms as are required by the immigration laws of the United States, including I-9's, and will indemnify and hold us harmless in connection therewith. We will provide you with reasonable assistance in connection with any such form requirements, but cannot assume responsibility since you or your agents are actually auditioning and casting talent and hiring production crews.
 - vii. OD Music, Inc. will meet the employer obligations required by Actor's Equity Association, i.e., workman's compensation insurance, and the withholding duties and payment of welfare benefits.
 - viii. OD Music, Inc. will serve as the employer of record of all contracted performance employees (Union and non-union affiliated) and thereby meet state and federal requirements as prescribed by law. This would include, but not be limited to, the withholding of personal income taxes, the maintenance of all required immigration forms, and other responsibilities that an employer must meet (e.g. responsible for W-2 forms).
- 2 We will assume all responsibility for the payments made by us in accordance with reports or other information your company provides, and will indemnify and hold you harmless with respect to any claims or actions, relating to the failure by us to make payments required hereunder, provided that you submit to us accurate and timely information. Notwithstanding the foregoing, you agree to reimburse us for payments made to correct underpayments or overpayments to crew and/or talent resulting from inaccurate information you give to us, provided that in the case of an underpayment, your total cost will not exceed the amount that should have been paid plus any related penalties or costs. You also agree to indemnify and hold us harmless with respect to any claims asserted, or actions instituted, against OD Music, Inc. by or on behalf of any crew and/or talent, or by any labor organization representing such crew and/or talent, based on your company's alleged failure to comply with any applicable collective bargaining agreement or employment laws, or wrongful treatment of the crew member or talent.

- 3 As compensation for our services making the required payroll and related payments, we will be entitled to a service fee of 2% percent of gross wages.
- 4 Your company will pay our invoices so that we receive payment in full upon receipt of the invoice. We reserve the right to discontinue our services if we do not receive timely payment of our invoices in full from your company.
- 5 This agreement shall continue until terminated either by your company or by OD Music, Inc. upon no more than 90 days or less than 30 days advance written notice of termination.
- 6 This agreement comprises the entire agreement between your company and OD Music, Inc. relating to the subject matter contained herein. Any amendment or modification to this agreement must be made in writing and signed by both parties.
- 7 This agreement shall be construed in accordance with the laws of the State of California for contracts wholly performed therein, without regard to conflict of law principals.
- 8 You hereby agree to submit to the personal jurisdiction of the Courts of the County of Riverside, State of California as the exclusive venue for the enforcement of any right or obligation under this Agreement, and waive any defense based on venue or inconvenient forum.
- 9 The parties agree that prior to instituting any legal proceedings concerning any dispute arising out of or in connection with this Agreement, excepting your obligation to pay payroll and benefits, the parties will participate in a non-binding mediation proceeding, utilizing a third party mediator from AAA, JAMS, or other similar alternative dispute resolution service. The costs of the mediator shall be borne equally by the parties.
- 10 Insurance. Prior to commencing performance hereunder, OD Music, Inc. shall accomplish the following:
 - a. Workers' Compensation Insurance. Contractor shall have in effect, during the entire life of this agreement, workers' compensation and employer liability insurance providing full statutory coverage. In signing this agreement, OD Music, Inc. makes the following certification, required by section 1861 of the California Labor Code:
 - i. I am aware of the provisions of section 700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of the Code, and I will comply with such provisions before commencing the performance of this work of the Agreement.

- b. OD Music, Inc. shall procure and maintain comprehensive general liability insurance coverage that shall protect RCCD from claims for damages for personal injury, including, but not limited to, accidental or wrongful death, as well as from claims for property damage, which may arise from OD Music, Inc. activities as well as RCCD's activities under this contract. Such insurance shall name RCCD as an additional insured with respect to this agreement and the obligations of RCCD hereunder. Such insurance shall provide for limits of not less than \$1,000,000.00.
11. Hold Harmless. OD Music, Inc. agrees to and shall indemnify and hold harmless the District, its officers, employees and agents from and against any lawsuit, demand or liability claim arising out of the matters described herein, where such lawsuit, demand is based in whole or in part upon the contention, whether or not true, that the Contractor acted or failed to act in a negligent fashion, or failed to perform according to the terms of this Agreement, thereby causing injury to person or property, or death, or economic loss of any kind. Contractor's obligations hereunder shall include the obligation to defend, at its own expense, any lawsuit brought against the District, which is within the scope of this indemnity obligation, and such obligations shall be triggered by the service, upon District, of any such lawsuit or claim related thereto, provided written notice therefore is give by District to Contractor.

If the above accords with your understanding and agreement, kindly indicate your consent hereto by signing in the place provided below.

Riverside Community College District

OD Music, Inc.

James L. Buysse
Vice Chancellor, Administration and Finance

Bob O'Donnell

Date

Date

Attachment A

2006 Employer Burden Rates

Payroll Fringes 2006

Union & Non-Union Actors
Stage Manager, Other Participants

FICA	6.2%
Medicare	1.45%
FUTA	.8%
SUI	3.6%
Employers training Tax	.1%
Workers Comp Ins	12.85%
Payroll Handling	3%
Total Liability	28%

Musicians

FICA	6.2%
Medicare	1.45%
FUTA	.8%
SUI	3.6%
Employers Training Tax	.1%
Workers Comp Ins.	6.85%
Payroll Handling	3%
Total Liability	22%

General Information:

- No charge to enter W4's
- No charge to print W2's
- We require that you make payment before checks are issued.
- We agree to mail checks in a timely fashion so that they arrive on time for scheduled pay dates.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-d

Date: May 16, 2006

Subject: Agreement with Ben Bollinger Productions

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Ben Bollinger Productions to provide scenery rental for the Summer Conservatory production of "Grease." The term of the agreement is for July 30, 2006 through August 6, 2006, for a fee of \$1,200.00. Funding source: General Fund.

The vendor in this contract is a consultant who does not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such the vendor is not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. This event does not involve minors; therefore the Child Abuse Reporting Act is not relevant. This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for July 30, 2006 through August 6, 2006, for an amount not to exceed \$1,200.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia McKee-Leone
Interim Dean of Instruction
Jodi Julian
Associate Professor, Theatre Arts



Scenery Rental Contract

March 28, 2006

LETTER OF AGREEMENT between BEN BOLLINGER PRODUCTIONS and Riverside Community College hereby known as PRODUCER, regarding scenery package for, *Grease*, performing at PRODUCER facility.

BEN BOLLINGER PRODUCTIONS shall provide scenery package for *Grease*, as described in renderings, pictures, plans, and conversations with producer representatives. "Scenery" shall be defined as per attached details revolving platforms, walls, draperies, furniture, props, and related units as used in *Candlelight Pavilion* production. However, no representation is made or implied that set is a complete package for producer needs; use or non-use of specific elements by producer shall not affect rental price. It is specifically understood that assembly will require producer supplied screws, bolts, and rigging hardware.

RENTAL FEE: Rental fee for use of scenery package shall be \$1,200.00. All other set transportation expense and scenery loading expense shall be at the sole cost of PRODUCER.

TRANSPORTATION OF SCENERY: Transportation for both pick-up and return of scenery shall be the responsibility of PRODUCER. PRODUCER shall provide a truck or trucks of suitable size (either 1, 48ft or 2, 25ft) for both pick-up and return of scenery. It is specifically understood that arrangements for pick-up and delivery must be made in advance with a BEN BOLLINGER PRODUCTIONS representative during regular business hours. Planned date for pick-up of scenery is scheduled for Citrus College P/UP 7/30/06, (please confirm) at warehouse in Rancho Cucamonga. Scenery will be disassembled following use by PRODUCER and returned to same location on Sunday, August 6, 2006 (please confirm). PRODUCER is responsible for ensuring that all screws and hardware used for set assembly are completely removed for safe handling of scenery, and that all fabric components are dry and neatly folded. BEN BOLLINGER PRODUCTIONS shall supply loaders for loading and unloading of scenery at Rancho Cucamonga warehouse, and charge PRODUCER a crew handling fee for this service.

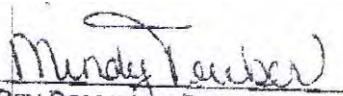
PAYMENT TERMS: Payment due no later than May 31, 2006

LIMITS OF LIABILITY: Although scenery is constructed to comply with generally accepted practices of scenery construction techniques and safety measures, no warranty is expressed or implied. It is expressly agreed that BEN BOLLINGER PRODUCTIONS, including its owners, contractors, and employees shall not accept or assume any liability for accident or injury to individuals using scenery or prop items while in PRODUCERS possession.

PRODUCER does agree to hold harmless BEN BOLLINGER PRODUCTIONS and their representatives, in the event of any legal action subsequent to the execution of this document. BEN BOLLINGER PRODUCTIONS further assumes no liability whatsoever for accident or damage, which may occur during transport or use of scenery or properties supplied. Riverside Community College warrants that it has adequate insurance or resources to be financially responsible for any damage, which may occur to scenery or properties while in transit or use, not including normal wear and tear. Damage assessment shall be at the sole discretion of a BEN BOLLINGER PRODUCTIONS representative. Total replacement value of package for insurance or replacement purposes shall be \$25,000. If repairs are necessary following return of scenery or props, PRODUCER assumes full responsibility, and agrees to make payment promptly upon presentation of invoice.

BINDER: Upon execution by both parties, this agreement shall become binding upon both parties, and is a legal document that shall remain in effect until completion of all activities described herein. Changes shall be made only in writing and with not less than 5 days notice to wither party, unless both BEN BOLLINGER PRODUCTIONS and Riverside Community College representatives agree to shorter period. This document is null and void if not signed and returned within 15 days following origination.

Executed:


BEN BOLLINGER PRODUCTIONS

Mindy Teuber
Ben Bollinger Productions, Ltd.

Riverside Community College

Print name of signer

Date

Date

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-e

Date: May 16, 2006

Subject: Agreements for Desert Regional Consortium Website Development

Background: Attached for the Board's review and consideration are agreements between Riverside Community College District and V.O.T. Systems, Inc. and Reille Consulting Group, Inc., to develop a new Desert Regional Consortium website. The term of the agreements will be from May 17, 2006 through June 30, 2006. Total expenses for this project are not to exceed \$7,350.00 and \$8,890.00 respectively. Funding source: VTEA Title 1-B State Leadership Grant.

The consultants identified in this contract do not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the consultants are not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. The agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended the Board of Trustees approve the agreements, from May 17, 2006 through June 30, 2006, for amounts not to exceed \$7,350.00 and \$8,890.00 respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

AGREEMENT BETWEEN
V.O.T. SYSTEMS, INC.
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 17th day of May, 2006, by and between V.O.T. SYSTEMS, INC. hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District"

1. The Consultant agrees to provide the following website development services related to the development of a new Desert Regional Consortium website. Specifically, the Consultant will provide services to the District:
 - a. To create a maintainable website to facilitate faculty, administrative, student and visitor secure utilization to include:
 - i. Search engines for various site pages
 - ii. Activity and calendar events
 - iii. Links pages
 - iv. FAQ pages
 - v. Roster pages
 - b. For a maintainable electronic document retrieval system to include:
 - i. General documents
 - ii. Syllabuses
 - iii. Meeting minutes
 - iv. Applications and instructions
 - v. Presentations
 - c. To facilitate a maintainable and searchable discussion board
 - d. To access various website statistics to monitor site activity
2. The service rendered by the Consultant is subject to review and supervision by Riverside Community College's Chancellor and other designated representatives of the District.
3. The term of this agreement shall begin on May 17, 2006 and end June 30, 2006.
4. Payment in consideration of this agreement shall not exceed \$7,350.

5. Consultant shall hold harmless, indemnify and defend the District against any liability including responsible attorney fees arising out of negligent acts, errors or omissions of the Consultant. The District shall hold harmless, indemnify and defend the Consultant against any liability, including reasonable attorney fees, arising out of negligent acts, error or omissions of the District, its employees, or agents.
6. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

V.O.T. SYSTEMS, INC.



James L. Buisse
Vice Chancellor, Administration and Finance

R. Steven Viotti
President

AGREEMENT BETWEEN
REILLE CONSULTING GROUP, INC.
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into on this 17th day of May, 2006, by and between REILLE CONSULTING GROUP, INC. hereinafter referred to as "Consultant" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District."

1. The Consultant agrees to provide the following project management services related to the development of a new Desert Regional Consortium website. Specifically, the Consultant will:
 - a. Obtain resources and information to be posted on the Desert Regional Consortium website (research, requests to individuals, follow-up)
 - b. Organize information and materials
 - c. Write content, descriptions, FAQ, etc.
 - d. Work on format and design of site with site developer
 - e. Communicate regularly with the District and the Desert Regional Consortium to provide updates on project and obtain approval on content and format suggestions.
2. The service rendered by the Consultant is subject to review and supervision by Riverside Community College's Chancellor and other designated representatives of the District.
3. The term of this agreement shall begin on May 17, 2006 and end June 30, 2006.
4. Payment in consideration of this agreement shall not exceed \$8,890.
5. Consultant shall hold harmless, indemnify and defend the District against any liability including responsible attorney fees arising out of negligent acts, errors or omissions of the Consultant. The District shall hold harmless, indemnify and defend the Consultant against any liability, including reasonable attorney fees, arising out of negligent acts, error or omissions of the District, its employees, or agents.
6. Consultant shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.

This agreement has been read and agreed upon by the following officers or representatives of both organizations.

RIVERSIDE COMMUNITY
COLLEGE DISTRICT

REILLE CONSULTING GROUP, INC.

James L. Buysse
Vice Chancellor, Administration and Finance

Audrey Reille

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-f

Date: May 16, 2006

Subject: Agreement with Organizational Consulting Services

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Organizational Consulting Services (Eileen Warren-Speaker), to present two workshops on All Aspects of the Industry for community college, high school, and regional occupational program faculty. Total expenses for this project are not to exceed \$4,000.00. Funding source: VTEA Title II: Tech Prep Grant.

The consultant identified in this contract does not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the consultant is not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended the Board of Trustees approve the agreement, from May 17, 2006 through May 31, 2006, for an amount not to exceed \$4,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

AGREEMENT BETWEEN
ORGANIZATIONAL CONSULTING SERVICES (Eileen Warren)
AND RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made and entered into by and between Riverside Community College District (District) and Organizational Consulting Services (Eileen Warren) (Speaker) on May 17, 2006.

The parties hereto mutually agree as follows:

1. The Speaker agrees to provide the following services:
 - a. Present two workshops on All Aspects of the Industry for community college, high school, and regional occupational program faculty on May 24-25, 2006.
2. The service outlined in Paragraph 1 will be provided at Riverside Community College, 4800 Magnolia Avenue, Riverside, CA. The District shall provide the Speaker with adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The service rendered by the Speaker is subject to review and supervision by the President and other designated representatives of the District.
4. The term of this agreement shall begin on May 17, 2006 and end on May 31, 2006.
5. Payment in consideration of this agreement shall not exceed \$4,000, including Speaker fee and travel expenses.
6. Speaker shall hold harmless, indemnify and defend the District against any liability including reasonable attorney fees arising out of negligent acts, errors, or omissions of the Speaker.
7. Speaker shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status, or sex.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Eileen Warren, Speaker
Organizational Consulting Services
EIN #33-0789878

James L. Buysse
Vice Chancellor of Administration & Finance
Riverside Community College

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-g

Date: May 16, 2006

Subject: Agreements for the Foster Youth Emancipation Event

Background: Attached for the Board's review and consideration are agreements between Riverside Community College District and Dave Pelzer and Riverside Marriott. Dave Pelzer will be paid the agreed total of \$8,000.00 plus travel and lodging expenses, to prepare and conduct a keynote address, to include age appropriate content directed at emancipating youth, at the annual Emancipation Event to be held May 25, 2006 as a requirement of the Riverside Community College Foster Youth Emancipation Program. The Riverside Marriott will provide both catering and facilities for the event. Total expenses are not to exceed \$8,500.00 and \$10,861.00, respectively. Funding source: Foster Youth Emancipation Grant.

The providers in this agreement do not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the providers are not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. The agreements have been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for May 25, 2006, for amounts not to exceed \$8,500.00 and \$10, 861.00 respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Shelagh Camak
District Dean, Workforce Preparation
Michael Wright
Director, Workforce Preparation, Grants and Contracts

WORKSHOP PRESENTER AGREEMENT
BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
DAVE PELZER

This Agreement, entered into this 17th day of May 2006, between Dave Pelzer, hereinafter referred to as the “Presenter,” and RIVERSIDE COMMUNITY COLLEGE DISTRICT, whose address is 4800 Magnolia Avenue, Riverside, California 92506, hereinafter referred to as the “The District.”

ARTICLE I. TERM OF CONTRACT

1.01 This Agreement is effective to cover activities occurring on May 25, 2006.

ARTICLE II. SERVICES TO BE PERFORMED BY PRESENTER

2.01 Presenter agrees to perform the services specified in the “Scope of Services” attached to this Agreement as “Exhibit A” and incorporated by reference herein.

ARTICLE III. COMPENSATION

3.01 In consideration for the services to be performed by the Presenter, The District will pay the Presenter \$8,000.00 plus travel and lodging expenses. It is expected that the Presenter will provide a “Help Yourself for Teen” keynote address at the annual Emancipation Event co-hosted by The District and Riverside County DPSS Independent Living Program.

ARTICLE IV. OBLIGATIONS OF PRESENTER

4.01 Minimum Amount of Service. Presenter agrees to devote its best efforts to performance of the services outlined in “Exhibit A” on behalf of The District. Presenter may represent, perform services for, and be employed by such additional Districts, persons, or companies as Presenter, in Presenter’s sole discretion, sees fit.

4.02 Indemnification and Hold Harmless. Presenter shall indemnify and hold the District, its Trustees, officers, agents, employees and independent Presenters, free and harmless from any liability whatsoever, based or asserted upon any acts or omission of Presenter, its agents, employees, sub Presenters and independent Presenters, for property damage, bodily injury, or death (Presenter’s employees included) or any other element of damage of any kind or nature, relating to or in anywise connected with or arising from the performance of the services contemplated hereunder, and

Presenter shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by the District) its officers, agents, employees and independent Presenters, in any legal actions based upon such alleged acts or omissions. The obligations to indemnify and hold the District free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged acts or omissions are fully and finally barred by the applicable statute of limitations.

- 4.03 Assignment and Delegation. Neither this Agreement nor any duties or obligations under this Agreement may be assigned or delegated by either party without the prior written consent of the other party.
- 4.04 Treatment of the District Information. Presenter shall regard all District data and information used in the work performed under this agreement as confidential, and will comply with all Family Educational Rights and Privacy Act (FERPA) regulations regarding privacy of student data.
- 4.05 Intellectual Property. All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this Agreement, shall be the property of the District.
- 4.06 ADA/FEHA. The Presenter recognizes that as a federal and state government Contractor or Subcontractor, the District is obligated to comply with certain laws and regulations of the federal and state government regarding equal opportunity and affirmative action. When applicable, the Presenter agrees that, as a government Subcontractor, the following are incorporated herein as though set forth in full: the non-discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations contained in Title 41, part 60 of the Code of Federal Regulations, as amended; the non-discrimination and affirmative action clause contained in the Rehabilitation Act of 1973, as amended, as well as the Americans With Disabilities Act relative to the employment and advancement in employment of qualified individuals with disabilities, and the implementing rules and regulations in Title 41, part 60-741 and 742 of the Code of Federal Regulations; the non-discrimination and affirmative action clause of the Vietnam Era Veterans Readjustment Assistance Act of 1974 relative to the employment and advancement in employment of qualified special disabled veterans and Vietnam era veterans without discrimination, and the implementing rules and regulations in Title 41, part 60-250 of the Code of Federal Regulations; and the non-discrimination clause required by California Government Code Section 12900 relative to equal employment opportunity for all persons without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex, and the

implementing rules and regulations of Title 2, Division 4, Chapter 5 of the California Code of Regulations. The Presenter, as a government sub-Presenter,

further agrees that when applicable it shall provide the certification of non-segregated facilities required by Title 41, part 60-1.8(b) of the Code of Federal Regulations.

ARTICLE V. OBLIGATIONS OF THE DISTRICT

- 5.01 Cooperation of the District. The District agrees to comply with all reasonable requests of the Presenter and provide access to all documents and/or information reasonably necessary to the performance of Presenter's duties under this Agreement.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.01 Termination upon Notice. Either party hereto may terminate this Agreement at any time upon 30 days written notice to the other.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 7.03 Independent Contractor. Presenter, and its officers, employees, and agents, shall act in an independent capacity during the term of this agreement and not as officers, employees or agents of the District.

Riverside Community College District

Presenter

James L. Buysse
Vice Chancellor, Administration & Finance

Dave Pelzer

Date

Date

EXHIBIT A

Presenter Agreement between
Dave Pelzer
and
Riverside Community College District

SCOPE OF WORK

With this Agreement, Presenter will perform services and produce deliverables as detailed within this scope of work.

Prepare and Conduct a Keynote Address at the Annual Emancipation Event

Presenter hereby agrees to provide a keynote address at the annual Emancipation Event to be held May 25, 2006. The agreed topic is "Help Yourself for Teens". The keynote address is to include age appropriate content directed at emancipating youth.

DELIVERABLES

The following will be delivered to the participants of the Emancipation Event as a result of the provision of services described within this scope of work.

- Provide the keynote address for the Foster Youth Emancipation Event on May 25, 2006.

COMPENSATION

This agreed upon total, \$8,000.00 plus travel and lodging expenses, for the delivery of the keynote address includes all Presenter outlays (time, travel, materials, etc.). The Presenter shall be paid the \$8,000.00 fee at the time of the event and will invoice in arrears for all additional travel, lodging, and expenses. The invoice for travel and lodging expenses will be accompanied by the proper documentation in order for the District to realize reimbursement from Riverside County DPSS.

CATERING AGREEMENT
May 9, 2006

Riverside Community College
Workforce Preparation Department
4800 Magnolia Avenue
Riverside, CA 92506

Please accept this agreement as confirmation that Riverside Marriott is holding the following for Riverside Community College on a tentative basis. Below outlines the arrangements we discussed. Please review, sign, and return to our office by Wednesday March 29, 2006, in order to secure space on definite basis. Please note that arrangements will not be considered as definite until we receive this signed confirmation.

AGENDA

Date	Start Time	End Time	Function	Room	Setup	Agri
5/25/2006	6:00 PM	11:00 PM	Dinner	Grand Ballroom	Rounds	300

SETUP

Event: 4:00 PM to 5:00 PM – Grand Ballroom

Area for Quartet in Foyer

Number all Tables

Mirrors & Votive Candles

Marriott Centerpieces

4 Registration Tables Outside Room with 8 Chairs in front of Glass door by phone booth.

Podium & Microphone on Riser (1) at No Charge

White Linen with Gold Napkin

Ice Water Station: Pads, Pens, Candies

Any changes made within 48 hours of event will be subject to \$75.00 change fee.

MISCELLANEOUS

3:30PM Guest will Start to Setup

5:30 PM Registration/Room Ready

6:00 PM Presentations

6:30 PM Dinner Served

10:00 PM Conclusion

FOOD AND BEVERAGE

Menu prices can be confirmed six months prior to your scheduled function. A firm and final guarantee is due by 12:00 noon three (3) working days prior to the above function. Exact attendance for functions scheduled for a Monday or Tuesday must be received by Noon the proceeding Friday. If less people than the guarantee are served, the organization will be charged

based on the guarantee. The Hotel agrees to be prepared to serve 5% above the guarantee for functions with a guarantee of over 300 people.

GUARANTEES

At the signing of the contract you estimate 300 people for your function and have committed to paying for the estimated charges for no less than 300 persons prior to service charge and sales tax. With any revision, the banquet space is subject to change.

MENU SELECTION

Our menu selections are provided as guidelines and suggestions. Our Catering staff will work with you on any special requests. Your menu selections should be submitted to the Hotel's Catering Department no later than three weeks prior to your scheduled function.

MENU

Serve: 6:00 PM to 7:00 PM – Grand Ballroom

6:00 PM Dinner Served
Wine Country Salad – Hearts of Romaine, Feta Cheese,
Caramelized Walnuts and Red Grapes, Served with Ranch &
Raspberry Vinaigrette Dressing
Grilled Vegetable Napoleon, Risotto Cake Topped with
Layered Grilled Vegetables & Portobello Mushrooms Drizzled with a
12-year old Balsamic Syrup
Chicken Kiev, Breaded Breast of Chicken rolled to enclose
an Herb Flavored Butter
Fresh Seasonal Vegetables
Garlic Mashed Potatoes
Warm Rolls & Creamy Butter
Freshly Brewed Coffee, Decaf, Tea & Iced Tea or Lemonade
Orange Creamsicle Cheesecake
300 people @ \$28.00 per person

FOOD AND BEVERAGE LIABILITY

Because of the legal liability for all food and beverage served on premise, as well as licensing restrictions, our insurance requires that only Riverside Marriott's food and beverage may be served on Hotel property. Food and Beverage may not be removed from the Hotel property.

BAR GUARANTEES AND MINIMUMS

There is a \$400.00 per bar minimum, if this is not met, there will be a \$100.00/\$25.00 bartender fee. Riverside Marriott reserves the right to close the bar due to low beverage sales. The Hotel also reserves the right to ask for proof of age from anyone under 35 years of age.

STATE TAX & SERVICE CHARGE

All menu items are subject to applicable taxes and service charges. Sales tax will apply to the service charge. All taxes and service charges are subject to change without notice.

AUDIO VISUAL

Pro Audio-Visual Company is our preferred audio-visual representative.

The Catering Department will arrange for the rental of Audio-Visual Equipment that you would require for your meeting. All equipment is subject to a 20% service charge and current California sales tax. Guests will be responsible for all rental and labor charges incurred. Any Audio-Visual items cancelled within 24 hours will be charged at full retail.

Riverside Marriott cannot be held responsible for the storage of a group's own equipment overnight or equipment left at the conclusion of the event.

FUNCTION SPACE

In keeping with your needs as we understand them, the Riverside Marriott has enclosed a tentative agenda listing all meeting space and functions that will be held as part of this agreement. The Riverside Marriott reserves the right to adjust the room assignment based upon actual number guaranteed. The guest agrees to begin the function at the scheduled time and agrees to vacate the designated meeting space at the closing hour indicated on the Banquet Event Order.

Changes in meeting room arrangements within 24 hours will be subject to an additional labor charge.

Banquet Event Orders (BEOs) will be sent to you prior to your group's arrival for your approval. The BEO is our communication to the Set-Up Staff. Any set up requirements, tables, chairs, room ready times, time the meal is served, etc. must appear on these sheets. Please review them carefully and make any changes needed prior to your arrival.

PARKING

For your convenience Valet Parking is available for \$10.00 per day and Self Parking for \$6.00 per day (with no in and out privileges) in our adjacent covered parking structure. Any groups utilizing banquet space for less than four and a half hours will be charged a discounted rate of \$3.00 (with no in and out privileges).

BANQUET TICKETS

Banquet Tickets confirming charges will be presented prior to your departure from the Hotel. Upon completion of your meeting, please contact the Banquet Manager on Duty by Dialing the Operator to receive a copy of the Banquet Tickets. The Riverside Marriott reserves the right to make corrections to the banquet tickets following your departure during the audit process. Following your departure, the Catering Department will audit your Banquet Ticket and corrections may occur to your account. In such cases, the Catering Manager will contact you directly by Phone or mail to discuss the corrections. The client is responsible for payment of all charges, including corrections, in a timely manner.

SECURITY

Riverside Community College acknowledges that the Riverside Marriott cannot be responsible for the safe keeping of equipment, displays, supplies, written materials, or any other items left in the meeting, or conference areas.

Accordingly, Riverside Community College acknowledges that it will be responsible to provide Security if desired as approved by the Riverside Marriott, and hereby assumes the responsibility protection of the above listed items. All security must be approved through the hotel and will be charged to the organization. Normal hotel security policies apply.

All materials left in your meeting room after your scheduled time will be considered disposable and handled accordingly. The hotel will not be responsible for any articles left unattended.

Uniformed security officers must be supplied by client. Please advise the Catering Department two weeks in advance of the scheduled function as to Security Company selected. The Security Company will need to check in with the Front Desk upon arrival. No security officer may be armed within the building.

The Riverside Marriott reserves the right to deny entrance to the hotel by any person who appears to be under the influence of alcohol or illegal substances. The Riverside Marriott has the right to terminate the scheduled function with due cause. In such case, all moneys are non-refundable.

SIGNS, BANNERS, AND DISPLAYS

No signs, banners and displays shall be erected or displayed in any part of the Hotel without the approval of the Catering office. Nothing shall be nailed, screwed or otherwise attached to

columns, walls, floors or other parts of the building. Easels are available through the Catering Office at a nominal fee. Banners hanging charges may apply.

DECORATIONS

Decorations must be pre-approved by the Catering Department. The Riverside Marriott is not responsible for any Decorations left in the room following the function.

CREDIT AND BILLING

Payment for your scheduled function has been arranged in the following manner:

A deposit of \$500.00 is due with the signed contract. Final payment is due three (3) business days prior to the scheduled event based on the guaranteed number of attendees. A credit card guarantee must be supplied with the signed contract as a guarantee of payment for any additional charges. A photocopy of the front and back of the credit card, complete with a legible bank phone number. This contract authorizes the Riverside Marriott to charge the credit card on file for any unpaid amount upon the group departure. All requested deposits are non-refundable.

BILLING: Direct bill by purchase order. A minimum guarantee of 300 has been established.

Food Charge: (\$28.00 per person) \$8,400.00

Service Charge: (20%) \$1,680.00

Sales Tax: (7.75%) \$781.20

Estimated Total: \$10,861.20

CANCELLATIONS

Cancellation of this signed agreement may be subject to liquidation damages based on the following scale:

CANCEL WITHIN	% OF ESTIMATED TOTAL
0 – 60 Days	100%
61-180 Days	50%
181-365 Days	25%

A.S.C.A.P.

The Riverside Community College is hereby notified by the Riverside Marriott that any music, live or reproduced, needs to bear the authorization and appropriate waivers as outlined by A.S.C.A.P.

AMERICANS WITH DISABILITIES ACT (ADA)

The Riverside Marriott warrants that as a place of “public accommodation” it is in compliance with the Americans with Disabilities Act and all regulations issued thereunder and that it will, in implementing instructions from the Riverside Community College, for the meeting covered by this Agreement, make every effort to comply in all respects with the provisions of the ADA and regulations issued thereunder.

The Riverside Community College shall notify the Riverside Marriott in advance of any special accommodations needed by the meeting attendees when such needs are known to the Riverside Community College. The Riverside Marriott agrees to hold harmless the Riverside Community College, it’s officers, volunteer leaders, and employees from any and all claims arising from ADA violations within the scope and responsibility of the Hotel and its activities.

ACTS OF GOD AND WAR

The performance of this agreement by either party is subject to acts of God, war, government regulation, disaster, strikes, civil disorder, curtailment of transportation facilities, or other emergencies making it inadvisable, illegal or impossible to provide facilities to hold the meeting/convention. It is provided that this agreement may be terminated for any one or more of such reasons by written notice from one party to the other. Any controversy or claim arising out of or relating to cancellation of this contract, for the sole purpose of holding said meeting in another city or hotel facility, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association. Judgment upon award rendered by the Arbitration(s) may be entered in any court having jurisdiction thereof.

ACCEPTANCE

The above arrangements have been outlined on a tentative basis through Wednesday March 29, 2006. As the authorized representative of the Riverside Community College, your signature on the Catering Confirmation shall confirm your agreement with our arrangements and hereby enable us to established function space on a definite basis.

Any changes to this agreement must be approved by the Riverside Marriott and accepted with counter signature by a Riverside Marriott representative. Please initial the bottom right hand corner of each page and return the entire original agreement to the Riverside Marriott.

On behalf of the staff at the Riverside Marriott, we thank you for selecting our hotel to host your event.

James Buysse, Vice Chancellor Administration
And Finance
Riverside Community College

Cynthia Crehan
Director of Catering
Riverside Marriott

DATE

DATE

CC/smr

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-h

Date: May 16, 2006

Subject: Resolution Regarding California Highway Patrol Training Courses at Ben Clark Training Center – Resolution No. 38-05/06

Background: On May 17, 2005, the Board adopted Resolution 37-04/05 granting permission to the Palo Verde Community College District to offer courses at the Ben Clark Training Center, in support of the California Highway Patrol Training Program. On April 10, 2006, Dr. James Hottois, President of the Palo Verde Community College District, requested, in writing, an extension of this permission for the 2006-2007 school year, beginning July 1, 2006 and ending on June 30, 2007. Any extension of this arrangement will require a sixty-day advance notice by Palo Verde Community College District. Attached, for your consideration, is Resolution 38-05/06.

Recommended Action: It is recommended that the Board of Trustees adopt Resolution 38-05/06, granting permission to the Palo Verde Community College District to offer courses at the Ben Clark Training Center, in support of the California Highway Patrol Training Program for the period July 1, 2006 to June 30, 2007.

Salvatore G. Rotella
Chancellor

Prepared by: Ray Maghroori
Vice Chancellor, Academic Affairs

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Resolution No. 38-05/06

Resolution Regarding California Highway Patrol Training Courses at Ben Clark Training Center

WHEREAS, Palo Verde Community College District seeks permission to offer courses in support of the California Highway Patrol Training Program at the Ben Clark Training Center in Riverside, California, effective July 1, 2006, and;

WHEREAS, it is the desire of the Board of Trustees of the Riverside Community College District to grant the Palo Verde Community College District permission to offer said courses, and;

WHEREAS, the Palo Verde Community College District and the Riverside County Sheriff's Department will work out the necessary administrative arrangements for the operation of the CHP Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Riverside Community College District grants permission to the Palo Verde Community College District to offer courses in support of the California Highway Patrol Training Program at the Ben Clark Training Center in Riverside, California, effective July 1, 2006, and ending on June 30, 2007. Any extension of this arrangement will require a sixty-day advance notice by Palo Verde Community College District.

Passed and adopted this 16th day of May, 2006.

BOARD OF TRUSTEES OF THE
RIVERSIDE COMMUNITY COLLEGE DISTRICT

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-i

Date: May 16, 2006

Subject: Memorandum of Understanding with The Counseling Team International

Background: Attached for the Board's review and consideration is a Memorandum of Understanding between Riverside Community College District and The Counseling Team International. The Counseling Team International provides law enforcement technical services in conjunction with Riverside Community College's Criminal Justice Program. This is a renewal of an existing agreement that was originally approved in December 2003. The term of the Memorandum of Understanding will be from July 1, 2006 to June 30, 2007, and includes a service fee not to exceed \$1,800.00. Funding source: General Fund.

This Memorandum of Understanding has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the Memorandum of Understanding, from July 1, 2006 through June 30, 2007, for an amount not to exceed \$1,800.00, and authorize the Vice Chancellor, Administration and Finance, to sign the Memorandum.

Salvatore G. Rotella
Chancellor

Prepared by: Bill Vincent
Dean, Public Safety Education and Training

Memorandum of Understanding

Reference: Agreement between The Counseling Team International and Riverside Community College, Agreement V-A-2, approved by the Board of Trustees on December 16, 2003, relative to the provision of technical services for students at the Ben Clark Training Facilities pursuant to the California State Commission of Peace Officers Standards and Training.

The term of this agreement states in section 3, page 1:

The term of this Agreement shall be from the date of execution until June 30, 2004, unless earlier terminated as provided herein. This agreement may be renewed annually for up to four additional twelve-month periods upon the mutual written agreement of both parties.

This agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the provisions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection thereon. This agreement may be changed or modified only upon the written consent of the parties hereto.

The undersigned agree to extend the above referenced agreement through June 30, 2007.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

BY: _____
James L. Buisse, Vice Chancellor
Administration and Finance

THE COUNSELING TEAM INTERNATIONAL

BY: _____

TITLE: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-j

Date: May 16, 2006

Subject: Second Amendment to Agreement with County of Riverside

Background: Attached for the Board's review and consideration is a second amendment to the agreement between Riverside Community College District and County of Riverside, on behalf of the Sheriff's Department. The original Administration of Justice Training Services agreement was approved by the Board on December 16, 2003 and a first amendment to agreement was approved by the Board on September 16, 2004. This second amendment to the agreement adds Section 4.16, Open Enrollment, which references Penal Code Section 8.32.3 and Education Code Section 84500. Additional changes include name and title changes in Article 1. Parties and Section 8.01. The term remains July 1, 2003 through June 30, 2008. There is no additional cost to the District.

This second amendment to the agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction; Ed Godwin, Director, Administrative Services; and the Riverside County Contracts Department.

