

## Riverside Community College District

### Classified Position Description

**Job Title:** Swimming Pool Caretaker

**Basic Function:** Under the supervision of the area supervisor, maintains and operates swimming pool equipment and facilities and provides custodial care of pool premises.

**Provides work or lead direction to:** Not applicable.

#### Representative Duties:

1. Performs a variety of work in the maintenance and operation of a swimming pool.
2. Checks and operates filters and pumps to fill and clean the pool.
3. Maintains pool, including proper chemical and PH rate for the purpose of complying with mandated safety and health requirements.
4. Maintain and program electronic controller with chemical sensing probes. Must be able to adjust feed rate manually in case of controller failure.
5. Maintains cleanliness in and around the pool, which includes brushing and vacuuming the pool, washing deck and walkway, cleaning tile and cleaning for algae.
6. Inspects, lubricates, and makes minor repairs of pumps, equipment, and machinery used in the operation of the pool.
7. Performs custodial care of pool facilities (e.g., locker rooms, restrooms, mechanical rooms, offices, trash disposal).
8. Assists in grounds maintenance when pool duties are complete.
9. Monitors inventory levels of chemicals and other pool maintenance supplies. Orders parts and supplies as needed.
10. Maintains records for the purpose of providing an up-to-date reference trail and/or complying with mandated requirements.
11. Participates in District-provided in-service training programs.
12. Maintains a friendly, supportive atmosphere for students, staff, faculty, and the public.
13. Performs other duties, related to the position, as assigned.

**Education:** Graduation from high school or GED equivalent.

**Experience:** One year of general experience in the operation and maintenance of mechanical devices including some experience with swimming pool equipment is preferred. Mechanical aptitude.

**Licenses/ Certifications Required:** Must have a valid California driver license and have (and maintain) an insurable diving record acceptable to the District's insurance carrier.

**Knowledge of:** Basic tools, methods, and procedures used in maintaining water pumps and purification equipment.

**Ability to:** Operate pool equipment; keep simple records; understand and carry out oral and written instructions; Responds to inquiries from students, staff, public, County Health Department, etc. for the purpose of conveying information regarding swimming pool operations, etc.

**Other:** Candidate must demonstrate clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students, staff and the community.

**Contacts:** Co-workers.

**Physical Effort:** Requires the ability to exert some physical effort, such as walking, standing and light lifting; dexterity in the use of fingers, limbs and body. Must be able to lift up to 50 pounds.

**Working conditions:** Facilities environment

The Riverside Community College District is an equal opportunity employer and recognizes the need to provide reasonable accommodations to employees with disabilities. For more information, contact (951)222-8039.

Revised 2/10

Reviewed by 7232 Classification Committee on 2/19/10