Recommended Action: It is recommended that the Board of Trustees ratify the second amendment, for July 1, 2003 through June 30, 2008, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the second amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Bill Vincent
Dean, Public Safety Education and Training

SECOND AMENDMENT TO AGREEMENT
FOR ADMINISTRATION OF JUSTICE TRAINING SERVICES
COUNTY OF RIVERSIDE,
ON BEHALF OF THE SHERIFF'S DEPARTMENT
AND
RIVERSIDE COMMUNITY COLLEGE DISTRICT

IT IS MUTUALLY AGREED that the Agreement for Administration of Justice Training Services between COUNTY OF RIVERSIDE, ON BEHALF OF THE SHERIFF'S DEPARTMENT, hereinafter referred to as "RSD" and RIVERSIDE COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "RCCD", approved by the County of Riverside Board of Supervisors on October 5, 2004, for services effective July 1, 2003 through June 30, 2008, as amended on October 5, 2004 is hereby amended in the following respects only:

1. ARTICLE 1. PARTIES is amended to read as follows:

ARTICLE 1. PARTIES

1. County of Riverside on behalf of the Sheriff's Department (hereinafter "RSD")
Bob Doyle, Sheriff
P.O. Box 512
Riverside, CA 92502
2. Riverside Community College District (hereinafter "RCCD")
Jim Buysse, Vice Chancellor
Administration & Finance
4800 Magnolia Avenue
Riverside, CA 92506-1299

2. Open Enrollment: Section 4.16 is added and reads as follows:

Open Enrollment:

Section 4.16. RCCD and RSD shall abide with the provisions stated in Penal Code Section 832.3 and Education Code Section 84500.

3. Notices: Section 8.01 is amended to read as follows:

Section 8.01. Any notices to be given herein by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed

to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of three days after mailing. Notices may be mailed as follows:

Riverside Community College District
Dr. William Vincent
Ben Clark Training Center
3423 Davis Avenue, Suite G
Riverside, CA 92518-1514

Riverside County Sheriff's Department
Bob Doyle, Sheriff
P. O. Box 512
Riverside, CA 92502

IN WITNESS WHEREOF, the undersigned warrant that they are duly authorized representatives of the parties hereto with all the powers required to execute this Amendment to Agreement on the dates indicated below.

RIVERSIDE COMMUNITY COLLEGE DISTRICT

BY: _____ DATE: _____
James L. Buysse, Vice Chancellor, Administration & Finance

ATTEST:
Name:
Title:

COUNTY OF RIVERSIDE

BY: _____ DATE: _____
Chairperson, Board of Supervisors

ATTEST:
Nancy Romero
Clerk of the Board

By: _____
Deputy

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-k

Date: May 16, 2006

Subject: Agreements with Rachel Taylor and Paula Jeppson

Background: Attached for the Board's review and consideration are proposed agreements between Riverside Community College District and Rachel Taylor (Speaker) and Paula Jeppson (Speaker) to co-present a one-day workshop on "Understanding Your Child's Creative Potential Through Art and Play" on June 3, 2006 on the RCC Norco Campus, in an amount not to exceed \$500.00 per speaker. Funding source: First 5 Grant, Riverside County Children and Families Commission.

The one-day workshop speakers identified in this contract do not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the vendors are not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. The agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for June 3, 2006, for an amount not to exceed \$1,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Irving Hendrick
Dean, School of Education
Sarah Burnett
Instructor, Early Childhood Studies

AGREEMENT BETWEEN RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
RACHEL TAYLOR

THIS AGREEMENT is made and entered into by and between Riverside Community College District (District) and Rachel Taylor (Speaker) on May 17, 2006.

The parties hereto mutually agree as follows:

The speaker agrees to provide the following services:

1. To co-present the community based workshop 'Understanding Your Child's Creative Potential Through Art and Play' on June 3, 2006.
2. The service outlined in Paragraph 1 will be provided at the Little Theater Auditorium, Theater Room 103 on the RCC Norco campus. The District shall provide the Speaker adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
3. The services rendered by the Speaker are subject to review and supervision by the Chancellor and other designated representatives of the District.
4. The term of this agreement shall begin and end June 3, 2006.
5. Payment in consideration of this agreement shall not exceed \$500.00 including Speaker fee and mileage charges.
6. Speaker shall hold harmless, indemnify, and defend the District against any liability including reasonable attorney fees arising out of negligent acts, errors, or omissions of the Speaker.
7. Speaker shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
8. The vendor in this contract is a consultant that does not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the vendor is not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Rachel Taylor
1800 Lambert Road, #205
Brea, CA 92821

James L. Buysse
Vice Chancellor, Administration & Finance
Riverside Community College

AGREEMENT BETWEEN RIVERSIDE COMMUNITY COLLEGE DISTRICT
AND
PAULA JEPPSON

THIS AGREEMENT is made and entered into by and between Riverside Community College District (District) and Paula Jeppson (Speaker) on May 17, 2006.

The parties hereto mutually agree as follows:

9. The speaker agrees to provide the following services:

To co-present the community based workshop 'Understanding Your Child's Creative Potential Through Art and Play' on June 3, 2006.

10. The service outlined in Paragraph 1 will be provided at the Little Theater Auditorium, Theater Room 103 on the RCC Norco campus. The District shall provide the Speaker adequate working conditions and support as appropriate to conduct the services outlined in Paragraph 1.
11. The services rendered by the Speaker are subject to review and supervision by the Chancellor and other designated representatives of the District.
12. The term of this agreement shall begin and end June 3, 2006.
13. Payment in consideration of this agreement shall not exceed \$500.00 including Speaker fee and mileage charges.
14. Speaker shall hold harmless, indemnify, and defend the District against any liability including reasonable attorney fees arising out of negligent acts, errors, or omissions of the Speaker.
15. Speaker shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status or sex.
16. The vendor in this contract is a consultant that does not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such, the vendor is not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Paula Jeppson
13939 Addison Street
Sherman Oaks, CA 91423

James L. Buysse
Vice Chancellor, Administration & Finance
Riverside Community College

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-1

Date: May 16, 2006

Subject: Facility Use Agreement with Alvord Unified School District

Background: Attached for the Board's review and consideration is an agreement between Riverside Community College District and Alvord Unified School District for use of Rosemary Kennedy Elementary School for "Best Practices Workshops from Pre-K, Elementary and College Professionals" on Saturday, June 3, 2006. This is a half-day staff development activity for both Alvord and RCC staff members. Funding source: No cost to the District.

This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for June 3, 2006, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Irving Hendrick
Dean, School of Education
Debbie Whitaker-Meneses
Associate Dean, Early Childhood Education

ALVORD UNIFIED SCHOOL
10365 Keller Ave Riverside, CA 92505
(951) 509-5095 Fax (951) 351-7565

REQUEST FOR USE OF DISTRICT PREMISES & FACILITIES
(Request must be submitted **TWO Weeks** in advance of date requested.)

Approval: must be given by the site administrator before submitting to the Assistant Superintendent, Operational Support Services and/or his designee. All required documents (insurance and non-profit) are to be submitted to Operational Support Services. Permission must be secured before any definite announcement is made concerning proposed meetings. Payment must be paid in full before the date requested. Persons making requests for the use of the Premises/Equipment will be held strictly responsible for any damage. Satisfactory and immediate replacement or the reimbursement in full is expected upon notification from Operational Support Services.

Indemnification: The organization named hereunder shall protect, save, defend and hold harmless the Alvord Unified School District and its Board and each member of the Board, officers, agents and employees from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, arising out of or in any way connected with the use of the District's facilities by the organization except for injuries resulting from the District's negligence in the ownership and maintenance of those facilities or grounds utilized by the organization pursuant to this Request. The organization's indemnification and hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. Any insurance policies do not act as a limitation upon the amount of indemnification to be provided by the organization to District.

Acceptance of indemnification ~ Initials _____ Date _____

Request is hereby made by the undersigned for the use of the following school premises on the date or dates set forth below.

Name of School: Rosemary Kennedy Elementary Facilities: _____

Purpose of use: Opening Ceremony/ Conference Time: 7am to 2pm

Date(s) June 3, 2006 Anticipated Attendance: 100
(Be specific, giving each date)

PLEASE ANSWER THE FOLLOWING QUESTIONS BELOW

- *Is this a school organization? YES NO *Will this meeting be opened to the public? YES NO
*Will there be an admission fee? YES NO *If yes, please indicate the dollar amount. \$ _____
*For what purpose will the proceeds be used? _____
*Will cafeteria facilities including counter tops be needed? YES NO
*Will Kitchen Facilities be used? i.e. stove or oven. (Note: Requires a AUSD Food Services Worker) YES NO
*What furniture or equipment will be needed? _____

ORGANIZATION:

Name: Alvord/ RCC Project
Address: 4800 Magnolia Ave
City: Riverside, CA
Phone: 222-8068

REPRESENTATIVE AGENT:

Name: James L. Buysse
Address: 4800 Magnolia Ave
City, State: Riverside, CA
Phone: (951) 222-8047
Signature: _____

School Approved: _____ Date: _____ District Approved: _____ Date: _____

District Office Use:

- ____ Qualifies under Civic Center Act
____ Qualifies under Fair Market use
____ Qualifies under Actual Cost use
____ Rental Fee (Payable in advance)

In case of an emergency, please contact the
District Security at (951) 784-2018.

B-022 revised: 7/12/05

Alvord Unified School Districts, Rules, Regulations and Policies Regarding Use of Premises and Facilities

1. All requests for use of school premises and facilities will be cleared and approved by the principal/site administrator, then through to Operational Support Services, located at 10365 Keller Ave., Riverside, CA 92505.
2. The facilities available for community use consist of play fields, classrooms, multi-purpose rooms, cafeterias, teaching rooms, gymnasias, shower facilities, and the district administration building board room.
3. The use of school property shall be primarily for public school purposes. Any use or occupancy of the property for other than public school purposes shall be subordinate to this primary purpose.
4. All applications from outside organizations for the use of school premises shall be signed by the President or Secretary of the organization. The use of school premises by outside organizations shall not be permitted on Sunday except by special permission from the Board of Education.
5. There shall be no use of tobacco, intoxicants, or narcotics in or about school buildings, nor shall profanity, fighting, or gambling be permitted.
6. There shall always be a school custodian on duty when building facilities are being used by outside groups. The applicant is held responsible for the preservation or order. School premises should be vacated promptly in accordance with the time schedule indicated on this request form.
7. Use of school kitchens must be arranged with the Supervisor of Child Nutrition Services before your request is approved. A District Food Service Worker must be present whenever kitchen facilities and equipment are being used. There will be an additional charge.
8. A fee will be charged for custodial services for groups not directly concerned with civic or community betterment or activities for children. Whenever the use of school premises without a rental fee is permitted, it is understood that there will be no admission fee charged, no soliciting or funds, nor sale of literature by the organization using school facilities, and that the meeting shall be non-exclusive and open to the public. If rental fee is required, the fee shall be paid in advance.
9. Permission to use school facilities will be granted in accordance with a schedule of charges adopted by the Board of Education.

10. A certificate of insurance policy and an insurance rider naming the Alvord Unified School District as additional insured with prior 30-day cancellation notice must be submitted to the Assistant Superintendent, Operational Support Services. Amount and type of insurance shall be a minimum of at least \$1,000,000 combined single limit of personal injury and property damage.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-m

Date: May 16, 2006

Subject: Amendment to Agreement with OmniPlatform Software Corporation

Background: Presented for the Board's consideration is an amendment to agreement #1716 (V-A-7-b, February 21, 2006) between Riverside Community College District and OmniPlatform Software Corporation. OmniPlatform Software Corporation will develop online course outline management and curriculum development software and integrate it into the current Institutional Effectiveness project framework. This software will provide a database for all course outlines and process tracking for new programs, new courses, course updates and discipline course changes. The cost for the development of this software is \$6,000.00. The term of the amendment is May 17, 2006 to June 30, 2006. Funding source: General Fund.

For the Board's information, Dr. Mark Lehr, Assistant Professor of Computer Information Systems, is the Executive Vice President/COO of OmniPlatform Software Corporation. The District's Legal Counsel advises that this does not represent a conflict of interest. This agreement has been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the amendment, from May 17, 2006 to June 30, 2006, for an amount not to exceed \$6,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Kristina Kauffman
Associate Vice Chancellor, Institutional Effectiveness

AMENDMENT TO AGREEMENT

V-A-7-b, February 21, 2006

OmniPlatform Software Corporation, Agreement #1716

Exhibit B:

1. Identification of the Parties

This Agreement is made between Riverside Community College District ("Client") and OmniPlatform Software Corporation ("Developer").

2. Developer agrees to provide the following deliverables:

- a) Course Outline Management and Curriculum Development Software
- b) Integration into current project framework
- c) Development of database for Course Outlines
- d) Process tracking for: new programs, new courses, course updates, and discipline course changes
- e) Dynamic forms with custom rule sets, verifications and approval system
- f) Form archiving at save (history)
- g) Global admin to allow the creation and modification of forms, processes and rules; and the setting of user permission

3. Cost:

Client shall pay the Developer a total of \$6,000.00 (excluding tax) upon completion of these deliverables.

4. Signatures:

Client:

Developer:

Dr. James Buysse,
Vice Chancellor, Admin. & Finance
Riverside Community College District

Drew Jorgenson
President, CEO, Chief Software Arch.
OmniPlatform Software Corporation

Date: _____

Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-n

Date: May 16, 2006

Subject: Agreements with Lawrence Loo, M.D. and Reza Vaezazizi, M.D.

Background: Presented for the Board's review and consideration are consultant agreements between Riverside Community College District and Lawrence Loo, M.D. and Reza Vaezazizi, M.D. to provide advisory services to the Moreno Valley Campus Physician Assistant Program and Emergency Medical Services Program for the time period of July 1, 2006, through June 30, 2007 as a requirement of each program. Both consultants will perform a range of services that includes a review of the educational content of the program, the quality of supervision, and the evaluation of students and their progress. The cost to the district is \$17,000.00 for each agreement. Funding source: General Fund.

The vendors in these contracts are consultants that do not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such the vendors are not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. The agreements have been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor, Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the consultant agreements, for the period of July 1, 2006, through June 30, 2007, at a cost of \$17,000.00 for each consultant, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Lisa Conyers
Dean of Instruction
Delores Middleton
Program Director, RCRMC/RCC Physician Assistant Program
Chris Nollette
Director, Emergency Medical Services Program

CONSULTANT AGREEMENT BETWEEN
Lawrence Loo, M.D.
and
RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made this first day of July, 2006, by and between RIVERSIDE COMMUNITY COLLEGE DISTRICT, herein called "RCCD" and Lawrence Loo, M.D., herein called "Consultant."

1. Recitals:

- a. Consultant represents that it has the background and experience to provide medical education consultation to RCCD and it's familiar with the purpose and powers of RCCD.
- b. RCCD desires that medical education consultation be provided and to retain Consultant in that connection and Consultant is desirous of rendering such services.

2. Purpose: It shall be the purpose of this agreement for Consultant to render medical education consultation to the RCRMC/RCC Physician Assistant Program, for which Consultant shall receive compensation as provided in Paragraph 7 herein.

3. Scope of Services: Consultant shall provide medical education consultation to the RCRMC/RCC Physician Assistant Program, its curriculum, the quality of medical instruction and evaluation of said program's students. In conjunction with the RCRMC/RCC Physician Assistant Program Director, the medical director shall:
- a. Review and approve the educational content of the program curriculum to certify its ongoing appropriateness and medical accuracy.
 - b. Review and approve the quality of medical instruction, supervision, and evaluation of the students in all areas of the program.
 - c. Review and approve the progress of each student throughout the program and assist in the development of appropriate corrective measures when a student does not show adequate progress.
 - d. Assure and attest to the competence of each graduate of the program in the cognitive, psychomotor, and affective domains.

4. Consultant's Qualifications or Equivalents:

The medical director must be:

- a. a currently licensed allopathic or osteopathic physician.
- b. certified by an ABMS or AOA approved specialty board.
- c. knowledgeable in current-practice standards and the PA role
- d. an advocate for the program within the medical and academic community.
- e. responsible for supporting the program director to ensure that both didactic and supervised instruction meets current practice standards.

5. Term: The term of this Agreement shall be for one calendar year, with the option to extend in one year increments by written consent of both parties. The Agreement may be terminated upon 30 days prior written notice given by either party. Either party may terminate without cause.

6. Cooperation/Inspection:
 - a. RCCD shall give timely cooperation to consultant to include reasonable access to RCCD's records and files as may be deemed necessary to perform the services contemplated hereunder. Consultant shall cooperate, and otherwise work, with RCCD's personnel and make itself available to RCCD's personnel and other consultants, if applicable, during the term of this agreement.
 - b. Consultant shall submit a separate billing and accounting on a monthly basis to RCCD. Each billing and accounting shall include a description of the services performed, and shall include a certification that reads, as follows: I hereby certify that all the data set forth in this billing and accounting is true and correct.

7. Standard of Care/Licenses: Consultant shall perform the services contemplated hereunder in a skillful and competent manner, and shall secure and maintain in force any and all licenses, permits or other documents that it may be required to have by any federal, state or local laws in order to perform such services.

8. Compensation/Billing/Payment:
 - a. As compensation for the services to be rendered hereunder, RCCD shall pay to Consultant \$17,000 per year (paid monthly at \$1416.67/mo.) for all medical direction services provided, unless written approval has first been obtained from RCCD's Representative, as designated hereinafter.
 - b. Consultant shall submit a separate billing and accounting on a monthly basis to RCCD. Each billing and accounting shall include a description of the services performed, and shall include a certification that reads, as follows:

"I hereby certify that all the data set forth in this billing and accounting is true and correct.

Dated: _____

(Signature)

(Title)

(Statement Number)"

- c. RCCD shall review each billing and accounting within thirty (30) days after receipt thereof, and, thereafter, promptly pay Consultant all approved amounts.
9. Reimbursement of Expenses: Consultant shall not be reimbursed for any costs and expenses incurred on RCCD's behalf, including without limitation, travel, telephone toll charges, messenger service, and copies of documents, unless written approval has been obtained from RCCD's representative..
10. Records: Consultant shall maintain complete and accurate accounting records, and supporting documentation in connection therewith, with respect to the services contemplated hereunder and any costs and expenses incurred in connection therewith. All such records and documentation shall be clearly identified and readily accessible. RCCD, or its designated representative, shall have the right to examine, inspect, audit and make transcripts or copies of such records and documents during the term of this agreement and for a period of three (3) years after final payment has been made, subject to reasonable notice.
11. Termination: This agreement may be terminated in whole or in part by RCCD or its authorized representative upon written notice thereof to Consultant. In the event of such termination, Consultant shall deliver to RCCD forthwith all documents, data, graphs, summaries, and other related materials, finished or unfinished, which were prepared or accumulated by Consultant in connection with the services contemplated hereunder and any Extra Work performed prior to the date of such termination. Upon delivery thereof, Consultant shall be paid for all approved compensation and expenses not previously paid by RCCD prior to the date of such termination.
12. Representatives: RCCD's Vice Chancellor of Administration and Finance, or Dean of Instruction, Moreno Valley Campus, shall serve as RCCD's representative and shall have the authority to act on behalf of RCCD for all purposes hereunder. RCCD's representative, or his or her designee, shall be available to Consultant at all reasonable times.
13. Right to Engage or Employ Other Consultants: Unless otherwise proscribed herein, RCCD reserves the right to engage or employ other consultants to provide services similar to those contemplated herein.
14. Property of Consultant: All data prepared by Consultant hereunder, such as plans, drawings, tracings, quantities, specifications, proposals, sketched, magnetic media, computer software or other programming, diagrams, and calculations shall remain the property of the Consultant upon the completion of the services contemplated hereunder, except that RCCD shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this agreement shall be at RCCD's sole risk, and provided further, that Consultant shall be indemnified against any damages resulting from such use.

15. Confidentiality: All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of RCCD, be used by Consultant for any purpose other than the performance of the services hereunder, not shall such materials be disclosed to any person or entity not connected with the performance of the services hereunder. Nothing submitted to Consultant which is otherwise known to industry such as Consultant's shall be deemed confidential. Consultant shall not use RCCD's name, logo, insignia, or photographs, or pictures that relate to the services hereunder, or any publicity pertaining thereto in any magazine, trade paper, newspaper, television, or radio production, or other similar medium without the prior written consent of RCCD.
16. Publication: Except as may be necessary for the performance of the services hereunder, no copies, sketches, or graphs of materials, including graphic art work, which are prepared pursuant to this agreement shall be released by Consultant to any other person or agency without the prior written approval of RCCD. All press releases, including graphic display information to be published in newspapers or magazines, shall be approved and distributed exclusively by RCCD, unless otherwise approved, in writing, by RCCD.
17. Independent Contractor: Consultant shall act in an independent capacity during the term of this agreement and not as an employee or agent of RCCD.
18. Assignability: Consultant cannot assign any of its rights, duties or obligations under this agreement to any person or entity without the written consent of RCCD being first obtained. This includes the ability to subcontract all or a portion of its rights, duties and obligations hereunder.
19. Procurement of Similar Services: In the event of this agreement is terminated in whole or in part, RCCD may procure, and otherwise contract for services similar to those termination upon such terms and in such manner as RCCD may deem appropriate in its sole discretion.
20. Hold Harmless:
 - a. RCCD shall defend, indemnify and hold Consultant harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intention acts or omissions of RCCD, its officers, agents, or employees.
 - b. RCCD shall defend, indemnify and hold Consultant harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or

claims for injury or damages arising out any claims filed against the Consultant directly related to the proper performance of the responsibilities under the terms of this contract.

21. Force Majeure:

- a. In the event Consultant is unable to comply with any provisions of this agreement due to causes beyond its control relating to acts of God, acts of war, civil disorders, or other similar acts. Consultant shall not be held liable to RCCD for such failure to comply.
- b. In the event RCCD is unable to comply with any provision of this agreement due to causes beyond its control relating to acts of God, acts of war, civil disorders, or other similar acts. RCCD shall not be held liable to Consultant for such failure to comply.

22. Notices: Any notices and reports required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

RCCD:

Lisa Conyers Ph. D
Dean of Instruction
Riverside Community College District
16130 Lasselle St.
Moreno Valley, CA 92551

Consultant:

Lawrence Loo, M.D.
Riverside County Regional Medical Center
26520 Cactus Avenue
Moreno Valley, CA 92555

Or to such other addresses as from time-to-time shall be designated by the respective parties.

23. Waiver of Performance: No waiver by RCCD at any time of any of the provisions of this agreement shall be deemed or construed as a waiver at any time thereafter of the same or other provisions contained herein or of the strict and timely performance of such provisions.

24. Venue: Any action at law or in equity brought by any of the parties hereto for the purpose of enforcing a right or rights provided for by this agreement shall be tried in a court of competent jurisdiction in the County of Riverside, State of California, and the

parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county.

25. Attorneys' Fees: In the event of any litigation or arbitration between RCCD and consultant to enforce any of the provisions of this agreement or any rights of any party hereto, the unsuccessful party to such litigation or arbitration agrees to pay to the successful party or parties, all costs and expenses including reasonable attorneys' fees incurred therein by the successful party or parties, all of which shall be included in and as a part of the judgment rendered in such litigation or arbitration.
26. Nondiscrimination: Consultant shall not discriminate in its recruiting, hiring, promotion, demotion or termination practices on the basis of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex in the performance of this agreement, and to the extent they may be applicable hereto, Consultant shall comply with the provisions of the California Fair Employment and Housing Act (commencing with Section 12900 of the Government Code), and the Federal Civil Rights Act of 1964 (P.L. 88-352), as amended, and all rules and regulations issued pursuant to said Acts.
27. Governing Law: This agreement shall be governed by and construed in accordance with the laws of the State of California.
28. Time of Essence: Time is of the essence for each and every provision of this agreement.
29. Paragraph Headings: The paragraph headings herein are for the convenience of the parties only, and shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions or language of this agreement.
30. Binding on Successors: Consultant, its assigns and successors in interest, shall be bound by all the provisions contained in this agreement, and all of the parties thereof shall be jointly and severally liable.
31. Authority to Execute: Consultant represents and warrants that the individuals whose signatures appear hereinafter are authorized to execute this agreement on behalf of Consultant.
32. Entire Agreement: This agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the provisions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection thereon. This agreement may be changed or modified only upon the written consent of the parties hereto.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

Lawrence Loo, M.D.

BY: James Buysse, Vice Chancellor
Administration and Finance

BY: Lawrence Loo, M.D.

Dated

Dated

CONSULTANT AGREEMENT BETWEEN
REZA VAEZAZIZI, M.D.
and
RIVERSIDE COMMUNITY COLLEGE DISTRICT

THIS AGREEMENT is made this first day of July, 2006, by and between RIVERSIDE COMMUNITY COLLEGE DISTRICT, herein called "RCCD" and Reza Vaezazizi, M.D., herein called "Consultant."

9. Recitals.

- a. Consultant represents that it has the background and experience to provide medical education consultation to RCCD and it's familiar with the purpose and powers of RCCD.
- b. RCCD desires that medical education consultation be provided and to retain Consultant in that connection and Consultant is desirous of rendering such services.

10. Purpose. It shall be the purpose of this agreement for Consultant to render medical education consultation to the RCCD Emergency Medical Services Program, for which Consultant shall receive compensation as provided in Paragraph 7 herein.

11. Scope of Services. Consultant shall provide medical education consultation to the Emergency Medical Services Program, its curriculum, quality of medical instruction, and evaluation of said program's students. In conjunction with the Emergency Medical Services Program Director, the medical director shall:

- a. Review and approve the educational content of the program curriculum to certify its ongoing appropriateness and medical accuracy.
- b. Review and approve the quality of medical instruction, supervision, and evaluation of the students in all areas of the program.
- c. Review and approve the progress of each student throughout the program and assist in the development of appropriate corrective measures when a student does not show adequate progress.
- d. Assure and attest to the competence of each graduate of the program in the cognitive, psychomotor, and affective domains.

12. Consultant's Qualifications or Equivalents:

- a. The medical director shall be a physician currently licensed in the State of California and Board Certified in Emergency Medicine.
- b. Have two (2) years experience in pre-hospital care in the last five (5) years.
- c. Is qualified by education or experience in methods of instruction

13. Term. The term of this Agreement shall be for one calendar year, with the option to extend in one year increments by written consent of both parties. The Agreement may be terminated upon 30 days prior written notice given by either party. Either party may terminate without cause

14. Cooperation/Inspection.

- a. RCCD shall give timely cooperation to consultant to include reasonable access to RCCD's records and files as may be deemed necessary to perform the services contemplated hereunder. Consultant shall cooperate, and otherwise work, with RCCD's personnel and make itself available to RCCD's personnel and other consultants, if applicable, during the term of this agreement.
- b. Consultant shall submit a separate billing and accounting on a monthly basis to RCCD. Each billing and accounting shall include a description of the services performed, and shall include a certification that reads, as follows: I hereby certify that all the data set forth in this billing and accounting is true and correct.

15. Standard of Care/Licenses. Consultant shall perform the services contemplated hereunder in a skillful and competent manner, and shall secure and maintain in force any and all licenses, permits or other documents that it may be required to have by any federal, state or local laws in order to perform such services.

16. Compensation/Billing/Payment.

- a. As compensation for the services to be rendered hereunder, RCCD shall pay to Consultant \$17,000 per year (paid monthly at \$1416.67/mo.) for all medical direction services provided, unless written approval has first been obtained from RCCD's Representative, as designated hereinafter.
- b. Consultant shall submit a separate billing and accounting on a monthly basis to RCCD. Each billing and accounting shall include a description of the services performed, and shall include a certification that reads, as follows:

"I hereby certify that all the data set forth in this billing and accounting is true and correct.

Dated: _____

(Signature)

(Title)

(Statement Number)"

- d. RCCD shall review each billing and accounting within thirty (30) days after receipt thereof, and, thereafter, promptly pay Consultant all approved amounts.
33. Reimbursement of Expenses. Consultant shall not be reimbursed for any costs and expenses incurred on RCCD's behalf, including without limitation, travel, telephone toll charges, messenger service, and copies of documents, unless written approval has been obtained from RCCD's representative..
34. Records. Consultant shall maintain complete and accurate accounting records, and supporting documentation in connection therewith, with respect to the services contemplated hereunder and any costs and expenses incurred in connection therewith. All such records and documentation shall be clearly identified and readily accessible. RCCD, or its designated representative, shall have the right to examine, inspect, audit and make transcripts or copies of such records and documents during the term of this agreement and for a period of three (3) years after final payment has been made, subject to reasonable notice.
35. Termination. This agreement may be terminated in whole or in part by RCCD or its authorized representative upon written notice thereof to Consultant. In the event of such termination, Consultant shall deliver to RCCD forthwith all documents, data, graphs, summaries, and other related materials, finished or unfinished, which were prepared or accumulated by Consultant in connection with the services contemplated hereunder and any Extra Work performed prior to the date of such termination. Upon delivery thereof, Consultant shall be paid for all approved compensation and expenses not previously paid by RCCD prior to the date of such termination.
36. Representatives. RCCD's Vice Chancellor of Administration and Finance, or Dean of Instruction, Moreno Valley Campus, shall serve as RCCD's representative and shall have the authority to act on behalf of RCCD for all purposes hereunder. RCCD's representative, or his or her designee, shall be available to Consultant at all reasonable times.
37. Right to Engage or Employ Other Consultants. Unless otherwise proscribed herein, RCCD reserves the right to engage or employ other consultants to provide services similar to those contemplated herein.
38. Property of Consultant. All data prepared by Consultant hereunder, such as plans, drawings, tracings, quantities, specifications, proposals, sketched, magnetic media, computer software or other programming, diagrams, and calculations shall remain the

property of the Consultant upon the completion of the services contemplated hereunder, except that RCCD shall not be limited in any way in its use of such data at any time provided that any such use which is not within the purposes intended by this agreement shall be at RCCD's sole risk, and provided further, that Consultant shall be indemnified against any damages resulting from such use.

39. Confidentiality. All ideas, memoranda, specifications, plans, manufacturing procedures, drawings, descriptions, written information, and other materials submitted to Consultant in connection with this agreement shall be held in a strictly confidential manner by Consultant. Such materials shall not, without the written consent of RCCD, be used by Consultant for any purpose other than the performance of the services hereunder, not shall such materials be disclosed to any person or entity not connected with the performance of the services hereunder. Nothing submitted to Consultant which is otherwise known to industry such as Consultant's shall be deemed confidential. Consultant shall not use RCCD's name, logo, insignia, or photographs, or pictures that relate to the services hereunder, or any publicity pertaining thereto in any magazine, trade paper, newspaper, television, or radio production, or other similar medium without the prior written consent of RCCD.
40. Publication. Except as may be necessary for the performance of the services hereunder, no copies, sketches, or graphs of materials, including graphic art work, which are prepared pursuant to this agreement shall be released by Consultant to any other person or agency without the prior written approval of RCCD. All press releases, including graphic display information to be published in newspapers or magazines, shall be approved and distributed exclusively by RCCD, unless otherwise approved, in writing, by RCCD.
41. Independent Contractor. Consultant shall act in an independent capacity during the term of this agreement and not as an employee or agent of RCCD.
42. Assignability. Consultant cannot assign any of its rights, duties or obligations under this agreement to any person or entity without the written consent of RCCD being first obtained. This includes the ability to subcontract all or a portion of its rights, duties and obligations hereunder.
43. Procurement of Similar Services. In the event of this agreement is terminated in whole or in part, RCCD may procure, and otherwise contract for services similar to those termination upon such terms and in such manner as RCCD may deem appropriate in its sole discretion.
44. Hold Harmless.
 - c. RCCD shall defend, indemnify and hold Consultant harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but

only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intention acts or omissions of RCCD, its officers, agents, or employees.

- d. RCCD shall defend, indemnify and hold Consultant harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out any claims filed against the Consultant directly related to the proper performance of the responsibilities under the terms of this contract.

45. Force Majeure.

- a. In the event Consultant is unable to comply with any provisions of this agreement due to causes beyond its control relating to acts of God, acts of war, civil disorders, or other similar acts. Consultant shall not be held liable to RCCD for such failure to comply.
- b. In the event RCCD is unable to comply with any provision of this agreement due to causes beyond its control relating to acts of God, acts of war, civil disorders, or other similar acts. RCCD shall not be held liable to Consultant for such failure to comply.

46. Notices. Any notices and reports required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

RCCD:

Lisa Conyers Ph. D
Dean of Instruction
Riverside Community College District
16130 Lasselle St.
Moreno Valley, CA 92551

Consultant:

Reza Vaezazizi, M.D.
43980 Mahlon Vail Circle
#1902
Temecula, CA 92592

Or to such other addresses as from time-to-time shall be designated by the respective parties.

47. Waiver of Performance. No waiver by RCCD at any time of any of the provisions of this agreement shall be deemed or construed as a waiver at any time thereafter of the same or other provisions contained herein or of the strict and timely performance of such provisions.
48. Venue. Any action at law or in equity brought by any of the parties hereto for the purpose of enforcing a right or rights provided for by this agreement shall be tried in a court of competent jurisdiction in the County of Riverside, State of California, and the parties hereby waive all provisions of law providing for a change of venue in such proceedings to any other county.
49. Attorneys' Fees. In the event of any litigation or arbitration between RCCD and consultant to enforce any of the provisions of this agreement or any rights of any party hereto, the unsuccessful party to such litigation or arbitration agrees to pay to the successful party or parties, all costs and expenses including reasonable attorneys' fees incurred therein by the successful party or parties, all of which shall be included in and as a part of the judgment rendered in such litigation or arbitration.
50. Nondiscrimination. Consultant shall not discriminate in its recruiting, hiring, promotion, demotion or termination practices on the basis of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status or sex in the performance of this agreement, and to the extent they may be applicable hereto, Consultant shall comply with the provisions of the California Fair Employment and Housing Act (commencing with Section 12900 of the Government Code), and the Federal Civil Rights Act of 1964 (P.L. 88-352), as amended, and all rules and regulations issued pursuant to said Acts.
51. Governing Law. This agreement shall be governed by and construed in accordance with the laws of the State of California.
52. Time of Essence. Time is of the essence for each and every provision of this agreement.
53. Paragraph Headings. The paragraph headings herein are for the convenience of the parties only, and shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or intent of the provisions or language of this agreement.
54. Binding on Successors. Consultant, its assigns and successors in interest, shall be bound by all the provisions contained in this agreement, and all of the parties thereof shall be jointly and severally liable.
55. Authority to Execute. Consultant represents and warrants that the individuals whose signatures appear hereinafter are authorized to execute this agreement on behalf of Consultant.

56. Entire Agreement. This agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the provisions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection thereon. This agreement may be changed or modified only upon the written consent of the parties hereto.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT

REZA VAEZAZIZI, M.D.

BY: James Buisse, Vice Chancellor
Administration and Finance

BY: Reza Vaezazizi, M.D.

Dated

Dated

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-o

Date: May 16, 2006

Subject: Agreements for Emergency Medical Services Externships

Background: Presented for the Board's review and consideration are agreements between Riverside Community College District and Riverside City Fire Department and Idyllwild Fire Protection District to provide externship opportunities for Emergency Medical Services students. The term of these agreements begins May 17, 2006 and continues until terminated by either party. Funding source: No cost to the District.

The EMS department believes that the benefits of the agreements outweigh the risks and is asking the Board for a waiver of the additional insured and hold harmless provision. The agreements have been reviewed by Ed Godwin, Director of Administrative Services; Sylvia Thomas, Associate Vice Chancellor of Instruction; and Ronald Vito, District Dean of Occupational Education.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, from May 17, 2006 until terminated, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Lisa Conyers
Dean of Instruction
Chris Nollette
Director, Emergency Medical Services Program

COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT

THIS COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT (hereinafter referred to as "Agreement") is entered into on this 17th day of May, 2006, by and between the Riverside Community College District, Riverside, California, (hereinafter referred to as "the COLLEGE") and Riverside City, (hereinafter referred to as "the PROVIDER"). (The COLLEGE and the PROVIDER shall collectively be referred to herein as "the Parties").

WITNESSETH:

WHEREAS, the COLLEGE maintains a student Emergency Medical Technician Program and a student Paramedic Program, (hereinafter collectively referred to as "the EMS Program");

WHEREAS, the EMS Program has certain requirements for students to gain clinical experience while enrolled in the EMS Program;

WHEREAS, the PROVIDER maintains certain facilities which lends itself to the provision of said clinical experience for students of the EMS Program;

WHEREAS, the COLLEGE and the PROVIDER desire to cooperate in the EMS Program and to use the facilities of both Parties in connection therewith; and

WHEREAS, the PROVIDER shall retain ultimate responsibility for the care of the patients served by students in the EMS Program.

NOW, THEREFORE, IT IS AGREED:

1. The COLLEGE shall assume full responsibility for the preparation of practitioners for positions in Emergency Medical Services (EMS).
2. The COLLEGE shall be responsible for the development, organization, and implementation of the EMS Program curriculum under the direction of a qualified EMS Program Director.
3. The COLLEGE shall select, test, and supervise the students admitted to the EMS Program at the time of admittance and throughout the period of time prescribed for its completion.

4. The COLLEGE shall provide certificated instructors to teach all prescribed courses in the EMS Program, including any instruction or training which may be carried on at the PROVIDER. The instructors and the Director of the EMS Program shall be named, appointed, and assigned by the COLLEGE in accordance with its established procedures for employment of instructional personnel. The instructor/student ratio shall not exceed the ratio listed for the EMS Program in accordance with the State of California EMT-I and EMT-P policies.

5. The COLLEGE shall provide each new instructor an opportunity to participate in an orientation with the PROVIDER. This orientation shall be arranged through mutual agreement of the COLLEGE and the PROVIDER.

6. The COLLEGE shall provide all instructional supplies and equipment as needed for the EMS Program, except those which the PROVIDER hereinafter specifically agrees to provide.

7. The COLLEGE shall provide administrative functions, including admission, counseling, scheduling, attendance, accounting, and achievement records in connection with the EMS Program, similar to those maintained for all other students at California EMS Academy.

8. The COLLEGE shall furnish copies of class schedules and student rotation assignments to the PROVIDER, prepared by the EMS Program Director after consultation with the PROVIDER.

9. The PROVIDER shall provide the following:

- (a) Full cooperation on its part to help ensure success of the EMS Program.
- (b) The cooperation and counsel of the PROVIDER'S administrative and professional staff in the operation of the EMS Program, in accordance with this Agreement.
- (c) Equipment and supplies needed for instruction within the individual areas where students are assigned, after consultation with the EMS Program Director.
- (d) As broad an experience as possible with opportunities for observation,

participation, and independent activity involving patient contact through the program(s) offered by the PROVIDER.

- (e) Ultimate control and responsibility for supervision and oversight of patient care at all times.

10. The PROVIDER shall retain ultimate control and responsibility for supervision and oversight of patient care at all times.

11. Should emergency treatment be necessary for students in the event of accident or sudden illness, the cost of such treatment shall be covered under the COLLEGE'S worker's compensation coverage by filing a completed claim form with the COLLEGE'S Risk Management Department. It will be the duty and obligation of the COLLEGE to insure that a claim is properly filed with the COLLEGE's Risk Management Department. The Parties agree that the standards of the EMS Program shall be maintained at a level equal to or exceeding those required by the State of California as outlined in Title 22 of the Code of Regulations.

12. The Parties agree that the students and staff of the COLLEGE participating in the EMS Program are not employees or agents of the PROVIDER, nor shall they become employees or agents of the PROVIDER by virtue of their participation in the EMS Program, but shall be subject to and shall abide by all PROVIDER rules, regulations and policies, including, but not limited to: those governing professional conduct, confidentiality, affirmative action, substance abuse, and Blood Borne Pathogen Control Plan. In the event that a student fails or refuses to do so, the PROVIDER reserves the right to deny the use of its facilities by such students.

13. Each student in the EMS Program, prior to beginning field time with the PROVIDER, shall provide documentation of health status to the EMS Program Director including: documentation of negative TB test within the previous year, and current Hepatitis B vaccination. Each paramedic student in the EMS Program will have one (1) year and 2,000 hours of pre-hospital experience prior to beginning field time with the PROVIDER.

14. The number of students participating in the EMS Program who are assigned to the PROVIDER shall be determined by mutual agreement of the Parties.

15. Students are not authorized to drive any PROVIDER vehicle, but may ride in

such vehicles during their participation in this program when driven by a PROVIDER employee.

16. A strict code of confidentiality is to be maintained by all participants in the EMS Program. All information obtained from patient records is to be held in strict confidence. No copies of patient records shall be made, and no records or copies thereof shall be removed from the PROVIDER. Patients shall not be identified in any manner in reports or case studies undertaken by students or instructors. In the event of an accident or incident, the patient may be identified in the COLLEGE'S confidential internal records only. The COLLEGE and its employees, agents and students having any access to records of the PROVIDER'S patients shall observe all Federal, State, County and Local laws and regulations concerning confidentiality of records. PROVIDER may require that a confidentiality agreement be executed by individuals accessing PROVIDER resources under the terms and intent of this Agreement. In the event of an individual's failure to comply with the confidentiality requirements stated herein, or his/her refusal to enter into a confidentiality agreement hereinafter required to be entered into with the PROVIDER for access to PROVIDER resources, or his/her breach of the terms of any such agreement with the PROVIDER, access to PROVIDER'S resources, or continued access to PROVIDER'S resources, as applicable, shall be denied under this Agreement.

17. The COLLEGE, its employees, agents and students accessing PROVIDER resources hereunder shall not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, color, creed, ancestry, religion, national origin, sexual preference, sex, age, marital status, medical condition, or physical or mental handicap, and shall comply with all other requirements of law regarding nondiscrimination and affirmative action including those laws pertaining to the prohibition of discrimination against qualified handicapped persons in all programs or activities.

For the purposes of this Agreement, distinctions on the grounds of race, religion, color, sex, national origin, age, or physical or mental handicap include, but are not limited to, the following:

- (a) Denying an eligible person or providing to an eligible person any

service or benefit which is different, or is provided in different manner or at a different time from that provided to other eligible persons under this Agreement.

- (b) Subjecting an eligible person to segregation or separate treatment in any manner related to his/her receipt of any service or benefit, except when necessary for infection control.
- (c) Restricting an eligible person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving a similar service or benefit.
- (d) Treatment of an eligible person differently from others in determining whether he/she has satisfied any eligibility, membership, or other requirement or condition which individuals must meet in order to be provided the same or similar service or benefit.
- (e) The assignment of times or places for the provision of services on the basis of race, religion, color, creed, ancestry, sexual preference, marital status, medical condition, sex, national origin, age, or physical or mental handicap of the eligible person to be served.

18. Students enrolled in the EMS Program are provided coverage under the COLLEGE'S professional liability insurance. The COLLEGE shall provide certificates of insurance to the PROVIDER on or before the effective date of this Agreement. The certificates of insurance shall indicate that the respective insurance policies shall be maintained throughout the term of this Agreement. The COLLEGE shall add PROVIDER as an additional covered party under its general liability coverage with a JPA. Additional Insured status is limited to liability arising from the acts or omission of RCCD students or employees. PROVIDER shall be given notice, in writing, at least thirty (30) days in advance of any cancellation, modification or reduction in coverage. RCCD shall obtain coverage through a program of self-insurance and coverage from a JPA.

19. The COLLEGE shall defend, indemnify and hold harmless the PROVIDER, its

officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the COLLEGE, any COLLEGE instructor, any student or personnel assigned to the PROVIDER by the COLLEGE, relating to, or in any way connected with the training of any student(s) participating in the EMS PROGRAM under this Agreement. The COLLEGE shall have the right to conduct any investigation necessary to implement this provision.

20. The PROVIDER shall defend, indemnify and hold harmless the COLLEGE, its officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and court costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the PROVIDER, its employees, officers or agents, relating to, or in any way connected with the training of any student(s) participating in EMS Program under this Agreement. The PROVIDER shall have the right to conduct any investigation necessary to implement this provision.

21. This Agreement shall be effective upon execution by both Parties and shall continue in force until terminated by either party. The Agreement may be terminated by either party with or without cause at any time upon one (1) month written notice to the other party provided that in the event of termination, those students enrolled at the time in the COLLEGE EMS Program may be permitted to complete their training pursuant to and under this Agreement in the sole discretion of the PROVIDER on the condition the COLLEGE agrees to continue the effectiveness of the provisions of this Agreement with regard to the students.

22. The PROVIDER may provide training experience to students of the EMS Program in other healthcare fields offered by the COLLEGE upon receipt by the PROVIDER of requests

for such training and the provision of administrative evaluations by the PROVIDER of the availability of PROVIDER resources for such training and the written consent of both Parties to this Agreement.

23. This Agreement is intended by the Parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof, and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith. This Agreement may be amended only upon the written and mutual consent of the Parties hereto.

24. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

25. Notices. Any notices required to be given under this Agreement shall be given by regular mail, postage prepaid, addressed as follows:

COLLEGE

Riverside Community College District
Ben Clark Training Center
3423 Davis Ave.
Riverside, CA 92518

PROVIDER

Riverside City Fire Department
3900 Main Street
Riverside, CA 92522

Or to such other address(es) as the Parties may hereafter designate.

26. Jurisdiction, Venue, Attorney's Fees: This Agreement is to be constructed under the laws of the State of California. The Parties agree to the jurisdiction and venue of the appropriate courts in the County of Riverside, State of California. Should any action, suit or proceeding be brought to enforce or to interpret the provisions of the Agreement or as a result of alleged breach of any provision of this Agreement, the prevailing party in such action, suit or proceeding shall be entitled to costs and expenses, including reasonable attorney's fees, from the losing party, and any judgment or decree rendered in such a proceeding shall include such an award thereof.

27. Assignment: This Agreement shall not be assigned by either party without the prior written consent of the other party.

28. Waiver of Subrogation Rights: The COLLEGE shall require the carriers of all required insurance policies to waive all Rights of Subrogation against the PROVIDER, Riverside City, or their officers, officials, employees, agents, volunteers, contractors and subcontractors.

29. Authority. The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of the Parties.

30. Counterparts. This Agreement may be executed in duplicate counterpart originals, each of which is deemed to be an original, and all of which when taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties as agree that the effective date of this Agreement shall be the date of the last Party to execute the Agreement.

CITY OF RIVERSIDE

By: _____
Brad Hudson, City Manager

By: _____
Dr. James Buysse
Riverside Community College District

Date: _____ Date: _____

APPROVED AS TO CONTENT:

By: _____
Tedd Laycock, Fire Chief

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
City Attorney

COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT

THIS COLLEGE/PRE-HOSPITAL PROVIDER AGREEMENT (hereinafter referred to as "Agreement") is entered into on this 17th day of May, 2006 by and between the Riverside Community College District, Riverside, California, (hereinafter referred to as "the COLLEGE") and Idyllwild Fire Protection District, (hereinafter referred to as "the PROVIDER"). (The COLLEGE and the PROVIDER shall collectively be referred to herein as "the Parties").

WITNESSETH:

WHEREAS, the COLLEGE maintains a student Emergency Medical Technician Program and a student Paramedic Program, (hereinafter collectively referred to as "the EMS Program");

WHEREAS, the EMS Program has certain requirements for students to gain clinical experience while enrolled in the EMS Program;

WHEREAS, the PROVIDER maintains certain facilities which lends itself to the provision of said clinical experience for students of the EMS Program;

WHEREAS, the COLLEGE and the PROVIDER desire to cooperate in the EMS Program and to use the facilities of both Parties in connection therewith; and

WHEREAS, the PROVIDER shall retain ultimate responsibility for the care of the patients served by students in the EMS Program.

NOW, THEREFORE, IT IS AGREED:

1. The COLLEGE shall assume full responsibility for the preparation of practitioners for positions in Emergency Medical Services (EMS).
12. The COLLEGE shall be responsible for the development, organization, and implementation of the EMS Program curriculum under the direction of a qualified EMS Program Director.
13. The COLLEGE shall select, test, and supervise the students admitted to the EMS Program at the time of admittance and throughout the period of time prescribed for its

completion.

14. The COLLEGE shall provide certificated instructors to teach all prescribed courses in the EMS Program, including any instruction or training which may be carried on at the PROVIDER. The instructors and the Director of the EMS Program shall be named, appointed, and assigned by the COLLEGE in accordance with its established procedures for employment of instructional personnel. The instructor/student ratio shall not exceed the ratio listed for the EMS Program in accordance with the State of California EMT-I and EMT-P policies.

15. The COLLEGE shall provide each new instructor an opportunity to participate in an orientation with the PROVIDER. This orientation shall be arranged through mutual agreement of the COLLEGE and the PROVIDER.

16. The COLLEGE shall provide all instructional supplies and equipment as needed for the EMS Program, except those which the PROVIDER hereinafter specifically agrees to provide.

17. The COLLEGE shall provide administrative functions, including admission, counseling, scheduling, attendance, accounting, and achievement records in connection with the EMS Program.

18. The COLLEGE shall furnish copies of class schedules and student rotation assignments to the PROVIDER, prepared by the EMS Program Director after consultation with the PROVIDER.

19. The PROVIDER shall provide the following:

- (a) Full cooperation on its part to help ensure success of the EMS Program.
- (b) The cooperation and counsel of the PROVIDER'S administrative and professional staff in the operation of the EMS Program, in accordance with this Agreement.
- (f) Equipment and supplies needed for instruction within the individual areas where students are assigned, after consultation with the EMS Program Director.

- (g) As broad an experience as possible with opportunities for observation, participation, and independent activity involving patient contact through the program(s) offered by the PROVIDER.
- (h) Ultimate control and responsibility for supervision and oversight of patient care at all times.

20. The PROVIDER shall retain ultimate control and responsibility for supervision and oversight of patient care at all times.

21. Should emergency treatment be necessary for students in the event of accident or sudden illness, the cost of such treatment shall be covered under the COLLEGE'S worker's compensation coverage by filing a completed claim form with the COLLEGE'S Risk Management Department. It will be the duty and obligation of the COLLEGE to insure that a claim is properly filed with the COLLEGE's Risk Management Department. The Parties agree that the standards of the EMS Program shall be maintained at a level equal to or exceeding those required by the State of California as outlined in Title 22 of the Code of Regulations.

12. The Parties agree that the students and staff of the COLLEGE participating in the EMS Program are not employees or agents of the PROVIDER, nor shall they become employees or agents of the PROVIDER by virtue of their participation in the EMS Program, but shall be subject to and shall abide by all PROVIDER rules, regulations and policies, including, but not limited to: those governing professional conduct, confidentiality, affirmative action, substance abuse, and Blood Borne Pathogen Control Plan. In the event that a student fails or refuses to do so, the PROVIDER reserves the right to deny the use of its facilities by such students.

13. Each student in the EMS Program, prior to beginning field time with the PROVIDER, shall provide documentation of health status to the EMS Program Director including: documentation of negative TB test within the previous year, and current Hepatitis B vaccination. Each paramedic student in the EMS Program will have one (1) year and 2,000 hours of pre-hospital experience prior to beginning field time with the PROVIDER.

14. The number of students participating in the EMS Program who are assigned to the PROVIDER shall be determined by mutual agreement of the Parties.

15. Students are not authorized to drive any PROVIDER vehicle, but may ride in such vehicles during their participation in this program when driven by a PROVIDER employee.

16. A strict code of confidentiality is to be maintained by all participants in the EMS Program. All information obtained from patient records is to be held in strict confidence. No copies of patient records shall be made, and no records or copies thereof shall be removed from the PROVIDER. Patients shall not be identified in any manner in reports or case studies undertaken by students or instructors. In the event of an accident or incident, the patient may be identified in the COLLEGE'S confidential internal records only. The COLLEGE and its employees, agents and students having any access to records of the PROVIDER'S patients shall observe all Federal, State, County and Local laws and regulations concerning confidentiality of records. PROVIDER may require that a confidentiality agreement be executed by individuals accessing PROVIDER resources under the terms and intent of this Agreement. In the event of an individual's failure to comply with the confidentiality requirements stated herein, or his/her refusal to enter into a confidentiality agreement hereinafter required to be entered into with the PROVIDER for access to PROVIDER resources, or his/her breach of the terms of any such agreement with the PROVIDER, access to PROVIDER'S resources, or continued access to PROVIDER'S resources, as applicable, shall be denied under this Agreement.

17. The COLLEGE, its employees, agents and students accessing PROVIDER resources hereunder shall not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, color, creed, ancestry, religion, national origin, sexual preference, sex, age, marital status, medical condition, or physical or mental handicap, and shall comply with all other requirements of law regarding nondiscrimination and affirmative action including those laws pertaining to the prohibition of discrimination against qualified handicapped persons in all programs or activities.

For the purposes of this Agreement, distinctions on the grounds of race, religion, color, sex, national origin, age, or physical or mental handicap include, but are not limited to, the following:

- (f) Denying an eligible person or providing to an eligible person any service or benefit which is different, or is provided in different manner or at a different time from that provided to other eligible persons under this Agreement.
- (g) Subjecting an eligible person to segregation or separate treatment in any manner related to his/her receipt of any service or benefit, except when necessary for infection control.
- (h) Restricting an eligible person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving a similar service or benefit.
- (i) Treatment of an eligible person differently from others in determining whether he/she has satisfied any eligibility, membership, or other requirement or condition which individuals must meet in order to be provided the same or similar service or benefit.
- (j) The assignment of times or places for the provision of services on the basis of race, religion, color, creed, ancestry, sexual preference, marital status, medical condition, sex, national origin, age, or physical or mental handicap of the eligible person to be served.

18. Students enrolled in the EMS Program are provided coverage under the COLLEGE'S professional liability insurance. The COLLEGE shall provide certificates of insurance to the PROVIDER on or before the effective date of this Agreement. The certificates of insurance shall indicate that the respective insurance policies shall be maintained throughout the term of this Agreement. The COLLEGE shall add PROVIDER as an additional covered party under its general liability coverage with a JPA. Additional Insured status is limited to liability arising from the acts or omission of RCCD students or employees. PROVIDER shall be given notice, in writing, at least thirty (30) days in advance of any cancellation, modification or reduction in coverage. RCCD shall obtain coverage through a program of self-insurance and coverage from a JPA.

19. The COLLEGE shall defend, indemnify and hold harmless the PROVIDER, its officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the COLLEGE, any COLLEGE instructor, any student or personnel assigned to the PROVIDER by the COLLEGE, relating to, or in any way connected with the training of any student(s) participating in the EMS PROGRAM under this Agreement. The COLLEGE shall have the right to conduct any investigation necessary to implement this provision.

20. The PROVIDER shall defend, indemnify and hold harmless the COLLEGE, its officers, employees, agents, contractors and subcontractors from and against any and all liability, claims, demands, lawsuits, actions, arbitration proceedings, judgments, damages, losses, costs, expenses, of any nature, including worker's compensation claims, reasonable attorney's fees and court costs whatsoever, including for any injury, illness or wrongful death, arising out of any negligent acts or omissions of the PROVIDER, its employees, officers or agents, relating to, or in any way connected with the training of any student(s) participating in EMS Program under this Agreement. The PROVIDER shall have the right to conduct any investigation necessary to implement this provision.

21. This Agreement shall be effective upon execution by both Parties and shall continue in force until terminated by either party. The Agreement may be terminated by either party with or without cause at any time upon one (1) month written notice to the other party provided that in the event of termination, those students enrolled at the time in the COLLEGE EMS Program may be permitted to complete their training pursuant to and under this Agreement in the sole discretion of the PROVIDER on the condition the COLLEGE agrees to continue the effectiveness of the provisions of this Agreement with regard to the students.

24. The PROVIDER may provide training experience to students of the EMS Program in other healthcare fields offered by the COLLEGE upon receipt by the PROVIDER of requests

for such training and the provision of administrative evaluations by the PROVIDER of the availability of PROVIDER resources for such training and the written consent of both Parties to this Agreement.

25. This Agreement is intended by the Parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof, and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith. This Agreement may be amended only upon the written and mutual consent of the Parties hereto.

24. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

26. Notices. Any notices required to be given under this Agreement shall be given by regular mail, postage prepaid, addressed as follows:

COLLEGE

Riverside Community College District
Ben Clark Training Center
3423 Davis Ave
Riverside, CA 92518

PROVIDER

Idyllwild Fire Protection District
P.O. Box 656
Idyllwild, CA 92549

Or to such other address (es) as the Parties may hereafter designate.

26. Jurisdiction, Venue, Attorney's Fees: This Agreement is to be constructed under the laws of the State of California. Should any action, suit or proceeding be brought to enforce or to interpret the provisions of the Agreement or as a result of alleged breach of any provision of this Agreement, the prevailing party in such action, suit or proceeding shall be entitled to costs and expenses, including reasonable attorney's fees, from the losing party, and any judgment or decree rendered in such a proceeding shall include such an award thereof.

27. Assignment: This Agreement shall not be assigned by either party without the prior written consent of the other party.

28. Waiver of Subrogation Rights: The COLLEGE shall require the carriers of all required insurance policies to waive all Rights of Subrogation against the PROVIDER or their officers, officials, employees, agents, volunteers, contractors and subcontractors.

29. Authority. The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of the Parties.

30. Counterparts. This Agreement may be executed in duplicate counterpart originals, each of which is deemed to be an original, and all of which when taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties as agree that the effective date of this Agreement shall be the date of the last Party to execute the Agreement.

By: _____
Idyllwild Fire Protection District

By: _____
Riverside Community College District
Dr. James Buysse

Date: _____

Date: _____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-p

Date: May 16, 2006

Subject: Amendment to Agreement with Regina Pulley

Background: Presented for the Board's consideration and review is an amendment to the agreement with Regina Pulley to provide services for standardized patients for physician assistant training and education. This agreement was previously approved on June 21, 2005, at a cost of \$5,287.00. Due to scheduling issues, the Women's Health module for the Physician Assistant Program Class of 2006 occurred in the same fiscal year as the GU/Renal and Women's Health modules for the Class of 2007. Therefore, there will be an additional cost to the District of \$2,600.00. The term of the agreement remains June 22, 2005 to June 30, 2006. Funding source: General Fund.

This amendment has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees ratify the amendment to the agreement, for the period of June 22, 2005 through June 30, 2006, at an additional cost of \$2,600.00, and authorize the Vice Chancellor, Administration and Finance, to sign the amendment.

Salvatore G. Rotella
Chancellor

Prepared by: Lisa Conyers
Dean of Instruction
Delores Middleton,
Program Director, RCRMC/RCC Physician Assistant Program

AMENDMENT TO THE AGREEMENT FOR SERVICES BETWEEN
RIVERSIDE COMMUNITY COLLEGE DISTRICT AND
REGINA PULLEY

WHEREAS, Riverside Community College District, a governmental body hereinafter designated "District" desires to use the Regina Pulley for services in the training of physician assistant students.

WHEREAS, Regina Pulley, desires to cooperate with the District in providing services to the Riverside Community College Physician Assistant Program

NOW, THEREFORE, the parties agree as follows:

1. Regina Pulley will provide standardized patient services to the Riverside Community College Physician Assistant Program from June 22, 2005, through June 30, 2006.
2. Regina Pulley will recruit and train all standardized patients to provide services for the following training modules:
 - a. Clinical Performance Examinations
 - b. Pelvic and Breast Examination
 - c. Male Genitalia and Rectal Examination
 - d. Objective Structured Clinical Examinations
 - e. Problem Oriented History and Physical Examination Workshops
3. Regina Pulley shall indemnify and hold RCCD, its Trustees, officers, agents; employees and independent contractors, free and harmless from any liability whatsoever, based or asserted upon any acts or omissions of Regina Pulley, its agents, employees, subcontractors and independent contractors, for property damage, bodily injury, or death or any element of damage of any kind or nature, relating to or in anywise connected with or arising from the performance of the services contemplated hereunder, Regina Pulley shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by RCCD), RCCD, its officers, agents, employees and independent contractors, in any legal action based upon such alleged acts or omissions. The obligations to indemnify and hold RCCD free and harmless herein shall survive until any and all claims, actions and causes of action with respect to any and all such alleged acts or omissions are fully and finally barred by the applicable statute of limitations.

4. This agreement has been read and agreed upon by the following officers or representatives of both organizations.

Riverside Community College District

Regina Pulley

By: _____

By: _____

James Buysse

Regina Pulley

Title: Vice Chancellor

Title: _____

Date: _____

Date: _____

Regina Pulley Agreement for Services Financial Summary

Amount previously approved by Board on June 21, 2005
\$5287.00

Expenditures:

Class of 2006

July 18, 2005 Women's Health Module -3018.75

Class of 2007

May 23, 2006 GU/Renal Module -1644.50*

June 27-29, 2006 Women's Health Module -3162.50*
-2538.75

Additional Funds required: \$2,538.75 (Need Add-On to Purchase Order)

Rationale: Due to scheduling issues, the Women's Health module for the Physician Assistant Program Class of 2006 occurred in the same fiscal year as the GU/Renal and Women's Health modules for the Class of 2007.

*Scheduled, has not occurred

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-q

Date: May 16, 2006

Subject: Agreements with Clarke and Associates Educational Consultants

Background: Presented for the Board's review and consideration are agreements with Riverside Community College District and Clarke and Associates Educational Consultants covering a period of time from May 17, 2006 through November 30, 2006 or the date of the submission deadline established by the U.S. Department of Education for the Upward Bound Program in its 2006 Request for Applications, in the case the two dates differ. These agreements provide for proposal development services related to the Upward Bound Program for the Norco and Moreno Valley campuses. These services will not exceed \$2,500.00 and \$3,500.00 respectively, for the 2005-06 or 2006-07 fiscal year. Funding source: General Fund.

The vendor in these contracts is a consultant that makes or participates in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such the vendor may be subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. The staff recommends that the Board deem the vendor as a "Designated Employee" for purposes of the Conflict of Interest Code. The agreements have been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreements, for May 17, 2006 through November 30, 2006, for amounts not to exceed \$2,500.00 and \$3,500.00 respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Richard Keeler
Director, Grants and Contract Services

Independent Contractor Agreement
Between Riverside Community College District
And Clarke and Associates Educational Consultants

This Agreement, entered into this May 16, 2006, between Riverside Community College District, whose address is 4800 Magnolia Avenue, Riverside, California, 92506, hereinafter referred to as the "Client," and Clarke and Associates Educational Consultants, whose address is 2257 Venado Court, Santa Rosa, CA, 95404, hereinafter referred to as the "Contractor".

ARTICLE I. TERM OF CONTRACT

1.01 This Agreement is effective to cover activities beginning May 17, 2006, and will continue in effect until November 30, 2006 or the date of the submission deadline established by the U.S. Department of Education for the Upward Bound Program in its 2006 Request for Applications, in the case that the two dates differ.

ARTICLE II. SERVICES TO BE PERFORMED BY CONTRACTOR

2.01 Contractor agrees to perform the services specified in the " Scope of Services " attached to this Agreement as "Exhibit A" and incorporated by reference herein.

ARTICLE III. COMPENSATION

3.01 In consideration for the services to be performed by the Contractor, Client shall pay Contractor as described in "Exhibit B" attached hereto and incorporated by reference herein.

ARTICLE IV. OBLIGATIONS OF CONTRACTOR

- 4.01 Minimum Amount of Service. Contractor agrees to devote its best efforts to performance of the services outlined in "Exhibit A" on behalf of Riverside Community College District. Contractor may represent, perform services for, and be employed by such additional clients, persons, or companies as Contractor, in Contractor's sole discretion, sees fit.
- 4.02 Time for Performance of Services. Contractor shall meet with the Client and complete deliverables as outlined in "Exhibit A."
- 4.03 Workers' Compensation. Contractor agrees to provide workers' compensation insurance and agrees to hold harmless and indemnify Client for any and all claims arising out of any inquiry, disability or death.
- 4.04 Indemnification and Hold Harmless. Contractor shall indemnify and hold Client, its Trustees, officers, agents, employees and independent contractors, free and harmless from any liability whatsoever, based or asserted upon any acts or omission of Contractor, its agents, employees, subcontractors and independent contractors, for property damage, bodily injury, or death (Contractor's employees included) or any other element of damage of any kind or nature, relating to or in anywise connected with or arising from the performance of the services contemplated hereunder, and Contractor shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Client), Client, its officers, agents, employees and independent contractors, in any legal actions based upon such alleged acts or omissions. The obligations to indemnify and hold Client free and harmless herein shall survive until any and all claims, actions and causes of

action with respect to any and all such alleged acts or omissions are fully and finally barred by the applicable statute of limitations.

- 4.05 Assignment and Delegation. Neither this Agreement nor any duties or obligations under this Agreement may be assigned or delegated by the Contractor without the prior written consent of the Client.
- 4.06 Treatment of Client Information. Contractor shall regard all Client data and information used in the work performed under this agreement as confidential, and will comply with all Family Educational Rights and Privacy Act (FERPA) regulations regarding privacy of student data.

ARTICLE V. OBLIGATIONS OF CLIENT

- 5.01 Cooperation of Client. Client agrees to comply with all reasonable requests of the Contractor and provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.
- 5.02 Use of Project Deliverables. All project deliverables become the property of the Client upon termination of this Agreement, and as such may be used at will by the Client at any or all of its sites, for purposes determined by the Client.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.01 Termination Upon Notice. Notwithstanding any other provision of this Agreement, either party hereto may terminate the sections of this Agreement at any time upon 15 days written notice to the other.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. This Agreement supersedes any and all Agreements, either oral or written, between the parties hereto with respect to the rendering of services by Contractor for Client and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.02 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 7.03 Independent Contractor. Contractor, and its officers, employees, and agents, shall act in an independent capacity during the term of this agreement and not as officers, employees or agents of RCCD.
- 7.04 Intellectual Property. All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this Agreement, shall be the property of Client.
- 7.05 ADA/FEHA. The Contractor recognizes that as a federal and state government contractor or subcontractor, RCCD is obligated to comply with certain laws and regulations of the federal and state government regarding equal opportunity and affirmative action. When applicable, the Contractor agrees that, as a government subcontractor, the following are

incorporated herein as though set forth in full: the non-discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations contained in Title 41, part 60 of the Code of Federal Regulations, as amended; the non-discrimination and affirmative action clause contained in the Rehabilitation Act of 1973, as amended, as well as the Americans With Disabilities Act relative to the employment and advancement in employment of qualified individuals with disabilities, and the implementing rules and regulations in Title 41, part 60-741 and 742 of the Code of Federal Regulations; the non-discrimination and affirmative action clause of the Vietnam Era Veterans Readjustment Assistance Act of 1974 relative to the employment and advancement in employment of qualified special disabled veterans and Vietnam era veterans without discrimination, and the implementing rules and regulations in Title 41, part 60-250 of the Code of Federal Regulations; and the non-discrimination clause required by California Government Code Section 12900 relative to equal employment opportunity for all persons without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex, and the implementing rules and regulations of Title 2, Division 4, Chapter 5 of the California Code of Regulations. The Contractor, as a government subcontractor, further agrees that when applicable it shall provide the certification of non-segregated facilities required by Title 41, part 60-1.8(b) of the Code of Federal Regulations.

Signature Authorization Page

Riverside Community College District

Clark & Associates Educational Consultants

James L. Buysse
Vice Chancellor, Administration and Finance

Independent Contractor Legal Representative

Date

Date

EXHIBIT A

Independent Contractor Agreement Between Riverside Community College District And Clarke and Associates Educational Consultants

Scope Of Services

With this Agreement, Clarke and Associates will perform services and produce deliverables as detailed within this scope of service.

Upward Bound Program Proposal Development

Clarke and Associates will provide proposal development services to the Norco Campus that will include, but not be limited to the following:

- Perform all activities necessary to plan and develop an Upward Bound proposal for the Norco Campus, first in draft form, then in final submission format through the incorporation of input from college officials at the campus. Proposal development services will include the review of draft letters of support, and the review of all attachments considered to be part of the application package.
- Meet with college officials at the Norco Campus to develop the focus and a detailed plan for the grant application, and coordinate appropriate communication between and with staff. The Contractor agrees to make at least one visit to the campus in preparing the proposals, and participate in other meetings as is necessary and mutually agreeable.
- Work with campus personnel to assure that all federal procedures are followed.

The Consultant will not name Clarke and Associates or any other consultant or individual in any portion of either proposal unless specifically requested to do so by the Norco Campus, but instead will specify, if and where warranted, that the campus will select consultants according to the expertise the proposed scope of work requires and the District's regulations regarding the selection of consultants.

Deliverables

The following will be delivered to the Client as a result of the provision of services described within this Scope of Services:

- A complete, written Upward Bound proposal, first in draft and subsequently in final submission format: One draft and a final, completed proposal, including all attachments, will be prepared and rendered to the District a minimum of two weeks prior to the submission deadline established by the U.S. Department of Education in its 2006 Request for Applications. The proposal services will include the review of electronic documents and materials necessary to meet the Upward Bound 2006 Request For Applications requirements and the electronic submission process.
- The development of the Upward Bound proposal will include at least one visit by the Contractor to the campus, and additional meetings as needed and mutually agreed upon.

EXHIBIT B

Independent Contractor Agreement
Between Riverside Community College District
And Clarke and Associates Educational Consultants

Compensation

1. Proposal Development – Upward Bound

This agreed upon total, \$2,500, for the development and writing of a Upward Bound proposal for the Norco Campus includes all Contractor outlays (time, travel, materials, etc.). The Contractor shall invoice upon completion of final draft as outlined in Exhibit A.

2. If the Contractor is not able to render all services outlined in “Exhibit A”, the Contractor will be paid a mutually agreed upon amount for the services rendered.

Independent Contractor Agreement
Between Riverside Community College District
And Clarke and Associates Educational Consultants

This Agreement, entered into this May 16, 2006, between Riverside Community College District, whose address is 4800 Magnolia Avenue, Riverside, California, 92506, hereinafter referred to as the "Client," and Clarke and Associates Educational Consultants, whose address is 2257 Venado Court, Santa Rosa, CA, 95404, hereinafter referred to as the "Contractor".

ARTICLE I. TERM OF CONTRACT

1.01 This Agreement is effective to cover activities beginning May 17, 2006, and will continue in effect until November 30, 2006 or the date of the submission deadline established by the U.S. Department of Education for the Upward Bound Program in its 2006 Request for Applications, in the case that the two dates differ.

ARTICLE II. SERVICES TO BE PERFORMED BY CONTRACTOR

2.01 Contractor agrees to perform the services specified in the " Scope of Services " attached to this Agreement as "Exhibit A" and incorporated by reference herein.

ARTICLE III. COMPENSATION

3.01 In consideration for the services to be performed by the Contractor, Client shall pay Contractor as described in "Exhibit B" attached hereto and incorporated by reference herein.

ARTICLE IV. OBLIGATIONS OF CONTRACTOR

- 4.07 Minimum Amount of Service. Contractor agrees to devote its best efforts to performance of the services outlined in "Exhibit A" on behalf of Riverside Community College District. Contractor may represent, perform services for, and be employed by such additional clients, persons, or companies as Contractor, in Contractor's sole discretion, sees fit.
- 4.08 Time for Performance of Services. Contractor shall meet with the Client and complete deliverables as outlined in "Exhibit A."
- 4.09 Workers' Compensation. Contractor agrees to provide workers' compensation insurance and agrees to hold harmless and indemnify Client for any and all claims arising out of any inquiry, disability or death.
- 4.10 Indemnification and Hold Harmless. Contractor shall indemnify and hold Client, its Trustees, officers, agents, employees and independent contractors, free and harmless from any liability whatsoever, based or asserted upon any acts or omission of Contractor, its agents, employees, subcontractors and independent contractors, for property damage, bodily injury, or death (Contractor's employees included) or any other element of damage of any kind or nature, relating to or in anywise connected with or arising from the performance of the services contemplated hereunder, and Contractor shall defend, at its expense, including without limitation, attorney fees (attorney to be selected by Client), Client, its officers, agents, employees and independent contractors, in any legal actions based upon such alleged acts or omissions. The obligations to indemnify and hold Client free and harmless herein shall survive until any and all claims, actions and causes of

action with respect to any and all such alleged acts or omissions are fully and finally barred by the applicable statute of limitations.

- 4.11 Assignment and Delegation. Neither this Agreement nor any duties or obligations under this Agreement may be assigned or delegated by the Contractor without the prior written consent of the Client.
- 4.12 Treatment of Client Information. Contractor shall regard all Client data and information used in the work performed under this agreement as confidential, and will comply with all Family Educational Rights and Privacy Act (FERPA) regulations regarding privacy of student data.

ARTICLE V. OBLIGATIONS OF CLIENT

- 5.03 Cooperation of Client. Client agrees to comply with all reasonable requests of the Contractor and provide access to all documents reasonably necessary to the performance of Contractor's duties under this Agreement.
- 5.04 Use of Project Deliverables. All project deliverables become the property of the Client upon termination of this Agreement, and as such may be used at will by the Client at any or all of its sites, for purposes determined by the Client.

ARTICLE VI. TERMINATION OF AGREEMENT

- 6.02 Termination Upon Notice. Notwithstanding any other provision of this Agreement, either party hereto may terminate the sections of this Agreement at any time upon 15 days written notice to the other.

ARTICLE VII. GENERAL PROVISIONS

- 7.01 Entire Agreement of the Parties. This Agreement supersedes any and all Agreements, either oral or written, between the parties hereto with respect to the rendering of services by Contractor for Client and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by the party to be charged.
- 7.06 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 7.07 Independent Contractor. Contractor, and its officers, employees, and agents, shall act in an independent capacity during the term of this agreement and not as officers, employees or agents of RCCD.
- 7.08 Intellectual Property. All intellectual property, including but not limited to, any material subject to copyright or patent, or any other intellectual product developed pursuant to or under this Agreement, shall be the property of Client.
- 7.09 ADA/FEHA. The Contractor recognizes that as a federal and state government contractor or subcontractor, RCCD is obligated to comply with certain laws and regulations of the federal and state government regarding equal opportunity and affirmative action. When applicable, the Contractor agrees that, as a government subcontractor, the following are

incorporated herein as though set forth in full: the non-discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations contained in Title 41, part 60 of the Code of Federal Regulations, as amended; the non-discrimination and affirmative action clause contained in the Rehabilitation Act of 1973, as amended, as well as the Americans With Disabilities Act relative to the employment and advancement in employment of qualified individuals with disabilities, and the implementing rules and regulations in Title 41, part 60-741 and 742 of the Code of Federal Regulations; the non-discrimination and affirmative action clause of the Vietnam Era Veterans Readjustment Assistance Act of 1974 relative to the employment and advancement in employment of qualified special disabled veterans and Vietnam era veterans without discrimination, and the implementing rules and regulations in Title 41, part 60-250 of the Code of Federal Regulations; and the non-discrimination clause required by California Government Code Section 12900 relative to equal employment opportunity for all persons without regard to race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age, or sex, and the implementing rules and regulations of Title 2, Division 4, Chapter 5 of the California Code of Regulations. The Contractor, as a government subcontractor, further agrees that when applicable it shall provide the certification of non-segregated facilities required by Title 41, part 60-1.8(b) of the Code of Federal Regulations.

Signature Authorization Page

Riverside Community College District

Clark & Associates Educational Consultants

James L. Buysse
Vice Chancellor, Administration and Finance

Independent Contractor Legal Representative

Date

Date

EXHIBIT A

Independent Contractor Agreement Between Riverside Community College District And Clarke and Associates Educational Consultants

Scope Of Services

With this Agreement, Clarke and Associates will perform services and produce deliverables as detailed within this scope of service.

Upward Bound Program Proposal Development

Clarke and Associates will provide proposal development services to the Moreno Valley Campus that will include, but not be limited to the following:

- Perform all activities necessary to plan and develop an Upward Bound proposal for the Moreno Valley Campus, first in draft form, then in final submission format through the incorporation of input from college officials at the campus. Proposal development services will include the review of draft letters of support, and the review of all attachments considered to be part of the application package.
- Meet with college officials at the Moreno Valley Campus to develop the focus and a detailed plan for the grant application, and coordinate appropriate communication between and with staff. The Contractor agrees to make at least one visit to the campus in preparing the proposals, and participate in other meetings as is necessary and mutually agreeable.
- Work with campus personnel to assure that all federal procedures are followed.

The Consultant will not name Clarke and Associates or any other consultant or individual in any portion of either proposal unless specifically requested to do so by the Moreno Valley Campus, but instead will specify, if and where warranted, that the campus will select consultants according to the expertise the proposed scope of work requires and the District's regulations regarding the selection of consultants.

Deliverables

The following will be delivered to the Client as a result of the provision of services described within this Scope of Services:

- A complete, written Upward Bound proposal, first in draft and subsequently in final submission format: One draft and a final, completed proposal, including all attachments, will be prepared and rendered to the District a minimum of two weeks prior to the submission deadline established by the U.S. Department of Education in its 2006 Request for Applications. The proposal services will include the review of electronic documents and materials necessary to meet the Upward Bound 2006 Request For Applications requirements and the electronic submission process.
- The development of the Upward Bound proposal will include at least one visit by the Contractor to the campus, and additional meetings as needed and mutually agreed upon.

EXHIBIT B

Independent Contractor Agreement
Between Riverside Community College District
And Clarke and Associates Educational Consultants

Compensation

1. Proposal Development – Upward Bound

This agreed upon total, \$3,500, for the development and writing of a Upward Bound proposal for the Moreno Valley Campus includes all Contractor outlays (time, travel, materials, etc.). The Contractor shall invoice upon completion of final draft as outlined in Exhibit A.

2. If the Contractor is not able to render all services outlined in “Exhibit A”, the Contractor will be paid a mutually agreed upon amount for the services rendered.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-r

Date: May 16, 2006

Subject: Agreement with G-Cube

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and G-Cube to plan and produce several recruitment videos to entice potential engineering students into the programs offered by the Engineering Department at the Norco Campus. The term of the agreement is for May 17, 2006 to July 1, 2006, for an amount not to exceed \$6,000.00. Funding source: VTEA.

This agreement has been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the term of May 17, 2006 to July 1, 2006, for an amount not to exceed \$6,000.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Dawn Lindsay
Dean of Instruction



Agreement Between
G-Cube and the Riverside Community College District

THIS AGREEMENT is made and entered into by and between Riverside Community College District (RCCD) and G-Cube on May 17, 2006.

The parties hereto mutually agree as follows:

1. G-Cube, the video production company, agrees to videotape engineering students and faculty of RCCD-Norco in May 2006 and combine that with relevant file-footage, thereafter providing finished deliverables, according to the attached statement of work (please see attachment #1), in the following quantities (that will become the property of RCCD:
 - a. Production of 25 VHS videotapes of the Engineering Program--recruitment video;
 - b. Production of 25 DVDs (Digital Video Discs) of the Engineering recruitment video;
 - c. Electronic delivery of 1 web-streaming version of this video to the rcc.edu webmaster.
2. The service rendered by G-Cube is subject to review by RCCD selected committee and supervision by Riverside Community College's Chancellor and other designated representatives of the District.
3. The vendor in this contract is a consultant of RCCD and will abide by all District protocol and procedures.
4. The term of this agreement shall begin on May 17, 2006 and end by midnight on June 30, 2006.
5. Payment in consideration of this agreement shall not exceed \$6,000.00 (funding provided through pre-approved VTEA funds) and will be provided upon receipt of the above deliverables.
6. After providing RCCD with proof-copies of the videos for content approval, G-Cube shall hold harmless, indemnify and defend the District against any liability including reasonable attorney fees arising out of negligent acts including any concerns that could arise from the images of RCCD students, errors, or omissions for which G-Cube is solely responsible or any liability arising from defamation.
7. G-Cube shall not discriminate against any person in the provision of services or employment of persons on the basis of race, color, national origin or ancestry, religion, physical handicap, medical condition, marital status, or sex.
8. G-Cube is the legal name of the video production company, located at 5432 Glenhaven Ave., Riverside, CA 92506-3533--(951) 784-7732. G-Cube has EIN # 20-4696137. G-

Cube has a current Riverside Business Tax Certificate, account #1682, as well as a California resale number SREH 100-538324. See attachment #2

9. G-Cube will acquire a release from every person who is interviewed on camera, prior to including such content in the Engineering Department Promotional Video. See attachment #3. Copies of all release forms will accompany all proof-copies of the videos to RCC, when approval is sought. RCC will deliver speedy responses to all G-Cube requests for approval, so as not to delay the production/post-production processes and delivery.
10. G-Cube will either produce original material or use royalty-free music and animations to which it owns rights.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

Glen Gary Graham
President
G-Cube

James L. Buysse
Vice Chancellor of Administration & Finance
Riverside Community College District

ATTACHMENT #1

Statement of Work for the Engineering Department Promotional Videos for RCC

Background and Purpose:

Todd Wales, the Department Chairman of BEIT at RCC Norco Campus, has approached G-Cube, the multimedia company, for a quotation to cover the planning and production of several recruitment videos to entice potential engineering students into the many certificate, job retraining and degree programs offered by the Engineering Department at RCC Norco.

Plan:

To meet the objectives of this multi-pronged effort, G-Cube will produce three, very similar videos, in slightly different formats, for different target audiences and viewing venues, as determined in meetings with Todd Wales, Head of Engineering at RCC Norco Campus. G-Cube will work with Todd Wales, as a representative of RCC, to design the videos, in pre-production meetings. G-Cube will control the corresponding production (under RCC supervision while on-campus) and post-production activities. All three videos will contain some of the same material, including music, animations, file-footage and still-frames. The videos will be designed to be both entertaining and informative. The physical media will be strategically disseminated by the Engineering Department, primarily to high schools and their counselors.

G-Cube will produce a short, a medium and a long version of the Engineering Promotional Video for RCC. One video will be produced for delivery as on-line, streaming-media from the rcc.edu website. Potential students will be encouraged to view the on-line, streaming video through links on the rcc.edu website. The RCC Webmaster will be responsible for integrating the streaming video and creating the necessary links to it. The second, high-energy video will be for exhibition to high school students, at assemblies, in classrooms or during college tours. The third video will be intended for viewing by counselors and other adults, including parents of potential engineering students. This long video will contain the most information about RCC and the Engineering Program. These last two videos will both appear, sequentially, on both VHS videotape and Digital Video Discs (burned DVDs), following approval of a proof-copy (using a rough-cuts version of each final production) of a video that will be submitted to Todd Wales for "rapid-review and change-request or approval". It is the responsibility of RCC, through Todd Wales, to inform us of any ambiguities, errors or omissions in our production, prior to approval by Todd Wales. After rapid-review and reply, if RCC informs us of any ambiguities, errors or omissions in our production, then G-Cube will edit that material (free), and submit another proof-video to Todd Wales for rapid-review. This process will be repeated, as many times as necessary, to ensure quality and accuracy. After Todd Wales has approved the content and form of each of the three videos, mass-duplication of each will occur and the streaming media will be delivered.

Deliverables:

Following approval, the medium length and long versions of the promotional video will both appear, sequentially, on 25 VHS tapes and 25 DVDs that are to be delivered to Todd Wales at

RCC Norco. Either presentation (short or long) can be played-back from either of these types of media. A chapter-point for each presentation will facilitate selection on the DVD. The streaming video will be delivered to the rcc.edu webmaster electronically, for inclusion on the rcc.edu website.

Schedule:

G-Cube will create and/or assemble all of the necessary components for each video, duplicate them and deliver the above indicated quantities before July 1st, 2006, assuming that RCC does not delay the “rapid-review and change-request or approval” process, or require any significant changes that would delay any delivery. Up to Six hours of rework time will be available without additional charge. Beyond that, RCC would need to compensate G-Cube at the rate of \$120 per hour for any changes, relative to the proof-copy, that were not the result of ambiguities, errors or omissions caused by G-Cube.

Ownership:

G-Cube will own all of the audio/visual, animations, releases, work-product and other materials used in the production of these videos. G-Cube will own the copyrights to the videos. G-Cube may use copyrighted material provided by others, to which G-Cube owns license rights. These materials will remain the property of their respective copyright owners.

License:


Without additional charge, G-Cube will license back to RCC the right of private exhibition of the videos, as well as web-streaming rights of the on-line video. G-Cube will require additional licensing fees if television broadcasting or cable-casting of these videos is to be done. Additional copies of the DVDs and/or videotapes must be purchased from G-Cube.

Price:

The G-Cube price for the above products and services is \$6000 (assuming any RCC-desired rework does not exceed six, total man-hours of time to perform). A gift, of up to this six hours, of rework-time will be made to RCC, but only if needed to complete the videos acceptably. However, if unused, these 6 hours will not be credited to RCC, but simply expire.

ATTACHMENT #2

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA STATE BOARD OF EQUALIZATION			
SELLER'S PERMIT			
ACCOUNT NUMBER			
4/1/2005	SR	EH	100-538324
G-CUBE			<i>THIS PERMIT DOES NOT AUTHORIZE THE HOLDER TO ENGAGE IN ANY BUSINESS CONTRARY TO LAWS REGULATING THAT BUSINESS OR TO POSSESS OR OPERATE ANY ILLEGAL DEVICE.</i>
GLEN GARY GRAHAM, ET AL			
5432 GLENHAVEN AVE			
RIVERSIDE, CA 92506-3533			
IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION.			
THIS PERMIT IS VALID UNTIL REVOKED OR CANCELED BUT IS NOT TRANSFERABLE. IF YOU SELL YOUR BUSINESS, OR DROP OUT OF A PARTNERSHIP, NOTIFY US OR YOU COULD BE RESPONSIBLE FOR SALES AND USE TAXES OWED BY THE NEW OPERATOR OF THE BUSINESS.			
			<i>Not valid at any other address</i>
For general tax questions, please telephone our Information Center at 800-400-7115. For information on your rights, contact the Taxpayers' Rights Advocate office at 888-324-2798 or 916-324-2798.			
BOE-442-R REV. 14 (10-04)			

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:

- Visiting our website at www.boe.ca.gov
- Visiting a district office
- Attending a Basic Sales and Use Tax Law class offered at one of our district offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Information Center at 800-400-7115

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. Conversely, you have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer;

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the Board
- You are responsible for following the regulations set forth by the Board

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a Board representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a Board office, or giving it to a Board representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the Board, please contact the Taxpayers' Rights Advocate office for help by calling toll-free, 888-324-2798 or 916-324-2798. Their fax number is 916-323-3319.

Please post this permit at the address for which it was issued and at a location visible to your customers.

THE STATE BOARD OF EQUALIZATION
Sales and Use Tax Department



City of
Riverside
XXXXXXXXXX
(951) 826-5465

BUSINESS TAX CERTIFICATE
MUST BE POSTED IN A CONSPICUOUS PLACE
NOT TRANSFERABLE

FINANCE DEPARTMENT
3900 MAIN STREET
RIVERSIDE, CA 92522

ACCOUNT NO.: LOC TYPE RATE: B 561 8 EXPIRATION DATE: 01/02/2007
BUS. ADDRESS: 5432 GLENHAVEN AV

THIS CERTIFICATE IS ISSUED FOR REVENUE PURPOSES ONLY AND DOES NOT CONSTITUTE A PERMIT TO OPERATE A BUSINESS

OWNER NAME: GRAHAM GLEN G
BUSINESS NAME: G-CUBE
MAIL ADDRESS: 5432 GLENHAVEN AVE
RIVERSIDE CA 92506-3533

BUSINESS TYPE: LIMITED SPECIALTY C-61



City of
Riverside
XXXXXXXXXX
(951) 826-5465

BUSINESS TAX PAYMENT INFORMATION

FINANCE DEPARTMENT
3900 MAIN STREET
RIVERSIDE, CA 92522

KEEP THIS PORTION FOR YOUR RECORDS - DO NOT SEND REMITTANCE

ACCOUNT NO.: LOC TYPE RATE: B 561 8 EXPIRATION DATE: 01/02/2007
BUS. ADDRESS: 5432 GLENHAVEN AV
OWNER NAME: GRAHAM GLEN G
BUSINESS NAME: G-CUBE
MAIL ADDRESS: 5432 GLENHAVEN AVE
RIVERSIDE CA 92506-3533

SELLERS PERMIT NO.: 100-538324 FED. EMP. ID. NO. SOCIAL SECURITY NO. 546765070 CONTRACTORS STATE NO. C07 420298

BUSINESS TYPE: LIMITED SPECIALTY C-61 AMOUNT PAID: \$166.50 DATE PAID: 01/04/2006

CERTIFICATE POSTING INFORMATION

Post Business Tax Certificate in a conspicuous place upon the premises if operating at a fixed place of business (Chapter 5.04.200.(a)) RMC or carry on your person if not operating from a fixed place of business (Chapter 5.04.200.(b)).

For information concerning close out sales, selling, moving or changes in your business, or operating a branch location please contact the Business Tax Section at (909) 826-5465.

A duplicate certificate to replace a lost or destroyed certificate may be obtained on request for a replacement fee of \$10.00.

ATTACHMENT #3



G-Cube videograf/X productions

PO Box 5562 -- Riverside CA 92517-5562
-- (909) 784-7732 --
951



GENERAL RELEASE FORM

We may want to use audio and/or videotapes, photographs or other recordings made of you and your work in projects for Broadcasting and/or Cablecasting on Public and/or Commercial Radio and/or Television Stations. In order for us to freely use these materials, we need to secure your written release and permission, indicated by your signature(s) at bottom of this form).

Printed Name(s): _____

Address(es): _____

City / State / Zip(s): _____

Telephone #(s) work:() - home:() -

Title(s): _____

(Please also PRINT: position / affiliation / representing / or self) email address

I hereby consent to the use of videotapes, audio tapes, photographs and other recordings or likenesses made of me and/or my work, in Public and other Commercial Radio and/or Television uses, and for the purpose of promoting programs, channels, stations and/or products.

I understand that I will receive **NO COMPENSATION--now, nor in the future.**

(no compensation from G-Cube its licensees, broadcasters, cablecasters nor anyone else.)

G-Cube will own the copyright and retain exclusive media rights including but not limited to Broadcast, Cable and Satellite distribution (or via telecommunications, such as the Internet), videotapes, audio tapes, Compact Disks, or in any other form, to be determined exclusively by G-Cube, without consultation or notification of you. G-Cube will own the source tape(s) and master tape(s), dubs, as well as any related components. G-Cube may grant License(s) to duplicate videotape(s) and other material(s), at its discretion. While we very much appreciate your participation, please be aware that you will not be paid-- neither wages, salary, royalties, residuals nor any other fee. Thank you for your generous participation!

I have read and agree to the above terms, and release you from any obligation to me, as evidenced by my signing this form:

X _____
your signature date

X _____
please print your name

X _____
spouse or legal guardian(s)- (MUST also sign if applicable) date

X _____
please print above name(s)

(release form rev-c)



G-Cube videograf/X productions

PO Box 5562 -- Riverside CA 92517-5562
-- (909) 784-7732 --
951



GENERAL RELEASE FORM

We may want to use audio and/or videotapes, photographs or other recordings made of you and your work in projects for Broadcasting and/or Cablecasting on Public and/or Commercial Radio and/or Television Stations. In order for us to freely use these materials, we need to secure your written release and permission, indicated by your signature(s) at bottom of this form).

I hereby consent to the use of videotapes, audio tapes, photographs and other recordings or likenesses made of me and/or my work, in Public and other Commercial Radio and/or Television uses, and for the purpose of promoting programs, channels, stations and/or products.

I understand that I will receive **NO COMPENSATION—now, nor in the future.**
(no compensation from G-Cube its licensees, broadcasters, cablecasters nor anyone else.)

G-Cube will own the copyright and retain exclusive media rights including but not limited to Broadcast, Cable and Satellite distribution (or via telecommunications, such as the Internet), videotapes, audio tapes, Compact Disks, or in any other form, to be determined exclusively by G-Cube, without consultation or notification of you. G-Cube will own the source tape(s) and master tape(s), dubs, as well as any related components. G-Cube may grant License(s) to duplicate videotape(s) and other material(s), at its discretion. While we very much appreciate your involvement, please be aware that you will not be paid -- neither wages, salary, royalties, residuals nor any other fees. Thank you for your generous participation!

I have read and agree to the above terms, and release you from any obligation to me, as evidenced by my signing this form:

<u>Signature</u>	<u>Printed Name</u>	<u>Phone #</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-s

Date: May 16, 2006

Subject: Agreement with San Diego State University Foundation

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and San Diego State University Foundation to provide facilities and food service for the Norco Campus Upward Bound Program's Summer Residential stay. Approximately 30 students and 5 staff will participate in this activity which is scheduled for the week of July 30, 2006 through August 4, 2006. The agreement includes use of classrooms and facilities, housing, and three meals per day per person for an estimated cost of \$11,927.00. Funding source: Upward Bound Grant.

This agreement has been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, for the period July 30, 2006 through August 4, 2006, for an amount not to exceed \$11,927.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Edward Bush
Dean, Student Services



San Diego State University, 5500 Campanile Drive, San Diego, CA 92182-1802 (619) 594-6181 • (619) 594-6202 – fax

San Diego State University, 5500 Campanile Drive, San Diego, CA 92182-1802 (619) 594-6181 (619) 594-6202 —fax

CONFERENCE CONTRACT

Riverside Community College District

July 30, 2006-August 04, 2006

This contract is entered into on February 17, 2006, between the Conference Center of the Housing Administration Office (*Conference Center*) through the San Diego State University Foundation (*Foundation*) and Dr. James Buysse (Client). This contract provides that the Client pay for services and facilities as follows:

30 Overnight	@	\$314.40 per person	=	\$9,432.00
5 Staff	@	\$327.40 per person	=	\$1,637.00

For an estimated cost of \$11,069.00 (plus 7.75% sales tax where applicable) for 35 guests. There are no refunds for participants who depart early. Conferees desiring to park on campus will receive parking permits at check-in.

Non-refundable deposits, as listed below, are due on the following dates:

1. Deposit #1: \$525.00
A deposit of \$15.00 per person is required as a retainer to reserve facilities and is due upon receipt of this contract. The per-person deposit will be forfeited for each reserved space not actually filled.
2. Deposit #2: \$4427.60 Deposit #2 Deadline: June 18, 2006
A 1% service charge will be added to Deposit #2 if it is not received by June 18, 2006. The service charge is immediately due and payable.
3. Deposit #3: \$6,116.40 Deposit #3 Deadline: July 17, 2006
The amount of Deposit #3 will be adjusted if actual conference costs change from those stated in this contract (because of a change in participant numbers or due to any other change to services). A 1% service charge will be added to Deposit #3 if it is not received by July 17, 2006. The service charge is immediately due and payable.

The deposits shall also be held as security for any damages to property or facilities. If there is no assessment for damages, or there is a portion of the deposit remaining after the subtractions of the costs for the repair of damages, that amount shall be applied to the costs that remain due under this contract. In the event that this conference or program is not held as scheduled, the above deposit(s) shall be forfeited. Any remaining amount due under this contract shall be paid to the Foundation prior to departure at the close of the conference August 04, 2006. A written itemized FINAL billing will be sent to the Client indicating receipt of all fees received and a balance due, if any, payable to the Foundation within 15 days. Interest at an 18% per annum rate will be charged on the unpaid balance after this 15-day period. Any alleged error in the billing statement shall be reported to the Conferences coordinator of the Office of housing Administration, within 18 days of the final billing statement.

The Foundation agrees to provide the Client with the following services:

1. Housing for 35 Participants:
Check in Date: Sunday, July 30, 2006 Check in Time: 7:00 PM
Check out Date: Friday, August 4, 2006 Check out Time: 2:00 PM

Bed pad, pillow, pillowcase, sheets, blanket, towel, washcloth, soap and cup provided for each participant (beds not made-linen stacked on bed).
2. The staff package includes fees for the Aztec Recreation Center from July 30th- August 4th. The regular participant package includes fees for the Aztec Recreation Center for one day.

Client will provide one adult chaperone residing in the residence hall for every 15 youth, to supervise/monitor behavior.
3. Food Services:
Cafeteria Meals

Riverside Community College District

7/31/2006	Breakfast, Lunch and Dinner
8/1/2006	Breakfast, Lunch and Dinner
8/2/2006	Breakfast and Lunch
8/3/2006	Breakfast, Lunch and Dinner
8/4/2006	Breakfast and Lunch

Catered Meals:

8/2/2006	Mexican Fiesta	Cuicacalli Pool	5:00PM
----------	----------------	-----------------	--------

Polio and Came Asada, Sauteed Pepper and Onions, Lime Cilantro Rice, Mexican Caesar Salad, Flour Tortillas and Salsa, Cookies and Brownies, Bottled Water and Soda.

4. Facilities:

7/31/2006-5/4/2006	2 smart classrooms	8:00 AM .4:00 PM
--------------------	--------------------	------------------

5. Other:

Client agrees to provide the Conference Center with to-date' head counts 60 and 30 days prior to the start of the conference to ensure the accurate scheduling of facilities.

Audiovisual equipment is available at an additional charge. Requests for equipment must be submitted by June 18, 2006.

Client agrees to pay for replacement of lost room and building access keys at \$15.00 each and lost meal tickets at \$2.00 each.

Smoking is prohibited in all university buildings, including residence halls. The no smoking policy applies to individual sleeping rooms, public spaces, balconies, breezeways, hallways, etc.

Group leader will contact the Conferences Coordinator no later than July 17, 2006, to submit conference guarantees and review conference details.

Submission of Program and Guaranteed Number:

To assure a well-organized conference, a tentative written agenda and a list of conference requirements, i.e., number, type of rooms, set-up and audio-visual equipment, are due on June 18, 2006. A final written agenda, with detailed instructions regarding room set-up needs and equipment needs, is due on June 18, 2006. The guaranteed number of participants expected, along with a completed housing roster of participant names and room assignments, must be submitted to the by July 17, 2006. The guaranteed number can increase (not decrease) by no more than 10% up to 7 working days prior to the beginning of the conference. If guaranteed number is not received within 10 days prior to start of the program the estimated enrollment (from page I) will be used as the final guarantee. All charges will be assessed according to this final guaranteed number, A 1% total billing special service charge is to be administered to those conferences that do not comply with submittal of this mandatory final agenda guarantee and completed housing roster. This charge is to cover additional costs incurred by the Conferences Coordinator to ensure an effectively organized conference.

Air Conditioning:

Air conditioning is not guaranteed in the residence halls. It will be provided as long as it is mechanically and fiscally possible.

Submission of Promotional Material:

The Client shall provide the Conferences Coordinator with an advance copy of their proposed advertising for approval, in order to ensure that San Diego State University and its auxiliaries are properly represented.

Insurance and indemnity:

The Client agrees to indemnify and hold the Foundation, Office of Housing Administration, Aztec Shops, Ltd., Associated Students of San Diego State University, Inc. and the State of California free and harmless from all liability, loss, damage, costs, and all other claims for expenses asserted against the Foundation which may arise from injuries to persons or property occasioned by attendance at or participation in this program or conference, except for losses resulting from the negligence of the Foundation, Office of Housing Administration, Aztec Shops, Ltd., Associated Students of San Diego State University, Inc. and the State of California. The Foundation requires a Certificate of Liability Insurance for Comprehensive General Liability insurance providing coverage against claims for Bodily Injury or Death, and Property Damage for the period of the conference

Riverside Community College District

or program be submitted by June 29, 2006. Such insurance shall provide protection to the limit of not less than \$1,000,000.00 combined single limit for Bodily Injury and Property Damage.

Damage:

The Client shall be responsible for all damages to, or loss of any property provided under this contract and to other property not specified in this contract resulting from the negligent and/or intentional acts of persons associated with this conference or program.

Supervision:

The Client shall provide adequate and appropriate supervision, in accord with all of San Diego State University policies, procedures and house rules, of all persons associated with this program or conference during their stay at San Diego State University including nonattendant periods of operation. Specific policies, procedures and house rules are available from the

Impossibility:

If the Conference Center should be unable to carry out this contract by reasons of accident, strike, labor dispute, sickness or death of key personnel, energy shortage, State of California directive, or in the event the agreed upon premises are destroyed or rendered untenable by fire, storm, earthquake, or other casualty, the Conference Center shall not be liable under this contract. The Client's deposit(s) shall be returned,

The terms and provisions of this agreement are subject to reasonable interpretations exclusively under the law of the State of California.

Client _____

Executed at: _____ on _____
City State Date

SDSU Conference Center
by PM Francisco, Director
Office of Housing Administration

Executed at: _____ On _____
City State Date

SDSU Foundation _____
by Michele Goetz, Director
Sponsored Research Administration

Executed at: _____ on _____
City State Date

All checks should be made payable to: SDSU Foundation

PLEASE RETURN THREE ORIGINALLY-SIGNED COPIES OF THE CONTRACT AND DEPOSIT #1 BY:
Friday, April 25, 2006

Send the contract and deposits to:
Patricia M Francisco
Director
Office of Housing Administration
San Diego State University
San Diego, CA 92182-1802

Client's Mailing Address:
Angela Allison
4800 Magnolia Ave
Riverside, CA 92506
951 -372-7121
Angela.allison@ rcc.edu

Dr. James Buysse
4800 Magnolia Ave
Riverside, CA 92506

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-t

Date: May 16, 2006

Subject: Agreements for the Upward Bound Awards Banquet

Background: Presented for the Board's review and consideration are agreements between Riverside Community College District and Eagle Glen Golf Club and Real Inspiration, Inc. to provide services for the Norco Campus Upward Bound Program's Awards Banquet. Eagle Glen Gold Club will provide the facility and meals. Real Inspirations, Inc. will provide Keith Hawkins as the keynote speaker. Expected attendance of 180 guests include: students, parents and high school counselors from Alvord and Corona-Norco Unified School Districts. The event is scheduled for Tuesday, May 16, 2006. The agreements include use of the facility and meals for \$4500.00 (180 guests at \$25.00 inclusive per person plus 18% service charge and 7.75 % tax) and \$2,300.00 for the keynote speaker fees and materials. Funding source: Upward Bound Grant.

The agreements have been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the agreements, for May 16, 2006, for an amount not to exceed \$4,500.00 and \$2,300.00 respectively, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: Edward Bush
Dean, Student Services



March 10th, 2006

Riverside Community College
Upward Bound
2001 Third Street
Norco, CA. 92860

Dear Dr. Edward Bush;

Thank you for choosing Eagle Glen Golf Club, again. I take great pleasure in confirming the following definite reservation for your upcoming function

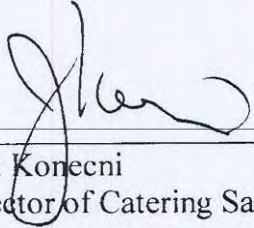
RCC Norco Upward Bound
Tuesday, May 16th 2006
6:00 pm-9:30 pm—Dinner/Awards Program
Monument Room
Expected Attendance: 190 Guests
Minimum Guarantee: 150 Guests
Special Dinner Menu Price: \$25.00 Inclusive per person
Set Up Fee: \$3.00++ per person--Waived
(Includes 18% service charge & 7.75% tax)

In order to make the above reservation definite, please sign and return the original copy to us by Friday. March 24th, 2006, along with your total reservation fee of \$4500.00 (180 Guests @ \$25.00 Inclusive). Subject to change, if attendance increases. The additional is for your records. If we do not receive the original signed copy, reservation fee and Catering Policy the above date, your space will be released.

Approximately two months prior to your function please contact us regarding your menu selection and any details needed to ensure that you and your guests enjoy your visit with us. The final guarantee is due 7 business days prior to your event. If no guarantee is received, we will charge based upon the expected attendance as outlined in this confirmation letter. Eagle Glen reserves the right to offer alternative function space under certain circumstances and it will be Eagle Glen's prerogative to define said circumstances

Dr. Edward Bush, I look forward to working with you, Kheesa, and your guests, again. The dedicated staff at Eagle Glen eagerly awaits the opportunity to provide your guests with a memorable dining experience. Please do not hesitate to call me at (951) 278-2842 ext. 209, if you require any additional assistance in planning this or any other event, here at Eagle Glen.

Sincerely,



Jack Konecni
Director of Catering Sales

Dr. Edward Bush
RCC Upward Bound

Date _____

dm/jk
3/10/06

Eagle Glen Banquet and Catering Policy

GUARANTEE: A minimum guarantee of attendance must be received before noon, seven business days before the event. The guarantee is the minimum number of for which you will be charged, not subject to reduction, and will be computed based on this number, If the Catering Manager is not advised by this time, the expected attendance will automatically become the guarantee. It is our policy to set your function room and prepare food for 5% over the guarantee. Additionally, it is also our policy to pre-collect for the amount of your over set. Should final guarantee of attendance be below 20 guests an automatic \$75.00 labor charge would be added to the account. Food & Beverage prices are guaranteed 60 days prior to Event, Eagle Glen reserves the right to offer alternative function space under certain circumstances and it will be Eagle Glen's prerogative to define said circumstances.

DEPOSIT/ PAYMENT: A non-refundable \$1000.00 Reservation Fee or 25% of event total is required to make your event definite and secure a space reservation. Payment is due in ½ increments of balance, 30/7 days prior to the event in the form of a California check, cash, check or approved credit card. Furthermore, all fees for private party functions will be held until after the conclusion of the function to cover any additional costs. Any remaining credit balance will be mailed back by our accounting office during the regular workweek.

CANCELLATION: If necessary for a client to cancel an event, the following terms will apply. Eagle Glen will retain the reservation fee identified in the confirmation letter. A percentage of the anticipated final bill will be due as follows. Events cancelled less than 7 business days before the event will be charged 100% of guarantee as well as any contracted services or rental items. Cancellations made less than 31 days out will be charged 50% of guarantee or expected attendance or Facility Setup Fee.

LIABILITY: Eagle Glen Golf Club will not assume responsibility for any damages to property, bodily injury, or loss of merchandise or personal articles, that may occur at any function held on property, from any cause, whatsoever, prior to, during or subsequent to the period covered by this contract, for you, your guests or contracted services. (i.e. photographer, DJ, etc.) **Liability for damages to Eagle Glen Club House will be charged to the representative acting as function contact. Signer agrees to be responsible for any damage to the function areas or any other part of the Eagle Glen Golf Club.

FOOD AND BEVERAGE: All food and beverage must be consumed on the premises and purchased through Eagle Glen Golf Club. No food or beverage of any kind will be allowed to be brought into the Club by the client or guests from the outside without special permission from Eagle Glen Golf Club Catering Manager. The Club reserves the right to charge for the services of such food and beverages. Alcoholic beverages will be served only to persons with legal proof of age. Eagle Glen will enforce all laws governing the sales and service of alcoholic beverages. If any situation continues after the client has been notified, the banquet bar will immediately close without further notice. Bar labor \$100.00+ applies.

FAXES: All applicable taxes are in addition to the stated food and beverage net menu prices and the client agrees to pay them separately or as noted. According to Ca. State Board of Equalization Regulation #1603, a taxable (7.75%) customary service charge (18%) is applied to all food and beverage functions.

TIME RESTRICTIONS: Facility space is available for your guests' arrival, no earlier or later than the time stated on your contract. 11:00 am to 4:00 pm for daytime social events, and 6:00 pm to 12:00 am for evening social events to avoid extra labor charges, and/or increased Facility/Setup fees.

SPECIAL CONDITIONS: Facility/Set up fee (\$3.00++ person) will apply to all events at Eagle Glen. Additionally no open flames are permitted; no signs, posters and/or banners are allowed to be affixed to the walls, doors, chandeliers or ceiling. Equipment Rentals/Specialty Linens/Security Guards or Wedding coordinator can be arranged at additional costs through the catering office. Eagle Glen Security is required for all social functions over 100 guests @ \$120.00+ tax or with Alcohol being served.

Client Signature _____ Date _____

(Your signature acknowledges agreement to the above requirements.)

January 2006

Agreement For the Services of Keith Hawkins

Sponsor: Riverside Community College District Upward Bound
Contact Person: Kheesa Slaughter

Telephone: 951-372-7154

Home Phone:

Fax: 951-372-7051

Email Address: Kheesa.slaughter@rcc.edu

Cell: 909-754-2958

Mailing Address: 2001 Third St.; Norco, CA 92860

Day and Date: Tuesday, May 16, 2006

Arrival Time: 5:00pm

Completion Time: 8:00pm

Size and Description: 170 Night School Students & Parents

Title: The Power of One

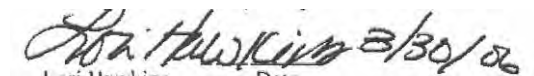
Assignment Details: Keynote & Book Signing

Terms of Agreement

Speaker's fee will be \$230(100 which includes 70 Go MAD books *for* students, this is to be paid on the day of the presentation. If payments cannot be made on the day of the presentation or by May 23, 2006 the speaker's fee will be \$2760.00. This reflects the 20% penalty lot the late payment. Checks are to be made payable to Real Inspiration, Inc. Invoice is enclosed.

- Real Inspiration, Inc. Federal Tax ID #: 20-0457023
- In the event of a cancellation, four weeks notice will be needed. If this is not possible, there will be a 50% cancellation fee of Speaker's honorarium. If cancellation occurs due to the weather the deposit will not be refunded and the day will be rescheduled at a later date.
- In the event that Keith Hawkins would need to cancel the agreement would be void. Riverside Community College would be notified immediately.
- Please provide a handheld cordless microphone or a microphone with 50 to 100 feet of cord and a quality sound system.

Agreed and Accepted by



Lori Hawkins

Date

Signature

Date

Real Inspiration, Inc.
1308 Crystal Hollow Ct. Lincoln, CA 95648
(916) 408.7129/ Fax (916) 408.7128
www.realinspirationinc.com / keith@keithhawkins.com

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: V-A-8-u

Date: May 16, 2006

Subject: Agreements for Training Services

Background: Attached for the Board's review and consideration are agreements between Riverside Community College District and Sierracin/Sylmar Corporation and Northwest Pipe Company. The District will provide training services related to manager/supervisory skills and supervisor/lead training. The term of the agreements is April 6, 2006 through June 30, 2006. Customized Solutions for Business and Industry will facilitate all aspects of the performance and required documentation. In return for services received, Sierracin/Sylmar Corporation will pay the District \$2,496.00 for 32 hours of training. The Northwest Pipe Company service fee for 32 hours of training is included in the Employment Training Panel contract. If the enrollment falls below the minimum of 18 students, Northwest Pipe will pay the District at a rate of \$456.00 per student. Funding source: No cost to the District.

These agreements have been reviewed by Sylvia Thomas, Associate Vice Chancellor of Instruction, and Ed Godwin, Director, Administrative Services. The activities outlined in the agreements are considered low risk in nature.

Recommended Action: It is recommended that the Board of Trustees ratify the agreements, from April 6, 2006 through June 30, 2006, at no cost to the District, and authorize the Vice Chancellor, Administration and Finance, to sign the agreements.

Salvatore G. Rotella
Chancellor

Prepared by: John Tillquist
Dean, Business, CIS, Economic Development

RIVERSIDE COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES AGREEMENT

This agreement is entered into this 6th day of April, 2006 between Riverside Community College District, hereinafter referred to as "District," and Sierracin/Sylmar Corporation hereinafter referred to as "Contractor".

1. The District shall provide the course(s) and services as specified in the attached Schedule(s) and course document(s), if any, and at the times, dates, and locations indicated therein. The course(s) and services, course document(s), if any, and course schedule(s) so specified will hereinafter be referred to as the "Course."
2. The Contractor agrees to accept the Course and agrees to pay the District for services rendered in accordance with the provisions of the attached Schedule A.
3. The District will conduct the Course.
4. The District will report attendance (if applicable) and provide performance records to the Contractor within five working days of Course completion.
5. Students/trainees will not receive unit(s) of credit.
6. This Agreement includes the provisions of the attached Schedule(s) and course documents, if any, which are made a part of this Agreement herein by this reference. All attached Schedule(s) and course document(s) must be individually initialed and dated by both parties to this Agreement.
7. The term of this Agreement shall be from April 6, 2006, through June 30, 2006.
8. The Contractor agrees not to enter into competitive agreements with the contract trainer/s and/or the Riverside Community College District from the date of this agreement, until two years after the completion of this agreement.
9. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject and purpose of this Agreement. Each party to this Agreement acknowledges and agrees that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and agrees that no other agreement, statement, or promise not contained herein shall be valid or binding. The parties hereto agree that this Agreement constitutes the sole and entire understanding and agreement among the signatories and all parties represent and warrant that they are not relying on any promises, representations, or agreements other than those expressly set forth in this Agreement.
10. The District shall hold harmless, indemnify and defend the Contractor against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the District, its employees, or agents. The Contractor shall hold harmless, indemnify and defend the District against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the Contractor, his employees, or agents.
11. This Agreement is subject to amendment only with the unanimous consent of all the signatories and any amendment must be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

DISTRICT

CONTRACTOR

Dr. James Buysse
Vice Chancellor, Administration & Finance

Shiuh-Ming Ellis
CFO

Riverside Community College District
Customized Solutions for Business & Industry

SCHEDULE A
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Employment Training Panel Agreement (#ET06-0122) between the Riverside Community College District, hereinafter referred to as "District," and the State of California, and the Educational Services Agreement dated the 6th of April, 2006, between the District and Sierracin/Sylmar Corporation hereinafter referred to as "Contractor". This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto.

The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Manager/Supervisory Skills

Class Size: 20

Training Schedule: April 26 through June 30, 2006:
Eight 4 hour sessions for a total of 32 hours

- Fee:
- Supplemental fee of \$2,496.00 payable before start of training regardless of class size.
 - No additional cost incurred by Contractor contingent upon minimum of 18 students completing training and 90-day retention.
 - If class size falls below the minimum enrollment of 18 or wage requirements are not met following the 90-day retention period, costs will be incurred by Contractor at a rate of \$456.00 per student below the minimum of 18 students. These costs will be invoiced to the Contractor.

- Terms:
- Invoicing for any additional payment due the District will occur at the end of the scheduled training.

Contractor initials

Date

District initials

Date

Bill to:
Sierracin Sylmar Corporation
12780 San Fernando Road
Sylmar, CA 91342
Attn: Isabelle Rojas

Send payment to:
Accounts Receivable
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

RIVERSIDE COMMUNITY COLLEGE DISTRICT
EDUCATIONAL SERVICES AGREEMENT

This agreement is entered into this April 6, 2006 between Riverside Community College District, hereinafter referred to as "District," and Northwest Pipe Company hereinafter referred to as "Contractor".

12. The District shall provide the course(s) and services as specified in the attached Schedule(s) and course document(s), if any, and at the times, dates, and locations indicated therein. The course(s) and services, course document(s), if any, and course schedule(s) so specified will hereinafter be referred to as the "Course."
13. The Contractor agrees to accept the Course and agrees to pay the District for services rendered in accordance with the provisions of the attached Schedule A.
14. The District will conduct the Course.
15. The District will report attendance (if applicable) and provide performance records to the Contractor within five working days of Course completion.
16. Students/trainees will not receive unit(s) of credit.
17. This Agreement includes the provisions of the attached Schedule(s) and course documents, if any, which are made a part of this Agreement herein by this reference. All attached Schedule(s) and course document(s) must be individually initialed and dated by both parties to this Agreement.
18. The term of this Agreement shall be from April 6, 2006, through June 30, 2006.
19. The Contractor agrees not to enter into competitive agreements with the contract trainer/s and/or the Riverside Community College District from the date of this agreement, until two years after the completion of this agreement.
20. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject and purpose of this Agreement. Each party to this Agreement acknowledges and agrees that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party, or by anyone acting on behalf of any party, which are not embodied herein, and agrees that no other agreement, statement, or promise not contained herein shall be valid or binding. The parties hereto agree that this Agreement constitutes the sole and entire understanding and agreement among the signatories and all parties represent and warrant that they are not relying on any promises, representations, or agreements other than those expressly set forth in this Agreement.
21. The District shall hold harmless, indemnify and defend the Contractor against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the District, its employees, or agents. The Contractor shall hold harmless, indemnify and defend the District against any liability, including reasonable attorney fees, arising out of negligent acts, errors or omissions of the Contractor, his employees, or agents.
22. This Agreement is subject to amendment only with the unanimous consent of all the signatories and any amendment must be in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year written above.

DISTRICT

CONTRACTOR

Dr. James Buysse
Vice Chancellor, Administration & Finance

Jeff Bruny
Operations Manager

Riverside Community College District
Customized Solutions for Business & Industry

SCHEDULE A
SERVICES & COMPENSATION

This schedule sets forth the compensation payable for services rendered in accordance with the terms and provisions of the Employment Training Panel Agreement (#ET06-0122) between the Riverside Community College District, hereinafter referred to as "District," and the State of California, and the Educational Services Agreement dated the April 6, 2006, between the District and Northwest Pipe Company hereinafter referred to as "Contractor". This Schedule is incorporated into and, by this reference, made a part of the Agreement referenced above and all terms, referenced and defined in Agreement, apply hereto.

The District agrees to provide the following services, in accordance with the following terms, provisions, and conditions:

Name of program: Supervisor – Lead Training

Class Size: 20

Training Schedule: April 25 through June 30, 2006
Eight 4 hour sessions for a total of 32 hours

- Fee:
- No cost incurred by Contractor contingent upon minimum of 18 students completing training and 90-day retention.
 - If class size falls below the minimum enrollment of 18 or wage requirements are not met following the 90-day retention period, costs will be incurred by Contractor at a rate of \$456 per student below the minimum. These costs will be invoiced to the Contractor.

- Terms:
- Invoicing for any payment due the District will occur at the end of the scheduled training.

District initials

Date

Contractor initials

Date

Send payment to:
Accounts Receivable
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

Bill to:
Northwest Pipe Company
12351 Rancho Road
Adelanto, CA 92301
Attn: Mary Cortez Patterson

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-8-v

Date: May 16, 2006

Subject: Amendment to Agreement – Allan Petersen & Associates

Background: Allan Petersen & Associates, has been working on behalf of the Riverside Community College District with the California Postsecondary Educational Commission (CPEC) to obtain “Center Status” for the School for Performing and Media Arts. Because of the additional information required by CPEC, Allan Petersen & Associates completed additional work beyond the scope of its original agreement. This work included the provision of new information related to the arts, the entertainment industry, expanded job opportunities, program justification, and alternatives. The cost of this additional work is \$3,278.74.

Funding would be derived from the planning budget for this project.

Recommended Action: It is recommended that the Board of Trustees approve the additional compensation in the amount of \$3,278.74 to Allan Petersen & Associates.

Salvatore G. Rotella
Chancellor

Prepared by: Aan Tan
Associate Vice Chancellor
Facilities Planning, Design and Construction

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-a

Date: May 16, 2006

Subject: Authorization to Encumber Funds – Resolution No. 37-05/06

Background: In order to issue purchase orders and encumber funds prior to July 1, for fiscal year 2006-2007, the Riverside County Office of Education annually requests that a resolution be adopted by the Board of Trustees. This will allow; 1) departments to submit FY 2006-2007 purchase requisitions now, 2) the Purchasing Manager to issue FY 2006-2007 purchase orders in mid-June, and 3) departments to receive goods and services as early as July 1, 2006.

Recommended Action: It is recommended that the Board of Trustees adopt Resolution No. 37-05/06, Authorization to Encumber Funds, and authorize the Secretary of the Board of Trustees to sign the Resolution.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION No. 37-05/06

Authorization to Encumber Funds

WHEREAS the Riverside Community College District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1, in certain unique circumstances where there are requirements for items or services immediately after the beginning of the new fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Riverside Community College District authorizes the following positions to sign and approve requests for purchase orders:

Salvatore G. Rotella, Chancellor
James L. Buysse, Vice Chancellor, Administration & Finance
Aaron S. Brown, Associate Vice Chancellor, Finance
Ed Godwin, Director, Administrative Services
Doretta Sowell, Purchasing Manager

BE IT FURTHER RESOLVED that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the following fiscal year.

PASSED AND ADOPTED this 16th day of May, 2006.

Mark Takano
President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-b

Date: May 16, 2006

Subject: Notice of Completion – Ceramics Building Roof Replacement Project

Background: On February 21, 2006, the Board of Trustees awarded a contract to Cabral Roofing, for the Ceramics Building Roof Replacement Project in the amount of \$54,461.

The Associate Vice Chancellor of Facilities reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the Ceramics Building Roof Replacement Project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works) and; 3) authorize the Board President to sign the notice.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Backup V-A-9-b
May 16, 2006
Page 1 of 1

When recorded, return to:
James L. Buysse, Vice Chancellor
Administration and Finance
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

NOTICE OF COMPLETION

Civil Code § 3093 - Public Works

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work:	Ceramics Building Roof Replacement
Date of completion:	May 16, 2006
Nature of owner:	Public School
Interest or estate of owner:	Fee Simple
Address of owner:	4800 Magnolia Avenue, Riverside, CA 92506
Name of contractor:	Cabral Roofing
Street address or legal description of site:	4800 Magnolia Avenue Riverside, CA 92506

Dated: May 16, 2006

Owner: Riverside Community College District
(Name of public entity)

By: _____
President, Board of Trustees

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I am the President of the governing board of the Riverside Community College District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, CA on May 16, 2006.

President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-c

Date: May 16, 2006

Subject: Notice of Completion – General Paving Project

Background: On March 21, 2006, the Board of Trustees awarded a contract to Wheeler Paving, for the General Paving Project in the amount of \$159,469.

The Associate Vice Chancellor of Facilities reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the General Paving Project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works) and; 3) authorize the Board President to sign the notice.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Backup V-A-9-c
May 16, 2006
Page 1 of 1

When recorded, return to:
James L. Buysse, Vice Chancellor
Administration and Finance
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

NOTICE OF COMPLETION

Civil Code § 3093 - Public Works

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work:	General Paving Project
Date of completion:	May 16, 2006
Nature of owner:	Public School
Interest or estate of owner:	Fee Simple
Address of owner:	4800 Magnolia Avenue, Riverside, CA 92506
Name of contractor:	Wheeler Paving
Street address or legal description of site:	4800 Magnolia Avenue Riverside, CA 92506

Dated: May 16, 2006

Owner: Riverside Community College District
(Name of public entity)

By: _____
President, Board of Trustees

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I am the President of the governing board of the Riverside Community College District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, CA on May 16, 2006.

President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-d

Date: May 16, 2006

Subject: Subcontractor Substitution – Quadrangle Modernization Project

Background: The staff is requesting that the Board of Trustees authorize a hearing to substitute Mitsubishi Elevator Company with Amtech Elevator Services as the elevator subcontractor on the Quadrangle Modernization project.

The hearing and substitution is in accordance with California Public Contract Code section 4107. ASR Constructors, the prime contractor, has alleged that Mitsubishi Elevator Company has failed to execute a written contract in a reasonable amount of time. As a result, ASR Constructors requested that RCCD send a letter of intent to substitute the elevator subcontractor as stipulated in PCC 4107. The substitution letter was sent, and Mitsubishi objected to the substitution.

In the event of such an objection, the Public Contract Code requires that a public agency hold a hearing to consider the merits of the substitution. The Vice Chancellor, Administration and Finance will need to appoint a qualified person to hold the hearing and to render a decision as to whether Mitsubishi should be substituted out and replaced by Amtech Elevator.

Recommend Action: It is recommended that the Board of Trustees authorize the Vice Chancellor, Administration and Finance to set a hearing under PCC 4107, to appoint a qualified hearing officer to consider substitution of the elevator subcontractor, Mitsubishi Elevator Company, with Amtech Elevator Services as the elevator subcontractor on the Quadrangle Modernization project, if so determined by the hearing officer and to authorize the Vice Chancellor, Administration and Finance to review and approve the decision of the hearing officer.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-b

Date: May 16, 2006

Subject: Notice of Completion – Ceramics Building Roof Replacement Project

Background: On February 21, 2006, the Board of Trustees awarded a contract to Cabral Roofing, for the Ceramics Building Roof Replacement Project in the amount of \$54,461.

The Associate Vice Chancellor of Facilities reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the Ceramics Building Roof Replacement Project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works) and; 3) authorize the Board President to sign the notice.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Backup V-A-9-b
May 16, 2006
Page 1 of 1

When recorded, return to:
James L. Buysse, Vice Chancellor
Administration and Finance
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

NOTICE OF COMPLETION

Civil Code § 3093 - Public Works

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work:	Ceramics Building Roof Replacement
Date of completion:	May 16, 2006
Nature of owner:	Public School
Interest or estate of owner:	Fee Simple
Address of owner:	4800 Magnolia Avenue, Riverside, CA 92506
Name of contractor:	Cabral Roofing
Street address or legal description of site:	4800 Magnolia Avenue Riverside, CA 92506

Dated: May 16, 2006

Owner: Riverside Community College District
(Name of public entity)

By: _____
President, Board of Trustees

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I am the President of the governing board of the Riverside Community College District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, CA on May 16, 2006.

President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-c

Date: May 16, 2006

Subject: Notice of Completion – General Paving Project

Background: On March 21, 2006, the Board of Trustees awarded a contract to Wheeler Paving, for the General Paving Project in the amount of \$159,469.

The Associate Vice Chancellor of Facilities reports that the project is now complete.

Recommended Action: It is recommended that the Board of Trustees: 1) accept the General Paving Project as complete; 2) approve the execution of the Notice of Completion (under Civil Code Section 3093-Public Works) and; 3) authorize the Board President to sign the notice.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Backup V-A-9-c
May 16, 2006
Page 1 of 1

When recorded, return to:
James L. Buysse, Vice Chancellor
Administration and Finance
Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

NOTICE OF COMPLETION

Civil Code § 3093 - Public Works

(For Recorder's Use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work:	General Paving Project
Date of completion:	May 16, 2006
Nature of owner:	Public School
Interest or estate of owner:	Fee Simple
Address of owner:	4800 Magnolia Avenue, Riverside, CA 92506
Name of contractor:	Wheeler Paving
Street address or legal description of site:	4800 Magnolia Avenue Riverside, CA 92506

Dated: May 16, 2006

Owner: Riverside Community College District
(Name of public entity)

By: _____
President, Board of Trustees

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I am the President of the governing board of the Riverside Community College District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, CA on May 16, 2006.

President, Board of Trustees

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-A-9-d

Date: May 16, 2006

Subject: Subcontractor Substitution – Quadrangle Modernization Project

Background: The staff is requesting that the Board of Trustees authorize a hearing to substitute Mitsubishi Elevator Company with Amtech Elevator Services as the elevator subcontractor on the Quadrangle Modernization project.

The hearing and substitution is in accordance with California Public Contract Code section 4107. ASR Constructors, the prime contractor, has alleged that Mitsubishi Elevator Company has failed to execute a written contract in a reasonable amount of time. As a result, ASR Constructors requested that RCCD send a letter of intent to substitute the elevator subcontractor as stipulated in PCC 4107. The substitution letter was sent, and Mitsubishi objected to the substitution.

In the event of such an objection, the Public Contract Code requires that a public agency hold a hearing to consider the merits of the substitution. The Vice Chancellor, Administration and Finance will need to appoint a qualified person to hold the hearing and to render a decision as to whether Mitsubishi should be substituted out and replaced by Amtech Elevator.

Recommend Action: It is recommended that the Board of Trustees authorize the Vice Chancellor, Administration and Finance to set a hearing under PCC 4107, to appoint a qualified hearing officer to consider substitution of the elevator subcontractor, Mitsubishi Elevator Company, with Amtech Elevator Services as the elevator subcontractor on the Quadrangle Modernization project, if so determined by the hearing officer and to authorize the Vice Chancellor, Administration and Finance to review and approve the decision of the hearing officer.

Salvatore G. Rotella
Chancellor

Prepared by: Doretta Sowell
Purchasing Manager

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: May 16, 2006

Subject: Monthly Financial Report

Background: The Monthly Financial Report provides summary financial information, by Resource, for the period July 1, 2005 through March 31, 2006. The report presents the current year adopted budget, revised budget and year-to-date actual financial activity along with prior year actual financial information for comparison purposes.

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 <u>Internal Service Funds</u>	
Resource 6100 – Health and Liability Self-Insurance	18
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RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-1

Date: May 16, 2006

Subject: Monthly Financial Report (continued)

Information Only: Attached for the Board's information is the Monthly Financial Report for the period ended March 31, 2006.

Salvatore G. Rotella
Chancellor

Prepared by: Aaron S. Brown
Associate Vice Chancellor, Finance

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Fund 11, Resource 1000 is the primary operating fund of the District. It is used to account for those transactions that, in general, cover the full scope of operations of the entire District. All transactions, expenditures and revenue are accounted for in the general operating resource unless there is a compelling reason to report them elsewhere. Revenues received by the district from state apportionments, county or local taxes are deposited in this resource.

Fund 11, Resource 1000 - General Operating - Unrestricted

	Prior Year Actuals <u>7-1-04 to 6-30-05</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 103,662,808	\$ 113,954,558	\$ 113,954,558	\$ 85,618,818
Intrafund Transfer from				
District Bookstore (Resource 1110)	510,000	450,000	450,000	337,500
Interfund Transfer from				
Self-Funded Equipment and				
Facility Projects (Resource 4150)	983,860	1,123,870	1,123,870	842,901
General Obligation Bond Funded				
Capital Outlay (Resource 4160)	<u>1,555,074</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 106,711,742</u>	<u>\$ 115,528,428</u>	<u>\$ 115,528,428</u>	<u>\$ 86,799,219</u>
Expenditures				
Academic Salaries	\$ 48,089,863	\$ 54,502,666	\$ 54,452,381	\$ 40,789,928
Classified Salaries	20,330,195	24,702,912	24,560,921	16,331,092
Employee Benefits	17,958,103	20,527,817	20,528,040	13,576,269
Materials & Supplies	1,529,036	2,211,273	2,215,054	1,485,637
Services	9,404,781	12,269,080	12,222,638	7,072,682
Capital Outlay	1,331,282	3,897,996	6,232,710	4,836,040
Intrafund Transfers to:				
DSP&S Program (Resource 1190)	641,731	665,157	665,157	492,321
Customized Solutions (Resource 1170)	173,470	173,470	173,470	130,101
EOPS (Resource 1190)	10,432	0	0	0
Federal Work Study (Resource 1190)	127,860	130,595	130,595	88,957
Matriculation (Resource 1190)	257,287	273,213	273,213	204,909
Charter School (Resource 1190)	40,229	0	0	0
Instr. Equipment Match (Resource 1190)	586,892	663,574	663,574	663,574
Performance Riverside (Resource 1090)	193,257	193,257	193,257	144,942
Interfund Transfer to:				
Resource 3300	320,000	220,000	220,000	165,000
Resource 6100	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
Total Expenditures	<u>\$ 101,494,418</u>	<u>\$ 120,931,010</u>	<u>\$ 123,031,010</u>	<u>\$ 86,481,452</u>
Revenues Over (Under) Expenditures	\$ 5,217,324	\$ (5,402,582)	\$ (7,502,582)	\$ 317,767
Beginning Fund Balance	<u>7,402,371</u>	<u>12,619,695</u>	<u>13,022,273</u>	<u>13,022,273</u>
Ending Fund Balance	<u>\$ 12,619,695</u>	<u>\$ 7,217,113</u>	<u>\$ 5,519,691</u>	<u>\$ 13,340,040</u>
Ending Cash Balance				<u>\$ 15,910,683</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Parking was created to capture the financial activities of the parking operations at each campus. The primary revenue source is parking permit fees. Parking also receives revenue from parking meters and parking citations. Expenditures are for 75% of the operational costs of College Safety and Police and 100% of capital outlay costs, such as parking lot lighting, that directly benefit parking operations.

Fund 12, Resource 1050 - Parking

	Prior Year Actuals <u>7-1-04 to 6-30-05</u>	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 2,083,612	\$ 2,093,694	\$ 2,093,694	\$ 1,514,598
Expenditures				
Classified Salaries	\$ 1,126,627	\$ 1,338,256	\$ 1,326,216	\$ 834,456
Employee Benefits	353,729	402,891	402,891	240,324
Materials & Supplies	53,642	57,760	69,800	32,709
Services	249,709	287,271	287,271	201,681
Capital Outlay	131,393	346,634	346,634	58,072
Total Expenditures	\$ 1,915,100	\$ 2,432,812	\$ 2,432,812	\$ 1,367,241
Revenues Over (Under) Expenditures	\$ 168,512	\$ (339,118)	\$ (339,118)	\$ 147,356
Beginning Fund Balance	784,079	952,591	952,591	952,591
Ending Fund Balance	\$ 952,591	\$ 613,473	\$ 613,473	\$ 1,099,947
Ending Cash Balance				\$ 1,121,523

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Student Health Services was established to account for the financial activities of the student health programs at each of the District's three campuses.

Fund 12, Resource 1070 - Student Health Services

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 578,034	\$ 650,816	\$ 860,816	\$ 720,946
Expenditures				
Academic Salaries	\$ 115,176	\$ 133,623	\$ 127,262	\$ 72,687
Classified Salaries	229,494	299,161	332,510	160,287
Employee Benefits	44,401	60,034	67,596	36,803
Materials & Supplies	21,929	45,900	81,339	14,472
Services	81,448	82,511	158,652	83,563
Capital Outlay	831	8,800	72,670	5,441
Total Expenditures	\$ 493,279	\$ 630,029	\$ 840,029	\$ 373,254
Revenues Over (Under) Expenditures	\$ 84,755	\$ 20,787	\$ 20,787	\$ 347,692
Beginning Fund Balance	333,088	417,843	417,843	417,843
Ending Fund Balance	\$ 417,843	\$ 438,630	\$ 438,630	\$ 765,535
Ending Cash Balance				\$ 766,202

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Community Education was established to account for the financial activities of the Community Education Program which serves the community at large by providing not-for-credit classes for personal growth and enrichment.

Fund 11, Resource 1080 - Community Education

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,002,094	\$ 1,059,424	\$ 1,059,424	\$ 792,361
Expenditures				
Academic Salaries	\$ 8,025	\$ 18,172	\$ 18,172	\$ 13,782
Classified Salaries	336,871	362,222	362,222	250,499
Employee Benefits	69,728	68,055	68,055	47,206
Materials & Supplies	18,428	17,400	17,400	10,675
Services	501,902	548,618	573,618	382,944
Capital Outlay	812	13,650	13,650	9,376
Total Expenditures	\$ 935,766	\$ 1,028,117	\$ 1,053,117	714,481
Revenues Over (Under) Expenditures	\$ 66,328	\$ 31,307	\$ 6,307	\$ 77,880
Beginning Fund Balance	15,549	81,877	81,877	81,877
Ending Fund Balance	\$ 81,877	\$ 113,184	\$ 88,184	\$ 159,757
Ending Cash Balance				\$ 161,128

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Performance Riverside is used to record the revenues and expenditures associated with Performance Riverside activities.

Fund 11, Resource 1090 - Performance Riverside

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 685,697	\$ 710,675	\$ 710,675	\$ 558,695
Intrafund Transfer from General Operating (Resource 1000)	193,257	193,257	193,257	144,942
Total Revenues	<u>\$ 878,954</u>	<u>\$ 903,932</u>	<u>\$ 903,932</u>	<u>\$ 703,637</u>
Expenditures				
Classified Salaries	\$ 241,983	\$ 270,710	\$ 267,449	\$ 198,345
Employee Benefits	67,876	82,532	85,793	57,619
Materials & Supplies	38,965	41,556	36,088	29,289
Services	528,638	507,134	511,234	480,200
Capital Outlay	0	0	1,368	1,408
Total Expenditures	<u>\$ 877,462</u>	<u>\$ 901,932</u>	<u>\$ 901,932</u>	<u>\$ 766,861</u>
Revenues Over (Under) Expenditures	\$ 1,492	\$ 2,000	2,000	\$ (63,224)
Beginning Fund Balance	<u>(532,660)</u>	<u>(531,168)</u>	<u>(531,168)</u>	<u>(531,168)</u>
Ending Fund Balance	<u>\$ (531,168)</u>	<u>\$ (529,168)</u>	<u>\$ (529,168)</u>	<u>\$ (594,392)</u>
Ending Cash Balance				<u>\$ (591,004)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Contractor-Operated Bookstore is used to record the revenues and expenditures associated with the District's contract with Barnes and Noble, Inc. to manage the District's bookstore operations.

Fund 11, Resource 1110 - Contractor-Operated Bookstore

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 837,758	\$ 843,144	\$ 843,144	\$ 727,877
Expenditures				
Classified Salaries	\$ 4,541	\$ 0	\$ 0	\$ 0
Employee Benefits	521	0	0	0
Services	29,751	31,050	31,050	26,758
Interfund Transfer to				
Food Services (Resource 3200)	326,930	356,930	356,930	260,198
Intrafund Transfer to				
General Operating (Resource 1000)	510,000	450,000	450,000	337,500
Total Expenditures	\$ 871,743	\$ 837,980	\$ 837,980	\$ 624,456
Revenues Over (Under) Expenditures	\$ (33,985)	\$ 5,164	\$ 5,164	\$ 103,420
Beginning Fund Balance	121,618	87,633	87,633	87,633
Ending Fund Balance	\$ 87,633	\$ 92,797	\$ 92,797	\$ 191,053
Ending Cash Balance				\$ 191,053

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Customized Solutions is used to record the revenues and expenditures associated with customized training programs offered to local businesses and their employees.

Fund 11, Resource 1170 - Customized Solutions

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 223,606	\$ 890,902	\$ 890,902	\$ 145,363
Intrafund Transfer from General Operating (Resource 1000)	173,470	173,470	173,470	130,101
Total Revenue	<u>\$ 397,076</u>	<u>\$ 1,064,372</u>	<u>\$ 1,064,372</u>	<u>\$ 275,464</u>
Expenditures				
Academic Salaries	\$ 2,014	\$ 49,588	\$ 49,588	\$ 0
Classified Salaries	121,499	124,150	124,150	68,501
Employee Benefits	39,915	51,355	51,355	17,006
Materials & Supplies	8,163	61,267	64,267	6,793
Services	111,167	545,127	542,127	73,543
Capital Outlay	573	574	574	0
Total Expenditures	<u>\$ 283,331</u>	<u>\$ 832,061</u>	<u>\$ 832,061</u>	<u>\$ 165,843</u>
Revenues Over (Under) Expenditures	\$ 113,745	\$ 232,311	\$ 232,311	\$ 109,621
Beginning Fund Balance	(27,044)	86,701	86,701	86,701
Ending Fund Balance	<u>\$ 86,701</u>	<u>\$ 319,012</u>	<u>\$ 319,012</u>	<u>\$ 196,322</u>
Ending Cash Balance				<u>\$ 197,240</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Redevelopment Pass-Through receives a portion of tax increment revenues from various redevelopment projects within the boundaries of the District. Currently, expenditures are restricted to capital projects located in the redevelopment project areas generating the tax increment revenues.

Fund 12, Resource 1180 - Redevelopment Pass-Through

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 650,860	\$ 670,200	\$ 670,200	\$ 163,410
Expenditures				
Services	\$ 130,487	\$ 156,100	\$ 156,100	\$ 113,342
Total Expenditures	\$ 130,487	\$ 156,100	\$ 156,100	\$ 113,342
Revenues Over (Under) Expenditures	\$ 520,373	\$ 514,100	\$ 514,100	\$ 50,068
Beginning Fund Balance	1,651,823	2,172,196	2,172,196	2,172,196
Ending Fund Balance	\$ 2,172,196	\$ 2,686,296	\$ 2,686,296	\$ 2,222,264
Ending Cash Balance				\$ 1,172,264

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Grants and Categorical Programs is used to account for financial activity for each of the District's grant and categorical programs.

Fund 12, Resource 1190 - Grants and Categorical Programs

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 15,378,144	\$ 18,156,797	\$ 19,524,914	\$ 8,990,584
Interfund Transfer from Self Funded Equip. and Facilities Projects (Resource 4150) For Instructional Equipment Match	11,073	0	0	0
Intrafund Transfers from General Operating (Resource 1000)				
For DSP&S	641,731	665,157	665,157	492,321
For EOPS	10,432	0	0	0
For Federal Work Study	127,860	130,595	130,595	88,957
For Matriculation	257,287	273,213	273,213	204,909
For Gateway to College	40,229	0	0	0
For Instructional Equipment	586,892	663,574	663,574	663,574
Total Revenues	<u>\$ 17,053,648</u>	<u>\$ 19,889,336</u>	<u>\$ 21,257,453</u>	<u>\$ 10,440,346</u>
Expenditures				
Academic Salaries	\$ 3,028,648	\$ 3,271,665	\$ 3,529,157	\$ 2,090,725
Classified Salaries	4,136,893	5,245,455	5,594,178	3,462,299
Employee Benefits	2,092,018	2,531,666	2,626,609	1,466,366
Materials & Supplies	1,292,608	1,348,670	1,636,894	415,839
Services	3,097,687	4,378,137	4,590,582	1,325,261
Capital Outlay	3,100,696	2,707,351	2,795,050	1,651,143
Scholarships	68,794	194,466	222,266	41,181
Student Grants (Financial, Book, Meal, Transportation)	236,304	211,926	262,717	211,576
Total Expenditures	<u>\$ 17,053,648</u>	<u>\$ 19,889,336</u>	<u>\$ 21,257,453</u>	<u>\$ 10,664,391</u>
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ (224,045)
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (224,045)</u>
Ending Cash Balance				<u>\$ (647,407)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Food Services is used to account for the financial activities for all food service operations in District facilities, except for the Culinary Academy on Spruce Street. It is intended to be self-sustaining.

Fund 32, Resource 3200 - Food Services

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 1,292,842	\$ 1,260,600	\$ 1,260,600	\$ 868,860
Interfund Transfers from Contractor-Operated Bookstore (Resource 1110)	326,930	356,930	356,930	260,198
Total Revenues	<u>\$ 1,619,772</u>	<u>\$ 1,617,530</u>	<u>\$ 1,617,530</u>	<u>\$ 1,129,058</u>
Expenditures				
Classified Salaries	\$ 557,682	\$ 651,093	\$ 651,093	\$ 431,307
Employee Benefits	188,406	256,996	256,996	150,164
Materials & Supplies	711,968	694,892	694,731	515,152
Services	103,126	91,245	90,937	77,910
Capital Outlay	15,175	0	469	161
Total Expenditures	<u>\$ 1,576,357</u>	<u>\$ 1,694,226</u>	<u>\$ 1,694,226</u>	<u>\$ 1,174,693</u>
Revenues Over (Under) Expenditures	\$ 43,415	\$ (76,696)	\$ (76,696)	\$ (45,635)
Beginning Fund Balance	252,534	295,949	295,949	295,949
Ending Fund Balance	<u>\$ 295,949</u>	<u>\$ 219,253</u>	<u>\$ 219,253</u>	<u>\$ 250,314</u>
Ending Cash Balance				<u>\$ 225,033</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Child Care was established to manage the finances of the District's Child Care Centers at all three campuses.

Fund 33, Resource 3300 - Child Care

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 769,518	\$ 1,004,906	\$ 1,004,906	\$ 808,272
Interfund Transfer from General Operating (Resource 1000)	320,000	220,000	220,000	165,000
Total Revenues	<u>\$ 1,089,518</u>	<u>\$ 1,224,906</u>	<u>\$ 1,224,906</u>	<u>\$ 973,272</u>
Expenditures				
Academic Salaries	\$ 642,370	\$ 758,229	\$ 758,229	\$ 585,473
Classified Salaries	150,789	138,501	138,501	113,482
Employee Benefits	166,198	183,453	183,453	131,375
Materials & Supplies	48,903	58,032	57,558	28,940
Services	48,413	53,030	53,030	30,701
Capital Outlay	841	0	474	468
Total Expenditures	<u>\$ 1,057,514</u>	<u>\$ 1,191,245</u>	<u>\$ 1,191,245</u>	<u>\$ 890,439</u>
Revenues Over (Under) Expenditures	\$ 32,004	\$ 33,661	\$ 33,661	\$ 82,833
Beginning Fund Balance	(1,455)	30,549	30,549	30,549
Ending Fund Balance	<u>\$ 30,549</u>	<u>\$ 64,210</u>	<u>\$ 64,210</u>	<u>\$ 113,382</u>
Ending Cash Balance				<u>\$ 131,083</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

State Construction & Scheduled Maintenance was established to account for the financial activities of State-approved construction and maintenance projects. The funding sources are state funds and matching funds for Scheduled Maintenance from the District's General Obligation Bond Funded Capital Outlay Projects (Resource 4160).

Fund 41, Resource 4100 - State Construction & Scheduled Maintenance

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 5,865,981	\$ 12,588,459	\$ 12,588,459	\$ 188,997
Intrafund Transfer from General Obligation Bond Funded Projects (Resource 4160)	322,000	0	0	0
Total Revenues	<u>\$ 6,187,981</u>	<u>\$ 12,588,459</u>	<u>\$ 12,588,459</u>	<u>\$ 188,997</u>
Expenditures				
Materials & Supplies	\$ 67,674	\$ 12,514	\$ 16,268	\$ 9,768
Services	4,573	1,600	6,531	882
Capital Outlay	5,512,698	13,317,817	13,309,132	1,932,369
Total Expenditures	<u>\$ 5,584,945</u>	<u>\$ 13,331,931</u>	<u>\$ 13,331,931</u>	<u>\$ 1,943,018</u>
Revenues Over (Under) Expenditures	\$ 603,036	\$ (743,472)	\$ (743,472)	\$ (1,754,022)
Beginning Fund Balance	140,436	743,472	743,472	743,472
Ending Fund Balance	<u>\$ 743,472</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (1,010,550)</u>
Ending Cash Balance				<u>\$ (1,010,550)</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Child Development Center Capital was established to account for the construction and expansion of the District's childcare facilities.

Fund 41, Resource 4110 - Child Development Center Capital

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 9,081	\$ 1,200	\$ 1,200	\$ 2,072
Expenditures				
Services	\$ 2,450	\$ 0	\$ 0	\$ 0
Capital Outlay	324,482	47,911	47,911	860
Total Expenditures	\$ 326,932	\$ 47,911	\$ 47,911	\$ 860
Revenues Over (Under) Expenditures	\$ (317,851)	\$ (46,711)	\$ (46,711)	\$ 1,212
Beginning Fund Balance	364,562	46,711	46,711	46,711
Ending Fund Balance	\$ 46,711	\$ 0	\$ 0	\$ 47,923
Ending Cash Balance				\$ 47,923

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Non-State Funded Capital Outlay Projects was established to account for financial activities related to the acquisition or construction of major capital projects that are funded from non-state revenue sources.

Fund 41, Resource 4120 - Non-State Funded Capital Outlay Projects

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 11,558	\$ 200	\$ 200	\$ 8
Expenditures				
Capital Outlay	\$ 11,390	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 11,390	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ 168	\$ 200	\$ 200	\$ 8
Beginning Fund Balance	317	485	485	485
Ending Fund Balance	<u>\$ 485</u>	<u>\$ 685</u>	<u>\$ 685</u>	<u>\$ 493</u>
Ending Cash Balance				<u>\$ 493</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

La Sierra Capital is used to account for the revenues and expenses associated with the District's La Sierra Property.

Fund 41, Resource 4130 - La Sierra Capital

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 137,262	\$ 223,000	\$ 223,000	\$ 101,978
Proceeds from the sale of the La Sierra Property	<u>0</u>	<u>0</u>	<u>9,035,971</u>	<u>9,035,971</u>
Total Revenues	<u>\$ 137,262</u>	<u>\$ 223,000</u>	<u>\$ 9,258,971</u>	<u>\$ 9,137,949</u>
Expenditures				
Services	\$ 109,572	\$ 18,893	\$ 18,893	\$ 15,205
Capital Outlay	<u>1,294,496</u>	<u>2,299,587</u>	<u>6,488,227</u>	<u>4,210,903</u>
Total Expenditures	<u>\$ 1,404,068</u>	<u>\$ 2,318,480</u>	<u>\$ 6,507,120</u>	<u>\$ 4,226,107</u>
Revenues Over (Under) Expenditures	\$ (1,266,806)	\$ (2,095,480)	\$ (6,284,120)	\$ 4,911,841
Beginning Fund Balance	<u>7,379,836</u>	<u>6,113,030</u>	<u>6,113,030</u>	<u>6,113,030</u>
Ending Fund Balance	<u>\$ 6,113,030</u>	<u>\$ 4,017,550</u>	<u>\$ (171,090)</u>	<u>\$ 11,024,871</u>
Ending Cash Balance				<u>\$ 9,974,871</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Self-Funded Equipment and Facility Projects was established to provide for Board approved capital projects. The funding source for this resource was one-time, overcap growth money.

Fund 41, Resource 4150 - Self-Funded Equipment and Facility Projects

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenue	\$ 32,172	\$ 8,000	\$ 8,000	\$ 16,580
Expenditures				
Interfund Transfers to:				
General Operating (Resource 1000)	\$ 983,860	\$ 1,123,870	\$ 1,123,870	\$ 842,901
Grants & Categorical Programs (Resource 1190)	11,072	0	0	0
Total Expenditures	\$ 994,932	\$ 1,123,870	\$ 1,123,870	\$ 842,901
Revenues Over (Under) Expenditures	\$ (962,760)	\$ (1,115,870)	\$ (1,115,870)	\$ (826,321)
Beginning Fund Balance	2,078,630	1,115,870	1,115,870	1,115,870
Ending Fund Balance	\$ 1,115,870	\$ 0	\$ 0	\$ 289,549
Ending Cash Balance				\$ 289,549

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

General Obligation Bond Funded Capital Outlay Projects was established to account for General Obligation Bond proceeds and financial activities related to Board approved Measure C projects.

Fund 41, Resource 4160 - General Obligation Bond Funded Capital Outlay Projects

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 1,030,586	\$ 1,200,000	\$ 1,200,000	\$ 830,949
Proceeds from General Obligation Bond Series A and B	<u>132,290,322</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$ 133,320,908</u>	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 830,949</u>
Expenditures				
Materials & Supplies	\$ 83,190	\$ 50,000	\$ 50,000	\$ 13,131
Services	1,784,826	211,600	410,573	102,396
Capital Outlay	11,078,831	23,798,596	31,266,705	7,004,747
Debt Service	69,269,349	0	0	0
Intrafund Transfers to:				
State Construction (Resource 4100)	<u>322,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 82,538,196</u>	<u>\$ 24,060,196</u>	<u>\$ 31,727,278</u>	<u>\$ 7,120,274</u>
Revenues Over (Under) Expenditures	\$ 50,782,712	\$ (22,860,196)	\$ (30,527,278)	\$ (6,289,326)
Beginning Fund Balance	<u>0</u>	<u>50,782,712</u>	<u>50,782,712</u>	<u>50,782,712</u>
Ending Fund Balance	<u>\$ 50,782,712</u>	<u>\$ 27,922,516</u>	<u>\$ 20,255,434</u>	<u>\$ 44,493,386</u>
Ending Cash Balance				<u>\$ 44,493,387</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Health and Liability Self-Insurance is used to account for the revenues and expenditures of the District's health and liability self-insurance programs.

Fund 61, Resource 6100 - Health and Liability Self-Insurance

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 3,950,696	\$ 4,190,007	\$ 4,190,007	\$ 3,648,844
Interfund transfer from				
General Operating (Resource 1000)	500,000	500,000	500,000	500,000
Intrafund transfer from				
Workers' Compensation (Resource 6110)	102,097	0	0	0
Total Revenue	<u>\$ 4,552,793</u>	<u>\$ 4,690,007</u>	<u>\$ 4,690,007</u>	<u>\$ 4,148,844</u>
Expenditures				
Classified Salaries	\$ 127,413	\$ 140,023	\$ 140,023	\$ 101,890
Employee Benefits	44,656	45,324	45,324	29,777
Materials & Supplies	3,224	3,900	3,900	2,506
Services	3,244,838	4,169,050	4,094,050	2,604,159
Capital Outlay	2,347	5,000	80,000	30,469
Total Expenditures	<u>\$ 3,422,478</u>	<u>\$ 4,363,297</u>	<u>\$ 4,363,297</u>	<u>\$ 2,768,801</u>
Revenues Over (Under) Expenditures	\$ 1,130,315	\$ 326,710	\$ 326,710	\$ 1,380,043
Beginning Fund Balance	<u>(1,019,434)</u>	<u>110,881</u>	<u>110,881</u>	<u>110,881</u>
Ending Fund Balance	<u>\$ 110,881</u>	<u>\$ 437,591</u>	<u>\$ 437,591</u>	<u>\$ 1,490,924</u>
Ending Cash Balance				<u>\$ 2,997,308</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Workers' Compensation Self-Insurance is used to account for the revenues and expenditures of the District's workers compensation self-insurance program.

Fund 61, Resource 6110 - Workers' Compensation Self-Insurance

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 892,076	\$ 1,057,882	\$ 1,057,882	\$ 833,375
Expenditures				
Classified Salaries	\$ 43,316	\$ 47,502	\$ 47,502	\$ 30,588
Employee Benefits	15,548	15,384	15,384	8,933
Materials & Supplies	205	500	620	622
Services	869,807	1,175,000	1,174,880	789,489
Intrafund Transfer to Health & Liability Self Ins (Resource 6100)	102,097	0	0	0
Total Expenditures	\$ 1,030,973	\$ 1,238,386	\$ 1,238,386	\$ 829,632
Revenues Over (Under) Expenditures	\$ (138,897)	\$ (180,504)	\$ (180,504)	\$ 3,744
Beginning Fund Balance	945,280	806,383	806,383	806,383
Ending Fund Balance	\$ 806,383	\$ 625,879	\$ 625,879	\$ 810,127
Ending Cash Balance				\$ 1,710,031

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Associated Students of RCC is used to record the financial transactions of the student government, college clubs, and organizations of the district. Revenue includes student activity fees, interest income, pay phone commissions and athletic ticket sales.

	<u>Associated Students of RCC</u>			
	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	<u>\$ 644,906</u>	<u>\$ 625,000</u>	<u>\$ 625,000</u>	<u>\$ 546,018</u>
Expenditures				
Materials & Supplies	<u>\$ 507,393</u>	<u>\$ 625,000</u>	<u>\$ 625,000</u>	<u>\$ 418,024</u>
Total Expenditures	<u>\$ 507,393</u>	<u>\$ 625,000</u>	<u>\$ 625,000</u>	<u>\$ 418,024</u>
Revenues Over (Under) Expenditures	\$ 137,513	\$ 0	\$ 0	\$ 127,994
Beginning Fund Balance	<u>874,097</u>	<u>1,011,610</u>	<u>1,011,610</u>	<u>1,011,610</u>
Ending Fund Balance	<u>\$ 1,011,610</u>	<u>\$ 1,011,610</u>	<u>\$ 1,011,610</u>	<u>\$ 1,139,604</u>
Ending Cash Balance				<u>\$ 2,105,197</u>

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

Student Financial Aid is used to record financial transactions for scholarships given to students from the federal Pell and FSEOG grant programs as well as the State's Cal Grant program.

Student Financial Aid

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 15,316,879	\$ 15,092,512	\$ 15,092,512	\$ 10,535,886
Expenditures				
Other				
Scholarships and Grant Reimbursements	\$ 15,316,879	\$ 15,092,512	\$ 15,092,512	\$ 10,183,212
Total Expenditures	\$ 15,316,879	\$ 15,092,512	\$ 15,092,512	\$ 10,183,212
Revenues Over (Under) Expenditures	\$ 0	\$ 0	\$ 0	\$ 352,675
Beginning Fund Balance	0	0	0	0
Ending Fund Balance	\$ 0	\$ 0	\$ 0	\$ 352,675
Ending Cash Balance				\$ 352,675

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 MONTHLY FINANCIAL REPORT
 FOR THE PERIOD ENDED MARCH 31, 2006**

RCCD Development Corporation is used to account for financial transactions related to the development corporation. This corporation currently has very little activity but remains operational should the District need to use it for future transactions related to property development. Revenues consist of interest income. Expenses are for tax filing fees paid to the state.

RCCD Development Corporation

	Prior Year Actuals 7-1-04 to 6-30-05	Adopted Budget	Revised Budget	Year to Date Activity
Revenues	\$ 16	\$ 0	\$ 0	\$ 13
Expenditures				
Services	\$ 20	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 20	\$ 0	\$ 0	\$ 0
Revenues Over (Under) Expenditures	\$ (4)	\$ 0	\$ 0	\$ 13
Beginning Fund Balance	16,240	16,236	16,236	16,236
Ending Fund Balance	<u>\$ 16,236</u>	<u>\$ 16,236</u>	<u>\$ 16,236</u>	<u>\$ 16,249</u>
Ending Cash Balance				<u>\$ 16,249</u>

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ADMINISTRATION AND FINANCE

Report No.: V-B-2

Date: May 16, 2006

Subject: CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended
December 31, 2005

Background: Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares Form CCFS-311Q – Quarterly Financial Status Report for each fiscal quarter for submission to the Chancellor’s Office. For purposes of this report, the General Fund includes:

Fund 11 – Unrestricted

Resource 1000 – General Unrestricted
Resource 1080 – Community Education
Resource 1090 – Performance Riverside
Resource 1110 – Bookstore (Contractor Operated)
Resource 1170 – Customized Solutions

Fund 12 – Restricted

Resource 1050 – Parking
Resource 1070 – Student Health
Resource 1180 – Redevelopment Pass-Through
Resource 1190 – Grants and Categorical Programs

Information Only: Attached for the Board’s review and information is a copy of the CCFS-311Q – Quarterly Financial Status report for the quarter ended December 31, 2005.

Salvatore G. Rotella
Chancellor

Prepared by: Norm Godin
Budget Manager



CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE



Fiscal Year 2005-2006
District:(960)RIVERSIDE Quarter Ended: (Q2) December 31, 2005
Certified Date:26-Apr-06 08:27 AM

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<u>Annual</u>	As of June 30 for fiscal year (FY) specified.			
	FY02-03	FY03-04	FY04-05	FY05-06
General Fund Revenues (Objects 8100, 8600, and 8800)	108,508,808	108,969,571	125,096,173	139,440,543
Other Financing Sources (Objects 8900)	2,818,995	2,910,844	2,556,446	1,130,309
General Fund Expenditures (Objects 1000-6000)	110,163,718	107,277,651	120,062,047	146,092,154
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	2,272,148	2,264,122	1,452,028	1,514,729
Reserve for contingency Unrestricted	0	0	0	4,212,938
Reserve for contingency Total	0	0	0	8,851,337
General Fund Ending Balance Unrestricted	5,567,529	7,261,554	12,344,738	0
General Fund Ending Balance Total	7,691,903	10,030,544	15,887,367	900,000
Prior-Year Adjustments	0	0	-281,721	0
Attendance FTES	23,904	23,001	24,666	25,850
<u>Quarter</u>	For the same quarter to each fiscal year (FY) specified			
	FY02-03	FY03-04	FY04-05	FY05-06
General Fund Cash Balance (Excluding investments)	16,325,909	14,362,225	10,543,307	19,499,411

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8000)	139,440,543	63,944,114	45.86
Other Financing Source (Objects 8900)	1,130,309	283,346	25.07
General Fund Expenditures (Objects 1000-6000)	146,092,154	62,954,688	43.09
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	1,514,729	832,436	54.96

III. Has the district settled any employee contracts during this quarter? Yes No **If yes, complete the following:**
(If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	0	0	0
Year 2	0	0	0
Year 3	0	0	0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes No

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

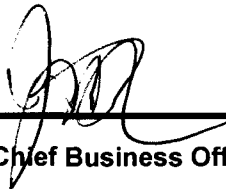
V. Does the district have significant fiscal problems that must be addressed this year? Yes No

Next year? Yes No If yes, what are the problems and what actions will be taken? (Include additional pages of explanation if needed.)

CERTIFICATION

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in report are correct. I further certify that this report v be presented at the governing board meeting spec below, afforded the opportunity to be discussed ar entered into the minutes of meeting.



2/26/06



4/26/06

District Chief Business Officer

Date

District Superintendent

Date

Quarter Ended: (Q2) December 31, 2005

Governing Board Meeting Date

5/16/2006

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**RIVERSIDE COMMUNITY COLLEGE DISTRICT
 COMBINED GENERAL FUNDS REVENUE AND EXPENDITURE REPORT
 FOR THE PERIOD ENDED DECEMBER 31, 2005**

<u>Cash Position</u>	<u>YTD Activity</u>
Beginning Cash, July 1, 2005	11,033,488
Accounts Receivable Collections	11,019,013
Accounts Payable Payments	(2,993,426)
Revenue and Other Financial Sources	65,581,813
Expenditures and Other Outgo	(65,141,477)
Ending Cash, December 31, 2005	<u>\$ 19,499,411</u>

<u>Budget Status</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>YTD Activity</u>
Revenues			
Federal	\$ 10,730,728	\$ 10,875,516	\$ 1,842,112
State	83,187,678	83,459,662	39,971,471
Local	45,105,365	45,105,365	22,130,531
Total Revenues	<u>139,023,771</u>	<u>139,440,543</u>	<u>63,944,114</u>
Other Financing Sources	<u>1,130,309</u>	<u>1,130,309</u>	<u>283,346</u>
Total Revenues/Other Sources	<u>140,154,080</u>	<u>140,570,852</u>	<u>64,227,460</u>
Expenditures			
Academic Salaries	57,975,714	58,048,568	26,586,346
Classified Salaries	32,342,866	32,242,775	14,146,169
Employee Benefits	23,724,350	23,766,199	9,166,660
Materials & Supplies	3,783,826	3,958,110	1,242,592
Services	18,805,028	18,900,039	6,282,565
Capital Outlay	6,975,005	9,176,463	5,530,356
Total Expenditures	<u>143,606,789</u>	<u>146,092,154</u>	<u>62,954,688</u>
Other Outgo	<u>1,483,322</u>	<u>1,514,729</u>	<u>832,436</u>
Total Expenditures and Other Outgo	<u>145,090,111</u>	<u>147,606,883</u>	<u>63,787,124</u>
Revenues Over (Under)			
Expenditures	(4,936,031)	(7,036,031)	440,336
Beginning Fund Balances	<u>15,887,368</u>	<u>15,887,368</u>	<u>15,887,368</u>
Ending Fund Balances	<u>\$ 10,951,337</u>	<u>\$ 8,851,337</u>	<u>\$ 16,327,704</u>
Contingency			
Unrestricted	6,312,938	4,212,938	12,069,391
Restricted	3,738,399	3,738,399	3,358,314
Reserve	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>
Total Contingency/Reserve	<u>\$ 10,951,337</u>	<u>\$ 8,851,337</u>	<u>\$ 16,327,705</u>

Note:

The budget amounts shown above were adopted by the Board of Trustees on October 18, 2005.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-1

Date: May 16, 2006

Subject: Revised Regulations for Use of Facilities – Policy and Regulations 8005
– Second Reading

Background: Presented to the Board of Trustees for second reading are revisions to Regulations 8005. Regulations 8005 were adopted on September 19, 1978, amended on November 4, 1980, and last amended on June 2, 1992. The revisions that are being presented will update the facility fee schedule; the use of District videos and DVDs; the use of facilities by public agencies or nonprofit groups; the fair rental value and direct costs of District facilities' rentals; the location of sale of food with permission by the Food Services Manager or a campus designee; and address smoking on District property. This will align Regulations 8005 with the revised Regulations 5120 Use of Facilities, Distribution and Posting of Literature, and Preventing Disruption of Instructional and/or Other District Activities and Regulations 6120 Organization of the Associated Students of Riverside Community College. These regulations were amended by the Board of Trustees on November 15, 2005. The Board of Trustees adopted Policy 6230, 3230, 4230 on June 5, 1990, with an amendment on November 19, 2002, stating that Riverside Community College District is a non-smoking institution. This is included in the revised Regulations 8005. These revisions were brought to the Academic Affairs and Student Services Committee on April 17, 2006 for review and discussion, and to the Board of Trustees on April 18, 2006.

Recommended Action: It is recommended that the Board of Trustees approve the revised Regulations 8005.

Salvatore G. Rotella
Chancellor

Prepared by: Linda Lacy
Vice Chancellor of Student Services and Operations

RIVERSIDE COMMUNITY COLLEGE DISTRICT

USE OF FACILITIES

It is the policy of the Riverside Community College District to authorize the use of facilities for public, literary, scientific, recreational, or educational meetings or for the discussion of matters of public interest. The Board may establish such terms and conditions of usage as are deemed proper. The Riverside Community College District desires to make College facilities available to the public whenever possible and so long as there is no conflict with the educational program.

Submitted to Board for First Reading _____ 10-21-80

Approved by Board _____ 11-4-80

Education Code Section: 82542

Adopted: September 19, 1978

Amended: November 4, 1980

June 2, 1992

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Regulations for Policy 8005, Use of Facilities

I. Classification of Use

A. ~~Actual Cost Use~~ **Direct Cost** shall apply to those organizations that qualify under the Civic Center Act. Any admission fees or contributions received must be expended for the welfare of students of the District or for charitable purposes. The District charge will not exceed the direct cost of the operation of the facility. (Education Code Section 82542)

B. Fair ~~Market~~ **Rental** Value

Fair ~~Market~~ **Rental** Value shall apply to those organizations that do not qualify under the provisions of the Civic Center Act and/or which solicit contributions or charge admissions or fees to the activity which will be spent for other than charitable or welfare purposes. The minimum rental shall be equal to the fair market value charged for rental of comparable facilities.

C. Joint Powers Agreements

The District reserves the right to enter into Joint Powers Agreements with other public agencies with respect to use of facilities. The terms of such Agreements will supersede the conditions of this regulation.

II. Application for Use

Application for use of ~~College~~ **District** facilities will be made on a form supplied by Riverside ~~Community~~ City College, 4800 Magnolia Avenue, Riverside, CA 92506-1299, phone number ~~(909) 222-8000~~ **(951) 222-8498; Moreno Valley Campus, 16130 Lasselle Street, Moreno Valley, CA 92551-2045, phone number (951) 571-6188; Norco Campus, 2001 Third Street, Norco, CA 92860-2600, phone number (951) 372-7000 or may be requested online at www.rcc.edu.**

Application should be made at least ~~two weeks~~ **five (5) working days** prior to the date on which the facility is to be used. Applications from individuals will be priced at the Fair ~~Market Use~~ **Rental Value** rates. Use of audio systems, spots, dimmer boards, and other equipment must be arranged for at the time application is made.

Applicants should estimate very carefully the hours and the days that they will want to use the facility. These estimates are to include time for rehearsals, set installation, and performance, and must include all the hours the facility is to be opened. Some facilities are very tightly scheduled, and so is the time of the custodians and student technicians. It

will be very difficult and in many cases impossible to permit access to the facilities at times other than those set forth in the application.

Applicants using copyrighted materials must fill out a special form provided by the College whereby the applicant assumes full responsibility for complying with copyright laws.

III. Sunday and Holiday Use and Hours of Use

Sunday and holiday use of ~~College~~ **District** facilities is generally discouraged. In general, there will be no Food Services on Sundays or holidays. In addition, all organizations, including **RCCD** student functions, must vacate facilities by midnight.

IV. Deposit and Payment Policy

The Board of Trustees requires that an organization eligible for the **Direct Cost Use** charge but which has not before used ~~College~~ **District** facilities **will** pay a deposit, which will be applied to the total invoice. This deposit will be equal to the estimated cost of the facility rental charge. This deposit policy will be applied to all applicants under the ~~Fair Market Use~~ **Rental Value** formula.

Payment in full is payable upon receipt of invoice, but in no case later than thirty (30) days following the event. Nonpayment will result in denial of subsequent applications for use of District facilities.

V. ~~College~~ **District** Representation

Representatives of the ~~College~~ **District** shall have access to ~~college~~ **District** property whenever it is being used for a non-college activity. These representatives shall have the responsibility to see that all rules, regulations, and laws are adhered to by the group using the facilities and that violations are reported.

VI. Use for Religious Services

Use for religious services must be in accord with the following rules:

- A. A fair ~~market~~ rental **value** will be charged,.
- B. The lease to any one religious organization may not exceed five (**5**) calendar days or portions thereof in any one fiscal year.
- C. The letting of the property may not encompass time immediately preceding, during, or immediately following formal class instruction.

VII. Use of Cafeteria and Student Center

The price charged for the meal does not include use of the dining area.

If more than one section of the Student Center is used, "First Two Hours" charges will be made for each section used, because this charge is made to cover cleanup costs. "Additional Hour" charges will be made for only one section. Kitchen facilities may not be used by other than the ~~College~~ **District** staff.

The Student Center may not be used for dances by ~~non-college~~ **non-District** groups. The only exception is for high schools in the District which may, by special arrangement, schedule one formal dance a year in the Student Center.

VIII. Use of ~~College Films~~ **District Videos, DVDs, and Audiovisual Equipment**

~~A. The College will not rent motion picture projectors or other equipment for use off campus.~~

~~B. The College owns some motion picture films of exceptional significance to its community. It will attempt to provide an employee who is trained as an operator to take such a film and show it on the College's own projection equipment to any organization in the community which has made proper application through the College.~~

~~The organization will be charged only for the cost of the operator's time and travel, provided there is no admission charge for the program at which the film is shown.~~

~~C. A firm commitment to an off-campus agency for the use of the film will not be made more than one month in advance of the projection date.~~

~~D. Some films which are in very heavy demand will be reserved only one week in advance. This is to assure the film's maximum availability to the regular students at the College.~~

A. The District's collection of videos and DVDs is for instructional purposes.

B. In the event that a request is made for off-campus services that include audio-visual equipment, videos or DVDs, the District reserves the right to levy appropriate charges including the operator's time and travel expenses.

IX. Use of Classrooms

A. When more than one classroom in the same building is used, the charge will be one-half the listed charge for each additional classroom.

X. Use by Organization Recognized by the Associated Students of Riverside Community College **District** (ASRCCD)

- A. A campus organization recognized by the Associated Students of Riverside Community College **District** will have free use of facilities when all of the receipts are retained by the organization. All such receipts must be used for approved college related projects or activities.

XI. Use For Programs Co-Sponsored by Organizations Recognized by the Associated Students of Riverside Community College **District**.

- A. ~~There will be no charge except for campus Safety and Security~~ **College Safety and Police** officers for ~~p~~Programs co-sponsored by a campus organization recognized by the ASRCCD ~~provided that in which~~ ASRCCD receives at least 50% of the gate receipts **will not be charged fees except the costs incurred for the use of College Safety and Police services.**
- B. The non-ASRCCD co-sponsor will be charged the ~~Actual~~ **Direct Cost Use** rate if the ASRCCD receives 25-49% of the gate receipts.
- C. The non-ASRCCD co-sponsor will be charged the Fair ~~Market Use~~ **Rental Value** rate if the ASRCCD receives less than 25% of the gate receipts.

XII. District Rights

The District, via its Board of Trustees and designated managers, hereby retains the final and ultimate authority in the granting of use of facilities. Nothing in these regulations should be construed to indicate a limitation of this authority.

XIII. Public Agencies or Nonprofit Groups

Public agencies or nonprofit groups ~~that have the potential to bring benefits to existing college programs as defined by 82542(f) of the Education Code~~ may be given special consideration in regard to rental fees for the use of college **District** facilities.

XIV. ~~Rental Fees~~ **Use of Facilities Fee Schedule**

The Riverside Community College District-reserves the right to change rental fees ~~at any time.~~ **annually based on increases in salary and benefits.** A minimum of seven (7) days notice will be given of any change. (~~Rental Fee Schedule~~ **Use of Facilities Fee Schedule** attached)

- A. Minimum rental fee is for two (2) hours **unless specifically noted.**
- B. Listed fees do not include ~~motion picture projectors or other~~ visual aid equipment except for existing screens in the facility rented.

- ~~C. A separate bulletin giving rules for the use of Landis Auditorium is available. Regulations in this bulletin are considered part of these Policies and Procedures.~~
- C. If any facilities are used under the Fair ~~Market~~ **Rental Value** fees by the same organization more than five times in any one ~~college~~ **academic** year, a Notice of Intention to Lease must be published; therefore, the estimated advertising cost will be added to the estimated rental fee.
- D. The ~~College~~ **District** reserves the right to require the applicant to supply evidence of a liability and property damage insurance policy in force that names Riverside Community College District as an additional insured. This policy shall not be less than \$300,000 for each person and \$500,000 for each occurrence of bodily injury and not less than \$100,000 for each occurrence and \$200,000 aggregate in respect to property damage. Additional coverage may be required for special use, as determined by the District.
- E. If security for any event is deemed appropriate by the District, the applicant will be charged an additional cost according to the fee schedule.
- F. The service or sale of food or refreshment will not normally be permitted on ~~College~~ **District** property except in the ~~cafeteria~~ **food service area**. **Any exception to this regulation must be pre-approved by the RCCD Food Services Manager or campus designee.**

XV. Other Regulations

- A. Smoking of any form of tobacco, or non-tobacco products is prohibited in all District buildings, on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated. (Board Policy 6230, 3230, and 4230)**

**RIVERSIDE COMMUNITY COLLEGE DISTRICT
USE OF FACILITIES FEE SCHEDULE**

Time will be billed from time facility is to be opened until time facility is to be closed.

	<u>Actual Cost Use</u>		<u>Fair Market Use</u>	
	<u>Minimum</u>	<u>Each</u>	<u>Minimum</u>	<u>Each</u>
	<u>1st 2 hrs.</u>	<u>Add'1 hr.</u>	<u>1st 2 hrs.</u>	<u>Add'1 hr.</u>
Classroom, Single (Except for main dining room, area in the Student Center will be charged at the single classroom rate.)	\$ 30.00	\$ 10.00	\$ 60.00	\$ 20.00
Cutter Pool (Night use with lighting add \$15.00 per hour)	50.00	25.00	100.00	60.00
Users of Cutter Pool must provide certified lifeguards whose sole responsibility is to guard the swimmers.				
Evans Park Baseball Field (includes chalking)	100.00	20.00	300.00	75.00
* High Schools (includes chalking)	50.00	per field use		
Huntley Gym (no seating available)	150.00	30.00	300.00	60.00
Huntley Gym Dance Studio (Rm. #102)	75.00	15.00	150.00	75.00
**Landis Auditorium (Performance)	350.00	110.00	550.00	150.00
Baccalaureates	200.00	Flat Fee		
Graduations	500.00	Flat Fee		
(includes \$50/hr. for heating/AC)				

~~* Price includes (2) College safety and security officers and (1) grounds person. If more College staff are required, there will be additional charge.~~

~~** See Landis Auditorium Rental Fee Schedule for additional fees.~~

	<u>Actual Cost Use</u>		<u>Fair Market Use</u>	
	<u>Minimum</u>	<u>Each</u>	<u>Minimum</u>	<u>Each</u>
	<u>1st 2 hrs.</u>	<u>Add'l hr.</u>	<u>1st 2 hrs.</u>	<u>Add'l hr.</u>
**Landis Auditorium — (Rehearsal) — (includes \$50/hr. for heating/AC)	250.00	90.00	350.00	110.00
— Lovekin (Soccer) Field	50.00	13.00	100.00	25.00
— McDermont Hall — (Quad 134A or B)	120.00	20.00	250.00	50.00
— Noreo/Moreno Valley — (Multipurpose Room)	120.00	20.00	250.00	50.00
— Quad Courtyard	50.00 / day			
— Student Center — Main Dining Room	120.00	20.00	250.00	50.00
— Student Center Patio	50.00 / day			
— Tennis Courts — High Schools	50.00 / week			
— Other than high schools	50.00 / day			
— Tigers' Den	120.00	20.00	250.00	50.00
— Wheelock Gym (w/seating)	250.00	50.00	500.00	100.00
— Wheelock Gym (w/o seating)	150.00	30.00	300.00	60.00
— Wheelock Field — (Night use with lighting — (4 hrs.) — add \$30.00 per hour for events — other than football games.)	400.00 (4 hrs.)	50.00	1,000.00 (4 hrs.)	150.00
	<u>Actual Cost Use</u>		<u>Fair Market Use</u>	
	<u>Minimum</u>	<u>Each</u>	<u>Minimum</u>	<u>Each</u>
	<u>1st 2 hrs.</u>	<u>Add'l hr.</u>	<u>1st 2 hrs.</u>	<u>Add'l hr.</u>

* Football Games/Graduations 500.00 Included in fee schedule are (2) College
 — (w/lighting) (includes chalking) (per event) safety and security officers.

~~* Football Games/Graduations — 350.00 — Included in fee schedule are (2) College
— (w/o lighting) (includes chalking) — (per event) — safety and security officers.~~

~~* Note: Graduation fees do not include grounds, custodial, and technical labor cost.~~

Specific Facility	Direct Cost Minimum Rental Fee*	Fair Rental Value Minimum Rental Fee*
1. Athletic Fields, Stadiums		
Cutter Pool ¹ (4 hours)	\$ 80.00	\$ 120.00
Cross Country Track (M.V.) (4 hours) *	250.00	375.00
Evans Park Baseball & Softball (4 hours) *	200.00	300.00
Huntley Gym	230.00	345.00
Huntley Dance Studio	140.00	210.00
Soccer Field (4 hours)*	125.00	188.00
Tennis Courts	55.00	83.00
Track & Field Complex (4 hours)*	535.00	803.00
Wheelock Gym	300.00	450.00
Wheelock Field (4 hours)*		
Graduations	\$ 870.00	\$ 1,305.00
Football Games	950.00	1,425.00
Other Events	870.00	1,305.00
2. Auditorium/Theatres/Outdoor Areas		
Aguilar Patio	\$ 55.00	\$ 83.00
Alumni House Outside	55.00	83.00
Alumni House Inside	50.00	75.00
Coudures Jr. Plaza (M.V.)	55.00	83.00
Digital Library Auditorium	145.00	218.00
Landis Auditorium - Performing Arts Center (4 hours)*		
Performance	\$ 570.00	855.00
Graduations	570.00	855.00
Rehearsals	450.00	675.00
Landis Art Gallery	50.00	75.00
Quad Courtyard	55.00	83.00
Quad Lecture Hall	50.00	75.00
Norco Amphitheater	110.00	165.00
Norco Theater	50.00	75.00
3. Cafeterias		
Bradshaw Dining Room (4 hours)*	\$ 200.00	\$ 300.00
Staff Dining Room (Riverside)	50.00	75.00
4. Classrooms/Multi Purpose Rooms		
Classrooms <75	\$ 30.00	\$ 45.00
Classrooms >75	50.00	75.00
Conference Room <30	30.00	45.00
Conference Room >30	115.00	173.00
Multipurpose Room (M.V. & Norco)	50.00	75.00

¹ Users of Cutter Pool must provide certified lifeguards whose sole responsibility is to guard swimmers.

*Price includes (1) custodian, (2) grounds person, (3) athletic field caretakers, and (4) auditorium specialists where applicable. Additional charges will be included for College Safety and Police officers, Community Service officers, maintenance, and auditorium technicians as needed for each event.

SPECIAL CHARGES

The ~~College~~ **District** reserves the right to levy additional charges for special services, equipment, or facilities made available.

Audiovisual equipment (See A/V Equipment List and Fee Schedule)

~~CIF (California Interscholastic Federation) Games \$500.00 per event
Football and Basketball Includes lighting, chalking, and 2 officers.~~

Cancellation Fee: A \$50.00 non-refundable cancellation fee will be required for all organizations charged the ~~Actual~~ **Direct Cost Use** or Fair Rental Fee ~~fee~~, unless written cancellation is received two (2) weeks before the event.

Charges for additional District staff will be applied based on the event location and number of hours services are needed. Charges for District staff will be applied at the current rate of wages and benefits and may include also the personnel in the following positions: Community Service Officers, Theater Production Technicians, Theater Technical Director, and Stage Technicians.

~~Campus Safety and Police officers \$ 15.00 per event
Custodians 15.00 per hr.
Grounds people 15.00 per hr.
Maintenance people 15.00 per hr.
Stage (setting up on Wheelock Field) 150.00 per event
Tables (removing from main cafeteria area) 50.00 per event
Track (marking) 100.00~~

Dances: All dances require two (2) **RCCD** officers. In addition, the Office of **College** Safety and Police determines if the Norco, Moreno Valley, or Riverside Police Department should be involved. All applicants, including on-campus clubs, must pay for **RCCD** officers. If a city police department is hired, the city police department is contacted by and paid for by the organization that is holding the event.

Additional charges also may be made for excessive cleanup costs and for the costs of replacing or repairing property damaged during the use of facilities.

Extra student help will be charged for at the maximum rate according to the District’s Student Help Salary Schedule.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
AUDIO VISUAL EQUIPMENT LIST AND FEE SCHEDULE
 (For ~~Campus~~ **College** Use Only)

PROJECTORS	PER DAY:
Slide Projector.....	\$ 15.00 30.00
Filmstrip Projector.....	12.00
Overhead Projector.....	12.00 25.00
16mm Projector.....	15.00 150.00
6' Tripod Screen.....	5.00 20.00
Electric Pointer.....	5.00
Laser Pointer.....	10.00
LCD projector	75.00
A/V CART STAND	
Overhead Cart.....	3.00 15.00
A/V Cart.....	5.00 15.00
Safelock Stand.....	3.00 15.00
VIDEO	
VHS (player only) VCR	25.00 30.00
VHS (recorder).....	28.00
* VHS Camcorder.....	50.00
Tripod.....	5.00 25.00
25" Monitor w/cart.....	30.00 40.00
Large Screen T.V. (Cafeteria only).....	30.00
* Video Projector.....	10.00
DVD Player	40.00
Laptop	75.00
* Must have IMC technician to operate.	
AUDIO	
Mic. w/stand.....	10.00
Mixer Amp w/speakers.....	65.00 150.00
Anchor speaker w/mic.	35.00 75.00
Large Digital sound system.....	250.00 300.00
Wireless Microphone (Handheld or lav.).....	25.00 30.00
Cassette Player (Mono).....	10.00
Cassette Player (Stereo).....	10.00 25.00
Patch to House Sound.....	25.00
CD Player	20.00
FLIPCHARTS	
Flipchart (Stand only).....	10.00
Flipchart (w/Pad).....	22.00 30.00

Flipchart Markers	
6 Color	6.00
8 Color	11.00

CD DUPLICATION

First CD	10.00
Each Additional CD.....	.75

DVD DUPLICATION

First DVD	20.00
Each Additional DVD.....	1.75

TECHNICIAN LABOR

All equipment is subject to a \$10.00 ~~setup fee~~, **delivery fee** in addition to the above charges.
~~Setup is set and leave only, no operator.~~

Technician's fees are ~~\$15.00 hour~~ **based on current hourly wages. The technician fee will include any set-up and break down time. If the technician remains on site to secure and/or operate the equipment, the fee will include the actual time of the event in addition to the set-up and break down time.**

May 16, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-2

Date: May 16, 2006

Subject: Revised Regulations for Student Fees – Policy and Regulations 6042
– First Reading

Background: Presented to the Board of Trustees for first reading are revisions to Regulations 6042 Student Fees. Regulations 6042 were adopted on July 7, 1981, amended on July 7, 1987, August 1, 1991, June 2, 1992, and last amended on June 22, 1994. The revisions that are being presented will change existing fees and update policies regarding health fees for BOGW students, Cross Enrollment fees, materials fees, and ID cards for students. The revisions also reflect the legal opinion from the State Chancellor's office that students will not be dropped for non-payment once the term has begun. The proposed changes were presented to the District Associated Students Senate on November 15, 2005; to the Riverside and Moreno Valley Academic Senates on February 13, 2006; the Norco Academic Senate on March 6, 2006; and to the Executive Cabinet on April 17, 2006.

Recommended Action: It is recommended that the Board of Trustees accept the revised Regulations 6042, for first reading.

Salvatore G. Rotella
Chancellor

Prepared by: Lorraine Anderson
District Dean, Admissions and Records

RIVERSIDE COMMUNITY COLLEGE DISTRICT

STUDENT FEES

Riverside Community College District has a strong commitment to ensure accessibility to all its programs and services for all citizens of the District who are capable of benefiting from the experiences provided. As an important component of this “open door” policy, the District actively promotes low cost education for District residents. However, as a matter of fiscal responsibility, a limited number of related services which the students use while attending classes will be supported by fees charged to students to assist in defraying the costs of providing these services.

Submitted to Board for First Reading _____

Approved by Board _____ 7-7-87

Education Code Sections: 68050, 68051, 68079, 76140, 76223, 76225

Adopted: July 7, 1981
Amended: July 7, 1987
August 1, 1991
June 2, 1992
June 22, 1994

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Regulations for Policy 6042, Student Fees

I. Announcement of Fees

All student fees shall be printed in the ~~semester schedule and the College catalog.~~ **Schedule of Classes and on the RCC website.** All fees are set in accordance with the California Education Code **and Title V state regulations.**

II. Definition of Fees

A. Mandatory Fees

1. Enrollment Fee

This fee is established by the State to partially support the instructional programs of the community colleges. **Unless expressly exempted, or entitled to a waiver, all students enrolling for college credit must pay the enrollment fee.**

a. **Cross Enrollment students also pay enrollment fees. (The Cross Enrollment program permits students who are enrolled at a campus of the California State University, or a campus of the University of California, under certain limited circumstances, to cross enroll at a California Community College and vice versa.) (Education Code 66753)**

b. **Students on a Board of Governor's Waiver (BOGW) are exempt from paying enrollment fees.**

c. Concurrent enrollment students (students attending elementary, junior high, or high school and college concurrently) are exempt from paying the enrollment fee. ~~per~~ (Education Code 72252)

2. Health Fee

This fee supports general and emergency services provided by the College's Health & Wellness Center. Refer to Board Policy 6045 regarding Student Health Services. **Students on a Board of Governor's Waiver (BOGW) are not exempt from paying these fees.**

3. Non-Resident Tuition

~~This Non-resident tuition fee, in addition to the enrollment fee, is~~ charged to students whose legal residence is not in California.

4. **International Student** Surcharge Fee

~~This~~ **The International Student Surcharge Fee** is a separate fee charged to international students for district capital outlay ~~per~~. (Education Code 76141)

5. International Student Processing Fee

This fee is charged to non-resident applicants who are both citizens and residents of a foreign country to cover the actual cost of processing an application to the ~~College~~ **District** and other documentation required by the federal government. (**Education Code 76142**)

6. **Materials Fee**

Some classes require a materials fee. The charge is noted under the appropriate class. Materials fees must be paid at registration and are not subject to waiver. (Education Code 76365)

B. Optional Fees

1. Student Services Fee

The following services are supported by this fee: student scholarships, college lectures, admission to college events, intramural activities, journalism, music, theater arts, athletics, fine arts, college orientation programs, student government, and other co-curricular services.

2. Parking Fee

This fee is utilized to support the ~~College~~ **District** parking and parking lot security systems. This fee supports creation of additional parking lots, resurfacing of existing lots, escort services, and patrol of the parking areas.

III. Collection of Fees

Fees will be collected once students have registered. ~~Registration in the College will not be finalized until full payment of all applicable fees has been made.~~ **Students will not be dropped for non-payment after instruction has begun. (CCC Chancellor's Office, Legal Opinion O 04-14) Students with outstanding fees will have a hold put on their record; they will not be able to register for classes, receive unofficial or official transcripts until the fees are paid.** Checks returned by a student's bank for any reason will result in cancellation of enrollment and a "returned check" fee.

IV. Refunds

A. ~~Student, Parking, Health, and Enrollment Fees~~ **Enrollment Fees**

~~All students who withdraw from all courses prior to the end of the second week of the term shall be eligible for a 100% refund of all student fees, with the exception of the international student surcharge fee. There shall be no refund of fees after the second week of the term.~~

RCCD shall refund any enrollment fee paid by a student for withdrawal from a class during the first two weeks of instruction for full-term 16 week courses and 10 percent point of the length of the course for a short-term course. Refund deadlines are printed on the Registration Receipt/Class Schedule.

B. **Student, Parking, Health and Enrollment Fees**

Students who withdraw from all classes prior to the end of the second week of the term shall be eligible for a 100% refund of all student fees. The International Student Surcharge is not refundable if a student drops all classes.

C. ~~All students who partially withdraw from courses prior to the beginning of the semester or within the first two weeks of the semester will be eligible for a refund of the enrollment fees paid for the courses from which they are withdrawing. The international student surcharge will not be refunded for partial withdrawals. Refund deadlines for short-term courses will be calculated proportionally based on the length of the course. Refund deadlines will be published in the College catalog and schedule of classes.~~

Students who never attend a course or who are dropped before the refund deadline by the instructor shall receive a refund of all fees. The International Student Surcharge is not refundable if a student drops all classes.

V. Fee Amounts

A.	Enrollment Fee (per unit)	Set by state legislation (subject to change)
	California Residents	\$11
	International Students	\$13
B.	Health Fee (Refer to Board Policy 6045)	
	Fall/Spring (per semester)	\$10 \$14
	Winter Session/Summer Session	\$7 \$11
C.	Non-Resident Tuition (per unit)	\$151 \$160

(effective ~~2005-2006~~ **2006-2007** academic year)
(International students pay both the \$13
enrollment fee and non-resident tuition.)

D.	International Student Surcharge	\$19
	Fall/Spring (per unit/per semester)	\$19
	Summer (per unit)	
E.	Student Services Fee	
	Fall/Spring Semesters (per semester)	\$10
	Duplicate Card, Fall/Spring	\$5
	Winter Session	\$2
	Summer Semester Session	\$2
	Duplicate Card, Summer	\$1
F.	Parking Fee	
	Fall/Spring – Auto (regular)	\$40
	Fall/Spring – Auto (rideshare)	\$30
	Fall/Spring – Auto – Financial Aid Students	
	California Board of Governor Grants (BOGG)	\$20
	Fall/Spring – Motorcycle	\$10
	Summer – Auto (regular)	\$20
	Summer – Auto (rideshare)	\$10
	Summer – Auto – Financial Aid Students	
	Qualifying for Federal Title IV funds	
	And California Board of Governor Grants (BOGG)	\$20
	Summer – Motorcycle	\$5
G.	Student Photo Identification Card	No Charge
H.	International Student Application Processing Fee	\$50
I.	College Catalog	Dependent on prevailing printing/ mailing costs
	Picked up	\$3.50 (+ tax)
	Mailed	\$3 (+ postage costs)
J.	Schedule of Classes	Dependent on prevailing printing/ mailing costs
	Picked up	\$1
	Mailed	\$1 (+ postage costs)
K.	Transcripts	
	Official Transcript–Each copy *	\$3
	Official Transcript–Rush copy same day service additional fee	\$5
	Unofficial transcript	\$1

(can be printed free on WebAdvisor)

***No charge will be made for furnishing the first two official transcripts of student's records.**

~~L. Grade Mailer Fee * \$1 (includes tax)~~

L. Enrollment Verification Fee* \$2

* No charge will be made for furnishing ~~up to two official transcripts of student's records or up to~~ two verifications of ~~various records of student's~~ **enrollment.**

M. Diploma Fee \$5

N. Duplicate **Registration Receipt/Class Schedule** \$50
~~Semester Schedule/Pay Receipt~~
(can be printed free on WebAdvisor)

VI. Exemptions

The ~~College Presidents~~ **President of the College, or designee**, may waive out-of-state tuition for a student who is a full-time employee of Riverside Community College or a child or spouse of a full-time employee of Riverside Community College, until the student has satisfied residency requirements.

VII. Responsibility

The ~~Vice President~~ **Vice Chancellor** of Student Services and Operations, in cooperation with the ~~Vice President~~ **Vice Chancellor** of Administration and Finance, shall be responsible for the implementation of all regulations regarding the assessment of student fees **and exemptions per the Education Code.**

~~January 25, 2005~~

May 16, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-3

Date: May 16, 2006

Subject: Agreement with Michael G. Dolence and Associates

Background: Presented for the Board's review and consideration is an agreement between Riverside Community College District and Michael G. Dolence and Associates for services to be rendered by Michael G. Dolence and Dr. Joan A. Wells for the RCCD Public Safety Initiative Phase II Project. Services provided under this agreement build upon services and deliverables provided under a previous agreement (March 1, 2005 – June 30, 2005) approved by the Board on March 15, 2005. During that first phase of the project, Dolence and Associates provided foundational project definition, overview and summary documents; educational objectives database sorts and crosswalks; and an articulation analysis. The project is designed to shape the public safety curricular offerings by continuing the process of detailing curriculum architecture by adapting a curriculum design and development model to guide course development. Reflecting emerging industry and POST training delivery strategies, new curriculum must be fully capable of delivery through multiple teaching-learning modalities. The term of the agreement will be from May 17, 2006 through May 31, 2007, for an amount not to exceed \$40,000.00, plus agreed upon expenses. Funding source: General Fund.

The vendor identified in this contract does not make or participate in the making of decisions that may foreseeably have a material effect on financial interests of the District. As such the vendor is not subject to Section II, 8 of the Regulations for Board Policy 1080, Conflict of Interest Code. This agreement has been reviewed by Sylvia Thomas, Associate Vice Chancellor, Instruction, and Ed Godwin, Director, Administrative Services.

Recommended Action: It is recommended that the Board of Trustees approve the agreement, from May 17, 2006 through May 31, 2007, for an amount not to exceed \$40,000.00, plus agreed upon expenses, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Bill Vincent
Dean, Public Safety Education and Training



MICHAEL G. DOLENCE AND ASSOCIATES

April 17, 2006

Bill Vincent
Dean, Public Safety Training and Education
Riverside Community College District
3423 Davis Avenue
Riverside, California 92518-1514

RCCD Public Safety Initiative Contract Phase II

Dear Bill,

Enclosed are exhibits detailing the Scope of Services and General Terms and Conditions for an agreement for services to be rendered by Michael C. Dolence (mgd@mgdolence.com) and Dr. Joan A. Wells (jaw@mgdolence.com) on behalf of Riverside Community College District for a project termed the RCCD Public Safety Initiative Phase II. The project to be conducted at the Ben Clark Training Center is designed to shape the public safety curricular offerings of RCCD and the various state and county entities that the center serves.

Services provided under this agreement build upon services and deliverables provided under a previous agreement (March 2005-June 2005). During that first phase of the project, Dolence and Associates provided foundational project research and planning services to assist the Dean. Deliverables included project definition, overview and summary documents; an Educational Objectives Database, sorts and crosswalks; and Articulation Analysis. Phase II continues the process of detailing a curriculum architecture to support the RCCD Ben Clark vision. A curriculum design model will be identified and adapted to support development of curriculum that will be fully capable of delivery through multiple teaching-learning modalities.

This phase is anticipated to take as long as one year commencing at the signing of this agreement. This contract will be administered by Maryann M. Dolence (mmd@mgdolence.com) of MGDA should any questions of terms or scope arise.

Please let me know if you require additional information or anything else from us.

Sincerely,

Michael C. Dolence, President

Exhibit A
RCCD Public Safety Initiative Phase II
Scope of Services
May 2006— May 2007

Working with the Dean, Public Safety Education and Training, the consultant will continue to develop Phase II of the RCCD Public Safety Initiative. Phase II continues the process of detailing a curriculum architecture to support the Ben Clark vision by adapting a curriculum design and development model to guide course development. Reflecting emerging industry and POST training delivery strategies, new curriculum must be fully capable of delivery through multiple teaching-learning modalities.

Specific services may include but are not limited to:

- a. Update the Curriculum Architecture Spreadsheet and EO Analysis developed in Phase I of the Public Safety Initiative to reflect recent changes in Ben Clark and POST Curriculum.
Deliverable: Updated Curriculum Architecture Spreadsheet and EO Analysis.
- b. Develop Phase II of the Public Safety Initiative using the curriculum architecture developed in Phase I. Construct a formal curriculum design model that integrates, where possible, POST, RCCD and other curricula to explicitly chart program objectives, degree pathways, and intersecting disciplines. *Deliverable: RLO Design model and reference materials to support module, course and program development.*
- c. Based upon the curriculum design model, develop a project plan for course curriculum using a Reusable Learning Object (RLO) Model for a 3 Credit Course. Orient and support discipline expertise engaged in course development.
- d. Support project management and on-going partner dialogues to realize the Ben Clark vision to become a national public safety education and training center.

Exhibit B
RCCD Public Safety Initiative

GENERAL TERMS AND CONDITIONS AGREEMENT

Riverside Community College District (RCCD), located in Riverside California and Michael G. Dolence and Associates ("MGDA") agree on this seventeenth day of May, 2006, that the following terms and conditions will apply to any goods sold and services provided under this agreement ("Agreement") on the RCCD Public Safety Initiative Project Phase II (see Scope of Services Exhibit A).

1. Fees. Riverside Community College District agrees to pay to MGDA for consulting services rendered by Michael C. Dolence and/or his Associates the sum of \$40,000, services not to exceed \$40,000 plus agreed upon expenses.
2. Invoices. MGDA shall invoice Riverside Community College on the first day of each month for any and all services provided to of the Riverside Community College for the previous month.
3. Payment Terms. Payment terms are net cash due and payable upon receipt of any invoice issued by MCDA under this Agreement. Interest shall accrue on any amounts due and unpaid more than thirty (30) days after the invoice is received at a rate equal to the lesser of 1 1/2% per month, or the highest rate permitted by law. In the event that Riverside Community College questions the amounts charged on any invoice, it must communicate those questions to MGDA within five (6) business days of Riverside Community College's receipt of such invoice.

Michael G. Dolence and Associates

Riverside Community College District

By:

By:

Authorized Signature

Authorized Signature

Name: Maryann M. Dolence
Printed

Name: James Buysse
Printed

Title: Executive Vice President

Title: Vice Chancellor

Address 348 Decatur Circle
Claremont, California 91711

Address 4300 Magnolia Avenue
Riverside, California 92506

Date: May 17, 2006

Date: May 17, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-4

Date: May 16, 2006

Subject: Codicil to Memorandum of Understanding with Nuvview Union School District

Background: Presented for the Board's review and consideration is a codicil to a Memorandum of Understanding between Riverside Community College District and Nuvview Union School District, which was approved by the Board of Trustees on February 21, 2006. This codicil covers the same period of time, July 1, 2005 through June 30, 2006, and clarifies the funding that Nuvview Union School District (NUSD) will receive to operate the Nuvview Bridge Early College High School (ECHS) and the resources NUSD will contribute to the operation of the Nuvview Bridge ECHS. Funding paid to NUSD will not exceed \$70,052.00 for the 2005-06 fiscal year. Funding source: Foundation for California Community Colleges' Early College High School Initiative.

This codicil has been reviewed by Ed Godwin, Director, Administrative Services, and Sylvia Thomas, Associate Vice Chancellor of Instruction.

Recommended Action: It is recommended that the Board of Trustees ratify the codicil, for July 1, 2005 through June 30, 2006, for an amount not to exceed \$70,052.00, and authorize the Vice Chancellor, Administration and Finance, to sign the agreement.

Salvatore G. Rotella
Chancellor

Prepared by: Lisa Conyers
Dean of Instruction

Codicil to Memorandum of Understanding
Between Riverside Community College District
And Nuvview Union School District

This Agreement, entered into this May 17, 2006, between Riverside Community College District, whose address is 4800 Magnolia Avenue, Riverside, California, 92506, and Nuvview Union School District, whose address is 29780 Lakeview Avenue, Nuevo, CA, 92567, is effective to cover activities beginning July 1, 2005, and ending June 30, 2006.

It is agreed that Nuvview Union School District will provide the following resources to operate the Nuvview Bridge Early College High School (ECHS) and meet the objectives as prescribed by the original Memorandum of Understanding between the Foundation for California Community Colleges, Riverside Community College District and Nuvview Union School District:

ECHS Site Director/Principal @ 70% (as a cash match)
Nuvview Superintendent @ 5% (as an in-kind match)
Nuvview Assistant Superintendent @ 5% (as an in-kind match)
Other program staff, instructional and non-instructional @ \$576,258
Nuvview Community Liaison @ 60%
Nuvview Academic Counselor @ 10%
Nuvview Counselor @ 60%
Mentors/Tutors as needed @ \$25,000 (as an in-kind match)
Nuvview Secretary @ 100%
Instructional Books/Materials @ \$1,000
Instructional Supplies @ \$3,000
General Supplies @ \$2,000
Student/Staff Colloquium @ \$12,000
Student Recruitment/Outreach @ \$5,000
Student Evaluation/Testing @ \$3,000
Student Transportation to/from ECHS @ \$50,000
Facilities Costs @ \$373,391
Travel/Mileage @ \$4,000

Riverside Community College District will reimburse Nuvview Union School District, using grant funds, for the following costs incurred in the operation of the Nuvview Bridge Early College High School:

Nuvview Instructor Stipends
Nuvview Academic Counselor @ 30%
General Supplies
Desktop computers and an LCD Projection System
Travel/Mileage

Total payment under this Agreement shall not exceed \$70,052 for the period of July 1, 2005, through June 30, 2006. Nuview Union School District will ensure that all personnel assigned to the Nuview Bridge Early College High School under the terms of this agreement, whether funded or dedicated as match, will track and record their time at the end of each month using standardized time and effort reports. Nuview Union School District will invoice Riverside Community College District on a quarterly basis for grant-funded expenses incurred under the terms of this codicil.

Signature Authorization Page

Signature_____

Dr. James Buysse, Vice Chancellor,
Administration and Finance
Riverside Community College District

Date_____

Signature_____

Clerk of the Board of Trustees
Riverside Community College District

Date_____

Signature_____

Dr. Jay N. Hoffman, Superintendent
Nuview Union School District

Date_____

Signature_____

Clerk of the Board of Trustees
Nuview Union School District

Date_____

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-5

Date: May 16, 2006

Subject: Toyota Training Center Project

Background: In 1986, Toyota Motor Company (TMC) founded the Toyota Technical Education Network (T-TEN). In 1992 the Riverside Community College District (RCCD) partnered with TMC to bring the T-TEN program to Riverside. To date, there are approximately 50 colleges nationwide that offer the T-TEN program. Since 1992 this collaboration with TMC has resulted in enormous support from TMC through the donation of state of the art vehicles, specialized training materials, and supplies that would otherwise be cost prohibitive within the Colleges budgetary constraints. As a critical component of the T-TEN program students are exposed to externships within Toyota dealerships which have resulted in numerous employment opportunities.

At various times during this partnership, RCCD has allowed TMC to use classroom space, when available, to assist TMC with the professional development and continued training of dealership technicians in the surrounding area. As a result of their extraordinary growth, TMC has embarked on a new national venture, the Toyota Training Center Project, that will allow TMC to create more opportunities for professional development and continued training of dealership technicians to local areas through the use of Training Centers in a select number of areas known as "Tier One" locations. TMC has identified eight such locations in the nation and RCCD is among them. Toyota would like to partner with these Tier One locations to improve the capacity, effectiveness and efficiency of the technical training operation in a fixed area, such as the Inland Empire, by building training sites at these tentatively identified "Tier One" locations. Based upon Toyotas' need for facilities and space, an appropriate site at the Norco campus has been identified that can be built to TMC's specifications.

The establishment of this program would create additional synergy for the Toyota T-TEN program, as it would add to the prestige of the program and strengthen the District's corporate partnership with TMC, T-Ten, by providing immediate access to Toyota Service Training, expand and enhance convenience to Toyota Corporate Training for instructors, add technical training resources, i.e. vehicles, equipment, materials, and provide a student recruiting opportunity for RCCD.

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-5

Date: May 16, 2006

Subject: Toyota Training Center Project (Continued)

As a next step in this process, TMC will survey their local dealerships regarding the appropriateness and suitability of the Norco site as a training location. Additionally, the site would also allow for the eventual relocation of the existing T-TEN program from the Riverside City Campus to Norco thereby allowing RCCD to take full advantage of the synergy between the two training programs.

Information Only.

Salvatore G. Rotella
Chancellor

Prepared by: Ron Vito
District Dean, Occupational Education

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-6

Date: May 16, 2006

Subject: Student Equity Implementation Team

Background: This presentation is designated to provide the Board of Trustees with information on the activities of the Student Equity Implementation Team that was created to oversee implementation of the District's Student Equity Plan.

Information Only.

Salvatore G. Rotella
Chancellor

Prepared by: Debbie DiThomas
Associate Vice Chancellor, Student Services and Operations

Riverside Community College District
Student Equity Implementation Team

During the development of a student equity plan in 1998, RCCD identified equitable access as a primary goal. Since that time, the discrepancies in student ethnicity that were identified as an issue have been alleviated as evidenced by the over-representation of traditionally under-represented student populations. In the process of writing the student equity plan in October 2004, it became evident that getting the students to come to the college was not enough—RCCD needed to develop and implement programs and services to increase the success rates of these students.

Recognizing that even the best plans are nothing if not followed through to implementation, the authors of RCCD's Student Equity Plan called for the establishment of an oversight committee, the Student Equity Implementation Team, to ensure that all activities delineated in the plan were implemented. This team is a standing committee of the Academic Senate and is required to periodically report to the Senate on its progress. The plan acknowledged that Hispanic student needs were being addressed by the District on several fronts. However, programs, curriculum and interventions to address the special needs of African American students were clearly lacking and much needed as evidenced by the fact that in each success measure African American students consistently scored in the lowest percentile. Therefore, a subcommittee to focus on African American student success was established on each campus. These subcommittees are composed of faculty, staff, students and community members and are responsible for the development and implementation of activities that focus on academic success for African American students.

Co-Chairs: Debbie DiThomas and D. Ajené Wilcoxson

Team Members:	David Baker	James Banks	Deborah Barrozo
	Cordell Briggs	Kathy Brooks	Daria Burnett
	Ed Bush	Shelagh Camak	Monica Delgadillo-Flores
	Diane Dieckmeyer	Claudette Ellis	Sharon Gillins
	Sandra Goulsby	Jimmie Hill	Ola Jackson
	Dwight Lomayesva	Richard Mahon	Marilyn Martinez-Flores
	Virginia McKee-Leone	Delores Middleton	Carolyn Quin
	Louis Tamayo	Bill Vincent	Eugenia Vincent
	Charles Wyckoff		

The subcommittees dedicated to African-American student success began meeting in August 2005. The following is a report of their progress to date.

Campus Reports

Moreno Valley

Subcommittee Members:

Lola Aldridge	Anna Marie Amezquita	James Banks
Larisa Broyles	Cordell Briggs	Danette Brown
Daria Burnett	Gail Byrne	Maureen Chavez
Lisa Conyers	Debbie DiThomas	Lori Fiedler
Lisa Frantz	Cheryl Honore	Delores Middleton
Dominique Moise-Swanson	Frankie Moore	James Namekata
Marie Pacheco	LaTanya Parker	Ann Pfeifle
Joseph Reynolds	David Richardson	Sal Soto
Louis Tamayo	Teresa Thetford	Carlos Tovares
Richard Tworek	Carman Valencia	Bill Vincent
Clarita Griggs (student)	Monica Sachell (student)	

Renaissance Scholars Program

Mission: The Renaissance Scholars Program is dedicated to increase retention, graduation, transfer rates and goal achievement of African American students through a coordinated program of courses and an on-going support system.

Fall 05 Development of program design and structure.
The Riverside Community College District's Student Equity Plan established January 31, 2005, resulted in the development of specific campus based plans to address the needs of African American students in the areas of graduation, retention, and transfer. The Renaissance Scholars Program was adopted and implemented on the Moreno Valley campus to address the special needs of this particular population.

Winter 06 Spring 06 Academic Workshop & Award Ceremony
The Renaissance Scholars Program committee hosted a workshop on January 26, 2006, which assisted students with their college plans. Students received presentations from various Student Service departments and met with a counselor to develop a One-Semester Educational Plan for the Spring 06 semester. The workshop concluded with a catered Award Ceremony recognizing the students for their completion of the fall semester.

Students also attended the Black College Expo at the Los Angeles Convention Center on February 11, 2006. Students met with representatives from Historically Black Colleges and Universities.

Spring 06

Learning Skills Workshops

On February 23, 2006, The Renaissance Scholars Program in conjunction with the ASRCC Moreno Valley campus hosted a district wide African American faculty and student reception in honor of Black History month. The goals of the reception were to identify mentors and establish academic support systems for the RSP students.

Learning Skills Workshops will be hosted once a month during the Spring Semester. The workshops will focus on a variety of topics geared toward student success in the classroom. Topics will include but are not limited to Study Skills, Learning Styles, Time Management, etc. This calendar of workshops will conclude with a Recognition Celebration for the students completing the inaugural year of the program.

Fall 06

Learning Communities

The Human Services Learning Communities, comprised of a cohort of students, will begin in Fall 2006. The cohort will include courses in English, History, Human Services, Reading and Math. These cohorts will be supported by mentor involvement in work experience courses, four-year institution field trips, and other programmatic activities planned in conjunction with the Norco and Riverside campus Student Equity Programs.

Norco

Subcommittee Members:

Greg Aycock	Melissa Bader	Kevin Baker
Jalani Bakari	Sarah Burnett	Ed Bush
Lawson Bush	Elisa Chung	Diane Dieckmeyer
Debbie DiThomas	Andres Elizalde	Gabriela Gamiz
Heather Gonzalez	Kevin Green	Jimmie Hill
James Ivey	Debbie Tompsett-Makin	Susan Mazur
Bonnie Pavlis	Judy Perhamus	Phu Tran
Paul Van Hulle	Daniel Vega	Tom Wagner
Todd Wales	Bev Wimer	Patty Worsham

The Talented Tenth Program RCC Norco:

The Norco Campus developed a multi-faceted program which focuses on promoting the success of its African American students. The name of the program is “The Talented Tenth Program (T3P). The T3P is conceptually developed around three programmatic tents of Tradition, Tenacity, and Togetherness. The program consists of the following four components:

- Special Course
- Mentoring
- Academic
- Support Services

T3P First-Year timeline of events and activities (2005-2006):

September:

- Norco Student Equity Committee formed
- Conceptual framework of African American learning community forms

October:

- Advertising – Flyers advertising the orientation were passed out to students during Club Rush. Also, the African American Leaders Club was targeted as a means of promotion.
- Mailer sent out to all enrolled African American Students at Norco campus inviting them to the program orientation
- The Norco Campus hosted an orientation on October 14 from 4:00 – 6:00 pm in Humanities 111. During the orientation students was introduced to the new program and invited to participate.
- All T3P participants met with counselor and developed a student educational plan.

November:

- First T3P participant meeting held
- Faculty Recruitment – All faculty was invited to participate in current and future activities associated with the new program. The sub-committee members have requested that this discussion be placed on the agenda of the next faculty meeting.
- T3P Rites of Initiation Ceremony held – A ceremony based on the African ritual of the “Rites of Passage” that symbolizes ones moment from one phase of life to another

- Spring Learning Community developed – A thematic learning community linking Reading 83 and English 50A is planned for Spring 2006. The theme will focus on African American Culture. This learning community is being supported by CLEAR Directions (Title V Grant). The CLEAR Directions counselor will be recruiting students for enrollment, and involved faculty will be issued a stipend for their work on curriculum development. Lastly, field trips for this class will be paid for by grant funds.
- Other Courses – Transfer-level courses are also being investigated to be included in the program.
- T3P committee members make a presentation at the Norco campus faculty meeting
- Mentor recruitment for T3P begins

January:

- Freshmen academic advisement workshop and recognition program (designed to counteract the low retention of African American student between their first and second semester)
- T3P participant meeting

February:

- T3P participant in field trip to the Black College Expo in Los Angeles
- Thematic learning community begins

March:

- T3P participant meeting with motivational speaker
- T3P mentor meeting

April:

- T3P participants and mentor mixer

May:

- Graduation recognition ceremony

Riverside

Subcommittee Members:

Kathy Brooks	Bill Brown	Monica Delgadillo-Flores
Debbie DiThomas	Sharon Gillins	Sandra Goulsby
Ola Jackson	LaNesha Judon	Richard Mahon
Marilyn Martinez-Flores	Virginia McKee-Leone	Daniel Ortega
Dell Roberts	Woody Rucker-Hughes	John Smith
Cindy Taylor	Oliver Thompson	D. Ajene Wilcoxson
Jacqueline Wilcoxson	Bill Vincent	Eugenia Vincent
Jameelah Woodard (student)		

Mission

Riverside campus formulated a two pronged approach to African-American student success: 1) the Ujima Project (meaning “collective work and responsibility”) and 2) the Business Learning Community (BLC).

The Ujima Project is a campus-wide organization whose mission is to increase the number of educationally disadvantaged students from all ethnicities who:

- ✓ Earn two-year college degrees or certificates
- ✓ Transfer to four-year colleges and universities
- ✓ Learn a vocational skill
- ✓ Return to the community as accomplished and successful leaders and mentors

By combining rigorous academic preparation strategies with institutional and community support, Ujima will incorporate:

- ✓ Connecting individual students with a caring, knowledgeable mentors who can monitor their long-term progress
- ✓ Incorporate students’ cultural background into the education experience
- ✓ Reduce attrition rates by requiring students to participate in Learning Communities to complete standard courses which will them in meeting graduation requirements

The BLC is a Title V funded learning community specifically focused within the business discipline. The courses taught in this program incorporate African American culture and heritage and the instructors utilize examples of contemporary African American successes. Following is a list of the BLC spring 2005 courses:

- ✓ Reading Workshop
- ✓ Business 30
Entrepreneurship (with an emphasis on African American Entrepreneurs)
- ✓ Guidance 47
Career Exploration

Both components of Riverside’s program ~ Ujima and BLC ~ have a mentoring component which encourages collaboration and communication among students, between students and faculty, staff and administration, and between students and the community.

Riverside Activities (2005-06)

- ✓ September - Student Club Rush
- ✓ September – Ujima brochure developed and printed
- ✓ September 28 – Ujima athletes participated in Coach Carter Presentation
- ✓ October 6 – Presentation by Mr. Pokawa from Sierra Leone, Africa
- ✓ October 26 – Ujima student and parent/guardian orientation
- ✓ November 29 – Rites of Passage Ceremony
- ✓ December 5 – 16 – Individual appointment with all Ujima students
- ✓ January 17 – Freshman Recognition and Celebration
- ✓ June - Graduation & Luncheon Celebration

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-7

Date: May 16, 2006

Subject: International Students and Programs Update

Background: This presentation will update the Board of Trustees on the activities of the International Students and Programs Department.

Information Only.

Salvatore G. Rotella
Chancellor

Prepared by: Marylin Jacobsen
Director, International Students and Programs

RIVERSIDE COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS AND STUDENT SERVICES

Report No.: VI-A-8

Date: May 16, 2006

Subject: Title V District Grants Presentation

Background: This presentation is to inform the Board of Trustees on the current progress of the Title V grants within the District. The presentation will highlight similar programmatic elements that exist at all three colleges, while highlighting goals and objectives that are college specific.

Information Only.

Salvatore G. Rotella
Chancellor

Prepared by: Marilyn Martinez-Flores
Associate Dean, College Program Support

Title V Programs

- Share similar five year goals and long-term objectives
- Serve underrepresented student populations (50-150 per year)
- Staff includes: Director, Counselor(s), Outcomes Specialist, Tutors and Support Staff
- Programmatic Elements include:
 - Learning Communities
 - K-16 Articulation
 - Professional Development
 - Curriculum Development in Developmental Education Courses
 - Course Innovation through Alternative Teaching Strategies

Riverside City College Title V Program

May 16, 2006



Marilyn Martinez-Flores, Ph.D.

Associate Dean, College Program Support

Riverside City College

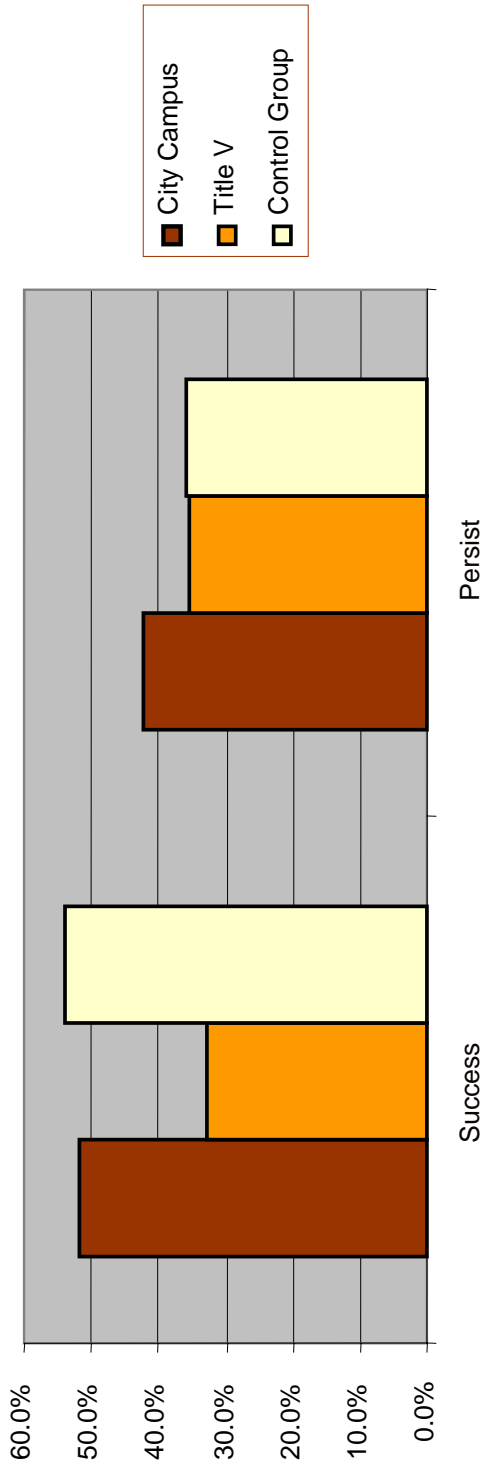
Title V Program

- Marilyn Martinez-Flores, Associate Dean
- George Zottos, Outcomes Specialist
- Daniel Ortega, Counselor
- Tara McCarthy, Clerk

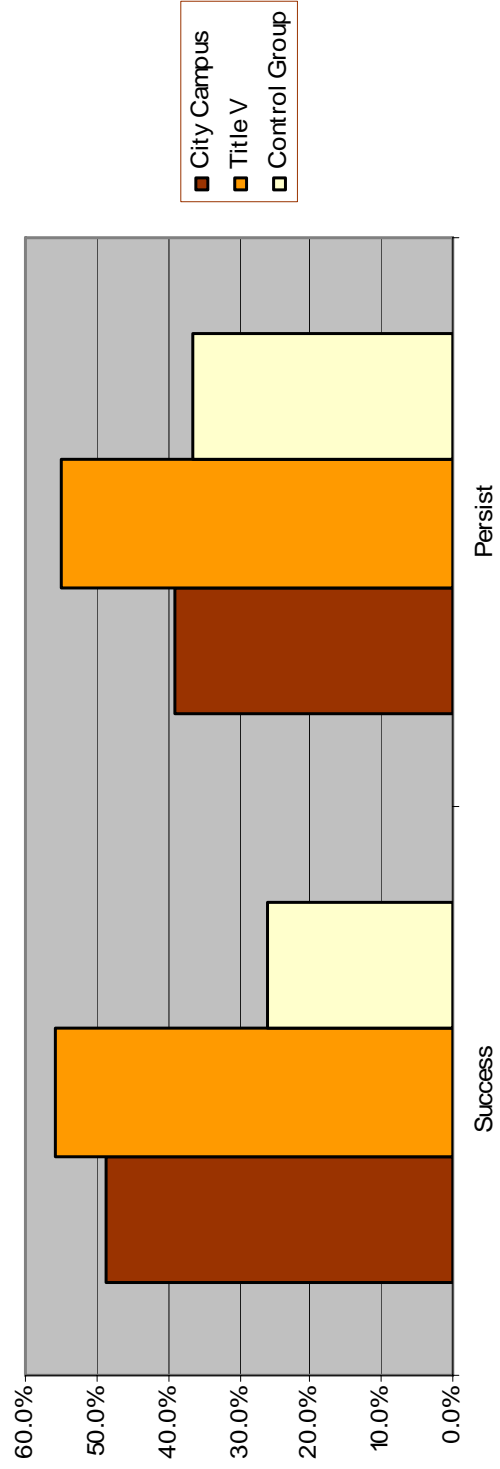
Discipline Coordinators and/or Title V Instructors

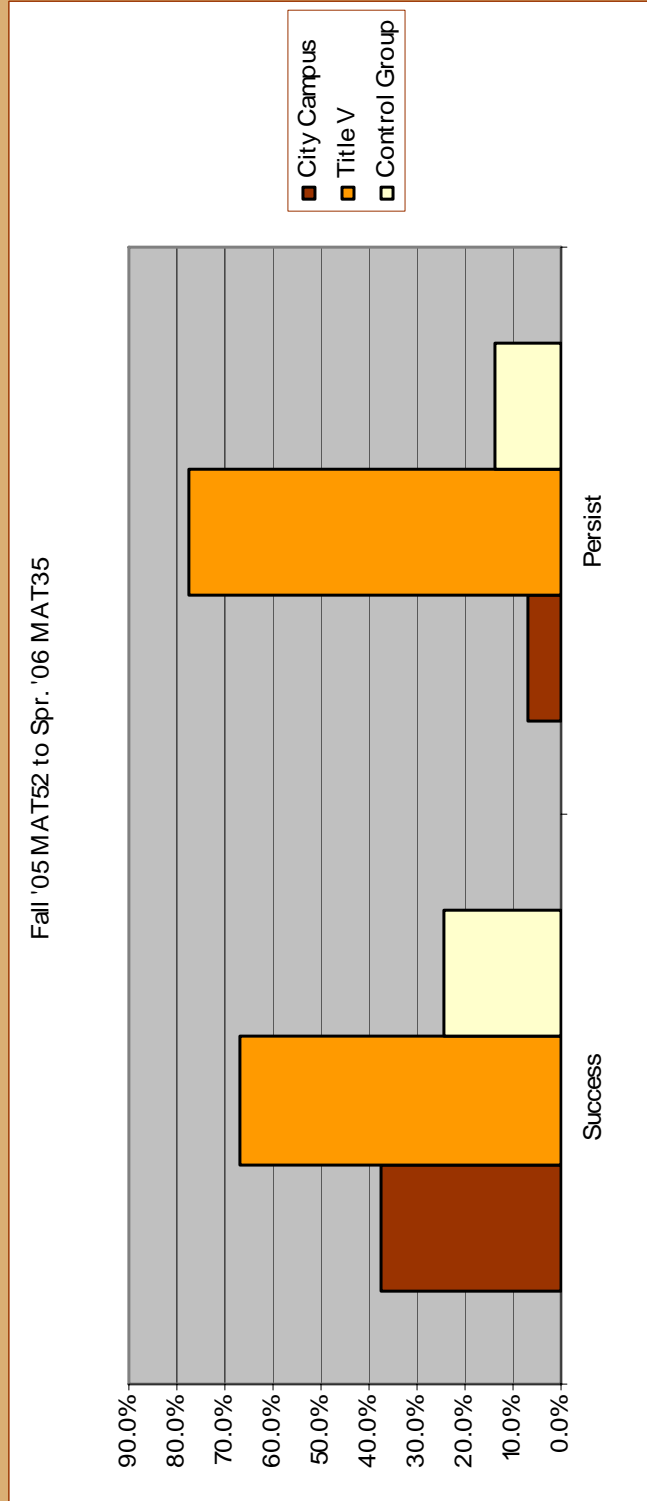
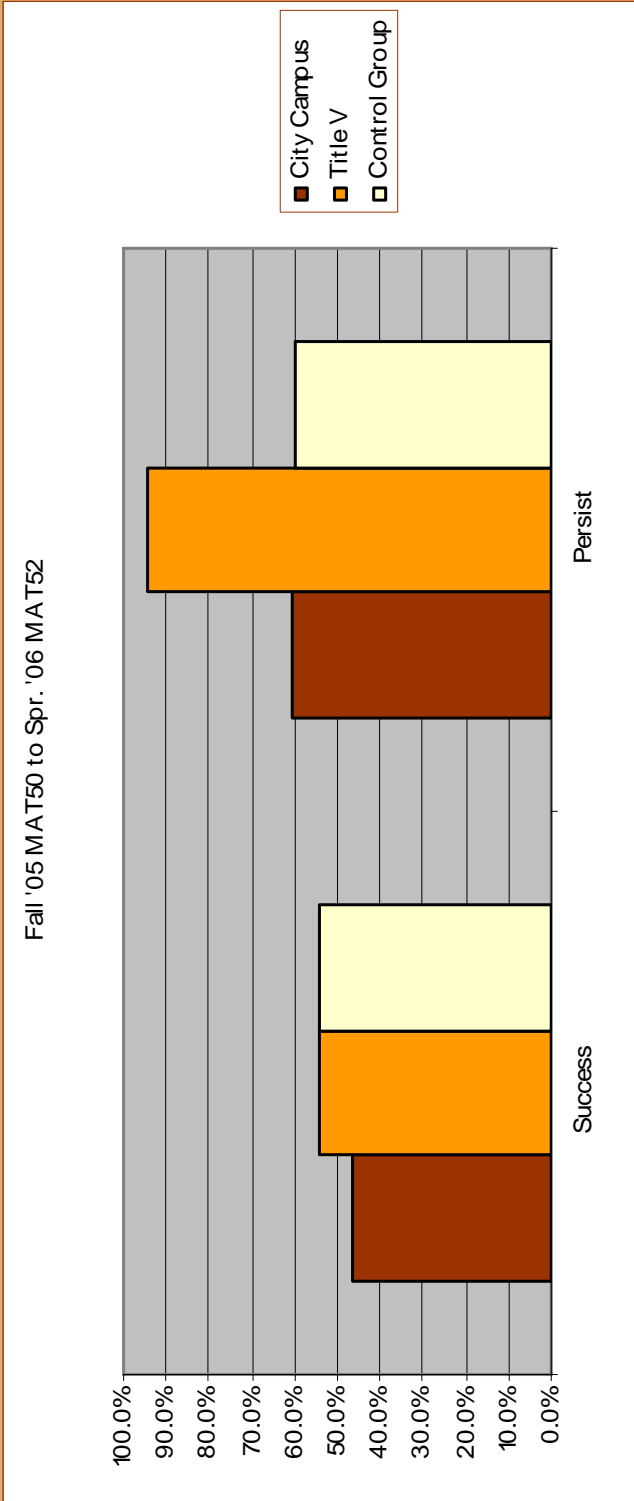
- Richard Hishmeh, English Faculty
- Christine Sandoval, English Faculty
- Tim Brown, Reading Faculty
- Linda Stonebreaker, Reading Faculty
- Chad Bemis, Mathematics Faculty
- Herbert Morales, Mathematics Faculty
- Kathy Nabours, Mathematics Faculty
- Pamela Wheelchel, Mathematics Faculty
- Robin Hendrickson, ESL Faculty
- Carla Stoabs, ESL Faculty
- Don Ajene Wilcoxson, Business Faculty
- LaNeisha JudonDecarmo, Business Faculty
- Richard Mahon, Humanities Faculty
- Joan Gibbons-Anderson, Speech Faculty
- Micherri Wiggs, Speech Faculty

Fall '04 MAT51 to Spr. '05 MAT52



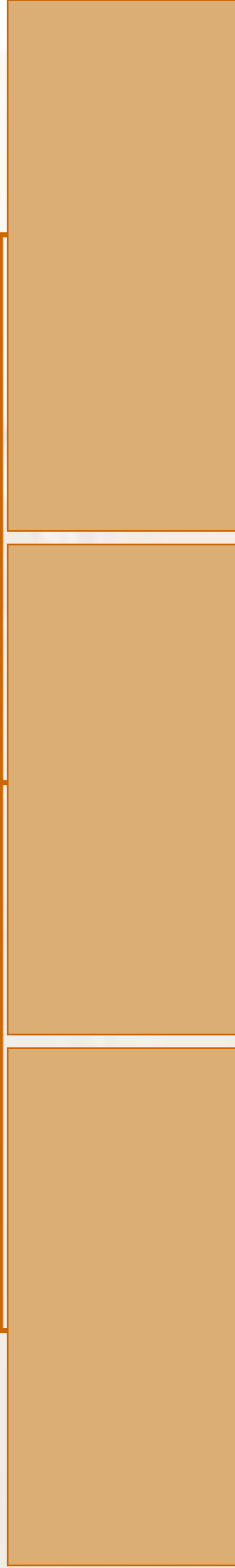
Fall '04 MAT52 to Spr. '05 MAT35





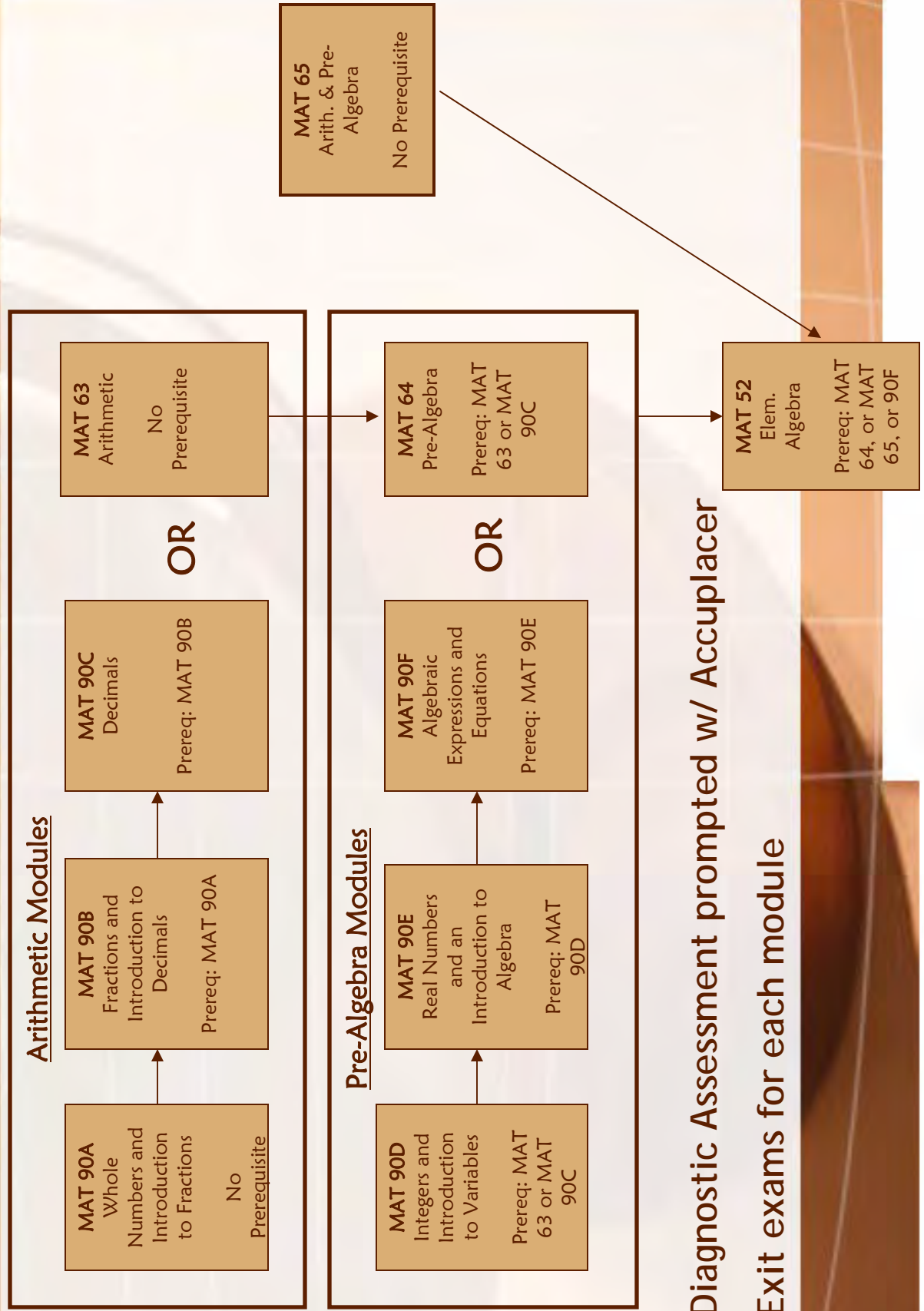
Modular Curriculum

serves students who...



Modular Curriculum Encompasses:

1. **Course Content** – aligned to student learner outcomes of parallel course
2. **Curriculum Organization** – organized in a manner consistent with course sequence patterns
3. **Pedagogical Practices** – all faculty to use multiple teaching modalities
4. **Social Dynamics** – encourage faculty and students to work together on a common goal
5. **Ongoing Assessment** – provides for feedback and used to meet students/faculty needs
6. **Contextualized Support** – connects short term w/ long term student goals to achieve academic success



- Diagnostic Assessment prompted w/ Accuplacer
- Exit exams for each module

Fall Pilot vs. Full Implementation

Math 90A	Math 90B	Math 90C
Math 90B	Math 90C	Math 90A
Math 90C	Math 90A	Math 90B
Math 90D	Math 90E	Math 90F
Math 90E	Math 90F	Math 90D
Math 90F	Math 90D	Math 90E

Each module will run for 4 weeks, with 2 weeks in between to allow

Fall 2006 Learning Communities

Developmental Education

English 60A
Reading 81
Math 64
Guidance 48



English 60B
Reading 82
Math 52
Guidance 47



English 50
Reading 83
Math 35
Speech 1

Math 63 (Modular)

Math (90A, B, C)
Business 10
Guidance 48A



Math 64
Business 18A
Guidance 48B



Math 52
Business 18B

Speaking Culture & Religion

English 60A
Psychology 1
Speech 52
Guidance 48A



English 60B
Sociology 1
Speech 12
Guidance 48B



English 50
Humanities 10
Speech 9

Career Fitness

ESL 54
ESL 73
Guidance 48A



ESL 55
ESL 74
Guidance 48B



English 50
Reading 83
Speech 6

RIVERSIDE COMMUNITY COLLEGE DISTRICT
FINANCE AND AUDIT

Report No.: VI-D-1

Date: May 16, 2006

Subject: Proposed Remodeling Projects at the Norco Campus

Background: Due to the need to accommodate new positions, Norco Campus staff have identified a series of remodeling projects. They are:

Science & Technology Building, Rooms 204-206, to be remodeled to accommodate two new faculty positions for Fall 2006 (estimated cost \$27,388)

Library Building, Room 123, to be remodeled to accommodate one new faculty position, student newspaper office, and a faculty service area (estimated cost \$9,221)

Student Services Building, Room 107, to be remodeled to accommodate five classified positions and one administrative position (estimated cost \$35,000)

Theater 203, conference room to be remodeled to accommodate one new administrative position and one classified position (estimated cost \$12,000)

Center for Applied Competitive Technology, to be remodeled to accommodate one transferred administrative position (estimated cost \$7,500)

The total cost for these projects is estimated at \$91,109, and an additional \$9,111 is recommended as a contingency, for a grand total of \$100,220. Staff therefore proposes that the Board of Trustees approve a budget in the amount of \$100,220 for the Norco Campus Remodeling Project and authorize the use of Measure C as the funding source.

Recommended Action: It is recommended that the Board of Trustees approve a budget in the amount of \$100,200 for the Norco Campus Remodeling Project and authorize the use of Measure C as the funding source.

Salvatore G. Rotella
Chancellor

Prepared by: James L. Buysse
Vice Chancellor
Administration and Finance

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUSINESS FROM BOARD MEMBERS

Report No.: IX-A

DATE: May 16, 2006

Subject: Korn/Ferry International Search Firm Agreement

Background: The Board selected the Korn/Ferry International Search Firm to assist in the recruitment of the Chancellor of the District at the April 18th regular meeting. Their professional service fee is fixed at \$65,000, with an additional flat 12 percent of the fee for all search-related expenses, including administrative support, communication, courier, reproduction and computer services. In addition, any direct, out-of-pocket expenses such as consultant travel, lodging and video conferencing will be billed on a monthly basis as incurred. Funding source: the general fund.

Recommended Action: It is recommended that the Board of Trustees approve the agreement to assist in the recruitment of the Chancellor of the District.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia MacDonald
Chief of Staff

PRIVATE AND CONFIDENTIAL

April 17, 2006

Mr. Mark Takano
Chairman of the Board
Riverside Community College District
4800 Magnolia Avenue
Riverside, California 92506-1299

RE: *Chancellor Search, Riverside Community College District*

Dear Mr. Takano

We are pleased to respond to the request for proposal to recruit a new Chancellor **for Riverside Community College District.**

OUR UNDERSTANDING OF THE SITUATION

Riverside Community College District (RCCD) was established 85 years ago and has been the community college of choice in the region since then. The College offers associate's degrees, career certificates and transfers to four-year colleges or universities. On-line programs now serve over 20,000 students. Initially, RCCD was a single-campus institution, but for the past 13 years two satellite campuses have been established and have evolved to serve the needs of the fast growing area. In 1991 the Norco and Moreno Valley campuses were established, each maintaining specific foci. The main campus at Riverside offers a broad range of Arts, Science, Applied Technology and Business courses. The Moreno Valley campus focuses on Health, Human and Public Services, while the Norco campus focuses on Engineering and Technology. The "Open Campus" provides distance learning for over 20,000 students per year along with training and support for on-line instruction. Finally, the Ben Clark Public Safety Training Center provides training in law enforcement, fire, custody and emergency medical training.

Chancellor Sal Rotella has served RCCD since 1992. Under his leadership, RCCD has grown dramatically. He and the Board have agreed it is now time for new leadership

and will look for the new Chancellor to be selected as soon as possible. Dr. Rotella will continue in his role until the new Chancellor is selected.

Regarding the timing of the search, three time-frames are being considered. Some Board members are interested in a search process with the announcement of the new Chancellor to be made in September, 2006. Still other Board members would want a process concluding by the end of the 2006 calendar year, and yet others see a process beginning in January 2007.

Several opportunities lie ahead for the new Chancellor. Managing the enormous growth needs of the College is key with an accreditation self study for RCCD to become an official 3-college district already under way. The quiet phase of a \$28 million three year capital campaign is currently in process.

What follows is a summary of our qualifications, approach, methodology, time-frame, and cost structure.

ABOUT KORN/FERRY INTERNATIONAL

Korn/Ferry International is the world's leading executive search consulting firm and specializes in senior level management recruitment. We have achieved our premier position by performing high quality search assignments on a timely basis and building long-standing client relationships based on a commitment to client needs.

Korn/Ferry International maintains a worldwide network of 70 offices in 40 countries with 19 offices in the United States. We have been a publicly traded company on the New York Stock Exchange since February 1999, and our Client Partners are significant shareholders in the business. We operate as one firm, worldwide fostering cooperation among our regional offices and highly developed global specialty practices.

Our information processing capabilities and related research systems, as well as our office information network, are the largest and most sophisticated in executive recruiting today. Professional staff members in each of our offices contribute to our candidate identification process. Our research centers utilize an extensive data bank in which personal information is stored and retrieved on a broad cross-section of successful executives. In addition, a wide range of library and proprietary sources of information is continually updated to assist us in identifying and evaluating qualified candidates for client assignments.

OUR CAPABILITIES

We believe that our top-ranked performance is based on critical competitive distinctions:

- **Reputation:** Independent studies demonstrate that Korn/Ferry International is the best known search firm in the world. Our reputation for ethics, discretion and honesty opens doors that are closed to less regarded and less well-known firms. At times, our reputation can provide market synergy and awareness to startups and other less well-known clients. We are also in an excellent position to manage highly confidential assignments where our name and reputation must attract the attention of the best talent.
- **Credibility and Commitment:** Each Korn/Ferry search is led by a managing director or principal with a stake in Korn/Ferry's outstanding reputation. Korn/Ferry is recognized by its clients as the firm that can be counted on to stay with the assignment, however demanding, until it is successfully completed. We will be happy to provide specific personal and firm references that can attest to our professional commitment.
- **Understanding Client Needs:** We bring a problem solving approach to your organization and will help you to address the issues, be they change, turnaround, or the exploration of strategic options. Each engagement is conducted by consultants with experience working in and for the same industries and arenas as their clients.
- **Global Reach and Local Understanding:** With over 70 offices in major business centers throughout the world, Korn/Ferry International can recruit the top regional, multicultural and multilingual candidates in any location and culture.
- **Specialization:** Korn/Ferry International has both specialty and general (regional) search practices. Specialty Practices are staffed by consultants who have worked as executives within the fields in which they recruit or, who recruit extensively within the specialization. This search will be conducted by the Education Practice, based in Los Angeles.

We are a team-oriented firm: It is important for you to know that Korn/Ferry is focused on delivering the best service to the client by putting the best team on your searches and

also receiving the cooperation of our consultants from around the country, the specific specialty practice and, indeed, the world.

CONSULTING TEAM

The team supporting this assignment will consist of Ms. Sharon Tanabe (Engagement Manager), Ms. Pamela Wu (Senior Associate and Research Coordinator), with Dr. Ira Krinsky serving as Special Adviser. Our biographies are enclosed for your review.

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Sharon Tanabe

Client Partner

Ms. Tanabe is a Client Partner based in Korn/Ferry International's Los Angeles office and has been with the firm since 1990. She currently heads the Higher Education and Non-Practice in Southern California. During her service with Korn/Ferry, she has conducted over 200 searches. She has conducted searches for presidents, provosts, deans and vice presidents for a broad range of colleges and universities. She has also worked in the Korn/Ferry Health Care Provider Practice where her clients included health care provider organizations, academic medical institutions, for-profit, not-for-profit, venture capital backed and other related organizations.

Ms. Tanabe has been in the recruiting business for over 18 years. Prior to

she worked for Hurd/Campbell, a physician search firm. The firm specialized in the recruitment of practicing physicians for clients around the country. Her recruitment roots lie in the military aerospace industry during the 1980's where she specialized in electronic engineering specialties for her clients that included Northrop, Martin Marietta and RCA. During her career as a search professional, she has served as a consultant, project and general manager.

Ms. Tanabe received her Bachelor of Arts degree from California State University, Fullerton and a post-graduate credential from California State University, Sacramento.



Pamela Wu

Senior Associate

Pamela Wu is a Senior Associate based in Korn/Ferry International's Los Angeles office and has been with the firm since 1999. She is a member of the firm's Education and Healthcare Practices and has worked on senior level assignments for various positions such as CEOs, Presidents, Provosts, Vice Presidents and Deans.

Prior to becoming a Senior Associate, Ms. Wu was Research Manager for the firm's Southern California practice in which she managed the research function for the Los Angeles and Irvine, California offices.

In that capacity, she managed a research team that supported the recruiting and business development efforts of the consultants for that region.

Ms. Wu received her Bachelor of Arts degree from University of California, Irvine.



Ira W. Krinsky

Senior Client Partner

Dr. Krinsky is a Senior Client Partner in Korn/Ferry International's Los Angeles office and heads the firm's Education and Not-for-Profit Practice in the Western Region of the United States.

Dr. Krinsky has conducted or directed over 500 search assignments for education clients in both the for-profit and not-for-profit sectors. He has recruited CEO, CFO, CIO, president, vice president, dean and other senior academic and administrative leadership positions. He has served both public and private universities of all sizes and missions, public school districts, private schools, Charter Schools, not-for-profit organizations and corporations serving the field of education. Dr. Krinsky's higher education clients have included the major public and private colleges and universities, large, urban public school districts, library associations and related for-profit organizations.

From 1988 to 1992, Dr. Krinsky served as President of Ira W. Krinsky & Associates, a specialty search firm serving education and not-for-profit organizations. Dr. Krinsky originally joined Korn/Ferry International in 1982, when he was the

Managing Partner of the education specialty practice, which he initiated.

Before joining the firm, he spent ten years in public education. He served as Assistant Superintendent of the Public Schools in Levittown, New York, and as Deputy Superintendent of Public Schools in Pomona, California.

Dr. Krinsky has been active in numerous professional and community organizations. He serves as a trustee of Southwestern University School of Law in Los Angeles. Dr. Krinsky also serves on the editorial board of the *International Journal of Education Reform*, as a volunteer for The Veteran's Administration and has recently been appointed to the advisory board of the Los Angeles Sports and Entertainment commission. He is also a specialist Reserve Officer with the Los Angeles Police Department.

Dr. Krinsky holds a BA from Hofstra University, a Master's degree from New York University and a doctorate from Harvard University. He is a veteran of the U.S. Army and served in Vietnam.

EXPERIENCE

We feel we are well positioned to conduct this search. We have conducted the past four California Community College Chancellor searches including the search which placed Mark Drummond in his current role. We have also recruited the Presidents and Superintendents for the Los Angeles Community College District, the Grossmont-Cuyamaca Community College District, the Long Beach Community College District, and several others. In addition, we have extensive experience recruiting experience with many other institutions around the country. Our 4-year college, university and higher education system leadership experience includes the following:

COMMUNITY COLLEGE EXPERIENCE

The California Community Colleges
Chancellor
Sacramento, California

The College of Lake County
President
Greyslake, Illinois

College of the Siskiyous
President
Weed, California

Grossmont-Cuyamaca Community
Chancellor
College District
El Cajon, California

Long Beach Community College District
Superintendent/President
Long Beach, California

Los Angeles Community College District

Chancellor

Los Angeles, California

President

East Los Angeles College

President

Los Angeles City College

Vice Chancellors

Business Services

Educational Services

Human Resources (consulting)

Pima County Community College District

Chancellor

Tucson, Arizona

Riverside Community College District

Superintendent/President

Riverside, California

San Jose/Evergreen Community

Presidents

College District

San Jose, California

San Mateo County Community

Associate Chancellor

College District

San Mateo, California

West Valley-Mission Community

President

College District

Santa Clara, California

**CHANCELLOR & PRESIDENTIAL SEARCH EXPERIENCE
REPRESENTATIVE SEARCHES**

Adelphi University
Alabama A&M University
American University
Babson College
Boise State University
Brandeis University
Bucknell University
California Community College System
California Institute of Technology (consulting on two presidential searches)

California State University

Chancellor - System
Presidents - Bakersfield, Chico, Channel Islands, Dominguez Hills, Humboldt, Long Beach,
Northridge

The Citadel
Clarkson University
Colorado School of Mines
Colorado State University System
Davidson College
Denison University
Drake University
Escuela Agricola Panamericana
Franklin College
Georgetown College
Grinnell College
Haverford College
Idaho State University
Illinois State University
Indiana University
Johns Hopkins University
Lafayette College
Lamar University
Lewis & Clark College
London School for Economics
Los Angeles Community College District
Louisiana State University
Marshall University

Minnesota Higher Education System
Mississippi State University
Morehead State University
Murray State University
New Mexico State University
North Carolina State University
Northern Illinois University
Ohio State University
Ohio University
Oklahoma State University

Oregon University System

Chancellor - System
Presidents - University of Oregon, Portland State University, Graduate Institute

Pacific Oaks College
Purdue University
Radford University
Rhodes College
Rutgers University
Salk Institute
South Carolina State University
Southern Methodist University
St. Mary's College of Maryland
Stephen F. Austin State University

State University of New York

Chancellor - System
Presidents - Albany, Buffalo, Fashion Institute of Technology, Oswego

Texas A&M System
Texas Southern University
Texas Tech University
Texas Woman's University
Trinity University
Tufts University
Tulane University

University of Alabama

Chancellor - System
President - Birmingham

University of Arizona
University of Arkansas System

University of California
Chancellors - Berkeley, Davis, Santa Barbara, Riverside

University of Connecticut
University of Delaware

University of Florida System
Chancellor - System
President - Florida State University

University of Houston System
University of Idaho
University of Illinois

PRESIDENT – SYSTEM

Chancellor - Chicago

University of Indiana
University of Iowa
University of Louisville
University of Nevada, System

University of Maryland
Chancellor - System
Presidents - College Park; University College

University of Massachusetts
President - System
Chancellor - Boston

University of Miami
University of Minnesota
University of Mississippi

University of Missouri
President - System
Chancellors - Columbia, Kansas City

University of New Mexico
University of New Orleans

University of North Carolina
Chancellors - Ashville, Chapel Hill, Charlotte

University of Northern Colorado
University of Northern Iowa
University of Oklahoma
University of Pittsburgh
University of San Diego
University of South Carolina
University of Southern California
University of Tennessee, Knoxville

University of Texas
Chancellor - System
Presidents - Austin, San Antonio, Tyler

University of Tulsa
University of Utah
University of Virginia
University of Washington
University of Wyoming
Vanderbilt University
Victoria University, Wellington
Wayne State University
West Virginia University
Western Michigan University
Worcester Polytechnic Institute

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TIMELINE

The following is a proposed timeline for the search:

<u>ON OR ABOUT</u>	<u>ACTIVITY</u>
Week 1	Korn/Ferry consultants meet with client and key members to discuss what is needed in the new executive, the search process and logistics.
Week 2	Position specification is finalized. Recruiting and sourcing begin.
Week 3 - 11	Recruiting
Week 6	Korn/Ferry Consultant meets with client to discuss initial progress of search and discuss emerging candidates. Recruiting continues.
Week 8	Progress meeting with client.
Week 11	Present resumes and select candidates to be interviewed (semi-finalists) – draft interview questions.
Week 13	Preliminary interviews with client and candidates (off-site – we suggest having these meetings at our Korn/Ferry office in Century City). At close of interviews finalists are selected. Referencing begins.
Week 15	Interview(s) on campus.
Week 16	Reference reports are presented and client makes selection of preferred candidate. Background investigation begins.
Week 16-17	Offer negotiations and Announcement of Appointment
TBD	New Chancellor of Riverside Community College District begins work.

OUR EXECUTIVE SEARCH PROCESS

Typically, a search follows this sequence:

1. ***Develop an Understanding of the Institution.*** The insight gained during our previous search experience is very useful in understanding your recruitment needs. To better facilitate the process it is most important that we meet with key individuals important to the search and involved with the position to further understand the organization's history, culture and operating structure. To effectively represent you in this search, Korn/Ferry International must be as knowledgeable as possible about the organization and its operating culture prior to discussing the position with prospective candidates.
2. ***Develop the Position Specification.*** A draft Position Specification is developed based on our discussions. This document serves as an information piece to be given to serious candidates for the position and describes the key success factors and priorities of the position, as well as candidate specifications including competencies, experience, and personal qualities being sought. This is not only a way of summarizing our understanding, but is the key marketing tool we will be using in attracting prospective candidates to this opportunity. The position specification will be reviewed with you and will serve as a guide in determining whom we will contact during the course of the search.
3. ***Identify Qualified Candidates.*** Upon your approval of the Position Specification, we will begin to search for candidates utilizing four activities:
 - ***Targeted Research:*** Based on our agreed search criteria and strategy, we will identify an extensive list of target institutions. Selected individuals will be approached to determine their potential fit with the position requirements and their interest in this position.
 - ***Database Review:*** Our technology capabilities and related research systems, as well as our office information network, are among the largest and most sophisticated in executive recruiting today. Our research centers utilize an extensive database, which contains a wide variety of useful, job-related information about a broad cross-section of successful executives. In addition, a wide range of library and proprietary sources of information is continually

updated to help us identify and evaluate qualified candidates for client assignments.

- **Direct Sourcing:** Korn/Ferry International will contact individuals previously identified to discuss the search and to obtain their referral to individuals who could be candidates for the assignment.
- **Internally Generated Candidates:** Any candidates generated through your own sources or individuals within the organization should be included in the overall mix of candidates, as if they were generated directly by Korn/Ferry. This process furthers the overall partnership approach to the search. Each candidate will then be assessed on his/her own merits presented accordingly, and may be evaluated comparatively to the entire candidate pool.
- **Diversity:** All of the above resources will enable us to identify well-qualified candidates including women and minority candidates, as we are committed to equal opportunity recruitment and the presentation of diverse slates of qualified candidates to our clients.

These resources will enable us to identify well-qualified candidates including women and minority candidates, as we are committed to equal opportunity recruitment and the presentation of diverse slates of qualified candidates to our clients.

4. **Interview Candidates to Assess Strengths and Limitations.** Qualified candidates will be thoroughly interviewed (in person, by videoconference, or by telephone) to obtain a realistic understanding of their accomplishments, skill sets, behavioral characteristics, motivations and growth potential. The candidates are evaluated in relation to the Position Specification, to determine their strengths and any limitations they would bring to the position. We will regularly report progress by telephone and will meet with you personally, when appropriate, to review progress on the assignment.
5. **Present Best-Qualified Candidates.** Those individuals most closely meeting the key criteria in the Position Specification will be presented to you for consideration. We are able to do this in a variety of ways depending on the structure and organization of the search. We are able to work either with a small committee of senior executives or with a comprehensive search committee. In each setting we are able to

custom-tailor our approach to candidate presentation. It is always our intention to share with our clients, our very best thinking of the qualifications, attributes and limitations of any and all candidates and to also offer our assessment of the overall "fit" between the special requirements of a position and the unique skills and abilities of a candidate.

6. ***Conduct Reference Checks on Successful Candidates.*** Once a final candidate has been identified and a contingent verbal offer made, it is our practice to speak directly with individuals who are, or have been, in positions to evaluate the candidate's performance on the job. We rely, therefore, on the information provided to us by those individuals. Written summaries of our conversations with reference providers will be presented to you on each candidate who receives an offer of employment. We also verify educational credentials. As a client, you have the option of requesting a comprehensive background check of credit, criminal and DMV records. Costs for this service will be billed back to the client at cost. However, Korn/Ferry does not warrant or guarantee the accuracy of the information provided from third party reports.
7. ***Facilitate Offer Negotiation.*** Once a candidate is selected, we will assist you in finalizing the details of employment to the extent that you require our active involvement. Upon request, we will help you construct a competitive employment offer based on realistic market data and your internal compensation strategy. We can present the offer and explain it to the chosen candidate. Finally, we can also act as an intermediary in the event changes or adjustments in the initial employment offer are necessary to gain acceptance. Throughout this part of the search process, we will always represent you and act in accordance with your directions.
8. ***Follow-Up.*** Between 60 and 90 days after the candidate has begun work, we will speak with the candidate. Our role will be to assist the candidate in documenting observations and clearly communicating goals and the resources needed to achieve those goals. It is our experience that this early communication contributes greatly to successful relations between the client and placement.

THE CLIENT'S ROLE

Our experience over thirty years demonstrates that the most successful search assignments are those in which we work closely together and partner with our client. Accordingly, we would like to indicate the unique contribution that you make to the

recruitment process. While we seek to identify and recommend qualified candidates for a position, you and your colleagues will decide whom to hire. There are several additional responsibilities that you should undertake to ensure that the best candidates are made available. These include:

1. To indicate clearly those areas relevant to the search that you wish to keep confidential, and we will make every effort to do so.
2. To provide timely feedback to Korn/Ferry regarding the position specification and the background information provided to you on candidates.
3. To schedule interviews promptly with candidates, and to report your findings as soon as possible after the interviews.
4. To provide Korn/Ferry with information regarding candidates you may have identified from other sources or from within the organization, so that they may be evaluated as a part of the search.
5. To assist in providing the appropriate information to candidates about your company that would enable them to make their career decisions.
6. To be available to discuss the progress of the search, the challenges in the marketplace and the steps we can both take to improve the process, should that be required.

By signing this document, you agree that Korn/Ferry will exclusively conduct this search assignment. Korn/Ferry would subject all possible candidates, even those identified by the client through its personal or professional relationships, in or outside the organization, to the same qualification process.

We request you not advertise or use other recruitment methods while we are working on this assignment without discussing with Korn/Ferry first. More than one approach to the candidate marketplace may cause confusion, may lower the value of the opportunity, and is generally not in your best interest.

OFF-LIMITS

As a matter of policy, we will not recruit the direct manager or direct reports of candidates we place with the organization for a period of 12 months following the date of your acceptance of this proposal letter. Exceptions to this policy include instances where this agreement is cancelled; a client does not pay our fees and/or expenses, authorizes an exception, violates this agreement, or has a significant change in ownership resulting in the termination of our relationship. Other executives within the organization who with the client's knowledge are seeking other employment opportunities, or who, prior to the date of your acceptance of this letter, were in contact with Korn/Ferry International, are not subject to this policy.

EQUAL OPPORTUNITY & NON-DISCRIMINATION POLICY

Korn/Ferry International has a strong commitment to equal opportunity in serving our clients. We have a solid record of identifying and recruiting outstanding women and people of color who meet our clients' requirements in terms of qualification and experience. We are committed to presenting as diverse a pool of candidates as possible for all searches. Korn/Ferry International itself is an equal opportunity employer and, as a corporate practice, does not discriminate against any employee or applicant on the basis of race, creed, color, sex, sexual orientation or national origin.

PROFESSIONAL FEES AND EXPENSES

For the services outlined in this proposal, our Professional Service Fee is fixed at \$65,000. In addition to our professional fees, Korn/Ferry is also reimbursed for all search-related expenses, including administrative support, communication, courier, reproduction and computer services. These expenses will be billed at a flat 12 percent of the fee. In addition, any direct, out-of-pocket expenses such as consultant travel, lodging and video-conferencing will be billed on a monthly basis as incurred. Candidate travel and advertising are billed directly to your organization.

TERMS AND CONDITIONS OF RETENTION

It is our practice to bill the estimated professional fee and administrative expenses in three (3) monthly installments. The first installment is due and payable upon your acceptance of our proposal and our work on the search will commence once the first

payment is received. Billings for the second and third installments will be rendered 30 and 60 days, respectively, after the date of your acceptance of this proposal.

Billings are due and payable upon receipt. Late payments received more than 30 days past the billing date will be subject to an interest charge of 1.5% per month (18% per annum). Billings beyond the 60th day will reflect expenses only. In the event that more than one executive is hired as a result of the work performed by Korn/Ferry International, a full professional fee based upon estimated first year compensation will be due for each executive hired. Our fees and expenses are neither refundable nor contingent upon our success in placing a candidate with the organization. This fee structure applies even if an internal candidate emerges as your choice.

Either party may discontinue this assignment by written notification at any time. In the unlikely event that this occurs, you will be billed for (i) expenses incurred to the date of our receipt of your written notification; (ii) expenses committed with your approval that cannot be canceled; and (iii) payment for the prorated portion of the remaining professional fees, based upon the number of calendar days that have elapsed. Our first billing is a minimum retainer and, thus, is non-refundable even if a cancellation occurs within 30 days of your acceptance of this proposal. If a cancellation occurs after 90 days, all professional fees have been earned and are payable in full. Candidate travel to meet with you and advertising (if any) are handled directly by your organization.

CLIENT SATISFACTION

Korn/Ferry actively seeks feedback on the quality of work as viewed by our clients. At the conclusion of this engagement, as an integral part of our Total Quality Management approach, we may ask you to take part in Korn/Ferry International's confidential Client Satisfaction Survey, conducted by an independent organization. We seek your candid assessment of our work and your views on the search process so that we can be responsive to any suggestions regarding our professional service.

If the executive Korn/Ferry International placed in this assignment does not perform satisfactorily and ceases to be employed by you in any capacity within one year of his/her commencement of employment, we will search for a replacement to fill the original position and provide full credit of the prior fees paid, provided our professional fees and expenses for the initial search were paid as agreed and there is no material change to the original position specification. This excludes candidates who leave for reasons other than job performance, such as organizational realignment and restructuring. Additional

expenses associated with the replacement search will be charged in the same manner as the original search.

* * * *

We look forward to exploring this important assignment with you. We also look forward to having the opportunity to collaborate with you and Riverside Community College District.

Sincerely,

KORN/FERRY INTERNATIONAL

A handwritten signature in black ink, appearing to read "Sharon S. Tanabe", with a long horizontal flourish extending to the right.

Sharon S. Tanabe
Client Partner

ACKNOWLEDGMENT

Please indicate your acceptance of the terms and conditions set forth above by signing and faxing this Acknowledgment to (310) 553-6452, and by returning a signed hardcopy to us and retaining one signed copy for your records.

Position Title: Chancellor
Riverside Community College District

Accepted by: _____
(Name)

(Title)

Signature: _____

Date: _____



Sharon S. Tanabe
Client Partner, Korn/Ferry International
April 17, 2006

RIVERSIDE COMMUNITY COLLEGE DISTRICT
BUSINESS FROM BOARD MEMBERS

Report No.: IX-B

DATE: May 16, 2006

Subject: Korn/Ferry International Chancellor Search, Process, and Timeline

Background: The Board selected the Korn/Ferry International Search Firm to assist in the recruitment of the Chancellor of the District at the April 18th regular meeting. Ms. Sharon Tanabe, Client Partner, will discuss with the Board the timeline and process, and begin the discussion with the Board about desired background and characteristics; challenges/issues; opportunities and selling points about the position.

Recommended Action: Submitted for information only.

Salvatore G. Rotella
Chancellor

Prepared by: Virginia MacDonald
Chief of Staff